

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
SEPTEMBER 19, 2022
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Reports – July 2022 Building Department & August 2022 Clerk’s Office, Tax Collection, Justice Department, Building Department, Planning and Zoning, and Department of Public Works.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___
Trustee McKnight ___ Mayor Newhard ___

3. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___
Trustee McKnight ___ Mayor Newhard ___

4. Police Report.

Announcement

1. Composting Food Scraps – Warwick residents can drop off their food scraps at the Food Scrap Drop-Off Site at the Warwick Valley Farmers’ Market every Sunday at the market between the hours of 10 a.m. and 2 p.m., September 4th through November 20th. For more information, please visit <https://www.orangecountygov.com/1485/Composting-Food-Scraps-Yard-Waste>

Correspondence

1. Letter from Raymond and Lugene Maher regarding the draft Village of Warwick Comprehensive Master Plan and the Village's Cluster Code.

Privilege of the Floor

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions

1. RESOLUTION SETTING A PUBLIC HEARING ON THE VILLAGE OF WARWICK DRAFT COMPREHENSIVE PLAN

WHEREAS, the Village Board, with the assistance of the Comprehensive Plan Committee, has prepared a draft Comprehensive Plan update, and

WHEREAS, this is an action subject to the provisions of the New York State Environmental Quality Review Act ("SEQRA"), and

WHEREAS, the Village Board has caused an Environmental Assessment Form ("EAF") to be prepared,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board is the sole Involved Agency and, as such, assumes Lead Agency status and determines that the proposed adoption of the updated Comprehensive Plan constitutes a Type I Action under SEQRA; and
2. That a public hearing on the updated Comprehensive Plan is hereby set for October 17, 2022 at 7:30 o'clock p.m. and that due notice of the same is directed to be given by publication and posting; and
3. That a copy of the updated Comprehensive Plan shall be placed on file in

the Office of the Village Clerk and posted on the Village website for public review; and

4. That the updated Comprehensive Plan shall be referred to the Village Planning Board for review and comment; and

5. That the updated Comprehensive Plan shall be forwarded to the Orange County Planning Department pursuant to General Municipal Law §239-m.

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

William Lindberg,, Trustee, voting _____

Michael Newhard, Mayor, voting _____

- 2. **MOTION** to grant permission to DPW Supervisor, Mike Moser, to carry over 1 additional vacation day. A previous request to carry over 5 vacation days was approved on August 15, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___

Trustee McKnight ___ Mayor Newhard ___

- 3. **MOTION** to grant permission to Village of Warwick Employee, Peter Pascoe, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___

Trustee McKnight ___ Mayor Newhard ___

Trustee Foster's Motions

4. **MOTION** to approve the FY 2022-23 budget modification and transfer request as per the Village Treasurer's letter dated September 14, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___
Trustee McKnight ___ Mayor Newhard ___

5. **MOTION** to grant permission to the Warwick Valley Community Center to hold the following activities in Stanley Deming Park on the east side of the creek as per their letter dated September 13, 2022: Applefest Eve Kiddie Carnival on Friday, September 30, 2022 from 6 p.m. to 9 p.m.; Saturday, October 1, 2022 from 2 p.m. to 10 p.m. and on Applefest Sunday, October 2, 2022 from 9 a.m. to 5 p.m., including pony rides by Winslow Therapeutic Riding Center, subject to the following restrictions: only ride and concession equipment can remain in the park; there will be no campers or RV's overnight except for liability purposes and to prevent damage to the equipment; one carnival employee only is permitted to stay overnight in the company trailer in Stanley Deming Park; no ride equipment may enter or be removed from the park without the Village of Warwick Department of Public Works Supervisor or his designee present; the equipment cannot enter the park prior to 9 a.m. the Wednesday prior to the event and must be removed by 3 p.m. the Tuesday following the event; if the carnival company needs to come in to set up earlier than Wednesday prior, they will need the permission of the DPW Supervisor; assembly or breakdown and removal of the equipment may occur only between the hours of 8 a.m. and 8 p.m. Completed park permit and security deposit have been received. Approval is contingent upon the Village of Warwick's insurance carrier's confirmation that proper insurance is in place.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Lindberg ___
Trustee McKnight ___ Mayor Newhard ___

6. **MOTION** to grant permission to the Warwick Valley Community Center to hold the following events in Stanley-Deming Park on Applefest weekend on the west side of the creek: Friday, September 30, 2022, from 7 p.m. to 10 p.m. by the pavilion, an outdoor movie night; Saturday, October 1, 2022 from 1 p.m. – 5 p.m. by the pavilion and gazebo, pottery demonstrations, yoga, martial arts, small performances by Acting Out Playhouse and more, including music beginning at 5:30 p.m. and ending by 9:30 p.m. by DJ Steven Regan and local bands (no loud music). Completed park permit, security deposit and proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Lindberg's Motions

7. RESOLUTION DISPENSING THE RESIDENCY REQUIREMENT FOR VILLAGE ELECTION INSPECTORS

WHEREAS, pursuant to the terms and provisions of Public Officers Law §3, village election inspectors must reside within the village which they have been appointed to serve; and

WHEREAS, pursuant to the terms and provisions of Village Law § 3-300(2)(a) a village board of trustees may, by resolution, waive the residency requirement for village election inspectors and appoint to such positions any individual who resides within the county in which the village is situated; and

WHEREAS, the Village of Warwick will be conducting an election in March of 2023; and

WHEREAS, the Village Board wishes to waive the residency requirement for village election inspectors in the March of 2023 election and in future elections;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That, pursuant to Village Law § 3-300(2)(a), the Village Board hereby waives the residency requirement for village election inspectors imposed by Public Officers Law §3, and authorizes appointment of any resident of Orange County to serve as an election inspector in the Village of Warwick for the election in the March of 2023 and in future elections; and

2. That a certified copy of this resolution shall be provided to the Orange County Board of Elections; and

3. That the Mayor is authorized to execute any documents necessary to carry out the provisions of this resolution.

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

William Lindberg,, Trustee, voting _____

Michael Newhard, Mayor, voting _____

8. **MOTION** to approve the New York State Local Retirement System Standard Workday and Reporting Resolution for Village of Warwick Trustee, Carly Foster, with a Record of Activities of 8.7 average days worked per month.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

9. **MOTION** to issue a Village of Warwick Taxicab License to John Knowles, owner of Warwick Taxi, LLC through May 31, 2023, per Village Code Chapter 126. Proof of NYS Department of Motor Vehicles driver's license, New York State livery registration, and Village of Warwick background check and license fees have been received. Warwick Police Department background check has been completed and approved.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

Trustee McKnight's Motions

10. RESOLUTION CREATING THE VILLAGE OF WARWICK CLIMATE SMART COMMUNITIES TASK FORCE

WHEREAS, on July 2, 2019, the Village of Warwick resolved to adopt the Climate Smart Communities pledge;

WHEREAS, on July 2, 2019, the Village of Warwick resolved to establish energy benchmark requirements for certain municipal buildings;

WHEREAS, the Village of Warwick intends to further assess how climate change will affect the Village of Warwick and its residents; take further steps to reduce the Village's contributions to climate change; acquire funding for such projects that address climate change;

WHEREAS, the Village of Warwick considers the New York State Climate Smart Communities initiative a valuable framework to help the Village increase environmental

sustainability and lead the community by example; the Village of Warwick wishes to obtain certification under the Climate Smart Communities Program.

WHEREAS, establishing a Climate Smart Communities Task Force is a mandated action in the Climate Smart Communities certification program;

WHEREAS, the Climate Smart Communities Task Force is the leadership body responsible for documenting and submitting climate related actions taken by the Village of Warwick to the New York State Climate Smart Communities program, and to advise Village officials on additional actions the Village of Warwick may take to further its environmental sustainability progress;

WHEREAS, the Climate Smart Communities Task Force will consist of community members and municipal representatives, who will meet at least twice per year and maintain meeting minutes and attendance records for each meeting;

THEREFORE BE IT RESOLVED, the Village of Warwick Board of Trustees establishes a Climate Smart Community Task Force with the initial members as: (1) Village of Warwick Trustee, Carly Foster, (2) Village of Warwick Planning Board Chairman, Jesse Gallo, (3) Sustainable Warwick Greenbelt Preservation Society, Christina Thomas, (4) Village of Warwick Resident, Dr. Richard Von Stein.

BE IT FURTHER RESOLVED, that the Village of Warwick appoints Village of Warwick Trustee, Tom McKnight, as the Climate Smart Communities Coordinator;

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

- Barry Cheney, Trustee, voting _____
- Carly Foster, Trustee, voting _____
- Thomas McKnight, Trustee, voting _____
- William Lindberg, Trustee, voting _____
- Michael Newhard, Mayor, voting _____

Reports

Trustee Cheney’s Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Transportation & Mobility, Emergency Services. Alternate liaison to Economic Development.

Trustee Foster's Report: Liaison to Office of the Treasurer, Parks & Recreation, Economic Development & Tourism, Public Health, Warwick Valley Schools, Youth / WYDO / Warwick Valley Community Center, Warwick Valley Prevention Coalition. Alternate liaison to Planning & Zoning / AHDRB / OC Planning, Engineering & Infrastructure Projects, Veterans, Emergency Services.

Trustee Lindberg's Report: Liaison to Office of the Clerk, Government Efficiency / Policy Development, Safety Committee, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Environmental. Alternate liaison to Parks & Recreation.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Citizens Awareness Panel/Jones Chemical, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Transportation & Mobility, Environmental.

Mayor Newhard's Report

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

Deputy Clerk

From: Tom McKnight
Sent: Thursday, September 8, 2022 11:00 AM
To: Deputy Clerk
Subject: Announcement to include on next VB meeting agenda

<https://www.orangecountygov.com/1485/Composting-Food-Scraps-Yard-Waste>

Warwick residents can drop off their Food Scraps at The Food Scraps Drop-off Site at Warwick Valley Farmers' Market. The Food Scraps Drop-off Site will be available to the public every Sunday at the market between the hours of 10 AM and 2 PM, September 4th through November 20th. Trained volunteers at the Food Scraps Drop-off Site at Warwick Valley Farmers' Market will educate participants on how to separate food scraps from solid waste generated at home, and how to drop off Food Scraps at the Drop-off Site location. Food Scraps collected at the market will be transported by volunteers from Sustainable Warwick to a local farm where it will be composted at no cost to the public.

The location of the Food Scraps Drop-off Site at Warwick Valley Farmers' Market will be near the Farmers' Market Manager's Tent at 21 South Street in Warwick. All meat and dairy, as well as any food scraps generated from businesses, will **not** be accepted at the Food Scraps Drop-off Site at Warwick Valley Farmers' Market.

Additionally, Warwick residents may order composting bins and rain water collection barrels at the website <https://enviroworld.us/orangecountyny>. All sales must take place online. The next order distribution will take place on Saturday, September 24th 2022 at the Warwick Valley Community Center at 11 Hamilton Avenue from 12 pm to 4 pm. Deadline for all orders will be Sunday, September 18th 2022.

September 7, 2022

To: Mayor Newhard and Village Board of Trustees

From: Raymond and Lugene Maher

Subject: Village of Warwick Cluster Code

RECEIVED
SEP 09 2022
VILLAGE OF WARWICK
CLERK

Dear Mayor Newhard and Village Board of Trustees:

We recently reviewed the draft Comprehensive Master Plan for the Village. First, we would like to thank everyone who worked on the plan and recognize the plan's importance for the short and long-term future of our Village.

We noticed when reading the draft plan that there is no accommodation for correcting the Village's Cluster Code. As has been previously noted, there are flaws in the cluster scheme. We are requesting that a revision to the cluster code be accommodated for as part of the comprehensive plan. Thank you.

Regards,

Raymond and Lugene Maher

VILLAGE OF WARWICK COMPREHENSIVE PLAN



August, 2022

DRAFT

Village of Warwick Comprehensive Plan

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Village of Warwick Comprehensive Plan

“Village comprehensive plan” means the materials, written and/or graphic, including but not limited to maps, charts, studies, resolutions, reports and other descriptive material that identify the goals, objectives, principles, guidelines, policies, standards, devices and instruments for the immediate and long-range protection, enhancement, growth and development of the village.

New York Village Law, Sec. 7-722. Village Comprehensive Plan

I. Introduction

A Village comprehensive plan sets a direction for the future. This plan’s recommended goals and actions provide criteria to establish policies and set priorities for Village government. It replaces the Village’s previous comprehensive plan which was adopted in 2004.

But this plan, like its predecessor, goes beyond merely setting a direction for government policy. As declared in the 2004 Village Comprehensive Plan, the 2022 Comprehensive Plan “offers guidance to anyone interested in Warwick --- including residents, property owners, businesses, organizations, and prospective businesses or investors --- about our history, our current conditions, and what we prefer as our future.”

This document has four major sections. First, the introduction provides an overview of the plan’s purpose and the planning process. Second, the Plan Goals section provides an overall vision and approach and lays out the general policy goals for the Village. The Actions & Implementation section identifies the specific steps to be taken to accomplish the plan goals and puts forward a sequenced action plan to carry out these steps. The final section, Background Studies and Community Outreach documents the data analyses and community engagement processes involved in creating this plan.

The Planning Process

The Village of Warwick Comprehensive Plan Committee has been meeting regularly since January, 2021 to update the Village’s 2004 Plan. The members of the committee are:

Mayor Michael Newhard
Barry Cheney, Village Trustee and Comprehensive Plan Committee Chairman
Judy Battista, Resident at Large, Community, Cultural and Mental Health Advocate
Elizabeth Bourne, Resident at Large
Scot Brown, Zoning Board of Appeals
Rosemary Cooper, Albert Wisner Library
Jack Ellis, Warwick Valley Historical Society
Matthew Finn, Architectural and Historic Review Board
Carly A. Foster, Community2gether/Village Trustee
Corrine Iurato, Warwick Valley Chamber of Commerce
Robert M. Kennedy III, Resident at Large, Town Planning Board
Tom McKnight, Village of Warwick Planning Board/Village Trustee
Susan Metzger, Resident at Large

Village of Warwick Comprehensive Plan

Most committee meetings have been held via Zoom. Recordings of these sessions can be viewed at the [Village YouTube channel](#).

The consultant for the plan is Peter Fairweather of Fairweather Consulting, assisted by Alta Planning & Design, focusing on issues related to transportation, mobility and parks.

Community Outreach

The planning process has involved ongoing public outreach and community engagement involving meetings/focus groups, an on-line community survey and analysis of demographic and economic data about the Village.

MEETINGS/FOCUS GROUPS

The sessions held for the plan have included:

- Zoom Session on Transportation/Parking, Alta (via Zoom), June 17, 2021
- Posters Displayed in the Wisner Library for public comment, July 9 to August 31, 2021.
- Posters Displayed at the Village Sidewalk Sale for public comment, July 10-11, 2021
- Presentation & Discussion at the Chamber Mixer, July 12, 2021
- Presentation & Discussion at the Historical Society, August 10, 2021
- Focus Group for Downtown Merchants, August 10, 2021
- Presentation & Discussion with POWER via Zoom, August 12, 2021
- Posters Displayed at the Farmers Market for public comment, August 15, 2021
- Focus Group for Civic Groups (Rotary, Lions, Knights of Columbus, POWER, August 19, 2021
- Focus Group for Artists, September 15, 2021
- Focus Group for Hispanic Community, October 13, 2021

A summary of these outreach efforts can be downloaded as a PDF in the appendices or by clicking [here](#). The results of the focus group conducted by Alta Design can be viewed in the appendices or downloaded as a PDF [here](#).

ON-LINE COMMUNITY SURVEY

In addition, a community survey was conducted on line via Survey Monkey. You can view the summary in the appendices or download the results as a PDF [here](#).

DATA ANALYSIS

The planning process also included an analysis of demographic and economic data related to the Village. You can read the analysis in the appendices or download a summary of that analysis as a PDF [here](#).

II. Plan Vision & Goals

The Plan Vision articulates the outcome desired upon the full implementation of the Plan. The Plan Approach describes the overall means by which the plan will be implemented. The goals provide areas of special focus for the Village in its work to realize the Plan Vision.

The Plan Vision: The Village as an Essential Gathering Place

THE VILLAGE OF WARWICK PLAYS A UNIQUE ROLE AS A LOCATION WHERE PEOPLE GATHER FACE-TO-FACE TO PARTICIPATE IN AND CELEBRATE COMMERCE, CULTURE AND COMMUNITY LIFE.



This plan is intended to strengthen the Village as a 21st Century gathering place by fostering attractive, walkable human-scale development that provides:

- A sense of place. . .and a sense of history
- Abundant and diverse economic opportunities
- An inclusive community of economic, ethnic and social diversity
- Strong residential neighborhoods
- Celebrations of Arts, Culture and Civic Life
- Sustainability and resilience in the face of climate change
- Physical infrastructure to support and sustain Village life in an effective and affordable manner

Village of Warwick Comprehensive Plan

For the purposes of this plan, the Village's primary role is to serve as a gathering place for face-to-face interactions involving residents, business people, tourists and visitors. Its economic, social and cultural health all depend upon the Village continuing to fill that role effectively and efficiently.

The Approach to the Plan

This plan has been created at a time when the Village has little developable vacant land within its boundaries. In the map to the right, developable vacant parcels are colored yellow.

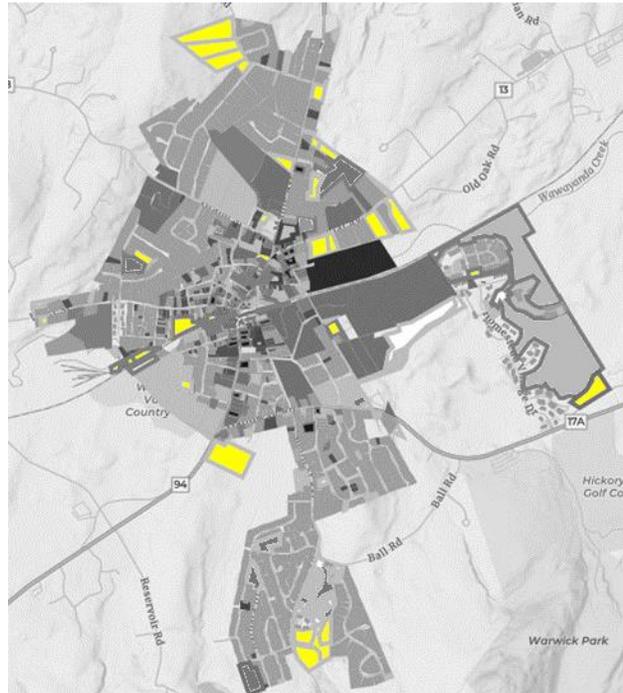
Consequently, the plan focuses on preserving and strengthening its existing assets as well as cultivating new sources of strength to enhance quality of life in the Village. In this context, in order for the Village to continue its role as a gathering place, it must address four elements of community life:

QUALITY OF PLACE as found in the quality of the built environment, housing and neighborhoods, parks and recreation as well as the culture of governance in the Village

COMMERCE AND CULTURE that support and bring meaning to daily life

CONNECTIVITY among residents, businesses, civic groups, partner municipalities and others as provided by transportation systems (including parking) and digital infrastructure

ENVIRONMENTAL SUSTAINABILITY & RESILIENCE that keeps the Village safe and affordable in the face of climate change



THE YELLOW PARCELS ARE VACANT LAND WITHIN THE VILLAGE THAT IS ABLE TO BE DEVELOPED.

