

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
OCTOBER 20, 2025
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
TIME: 7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: October 6, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. Acceptance of Reports – September 2025: Clerk’s Office & Tax Collection Report, Treasurer’s Statement of Revenue and Expenditures, Justice Department, Planning Department, Building Department, and Department of Public Works. All reports are on file in the Clerk’s Office.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

4. Authorization to Pay all Approved and Audited Claims in the amount of \$ _____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

5. Police Report.

Announcements

1. Overnight parking, between the hours of 2:00 a.m. and 6:00 a.m., on Village streets, is prohibited from November 1st through April 1st.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney's Motions

1. **MOTION** to grant permission to Village of Warwick Employee, Mike Finelli, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

2. RESOLUTION

VILLAGE OF WARWICK BOARD OF TRUSTEES **LOAN TO WELL #3 CAPITAL PROJECT FUND**

WHEREAS: The Village is installing Well #3 and related infrastructure to improve its water supply system, which capital project is paid in part by a grant awarded by EPA Clean Water Drinking Grant, and expensed from the Well #3 Capital Project Fund (H fund). The current balance in the H fund is not sufficient to pay current project expenses, although the Board of Trustees anticipates receiving grant funds prior to the end of the 2025 calendar year. Accordingly, the Board

intends to authorize a loan from the Water (F fund) to the H fund, which loan will be paid back to the Water (F fund) upon receipt of grant funding.

THEREFORE, IT IS RESOLVED that the Board of Trustees authorizes a loan in the amount of \$717,629.39 from the Water (F fund) to the Well #3 Capital Project Fund (H fund), which loan shall be paid back to the F fund upon receipt of grant funding.

_____ presented the foregoing resolution which was
seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

3. **MOTION** to approve payment #12 in the amount of \$140,953.29 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

4. **MOTION** to authorize the Mayor to enter into a contract with Creighton Manning Engineering & Surveying to provide transportation planning services for two transportation safety initiatives under the Safe Streets 4 All Grant: (1) Townwide Transportation Safety Action Plan and (2) Slow Down Warwick Demonstration Projects, at a total cost not to exceed \$239,260.00 and to sign the same. Funds are appropriated in budget code H-8097-2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Reports

Trustee Cheney's Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Transportation & Mobility.

Trustee Foster's Report: Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Shade Tree Commission, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects, Planning & Zoning / AHDRB / OC Planning, Government Efficiency / Policy Development, Summer Concert Series.

Trustee Collura's Report: Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Summer Concert Series. Alternate liaison to Parks & Recreation, Environmental, Veterans.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services.

Mayor Newhard's Report

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
OCTOBER 20, 2025
ADDENDUM NO. 1**

5. **MOTION** to grant permission to Warwick Youth Lacrosse Club to use Veterans Memorial Park for practices on October 27, 2025, November 3, 5, 10, 12, 17, 19, and 21, 2025, from 5:00 p.m. to 8:00 p.m. Request includes use of restrooms and use of electricity for the football/Over 35 Field lights. Events must be in coordination with the other activities taking place in the park such as Warwick Little League, Warwick Youth Football, Highlander Rugby, Warwick Adult Kickball League, and Warwick Wascals. Completed park permit, proof of insurance, and security deposit have been received. Approval pending the receipt of field light fee.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
OCTOBER 20, 2025
ADDENDUM NO. 2**

6. **MOTION** to accept the proposal from ICC Community Development Solutions for the purchase of Laserfiche, an Electronic Content Management System, at a total project cost not to exceed \$15,713 for: (1) the purchase of software, with licensing up to 100 users, at a cost of \$3,418, (2) two days of remote staff training at a cost of \$2,800, (3) set up of Records Management process automation around implementing the NYS LGS-1 Schedule at a cost of \$1,695 total, (4) two days of remote workflow training at a cost of \$2,800, and (5) the processing and upload of scanned images into the repository at a cost of \$5,000 per the recommendation of Village Clerk/Records Management Officer, Raina Abramson and part of the 2025-26 NYS Archives Local Government Records Management Improvement Fund grant award. Funds are appropriated in FY25-26 budget code A1410.4950.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____