

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JUNE 2, 2025**

**10,738**

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, June 2, 2025, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney and Thomas McKnight. Also, present was Deputy Village Clerk, Jennifer Mante. Absent were Trustees: Carly Foster and Mary Collura. Others present, Malcolm Spurlock and Ryan O’Callaghan.

The Mayor called the meeting to order and led in the Pledge of Allegiance.  
The Deputy Village Clerk held the roll call.

**Acceptance of Minutes**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried for the Acceptance of Minutes: May 19, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Authorization to Pay all Approved and Audited Claims**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$95,727.95.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Announcements**

1. Village of Warwick Tax Collection begins June 1, 2025. Residents can pay their village taxes without penalty through July 1, 2025. Tax bills can be viewed & paid online at [www.villageofwarwickny.gov](http://www.villageofwarwickny.gov) or paid by mail or in person at Village Hall, Monday – Friday from 8:30 a.m. – 4:00 p.m.

**Correspondence**

1. Updated Village of Warwick Chemical Bid Recommendation chart for FY2025-26 from H2O Innovation Senior Area Manager, Michael Herbert detailing the correct proposal rates for Slack Chemical and Coyne Chemical. The revisions do not affect the bid awards granted on May 19, 2025.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

No comments were made.

**Payment #3 – TAM Enterprises, Inc., Maple Avenue Booster Station Project**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to approve payment #3 in the amount of \$305,928.37 to TAM Enterprises, Inc. for the Relocation of the Maple Avenue Booster Station Project as per the recommendation of Village Engineer, Barton & Loguidice. Funds are appropriated in budget code H8320.2000.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Summer Intern, Additional**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to add

one (1) additional Intern (seasonal) position to the Village of Warwick Civil Service position control and authorize the Mayor to sign form MSD-222 in accordance with Orange County Civil Service requirements.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**FY-2026 ORANGE URBAN COUNTY CONSORTIUM COMMUNITY DEVELOPMENT PROGRAM GOVERNING BODY AUTHORIZING RESOLUTION – THE PARK AVENUE/PARKWAY PROJECT**

The Village of Warwick is hereby submitting its Application for consideration under the FY-2026 Orange CDBG Urban County Consortium Community Development Program and the chief elected official or executive officer is hereby authorized to submit this Application for the Park Avenue/Parkway project as described in the proposal. Input from citizens and groups has been received and considered and an application has been prepared which addresses their community concerns. They further certify that they have read and understood the Orange CDBG Urban County Consortium Community Development Guidelines for the FY-2026 program year and have met all of its applicable requirements and that the information contained in the Application is accurate and true to the best of their knowledge. If awarded CDBG funds, the Municipality shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

Trustee Cheney presented the foregoing resolution which was seconded by

Trustee McKnight

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting    Aye

Carly Foster, Trustee, voting    Absent

Thomas McKnight, Trustee, voting    Aye

Mary Collura, Trustee, voting    Absent

Michael Newhard, Mayor, voting Aye

**Discussion**

Mayor Newhard explained that he, along with Trustee Cheney and the Village engineer, conducted a site walk to evaluate three proposed streets for submission under the FY-2026 Orange Urban County Consortium Community Development Program. He noted that West Street would likely not qualify due to its lack of low- and moderate-income (low-mod) designation. That left Church Street and Parkway/Park Avenue as the two remaining contenders, both of which meet the program's criteria. He described Church Street as a short but significant downtown connector in poor condition, with the higher cost attributed to the need for curbing. Parkway and Park Avenue, in contrast, serve a residential neighborhood near a park and school, with nearby senior housing qualifying it for low-mod status. Mayor Newhard stated that both streets were strong candidates, and he could support either project.

Trustee McKnight shared that he had visited both locations and expressed uncertainty about the level of foot traffic on Church Street compared to the area near Stanley-Deming Park, which he noted sees significant pedestrian activity. He pointed out that sections of Park Avenue were in particularly poor condition, with cracked and potholed asphalt, lacking the structure and durability of concrete. Some portions, he observed, had deteriorated entirely. He acknowledged the relatively new bridge over the stream, built around 2011 or 2012, and in good condition, though it appeared the surrounding pavement had simply been tarred over. While recognizing the merits of both projects, he saw value in addressing the longer stretch along Park Avenue, which experiences heavy foot traffic.

