

**ADDENDUM TO THE FLEET FUEL CARD SERVICES AGREEMENT BETWEEN WEX BANK AND THE STATE OF NEW YORK (THE "STATE")  
UNDER CONTRACT NO. PS70422 MASTER CONTRACT NASPO VALUE POINT AGREEMENT NO. 00819**

**CREDIT INFORMATION**

Authorized User has requested a credit account pursuant to the Contract No. PS70422 Master Contract NASPO Value Point Agreement #00819 entered into between the NASPO Value Point and WEX Bank as adopted by the State of New York through the execution on June 25, 2024 of Contract No. PS70422. By signing this Addendum, the Authorized User named below agrees that in the event their account is not paid as agreed, WEX Bank may report the undersigned's liability for and the status of the account to credit bureaus and others who may lawfully receive such information.

Authorized User Legal Name		Phone #	Fax#
Headquarters Name and Physical Address (Do not include PO Box)			Authorized User's Taxpayer ID # (TIN, FEIN or SSN)
Non-Profit Only: SIC/Industry Code (e.g. 8399 Social Services; 6732 Education, Religious, Charitable Trusts; Other)		If Authorized User is a Non-Profit Provide Gross Annual Revenue	
In Business Since (yyyy)	Year of Incorporation (yyyy)	Number of Vehicles	Avg Monthly Fuel Expenditures \$
Avg Monthly Service Expenditures			

**ACCOUNT SETUP INFORMATION**

Write Authorized User name as you wish it to appear on cards. Limit of 20 characters & spaces. Unless specified, no Authorized User name will appear on cards.

<input type="text"/>															
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Billing Contact	Billing Address	City	State	Zip+4
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Designate the Fleet Contact authorized to receive all charge cards, reports, and other such information we provide from time to time and to take actions with respect to your account and account access. This is also the person designated by your Authorized User to provide all fleet vehicles, driver and other information we may request.

Authorized User Contact Name	Title	Phone #	Fax #	
Mailing Address (if different from billing address)		City	State	Zip+4

Email address (required to take advantage of product type card controls)

**Card Controls:** To help us estimate your credit needs, indicate the types of cards you anticipate using.

If you provide a valid email address above, you can select from these product type options:  Fuel Only, EXCLUDING Roadside Assistance  Fuel & Associated Products – oil/fluid, quick lube, parts/service, and gen merchandise but EXCLUDING Roadside Assistance

Check here if Authorized User is exempt from motor fuels tax

**TERMS**

**DEFINITIONS:**

"Agreement" means: Contract No. PS70422 Master Contract NASPO Value Point 00819 effective June 25, 2024 for Fuel Cards and Fuel Management Services (the "Agreement") between the **State** and **WEX BANK**.

"Authorized User" shall mean the entity as defined in the Agreement permitted to purchase services under the Agreement, as specified in the Credit Information section above.

All other capitalized terms used in this Addendum without definition have the meanings set forth in the Agreement.

**AGREEMENTS OF WEX BANK AND AUTHORIZED USER:**

1. This Addendum is to allow the Authorized User to participate under the Agreement between WEX Bank and the State. It does not modify, amend or change the Agreement in any way.
2. Authorized User represents that it is authorized or allowed by applicable law to enter into this Addendum and to participate under the Agreement.
3. Authorized User requests the services of WEX Bank described in the Agreement and agrees to perform all duties of an Authorized User under the Agreement, including, without limitation, payment of all charges on its account(s) within the time periods provided under the Agreement, payment of any fees provided in the Agreement, and cooperation with respect to providing all necessary information for the administration of the Agreement. Authorized User agrees to be bound by the terms and conditions of the Agreement, including, without limitation, rules for authorized and unauthorized use of cards, disputes of charges, reporting lost and stolen cards, and all other rules and provisions relating to use of Authorized User's account.
4. Authorized User acknowledges that its failure to make timely payment in accordance with the terms of the Agreement and/or the Addendum may result in suspension or cancellation of the account(s). The undersigned represents and warrants that he/she is duly authorized to execute this Addendum on behalf of the Authorized User and this Addendum is the valid and binding obligation of the Authorized User, enforceable in accordance with its terms.
5. WEX Bank shall pay financial incentives in accordance with the terms and conditions set forth in the Agreement.
6. Authorized User agrees that it will be bound by any amendment to the Agreement, executed by the State and WEX BANK, as long as Authorized User has been provided a copy of the amendment. Authorized User agrees that it will submit any additional information and/or complete any additional forms or documentation required by the Agreement or any amendment to the Agreement.