Village of Warwick Comprehensive Plan

Plan Goals: Quality of Place

GOAL Q1: SAFEGUARD THE QUALITY OF RESIDENTIAL EXPERIENCE AND QUALITY OF LIFE IN THE VILLAGE.

Attractive design distinguishes the Village.



GOAL Q2: IMPROVE AFFORDABILITY OF HOUSING IN THE VILLAGE WHILE MAINTAINING THE QUALITY OF PLACE.

The Village plays a unique role in meeting local housing needs given the diversity of housing types it offers compared to the other two villages and the Town.



Village of Warwick Comprehensive Plan

GOAL Q3: CONTINUE TO INSTILL AND ENCOURAGE DIALOGUE IN THE COMMUNITY.

Village government has a distinctive culture that contributes to Warwick's quality of place. The culture is built on collaboration, inclusivity and a commitment to civic engagement. It also emphasizes maintaining a well-designed built environment in the Village and fostering entrepreneurial activity to meet local needs. The government plays an important role as convener of the Village's civil society to foster dialogue throughout the community.



Plan Goals: Commerce & Culture

GOAL C&C1: ENCOURAGE REDEVELOPMENT OF VACANT AND UNDER-UTILIZED PARCELS IN THE VILLAGE.

In a built-out Village, new growth can be accommodated in vacant and under-used areas, the Forester Avenue corridor and the Light Industry district along the railroad right of way.



GOAL C&C2: PROMOTE A BALANCE BETWEEN DIVERSIFIED RETAIL AND RESTAURANTS IN THE VILLAGE

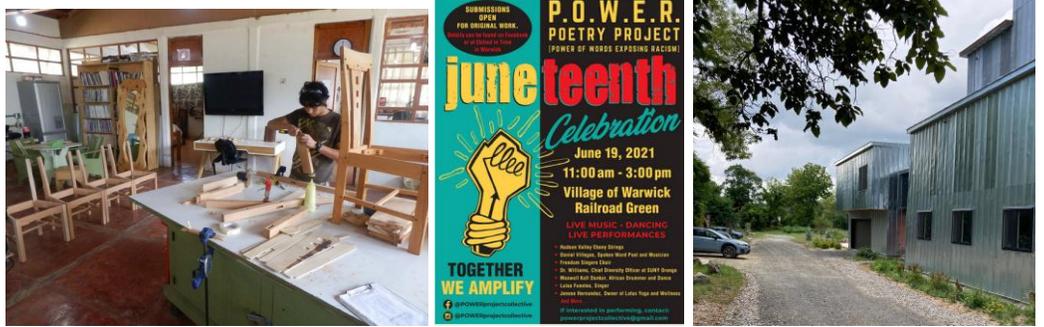
A strong downtown requires a mix of retail, hospitality and residential uses.



Village of Warwick Comprehensive Plan

GOAL C&C 3: ACCOMMODATE NEW FORMS OF ECONOMIC ACTIVITIES OR ECONOMIC ACTORS THAT RE-USE EXISTING STRUCTURES.

It is important that the Village maintain a “churn” of new establishments and new types of entrepreneurs by expanding participation in the Village economy to businesses and/or individuals currently under-represented.



GOAL C&C4: CONTINUE TO PROMOTE VILLAGE AS CENTER OF ECONOMIC, CULTURAL AND SOCIAL ACTIVITY.



The village’s primary role is to serve as a gathering place for face-to-face interactions involving residents, business people, tourists and visitors. Its economic, social and cultural health all depend upon the Village continuing to fill that role effectively and efficiently.

GOAL C&C5: SUPPORT EFFECTIVE AND EXPEDITIOUS REVIEW OF PROJECTS IN VILLAGE.

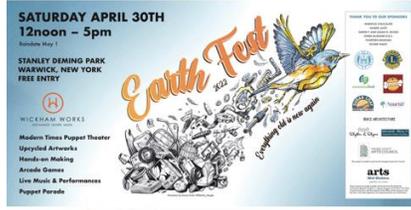
In a high-cost location like the Village, prompt decisions and community buy-in on applications keep costs down and help to attract more sophisticated developers.



Village of Warwick Comprehensive Plan

GOAL C&C6: ENCOURAGE ARTISTS TO LIVE AND PRACTICE IN THE VILLAGE.

GOAL C&C7: FOSTER CONNECTIONS BETWEEN ARTISTS AND THEIR AUDIENCES TO PROMOTE TOURISM AND ENHANCE QUALITY OF LIFE IN THE VILLAGE



Not only do culture and arts attract visitors to the community, they are an important part of what Village residents do with their time.

Plan Goals: Connectivity

GOAL C 1: IMPROVE THE VILLAGE'S CAPACITY TO ACCOMMODATE PARKING DEMAND.

It is recommended that before the Village moves forward with any major parking improvement project or investment, a complete study of the existing parking situation and the anticipated trends is conducted.

★ Public & Private Parking Lots near the Village Core.



Village of Warwick Comprehensive Plan

GOAL C2: ADOPT STREETScape IMPROVEMENT STRATEGIES TO BETTER ACCOMMODATE PEDESTRIAN AND BICYCLE TRAFFIC IN THE VILLAGE.



A well-connected community will emphasize opportunities for walking and cycling for all residents and visitors as well as a well-maintained road network.

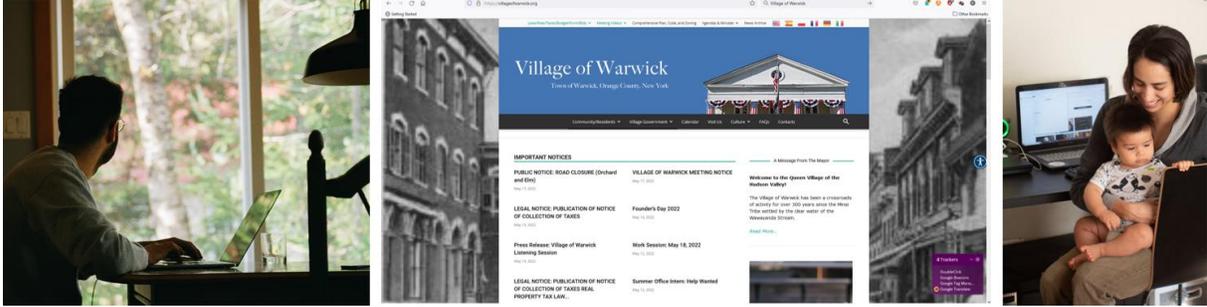
GOAL C3: FOCUS NEW INVESTMENTS IN PARKS AND RECREATION ON IMPROVING FLEXIBLE OUTDOOR RECREATION SPACES, ACTIVE TRANSPORTATION CORRIDORS, AND TRAILS.



The current and projected trends in the use of public outdoor spaces indicate that the priority should be on flexible, unprogrammed outdoor recreation space, along with trails for a variety of uses.

Village of Warwick Comprehensive Plan

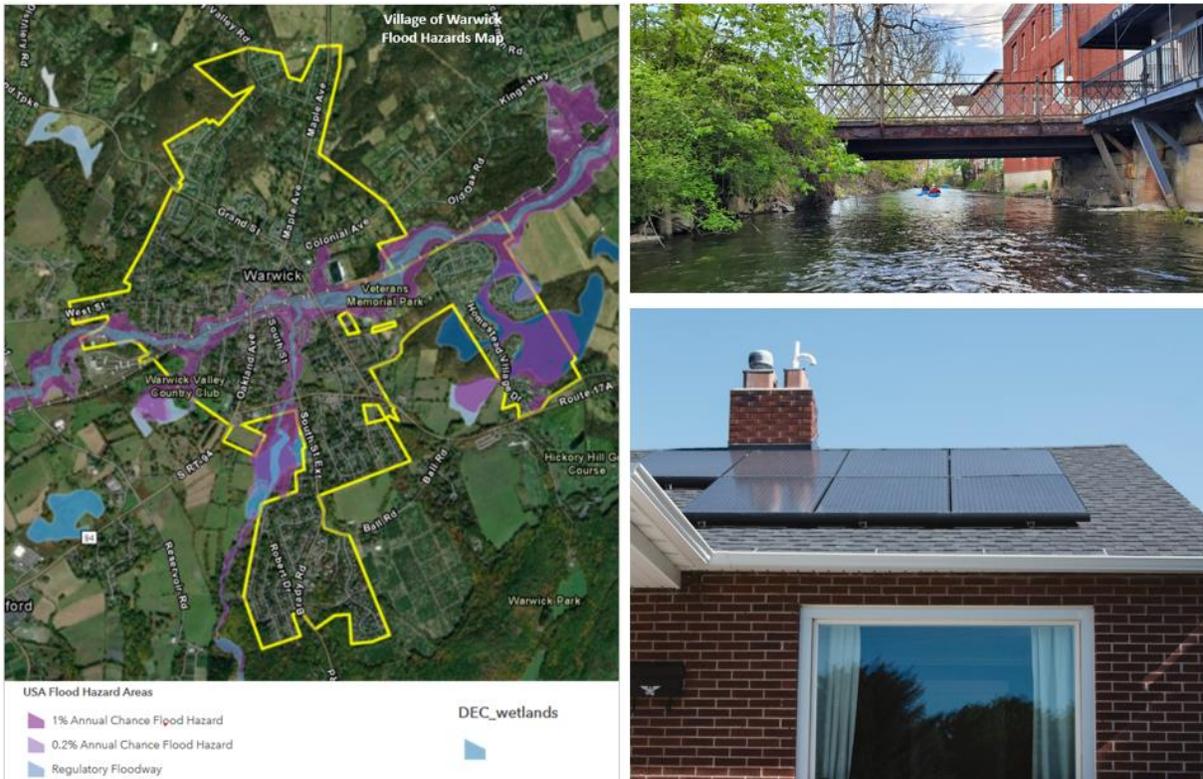
GOAL C4: ENSURE THAT AFFORDABLE BROADBAND INTERNET IS AVAILABLE THROUGHOUT THE VILLAGE.



Connectivity also extends to the digital realm, ensuring all residents and businesses have high speed access to the Internet.

Plan Goals: Resilience & Sustainability

GOAL R1: IMPROVE ENVIRONMENTAL SUSTAINABILITY AND RESILIENCE THROUGHOUT THE VILLAGE OF WARWICK.



Environmental sustainability and resilience have become essential for the continued prosperity and quality of life in the Village of Warwick.

Village of Warwick Comprehensive Plan

GOAL R2: ENSURE THAT VILLAGE SEWER AND WATER INFRASTRUCTURE CAN ACCOMMODATE FUTURE DEMAND WITHOUT DIMINISHING THE QUALITY OF SERVICE PROVIDED TO RESIDENTS AND BUSINESSES.



III. Recommended Actions & Implementation

The essence of this Comprehensive Plan is its recommended actions, each created specifically to enable the Village to accomplish the various goals of the Plan. The recommended actions are listed under their corresponding goals.

Recommended Actions: Quality of Place

GOAL Q1: SAFEGUARD THE QUALITY OF RESIDENTIAL EXPERIENCE IN THE VILLAGE

RECOMMENDED ACTION: *Create a more comprehensive and simplified system of design standards/guidelines to manage the Village's sense of place.* The quality of a place can be largely maintained or improved by managing a limited number of factors: noise, light, greenspace, transportation access and the built form. The Village has a tradition of managing these factors effectively. However, the formal mechanisms for doing so are located in a wide variety of places in current zoning, which may make it difficult for applicants and planners to understand which tools are available and how and when they may be applied. One way to improve this situation would be to create a stand-alone section of the zoning law that addresses Village design standards. This could include using the design standards from the Traditional Neighborhood Design Overlay District as design guidelines to ensure new development in the Residential and Commercial zones is in character with the existing built environment in terms of scale, materials, etc., while maintaining a diversity of price points in Village housing. The TND design standards are a powerful tool for maintaining the residential character of neighborhoods. These standards could also be used as voluntary guideline, rather than mandatory standards for other parts of the Village.

RECOMMENDED ACTION: *Strengthen provisions that buffer residential areas from commercial intrusions.* Design standards in the Village's current zoning states that "residential uses proposed adjacent to a residential district or residential uses shall be reviewed with regard to the impact of the development on such district or use. The Planning Board shall encourage the use of a combination of landscaping, buffers, berms, screens, visual interruptions, and common building materials to create attractive transitions between buildings of different architectural styles and uses."¹ While such a flexible approach has its merits, the Village may wish to provide greater specificity to the buffers required for commercial properties abutting residential districts, establishing specific yard setbacks and or landscaping requirements in such circumstances.

RECOMMENDED ACTION: *Regularly monitor the occupancy rates of the Village's subsidized senior housing and ensure that its zoning is appropriate to foster the continued occupancy and vitality of these units.*

RECOMMENDED ACTION: *Work with the Town to designate key parcels of open space to be incorporated into a greenbelt around the Village.* The two municipalities can both benefit by jointly

¹ Village of Warwick Zoning Law, February 17, 2009, 145-91 Objectives and Design Standards, I-2, page 146,

Village of Warwick Comprehensive Plan

identifying parcels to be included in a greenbelt that could provide scenic vistas, add recreational opportunities and/or preserve the working landscape.

RECOMMENDED ACTION: Incorporate considerations of public health in making decisions regarding development policies and projects in the Village. The configuration of the built environment of the Village can be a major asset in promoting healthy lifestyles for Village residents and visitors. To the greatest extent possible, considerations of such factors as walkability, accessibility to opportunities for exercise and other contributors to public health should be included in the Village’s approach to development.

GOAL Q2: IMPROVE AFFORDABILITY OF HOUSING IN THE VILLAGE WHILE MAINTAINING THE QUALITY OF PLACE.

RECOMMENDED ACTION: Adopt policies to encourage “missing middle” housing, particularly for lands annexed into the Village. “Missing Middle Housing (MMH) are multi-unit, house-scale buildings intended to be part of low-rise residential neighborhoods. . . . [There] are numerous examples across the U.S. where, for example, a house-scale fourplex fits in nicely with single-family detached houses . . . [because] it’s the same size and footprint as a typical single-family home.”² One way to achieve the “missing middle” is by adopting form-based zoning that regulates the form and appearance of housing, but provides greater flexibility in terms of density. This can reduce construction costs and help make housing more affordable, while ensuring it is consistent with community character. While adopting such an approach throughout the residential zones may make development more complex, it would allow for greater variety of housing types while reinforcing the character of the Village’s built environment. A description of this approach is included in the plan appendices. This approach should also consider the potential to use annexation to create small farms (AKA farmettes) in the Village as an option for housing, as well as encouraging co-housing developments that include shared garden spaces for residents.

RECOMMENDED ACTION: Review Village Zoning to ensure it can accommodate new forms of home-based businesses and remote work opportunities. The Covid-19 pandemic dramatically increased opportunities for remote work and home-based businesses. The trend has been strengthened by the continuing evolution of digital technologies to promote remote working and gig-based employment. The Village’s current provisions for such activities should be reviewed to ensure they maximize the opportunities for residents while ensuring they do not negatively impact the quality of the residential experience.

RECOMMENDED ACTION: Regulate short-term rentals in the Village. The Village’s regulatory efforts should seek to balance the financial benefits that short-term rental platforms such as Air BnB can provide homeowners who rent rooms in their residence against the potential for such rentals to degrade the quality of residential life in the Village and/or limit the availability of housing for purchase and/or long-term occupancy.

RECOMMENDED ACTION: Continue to minimize the tax burden on residential properties to improve the affordability of housing in the Village. The Village should continue to seek way to reduce taxes through

² <https://missingmiddlehousing.com/about/how-to-enable>

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any economies available through intermunicipal shared services, special funding opportunities, development of tax ratables and other efforts.

RECOMMENDED ACTION: Complete the Certified Local Government Program for the Village. The State Historic Preservation Office (SHPO) administers this program which, according to its website enables qualified local governments to have access to

- Ongoing, focused support from your SHPO;
- Technical preservation assistance and legal advice;
- Direct involvement in SHPO programs, such as identifying properties that may be eligible for listing in the State and National Registers of Historic Places;
- Training opportunities that increase the ability of communities to protect their historic resources and integrate them into short- and long-term planning initiatives;
- Grants designated exclusively for CLG projects; and
- Membership in statewide and national CLG networks.³

Participation in this process would position the Village to pass a local landmarks preservation law enhancing the Village's ability to protect local landmarks of historic or architectural significance.

GOAL Q3: CONTINUE TO INSTILL AND ENCOURAGE DIALOGUE IN THE COMMUNITY.

RECOMMENDED ACTION: Establish regular joint meetings involving the Village Board, the Architectural Review Board, the Planning Board and Zoning Board of Appeals. These should occur at least two times per year to establish regular dialogue on key issues and projects facing the Village. For major projects it may be desirable to create a task force of the various boards so that the review for the project can take place in a coordinated fashion.

RECOMMENDED ACTION: Village will serve as the regular convener of an annual meeting of community civic groups to coordinate setting an annual calendar for the use of shared Village resources. This meeting should also include arts organizations and recreation leagues.

RECOMMENDED ACTION: The village should develop a mechanism to foster regular outreach to underrepresented communities in the Village. This is intended to enable Village government to maintain awareness of what perspectives are under-represented and issues facing those communities. At the time of this plan's development, such communities include, among others, members of the BiPoC (Black, Indigenous, and People of Color) community (which includes, among others, Black, Latinos, Asian-Americans) and LGBTQ (which includes, among others, Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, and Asexual.) and, in turn, to make members of those groups aware of opportunities to serve on Village committees and boards. The mechanism used could be a committee or other approach to best reflect the diversity of Warwick's under-represented communities. Such an approach could include:

³ <https://parks.ny.gov/shpo/certified-local-governments/>

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- Creating a social justice initiative that is ongoing and committed to a new way of representing and doing business to overcome racism and design a community where Equity is available for everyone.
- Developing a policy for public engagement for Warwick that not only acknowledges issues, social outrage, but develops guiding principles with strategies for inclusivity, and offer solutions.
- Developing subcommittees that work in a welcoming atmosphere to increase accessibility to opportunity as well as a strategy to evaluate Process.
- Developing, supporting, and appointing liaison(s) within a representative group or business to have voices heard that are not normally heard, or included in the process.

