

**ARCHITECTURAL AND HISTORIC DISTRICT REVIEW BOARD
VILLAGE OF WARWICK**

September 2, 2025

AGENDA

LOCATION:

VILLAGE HALL

77 MAIN STREET, WARWICK, NY

5:00 P.M.

Call to Order

Pledge of Allegiance

Roll Call

1. Introduction by Chair Michael Bertolini.
2. Acceptance of Minutes: August 5, 2025

The vote on the foregoing motion was as follows:

Michael Bertolini _____ Chris DeHaan _____ Jane Glazman _____

Matthew LoPinto _____ Glenn Rhein _____

Discussion

1. **8 Linden Place; Wade Grayson**

Seeking approval of Certificate of No Exterior Effect

Enclosing Porch from Open Porch – Using same colors and materials

2. **41 South Street; Synergy Mortgage; Maureen Kohler**

Seeking approval of Certificate of No Exterior Effect and Alteration/Relocation of Permanent Sign

Changing Name to: Homestead Funding Corp.

3. **8 West Street; Warwick Wine Bar; Keith Yodice**

Seeking approval of Certificate of No Exterior Effect and Alteration/Relocation of Permanent Sign

Changing Name to: Café e Dolci PM

Discussion: No discussion items

Adjournment

To Whom It May Concern:

Located at 8 Linden Place in the Village of Warwick, we're proposing the enclosure of an existing screen porch with siding that matches the house in both siding style ($\frac{3}{4}$ " x 10" beveled cedar siding), and color (Hamilton Blue by Benjamin Moore). The existing porch columns will remain exposed to maintain its cohesive look, tying in the front and side porch. This will only be the enclosure of an existing space with no additional building or square footage to be added and will not be insulated or converted into livable space. The side porch is used for storage, and we'd like to enclose it to protect the goods inside, as well as make the street view more presentable.

Thank you for your consideration and please let me know if you need any more information.

Kindest Regards,

Wade Grayson, homeowner
(646) 492-9734
wgrayson@gmail.com





CODE COMPLIANCE
CCRR-0518
CERTIFIED TO:
ASTM E2556 (Type I)
ASTM E1364
2454 ASTM E84: Flame Spread ≤ 25,
Smoke Developed ≤ 450
Intertek Directory of Building Products
(www.intertek.com) for detailed information.



CODE COMPLIANCE
CCRR-0518
CERTIFIED TO:
ASTM E2556 (Type I)
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2454 ASTM E84: Flame Spread ≤ 25,
Smoke Developed ≤ 450
Intertek Directory of Building Products
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To Whom It May Concern,

I am writing to respectfully request that my application for a revised sign—reflecting a new business name—be placed on the agenda for the next Village Board meeting in early September. My goal is to have the updated signage installed in time for Applefest, and your assistance in expediting this process would be greatly appreciated.

The original sign for **Synergy Mortgage** was approved in 2019. I am maintaining the exact dimensions, mounting bracket, and overall structure. The existing sign measures **42" x 21"**, with a **black wooden frame up to 4" wide**, making the total maximum dimensions including the frame **46" x 25"**, or **7.986 square feet per side**.

Attached are images of the proposed new sign for **Homestead Funding Corp.**, which will feature **black and white with minor red accents**, as shown. I've also included reference images of the currently approved signage.

Please feel free to contact me if you require any additional information or documentation. I can be reached most reliably by cell phone at **845.772.1010**.

Thank you for your time and consideration.

Sincerely,
Maureen Kohler
845.772.1010

A handwritten signature in cursive script that reads "Maureen Kohler". The signature is written in dark ink and is positioned below the typed name and phone number.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Alteration/Relocation of a Permanent Sign Application

Application Fee \$50.00

☒ Paid Check # Cash

Project Information		Date: <u>8-7-25</u>
Applicant Name: <u>Maureen Kohler</u>		
Name of Business: <u>Homestead Funding Corp.</u>		
Project Location: <u>41 South Street</u>		Warwick, New York 10990
Mailing Address: <u>Same</u>		
Phone Number: <u>845 987-1969</u>		Alt. Phone Number: <u>845 772-1010 cell</u>
Email Address: <u>maureen.kohler@gmail.com</u>		
I, the applicant, am the property owner of the project location		
<input type="checkbox"/> Yes, _____		Date: _____
owner's signature		
<input checked="" type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.		