**INFORMATION SHARING DISCLOSURE:** Information regarding your transactions may be provided to accepting merchants or their service providers to facilitate discounts or other promotional campaigns of interest to you.

**COMPLIANCE WITH FEDERAL LAW:** WEX Bank complies with federal law which requires all financial institutions to obtain, verify, and record information that identifies each company or person who opens an account. Issuer may ask for name, address, date of birth, and other applicable information to identify the Company and/or Account Users.

**DISCLAIMER: THIS IS AN APPLICATION FOR SERVICES AND SUBJECT TO APPLICABLE LIMITATIONS SHALL NOT BE BINDING UPON WEX BANK UNTIL FINAL CREDIT APPROVAL HAS BEEN GRANTED BY WEX BANK.**

**CONTRACTING AGENCY AUTHORIZED SIGNATURE REQUIRED**

Any person signing on behalf of the Authorized User has been duly authorized by all necessary action of their governing body, and that the undersigned is authorized to make this application on behalf of the Authorized User.

Signature: _____	Printed Name: _____
Title: _____	Date: _____

**Complete and sign addendum. Fax to .**

NY State NASPO Addendum.CreditApp 26 JUL 2024

FOR OFFICE USE ONLY	Oppty Number	Sales Code	Plastic Type	Coupon Code	Account Number
				NY7	04

STATE OF NEW YORK

# FLEET CARD PROGRAM



CONTRACT NO. PS67946

## BETTER SAVINGS

**Get valuable discounts** off all monthly purchases

**Use electronic billing** to reduce administrative costs

**Participation is FREE** — no enrollment, setup, or card fees

## BETTER SECURITY

**Manage spending** with purchase limits you control

Use Driver IDs at the pump to **help prevent fraud and misuse**

## BETTER ACCOUNTING

**Track spending online** and see fuel grade, cost per gallon, and sales tax for every purchase

**Download monthly reports** including exception reporting

**Tax exemption and reporting** available for qualified fleets

## A BETTER EXPERIENCE



## APPLY TODAY

State of New York Fleet Card Contract No. PS67946

# FUEL ANYWHERE. SAVE EVERY DAY.

## Accepted at 95% of fuel stations nationwide.

### ACCEPTING FUEL SITES

AC & T	Halley's	Quality Oil
Aloha	Handy Andy's	Quik Mart
Aviation	Huck's	Road Ranger
Bell Gas	ICO	Robinson Oil
Bigfoot	Ideal	Rotten Robbie
Capital City	Inter City	Royal Farms
Carousel	Johnson & Dixon	Rutters
Certified	Kenyon	Rymes 24
City Garage	King Soopers	SC Fuels
Cogos	Koch	Smokers Express
Crystal Flash	Kramer	Sprint
Cumberland Farms	Krause	Stewart's Shops
D & D Oil	Kum & Go	Taylor Foods
Dairy Mart	Kwik Pantry	TCI
Depot	Lil Champ	Thorntons
Drivers Traveler	Lucky Stop	TOTAL
Dynamic Mart	M & H	Town & Country
Economy	Macs Stores	Trade Mart
Eddins Walcher	McClure Oil	Trade Oil
Enmark	MFA Oil	Tripar Oil
Express Stop	Mr. Cut Rate	US Oil
Family Express	Multi Serv	USCO
Farstad	NAPA	Valley Dairy
Fast Track	Novus	Weigel Store
Fauser Oil	NU-Way	Wesco
FFP	Oasis	Williams Travel
Flash Foods	O'Connor	Xtra Fuels
Food Chief	OK Petroleum	Zip Mart
Fuel Mart	Pantry	
Gas America	Petro King	Card acceptance is
Giant	Petro Stop	subject to independent
Git-n-Go	PRIDE	owner/operator
Global	Pure	participation
Grow Mark	Qik N EZ	and subject to change
		without notice.



