

**ARCHITECTURAL AND HISTORIC DISTRICT REVIEW BOARD
VILLAGE OF WARWICK
SEPTEMBER 3, 2024**

Minutes

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
4:30 P.M.**

The Regular Meeting of the Architectural and Historic District Review Board of the Village of Warwick was held on Tuesday, September 3, 2024, at 4:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was Chairman Michael Bertolini and Board Members: Jane Glazman, Matthew LoPinto and Alternate Board Member Glenn Rhein. Vice Chairman Chris DeHaan and Board member Matthew Finn were absent. Also present was Secretary to the Planning Board, Kristin Bialosky. Other's present: Nicole and Frank Libretti, Jonathan Alleman and John Scwaffer.

Chairman Michael Bertolini called the meeting to order and led in the Pledge of Allegiance. The Planning Board Secretary held the roll call.

Acceptance of Minutes

A **MOTION** was made by Matthew LoPinto, seconded by Jane Glazman, and carried for the Acceptance of Minutes: July 30, 2024.

The vote on the foregoing motion was as follows: **APPROVED**

Michael Bertolini Aye Jane Glazman Aye Matthew LoPinto Aye

Glenn Rhein Aye

Discussion:

Jacqueline Bradner and Kyle Knapp from 69 Colonial Ave. addressed the AHDRB regarding the below application they each read from their letter and presented photos. (Attached)

1. 38 B Main Street – Applicant Frankie Librelli – Frankies Tattoos

Seeking approval of Certificate of No Exterior Effect; New Permanent Sign

- A. Color of Sign and Design
- B. Placement

Chairman Bertolini called the applicant Mr. Frankie Librelli to present his New Permanent Sign Design, Colors and Font style. Mr. Librelli brought an example of the actual material he would be using for the sign, showing how the material would be mitered. Mr. Librelli also explained where the two signs will be located. One sign will be placed on the front of the Gate fence and one sign above the window of the jewelry store adjacent to the fence sign. It was established the Building Inspector approved the locations of both signs. Mr. Librelli said he spoke with the Owners of the Jewelry store, and they had no problem with the sign being placed above her window. Board member Matthew

LoPinto felt the font of the sign was not in line with other fonts styles in the Historic District. Alternate Board member, Glenn Rhein said he was not in opposition to the font. Board Member Jane Glazeman inquired if the shop was open yet and the applicant said yes. Mr. Librelli said that the font was his logo for his business. The Board decided that the applicant should space out the lettering on the larger sign, making the sign easier to read. Mr. Librelli said he would space out the lettering to match the sign that will be placed above the Jewelry store.

The Board Recommended the following: (2) New Permanent Signs **APPROVED** (as presented and attached)

- Gate Fence Sign: Lettering White with Black background; Logo Spacing to Match Smaller Sign.
- Smaller Sign: Lettering White with Black background as presented.

2. 12 Oakland Ave – John Schlaffer- Clearview Realty

Seeking approval of Certificate of No Exterior Effect

A. Deck Stain Color

Chairman Bertolini called the applicant Mr. John Schlaffer to present his stain colors for a back deck on his Historic business. A discussion ensued regarding exterior renovations on the Historic building, specifically focusing on the color and treatment of Mr. Schlaffer's deck. The Board discussed why the back deck's spindles and paint don't match the front of the building, which is white. The board suggested making the deck more cohesive by painting it white, like the rest of the building, to create a unified appearance. The Board would like the deck flooring to be the same as the front decking color. Board member Jane Glazman suggested the floor color to be Blairwood HC 175 Solid. The board all agreed on the flooring color. Every other piece of exposed wood should be stained pure white to match the existing building. Mr. Schlaffer explained to the Board that the property is an investment business and was renovated, including interior work with plans to improve the exterior landscaping, further in the next year.

The Board Recommended the following: Deck Colors: **APPROVED**

- Deck Flooring; HC 175 Solid Blairwood
- Deck: All other exposed wood to be stained Pure White to match house

Discussion

Trustee Mary Collura presented the AHDRB Guidebook to the Board, sparking a discussion on various distribution methods. Ideas included making the guidebook available at Village Hall, local realtor offices, and the Chamber of Commerce. The Board also considered featuring the guidebook in the Village newsletter and creating a QR code for online access. Additionally, they explored the possibility of mailing postcards to residents in the Historic District. Chairman Bertolini suggested promoting the guidebook through newspaper articles to highlight its importance. During the meeting, Chairman Bertolini also identified a name discrepancy in the Lewis House section that required correction. The Board agreed that adding a colorful cover page would enhance the book's appeal and durability. Trustee Collura will finalize the project budget. Overall, the Board expressed satisfaction with the AHDRB Guidebook and is eager to see it implemented.

Adjournment

A **MOTION** was made Matthew LoPinto, seconded by Jane Glazman and carried to adjourn the regular meeting at approximately 5:30 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED:**

Michael Bertolini Aye Jane Glazman Aye Matthew LoPinto Aye

Glenn Rhein Aye

Kristin Bialosky
Secretary to Building, Planning, Zoning & AHDRB

Please follow the link to the YouTube video of the September 3, 2024, AHDRB meeting:

<https://www.youtube.com/live/Cq8IXxKl4mk>