Recommended Actions: Commerce and Culture

GOAL C&C1: ENCOURAGE REDEVELOPMENT OF VACANT AND UNDER-UTILIZED PARCELS IN THE VILLAGE.

RECOMMENDED ACTION: Evaluate adding upper floor apartments as a use in Light Industry district.

Under new economic conditions, the uses attracted to the Light Industry district are most likely to be services and retail. Increasingly, these uses are developed as part of mixed-use developments, with the primary use on the first floor and residential or office uses on the upper floors and this should be encouraged. In the aftermath of the COVID pandemic, the demand for office space may remain limited as remote work practices are more widely adopted. Consequently, in order to facilitate mixed-use development in the Light Industry district, it may be helpful to add 2nd and 3rd floor residential uses to that district. Adding second floor residential uses to the district may also provide additional opportunities to create new options for housing in the Village.

RECOMMENDED ACTION: Encourage redevelopment of vacant second floors in commercial properties.

The Village should explore options from incentives using such tools as tax credits to taxes on vacant undeveloped commercial properties to spur their development.

RECOMMENDED ACTION: As part of a comprehensive parking study, identify underused parking lots that could be developed for commercial and/or mixed uses. Observations suggest that the parking lots for such businesses as Webster Bank, Chase Bank are currently underused. The Kuiken lot may also have potential for at least partial redevelopment. The Transportation section of the plan recommends a detailed parking study for the Village. Part of this study could determine if currently under-used private parking lots are needed to accommodate parking demand or if they are in fact available for redevelopment.

RECOMMENDED ACTION: Develop local policies for boutique lodging. As the hospitality industry is evolving, new types of lodging are being developed, ranging from boutique hotels to glamping establishments. Consequently, the Village policy should seek to accommodate such development while shaping it in a manner that preserves or enhances property values and maintain the unique character of the Village.

For example, the Village could create a Boutique Lodging Floating Zone to assist in the siting of such facilities in the Village. Similar to the Village's Planned Adult Community Floating Zone, a Boutique Lodging Floating Zone would permit the Village to evaluate the need and demand for boutique lodging,

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address specific aspects of the proposed lodging, relate the type, design and layout of it to a particular site and control the impacts that such a development may have on the surrounding community. To avoid impacting residential areas, the floating zone could be limited to the Light Industry and Central Business zones.

In any case, the approach adopted by the Village should encourage innovative developments that enable the Village to capture the economic benefits of tourism in a manner consistent with the existing character of the Village's built environment.

GOAL C&C2: PROMOTE A BALANCE BETWEEN DIVERSIFIED RETAIL AND RESTAURANTS IN THE VILLAGE TO MEET BASIC NEEDS OF RESIDENTS.

RECOMMENDED ACTION: *Ensure start-up retailers have access to smaller footprint spaces.* This can include:

- smaller storefronts on secondary and tertiary streets in commercial zones
- creation of a new multi-use facility that could include an indoor market space with small stalls for retailers as well as pop-ups. This could be encouraged by the Village pre-approving a location for such a use through a Generic Environmental Impact Statement or similar means.

RECOMMENDED ACTION: *Accommodate innovative mixes of retail, dining and other uses.* In order to compete with on-line shopping, retail establishments have begun to combine their establishments with other uses, such as dining, drinking and entertainment. In order to maintain a strong retail sector, the Village should encourage such innovative mixing of uses with retail, particularly if such mixes allow the presence of retail operations providing groceries and other daily staples to Village shoppers.

GOAL C&C3: ACCOMMODATE NEW FORMS OF ECONOMIC ACTIVITIES OR ECONOMIC ACTORS THAT RE-USE EXISTING STRUCTURES.

RECOMMENDED ACTION: *Encourage/incentivize merchant ownership of buildings.* In the focus group held for merchants for this plan, it was pointed out that merchants are much more likely to succeed and remain in the Village if they are able to own their own building. The Village should seek to create incentives for merchants to own their own buildings in the downtown through such policies as:

- A partial exemption of property taxes for 10 years or less under Section 485-b of the New York State Real Property Tax Law for properties experiencing improvements of \$10,000 or more.
- Establish a revolving loan fund for such purpose. This can be created by the Village in partnerships with commercial lenders and government agencies. Public sources for capitalizing a revolving loan fund include the United States Department of Agriculture (via the Rural Economic and Community Development Administration), Housing and Urban Development (via Community Development Block Grants), and the Department of Commerce (via the Economic Development Administration).
- Other appropriate incentives can be created by using such sources as historic preservation tax credits, a SBA 504 loan for the purchase or construction of existing buildings or land, new facilities

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or long-term machinery and equipment (<https://www.sba.gov/funding-programs/loans/504-loans>)

RECOMMENDED ACTION: Encourage initiatives that broaden participation in the Village economy.

During the focus group for Latino communities in the Village, it was pointed out that there are entrepreneurs and small business people in those communities who need various forms of assistance ranging from translation of legal documents to basic business assistance to small business financing. The Village should ensure that, to the greatest extent possible, those looking to operate businesses in the Village have ready access to such services. In addition, the Village should encourage the Chamber of Commerce to hold sessions for Village merchants and commercial property owners on various types of technical and financial assistance available to them.

RECOMMENDED ACTION: Ensure that home offices for remote workers and home-based businesses are adequately accommodated in Village zoning.

The COVID pandemic has seen a rise in remote work and working at home, particularly as people relocate to smaller towns such as Warwick. This trend is likely to continue. The Village should review its current provisions for home offices to ensure that these new trends can be accommodated with minimal disruption of residential areas.

GOAL C&C4: CONTINUE TO PROMOTE VILLAGE AS CENTER OF ECONOMIC, CULTURAL AND SOCIAL ACTIVITY.

RECOMMENDED ACTION: Promote better use of outdoor spaces and rights of way for dining, the arts and other social, cultural activities.

The Village's response to the Covid involved creative ways to encourage retail, hospitality and arts-related businesses through eased restrictions on the use of outdoors space and rights of way. Beyond the end of pandemic, the Village should continue use this approach to foster even greater economic activity in the Village by taking advantage of outdoor spaces including rooftop dining.

RECOMMENDED ACTION: Explore the possibility for a Visitors/Welcome Center.

Tourism is central to the Village's economy. Creating a visitors/welcome center can improve the attractiveness of the Village for visitors by improving their experience and directing them to facilities such as parking, restrooms, etc. To assist with its staffing, facility could also house the Chamber of Commerce offices.

RECOMMENDED ACTION: Promote opportunities in the Village to connect artists with their audiences.

This can include fostering the creation of cooperative gallery space, venues for performances, live-work spaces for artists and pop-up spaces for artists included in events ranging from the Farmers Market to community festivals. Partners in this effort can include the Library and Historic Society.

RECOMMENDED ACTION: Consider the creation of a Business Improvement District (BID).

Improving resident and visitor experience of the Village is essential for its economic success. A BID is a special district within which commercial property owners enable the Village to impose an assessment on their properties with the resulting revenues dedicated to support such improvements as wayfinding signage, marketing campaigns, etc.

RECOMMENDED ACTION: Regularly review the Village annexation policy.

The annexation policy helps build the village's residential base and provides tax revenues that can support enhancements for the

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downtown. It should be reviewed every few years to assure that its terms, conditions and associated revenues remain a viable means to achieve these ends.

RECOMMENDED ACTION: *Promote the creation of facilities for year-round programming to support cultural celebrations, local food systems, etc.* The Village, through zoning and other regulations and actions should encourage the creation of a facility (or redevelopment of an existing structure) that could serve as a “four season” site for a farmers’ market, makers’ market, cultural programming, etc. While a private facility would be the preferred solution, the Village may want to participate in appropriate public-private partnerships to foster the development of this type of structure.

GOAL C&C5: SUPPORT EFFECTIVE AND EXPEDITIOUS REVIEW OF PROJECTS IN VILLAGE.

RECOMMENDED ACTION: *The Planning Board, Architecture Review Board and others involved in project review will maintain clear public communications to set expectations as early as possible regarding projects coming before them* (e.g., is it an as-of-right-use according to the zoning, whether variances be required, criteria used to issue variances, special use permits, etc.). This will support focused and productive public engagement.

RECOMMENDED ACTION: *During the annual summit of boards, focus a portion of the agenda on a review of economic development goals and activities.* The annual summit, as described in the “Quality of Place” recommendations, will provide an opportunity for the boards involved in project review to ensure their work is both well-coordinated and is effectively addressing the economic development priorities in the Comprehensive plan.

GOAL C&C6: ENCOURAGE ARTISTS TO LIVE AND PRACTICE IN THE VILLAGE.

RECOMMENDED ACTION: *Encourage Opportunities for Live/work spaces for artists and artisans.* Approaches to be considered for this objective include including artist live/work spaces as a use in the commercial and light industry zones, creating a registry of practicing artists who would be allowed to have gallery space in their homes as long as their registration was current, and targeting financial incentives for artists to occupy and improve dwellings as live/work spaces.

RECOMMENDED ACTION: *Promote public art in the Village.* Many communities support local artists by finding ways to fund the creation of public art (e.g., statues, murals, etc.). Possible approaches include a “percent for public art” program in which a certain percent of the budget for capital improvement projects is set aside specifically for public art, or matching funding programs where the municipality devotes a certain amount to public art, provided it can be matched by private contributions. Other approaches involve setting aside a portion of tax revenues and/or fees (e.g., real estate transfer) to fund public art and/or dedicating public or private spaces (e.g., walls, courtyards, etc.) to host works of art.

RECOMMENDED ACTION: *Promote affordable indoor venues for concerts, exhibits and other arts-related events.* This can involve several approaches. Village zoning could be reviewed to see if there are opportunities for adding performance venues to permitted uses in existing zones, or creating an overlay

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zone in which those uses could be permitted. The Village could also use section 485-b of NYS real property tax law to establish reductions in property tax liability for purpose of commercial, business or industrial activity, in this case performance space.

GOAL C&C7: FOSTER CONNECTIONS BETWEEN ARTISTS AND THEIR AUDIENCES TO PROMOTE TOURISM AND ENHANCE QUALITY OF LIFE IN THE VILLAGE.

RECOMMENDED ACTION: *Continue to foster collaboration on annual/seasonal arts calendar.* Warwick has a number of organizations involved in arts related events, including Wickham Works, the Warwick Art League, Historical Society, etc. These groups should be encouraged to collaborate on an annual or seasonal arts calendar to improve coordination of the staging of these events and to encourage visitors and residents to attend these events.

RECOMMENDED ACTION: *Encourage regular arts events to build audience for the arts in the Village.* Many communities have built tourism traffic and arts audience through scheduled arts events such as arts walks, studio tours, etc. held on a regular basis (e.g., monthly) throughout the year. This could be accomplished through an annual arts calendar, leveraging existing events (e.g., the Farmers Market and Arts on the Green) to create a full program.

RECOMMENDED ACTION: *Encourage the use of pop-up performance/exhibit spaces.* During the Covid pandemic, the Village discovered the value of making better use of outdoor spaces to encourage dining and shopping. As these efforts continue, they should, to the greatest extent possible, formally incorporate arts exhibitions and performances as additional “pop up” uses.

Recommended Actions: Connectivity

GOAL C1: IMPROVE THE VILLAGE’S CAPACITY TO ACCOMMODATE PARKING DEMAND.

RECOMMENDED ACTION: *Undertake a Comprehensive Parking Study.* It is recommended that before the Village moves forward with any major parking improvement project or investment, a complete study of the existing parking capacity and demand along with anticipated trends is conducted in order to make the best decision regarding this expense. This should include an analysis of existing parking demand during several peak times, an inventory of available parking, and an estimate of potential future demand, including potential demand from second story apartments in the downtown. In previous planning studies, parking garages have been a recommended solution. A complete dedicated detailed parking study is recommended for the Village prior to considering the construction of a garage and that any recommendation for a parking garage is made cautiously since recent trends and the future expectation is for decreased use of parking garages as more active transportation and shared mobility become viable options.

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RECOMMENDED ACTION:

Improve Wayfinding in the Village.

It has been noted that there are often empty parking spaces located in free public lots. This may be because visitors and even residents of Warwick are often unaware of these parking facilities. Improving the wayfinding within the Village to better orient people to parking

facilities, as well as other major destinations would be a significant benefit to improving the parking situation. As an example, the CVS lot is available for free public parking, but it is only marked by undersized, faded, low contrast signs.

Examples of Wayfinding Signage, Montpelier, VT



RECOMMENDED ACTION: Undertake a transit study—in cooperation with the Town and County Transportation Planning Agency—to consider regularly scheduled shuttle service along with parking shuttles for visitors/events.

This study could identify potential new shuttle routes to alleviate the need for autos and parking in the Village and Town. As part of this effort, and in lieu of a large, permanent parking structure, a shared shuttle system could be implemented for busy weekends or events. This system could utilize an existing parking facility, or facilities, such as the Park and Ride at the Warwick County Park. A simple shuttle system could provide rides to the Village center or other event spaces. The Village may choose to impose a fee to use the shuttle by charging to park in the designated parking lot or they (the Village) can provide the service free of charge. Alternatively, they can charge an event permit fee or require the event holder to provide a shuttle if it is a private event not held by the Village.

RECOMMENDED ACTION: Use Small surface lots to address parking shortfalls. Based on public input/surveys, it appears that parking for residents is not adequate when there are large numbers of visitors for events or busy weekends. There are currently two designated parking lots where residents can pay an annual fee to park without restricted dates and times located at the Chase Bank Lot and First Street lot. Additional residential permit lots scattered throughout the residential neighborhoods could relieve some of this parking pressure, ensuring more parking for residents. Additionally, partnerships between private lot owners (such as churches) and the Village can be established for public use of specific lots during closed business hours. Allowing the public to use lots at specific times may help alleviate parking stress during hi-peak hours in the Village. It may be beneficial for the Village to purchase spaces in lots, such as the Chase Bank lot, to secure the spaces for long-term use.

GOAL C2: ADOPT STREETSCAPE IMPROVEMENT STRATEGIES TO BETTER ACCOMMODATE PEDESTRIAN AND BICYCLE TRAFFIC IN THE VILLAGE.

[Note: Many of the recommended actions below refer to the Connectivity Map found on page 22.]

RECOMMENDED ACTION: Employ techniques to facilitate streetscape improvements that incorporate traffic calming elements and bicycle and pedestrian use, such as:

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1. Mixed traffic facilities appropriate for roads with low volumes of traffic operating at low speeds
2. Visually separated facilities suited for roads with low volumes of traffic operating at speeds between 25-35 mph (in cooperation with the NYS Department of Transportation on state roads in the Village)
3. Physically separated facilities recommended along roads with higher volumes of traffic and posted speed limits.

See the appendix for the full recommendations from Alta Design on this topic.

RECOMMENDED ACTION: Adopt Additional Traffic Calming Elements to better integrate pedestrian and bicycle traffic in the Village. In addition to the streetscape improvements listed above, there are additional traffic calming elements that can be included when designing a safer road for multiple users.

- Midblock Crosswalks
- Pedestrian Safety Islands / Raised Medians
- Narrowing Traffic Lanes
- Speed Humps / Speed Tables
- Bulbs / Curb Bump Outs

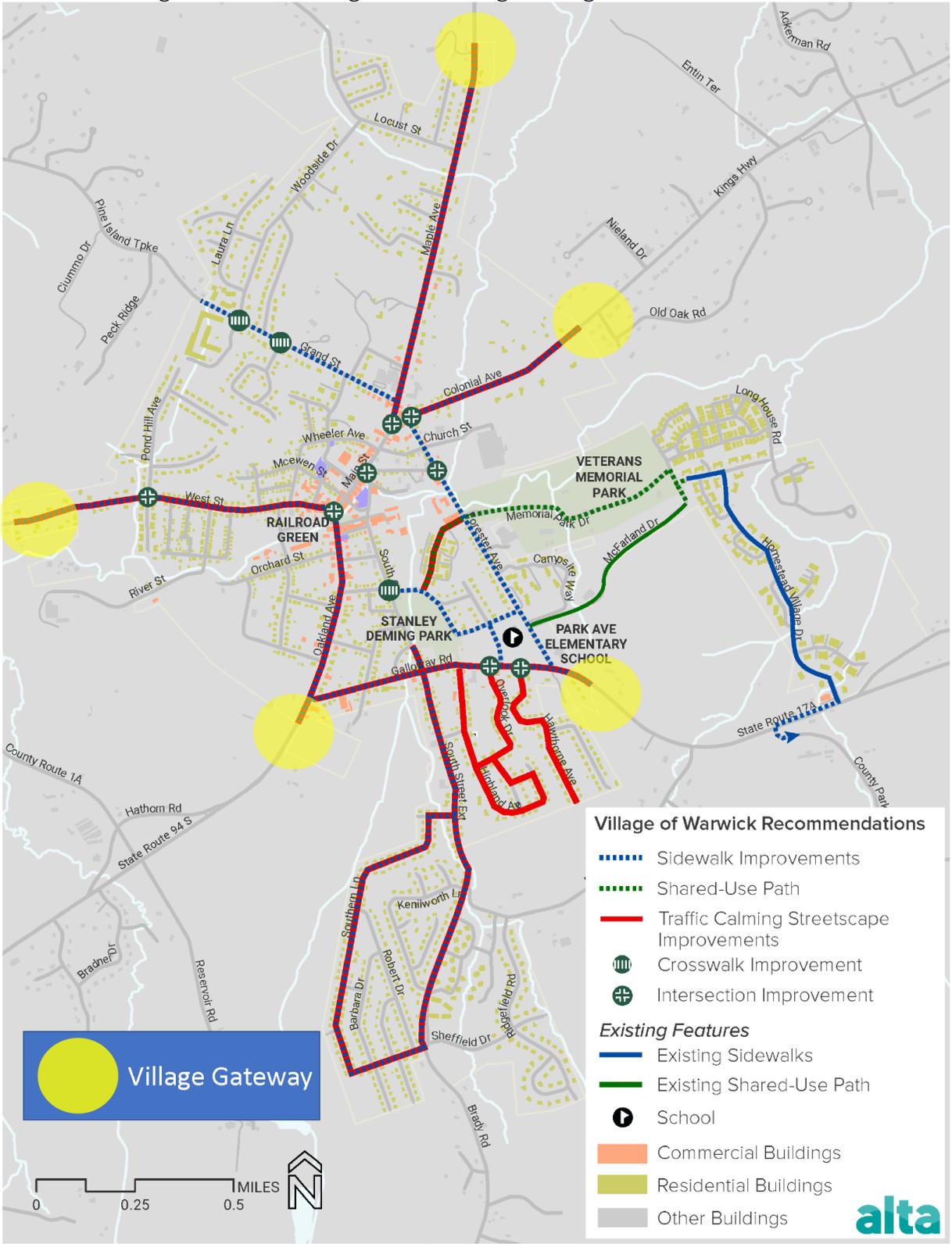
This could be an appropriate focus for the Gateways to the Village. See the appendix for the full recommendations from Alta Design on this topic.

