

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK INCORPORATED 1867

### **Village of Warwick Village Board Meeting – September 21, 2020 Reorganizational Meeting**

Pursuant to Governor Cuomo’s Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

#### **To View the Meeting:**

**FACEBOOK LIVE** - The public may view the meeting live by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

**VILLAGE’S WEBSITE** – The public may view the meeting a day or so after its completion by going to the village’s website: [www.villageofwarwick.org](http://www.villageofwarwick.org)

#### **To Comment - During Privilege of the Floor Only:**

**FACEBOOK LIVE** – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

**TELEPHONE** – Comments may be made during the Village Board Meeting by calling the Village Clerk’s Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
September 21, 2020  
REORGANIZATIONAL MEETING**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Swearing in of newly elected officials for the Office of Trustee with four-year terms:  
Barry Cheney & Corey Bachman
3. Appointments for the Official Year 2020 – 2021 of the Village of Warwick.
4. **MOTION** to accept the Mayor’s recommendations for appointments for the Official Year 2020 – 2021 of the Village of Warwick.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

5. Acceptance of Minutes: September 8, 2020

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

6. Acceptance of Reports, August 2020: Clerk’s Office & Tax Collection Summary, Justice, Building, Planning Board & ZBA.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

7. Authorization to Pay all Approved and Audited Claims # \_\_\_\_\_ – \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

8. Police Report - *Suspended to Streamline Meeting due to COVID-19*

### **Correspondence**

1. Letter from Village of Warwick Recreation Director, Ron Introini – 2020 Halloween Parade.
2. Letter from village resident, Susan Saladino – 2020 Halloween Parade.

### **Privilege of the Floor**

Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

### **Motions**

#### **Trustee Cheney's Motions:**

1. **MOTION** to submit to the New York State Department of Transportation the proposed application for a COVID-19 Recovery Temporary Use Permit allowing temporary closure of a portion of Main Street (Route 94) to permit outdoor dining, and upon approval of the application by the DOT, to close the roadway on Thursdays, Fridays, and Saturdays through October 31, 2020 from 4:30 p.m. to 11:00 p.m. pending further extension of Governor Cuomo's Executive Order 202.38 covering those dates.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

2. **RESOLUTION WAIVING SEWER USAGE FEES FOR HOMESTEAD VILLAGE**

WHEREAS, Homestead Village is a residential condominium located in the Village of Warwick at and along Homestead Village Drive; and

WHEREAS, Homestead Village receives municipal central water and sewer service from the Village of Warwick; and

WHEREAS, under the Village's Schedule of Fees charges for sewer usage are calculated based upon metered water usage; and

WHEREAS, on each of forty-nine (49) buildings in Homestead Village there is a metered outdoor spigot on which the water output is discharged onto the ground, and is not discharged or recaptured into the Village's sanitary sewer system; and

WHEREAS, Homestead Village has requested that the Village cease counting the water used in the 49 metered outdoor spigots on its property in the calculation of Homestead Village's sewer charges because the water provided to these spigots is not discharged or recaptured into the Village's sanitary sewer system;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby grants the request of Homestead Village, and the Village shall cease including the water used in the 49 metered outdoor spigots on Homestead Village's property in the calculation of Homestead Village's sewer charges; and

2. That to the extent that such action may require an amendment of the Village's Schedule of Fees to be made, the said Schedule of Fees shall be deemed amended to include a provision under " Sewer Rates" waiving the fee in regard to water provided to the 49 metered outdoor spigots on the Homestead Village property; and

3. That the provisions of this resolution shall apply only to water and sewer bills issued to Homestead Village after June 1, 2020 and, excepting for the said bills, shall in no way affect amounts charged and owing on any other bills issued prior to the above date. The Village Water Department shall adjust the amounts due upon sewer bills issued to Homestead Village after June 1, 2020 and shall issue such rebates as the said adjustments may require.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Trustee Lindberg's Motions:**