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required N/A
feet/inches.
2. Zoning district:
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>
 - a. The project is zoned within the Historic District: ☐ Yes ☐ No
*Please use the following link to see the Historic District boundaries:
https://villageofwarwick.org/postings/compplan/Fig4-historic_district.pdf
*For projects located within the Historic District, A Certificate of No Effect or of Appropriateness is required from the Architectural Historic District Review Board (AHDRB). The review process takes place at an AHDRB regularly scheduled meeting. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.
3. Sign Design: a scaled drawing of the sign showing the following:
*For sign guidelines, please visit the Zoning Code listed above.
 - a. Type of sign, shape, size, and materials.
 - b. Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
 - c. The visual message, text, copy or content of the sign.

- d. The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
 - e. Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.
4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
- a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.
5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.
6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

The Code Enforcement Officer shall determine that the sign will meet the criteria in §145-81.D and §145-81.J. If, in the judgment of the Code Enforcement Officer, sufficient doubt exists as to whether the application can comply with the design criteria, referral shall be made to the Planning Board within ten (10) days of receipt of the application at a regularly scheduled Planning Board meeting. §145-81.B.3

The Planning Board, within ten (10) days of its receipt of an application at a regularly scheduled Planning Board meeting, for a permanent sign alteration or relocation, shall refer the application to the Architectural Historic District Review Board (AHDRB) for comment. §145-81.B.3

The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application shall then consider the design criteria §145-81.B.3

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature

Maureen Kohler

Date

8-7-25

Internal Use Only

☐ Application complete as per code ☐ Property Owner Acknowledgement Form, if applicable

☐ Reviewed by Code Enforcement Officer, or one of similar authority

The project is zoned within the Historic District:

☐ Yes **If yes, then the application must be submitted to the AHDRB for review at a regular scheduled AHDRB meeting. Application is to be approved, modified, or denied via motion. A Certificate of No Effect or of Appropriateness is then issued to the applicant along with a sign permit. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

☐ Reviewed by AHDRB on _____
meeting date

☐ Approved with modifications _____

☐ Certificate of No Effect/Appropriateness issued

☐ No **If no, the application can be approved by the Code Enforcement Officer if deemed appropriate. If doubt exists, the Code Enforcement Officer refers to the Planning Board, who refers to the AHDRB creating a recommendation for the Planning Board to approve, modify, or deny. All final decisions, excluding the Code Enforcement Officer, must be made via motions at regular scheduled meetings.*

☐ Approved by Code Enforcement Officer, _____ on _____
name of licensing authority date

☐ Referred to Planning Board on _____
date

☐ Planning Board referred to the AHDRB via a motion on _____
meeting date

Recommendation of AHDRB

☐ Meets aesthetics criteria

☐ Approved with modifications _____

☐ Concerns (attached discussion from AHDRB)

☐ Recommendation presented to the Planning Board on _____
meeting date

☐ Approved by Planning Board

☐ Approved with modifications _____

☐ Denied, reason _____

☐ Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

77 Main Street
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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Property Owner Acknowledgement Form
(for use with sign applications)

Project Information	
Applicant Name:	<u>Maureen Kohler</u>
Name of Business:	<u>Homestead Funding Corp.</u>
Address of Proposed Sign:	<u>41 South Street, Warwick, NY 10990</u>

Property Owners Information	
Name:	<u>John Johansen - 41 South Street LLC</u>
Mailing Address:	<u>1486 St. Hwy 17A, Warwick, NY 10990</u>
Phone Number:	<u>201-280-4484</u> Alt. Phone Number _____
Email Address:	<u>johansen@Warwick.net</u>

I, John Johansen, owner of 41 South Street,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Maureen Kohler to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

8/1/25
Date

Form must be notarized.

