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VILLAGE OF WARWICK

INCORPORATED 1867

Village of Warwick Village Board Meeting – September 21, 2020

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

To View the Meeting:

FACEBOOK LIVE - The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

VILLAGE'S WEBSITE – The public may view the meeting a day or so after its completion by going to the village's website: www.villageofwarwick.org

To Comment - During Privilege of the Floor Only:

FACEBOOK LIVE – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

TELEPHONE – Comments may be made during the Village Board Meeting by calling the Village Clerk's Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
September 21, 2020
REORGANIZATIONAL MEETING**

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The Reorganizational Meeting of the Board of Trustees of the Village of Warwick was held on Monday, September 21, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY via Zoom Videoconference. Present was: Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, Corey Bachman, and George McManus. Also, present was Village Clerk Raina Abramson, Village Attorney, Stephen Gaba, and DPW Supervisor, Mike Moser. In consideration of the current COVID-19 health crises and pursuant to Governor Cuomo's Executive Order 202.1 the public was able view the meeting and comment during privilege of the floor at the above date and time via Facebook Live on the Village's FB page <https://www.facebook.com/VillageofWarwick>.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Village Clerk held the roll call.

Mayor Newhard announced and congratulated the winners of the September 15, 2020 Village Election, Barry Cheney and Corey Bachman.

Oath of Office

Village Clerk, Raina Abramson, administered the Oath of Office to the newly elected officials, Trustees, Barry Cheney and Corey Bachman.

Appointments for the Official Year 2020-2021 of the Village of Warwick

Attorney to the Village Board – Stephen Gaba
Attorney to the Planning Board – Robert Dickover
Attorney to the Zoning Board of Appeals – Robert Fink
Labor Relations – William Kang – Keane & Beane
Bond Counsel – Norton Rose Fulbright
Village Engineer – Lehman & Getz
Water System and Facilities Engineer – Barton & Loguidice
Engineer Responsible for Reservoir Resources and Dam Safety – Tectonic Engineering
Assessor – Richard Hubner (June 1, 2020 – August 31, 2020)
Accountant – Michael Vernieri
Grant Writer – Linda Smith
Registrar of Vital Statistics - Eileen Astorino
Deputy Registrar - Melissa Stevens
Sub-Deputy Registrar - Carolyn Purta
Computer Consultant – TCG Solutions, Kevin Brand
Computer Programmer – Edmunds & Associates, BAS, Municipity
Web-Site Maintenance – Mark Damia

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Board of Trustees
September 21, 2020
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*The FY 2020-21 Professional Service Agreements for the period of June 1, 2020 – May 31, 2021 were approved at the May 18, 2020 Village Board Meeting and are on file in the Clerk's Office.

Deputy Mayor – Barry Cheney
Deputy Village Clerk – Maryann Benedict
Deputy Village Treasurer – Denise Bulnes
Public Works Supervisor – Michael Moser
Working Leader – Jason Makuch
Recreation Director – Ron Introini
Shade Tree Commissioner – Robert Scheuermann
Official Banks – Sterling Bank, Connect One Bank - *hold over*
Associate Village Justice – Peter Barlet
Risk Management – Raina Abramson
Emergency Management – Michael Moser, Michael Newhard
911 Coordinator – Maureen Evans
Village Newspaper – Warwick Valley Dispatch
Citizens Awareness Panel/Jones Chemical – Mayor, Michael Newhard, Barry Cheney, Michael Moser, Joseph Lawler
Records Management Officer – Raina Abramson
Office Liaison – Raina Abramson
DPW Liaison – Michael Moser
Village Health Official – Dr. Anthony Martini
Safety Officers: Michael Moser, Boris Rudzinski, William Lindberg
Summer Concert Coordinator – William Iurato
Village Historian – Ivy Jordan Tulin
Village Poet Laurette – TBD
Village Artists in Residence – TBD

Planning Board

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – Jim Patterson (Annual Chair Appointment / Member through April 2021)

Member – Jesse Gallo (Five Year Appointment – expiring April 2025)

Zoning Board of Appeals

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – John Graney (Annual Chair Appointment)

Member – John Graney (Five Year Appointment – expiring April 2025)

Architectural and Historic Review Board

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – Michael Bertolini (Annual Chair Appointment / Member through April 2024)

Alternate – Kerri Foley (Annual Appointment)

Members – Robert Skallerup (Five Year Appointment – expiring April 2025)

Trustee Cheney: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Water and Wastewater Operations, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning, Veterans, Comprehensive Master Plan.