RECOMMENDED ACTION: Improve corridors that currently allow drivers to easily access the Village from the surrounding area to improve traffic flow. At the end of the corridors near the boundary of the Village, there is a noticeable transition zone where the interface between the Village and the rural landscape meets. This is reflected in the street typology as the treatment changes from rural to urban. The rural road treatment consists of wide roads, with travel lanes ranging from 10-13 ft. with additional shoulder space, no sidewalks or curbs, no on-street parking, and faster speed limits.

See the appendix for the full recommendations from Alta Design regarding the specific corridors to be improved.

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CONNECTIVITY MAP:
Diagram Summarizing Alta Planning & Design's Recommendations



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RECOMMENDED ACTION: Undertake Intersection Improvements Strategies. An intuitive and safe intersection is designed to address mobility and safety concerns for all modes of transportation while maintaining its functionality to assign right-of-way to conflicting movements. There are a number of best practices that can be used to create bicycle and pedestrian-friendly intersections. The design features include:

- Crosswalks
- Curb extensions
- Timed countdown signals
- Proper signage at intersection

See the appendix for the full recommendations from Alta Design on this topic.

Recommended Intersection Improvement Locations

There are a number of intersections within the Village of Warwick that could benefit from the improvements discussed above (see the Connectivity Map on page 22):

1. Colonial Avenue + Forester Avenue*

This non-signalized intersection is directly adjacent to the signalized Main Street and Colonial Avenue intersection, which leads to vehicular traffic backups. See the Alta memo for a full description of the “Forester Square” plan for this intersection.

2. Main Street + Colonial Avenue*

This signalized intersection is in the center of the downtown district and is designed with a small island in the center with the traffic light situated in the northern quadrant. It connects Colonial Avenue, Main Street, and Maple Avenue. It is adjacent to the non-signalized intersection at Colonial and Forester Avenue.

3. Main Street + South Street

This non-signalized intersection is the location where High Street, South Street, and Main Street meet. There are two crosswalks at this location; one crosswalk crosses Main Street and the other crosses South Street, west of where High Street approaches.

4. Forester Avenue + High Street

This non-signalized intersection is at the eastern end of High Street. There are no crosswalks or stop signs at this location due to High Street being a one-way street.

5. West Street + Pond Hill Avenue

This non-signalized intersection is located outside of the downtown area and has no crosswalks present. Vehicles traveling along West Street do not have to stop.

6. West Street + Oakland Avenue

This signalized intersection is one of the more complex locations in the Village of Warwick considering it connects West Street, Oakland Avenue, and Main Street. Main Street and Oakland Avenue are also sections of Route 94, which is a major thoroughfare through the Village. Approximately 100 feet north

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of the signal, there is another traffic light at the intersection where a set of railroad tracks crosses Oakland Avenue.

7. Overlook Drive + Galloway Road

This non-signalized intersection is directly adjacent to a bus stop along Galloway Road / NYS Route 17A. It is equipped with one crosswalk, that may be considered a mid-block crossing, and one stop sign on Overlook Drive. The intersection is a site for a proposed Safe Routes to School program considering its proximity to Park Avenue Elementary School.

8. Hawthorn Avenue + Galloway Road

This non-signalized intersection is nearly identical to the intersection at Overlook Drive and Galloway Road, however, it lacks a crosswalk and a bus station. This intersection is a site for a proposed Safe Routes to School program considering its proximity to Park Avenue Elementary School.

Intersection improvements may include neighborhood round-abouts. These facilities are recommended at intersections that are designed to benefit from round-abouts and will need to be discussed in detail before implementation. Intersections operating at low vehicle speeds and low volume are best suited for a round-about intersection facility.

GOAL C3: FOCUS NEW INVESTMENTS IN PARKS AND RECREATION ON IMPROVING FLEXIBLE OUTDOOR RECREATION SPACES, ACTIVE TRANSPORTATION CORRIDORS, AND TRAILS.

RECOMMENDED ACTION: Integrate new bicycle and pedestrian facilities throughout the existing park infrastructure with the active transportation network outside of the parks.

RECOMMENDED ACTION: Transform the Wawayanda Creek into a linear park and active transportation route, as proposed in the Village's 2012 Strategic Plan for the Wawayanda Creek.

RECOMMENDED ACTION: Link Stanley Deming Park and Veterans Memorial Park with a safe, active transportation route that includes adequate sidewalks and wayfinding signage.

RECOMMENDED ACTION: Link Veterans Memorial Park with Warwick County Park by utilizing the sidewalks along Homestead Village Drive, considering the development of Homestead Village Drive as a "bicycle boulevard" and adding wayfinding signage.

RECOMMENDED ACTION: Create a path within the wide right of way of Park Lane, transforming it into a pedestrian friendly slow street, bicycle boulevard or green street.

RECOMMENDED ACTION: Study the feasibility of creating a "green belt trail" to connect important parks, public institutions and commercial areas with an active transportation network.

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GOAL C4: ENCOURAGE AFFORDABLE BROADBAND INTERNET THROUGHOUT THE VILLAGE

RECOMMENDED ACTION: *Create a digital strategy for the Village that assesses the extent and location of high-speed Internet throughout the Village and recommends steps to address any gaps in service.*

This could include such measures as creation of a Village-wide high-speed WiFi network in cooperation with the local private sector including Internet Service Providers and technology companies, ensuring regulations are in place so 5-G technology can be employed in a visually unintrusive manner, and other appropriate options.

Recommended Actions: Resilience & Sustainability

GOAL R1: IMPROVE ENVIRONMENTAL SUSTAINABILITY AND RESILIENCE THROUGHOUT THE VILLAGE OF WARWICK.

RECOMMENDED ACTION: *Conduct a Climate Vulnerability Assessment.* According to the Climate Smart Communities (CSC) website, the CSC program “recommends that local governments complete a vulnerability assessment as one of the first and most foundational steps in developing an effective strategy for adapting to climate change at the local level. Developing a vulnerability assessment involves identifying, analyzing and prioritizing the effects of climate hazards and risks, like flooding, heat stress or short-term drought. . . Local governments may elect to undertake this action as a standalone project, or as part of a larger effort, such as a PE7 Action: Climate Adaptation Plan, PE6 Action: Comprehensive Plan with Sustainability Elements, PE7 Action: Hazard Mitigation Plan, PE7 Action: Watershed Assessment, local waterfront revitalization plan, or others. Hazard Mitigation Plans should help identify relevant community climate hazards.

RECOMMENDED ACTION: *Implement policies to reduce reliance upon fossil fuels by:*

Encouraging the increased use of geothermal heating in new construction and building rehabilitations through the creation of zoning and subdivision regulations that promote and/or create incentives for both the installation of geothermal systems serving individual buildings as well as the creation of geothermal heating districts serving multiple structures operating by a utility and/or special district.

Promoting the use of solar energy by encouraging new construction to be sited to maximize the electric power generation potential of on-site solar panels.

Improving the availability of options for mobility that do not rely as heavily on fossil fuels as single passenger autos, such as walking, biking, transit and electric vehicles.

RECOMMENDED ACTION: *Promote energy efficiency throughout the Village by:*

Considering adoption of regulatory measures to minimize energy consumption in new construction in a manner that maximizes energy conservation without unduly increasing construction costs (i.e., the NYStretch building code).

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Promoting energy efficiency and sustainability in Village buildings, vehicles and other capital equipment by, whenever feasible, applying energy conservation principles and practices when purchasing, constructing or repairing Village properties.

Accommodating increased use of electric vehicles through policies and/or incentives that encourage the installation of residential charging stations in housing units and expand the availability of public charging stations throughout the Village.

RECOMMENDED ACTION: Promote Resilience in the Face of Climate Change by:

- Adopting policies to mitigate the threat of increased flooding including riparian buffers and other flood mitigation measures for any new development along the Wawayanda Creek.
- Reviewing existing zoning and subdivision regulations to ensure height, bulk and surface area regulations, lot coverage, setbacks and other provisions are consistent with best practices in flood mitigation, habitat protection and reduction of excess heat due in urban areas.
- Ensuring local codes support Disaster Preparedness by including addressing temporary emergency dwelling permits, emergency staging bases, temporary mobile office units and other means to aid preparedness and disaster recovery.
- Seeking to minimize the production of solid waste through policies and educational efforts that promote recycling, composting and/or anaerobic digestion of organic materials.
- Ensuring Village sewer and water infrastructure is safeguarded against flooding by reducing infiltration and inflow of stormwater in to the sewer system and by continuing to ensure storm drains and sump pumps are separated from the sewer system.

RECOMMENDED ACTION: Enhance capacity to monitor issues related to climate change and energy conservation by designating a citizen's committee or other group to follow these issues and inform Village Government on important related topics. This could involve creation of Climate Smart Communities Task Force, A Conversation Advisory Commission or coordination with such entities as the Town's Conservation Board or a private citizen's group such as Sustainable Warwick.

RECOMMENDED ACTION: Continue to promote the development of (or the conservation of) local food systems. The Village will seek ways of supporting the development or conservation of local food systems by providing support and assistance for related activities such as the Farmers' Market, encouraging development of "farm to table" initiatives, community gardens, etc.

RECOMMENDED ACTION: In cooperation with the Town, seeks ways to conserve natural areas in and adjacent to the Village. This can involve such initiatives as protection of and planning for community parkland and ensuring that—to the greatest extent possible—development projects occurring on lands annexed into the Village are designed to maximize the creation of parkland and/or protected open space.

GOAL R2: ENSURE THAT VILLAGE SEWER AND WATER INFRASTRUCTURE CAN ACCOMMODATE FUTURE DEMAND WITHOUT DIMINISHING THE QUALITY OF SERVICE PROVIDED TO RESIDENTS AND BUSINESSES.

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RECOMMENDED ACTION: *Continue to seek funding to improve sewer and water infrastructure throughout the Village.* The Village will continue to identify and apply for State and Federal funding for this purpose.

RECOMMENDED ACTION: *Implement a capital improvement planning process for the sewer and water system.* The process should identify and prioritize equipment replacements and/or improvements needed to maximize the efficiency and effectiveness of the Village sewer and water infrastructure over a long-term (e.g., five years) with annual review and an update of plan priorities.

Implementation Schedule

The table below presents a draft implementation schedule for the Comprehensive Plan. The recommended actions for the plan are placed into three categories:

- Immediate priority (to be completed within 2 year of plan adoption)
- Intermediate priority (to be completed within 3 to 5 years of plan adoption)
- Long-term priority (to be completed within 6 years of plan adoption)

The table identifies the Plan Goal with which the action is associated and specifies the “responsible party” to carry out that action. The implementation schedule suggests the following entities be tasked with implementation:

- Village Gov’t.: The Village Administration, including the Mayor’s Office, the Village Board, etc.
- Pub. Wks.: The Village Department of Public Works.
- Broadband Task Force created to develop Village digital strategy.
- Zoning Task Force created to oversee the changes in zoning required to implement this Comprehensive Plan and improve overall administration of zoning.
- CSC Task Force created to oversee the Village’s participation in the Climate Smart Communities program.
- Transportation Task Force created to oversee implementation of the transportation-related recommendations in this Comprehensive Plan.
- Inclusion Task Force to foster broader participation in Village civic life.

This implementation schedule in this table should be reviewed and as necessary revised by each committee as it begins its work to reflect the resources available to each committee. In addition, the implementation plan should be revisited each year at the annual boards’ retreat to ensure it continues to reflect the priorities and capacities of the Village.

Village of Warwick Comprehensive Plan

| PLAN GOAL | RECOMMENDED ACTION: | RESPONSIBLE PARTY |
|-----------|---|-----------------------|
| | IMMEDIATE PRIORITY (within 2 years of plan adoption) | |
| | <i>Appoint and organize Task Forces for plan implementation</i> | |
| R1 | <i>Conduct a Climate Vulnerability Assessment.</i> | CSC Task Force |
| R1 | <i>Implement policies to reduce reliance upon fossil fuels</i> | CSC Task Force |
| R1 | <i>Promote Resilience in the Face of Climate Change</i> | CSC Task Force |
| R1 | <i>Enhance capacity to monitor issues related to climate change and energy conservation by designating a citizen’s committee or other group.</i> | CSC Task Force |
| C1 | <i>Undertake a Comprehensive Parking Study.</i> | Transport. Task Force |
| C1 | <i>Improve Wayfinding in the Village.</i> | Transport. Task Force |
| C2 | <i>Undertake Intersection Improvements Strategies.</i> | Transport. Task Force |
| Q2 | <i>Continue to minimize the tax burden on residential properties to improve the affordability of housing in the Village.</i> | Village Gov't. |
| Q3 | <i>Establish regular joint meetings involving the Village Board, the Architectural Review Board, the Planning Board and Zoning Board of Appeals.</i> | Village Gov't. |
| Q3 | <i>Village will serve as the regular convener of an annual meeting of community civic groups to coordinate setting an annual calendar for the use of shared Village resources.</i> | Village Gov't. |
| Q3 | <i>The village should develop a mechanism to foster regular outreach to the Black, Indigenous and People of Color (BIPoC) and Latino communities in the Village.</i> | Inclusion Task Force |
| C&C3 | <i>Encourage initiatives that broaden participation in the Village economy.</i> | Inclusion Task Force |
| C&C7 | <i>Foster collaboration on annual/seasonal arts calendar.</i> | Village Gov't. |
| R2 | <i>Continue to seek funding to improve sewer and water infrastructure throughout the Village.</i> | Village Gov't. |
| R2 | <i>Implement a capital improvement planning process for the sewer and water system.</i> | Village Gov't. |
| Q1 | <i>Create a more comprehensive and simplified system of design standards/guidelines to manage the Village’s sense of place.</i> | Zoning Task Force |
| Q1 | <i>Strengthen provisions that buffer residential areas from commercial intrusions.</i> | Zoning Task Force |
| Q2 | <i>Regulate short-term rentals in the Village.</i> | Zoning Task Force |
| C&C1 | <i>Develop local policies for boutique lodging.</i> | Zoning Task Force |

Village of Warwick Comprehensive Plan

| PLAN GOAL | RECOMMENDED ACTION: | RESPONSIBLE PARTY |
|------------------|---|--------------------------|
| R1 | <i>Promote energy efficiency throughout the Village</i> | Zoning Task Force |
| | INTERMEDIATE PRIORITY (within 3 to 5 years of plan adoption) | |
| Q2 | <i>Complete the Certified Local Government Program for the Village.</i> | Village Gov't. |
| C3 | <i>Integrate new bicycle and pedestrian facilities throughout the existing park infrastructure with the active transportation network outside of the parks.</i> | Pub. Wks. |
| C3 | <i>Link Stanley Deming Park and Veterans Memorial Park with a safe, active transportation route that includes adequate sidewalks and wayfinding signage.</i> | Pub. Wks. |
| C3 | <i>Link Veterans Memorial Park with Warwick County Park by utilizing the sidewalks along Homestead Village Drive,</i> | Pub. Wks. |
| C3 | <i>Create a path within the wide right of way of Park Lane, transforming it into a pedestrian friendly slow street, bicycle boulevard or green street.</i> | Transport. Task Force |
| C3 | <i>Study the feasibility of creating a "green belt trail" to connect important parks, public institutions and commercial areas with an active transportation network.</i> | Transport. Task Force |
| C1 | <i>Undertake a transit study in cooperation with Town and County.</i> | Transport. Task Force |
| C1 | <i>Use Small surface lots to address parking shortfalls.</i> | Transport. Task Force |
| C2 | <i>Employ techniques to facilitate streetscape improvements.</i> | Transport. Task Force |
| C2 | <i>Adopt Additional Traffic Calming Elements to better integrate pedestrian and bicycle traffic in the Village.</i> | Transport. Task Force |
| C2 | <i>Improve corridors that currently allow drivers to easily access the Village from the surrounding area to improve traffic flow.</i> | Transport. Task Force |
| C&C2 | <i>Ensure start-up retailers have access to smaller footprint spaces.</i> | Village Gov't. |
| C&C3 | <i>Encourage/incentivize merchant ownership of buildings.</i> | Village Gov't. |
| C&C4 | <i>Explore the possibility for a Visitors/Welcome Center.</i> | Village Gov't. |
| C&C4 | <i>Promote opportunities in the Village to connect artists with their audiences.</i> | Village Gov't. |
| C&C4 | <i>Consider the creation of a Business Improvement District (BID).</i> | Village Gov't. |
| C&C5 | <i>The Planning Board, Architecture Review Board and others involved in project review will maintain clear public communications to set expectations regarding the issues involved in the review.</i> | Village Gov't. |
| C&C5 | <i>During the annual summit of boards, focus a portion of the agenda on a review of economic development goals and activities.</i> | Village Gov't. |

Village of Warwick Comprehensive Plan

| PLAN GOAL | RECOMMENDED ACTION: | RESPONSIBLE PARTY |
|------------------|--|--------------------------|
| R1 | <i>In cooperation with the Town, seeks ways to conserve natural areas in and adjacent to the Village.</i> | Village Gov't. |
| Q1 | <i>Regularly monitor the occupancy rates of the Village's subsidized senior housing and ensure that its zoning is appropriate to foster the continued occupancy and vitality of these units.</i> | Zoning Task Force |
| Q2 | <i>Adopt policies to encourage "missing middle" housing, particularly for lands annexed into the Village.</i> | Zoning Task Force |
| C&C1 | <i>Evaluate adding upper floor apartments as a use in Light Industry district.</i> | Zoning Task Force |
| C&C1 | <i>Encourage redevelopment of vacant second floors in commercial properties.</i> | Zoning Task Force |
| C&C1 | <i>Identify underused parking lots that could be developed for commercial and/or mixed uses.</i> | Zoning Task Force |
| C&C2 | <i>Accommodate innovative mixes of retail, dining and other uses.</i> | Zoning Task Force |
| C&C4 | <i>Promote better use of outdoor spaces and rights of way for dining, the arts and other social, cultural activities.</i> | Zoning Task Force |
| | LONG-TERM PRIORITY (within 6 years of plan adoption) | |
| R1 | <i>Promote the development of (or the conservation of) local food systems.</i> | CSC Task Force |
| C3 | <i>Transform the Wawayanda Creek into a linear park and active transportation route.</i> | Pub. Wks. |
| C&C4 | <i>Regularly review the Village annexation policy.</i> | Village Gov't. |
| C&C6 | <i>Promote public art in the Village.</i> | Village Gov't. |
| C&C6 | <i>Promote affordable indoor venues for concerts, exhibits and other arts-related events.</i> | Village Gov't. |
| C&C7 | <i>Encourage regular arts events to build audience for the arts in the Village.</i> | Village Gov't. |
| C&C7 | <i>Encourage the use of pop-up performance/exhibit spaces.</i> | Village Gov't. |
| Q2 | <i>Review Village Zoning to ensure it can accommodate new forms of home-based businesses and remote work opportunities.</i> | Zoning Task Force |
| C&C3 | <i>Ensure that home offices are adequately accommodated in Village zoning.</i> | Zoning Task Force |
| C&C6 | <i>Encourage Opportunities for Live/work spaces for artists and artisans.</i> | Zoning Task Force |
| C4 | <i>Create a digital strategy for the Village that assesses the extent and location of high-speed Internet throughout the Village and recommends steps to address any gaps in service.</i> | Broadband Task Force |

