

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
NOVEMBER 3, 2025
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: October 20, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. Authorization to Pay all Approved and Audited Claims in the amount of
\$ _____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

Announcements

1. The Village of Warwick Department of Public Works has been selected by the Warwick Valley Chamber of Commerce to receive the MVP Award, which will be presented at the Chamber's 86th Annual Gala on November 20, 2025.

Correspondence

1. Letter from Village of Warwick Planning Board Chairman, Jesse Gallo, regarding the proposed Blain Town Square project under review by the Town of Warwick.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney's Motions

1. **MOTION** to grant permission to Village of Warwick Employee, Matthew Hann, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

2. **MOTION** to select artists Yuke Li & Elizabeth Laule to design and execute temporary public art projects for the Slow Down Warwick campaign as part of the U.S. Department of Transportation's Safe Street for All Initiative grant project.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

3. **MOTION** hire Gianna Marin to the position of Village of Warwick Office Intern at 32.5 hours per week for approximately six (6) weeks with a start date of December 12, 2025. The rate of pay to be in accordance with the FY25-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

4. **MOTION** to hire Cameron Kellan to the position of Village of Warwick Engineering Intern at 32.5 hours per week for approximately five (5) weeks with a start date to begin mid-December. The rate of pay to be in accordance with the FY25-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

5. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the Home for the Holidays event and to allow the traditional horse & buggy rides to take place by Dun Dreaming Farms, Sean Geary, as previous years during the holidays in the Village of Warwick. The rides will be offered during the following dates: November 23, 29, 30, December 6, 7, 13, 14, 20, and 21. The times for the rides will be approximately 11:00 a.m. to 4:00 p.m. The route will be the same as in past years, starting on Railroad Avenue and continuing to Main Street, then onto South Street, ending back at Railroad Avenue. Completed park permit, security deposit, and proof of insurance from the Chamber of Commerce have been received. Approval pending proof of insurance from Dun Dreaming Farms, Sean Geary.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

6. **MOTION** to approve the implementation of free parking for the period of November 23, 2025, through January 1, 2026, per the request of the Warwick Valley Chamber of Commerce and to grant permission to the Warwick Valley High School FFA to hang ribbons on the meters after November 23, 2025, in coordination with the Village of Warwick DPW. Proof of insurance has been received from the Warwick Valley Central School District.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

7. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to have Santa visit the sleigh on Railroad Green on Sunday, November 23, 2025, and on additional dates in December 2025 to be announced by the Chamber of Commerce. The Village of Warwick DPW to install the sleigh on Railroad Green by Friday, November 21, 2025. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

8. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to have non-profit groups, including Warwick Valley School District organizations, sell items such as hot chocolate, warm cider, and snacks on Railroad Green on the following dates: November 23, 29, 30, December 6, 7, 13, 14, 20, and 21, 2025, during the Home for the Holidays event. Request includes use of electricity and the setup of tents. Completed park permit, security deposit, proof of insurance, including insurance from the Warwick Valley Central School District, have been received. Pending proper insurance requirements from additional non-profit groups that participate in this event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
NOVEMBER 3, 2025
ADDENDUM NO. 1**

**9. VILLAGE OF WARWICK BOARD OF TRUSTEES
RESOLUTION ACCEPTING OFFER OF DEDICATION OF
SKATEPARK IN VETERANS MEMORIAL PARK**

WHEREAS: By resolution, dated December 16, 2024, the Board of Trustees previously accepted an offer by the Warwick Skatepark Initiative to dedicate the labor and materials necessary for construction of a skatepark at a designated location in Veterans Memorial Park, which acceptance was subject to a determination by the Village that the work had been properly performed and the materials and equipment had been installed in accordance with the plans. The designer of the plans, Artisan Skateparks, has now submitted a letter, dated October 30, 2025, affirming that all contractors and suppliers have been fully paid, there are no claims, liens or encumbrances related to the project and all contractual obligations have been satisfied.

THEREFORE, IT IS RESOLVED that the Board of Trustees, in reliance on the Artisan Skateparks letters, accepts dedication of the work, materials and equipment provided by the Warwick Skatepark Initiative to construct the skatepark at Veterans Memorial Park and affirms that unconditional ownership of the work, materials and equipment is vested in the Village of Warwick.

IT IS FURTHER RESOLVED that on behalf of the Village of Warwick, the Board of Trustees extends its gratitude and appreciation to the Warwick Skatepark Initiative for its generous contribution to the Village's recreation facilities.

_____ presented the foregoing resolution which was seconded by
_____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

10. Resolution for the Unpaid Village of Warwick FY 2025-2026 Tax Collection

Whereas; according to Real Property Tax Law § 1436, on or before November 1, the tax collecting officer must deliver an account of the unpaid taxes to the Board of Trustees; and

Whereas; attached is an account describing each parcel of real property upon which taxes are unpaid, the person or persons in whose name the property is assessed, and the amount of unpaid tax totaling \$58,530.28 for the FY 2025-2026 Village of Warwick tax collection; and

Whereas; the Village Board of Trustees has compared the Village Clerk’s account of the FY 2025-2026 unpaid taxes with the original FY 2025-2026 tax roll, and has determined that the account is accurate; and

Whereas; each member of the Village Board shall execute the attached certificate which recites that the account and the tax roll have been compared and found to be correct and that the total amount of taxes unpaid for FY 2025-2026 is \$58,530.28; and

Whereas; the signed certificate and account describing each parcel of real property upon which taxes are unpaid, the person or persons in whose name the property is assessed, and the amount of unpaid tax totaling \$58,530.28 for the FY 2025-2026 Village of Warwick tax collection will be returned to the Orange County Commissioner of Finance’s Office prior to November 15th in the year in which the levy is made; and

Whereas; these facts must also be included in the official minutes of the Village of Warwick; and

Whereas; within 15 days of the tax collecting officer delivering an account of the unpaid taxes to the Board of Trustees, the Board must file the tax roll and warrant in the office of the Village Clerk. A copy of the tax roll must be permanently retained as a public record.

Now, therefore, be it resolved that the facts set forth in the foregoing paragraphs are hereby included in the official minutes of the Village of Warwick and that the Village Board shall undertake the actions described therein.

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____