

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
DECEMBER 1, 2025**

10,984

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, December 1, 2025, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante.

The Mayor called the meeting to order and led in the Pledge of Allegiance. The Deputy Village Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried for the Acceptance of Minutes: November 17, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$338,914.56.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Announcements

1. Village of Warwick FY2026-27 Budget Work Sessions.

Mayor Newhard stated that the Village began preparations for the next fiscal year budget earlier than usual. He noted that this earlier start was somewhat experimental and expressed that the Board would see how this approach works out. He added that the Village should be significantly ahead of schedule in this year's budget planning compared to previous years.

2. 2026 Village of Warwick calendar of holidays and Village Board, Planning Board, Zoning Board of Appeals, and Architectural and Historic District Review Board meeting dates.

The Board stated that the schedule for holidays and the various board meetings could be found on the Village's website calendar, [here](#).

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

No comments.

Payment #5 – TAM Enterprises, Inc. – Maple Avenue Booster Station Project

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to approve payment #5 in the amount of \$63,641.68 to TAM Enterprises, Inc. for the Relocation of the Maple Avenue Booster Station Project as per the recommendation of Village Engineer, Barton & Loguidice. Funds are appropriated in budget code H8320.2000.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Cheney reported that the insertion valve had been installed; however, a change

order required two insertion valves to be also installed. He continued by explaining that the vault that will contain the pressure reducing valve (PRV) on Maple Avenue, almost to Robin Brae, should be underway soon, if not already. He noted that at Grand Street, near the intersection with Fairview Avenue but across the street, the new pump station had originally been projected for completion around July of next year. Due to the accelerated schedule, he stated that the project may be completed earlier. He described the pump station as a “plug and play” facility assembled off site and lowered into place by crane. He remarked that this acceleration places the Village in a better position regarding the State DOT’s timetable for the reconfiguration of the Colonial Avenue intersection.

Trustee McKnight asked whether the project on Grand Street was separate from the work near Robin Brae and clarified that the installation on Grand Street needed to be completed before the existing pump station at the Colonial Avenue intersection could be decommissioned. He then asked what the State’s timeline was for that work.

Trustee Cheney responded that the State had hoped to proceed sooner than the Village’s contractor projected. He recalled a large meeting held in the spring with the DOT, the DOT’s contractor, and the Village’s contractor, during which it was explained that delivery delays, supply chain issues, and sourcing challenges for the components would make the system unavailable until approximately July. He added that the intent was to finish the installation shortly before July and then fully wrap up the work thereafter.

Trustee McKnight asked whether all of the DOT work would be completed by July.

Trustee Cheney replied that the DOT schedule was not expected to be completed by July. He stated that the DOT did not anticipate beginning work on the Colonial Avenue intersection until after July. He noted that, with the accelerated timeline of the pump station, the DOT might have flexibility to adjust their schedule if advantageous. He commented that an ideal scenario might be to start work between June 1 and July 1 and finish by August 31, but acknowledged that there was substantial work involved, making that timeline unlikely.

He further reported that there had only been one change order so far. The bid included a \$75,000 allowance for change orders, and the cost to date was \$35,000, leaving approximately \$40,000 remaining. He remarked that although the contractor had invoiced roughly \$438,000, there was about \$620,000 still to be billed. He added that the primary remaining expense was the pump station itself, which would arrive on a flatbed truck and be set in place on the prepared pad.

Mayor Newhard added that the project was being funded in part through assistance from DASNY and Senator Skoufis, which he described as a positive contribution.

Temporary Revocable License Agreement - Warwick Grove Homeowners Association

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and to authorize the Mayor to enter into a Temporary Revocable License Agreement with the Warwick Grove Homeowners Association and their snow removal contractor, Wright Brothers Landscaping, to allow motorized equipment to be parked inside the fenced area of the sewage pump station located off Mistucky Circle for the period of November 1, 2025 – May 1, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Appointment – Eileen Astorino, Registrar of Vital Statistics

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to appoint Eileen Astorino as the Registrar of Vital Statistics for the Village of Warwick with a four-year term from January 1, 2026, through December 31, 2029.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Appointment – Carolyn Purta, Deputy Registrar of Vital Statistics

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to appoint Carolyn Purta as the Deputy Registrar of Vital Statistics for the Village of Warwick with a four-year term from January 1, 2026, through December 31, 2029.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Heritage Landscape LLC – Fowler Garden

A MOTION was made by Trustee Foster, seconded by Trustee Cheney and carried to accept the proposal from Heritage Landscape LLC for grading and placement of repurposed bluestone in Fowler Garden, at a cost not to exceed \$4,000, and to authorize the mayor to enter a contract with the same. Funds are appropriated in budget code A7140.4400.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Warwick LLC, 8 Forester Avenue - Refund

A MOTION was made by Trustee McKnight, seconded by Trustee Cheney to refund the \$200 application fee received from Warwick LLC for a Special Use Permit to convert an existing 3rd floor office space to a two-bedroom, one bathroom apartment at 8 Forester Avenue, section block and lot 207-3-3, since no action was taken.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Public Comment – Non-Agenda Items

No Comments.

Final Comments from the Board

Trustee Cheney reminded residents that the Village remained under a drought warning. He encouraged everyone to do their best to conserve water in order to reduce stress on the system and protect the resource. He noted that winter is typically the recharge period and expressed hope that conditions would return to normal by spring.

Trustee Foster reported that the Patriots Path Committee has begun work on the design for the front section of Veterans Memorial Park, extending through the football fields.

She noted that this portion of improvement work was included in the Veterans Memorial Park Master Plan and will feature a celebration space along with monuments and memorials honoring veterans throughout history. She expressed excitement about the project, especially in light of next year marking the 250th anniversary.

She further stated that the Cluck Committee has continued meeting and will be sending a survey to residents through the winter newsletter to gather feedback to help guide the committee's work.

Trustee Foster explained that the Village has selected an artist for the project that had been publicly announced, and that the kickoff meeting occurred with Creighton Manning, the transportation safety action planning firm. She added that the other villages, Town, and Police Department will be joining the planning process beginning tomorrow, and residents can expect to see increased activity associated with this work. She noted plans to make a short and engaging video to help residents better understand the project. Trustee Collura shared a map prepared by Town Historian Sue Gardner for the 250th anniversary, titled "Revolutionary Warwick Map," which highlights Warwick's local contributions to the founding of the nation. She explained that the map functions as a scavenger hunt, listing historically significant locations. Residents may visit the listed sites and then complete the scavenger hunt online to be eligible for a prize. She asked where the maps would be available.

Mayor Newhard responded that the maps were available at the 1810 House and Newhard's, and likely additional stores once distribution expanded. Trustee Collura added that she would arrange for the maps to be available at the Welcome Center as well.

Executive Session

A **MOTION** was made by Trustee Collura, seconded by Trustee McKnight and carried to enter into Executive Session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

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In Executive Session: Mayor, Michael Newhard and Trustees Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura

Exit Closed Session and Adjourn Regular Meeting

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to exit Executive Session and adjourn the regular meeting at approximately 8:45 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Jennifer Mante, Deputy Village Clerk