State of New York
County of Orange

Subscribed and sworn before me this

7th day of August, 20 25
Maureen F. Kohler
(signature of notary)

STAMP



This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

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clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

☒ Paid Check # CASH

Applicant Information	Date <u>8-7-25</u>
Name: <u>Maureen Kohler</u>	
Mailing Address: <u>41 South Street Warwick</u>	
Phone Number: <u>845 987 1969</u>	Alt. Phone Number <u>845 772 1010</u>
Email Address: <u>maureen.kohler@gmail.com</u>	

Project Information
Business Name (if applicable) <u>Homestead Funding Corp</u>
Project Address: <u>41 South Street</u> S/B/L # <u>211-10-19</u>
Property Owner: <u>John Johansen - 41 South Street LLC</u>
<small>* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.</small>

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.
The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the district; including but not limited to houses, stores, warehouses, churches, schools, barns, fences, outhouses, pumps, gravestones, light fixtures, outdoor signs and other outdoor advertising fixtures. §7-3

§ 7-6. Regulation of alterations.

A. It shall be unlawful for any owner or person occupying property located within the district, or any other person, to make, permit or maintain any alteration to any improvement located within the district unless the Board has previously issued a certificate of no exterior effect or a certificate of appropriateness.

B. No application shall be approved and no permit shall be granted by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees regarding the alteration of any improvement located within the district unless a certificate of no exterior effect or of appropriateness has been obtained from the Board. When such an application is received by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees, a copy shall be sent to the Board, accompanied by a request for a certificate of appropriateness in relation to the work specified in the application.

The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Applicant Signature

Maureen Kohler

Date

8-7-25

Internal Use Only

☐ Application complete as per code

☐ Application reviewed by the AHDRB on _____
meeting date

☐ Approved

☐ Approved with modifications

☐ Denied

☐ Certificate of No Exterior Effect issued _____
date

☐ Applicant notified via email/letter

☐ Building Inspector, Mayor, Village Board, Planning Board, and ZBA have been notified of the decision. §7-12B

HMESTEAD FUNDING CORP.

Home Financing That Moves You



Synergy Mortgage

(845) 987-1969



SYNERGY MORTGAGE
INCORPORATED

 Synergy Mortgage

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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Property Owner Acknowledgement Form
(for use with sign applications)

Project Information

Applicant Name: Keith Yodice
Name of Business: WARWICK WINE BAR - DBA Cafe & Deli PM
Address of Proposed Sign: 8 WEST ST

Property Owners Information

Name: Colia Cantelmo
Mailing Address: 4 Jones Rd Warwick NY 10990
Phone Number: 845 222-9339 Alt. Phone Number _____
Email Address: info@shopbfree.com

I, Colia Cantelmo, owner of 8 West St,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Keith Yodice to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

Colia Cantelmo
Signature of Owner

8/26/25
Date

Form must be notarized.

State of NY

Subscribed and sworn before me this

County of Orange

26 day of August, 2025

KRISTIN A. BIALOSKY
A Notary Public of New Jersey
ID# 50208896
My Commission Expires April 30, 2028

[Signature]
(signature of notary)

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

Internal Use Only

☐ Application complete as per code ☐ Property Owner Acknowledgement Form, if applicable

☐ Reviewed by Code Enforcement Officer, or one of similar authority

The project is zoned within the Historic District:

☐ Yes **If yes, then the application must be submitted to the AHDRB for review at a regular scheduled AHDRB meeting. Application is to be approved, modified, or denied via motion. A Certificate of No Effect or of Appropriateness is then issued to the applicant along with a sign permit. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

☐ Reviewed by AHDRB on _____ meeting date

☐ Approved with modifications _____

☐ Certificate of No Effect/Appropriateness issued

☐ No **If no, the application can be approved by the Code Enforcement Officer if deemed appropriate. If doubt exists, the Code Enforcement Officer refers to the Planning Board, who refers to the AHDRB creating a recommendation for the Planning Board to approve, modify, or deny. All final decisions, excluding the Code Enforcement Officer, must be made via motions at regular scheduled meetings.*

☐ Approved by Code Enforcement Officer, _____ on _____
name of licensing authority date

☐ Referred to Planning Board on _____
date

☐ Planning Board referred to the AHDRB via a motion on _____
meeting date

Recommendation of AHDRB

☐ Meets aesthetics criteria

☐ Approved with modifications _____

☐ Concerns (attached discussion from AHDRB)

☐ Recommendation presented to the Planning Board on _____
meeting date

☐ Approved by Planning Board

☐ Approved with modifications _____

☐ Denied, reason _____

☐ Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

d. The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.

e. Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:

- a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
- b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.