Trustee Lindberg: Liaison to Office of the Treasurer, Parks & Recreation, Community Health & Fitness, Government Efficiency, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, Policy Development, Employee Training – Workplace Violence/Sexual Harassment.

Trustee Bachman: Liaison to Merchants, Chamber of Commerce, Tourism, Arts & Culture, Historical Society, Public Interface and Outreach, Senior Citizens, Issues of Public Health, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

Trustee McManus: Liaison to Albert Wisner Library, Warwick Valley Schools, Town of Warwick Police Department, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Youth Leadership Academy, Warwick Valley Prevention Coalition.

Acceptance of Appointments for the Official Year 2020-2021

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg, and carried to accept the Mayor's recommendations for appointments for the Official Year 2020 – 2021 of the Village of Warwick.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Minutes

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus and carried for the Acceptance of Minutes: September 8, 2020

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus and carried for the Acceptance of Reports, August 2020: Clerk's Office & Tax Collection Summary, Justice, Building, Planning Board & ZBA.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus and carried for the Authorization to Pay all Approved and Audited Claims # 21000519– 21000600 in the amount of \$232,805.19.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

1. Police Report – *Suspended to Streamline Meeting due to COVID-19*

Correspondence

1. Letter from Village of Warwick Recreation Director, Ron Introini – 2020 Halloween Parade.

2. Letter from village resident, Susan Saladino – 2020 Halloween Parade.

Discussion

Mayor Newhard asked the Board of Trustees to please discuss the 2020 Halloween Parade and trick or treating in light of COVID-19, so the public can plan accordingly.

Much discussion ensued about the possibility of holding the parade and how compliance would be handled relative to social distancing, masks, employee safety protocols, outdoor dining, and contact tracing.

The Board of Trustees and Mayor Newhard decided that it would not be good to send a large group of people to one area. Mayor Newhard asked residents to be conservative and careful and to celebrate Halloween by going to homes in their own neighborhood.

Privilege of the Floor

Please limit your comments to five (5) minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Village Clerk, Raina Abramson, stated the following items were suggested on the Village's Facebook Page regarding Halloween:

- Utilization of the High School track – One gate in. People sign in.
- Possibility of assigning time slots for the Halloween parade.
- Outdoor gathering limit is 150 people

Motions

2020 Halloween Parade – Request Denied due to COVID-19

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to deny the request of Recreation Director, Ron Introini, to hold a Halloween Parade in the Village of Warwick.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Temporary Closure of Main Street – Expanded Outdoor Dining

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg and carried to submit to the New York State Department of Transportation the proposed application for a COVID-19 Recovery Temporary Use Permit allowing temporary closure of a portion of Main Street (Route 94) to permit outdoor dining, and upon approval of the application by the DOT, to close the roadway on Thursdays, Fridays, and Saturdays through October 31, 2020 from 4:30 p.m. to 11:00 p.m. pending further extension of Governor Cuomo's Executive Order 202.38 covering those dates.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Mayor Newhard stated that he reached out to the restaurants on Spring Street because they have not fully utilized the street for outdoor dining, and they agreed that they are ok with reopening the street going forward.

RESOLUTION WAIVING SEWER USAGE FEES FOR HOMSTEAD VILLAGE

WHEREAS, Homestead Village is a residential condominium located in the Village of Warwick at and along Homestead Village Drive; and

WHEREAS, Homestead Village receives municipal central water and sewer service from the Village of Warwick; and

WHEREAS, under the Village's Schedule of Fees charges for sewer usage are calculated based upon metered water usage; and

WHEREAS, on each of forty-nine (49) buildings in Homestead Village there is a metered outdoor spigot on which the water output is discharged onto the ground, and is not discharged or recaptured into the Village's sanitary sewer system; and