IV. APPENDICES Background Studies, Analyses and Community Outreach

ALTA PLANNING & DESIGN'S RECOMMENDATIONS

DESCRIPTION OF "MISSING MIDDLE" APPROACH TO HOUSING

SUMMARY OF MEETINGS/FOCUS GROUPS

RESULTS OF ON-LINE COMMUNITY SURVEY

SUMMARY OF DATA ANALYSIS

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Project :

Date :

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency’s reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “**Yes**” to a numbered question, please complete all the questions that follow in that section.
- If you answer “**No**” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

| 1. Impact on Land | | | |
|---|-----------------------------|-------------------------------|------------------------------------|
| Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may involve construction on land where depth to water table is less than 3 feet. | E2d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may involve construction on slopes of 15% or greater. | E2f | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface. | E2a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material. | D2a | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may involve construction that continues for more than one year or in multiple phases. | D1e | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides). | D2e, D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action is, or may be, located within a Coastal Erosion hazard area. | B1i | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 2. Impact on Geological Features The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - c. If "No", move on to Section 3.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Identify the specific land form(s) attached: _____ _____ | E2g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____ | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|------------------------------------|--------------------------------------|---|
| 3. Impacts on Surface Water The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) <input type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - l. If "No", move on to Section 4.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may create a new water body. | D2b, D1h | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water. | D2b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body. | D2a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments. | D2a, D2h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s). | D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies. | D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action. | E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may involve the application of pesticides or herbicides in or around any water body. | D2q, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities. | D1a, D2d | <input type="checkbox"/> | <input type="checkbox"/> |

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|----------------------------------|--|--------------------------|--------------------------|
| I. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
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| 4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells. | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____ | D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may allow or result in residential uses in areas without water and sewer services. | D1a, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may include or require wastewater discharged to groundwater. | D2d, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated. | D2c, E1f, E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer. | D2p, E2l | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources. | E2h, D2q, E2l, D2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 5. Impact on Flooding The proposed action may result in development on lands subject to flooding. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in development in a designated floodway. | E2i | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in development within a 100 year floodplain. | E2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in development within a 500 year floodplain. | E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in, or require, modification of existing drainage patterns. | D2b, D2e | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may change flood water flows that contribute to flooding. | D2b, E2i, E2j, E2k | <input type="checkbox"/> | <input type="checkbox"/> |
| f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade? | E1e | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|----------------------------------|--|--------------------------|--------------------------|
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
|----------------------------------|--|--------------------------|--------------------------|

| 6. Impacts on Air | | | |
|---|--|--|--|
| The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane | D2g D2g D2g D2g D2g D2h | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour. | D2f, D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above. | D2g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour. | D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 7. Impact on Plants and Animals | | | |
|--|-----------------------------|-------------------------------|------------------------------------|
| The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government. | E2o | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government. | E2p | <input type="checkbox"/> | <input type="checkbox"/> |

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|---|-----|--------------------------|--------------------------|
| e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect. | E3c | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____ | E2n | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site. | E2m | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____ | E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides. | D2q | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 8. Impact on Agricultural Resources | | | |
|--|-----------------------------|-------------------------------|------------------------------------|
| The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.) | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| <i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System. | E2c, E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc). | E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land. | E3b | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District. | E1b, E3a | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may disrupt or prevent installation of an agricultural land management system. | E1 a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland. | C2c, C3, D2c, D2d | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan. | C2c | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other impacts: _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | | | |
|--|------------------------------------|--|--|-----------------------------|------------------------------|
| 9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i> | | | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur | | |
| a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> | | |
| b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views. | E3h, C2b | <input type="checkbox"/> | <input type="checkbox"/> | | |
| c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round | E3h | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities | E3h E2q, E1c | <input type="checkbox"/> <input type="checkbox"/> | <input type="checkbox"/> <input type="checkbox"/> | | |
| e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource. | E3h | <input type="checkbox"/> | <input type="checkbox"/> | | |
| f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile | D1a, E1a, D1f, D1g | <input type="checkbox"/> | <input type="checkbox"/> | | |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> | | |

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|---|------------------------------------|--------------------------------------|---|-----------------------------|------------------------------|
| 10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i> | | | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur | | |
| a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places. | E3e | <input type="checkbox"/> | <input type="checkbox"/> | | |
| b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory. | E3f | <input type="checkbox"/> | <input type="checkbox"/> | | |
| c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____ | E3g | <input type="checkbox"/> | <input type="checkbox"/> | | |

| | | | |
|--|----------------------------|--------------------------|--------------------------|
| d. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |
| e. If any of the above (a-d) are answered “Moderate to large impact may occur”, continue with the following questions to help support conclusions in Part 3: | | | |
| i. The proposed action may result in the destruction or alteration of all or part of the site or property. | E3e, E3g, E3f | <input type="checkbox"/> | <input type="checkbox"/> |
| ii. The proposed action may result in the alteration of the property’s setting or integrity. | E3e, E3f, E3g, E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting. | E3e, E3f, E3g, E3h, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 11. Impact on Open Space and Recreation | | | |
| The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If “Yes”, answer questions a - e. If “No”, go to Section 12.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in an impairment of natural functions, or “ecosystem services”, provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat. | D2e, E1b E2h, E2m, E2o, E2n, E2p | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the loss of a current or future recreational resource. | C2a, E1c, C2c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may eliminate open space or recreational resource in an area with few such resources. | C2a, C2c E1c, E2q | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may result in loss of an area now used informally by the community as an open space resource. | C2c, E1c | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|------------------------------------|--------------------------------------|---|
| 12. Impact on Critical Environmental Areas | | | |
| The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If “Yes”, answer questions a - c. If “No”, go to Section 13.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA. | E3d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|--|------------------------------------|--------------------------------------|---|
| 13. Impact on Transportation The proposed action may result in a change to existing transportation systems. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.j) <i>If "Yes", answer questions a - f. If "No", go to Section 14.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. Projected traffic increase may exceed capacity of existing road network. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in the construction of paved parking area for 500 or more vehicles. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action will degrade existing transit access. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action will degrade existing pedestrian or bicycle accommodations. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may alter the present pattern of movement of people or goods. | D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|------------------------------------|--------------------------------------|---|
| 14. Impact on Energy The proposed action may cause an increase in the use of any form of energy. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.k) <i>If "Yes", answer questions a - e. If "No", go to Section 15.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action will require a new, or an upgrade to an existing, substation. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use. | D1f, D1q, D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may utilize more than 2,500 MWhrs per year of electricity. | D2k | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed. | D1g | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Other Impacts: _____ _____ | | | |

| | | | |
|--|------------------------------------|--------------------------------------|---|
| 15. Impact on Noise, Odor, and Light The proposed action may result in an increase in noise, odors, or outdoor lighting. <input type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.m., n., and o.) <i>If "Yes", answer questions a - f. If "No", go to Section 16.</i> | | | |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may produce sound above noise levels established by local regulation. | D2m | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home. | D2m, E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may result in routine odors for more than one hour per day. | D2o | <input type="checkbox"/> | <input type="checkbox"/> |

| | | | |
|---|----------|--------------------------|--------------------------|
| d. The proposed action may result in light shining onto adjoining properties. | D2n | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions. | D2n, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)
If "Yes", answer questions a - m. If "No", go to Section 17.

NO

YES

| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
|---|-----------------------------|-------------------------------|------------------------------------|
| a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community. | E1d | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The site of the proposed action is currently undergoing remediation. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction). | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health. | E1g, E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health. | D2t | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action involves construction or modification of a solid waste management facility. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| h. The proposed action may result in the unearthing of solid or hazardous waste. | D2q, E1f | <input type="checkbox"/> | <input type="checkbox"/> |
| i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste. | D2r, D2s | <input type="checkbox"/> | <input type="checkbox"/> |
| j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste. | E1f, E1g E1h | <input type="checkbox"/> | <input type="checkbox"/> |
| k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures. | E1f, E1g | <input type="checkbox"/> | <input type="checkbox"/> |
| l. The proposed action may result in the release of contaminated leachate from the project site. | D2s, E1f, D2r | <input type="checkbox"/> | <input type="checkbox"/> |
| m. Other impacts: _____ _____ | | | |

| 17. Consistency with Community Plans | | | |
|---|-----------------------------------|-------------------------------|------------------------------------|
| The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If “Yes”, answer questions a - h. If “No”, go to Section 18.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action’s land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s). | C2, C3, D1a E1a, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%. | C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action is inconsistent with local land use plans or zoning regulations. | C2, C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action is inconsistent with any County plans, or other regional land use plans. | C2, C2 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure. | C3, D1c, D1d, D1f, D1d, E1b | <input type="checkbox"/> | <input type="checkbox"/> |
| f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure. | C4, D2c, D2d D2j | <input type="checkbox"/> | <input type="checkbox"/> |
| g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action) | C2a | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Other: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

| 18. Consistency with Community Character | | | |
|---|--------------------------------|-------------------------------|------------------------------------|
| The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If “Yes”, answer questions a - g. If “No”, proceed to Part 3.</i> | | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| | Relevant Part I Question(s) | No, or small impact may occur | Moderate to large impact may occur |
| a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community. | E3e, E3f, E3g | <input type="checkbox"/> | <input type="checkbox"/> |
| b. The proposed action may create a demand for additional community services (e.g. schools, police and fire) | C4 | <input type="checkbox"/> | <input type="checkbox"/> |
| c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing. | C2, C3, D1f D1g, E1a | <input type="checkbox"/> | <input type="checkbox"/> |
| d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources. | C2, E3 | <input type="checkbox"/> | <input type="checkbox"/> |
| e. The proposed action is inconsistent with the predominant architectural scale and character. | C2, C3 | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Proposed action is inconsistent with the character of the existing natural landscape. | C2, C3 E1a, E1b E2g, E2h | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Other impacts: _____ _____ | | <input type="checkbox"/> | <input type="checkbox"/> |

Project :

Date :

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action:

Name of Lead Agency:

Name of Responsible Officer in Lead Agency:

Title of Responsible Officer:

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

For Further Information:

Contact Person:

Address:

Telephone Number:

E-mail:

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

| | | |
|---|--------|------------|
| Name of Action or Project: | | |
| Project Location (describe, and attach a general location map): | | |
| Brief Description of Proposed Action (include purpose or need): | | |
| Name of Applicant/Sponsor: | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |
| Project Contact (if not same as sponsor; give name and title/role): | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |
| Property Owner (if not same as sponsor): | | Telephone: |
| | | E-Mail: |
| Address: | | |
| City/PO: | State: | Zip Code: |

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)

| Government Entity | If Yes: Identify Agency and Approval(s) Required | Application Date (Actual or projected) |
|---|--|--|
| a. City Council, Town Board, or Village Board of Trustees <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| i. Coastal Resources. <ul style="list-style-type: none"> <li data-bbox="121 829 1485 861">i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway? <input type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="121 892 1485 924">ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program? <input type="checkbox"/> Yes <input type="checkbox"/> No <li data-bbox="121 924 1485 955">iii. Is the project site within a Coastal Erosion Hazard Area? <input type="checkbox"/> Yes <input type="checkbox"/> No | | |

C. Planning and Zoning

C.1. Planning and zoning actions.

Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? Yes No

- **If Yes**, complete sections C, F and G.
- **If No**, proceed to question C.2 and complete all remaining sections and questions in Part 1

C.2. Adopted land use plans.

a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located? Yes No

If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located? Yes No

b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?) Yes No

If Yes, identify the plan(s):

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? Yes No

If Yes, identify the plan(s):

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No

If Yes,

i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? _____

b. What police or other public protection forces serve the project site?

c. Which fire protection and emergency medical services serve the project site?

d. What parks serve the project site?

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,

i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)

ii. Is a cluster/conservation layout proposed? Yes No

iii. Number of lots proposed? _____

iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will the proposed action be constructed in multiple phases? Yes No

i. If No, anticipated period of construction: _____ months

ii. If Yes:

- Total number of phases anticipated _____
- Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
- Anticipated completion date of final phase _____ month _____ year

• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

| | <u>One Family</u> | <u>Two Family</u> | <u>Three Family</u> | <u>Multiple Family (four or more)</u> |
|---------------|-------------------|-------------------|---------------------|---------------------------------------|
| Initial Phase | _____ | _____ | _____ | _____ |
| At completion | _____ | _____ | _____ | _____ |
| of all phases | _____ | _____ | _____ | _____ |

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____

ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length

iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____

ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____

iii. If other than water, identify the type of impounded/contained liquids and their source.

iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres

v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete):

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): _____
- Over what duration of time? _____

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them.

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres

vi. What is the maximum area to be worked at any one time? _____ acres

vii. What would be the maximum depth of excavation or dredging? _____ feet

viii. Will the excavation require blasting? Yes No

ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

• Do existing sewer lines serve the project site? Yes No
 • Will a line extension within an existing district be necessary to serve the project? Yes No
 If Yes:
 • Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:
 • Applicant/sponsor for new district: _____
 • Date application submitted or anticipated: _____
 • What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:
 i. How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
 ii. Describe types of new point sources. _____

iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

 • Will stormwater runoff flow to adjacent properties? Yes No

iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:
 i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

 ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

 iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:
 i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
 ii. In addition to emissions as calculated in the application, the project will generate:
 • _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 • _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 • _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydroflouorocarbons (HFCs)
 • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No
 If Yes:
 i. Estimate methane generation in tons/year (metric): _____
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No
 If Yes:
 i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____
 iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____
 iv. Does the proposed action include any shared use parking? Yes No
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____
 vi. Are public/private transportation service(s) or facilities available within 1/2 mile of the proposed site? Yes No
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No
 If Yes:
 i. Estimate annual electricity demand during operation of the proposed action: _____
 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____
 iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.
 i. During Construction:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____
 ii. During Operations:
 • Monday - Friday: _____
 • Saturday: _____
 • Sunday: _____
 • Holidays: _____

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No
 If yes:
 i. Provide details including sources, time of day and duration:

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No
 Describe: _____

n. Will the proposed action have outdoor lighting? Yes No
 If yes:
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No
 Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No
 If Yes:
 i. Product(s) to be stored _____
 ii. Volume(s) _____ per unit time _____ (e.g., month, year)
 iii. Generally, describe the proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No
 If Yes:
 i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No
 If Yes:
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:
 • Construction: _____ tons per _____ (unit of time)
 • Operation : _____ tons per _____ (unit of time)
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
 • Construction: _____

 • Operation: _____

 iii. Proposed disposal methods/facilities for solid waste generated on-site:
 • Construction: _____

 • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No
 If Yes:
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
 ii. Anticipated rate of disposal/processing:
 • _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 • _____ Tons/hour, if combustion or thermal treatment
 iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No
 If Yes:
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

 ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

 iii. Specify amount to be handled or generated _____ tons/month
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No
 If Yes: provide name and location of facility: _____

 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.
 i. Check all uses that occur on, adjoining and near the project site.
 Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____
 ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

| Land use or Covertypes | Current Acreage | Acreage After Project Completion | Change (Acres +/-) |
|--|-----------------|----------------------------------|--------------------|
| • Roads, buildings, and other paved or impervious surfaces | | | |
| • Forested | | | |
| • Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural) | | | |
| • Agricultural (includes active orchards, field, greenhouse etc.) | | | |
| • Surface water features (lakes, ponds, streams, rivers, etc.) | | | |
| • Wetlands (freshwater or tidal) | | | |
| • Non-vegetated (bare rock, earth or fill) | | | |
| • Other Describe: _____ _____ | | | |

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities:

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:

- Dam height: _____ feet
- Dam length: _____ feet
- Surface area: _____ acres
- Volume impounded: _____ gallons OR acre-feet

ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection:

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No

- If yes, cite sources/documentation: _____

ii. Describe the location of the project site relative to the boundaries of the solid waste management facility:

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred:

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s):

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____%

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

| | |
|--|--|
| m. Identify the predominant wildlife species that occupy or use the project site: _____ _____ _____ | |
| n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Describe the habitat/community (composition, function, and basis for designation): _____ _____ ii. Source(s) of description or evaluation: _____ iii. Extent of community/habitat: <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres | |
| o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Species and listing (endangered or threatened): _____ _____ _____ | |
| p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Species and listing: _____ _____ | |
| q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give a brief description of how the proposed action may affect that use: _____ _____ | |
| E.3. Designated Public Resources On or Near Project Site | |
| a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, provide county plus district name/number: _____ | |
| b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input type="checkbox"/> No i. If Yes: acreage(s) on project site? _____ ii. Source(s) of soil rating(s): _____ | |
| c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____ _____ | |
| d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: i. CEA name: _____ ii. Basis for designation: _____ iii. Designating agency and date: _____ | |

| |
|---|
| <p>e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District</p> <p style="margin-left: 20px;">ii. Name: _____</p> <p style="margin-left: 20px;">iii. Brief description of attributes on which listing is based: _____</p> |
| <p>f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> |
| <p>g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe possible resource(s): _____</p> <p style="margin-left: 20px;">ii. Basis for identification: _____</p> |
| <p>h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify resource: _____</p> <p style="margin-left: 20px;">ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____</p> <p style="margin-left: 20px;">iii. Distance between project and resource: _____ miles.</p> |
| <p>i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Identify the name of the river and its designation: _____</p> <p style="margin-left: 20px;">ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> |

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name _____ Date _____

Signature _____ Title _____

77 Main Street
 Post Office Box 369
 Warwick, NY 10990
 www.villageofwarwick.org



(845) 986-2031
 FAX (845) 986-6884
 mayor@villageofwarwick.org
 clerk@villageofwarwick.org

VILLAGE OF WARWICK
 INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 9/19/22

For approval to transfer available appropriations for the following Fiscal Year 2022-2023 budget account lines:

GENERAL FUND

| FROM Account Code | Account Description | Budget Approp. Balance | Transfer Request | Reason | TO Account Code | Account Description | Budget Approp. Balance | Transfer Amount |
|-------------------|------------------------------------|------------------------|------------------|---|-----------------|------------------------|------------------------|-----------------|
| A1680.4900 | Network/IT - Professional Services | 3,871.42 | 350.00 | Server replacement project - not budgeted in 22/23, delayed completion in 21/22 | A1680.2000 | Network/IT - Equipment | (350.00) | 350.00 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| TOTAL | | | 350.00 | | TOTAL | | | 350.00 |

RECEIVED

SEP 14 2022

VILLAGE OF WARWICK
 VILLAGE CLERKS OFFICE

Respectfully submitted,

Sadie Becker
 Village Treasurer

Backup Documentation: Negative balance listing report

Report Date: 9/14/2022

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

| Account No | Description | | Expended | Transfers | Reimbursed | Canceled | Balance | %Used |
|-------------|-------------|------------|----------|-----------|------------|----------|---------|-------|
| | Budgeted | Encumbered | | | | | | |
| A-1680-2000 | 0.00 | 0.00 | 350.00 | 0.00 | 0.00 | 0.00 | 350.00- | 0.00 |
| Fund Total | | 0.00 | 0.00 | 350.00 | 0.00 | 0.00 | 350.00- | 0.00 |
| Year Total | | 0.00 | 0.00 | 350.00 | 0.00 | 0.00 | 350.00- | 0.00 |



RECEIVED

SEP 14 2022

Warwick Community Bandwagon Inc.
11 Hamilton Ave, Warwick NY 10990 845-986-6422

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Sept 13, 2022

Mayor Michael Newhard
Office of the Mayor
Warwick Village Hall
P.O. Box 369
Warwick, NY 10990

Request to grant permission to the Warwick Valley Community Center (WVCC) to hold the following activities in Stanley- Deming Park east of the creek for an Applefest Eve Carnival: Friday, September 30 from 6:00 p.m. to 9:00 p.m.; Saturday, October 1, 2022, from 2:00 pm. to 10:00 p.m. and Applefest Sunday October 2nd from 9am to 5pm. The small Kiddie Carnival will be contained within the basketball court and directly outside the gate next to the fence. The Kiddie Carnival will contain the rides as follows: Car combo, Teacups, Merry-Go-Round, Dragon Wheel, Apple/Berry-Go-Round, Playstation Swinger, and Hustler or Tempest. (Rides subject to change).

