

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 6, 2026  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY  
TIME: 7:30 P.M.**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Appointments for the Official Year 2026 of the Village of Warwick.
3. **MOTION** to accept the Mayor's recommendations of appointments for the Official Year 2026 of the Village of Warwick.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

4. Acceptance of Minutes: March 16, 2026, Special Meeting and the March 16, 2026, Regular Meeting.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

5. Authorization to Pay all Approved and Audited Claims in the amount of \$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

6. **Public Hearing on the Tentative Budget of the Village of Warwick for FY 2026-27.**

**Announcements**

1. The Village of Warwick hydrant flushing will begin on April 20, 2026, from approximately 6 p.m. until 11 p.m. until all the fire hydrants are completed.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

**Motions**

**Trustee Cheney’s Motions**

1. **MOTION** to hire James Quackenbush to the position of Seasonal Department of Public Works Laborer for up to 40 hours per week for 16 weeks with a start date of May 4, 2026, per the recommendation of DPW Supervisor, Michael Moser. Salary will be based on the FY25-26 & FY26-27 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

2. **MOTION** to approve payment #1 in the amount of \$27,740 to Fanshawe, Inc. (d/b/a Rockland Electric) for the Relocation of the Maple Avenue Booster Station Project as per the recommendation of Village Engineer, Barton & Loguidice. Funds are appropriated in budget code H8320.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

3. **MOTION** to schedule a Public Hearing for Monday, May 18, 2026, to discuss projects considered for funding under the FY-2027 Community Development Block Grant Program.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

4. **GOVERNING BODY FAIR HOUSING RESOLUTION**

The Village of Warwick supports the Fair Housing Act (42 USC 3601) which prohibits discrimination by direct providers of housing such as landlords and real estate companies as well as other entities, such as municipalities, banks or other lending institutions and homeowners insurance companies whose discriminatory practices make housing unavailable to persons because of: race, color, religion, sex, national origin, nationality, familial status, or disability. This municipality further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, sex, national origin, nationality or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law). Therefore, the Municipal Council does hereby approve the following resolution.

BE IT RESOLVED, that within available resources, the municipality will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal laws by filing a complaint with the New York State Human Rights Law and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the municipality shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law.

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to:

- (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media;
- (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning fair housing.

\_\_\_\_\_ presented the foregoing resolution which was seconded by

\_\_\_\_\_ ,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Trustee Foster’s Motions**

- 5. **MOTION** to hire Michael Lupkovich to the position of Village of Warwick Office Intern at 32.5 hours per week for approximately thirteen (13) weeks. The rate of pay to be in accordance with the FY25-26 and FY26-27 budget. Start date to be determined by Village Clerk, Raina Abramson.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

- 6. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for Warwick Wine Garden and Supper Club LLC located at 22 McEwen Street, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

- 7. **MOTION** to grant permission to the Warwick Fire Department to use the Veterans Memorial Park Pavilion for a Department Picnic on Saturday, July 25, 2026, from 8:00 a.m. to 9:00 p.m. The request includes use of alcohol, catered food, electricity, speakers, pavilion lighting, restrooms, Village-owned tables and chairs, and inflatables. Completed

park permit application and proof of insurance, including Host Liquor Liability and confirmed coverage for the inflatables, have been received.

The vote on the foregoing motion was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

8. **MOTION** to grant permission to the Warwick Adult Kickball League to use the football field and the Daniel Prial Field at Veterans Memorial Park from May 15, 2026, through August 6, 2026, on Friday evenings from 6:00 p.m. to 11:00 p.m., except during the Fireman’s Carnival. The request includes use of field lights, speakers, electricity, and restrooms. The request also includes permission to have a hot dog cart on select evenings to provide complimentary food and beverages for players and their families. All events shall be coordinated with other organizations that regularly use the park for practices and games. Completed park permit application and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to grant permission to Park Avenue Elementary to hold a First Grade End of Year Celebration at Stanley-Deming Park on Monday, June 1, 2026, from 11:00 a.m. to 2:30 p.m. with a rain date of Friday, June 5, 2026. Request includes use of restrooms. Completed park permit application and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

10. **MOTION** to grant permission to the Union AME Church to use Stanley-Deming Park to host a Juneteenth Celebration on Friday, June 19, 2026, from 10:00 a.m. to 5:00 p.m., with setup beginning at 8:00 a.m. and cleanup completed by 7:00 p.m. with a rain date of Saturday, June 20, 2026. The request includes use of electricity and sound systems, tents, restrooms, Village-owned tables and chairs, and up to 2 (two) food trucks. Food trucks shall be placed in coordination with DPW Supervisor Mike Moser. A completed park permit application, proof of insurance, and security deposit have been received. Approval is pending receipt of insurance from all participating vendors and food trucks.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**Trustee Collura's Motions**