WHEREAS, Homestead Village has requested that the Village cease counting the water used in the 49 metered outdoor spigots on its property in the calculation of Homestead Village's sewer charges because the water provided to these spigots is not discharged or recaptured into the Village's sanitary sewer system;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby grants the request of Homestead Village, and the Village shall cease including the water used in the 49 metered outdoor spigots on Homestead Village's property in the calculation of Homestead Village's sewer charges; and
2. That to the extent that such action may require an amendment of the Village's Schedule of Fees to be made, the said Schedule of Fees shall be deemed amended to include a provision under " Sewer Rates" waiving the fee in regard to water provided to the 49 metered outdoor spigots on the Homestead Village property; and
3. That the provisions of this resolution shall apply only to water and sewer bills issued to Homestead Village after June 1, 2020 and, excepting for the said bills, shall in no way affect amounts charged and owing on any other bills issued prior to the above date. The Village Water Department shall adjust the amounts due upon sewer bills issued to Homestead Village after June 1, 2020 and shall issue such rebates as the said adjustments may require.

Trustee Cheney presented the foregoing resolution, which was seconded by Trustee Lindberg,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting Aye

William Lindberg, Trustee, voting Aye

George McManus, Trustee, voting Aye

Corey Bachman, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Discussion

Mayor Newhard stated the next two motions are policies that are approved yearly and put in place during the reorganization meeting. Mayor Newhard also stated the procurement policy is being worked on by Trustee Lindberg and will be put in place within the next few weeks.

ADVANCED APPROVAL OF CLAIMS

WHEREAS, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS, all such claims must be presented at the next regular meeting for audit; and

WHEREAS, the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the board of trustees authorizes payment in advance of audit of claims for public utility services including electric, gas, water, sewer, and telephone services, postage, freight, and express charges. All such claims must be presented at the next regular

meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

2. That this resolution is effective immediately.

Trustee Lindberg presented the foregoing resolution, which was seconded by Trustee Cheney,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting Aye

William Lindberg, Trustee, voting Aye

George McManus, Trustee, voting Aye

Corey Bachman, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS, there is to be held during the coming official year a) NYCOM's Annual Meeting and Training School b) NYCOM's Fall Training School c) NYCOM's Public Works Training School, d) NYCOM's Winter Legislative Meeting, and e) NYCOM's Regional Training Events ; and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the following officers and employees are authorized to attend the

following schools:

1. Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, George McManus, Corey Bachman:
 - a. NYCOM's Annual Meeting and Training School, Fall Training School, Winter Legislative Meeting, and Regional Training Events
 2. Village Clerk Raina Abramson, Deputy Clerk Maryann Benedict, Village Treasurer Cathy Richards, Deputy Treasurer Denise Bulnes:
 - b. NYCOM's Fall Training School and Regional Training Events
 3. DPW Supervisor, Mike Moser:
 - c. NYCOM's Public Works Training School
2. That this resolution is effective immediately.

Trustee Lindberg presented the foregoing resolution, which was seconded by Trustee McManus,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting Aye

William Lindberg, Trustee, voting Aye

George McManus, Trustee, voting Aye

Corey Bachman, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Final Comments from the Board

Trustee Lindberg stated that Memorial Park continues to be very busy and he encourages people to be careful and obey the 15-mph speed limit. He thanked all the residents that are using the parking lot instead of parking on the grass.

Trustee McManus stated the Village Board should continue the discussion regarding the Warwick Grove request to store snowplow equipment in the McFarland Drive parking lot.

Trustee Lindberg took some pictures of the Homestead Village lot where they keep miscellaneous equipment and noted the poor condition due to the oil spills and such.

Much discussion ensued about Warwick Grove using the MacFarland parking lot and it was decided that more thought and research should be put into this request to make an informed decision and it will be on the next agenda.

Mayor Newhard stated two things to bring to the public's attention:

1. Parents and children over two years old should be wearing masks while enjoying the Stanley-Deming Park, so not to put our neighbors at risk.
2. Bank Street and the bridge has been closed. This action is a result of the receipt of a red flag from the NYS DOT identifying severe corrosion and perforations of the steel beams supporting both sidewalks. The bridge is owned and maintained by Orange County. The bridge replacement project is tentatively scheduled for construction in 2021.

Trustee Bachman stated he is excited to be a member of the Village Board.

Mayor Newhard thanked the Village Clerk for all her hard work during the election.

Adjournment

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to adjourn the Organizational Meeting at approximately 8:30 a.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye