

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
SEPTEMBER 10, 2024, 9:00 A.M.  
SPECIAL MEETING**

**10,264**

A Special Meeting of the Board of Trustees of the Village of Warwick was held on Tuesday, September 10, 2024, at 9:00 a.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees, Barry Cheney, Mary Collura and Thomas McKnight. Trustee Carly Foster was absent. Also, present was Village Clerk, Raina Abramson.

The Mayor called the meeting to order and led in the Pledge of Allegiance. The Village Clerk held the roll call.

**2024 WVCSD Homecoming Parade**

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Central School District to hold a Homecoming Parade on Saturday, September 21, 2024, beginning at approximately 11:15 a.m. as per their letter received on August 28, 2024. Proper insurance is on file. The Warwick Police Department will assist with the event.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Planning Board Secretary, Kristin Bialosky – Increase in Hours for FY24-25**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Collura and carried to increase the work hours for Village of Warwick Planning Board Secretary, Kristin Bialosky, from 32.5 hours per week to 35 hours per week for FY2024-25 effective September 13, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Absent    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Discussion**

Mayor Michael Newhard discussed Kristen Bialosky's request to increase her work hours. While her initial request was for the next fiscal year, the mayor noted the high activity in the building and planning departments. He remarked that implementing the increase immediately would be more beneficial. Additionally, he mentioned receiving frequent requests from employees for

additional hours, indicating a need to reevaluate the work schedules for the next fiscal year due to the heavy workloads.

### **Discussions**

#### **1. NY Forward Grant Program & Millenium Strategies.**

Mayor Newhard discussed reaching out to Millennium for clarification on grant-related questions, including support for oral presentations and public engagement sessions. He confirmed that they will not be part of the interview process, as the State prefers to hear from the applicant. However, Millennium will support the preparation for the oral presentation, and this support is included in their quoted amount with no hidden costs.

Additionally, Millennium will assist in one to two public engagement sessions, expecting the Village's active participation. Discussion continued on the importance of hands-on involvement in public engagement sessions and the need for clear guidelines on the collaborative review process.

Mayor Newhard mentioned a recent merchants meeting where the New York Forward grant was discussed, emphasizing the need for a transformational project involving engineering and construction.

#### **2. Clean Energy Communities**

Trustee McKnight provided an update on the Clean Energy Communities grant, noting that the village currently has 2,900 points and needs additional points to reach different tiers in order to access more grant funding. He highlighted the urgency of meeting the October 1 deadline to maintain the full grant value, as it decreases after that date.

He discussed the ongoing resubmission for bronze certification, which will add 800 points and bring the total to 3,700 points. Trustee McKnight emphasized the importance of having a project in mind to spend the grant money, mentioning the DPW pole barn as a potential clean heating demonstration environment. He outlined the feasibility of achieving the required points through various projects, including electric vehicle registrations and heat pump installations.

Moreover, Trustee McKnight stressed the need to submit the grant application with the project details by the October 1 deadline. Mayor Newhard and Trustee McKnight discussed potential projects and the necessity of forming a small task force to oversee the grant application process.

**Adjournment**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight, and carried to adjourn the Special Meeting at approximately 9:30 a.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye      Trustee Foster Absent      Trustee Collura Aye

Trustee McKnight Aye      Mayor Newhard Aye

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Raina M. Abramson, Village Clerk