The concessions will contain the following: popcorn trailer, ice-cream trailer, and funnel cake trailer. Games to be included are goldfish, balloons, and water race.

AND WVCC requests permission to have an outdoor movie Friday night in the Park by the Pavilion from 7pm-10pm. AND on Saturday at the Park on the west side of the creek. Beginning in the afternoon from 1-5pm, Pottery Demonstrations with Marilyn Dale, Yoga, Martial Arts, Small Performances by Acting out Playhouse and more. Beginning at 5:30pm The event will include DJ Steve Regan and local bands (no Loud music).

Because this is an unusual year coming back from a 2-year COVID hiatus, we are having our challenges organizing, booking, and getting commitments and paperwork. We are working to make Stanley Deming a FAMILY friendly area for this year's Applefest with NO vendors inside the Park area. We will be adding tables and seating area for people to stop and rest.

The Kiddie Carnival is subject to the following restrictions:

Only ride and concession equipment can remain in the park, that there will be no campers or RV's overnight, except for liability purposes and to prevent damage to the equipment, one carnival employee only is permitted to stay overnight in the company trailer in Stanley Deming Park; that no ride equipment may enter or be removed from the park without the Supervisor of Public Works or his designee present; that the equipment cannot enter the park prior to 9 a.m. on the Wednesday prior to the event and must be removed by 3 p.m. on the Tuesday following the event. If they need to come in to set up earlier than Wednesday prior, they will need the permission of the DPW Supervisor. Assembly or breakdown and removal of the equipment may occur only between the hours of 8 a.m. and 8 p.m.

Thank You

Kerry Malone-Demetroules
Program Director Warwick Valley Community Center

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

FACILITY USE PERMIT APPLICATION
FOR GATHERINGS GREATER THAN 200 PEOPLE
ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 9/13/2022

Title of Event: Applefest eve & Applefest Carnival

Purpose of Event: Applefest fundraiser for Warwick Valley Community Center

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 9/30, 10/1, 10/2 Rain Date(s) Requested: _____

Arrival Time: 9/28 Departure Time: 10/3

Event Start Time: Fri. 4pm Event End Time: Fri. 10pm, Sat - 10pm, Sun. - 5pm
Sat. 10am, Sun. 9am

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: [Signature]
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Email:

WARWICKNYcommunitycenter@gmail.com

Mailing Address of Responsible Party: 9 Campbell Rd Warwick NY

Residential Address of Responsible Party: Same

Email Address: ~~Warwick~~ kmdemo7@gmail.com Cell Phone: 845.800.4417

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Community Bandwagon

Organization's Phone: 845.986.6422 Email Address: ~~Warwick~~

Name of Organization's Director(s)/Officer(s): KAREN THOMAS EXEC DIR WARWICKNYcommunitycenter@gmail.com

Mailing Address of Organization: 11 Hamilton Ave Warwick NY

Physical Address of Organization:

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: # of Adults: 200 # of Under 18 Yrs. Old: 600

Expected Number of Vehicles Intended at the Event: 0

Please explain the parking plan for the event: ?

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

| | |
|---|--|
| <p>Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i></p> | <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> |
| <p>Music / Loudspeakers / Sound System <i>If yes, explain:</i> WVCC Has PA <i>Location of Music/Loud Speakers/ Sounds System:</i> located in pavillion</p> | <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> |
| <p>Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i></p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> |
| <p>Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____</p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> |

| | |
|---|--|
| RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____ | Yes ___ No <input checked="" type="checkbox"/> |
| Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____ | Yes ___ No <input checked="" type="checkbox"/> |
| Alcohol <i>Host Liquor Liability Insurance is required.</i> | Yes ___ No <input checked="" type="checkbox"/> |
| Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i> | Yes ___ No <input checked="" type="checkbox"/> |
| Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> <u>Carnival</u> <i>Additional contract(s) and/or insurance is required.</i> | Yes <input checked="" type="checkbox"/> No ___ |
| Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i> | Yes ___ No <input checked="" type="checkbox"/> |
| Other <i>Please explain:</i> _____ | Yes ___ No ___ |

SPECIAL REQUESTS:

CHECK YES OR NO

| | |
|--|--|
| Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____ | Yes ___ No <input checked="" type="checkbox"/> |
| Use of Village owned tables and chairs <u>Picnic Tables</u> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____ | Yes <input checked="" type="checkbox"/> No ___ |
| Use of Electricity | Yes <input checked="" type="checkbox"/> No ___ |
| Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i> | Yes ___ No <input checked="" type="checkbox"/> |
| Use of Memorial Park Pavilion Lights | Yes ___ No <input checked="" type="checkbox"/> |

| | |
|---|----------------|
| Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i> | Yes ___ No ___ |
| Other <i>Please explain:</i> _____ | Yes ___ No ___ |

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$250 Application Fee - Returned* (RA)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

\$500 Security Deposit (*Must be a Separate Payment*)

TOTAL FEE: \$ ~~750~~ \$0 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Community Foundation (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Foundation (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Kerry Malone Demetroules [Signature] 8/25/2022
 Printed Name of Applicant/Responsible Party Signature of Applicant/Responsible Party Date

Clerk Use Only: Security Deposit Check # 5161 Certificate of Insurance Host Liquor Liability NA
 Fees Received NA Park Map(s) Police Dept. Approval (if applicable) NA
 *Certificates of Insurance Reviewed by NYMIR/Broker _____

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Kenny Malone [Signature] 9/13/2022
Printed Name of Applicant/Responsible Party Signature of Applicant/Responsible Party Date

STANLEY DEMING PARK

GALLOWAY ROAD

LAWRENCE AVE.

SOUTH STREET

CLINTON AVE.

BEAR CT

PARK PLACE

PARK LANE

2 PONIES

BALL FIELD

PLAYGROUND

BASKETBALL

RESTROOMS

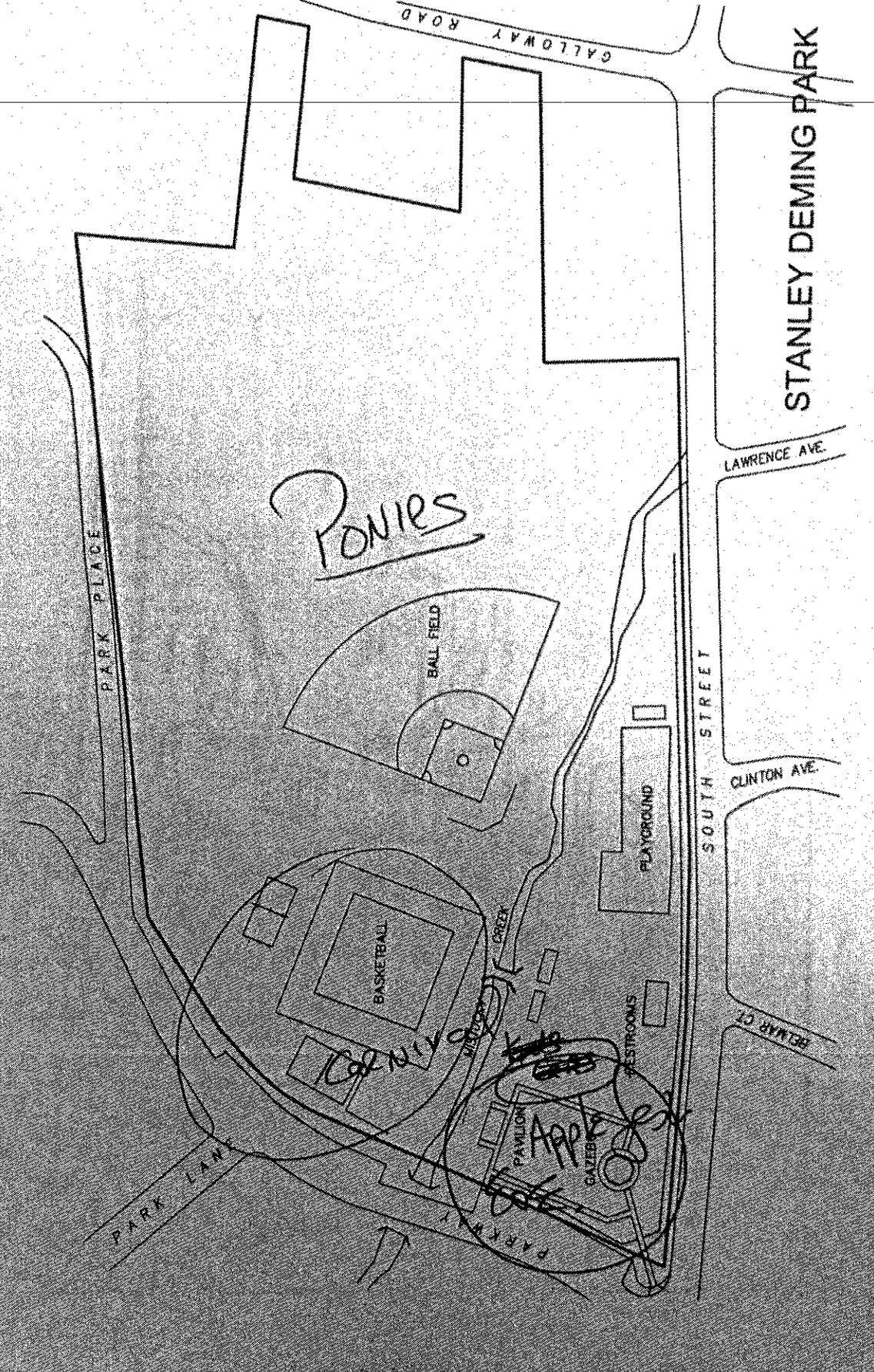
PAVILION

BAR

BAZAR

WASHROOM

CREK



WARWICK APPLEFEST AGREEMENT

This Warwick Applefest Agreement (the "Agreement") is made and entered into as of the ____ day of August, 2022 by and between the Warwick Community Bandwagon, Inc., d/b/a Warwick Valley Community Center (the "Center"), and the Warwick Valley Chamber of Commerce, Inc. (the "Chamber").

WHEREAS, the Chamber is engaged in, among other things, operating, developing, modifying, and expanding its Warwick Applefest Festival (the "Festival");

WHEREAS, the Chamber desires to engage the Center to provide the Chamber certain Services (hereinafter defined in paragraph 1 of this Agreement), and to assist the Chamber in the performance of the Festival, and the Center is willing to provide such assistance, in accordance with the terms and conditions hereinafter set forth in this Agreement;

WHEREAS, this Agreement shall supersede and replace a similar prior agreement between the parties dated June 22, 2017 and signed on September 28, 2017;

NOW, THEREFORE, in consideration of the premises and promises herein contained, the parties agree as follows:

Services.

1.1. Services. The Center hereby agrees to provide to the Chamber the following services:

1.1.1. Operate up to 6 public parking lots as designated by the Chamber. Operation shall include the following:

1.1.1.1 Providing no fewer than three volunteers per non-vendor parking lot between 8 a.m. and 4 p.m. At least one volunteer shall remain at each parking lot until the last bus unloads passengers (at approximately 5:30 p.m.)

1.1.1.2 Providing no fewer than three volunteers for the Vendor parking lots, from the hours of 5:30am to 6:30am and providing a total of four volunteers from 6:30 a.m. to approximately 10:30 a.m. or until such time as the lot reaches capacity,

1.1.1.3 Collecting and remitting all Parking Fees to be counted by a Center member and a Chamber member, then deposited into the Chamber Applefest Account for accounting purposes;

1.1.1.4 Placement of parking signs in the community no later than 5:00pm Saturday before the Festival, and collection of all such signs within 2 days weather permitting (4 days max) after the Festival, as directed by the Applefest Committee;

1.1.2. Coordinate the music and entertainment for the Festival; including the development of talent/bands, coordination of equipment on the day of the Festival, setting up of stages/tents, manning one or more stages on the day of the Festival, all to be approved by the Applefest Committee;

1.1.3. Develop activities for Stanley Deming Park in coordination with the Applefest Committee. The Center will be primarily responsible for contact/communication with vendors and coordinating the chosen activities at the basketball side of the park; and

1.1.4. Appoint three individuals including the President of the Community Center and two other representatives of the Center to actively and regularly participate in Applefest Committee meetings and provide clear and expedient communication with Coordinators and Applefest Committee members for purposes of planning and coordinating the activities and events of the Festival.

1.15. All revenues collected from the Parking and Festival will be counted and collected by one or more representative(s) of each party organization as designated by the Applefest Committee, who will each sign a tally sheet in duplicate and then remit all such funds to the designated Chamber representative by the end of the Festival day.

1.2. The Center agrees to utilize ordinary care and diligence in rendering the Services to the Chamber.

1.3. During the Term of this Agreement, the Chamber shall be responsible for all costs associated with replacing worn parking signs, but the Center shall be responsible for all costs associated with replacing missing parking signs. Any expenses needed for the execution of the work performed for Parking must be submitted for approval before the date of the event.

1.4. Decisions related to detailed operational functionality of the Festival shall be determined by the Applefest Committee, comprising three representatives from the Center including the President of the Board of Directors and 2 additional individuals from the Center and such other persons as determined by the Chamber; all financial decisions related to the Festival, including determination of appropriate Parking Fees, will be discussed and approved by the Applefest Committee.

1.5. All revenues, including advertising revenues, collected by the Center for services, events or activities related to, or marketed using the name of, the Festival, regardless of source, shall be remitted to the Chamber for accounting purposes. The only exception to this is charitable donations made directly to the Center, for which the donor receives nothing in exchange. Such charitable donations shall be retained by the Center, but the Center shall report to the Chamber the amount and source of any "Qualified Sponsorship Payments" (as such term is defined by Section 513 of the Internal Revenue Code) received by the Center in connection with the Festival. However, no donor of a Qualified Sponsorship Payment to the Center shall be entitled to recognition for such Qualified Sponsorship Payment in the official promotional materials of the Festival that are managed and paid for by the Chamber or Committee.

Compensation for Services

2.1. Fee for Services. In consideration of the provision of the Services by the Center, the Chamber agrees to pay to the Center the following fees:

2.1.1. 100% of the Net Revenues received from Parking Fees, plus

2.1.2. A fee of \$23,000.00 plus or minus 40% of the difference between \$76,900.00 (prior average non-parking related net revenues) and actual non-parking related Net Revenues for the entire Festival.

2.1.3. Net Revenues shall be defined as the total income collected, after the payment of all Committee-approved expenses. For purposes of clarity, non-parking related Net Revenue shall be calculated as Gross Festival Income minus Gross Parking Fees, minus all Chamber-approved expenses related to the Festival.

2.1.4. An advance against the fee shall be paid by the Chamber to the Center in the amount of \$5,000.00, no later than 30 days prior to the Festival.

2.2. Payment. The Chamber shall remit to the Center all funds payable under section 2.1.1. above within a reasonable time following reconciliation of such funds. The balance of payments to the Center shall be due before the end of the calendar year.

Term.

3.1 Term. This Agreement shall become effective as of March 31, 2022 and shall continue in full force and effect thereafter for approximately three (3) years and will expire on March 31, 2025. This Agreement will automatically renew thereafter unless terminated in writing by either party (upon written notice to the other) at least two (2) months prior to the end of the then current term.

Both the Chamber and Community Center acknowledge that the COVID-19 pandemic has resulted in uncertainty in connection with Applefest. Both parties agree that either party shall have the option but not the obligation to renegotiate this contract following the 2022 Applefest and subsequent accounting. Such option shall be exercised no later than January 31, 2023.

Independent Contractor.

4.1. Independent Contractor. The parties intend that the Center, in performing Services specified in this Agreement, shall act as an independent contractor and shall have control of the work and the manner in which it is performed. The Center is not to be considered an agent, affiliate, partner, joint venturer, or employee of the Chamber.

4.2. Notwithstanding anything to the contrary herein, the Center may create and promote their own events for the community on Friday and/or Saturday night prior to the Festival, at their own expense, and all monies received by the Center for such events may be retained by the Center.