Mayor Newhard agreed with Trustee McKnight's assessment and noted that Park Avenue would serve as a continuation of previous improvements completed on South Street, as well as upcoming work planned for Wheeler Avenue.

Trustee McKnight added that Church Street remained a strong candidate and should be kept in mind for future consideration.

Mayor Newhard agreed that Church Street was a good option, particularly with the addition of new housing and businesses, which he believed would increase pedestrian traffic over time. However, he reiterated that both projects would have a positive impact and expressed his belief that Park Avenue and Parkway would be the stronger choice for the upcoming application cycle, with Church Street possibly considered in a future year.

Trustee Cheney noted that there was significant foot traffic along Park Avenue, particularly from parents walking their children to Park Avenue School. He pointed out that portions of the sidewalk were in poor condition and not ADA compliant. He supported the project, adding that it had been on his radar for several years but had not yet risen to the top of the priority list.

Trustee McKnight asked for clarification about whether a curb was required for the project, noting that in some areas along Park Avenue, there appeared to be no existing curb at all—just road directly adjoining grass.

Trustee Cheney responded that curbing would not be necessary for the project, as the Village could manage drainage effectively on its own property. He explained that since the runoff flows onto Village-owned land, they would be able to handle it without the need for curbs.

Mayor Newhard suggested that it might be beneficial to repair the rain garden located on the sliver of property to the left of the bridge, opposite the park. He explained that the area was designed as a depression to collect rainwater but noted that it had never functioned properly due to design flaws.

Trustee Cheney added that the rain garden had never been fully completed and had partially filled in over time. He noted that runoff from the street currently bypasses the area, and some work would be needed to redirect the flow back to its intended path.

### **Facility Use – Warwick Fire Department, Carnival**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to grant permission to the Warwick Fire Department to use Veterans Memorial Park to hold their annual carnival per their letter dated May 1, 2025. Set up to begin on Sunday, June 22, 2025, and breakdown will be completed by Monday, June 30, 2025. The carnival will be open to the public from 6:00 p.m. to 10:00 p.m. Wednesday, June 25, 2025, through Friday, June 27, 2025, and from 6:00 p.m. to 11:00 p.m. on Saturday, June 28, 2025. Fireworks are scheduled for Saturday, June 28, 2025, with a rain date of Sunday, June 29, 2025. Request includes use of alcohol in the park. Completed park permit, approval of event details, traffic and parking plans from DPW Supervisor, Mike Moser, and proof of insurance and Host Liquor Liability have been received. The carnival set up must be in coordination with DPW Supervisor, Michael Moser. Approval pending receipt of the Warwick Fire Department carnival exclusion endorsement from their insurance carrier. Approval is also pending execution of amended contracts between the Village of Warwick and July 4 Ever Fireworks Inc. and the Warwick Fire Department and July 4 Ever