**11. RESOLUTION ADOPTING THE 2026-2027 VILLAGE BUDGET**

WHEREAS, a tentative budget (the "Proposed Village Budget") for the Village of Warwick was prepared and introduced for the 2026-2027 fiscal year; and

WHEREAS, a public hearing was held on April 6, 2026, and all interested persons were afforded an opportunity to be heard with respect to the Proposed Village Budget, after which such public hearing was closed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Warwick hereby adopts the proposed Village Budget of the 2026-2027 fiscal year, including any amendments to such budget as approved by the Board of Trustees, which shall, upon adoption, become the final Village Budget for the 2026-2027 fiscal year: and

BE IT FURTHER RESOLVED that the Mayor, the Village Clerk and any officer, employee or consultant, as directed by the Mayor is authorized and directed to take any and all actions that are reasonably necessary, proper, or convenient to carry out the purposes of this Resolution.

\_\_\_\_\_ presented the foregoing resolution which was seconded by

\_\_\_\_\_.

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Trustee McKnight’s Motions**

12. **MOTION** to appoint John Mante as a temporary, part-time Clerk to perform the required 100% verification of Village Clerk and Treasurer records digitized under the current 2025–2026 NYS Archives Local Government Records Management Improvement Fund (LGRMIF) grant. This position will be for up to 20 hours per week, for a period not to exceed 17 weeks, at a rate of \$17.50 per hour. The start date will be determined by the Village Clerk, Raina Abramson.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

13. **MOTION** to appoint Emma DeRosa as a temporary, part-time Clerk to perform the required 100% verification of Village Clerk and Treasurer records digitized under the current 2025–2026 NYS Archives Local Government Records Management Improvement Fund (LGRMIF) grant. This position will be for up to 20 hours per week, for a period not to exceed 17 weeks, at a rate of \$17.50 per hour. The start date will be determined by the Village Clerk, Raina Abramson.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

#### 14. 2026 ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS, there is to be held during the coming official year (a) NYCOM's Annual Meeting and Training School (b) NYCOM's Fall Training School (c) NYCOM's Public Works Training School, (d) NYCOM's Winter Legislative Meeting, (e) NYCOM's Regional Training Events, (f) IIMC's Regional and State Training Events, (g) NYSBOC Building Conferences and Seminars, (h) NY Planning Federation, and (i) Orange County Department of Planning;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the following officers and employees are authorized to attend the following schools:
  1. Mayor, Michael J. Newhard, Trustees: Barry Cheney, Mary Collura, Carly Foster, Thomas McKnight:
    - a. NYCOM's Annual Meeting and Training School, Fall Training School, Winter Legislative Meeting, and Regional Training Events
  2. Village Clerk Raina Abramson, Deputy Clerk Jennifer Mante, Village Treasurer Sadie Becker, Deputy Treasurer Denise Bulnes:
    - a. NYCOM's Fall Training School and Regional Training Events
  3. Village Clerk Raina Abramson:
    - a. International Institute of Municipal Clerk's (IIMC) Regional and State Training Events.
  4. DPW Supervisor, Mike Moser and Assistant Public Works Supervisor, Mike Finelli:
    - a. NYCOM's Public Works Training School
    - b. NYSBOC Building Conference
  5. Building Inspector/Code Enforcement Officer, Boris Rudzinski:
    - a. NYSBOC Building Conference
    - b. NYSBOC Building Seminars
  6. Village of Warwick Planning Board & Zoning Board of Appeals:
    - a. NY Planning Federation
    - b. Orange County Department of Planning

c. NYCOM’s Regional Training Events related to Planning & Zoning

2. That this resolution is effective immediately.

\_\_\_\_\_ presented the foregoing resolution which was seconded by  
\_\_\_\_\_.

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Public Comment – *Non-Agenda Items***

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 6, 2026  
ADDENDUM NO. 1**

15. **MOTION** to authorize the Village to accept the quote estimate from TAM Enterprises dated April 2, 2026, in the amount of \$19,300 to repair the Sand Filter Travelling Bridge Tracks at the Wastewater Treatment Plant as an Emergency Repair in accordance with the Village Procurement Policy Section V.B requiring immediate action to maintain proper functioning of the equipment. Funds are appropriated in budget code F.1440.4950.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_      Trustee Foster \_\_\_      Trustee Collura \_\_\_  
Trustee McKnight \_\_\_      Mayor Newhard \_\_\_

16. **MOTION** to accept the proposal from J Squared Construction Corp. for the RWTP Clearwell Pump Replacement project at 20 Water Lane, in an amount not to exceed \$69,000, and to authorize the Mayor to enter into a contract for the same, as recommended by the Village Engineer, Engineering & Surveying Properties, P.C. Funds are appropriated in account G.1440.4700.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_      Trustee Foster \_\_\_      Trustee Collura \_\_\_  
Trustee McKnight \_\_\_      Mayor Newhard \_\_\_