4.3. The Center acknowledges that the Chamber has exclusive rights to the "Applefest" trademark, and pursuant to this Agreement, the Center is hereby granted a limited, revocable license to use the "Applefest" trademark, but only in association with the Center's provision of

Services hereunder and in promoting activities related to the Festival, or as otherwise approved by the Chamber. Such license shall automatically terminate upon termination of this Agreement.

Liability & Insurance.

5.1. In the performance of the Services hereunder, the Center shall take all reasonable precautions necessary for the safety of and prevention of damage to property, and for the safety of and prevention of injury to persons, including the Chamber's employees, volunteers and representatives, the Center's employees, volunteers and representatives, and third persons. All work performed by or on behalf of the Center shall be performed entirely at the Center's own risk. The Center agrees to carry, for the duration of any period in which they are engaging in activity under or pursuant to this Agreement, Comprehensive General Liability insurance, with limits not less than \$1,000,000/occurrence and \$2,000,000/policy aggregate as well as Workers Compensation Insurance, and with insurers acceptable to the Chamber. Workers Compensation coverage shall be maintained for Center employees, but Chamber acknowledges that Center is not obligated to maintain Workers Compensation insurance for volunteers.

5.2. The Chamber shall provide Comprehensive General Liability insurance at its own expense, covering all aspects of the Festival for the day of the Festival. The Chamber shall have no obligation to pay for any insurance coverage/policy for the Center, nor provide any insurance coverage for any activities the Center may provide on Friday or Saturday night before the Festival.

5.3 The Center shall provide a certificate of insurance to the Chamber, as organizer, and the Village of Warwick, showing proof of coverage indicated in section 5.1. The Center will add both the Warwick Valley Chamber of Commerce, Inc. and the Village of Warwick as Additional Insured's on their Comprehensive General Liability policy. Certificates of such insurance will be provided at least 30 days in advance of the Festival date.

Force Majeure.

6.1 Force Majeure. In the event that a party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, tornado, war, strike, lockout, failure of public facilities, injunction or any act, exercise, or requirement of any governmental authority, epidemic, by an adverse judgment of a court of appropriate jurisdiction, an adverse arbitration decision, or by the action of any governmental regulatory agency with the authority to take such action, or any other cause beyond the reasonable control of the party invoking this provision, and if such party will have used commercially reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform will be excused and the time for performance will be extended for the period of delay or inability to perform due to the occurrence.

Governing Law and Jurisdiction.

7.1 Governing Law. This Agreement, and any question, dispute, or other matter related to or arising from this Agreement, will be governed by the laws of the State of New York.

7.2 Jurisdiction. The parties submit all their disputes arising out of or in connection with this Agreement to the exclusive jurisdiction of the Orange County Supreme Court, New York.

Assignment.

8.1 Assignment. This Agreement may not be assigned by either party unless consented to in writing by the Chamber and the Center.

Notice.

9.1 Notice. All notices, requests, consents, demands, and other communications hereunder must be in writing and shall be personally delivered, sent by overnight carrier with a delivery receipt obtained, or by certified mail return receipt requested. Notice shall be deemed given upon receipt or refusal to accept delivery.

Binding Effect.

10.1 Binding Effect. This Agreement binds all of the parties hereto and their respective successors and assigns.

Severability.

11.1 Severability. If any provision of this Agreement is held to be illegal, invalid, or unenforceable, that provision will be fully severable and this Agreement will be construed and enforced as if the illegal, invalid, or unenforceable provision had never been part of this Agreement, and the remaining provisions of this Agreement will remain in full force and effect, and added automatically to this Agreement shall be a legal, valid, and enforceable provision that is as similar to the illegal, invalid, or unenforceable provision as possible in light of the overall intent of this Agreement taken as a whole.

Default.

12.1 Default. No party shall be in default of the performance of its obligations under this Agreement unless it shall have been provided notice of the alleged default and an opportunity to cure the same. Defaults shall be cured within ten (10) days of receipt of said notice. However, if the nature of the default is such that it is not capable of cure within said ten-day period, then if within said ten days the party alleged to be in default shall in good-faith commence to cure such default and continues thereafter with due diligence to complete the same as soon as is reasonably practicable, then such party shall not be considered in default. In the event of default, either party may pursue such remedies as a result thereof as are available at law or equity.

Entire Agreement.

13.1 Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes any prior or contemporaneous agreements, representations or understandings between them.

Counterparts.

14.1 Counterparts. This Agreement may be executed in counterparts, and will be enforceable upon the exchange of facsimile signatures, each of which shall be deemed an original, but all of which when taken together, shall constitute one and the same instrument.

Power to Enter Agreement.

15.1 Power to Enter Agreement. Each individual executing this Agreement on behalf of each party warrants that he or she has the right, power, and authority to execute this Agreement on behalf of, and to bind, such party.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed as of the date first written above.

Dated:



Warwick Community Bandwagon, Inc., d/b/a Warwick Valley Community Center

By: Nora Elcar-Verdon

Title: As President

Dated:



Elizabeth K. Cassidy (Aug 26, 2022 09:03 EDT)

Warwick Valley Chamber of Commerce, Inc.

By: Elizabeth Cassidy

Title: As President

Applefest Contract 2022

Final Audit Report

2022-08-26

| | |
|-----------------|--|
| Created: | 2022-08-25 |
| By: | Kerry Demetroules (warwicknycommunitycenter@gmail.com) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABAAbidVPfIGAuTICOmV40u--Q8koxGCDy4 |

"Applefest Contract 2022" History

-  Document created by Kerry Demetroules (warwicknycommunitycenter@gmail.com)
2022-08-25 - 7:57:22 PM GMT- IP address: 148.75.134.17
-  Document emailed to Nora Elcar-Verdon (nora.elcarverdon@gmail.com) for signature
2022-08-25 - 7:58:27 PM GMT
-  Document emailed to ecassidy@ekcassidylaw.com for signature
2022-08-25 - 7:58:27 PM GMT
-  Email viewed by Nora Elcar-Verdon (nora.elcarverdon@gmail.com)
2022-08-25 - 8:57:35 PM GMT- IP address: 104.28.39.155
-  Document e-signed by Nora Elcar-Verdon (nora.elcarverdon@gmail.com)
Signature Date: 2022-08-25 - 10:23:16 PM GMT - Time Source: server- IP address: 216.6.141.88
-  Email viewed by ecassidy@ekcassidylaw.com
2022-08-26 - 1:02:06 PM GMT- IP address: 69.114.121.56
-  Signer ecassidy@ekcassidylaw.com entered name at signing as Elizabeth K. Cassidy
2022-08-26 - 1:02:59 PM GMT- IP address: 69.114.121.56
-  Document e-signed by Elizabeth K. Cassidy (ecassidy@ekcassidylaw.com)
Signature Date: 2022-08-26 - 1:03:00 PM GMT - Time Source: server- IP address: 69.114.121.56
-  Agreement completed.
2022-08-26 - 1:03:00 PM GMT



**WARWICK VALLEY COMMUNITY CENTER
WARWICK VALLEY APPLEFEST EVE AND
APPLEFEST
2022 APPLICATION**



MCDANIELS BROTHER'S SHOWS

**FRIDAY, SEPT30TH – 4 PM TO 9PM
SATURDAY, OCTOBER 1ST – 12PM TO 10PM
SUNDAY APPLEFEST 9-5PM
STANLEY DEMING PARK, WARWICK NY**

Applicants may not assign, transfer or sublease their space

Business name McDaniels Brothers Shows Contact person Fred McDaniels

Email address f.mcdaniel@me.com Phone number 800-253-7988

Address 47 Belmont Ave City Garfield State NJ Zip 07026

**** For security purposes please supply the following information. Please note that this information will not be shared.

Date of Birth _____ Driver's License Number _____

Emergency Contact Name Heidi Barberini Emergency Contact Number 551-214-7729

Please list all the Rides, Games, and Concession Stands you will have at Applefest 2022
Carousel, Car Combo, Tea Cup Rides, Dragon Wagon, Apple Berry Go Round, Swinger or
Tempest. * Rides Subject to Change, IceCream Trailer, Funnel Cake Trailer, Popcorn Trailer,
Games: Goldfish Game, Water Race, Balloon Race, **Subject to Change

Rules & Fee Structure

For Applefest Eve September 29th and October 1st Agreement with the Warwick Valley Community Center is:

McDaniel Brothers will have the right to charge what they see fit for their rides, games and concession stand for the year 2022. All rides are through a ticket system or wristband. Tickets are purchased at a central location and are used to enter all rides. At the end of the day, all tickets/funds will be counted by both a Warwick Valley Community Center representative and a McDaniels representative. Proceeds will be divided each evening between both parties. Under no circumstances is cash to be collected/accepted by individual ride vendors. As shown on page 2

For Sunday Applefest Agreement with the Applefest Committee and the Warwick Valley Chamber of Commerce the Agreement is:

1. McDaniel Brothers will have the right to charge what they see fit for their rides, games and concession stand for the year 2022. We have agreed to collect a flat fee \$4000.00 to be received no than 9/28/22.
2. If the weather is inclement with rain falling throughout the day and reaching 1 inch or more, Applefest Committee agrees to pay \$1000 back to McDaniel Brothers. In the case of an excessive storm, hurricane like winds, torrential downpours the festival will be canceled, and a full refund given to McDaniel's Brother as per the terms of the Applefest Event Cancellation Policy.

1. McDaniel Brothers is responsible for all set-up and removal of any signs, equipment, etc. for which they require.
2. All properly executed equipment/ride inspections are to be obtained prior to the event.
3. Set-up/takedown and removal of all equipment should not exceed two (2) days prior to the event.
4. All equipment left on the premises prior to, during, and after the event must be attended to at all times.
5. Violation of any of the terms outlined in this contract will be considered a breach of contract.

Rules & Fee Structure Continued

APPLEFEST EVE NIGHTS

Friday, Sept 30th, 2022
4:00PM – 9:00PM

Saturday, October 1st, 2022
12PM – 10:00PM

FOR MECHANICAL RIDES

Pay one price - \$ 20 AND/OR Ticket Sales \$Ticket Sale Price _____

SPLIT 70% / 30% with the Warwick Valley Community Center

FOR VENDORS SELLING CONCESSIONS

A separate/one-time fee of \$100. will be charged for each vendor serving/selling food.

FOR GAMES

A separate/one-time fee of \$50. will be charged for each vendor providing gaming.

I've read the Applefest Rules & comply with the fee structure

Signature  Date: 8-22-2022

Print Name: Fred Mc Daniels

Company Name: McDaniel Brothers Shows Inc.

**Warwick Applefest Eve and Applefest 2022
Friday September 30, Saturday October 1, & Sunday
October 2, 2022**

**SUPPLIER INSURANCE
INFORMATION AND GENERAL RELEASE**

Please note this Release supersedes & replaces any release or application signed prior.

Insurance requirements for Applefest Eve and Applefest Suppliers/Service/
Entertainment vendors

General information:

- Contact your insurance carrier with the following information and supply us with a Certificate of Insurance no later than 9/15/22.
- Do not submit an insurance certificate if it is expiring prior to the Applefest date (9/29/22)

Insurance certificate requirements:

- Comprehensive General Liability with limits not less than \$5,000,000/occurrence and \$5,000,000/ policy aggregate. Coverage will be Primary & Non-Contributory with Waiver of Subrogation included.
- Please be sure to have the appropriate boxes on the ACORD certificate checked to indicate Additional Insured & Waiver of Subrogation applies (in addition to the wording below).
- Commercial Automobile Liability coverage with limits not less than \$1,000,000/occurrence.
- Workers' Compensation & Employers Liability – NY Statutory Coverage

Description of operations needs to read:

- *For services rendered during Applefest Eve and Applefest on September 30, October 1 & 2nd 2022.* The Warwick Community Bandwagon, Inc., d/b/a Warwick Valley Community Center, Inc., Village of Warwick Inc., and the Warwick Valley Chamber of Commerce will be added as additional insured's for General Liability on a Primary & Non-Contributory basis, as per this signed and notarized agreement.

Supplier is required to provide separate certificates for each entity listed below providing proof of the insurance requirements listed above:

First Certificate Holder

Warwick Community Bandwagon, Inc. d/ba Warwick Community Center, Inc
11 Hamilton Ave.
Warwick NY 10990

Second Certificate Holder

Village of Warwick, Inc.
77 Main Street
Warwick, NY 10990

Third Certificate Holder

Warwick Valley Chamber of Commerce, Inc
P.O.Box 202
Warwick NY 10990

Warwick Applefest 2022 General Release

McDaniel Brothers Shows, Inc. agrees to indemnify and hold harmless the Warwick Community Bandwagon, Inc., d/b/a The Warwick Valley Community Center, the Village of Warwick, Inc., the Warwick Valley Chamber of Commerce, Inc. and the Applefest Committee; and any other unnamed sponsor, from any and all damages, claims, liabilities or judgments, including any and all fees or attorney fees incurred in the defense of any action brought against these entities, arising from the undersigned's activities engaged during Applefest 2022, and the time before and after the evenings as necessary for set up and break down of the Carnival.

Insurance Coverage will be provided by Insurance Carriers who are rated A-, VIII or better by A.M. Best & Co. and are satisfactory to the Warwick Community Bandwagon.

As noted above, a certificate of insurance shall be provided for each entity no later than 9/15/22.

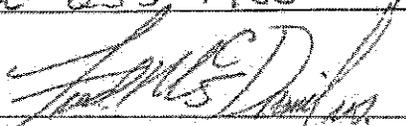
Vendor Information and Signature:

Supplier Name: MCDANIEL BROTHERS SHOWS

Supplier Address: 20 MAC ARTHUR AVE

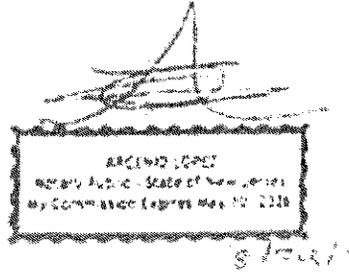
GARFIELD, NJ 07026

Supplier Phone#: 800-253-7988

Supplier signature: 

Supplier Name/Title (print): FRED MCDANIEL / PRESIDENT

Date 8/24/22



HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

THIS HOLD HARMLESS AND INDEMNIFICATION AGREEMENT is made this 24 day of August, 2022 by and between THE VILLAGE OF WARWICK (hereinafter the "VILLAGE"), a municipal corporation having offices at 77 Main Street, Warwick, New York 10990 and McDANIEL BROTHERS SHOWS, INC., a corporation having offices at P.O. Box 293, Lodi, New Jersey 07644 (hereinafter "MBS")

WHEREAS, MBS owns and operates amusement rides and attractions for use at fairs, festivals and other special events in and around New Jersey and New York; and

WHEREAS, the VILLAGE is the site of a special event produced by the Warwick Valley Community Center and the Warwick Valley Chamber of Commerce known as "Applefest Eve" and "Applefest" which will be held on Friday September 30th, Saturday October 1st and Sunday October 2nd 2022 and

WHEREAS, set up for vendors at Applefest Eve begins on September 28th, 2022 and the clean-up, removal and "break-down" period for vendors ends on October 4th, 2022; and

WHEREAS, MBS wishes to place and operate amusement rides and attractions on VILLAGE property during Applefest Eve as part of the festivities; and

WHEREAS, the VILLAGE has insurance and indemnity requirements in regard to the activity proposed by MBS; and

WHEREAS, MBS is willing to comply with the VILLAGE's said requirements;

NOW, THEREFORE, the VILLAGE and MBS hereby agree as follows:

1. It is expressly represented, understood and agreed by and between the VILLAGE and MBS that MBS, its employees, agents and contractors are not contractors, employees or agents of the VILLAGE.
2. Prior to setting up, placing or operating any rides or attractions on VILLAGE property, and in no event later than October 1, 2022, MBS shall provide to the VILLAGE with a certificate of insurance for Comprehensive General Liability, including Bodily Injury, Property Damage, Personal & Advertising Injury in an amount of not less than Five Million and 00/100 Dollars (\$5,000,000) per occurrence and Five Million and 00/100 Dollars (\$5,000,000) policy aggregate on a primary and noncontributory form. The VILLAGE shall be an additional insured on the liability policy(s) purchased by MBS pursuant to this agreement.
3. In addition to the said insurance coverage, MBS agrees to indemnify, hold harmless and defend the VILLAGE from any and all damages, claims, liabilities or judgments, including any and all fees or attorney fees incurred in the defense of any action at law, equity or otherwise, arising from any activities engaged in by MBS, its officers, employees, agents and contractors in regard to MBS's participation in Applefest, including without limitation any

activity undertaken in the set up period, the Applefest Eve events, or the clean-up, removal and break-down period.

4. The rights and obligations of the parties hereunder shall be governed by the laws of the State of New York.

5. All lawsuits, actions, and legal proceedings of any kind arising out of this Indemnity and Hold Harmless Agreement shall be venued in New York State Supreme Court, Orange County, and MSB consents to such venue.

6. In the event that the VILLAGE successfully brings litigation of any kind against MSB to enforce its rights under this Indemnity and Hold Harmless Agreement, MSB shall be liable for all costs, disbursements and attorneys' fees incurred by the VILLAGE in such litigation.

7. This Agreement represents the entire agreement between the parties concerning the subject matter hereof. This Agreement may only be modified or amended by a writing that is signed by both authorized parties.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

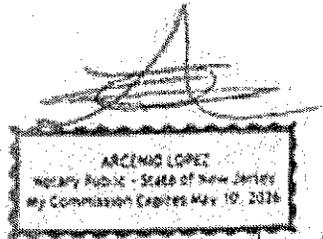
THE VILLAGE OF WARWICK

By: _____

Michael Newhard, Mayor

McDANIEL BROTHERS SHOWS, INC.

By: _____



5/22/22

STATE OF NEW YORK)

) ss.:

COUNTY OF ORANGE)

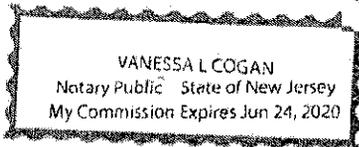
On _____, 2022, before me, the undersigned, a notary public in and for said state, personally appeared Michael Newhard, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

New Jersey
STATE OF NEW YORK)
Bergen) ss.:
COUNTY OF ORANGE)

On August 20, 2022, before me, the undersigned, a notary public in and for said state, personally appeared Manfred Madanile personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public





WARWICK APPLEFEST 2022

STANLEY- DEMING PARK

"PONY RIDES" APPLICATION

| | |
|--------|--|
| When | Sunday, October 2, 2022 - 9:00 am-5:00 pm - RAIN OR SHINE! |
| Where | Village of Warwick, New York 10990 |
| Set-Up | 6 am - 8 am |

Business Name CLC Foundation
d/b/a Winslow Therapeutic Center Contact Person Sue Ferro

Email Address sue @ winslow . org Phone number 845-986-6686

Address 1433 State Rt. 17a City WARWICK State NY Zip 10990

*****For Security Purposes Please supply the following information. This information will not be shared.

Date of Birth _____ Driver's License Number _____

Emergency Contact Name _____ Emergency Contact Number _____

Please list all structures, Equipment, and Number of Ponies you will have at Applefest 2020

2 round pens, horse trailer, truck, fencing for arena enclosure, tent, table, 4 horses

Rules and Agreement: Attached

1. CLCF dba Winslow Therapeutic will have the right to charge what they see fit for their rides for the year 2022. We have agreed to collect a flat fee of \$450.00 to be received no later than 9/15/22.
2. Winslow is responsible for all set-up and removal of any signs, equipment, etc., for which you will require.
3. All properly executed equipment/ride inspections are to be obtained prior to the event.
4. Set-up/takedown and removal of all equipment must be done prior to and after the event.
5. All equipment left on the premises prior to, during, and after the event must be always attended to.
6. Violation of any of the terms outlined in this contract will be considered a breach of contract.