Fireworks Inc. with the advice of the Village Attorney. Once received and approved by the Village Attorney, the Mayor is authorized to sign the same.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Ronald Clum – Annual Financial Report**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to hire Ronald Clum, CPA to prepare the Village of Warwick’s Annual Financial Report (AFR), at a cost not to exceed \$10,000 without prior authorization, with staff assistance in providing and locating the necessary back-up documentation in order to file the AFR with the New York State Comptroller’s Office for the year ended May 31, 2025, and to authorize the mayor to sign the engagement letter dated May 12, 2025. Funds are appropriated in FY25-26 budget code A1320.4005.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Budget Transfer**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to transfer \$250,000 from General Fund to Infrastructure Reserve Account as per the FY2024-2025 Adopted Budget per the Village Treasurer’s memo dated May 27, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Budget Transfer**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to transfer \$54,473.93 from Equipment Reserve to General Fund as per the FY2024-2025 Adopted Budget for the purchase of a pressure washer and Bobcat equipment per the Village Treasurer's memo dated May 27, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Budget Transfer**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to transfer \$33,790.94 from Money in Lieu of Parks to General Fund as per the FY2024-2025 Adopted Budget for the Dog Park and Kayak Project per the Village Treasurer's memo dated May 27, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Facility Use – Veterans Memorial Park, Police Department – National Night Out**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to grant permission to the Town of Warwick Police Department to use Veterans Memorial Park for National Night Out 2025 on Tuesday, August 5, 2025, from 3:00 p.m. to 11:00 p.m. Request includes use of the Veterans Memorial Park Pavilion, including pavilion lights, use of electricity, restrooms, sound system, and the presence of food trucks. Completed park permit has been received. Approval is pending NYMIR's confirmation of acceptable insurance coverage and receipt of proper insurance from participating food trucks.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Facility Use – Stanley Deming Park, Wickham Works – Strawberry Picnic Potluck**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to grant permission to Wickham Works to host a ‘Strawberry Picnic Potluck’ in the pavilion at Stanley Deming Park on Saturday, June 21, 2025 from 1:00 p.m. to 3:00 p.m., with setup to begin at 11:00 a.m. and breakdown to be completed by 4:00 p.m. Permission includes the use of the pavilion area, restrooms, portable speakers, and tents. Village of Warwick DPW to provide: five (5) eight foot tables, forty (40) chairs, two (2) garbage cans and one (1) recycling can. Completed park permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Corrected Village Tax Roll – 7 Cowdrey Steet**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to approve the Application for Corrected Village Tax Roll for the Year 2025 for FY2025-26 tax bill # 2402, for 7 Cowdrey Street, Warwick, NY 10990, SBL 232-8-1.-1, due to clerical error, per the request of Village Assessor, Deborah Eurich.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Corrected Village Tax Roll – 12 Howe Steet**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to approve the Application for Corrected Village Tax Roll for the Year 2025 for FY2025-26 tax bill # 805, for 12 Howe Street, Warwick, NY 10990, SBL 210-14-7, due to clerical error, per the request of Village Assessor, Deborah Eurich.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye Mayor Newhard Aye

### **Public Comment – *Non-Agenda Items***

Malcolm Spurlock, a Village of Warwick resident, addressed the Board regarding the chicken ban. He clarified that while he and his group were not responsible for creating the petition or for the person dressed in a chicken costume, they support lifting the current ban. He expressed interest in implementing sensible regulations that would allow some Village residents to keep chickens.

Mayor Newhard thanked Mr. Spurlock for addressing the Board and noted that while there had been discussions and numerous comments received on the topic, no formal petition had been submitted to date. He stated that the Village was compiling input from both sides of the issue and asked Mr. Spurlock about the size of his property, which was confirmed to be just under an acre. The Mayor then invited Mr. Spurlock to elaborate on his interest in keeping chickens and why he believed it would be beneficial.

Mr. Spurlock shared that both he and his husband are certified teachers, and he currently teaches fourth grade. He explained that keeping chickens would provide educational opportunities, both for his classroom and the broader community. He also mentioned the rising cost of eggs as a practical concern. Most importantly, he emphasized the personal value of caring for animals and experiencing their life cycle as a meaningful and rewarding responsibility.

Mayor Newhard thanked Mr. Spurlock for attending the meeting and expressing his views.

### **Final Comments from the Board**

Trustee McKnight reported that the bid opening for the DPW roof solar panel project took place on Friday at 2:00 p.m. Four bids were received, and one bidder both met all requirements and submitted the lowest price. He noted that the bidder is also listed on the NYSEDA approved contractor list, indicating they are vetted and qualified. Trustee McKnight stated they are now waiting for Jane's official letter of recommendation and anticipated that a motion could be presented at the next Board meeting.

**Executive Session**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to enter Executive Session for the proposed acquisition, sale, or lease of real property, or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value of thereof.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

**Exit Executive Session & Adjournment of the Regular Meeting**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight, and carried to exit Executive Session, resume the regular meeting and adjourn the meeting at approximately 8:30 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Absent

Trustee McKnight Aye    Mayor Newhard Aye

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Jennifer Mante, Deputy Village Clerk