**3. ADVANCED APPROVAL OF CLAIMS**

WHEREAS, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the board of trustees authorizes payment in advance of audit of

claims for public utility services including electric, gas, water, sewer, and telephone services, postage, freight, and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

2. That this resolution is effective immediately.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

4. **ATTENDANCE AT SCHOOLS AND CONFERENCES**

WHEREAS, there is to be held during the coming official year a) NYCOM's Annual Meeting and Training School b) NYCOM's Fall Training School c) NYCOM's Public Works Training School, d) NYCOM's Winter Legislative Meeting, and e) NYCOM's Regional Training Events ; and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the following officers and employees are authorized to attend the

following schools:

1. Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, George McManus, Corey Bachman:
  - a. NYCOM's Annual Meeting and Training School, Fall Training School, Winter Legislative Meeting, and Regional Training Events
2. Village Clerk Raina Abramson, Deputy Clerk Maryann Benedict, Village Treasurer Cathy Richards, Deputy Treasurer Denise Bulnes:
  - b. NYCOM's Fall Training School and Regional Training Events
3. DPW Supervisor, Mike Moser:
  - c. NYCOM's Public Works Training School

2. That this resolution is effective immediately.

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Reports: *Suspended to Streamline Meeting due to COVID-19***

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

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## VILLAGE OF WARWICK

INCORPORATED 1867

### Appointments for the Official Year 2020-2021 of the Village of Warwick

Attorney to the Village Board – Stephen Gaba  
Attorney to the Planning Board – Robert Dickover  
Attorney to the Zoning Board of Appeals – Robert Fink  
Labor Relations – William Kang – Keane & Beane  
Bond Counsel – Norton Rose Fulbright  
Village Engineer – Lehman & Getz  
Water System and Facilities Engineer – Barton & Loguidice  
Engineer Responsible for Reservoir Resources and Dam Safety – Tectonic Engineering  
Assessor – Richard Hubner (June 1, 2020 – May 31, 2021)  
Accountant – Michael Vernieri  
Grant Writer – Linda Smith  
Registrar of Vital Statistics - Eileen Astorino  
Deputy Registrar - Melissa Stevens  
Sub-Deputy Registrar - Carolyn Purta  
Computer Consultant – TCG Solutions, Kevin Brand  
Computer Programmer – Edmunds & Associates, BAS, Municipity  
Web-Site Maintenance – Mark Damia

\*The FY 2020-21 Professional Service Agreements for the period of June 1, 2020 – May 31, 2021 were approved at the May 18, 2020 Village Board Meeting and are on file in the Clerk's Office.

Public Works Supervisor – Michael Moser  
Deputy Village Clerk – Maryann Benedict  
Deputy Village Treasurer – Denise Bulnes  
Working Leader – Jason Makuch  
Recreation Director – Ron Introini  
Shade Tree Commissioner – Robert Scheuermann  
Official Banks – Sterling Bank, Connect One Bank - *hold over*  
Associate Village Justice – Peter Barlet  
Risk Management – Raina Abramson  
Emergency Management – Michael Moser, Michael Newhard  
911 Coordinator – Maureen Evans  
Village Newspaper – Warwick Valley Dispatch  
Citizens Awareness Panel/Jones Chemical – Mayor, Michael Newhard, Barry Cheney, Michael Moser, Joseph Lawler  
Records Management Officer – Raina Abramson

Office Liaison – Raina Abramson  
DPW Liaison – Michael Moser  
Village Health Official – Dr. Anthony Martini  
Safety Officers: Michael Moser, Boris Rudzinski, William Lindberg  
Summer Concert Coordinator – William Iurato  
Village Historian – Ivy Jordan Tulin  
Village Poet Laurette – TBD  
Village Artists in Residence – TBD

### **Planning Board**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – Jim Patterson (Annual Chair Appointment / Member through April 2021)