I've read the Applefest Rules & will comply with them. Signature REQUIRED Nicole Ferro

Signature Nicole Ferro

Date 9-8-2022

Title Associate Executive Director

Print Name Nicole Ferro

Company Name CLC Foundation d/b/a Winslow Therapeutic Center

WARWICK APPLEFEST CARNIVAL 2022 GENERAL RELEASE TO VILLAGE OF WARWICK

Winslow Therapeutic Center

agrees to indemnify and hold harmless the Applefest Committee; the Village of Warwick, Inc., the Warwick Valley Chamber of Commerce, Inc.; Warwick Community Bandwagon, Inc.' and any other unnamed sponsor, from any and all damages, claims, liabilities or judgments, including any and all fees or attorney fees incurred in the defense of any action brought against these entities, arising from the undersigned's activities engaged during Applefest 2022, and the time before and after Applefest 2022 as necessary for set up and break down of the Carnival.

Required Insurance:

Notwithstanding any terms, conditions, or provisions, in any other writing between the parties, the permittee hereby agrees to effectuate the naming of the Village as an additional insured on the permittee's insurance policies.

- I. The policy naming the Village of Warwick, 77 Main Street, Warwick, NY 10990 as an additional insured shall:
 - II. Be an insurance policy from an A.M. Best rated "secure" or better insurer, licensed in New York State.
 - State that the organization's coverage shall be primary and noncontributory coverage for the Village, its Board, employees and volunteers.
 - The Village shall be listed as an additional insured by using endorsement CG 2026 or equivalent. A completed copy of the endorsement must be attached to the certificate of insurance.
 - At the Village's request, the organization shall provide a copy of the declaration page of the liability and umbrella policies with a list of endorsements and forms. If so requested, the organization will provide a copy of the policy endorsements and forms.
 - III. The permittee agrees to indemnify the municipality for any applicable deductibles and self-insured retentions.
 - IV. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
 - V. Required Insurance: No less than the following:
 - Commercial General Liability Insurance

\$1,000,000 per occurrence/ \$2,000,000 aggregate, with coverage for athletic participants. Not less than \$500,000/\$1,000,000 bodily injury or death.

Limits of not less than \$500,000 for property damage.

Excess Insurance:

\$_____ each Occurrence and Aggregate. Excess coverage shall be on a follow-form basis.

- VI. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of the Village to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the Village.
- VII. The Village is a member/owner of the NY Municipal Insurance Reciprocal (NYMIR). The user further acknowledges that the procurement of such insurance as required herein is intended to benefit not only the Village but also NYMIR, as the Village's insurer.
- VIII. Insurance is not cancelable without 10 days' prior written notice to the Village of Warwick.

Vendor Information and Signature:

Supplier Name: Winslow Therapeutic Center

Supplier Address: 1433 Rt. 17a Warwick, NY 10990

Supplier Phone: 845-986-6686

Supplier Name/Title (print): Nicole Ferro - Assoc. Executive Director

Supplier Signature: Nicole Ferro

Date: 9-14-2022

Notary (required): Laura Gramazio

Laura Gramazio
Notary Public-State of New York
01GR6209943
Qualified in Orange County
Commission Expires August 3, 2025

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

4 0 2 6 1

(Rev.11/19)

BE IT RESOLVED, that the Village of Warwick / 40261 hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

| Name | Social Security Number | NYSLRS ID | Title | Current Term Begin & End Dates | Standard Work Day | Record of Activities Result | Not Submitted | Pay Frequency | Tier 1 |
|-----------------------------|------------------------|------------|---------|--------------------------------|-------------------|-----------------------------|--------------------------|---------------|--------------------------|
| Elected Officials: | | | | | | | | | |
| Carly Foster | XXXX | XXXXXXXXXX | Trustee | 4/4/22 - 4/5/27 | 6 | 8.7 | <input type="checkbox"/> | Monthly | <input type="checkbox"/> |
| Appointed Officials: | | | | | | | | | |
| | | | | | | | <input type="checkbox"/> | | <input type="checkbox"/> |
| | | | | | | | <input type="checkbox"/> | | <input type="checkbox"/> |
| | | | | | | | <input type="checkbox"/> | | <input type="checkbox"/> |

I, Raina Abramson

(Name of Secretary or Clerk)

secretary/clerk of the governing board of the Village of Warwick

(Name of Employer)

of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 19 day of September, 2022

on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Village of Warwick on this 20 day of September, 2022

(Name of Employer)

(Signature of Secretary or Clerk)

I, Raina Abramson

(Name of Secretary or Clerk)

being duly sworn, deposes and says that the posting of the Resolution began on

9/20/2022

(Date)

and continued for at least 30 days. That the Resolution was available to the public on the:

Employer's website at: villageofwarwick.org

Official sign board at: 77 Main St., Warwick, NY 10990

Main entrance Secretary or Clerk's office at: 77 Main St., Warwick, NY 10990

Page 1 of 1

(for additional rows, attach a RS 2417-B form.)

(seal)

RECEIVED

SEP 06 2022

RECORD OF ACTIVITIES

Carly A. Foster
Village of Warwick Trustee
Village of Warwick

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

| DATE | HOURS | DESCRIPTION |
|---------|-------|--|
| 4/4/22 | 2 | Prep for Village Board Meeting |
| 4/4/22 | 1 | Village Board meeting |
| 4/6/22 | 0.5 | Village emails and correspondence |
| 4/7/22 | 0.5 | Parks and rec liaison correspondence and reviews |
| 4/10/22 | 0.5 | Correspondence re: door knockers and outreach opportunities |
| 4/12/22 | 1 | onboarding paperwork and materials reviews |
| 4/13/22 | 1 | Initial planning for memorial park planning process |
| 4/14/22 | 0.5 | Review of content in prep for Village Board meeting |
| 4/15/22 | 1 | pump track research and correspondence |
| 4/16/22 | 2 | review of cash management policy and village film codes |
| 4/18/22 | 2 | Prep for Village Board Meeting |
| 4/18/22 | 1.5 | Village Board meeting |
| 4/19/22 | 1 | Parks and rec liaison-related correspondence (outreach to other municipal parks director), economic development and tourism related correspondence (outreach to Orange County film and tourism office) |
| 4/20/22 | 1.5 | Phone calls, correspondence, and research re: case studies in park planning and success |
| 4/20/22 | 1 | Review and comment on landscape architect scope and contract |
| 4/20/22 | 2 | Met with Trustee Bachman re: Film policy, reviewed policies and procedures |
| 4/21/22 | 1 | Meeting with park users at memorial park, review and follow up on feedback |
| 4/23/22 | 2 | Representation of the Village at Little League Parade and Opening Day |
| 4/25/22 | 2 | Comprehensive Plan meeting and prep |
| 4/26/22 | 0.5 | Discussed Village matters with Trustee McKnight |
| 4/27/22 | 3 | Meeting with Village treasurer, review of existing related policies for treasurer liaison role, review of park use calendar, assembly of google calendar for ease of access |
| 4/28/22 | 0.5 | Review of content to prep for Village Board meeting |
| 4/28/22 | 1 | Meeting with the Mayor and Landscape Architect re: proposal for park plan services |
| 4/29/22 | 1.5 | Arbor Day youth event |
| 4/30/22 | 6 | Earth fest event |
| 4/30/22 | 0.5 | Research and purchase of Village suggestion box |

| DATE | HOURS | DESCRIPTION |
|---------|-------|--|
| 5/1/22 | 1 | Met with Trustee McKnight re: park plan |
| 5/1/22 | 2 | Letter to the editor re: park activities, development of virtual suggestion box |
| 5/2/22 | 2 | Village Board meeting and prep |
| 5/3/22 | 1 | Refinement of suggestion box, village emails and correspondence |
| 5/4/22 | 2 | Chamber event and meeting with chamber members |
| 5/4/22 | 0.5 | Draft public outreach letter re: flushable wipes and grease |
| 5/4/22 | 1 | Grant opportunity reviews |
| 5/10/22 | 1 | Village emails and correspondence, review of work session agenda |
| 5/11 | 2 | Meeting with the Orange County Film and Tourism office and prep |
| 5/11/22 | 2 | Clerk and Treasurer work session |
| 5/13/22 | 0.5 | Review of content to prep for Village Board meeting |
| 5/14/22 | 2 | Village correspondence in liaison roles, prep for listening session, emails and outreach |
| 5/15/22 | 2 | Listening session outreach and planning |
| 5/16/22 | 2 | Prep for Village Board Meeting |
| 5/16/22 | 3 | Village Board meeting |
| 5/16/22 | 2 | pedestrian safety research and related planning and correspondence |
| 5/16/22 | 0.5 | Review of website and development of proposed changes |
| 5/21/22 | 2 | Preparation for Listening Session at Memorial Park |
| 5/22/22 | 6 | Listening Session at Memorial Park (including set up, take down, additional coordination) |
| 5/25/22 | 3 | CPR Training and Certification at Village Hall |
| 5/25/22 | 1.5 | Met with Trustee Cheney and DPW and engineering staff, village correspondence and document reviews, emails |
| 5/26/22 | 0.5 | VFW Shoprite award |
| 5/27/22 | 3 | GSA Prom event |
| 5/28/22 | 1 | Traffic calming and pedestrian safety research |
| 5/30/22 | 3 | Memorial Day celebration duties |
| 5/31/22 | 5 | Comprehensive Plan meeting and prep |
| 5/31/22 | 2 | stakeholder advisory group planning and draft email invitations to Mayor |
| 6/1/22 | 3 | Toured water and wastewater facilities |
| 6/1/22 | 1 | wastewater primer review |
| 6/3/22 | 1 | Correspondence with residents re: Memorial Park, DPW re: wastewater system |
| 6/4/22 | 2 | Participated in St. Anthony's Fundraiser as Public Health liaison |

| DATE | HOURS | DESCRIPTION |
|--------------|-------|--|
| 6/5/22 | 5 | Participated in Farmer's Market as economic development and tourism liaison duties |
| 6/6/22 | 2 | Prep for Village Board Meeting |
| 6/6/22 | 3 | Village Board meeting |
| 6/7/22 | 1.5 | Village correspondence, stakeholder advisory group planning |
| 6/8/22 | 4 | Traveled to and prepared for NYCOM Downtown Revitalization Conference in Syracuse |
| 6/8/22 | 1 | Required trainings |
| 6/9/22 | 10 | Downtown Revitalization sessions, assembled and shared notes |
| 6/9/22 | 1 | Village correspondence and traffic calming research |
| 6/12/22 | 4 | Day of Acceptance |
| 6/12/22 | 2 | Development of listening session report out and draft website materials, Village correspondence |
| 6/12/22 | 1.5 | Required trainings |
| 6/13/22 | 0.5 | NY Main St funding opportunity review and correspondence with Stat |
| 6/13/22 | 0.5 | Required trainings |
| 6/16/22 | 2 | meeting with NYS comptroller's office, review of locations with wild parsnip and connection with DPW / mayor |
| 6/17/22 | 5 | Hudson Valley vision sessions, assembling and sharing notes |
| 6/18/22 | 2 | Juneteenth |
| 6/18/22 | 1 | review of conservation council memo, village correspondence |
| 6/22/22 | 1 | crosswalk safety issues, walking the area and mapping out new parking spaces, village correspondence |
| 6/22/22 | 1 | correspondence re: future merchant listening session, call with chamber representative to discuss |
| 6/23/22 | 1 | resolution of Main Street crosswalk concern correspondence and review |
| 6/27/22 | 2 | Prep for Village Board Meeting |
| 6/27/22 | 1 | Village Board meeting |
| 6/28/22 | 3 | Comprehensive Plan meeting and prep |
| 6/28/22 | 0.5 | Review of website and development of proposed changes |
| 6/29/22 | 1.5 | Meeting with WV community center staff as youth liaison |
| 6/29/22 | 1 | Call with engineer re: traffic safety study |
| 6/30/22 | 1 | Proposed website changes correspondence |
| 90 DAY TOTAL | 156.5 | |

With my signature, I attest to the accuracy of the record provided above.



Signature

August 31, 2022

Date

Warwick Taxi LLC.
104 Galloway Road
Warwick NY 10990

RECEIVED

SEP 14 2022

September 8, 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Warwick Board of Trustees
Village of Warwick
77 Main Street
Warwick NY 10990

Dear Trustees,

Warwick Taxi LLC is requesting a license to operate a car service in the Village of Warwick as described by Warwick Code Ch.126.

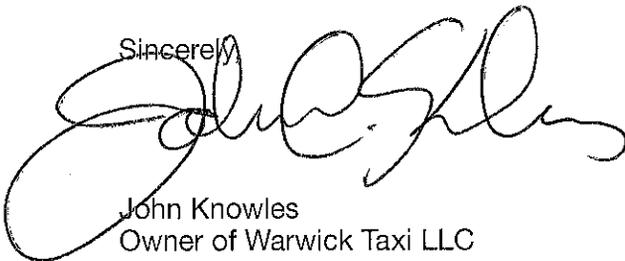
In accordance with Warwick Code Ch.126, the driver (owner) is licensed by NY DMV to operate a livery/taxi vehicle with a Class E license. The sole vehicle is insured with the proper commercial insurance and is registered with the NY DMV with livery plates. All license applications for both the Village and Town of Warwick have been filled out and multiple background checks have been performed.

Warwick Taxi is a car service which focuses on local based rides within the Town of Warwick and some outlying areas. We choose not to do long distance runs so as to remain within the Warwick area to provide service. Friday and Saturday nights Warwick Taxi will remain open until midnight to accommodate bar and restaurant patrons.

Warwick Taxi is currently not open for business until all licenses and approvals have been acquired.

Warwick Taxi is owned by John and Laurie Knowles who have been village residents since 2013. John was a former Warwick resident from 1986-95 and is very happy to have returned.

Sincerely,



John Knowles
Owner of Warwick Taxi LLC
845-544-8877
warwicktaxillc@gmail.com

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org

\$25 cash
(RA)



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

RECEIVED
SEP 14 2022

VILLAGE OF WARWICK
VILLAGE CLERK'S OFFICE

VILLAGE OF WARWICK

INCORPORATED 1867

Application for Taxicab Permit and License – Expires May 31 of each year

Name: John C. Knowles Date of Birth: _____

Height: 6'1" Weight: 265 Build: Portly Complexion: White Eyes: Blue Hair: Grey

Other identifying marks: wears glasses

Social Security Number: _____ Drivers ID: _____

Address (Legal): 104 Calloway Road Warwick NY 10990

Address (Mailing): same

Email Address: warwicktaxi@gmail.com Cell Phone #: 845-544-8568

A brief description of the nature of business: Local Car Service

Type of goods to be sold: Transportation within Warwick

If employed, name of employer: Warwick Taxi, LLC

Title of position with employer: Owner Employer phone #: _____

Employer address: 104 Calloway Road Warwick NY 10990

Length of time permit is desired (refer to attached permit fee schedule): yearly

Vehicle being used: Year: 2018 Make: Toyota Model: Sienna Color: Green State: NY

Has applicant ever been convicted of any crime or municipal ordinance? NO

If yes, state the penalty: _____

Signature of Applicant: [Signature] Date: 9/14/22

Result of Police Department Investigation

Applicant's business responsibility and character found satisfactory –
Approved by investigating officer: _____

* See attached email

Applicant's business responsibility and character disapproved –
Disapproved by investigating officer: _____

Reasons for same: _____

Pending further investigating until date: _____
Police permit executed and addressed to applicant date: _____

Officer: _____ Title: _____



VILLAGE OF WARWICK

INCORPORATED 1867

Upon application, the following items must be submitted to the Village Clerk, Village of Warwick, 77 Main Street, Warwick, NY 10990:

- Complete application for taxicab permit and license per driver.
- **\$25 application/background check fee per driver;** payable to the Village of Warwick.
- Photocopy of driver's license per driver
- Two passport sized photographs (2"x2") of applicants taken 60 days immediately prior to the filing date showing the head and shoulders of applicant in clear and distinguished manner.
- **Proof that the taxicab complies with all laws, requirements and regulations of the State of New York pertaining to the registration, equipment and operation thereof,** and shall be revocable for noncompliance with such laws, requirements and regulations or upon the failure of the owner or operator thereof to comply with the provisions of Village of Warwick Code Chapter 126, Taxicabs.
- No such license shall be granted unless the Board of Trustees shall determine that the applicant is **duly licensed by the State of New York to operate a motor vehicle for hire**, that he is of good moral character and that he is a fit and proper person to operate a taxicab, and that the issuance of a license would not be detrimental to the public interest.

Upon approval, the applicant is required to provide the applicable permit fee, payable to the Village of Warwick, as per the schedule below for a permit to be issued.

| <u>Code of the Village of Warwick, New York Schedule of Fees</u> | | |
|--|--------|---------|
| Taxicabs – Application Fee | \$25 ✓ | |
| Taxicabs – License to Operate – expires on May 31 of each year | \$50 ✓ | § 126-3 |

**Attached please find the Village of Warwick Code Chapter 126 – Taxicabs. Please review the code for application requirements, fees, license information, and rules.

PAID \$50 CASH
SEP 15 2022 (RA)
VILLAGE OF WARWICK
CLERK

Deputy Clerk

From: John Rader <jrader@townofwarwickpd.org>
Sent: Wednesday, September 14, 2022 1:28 PM
To: Deputy Clerk
Subject: RE: Taxicab Permit Application Background Check - John C. Knowles

Good afternoon

We have had no negative contacts with John C Knowles and see no reason to not approve his application. I spoke with him in the initial process and we look forward to having this service available to the Village and Town.

Chief Rader

On 09/14/2022 10:57 AM EDT Deputy Clerk <deputyclerk@villageofwarwick.org> wrote: