

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
DECEMBER 12, 2025**

10,991

The Budget Work Session Meeting of the Board of Trustees of the Village of Warwick was held on Friday, December 12, 2025, at 9:00 a.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Village Treasurer Sadie Andryshack, Village Certified Public Accountant Michael Vernieri, and H2O Representative Michael Herbert.

The purpose of the work session was to review and discuss the proposed 2026–2027 Sewer Fund budget.

The Mayor called the meeting to order and led in the Pledge of Allegiance. The Village Treasurer Sadie Andryshack held the roll call.

Sewer Legal and Engineering Services

The Board reviewed sewer legal and engineering budget lines. During discussion, it was clarified that a septic upgrade item related to the Water Treatment Plant had been incorrectly included in the Sewer Fund and should instead be addressed within the Water Fund. The Board agreed that the item should be removed from the Sewer Fund budget.

Infiltration and Inflow (I&I)

Funding for infiltration and inflow work was discussed. Trustee Cheney noted that progress with regulatory matters and potential grant opportunities made future work more likely. The Board agreed that maintaining an increased allocation was appropriate in anticipation of upcoming infrastructure and compliance needs.

Information Technology and Shared Services

The Board reviewed sewer-related information technology services, including managed services and shared software platforms. It was confirmed that certain services were shared between the Water and Sewer Funds and should continue to be allocated evenly.

Liability Insurance

Due to the absence of finalized insurance figures, the Board reviewed a projected increase based on prior-year trends. The proposed estimate was accepted as a placeholder pending receipt of final numbers.

Metropolitan Transportation Authority (MTA) Payroll Tax

It was confirmed that the Village was no longer subject to the MTA payroll tax.

Administrative Equipment and Supplies

The Board reviewed sewer administrative equipment needs, including a potential printer replacement related to billing operations. It was agreed that associated costs would be split between the Water and Sewer Funds. Office supplies, postage, and service contracts were reviewed and carried forward with routine adjustments.

Sewer Equipment and Vehicle Planning

The Board discussed long-term planning for sewer maintenance equipment, including the potential purchase of a sewer jet or vacuum truck. Significant cost increases compared to prior estimates were noted. Trustee Cheney led a discussion on alternatives, including shared services, intermunicipal agreements, and contracted services. Trustee Foster raised concerns about the cost-effectiveness of owning equipment that would be used infrequently. The Board agreed to defer any purchase decision and requested additional analysis comparing ownership, shared use, and contracted services.

The Board discussed the importance of continued public education regarding sewer system maintenance, including proper disposal practices. The Mayor noted that outreach had occurred in the past and agreed that additional efforts could be expanded.

Utilities and Communications

Utility expenses were reviewed using a rolling 12-month average. The Board agreed that projected costs were reasonable and did not require an increase at this time.

Sewer Plant Repairs and Maintenance

The Board reviewed maintenance and repair line items, including routine repairs, emergency placeholders, and regulatory compliance requirements. The continued use of contingency funding for emergency repairs and RBC (Rotating Biological Contactor) unit issues was discussed and supported.

Pump Stations and Equipment Maintenance

Planned maintenance for pump stations was reviewed, including routine servicing, replacement parts, and software maintenance agreements. Adjustments were made where equipment had already been replaced, resulting in reductions to certain budget lines.

Sludge Disposal

The Board reviewed sludge disposal costs and noted a significant increase due to higher per-ton rates in the newly bid contract. The increase was identified as unavoidable and necessary for continued operations.

Sewer Testing and Laboratory Costs

Sewer testing costs were reviewed. Based on recent spending trends, the Board agreed that the proposed amount could be reduced slightly while still accounting for prior laboratory rate increases.

Major Sewer Projects

The Board discussed a previously budgeted major project related to a facility roof replacement. Due to anticipated construction associated with the new sewer plant and concerns about duplicative work, the Board agreed to remove the project from the current budget cycle and revisit it once construction timelines were clearer.

Chemical Costs

Projected chemical supply increases were reviewed based on supplier estimates. The Board agreed that the proposed increase was reasonable and that usage would continue to be monitored.

Sewer Revenue

Sewer revenue projections were reviewed based on sewer rents, connection fees, penalties, and interest. Preliminary discussion indicated that the Sewer Fund remained stable and that a sewer rate increase might not be necessary, pending final adjustments and review of fund balance

information. Trustee Cheney requested updated unappropriated and appropriated fund balance figures for further evaluation.

Executive Session

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to enter into Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Exit Closed Session and Adjourn Regular Work Session

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to exit Executive Session and adjourn the regular meeting at approximately 10:15 a.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Jennifer Mante, Deputy Village Clerk