**Member** – Jesse Gallo (Five Year Appointment – expiring April 2025)

### **Zoning Board of Appeals**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – John Graney (Annual Chair Appointment)

**Member** – John Graney (Five Year Appointment – expiring April 2025)

### **Architectural and Historic Review Board**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – Michael Bertolini (Annual Chair Appointment / Member through April 2024)

**Alternate** – Kerri Foley (Annual Appointment)

**Members** – Robert Skallerup (Five Year Appointment – expiring April 2025)

Trustee Cheney: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Water and Wastewater Operations, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning, Veterans, Comprehensive Master Plan.

Trustee Lindberg: Liaison to Office of the Treasurer, Parks & Recreation, Community Health & Fitness, Government Efficiency, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, Policy Development, Employee Training – Workplace Violence/Sexual Harassment,

Trustee Bachman: Liaison to Merchants, Chamber of Commerce, Tourism, Arts & Culture, Historical Society, Public Interface and Outreach, Senior Citizens, Issues of Public Health, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

Trustee McManus: Liaison to Albert Wisner Library, Warwick Valley Schools, Town of Warwick Police Department, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Youth Leadership Academy, Warwick Valley Prevention Coalition.

March 31, 2020

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, New York 10990

Re: Re-appointment as the Planning Board Chairman - 1 year

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as the Planning Board Chairman.

If you have any questions regarding my re-appointment please feel free to contact me.

Thank you in advance for your time and consideration in this matter.

Respectfully,

  
James Patterson  
Village of Warwick  
Planning Board

Jesse N. Gallo  
17 McEwen Street, Warwick, NY 10990  
(914) 980-4057  
[jgallo@cenhud.com](mailto:jgallo@cenhud.com)

March 31, 2020

*Submitted via e-mail*

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, NY 10990

Re: Re-appointment as the Planning Board member - 5 year

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as a Planning Board member.

Thank you in advance for your consideration. Should you have any questions or require additional information, please contact me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to be 'Jesse N. Gallo', with a stylized, overlapping loop structure.

Jesse N. Gallo  
Village of Warwick  
Planning Board

September 14, 2020

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, New York 10990

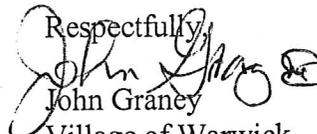
Re: Re-appointment as the ZBA Chairman - 1 year  
Re-appointment as a ZBA member - 5 year

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as the Zoning Board Chairman and as a Zoning Board member.

If you have any questions regarding my re-appointment please feel free to contact me.

Thank you in advance for your time and consideration in this matter.

Respectfully,  
  
John Graney  
Village of Warwick  
Zoning Board of Appeals

September 8, 2020

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, New York 10990

Re: Re-appointment to the Architectural and Historic Review Board

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as the Chairman of the Architectural and Historical Review Board

If you have any questions regarding my re-appointment please feel free to contact me.

Thank you in advance for your time and consideration in this matter.

Respectfully,

  
Michael Bertolini

Village of Warwick Architectural &  
Historic Review Board

March 31, 2020

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, New York 10990

Re: Re-appointment to the Architectural and Historic Review Board

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as an alternate to the Architectural and Historical Review Board

If you have any questions regarding my re-appointment please feel free to contact me.

Thank you in advance for your time and consideration in this matter.

Respectfully,

A handwritten signature in cursive script that reads "Kerri J. Foley". The signature is written in black ink and is positioned above the typed name and title.

Kerri Foley  
Village of Warwick Architectural &  
Historic Review Board

September 8, 2020

Mayor Michael Newhard and  
Village Board Trustees  
77 Main Street  
Warwick, New York 10990

Re: Re-appointment to the Architectural and Historic Review Board

Dear Mayor Newhard and Village Board Trustees:

I would like to take this opportunity to express my desire to be re-appointed as a member of the Architectural and Historical Review Board

If you have any questions regarding my re-appointment please feel free to contact me.