### ACCEPTING SERVICE SITES

American LubeFast	Dodge BusinessLink™	Netcost Auto Glass
Big O Tires	(limited participation)	Tire Centers Inc
Daimler/Chrysler	GM Goodwrench	Wash Depot
Diamond/Triumph	(limited participation)	...and many regional and independent locations nationwide.
Auto Glass	Harmon Glass	



## PURCHASE CONTROLS

# TIGHTER CONTROL OVER SPENDING

## Enforce purchasing policies for piece of mind

The WEX fleet card offers a suite of control and alert tools that let you know **where, when, what, and how much** is being spent. Managed through our industry leading **WEX Online®** account management tool, these powerful tools provide actionable purchase policy enforcement capabilities.

### PRODUCT TYPE CONTROLS

When the card is swiped, merchant product codes automatically compare the purchase against pre-set card profile limits. If the product types are allowed and the set limits have not been exceeded, we authorize the transaction, and the merchant completes the sale. If the card is beyond the limits, it will be declined.

You can set overall limits for all purchases for a specific time period — daily, weekly, twice monthly, or monthly; and your fleet's total purchases for that period — transactions per period, dollars per period and gallons/units per period.

### PUMP SHUT-OFF FEATURE

WEX now offers a powerful **pump shut-off feature\*** to assist you with enforcement of policies. When a driver exceeds your pre-set limits, the pump will shut off. This feature is available at most major retail fuel brands.



### REAL TIME ALERTS

This control generates an alert detailing a purchase that is beyond your pre-set alert values. Choose to be notified by email or text, and make quick decisions on how best to deal with the situation at hand.

\*Visit [www.wexinc.com/pumpshutoff](http://www.wexinc.com/pumpshutoff) for list of accepting merchants.

### WEX CONTROLS



By hours of day



By days of the week



Dollars per day/week



Dollars per transaction



Product category



# WEX ONLINE® REPORTING

## Specialized reports put facts in your hands



**WEX Online®** offers a suite of reporting capabilities. Our specialized fleet management reports give you the power to save money, cut administrative time, comply with tax regulations, and more.

### STANDARD AND CUSTOM REPORTS

**WEX Online®** offers both standard and custom reports, so you get the type of information you need.

#### EXAMPLES:

**Purchase Activity Report (PAR)** — compile information on all fueling and maintenance purchases made with the WEX Universal Fleet card — for hundreds of vehicles or just a few.

**Premium Custom Reports** — select your criteria to generate ad hoc, real-time reports: Exception, Transaction Summary, and Transaction Detail reports. Export these reports directly into your own spreadsheet, to easily analyze and share your data.

**Summary Reports** — use our Financial Summary, Site Summary and Exception Summary reports to manage your vehicle-related expenses and plan your fleet budget.

**Tax Exemption Reports** — for qualified tax-exempt fleets, monthly report packages provide tax information at both the transaction and summary level, and will include all tax exemptions that can be applied to your account under our program.

**Minority and Women-Owned Businesses Report (MWOB)** — a quarterly report, summarizing by fleet account and month, transactions, gallons and dollars spent at MWOB fuel and service locations.

### FAST FACTS



# MANAGE YOUR ENTIRE FLEET ONLINE

## WEX Online® is your fleet management portal



**WEX Online®** is a cutting-edge web-based tool that provides you access to view and manage every detail of your fleet card program. We created the site to put information at your fingertips 24/7 so you can take action as needed.

## PROFILE MANAGER

The profile manager allows you to establish purchase control profiles for individuals, groups of drivers, vehicles and more. Set rules for how the card can be used, how often, and when. Add spend limits for fuel, service, parts, and general merchandise. Your rules will be embedded in the respective cards — if a transaction exceeds your limits, the system will decline the purchase. You set the control limits. We enforce them.

## EXPENSE MANAGEMENT TOOLS

**WEX Online®** makes it easy to manage your fleet spend in one central place. Set up profiles, billing, and reporting functions, limits, and restrictions. Add custom fields and assign codes, such as General Ledger (GL). Run queries on purchase transactions, vehicles and drivers.

## FUEL PRICE MAPPING

Our **Fuel Site Locator** combines fuel transaction data with Google Maps™ to help drivers find current best prices by city, state, zip, fuel type, PPG, or brand. Find the lowest cost fuel stations with our fuel price mapping technology, which updates prices hourly. Our **Octane mobile version** is free, and gives drivers access on the road.

