

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
NOVEMBER 17, 2025
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
TIME: 7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: November 3, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. Acceptance of Reports – October 2025: Clerk’s Office & Tax Collection Report, Treasurer’s Statement of Revenue and Expenditures, Justice Department, Planning Department, Building Department, and Department of Public Works. All reports are on file in the Clerk’s Office.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

4. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

5. Police Report.

Correspondence

1. Report from Village Engineer, Keith Woodruff, regarding the Special Use Permit Renewal Application received from New Cingular Wireless PCS, LLC (AT&T).

Discussions

1. Stanley Deming Park – Overnight Parking

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney's Motions

1. **MOTION** to accept the proposal dated November 12, 2025, from Engineering & Surveying Properties to provide land surveying and engineering services for the design, permitting, bidding and construction oversight/inspection of a proposed watermain extension located on Campbell Road and authorize the mayor to sign the same. The total project cost of \$36,300 to serve as not-to-exceed amount without prior written authorization from the Village of Warwick Board of Trustees. Funds are appropriated in budget code F1440.4700.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

2. **MOTION** to authorize the Mayor to execute the 2026 DOT and NON-DOT Drug and Alcohol Testing Agreements with Partners in Safety and to authorize payment in the amount of \$870.00 for the 2026 DOT & NON-DOT Consortium Fees for the Drug and

Alcohol Program at a rate of \$58.00 per employee. Funds are appropriated in budget code A 4010-4910 in the FY2025-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. **MOTION** to approve payment #4 in the amount of \$23,750 to TAM Enterprises, Inc. for the Relocation of the Maple Avenue Booster Station Project as per the recommendation of Village Engineer, Barton & Loguidice. Funds are appropriated in budget code H8320.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

4. **MOTION** to approve payment #13 in the amount of \$93,638.65 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

5. **MOTION** to approve payment #3 in the amount of \$19,275.50 to Joseph Warren Electrical for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

6. **MOTION** to hire Justin Oehlmann to the position of Village of Warwick Engineering

Intern at 32.5 hours per week for approximately five (5) weeks with a start date of December 15, 2025. The rate of pay to be in accordance with the FY25-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

7. **MOTION** to grant permission to the Warwick Lions Club to ring bells for the Salvation Army at the business locations of 33-37 Main Street on December 6, 7, and 14, 2025, between the hours of 10:00 a.m. and 4:00 p.m. Proof of proper insurance has been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

8. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for MMAK Concepts LLC located at 13 Forester Avenue, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

9. **MOTION** to authorize the Mayor to enter into an Agreement for Repayment of Water and Sewer Charges with the property owner at 43 North Lynn Street, Warwick NY in the amount of \$3,207.49 to be paid in sixteen quarterly installments of \$200.47 and authorize the Mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Collura's Motions

10. **MOTION** to acknowledge that Michael Vernieri, Auditor for the Village of Warwick, performed an internal audit of the Village of Warwick Justice Court as of May 31, 2025, to comply with section 2019-a of the Uniform Justice Court Act and has found that all reporting and record keeping is being completed in a timely manner and the reports are in compliance with the New York State requirements.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee McKnight's Motions

11. **MOTION** to acknowledge receipt of the application from Warwick LLC for a Special Use Permit to convert an existing 3rd floor office space to a two-bedroom, one bathroom apartment at 8 Forester Avenue, section block and lot 207-3-3, to set an escrow for processing of the application at \$2,000, and to refer the application to the Village Attorney and the Village's Engineering Consultant for review and comment.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

12. **MOTION** to acknowledge receipt of the application from Dennis Rutherford for a Special Use Permit for the removal of an existing 3-bedroom, single-family dwelling and the construction of a two-story, multi-family dwelling at 30 Brady Road, section block and lot 218-1-4, to set an escrow for processing of the application at \$2,000, and to refer the application to the Village Attorney and the Village's Engineering Consultant for review and comment.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Reports

Trustee Cheney's Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Transportation & Mobility.

Trustee Foster's Report: Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Shade Tree Commission, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects, Planning & Zoning / AHDRB / OC Planning, Government Efficiency / Policy Development, Summer Concert Series.

Trustee Collura's Report: Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Summer Concert Series. Alternate liaison to Parks & Recreation, Environmental, Veterans.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services.

Mayor Newhard's Report

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
NOVEMBER 17, 2025
ADDENDUM NO. 1**

**13. RESOLUTION VILLAGE OF WARWICK BOARD OF TRUSTEES
PREPARATION OF A COMMUNITY ASSESSMENT AND CLIMATE ADAPTATION PLAN**

WHEREAS: The Village was awarded a grant to complete actions within the New York State Department of Environmental Conservation Climate Smart Communities program and has received Barton & Loguidice's ("B&L") proposal for its consulting services in the preparation of a Community Climate Assessment and Climate Adaptation Plan in response to the grant. This assessment and adaptation plan will provide key insight and actionable strategies regarding the Village's resilience and adaptation to a changing climate. Accordingly, the Board intends to accept B&L's proposal for its consulting services.

THEREFORE, IT IS RESOLVED that the Board of Trustees accepts B&L's proposal, with the accompanying Terms and Conditions and Rider, for the preparation of a Community Climate Assessment and Climate Adaptation Plan in the amount of \$45,000, utilizing Village funds from A-1440-4000.

_____ presented the foregoing resolution which was seconded by
_____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
Carly Foster, Trustee, voting	_____
Thomas McKnight, Trustee, voting	_____
Mary Collura, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____