Thank you in advance for your time and consideration in this matter.

Respectfully,  
  
Bob Skallerup  
Village of Warwick Architectural &  
Historic Review Board

## **2020 Halloween Parade**

**To: Village Board**

**From: Ron Introini-Recreation Director**

**Date: September 3, 2020**

**In this challenging time I am asking the Village Board to allow a modified version of the Halloween Parade. We all agree the safety of the children and staff is the primary concern. Mindful of this, if we follow CDC and State guidelines it should be an enjoyable and successful community event. Masks will be required by all staff, parents and children. Parents and recreation staff will help keep adherence to social distancing protocol. In the past we always had a large crowd in a small area during the costume contest, subsequently we will postpone this part until next year. The tentative plan will be as follows:**

**4:45 pm line up on Church Street and hand out bags of candy.  
5:00 pm the parade will begin and conclude at the railroad crossing at the bottom of Main Street. At this time everyone will go their separate ways. Estimated time the parade will end is 5:15 pm. The following are reasons I believe this will be success. Anticipated participation will be reduced due to COVID-19. The guidance of the recreation staff and parents will be plentiful. Based on being able to send kids back to school for a regular school day and have a peaceful protest march through town, I strongly believe we can have a Halloween Parade for 30 minutes from start to finish. This can be a significant stride toward normalcy and a much needed boost to overall community moral. Thank you for your time and consideration.**

## Raina Abramson

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**From:** Michael Newhard  
**Sent:** Thursday, September 17, 2020 8:58 AM  
**To:** Raina Abramson  
**Subject:** FW: Halloween/ Trick or Treating (Oakland, Campbell, Welling, Orchard)

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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**From:** Saladino, Susan (NBCUniversal) <Susan.Saladino@nbcuni.com>  
**Sent:** Wednesday, September 16, 2020 2:42 PM  
**To:** Michael Newhard <mayor@villageofwarwick.org>  
**Cc:** ROBERT AGNELLO <onthelamb@mac.com>; suzysaladino@gmail.com  
**Subject:** Halloween/ Trick or Treating (Oakland, Campbell, Welling, Orchard)

Good afternoon Mayor Newhard.

I hope this finds you and your family healthy.

I'd like to start by saying thank you for your leadership through these unprecedented times. Warwick continues to be a wonderful place to live and I'm very grateful.

The reason for this communication is specifically trick or treating on Halloween this year. Naturally, the residents in Halloween territory (myself included), look forward to greeting trick or treaters each year. This year we find ourselves in a predicament with Covid in the mix. Even with the rain last year, we had 1400 trick or treaters plus the families that accompany them, grace our streets. Halloween was advertised in various publications in and around the area. Considering the influx of foot traffic this brings, I'm wondering if you would consider negating the parade that inevitably leads to people coming into the neighborhood. Many of us don't even have children, and the pressure from various parents groups saying we want to take away Halloween from the kids is false. But for one year, I know my family would appreciate focusing on what's safe and healthy for EVERYONE. I don't want to speak on behalf of my neighbors, but I know at least 6 families that are indeed planning to go dark strictly for safety concerns alone, and it would help us out if we had your support. We graciously decorate and spend significant money on candy each year (most of us actually run out). Hopefully we will be in a better place with this virus next October and would naturally be happy to resume activities. With Applefest being canceled and kids being on modified school days to keep safe, it doesn't make much sense to hold Halloween to the masses, especially when a specific neighborhood has to bear the responsibility. This year with the holiday being a Saturday, most likely means even more visitors.

I for one, would be happy to support and contribute to a local trunk or treat event that could be monitored and regulated.

We've all worked hard to stay safe and healthy thus far. Please consider canceling door to door trick or treating in the village. We could really use and would appreciate your support on this.

Thank you for your consideration.

My best,  
Susan Saladino  
14 Oakland Ct.