5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.

6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

The Code Enforcement Officer shall determine that the sign will meet the criteria in §145-81.D and §145-81.J. If, in the judgment of the Code Enforcement Officer, sufficient doubt exists as to whether the application can comply with the design criteria, referral shall be made to the Planning Board within ten (10) days of receipt of the application at a regularly scheduled Planning Board meeting. §145-81.B.3

The Planning Board, within ten (10) days of its receipt of an application at a regularly scheduled Planning Board meeting, for a permanent sign alteration or relocation, shall refer the application to the Architectural Historic District Review Board (AHDRB) for comment. §145-81.B.3

The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application shall then consider the design criteria §145-81.B.3

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature

Date

8.22.25

77 Main Street
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(845) 986-2031
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VILLAGE OF WARWICK

INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

☒ Paid Check # 20058

Applicant Information

Date 8/26/25

Name: Keith Yodice

Mailing Address: 8 West St

Phone Number: 201-697-7806 Alt. Phone Number 201-697

Email Address: yodiceenterprises@gmail.com

Project Information

Business Name (if applicable) Cafe e Doki PM

Project Address: 8 West St S/B/L # _____

Property Owner: C.

* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.
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1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
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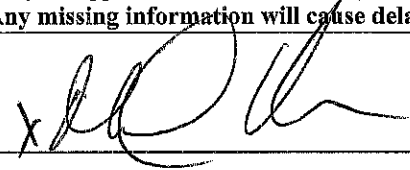
B. No application shall be approved and no permit shall be granted by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees regarding the alteration of any improvement located within the district unless a certificate of no exterior effect or of appropriateness has been obtained from the Board. When such an application is received by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees, a copy shall be sent to the Board, accompanied by a request for a certificate of appropriateness in relation to the work specified in the application.

The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Applicant Signature



Date

X 8/26/25

Internal Use Only

☐ Application complete as per code

☐ Application reviewed by the AHDRB on _____
meeting date

☐ Approved

☐ Approved with modifications

☐ Denied

☐ Certificate of No Exterior Effect issued _____
date

☐ Applicant notified via email/letter

☐ Building Inspector, Mayor, Village Board, Planning Board, and ZBA have been notified of the decision. §7-12B

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clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Alteration/Relocation of a Permanent Sign Application

Application Fee \$50.00

☒ Paid Check # 20058

700 total

Project Information

Date: 8.22.25

Applicant Name: KEITH YODICE

Name of Business: The WARWICK WINE BAR (DBA Cafe & Deli PM)

Project Location: 8 West St Warwick, New York 10990

Mailing Address: 8 West St WARWICK NY 10910

Phone Number: 201-697-7806 Alt. Phone Number:

Email Address: YODICE ENTERPRISES @ GMAIL . com

I, the applicant, am the property owner of the project location

☐ Yes,

owner's signature

Date:

☒ No

*If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

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The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required _____ feet/inches

2. Zoning district:

*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>

a. The project is zoned within the Historic District: ☒ Yes ☐ No

*Please use the following link to see the Historic District boundaries:

https://villageofwarwick.org/postings/compplan/Fig4--historic_district.pdf

*For projects located within the Historic District, A Certificate of No Effect or of Appropriateness is required from the Architectural Historic District Review Board (AHDRB). The review process takes place at an AHDRB regularly scheduled meeting. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.

3. Sign Design: a scaled drawing of the sign showing the following:

*For sign guidelines, please visit the Zoning Code listed above.

a. Type of sign, shape, size, and materials.

b. Graphic design, including lettering, pictorial matter, and sign colors with color swatches.

c. The visual message, text, copy or content of the sign.