

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
OCTOBER 2, 2023**

9782

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Tuesday, October 2, 2023, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard, Trustees: Barry Cheney, Carly Foster, Mary Collura, and Thomas McKnight. Also, present was Deputy Village Clerk, Jennifer Mante. Others present: Gail Hoffer-Loibl, Kayleigh Maher, Bo Kennedy, and Patrick Corcoran.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
A moment of silence was held for Jack Rader.
The Deputy Village Clerk held the roll call.

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight, and carried Authorization to Pay all Approved and Audited Claims in the amount of \$309,584.27.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Presentation

1. Barton & Loguidice - Wastewater Treatment Plant Progress.

A representative for Barton & Loguidice was not present for the meeting; the presentation did not take place.

Announcement

1. Scare the Mayor 2023.
2. Village of Warwick Fall Leaf Pickup.
3. Village of Warwick Hydrant Flushing.
4. Children's Book Festival
5. Citizen of the Year and Outstanding Community Service Winners
6. Greenwood Lake Centennial

Correspondence

1. Report from Architectural & Historic District Review Board regarding 8 Forester Avenue.
2. Report from Village Attorney, Stephen Gaba, regarding the Special Use Permit Application for 8 Forester Avenue.
3. Report from Architectural & Historic District Review Board regarding 43 Wheeler Avenue.
4. Letter from the New York Department of Transportation regarding the NY Route 94/17A Improvements Project.
5. Letter from The Warwick Valley Chamber of Commerce regarding the 5th annual Warwick Valley Farmers Market - Holiday Market on Sunday, December 17, 2023, from 9 a.m. to 2 p.m. in the Kuiken Brothers Company parking lot.

Discussion

1. Upcoming funding opportunities.

Trustee Foster discussed DWSP2 technical assistance grants from the State to help understand water supply security and clean water.

The recipients for the Safe Streets for All grant, which the Village had applied for, would be announced in either October or December.

Trustee Foster explained Thriving Communities, another technical support grant from the USDA. This grant would be used to advance the Village's Transportation Safety Action Plan.

The Board expected the RAISE grant to open again in November. The last application was not successful but received a high rating.

Elective Pay tax credits through the Inflation Reduction Act were discussed. The Village could be eligible for credits related to energy efficiency and renewable energy projects. Trustee Foster and Trustee McKnight were taking on this project with Trustee McKnight suggesting a work session to discuss the details with the rest of the Board.

Mayor Newhard discussed the EFC Green Infrastructure grant, which he found could be used for funding transmission towers for water meters, a Capital Project that has been on the Village's radar for a while.

Trustee Cheney stated that funding from the county had been transferred to the Village in the amount of \$3,333.00, which would be used to purchase an additional speed recorder sign.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Bo Kennedy spoke to the Board about the special use permit application for 8 Forster Avenue and how the process had taken two months with little review so far. He asked if they could schedule a public hearing at tonight's meeting to keep the process moving along as quickly as possible.

The Board discussed the project and referred to the Village Attorney's letter regarding 8 Forester. The project did have a motion on tonight's agenda for the Planning Board to assume lead agency, but not to schedule a public hearing.

Trustee Cheney stated that it would be in the Boards best interest to wait until the SEQR process was completed with the Planning Board and additional guidance was given from the Village Attorney before scheduling a public hearing.

Mr. Kennedy answered several questions the Board asked regarding the project.

Trustee McKnight explained how the process works and as to why scheduling a public hearing without the SEQR review would be difficult, as the Board would not know what date to schedule the hearing for.

Trustee McKnight clarified the four questions the Village Board must objectively ask itself when it came to granting or denying a special use permit and emphasized that it was not about what the Village Board wants, but about whether certain criteria is met.

Mr. Kennedy did not think the SEQR would be complicated since it was an existing building changing to residential use.

The Board decided to refer Mr. Kennedy back to the Planning Board for the SEQR process first before scheduling a public hearing.

Patrick Corcoran, who was the applicant for the project at 43 Wheeler, questioned the process and asked if the Planning and Zoning Boards could get together to make decisions. Mr. Corcoran stated he believed he was on his 9th board meeting and asked if the process could be done in one meeting.

Trustee McKnight explained that each board had a specific purpose and gave an example of how the special use permit is brought before the Village Board and how Planning and Zoning do not consider special use permits according to the Village Code. Trustee McKnight stated that he understood that it can be a frustrating process attending multiple meetings, especially if anything gets thrown out of sequence in certain circumstances but reiterated that what the Village Board looks at during the process is completely different in terms of subject matter than the other boards.

Mr. Corcoran stated that he was not frustrated but that it seemed like a very long process to go through and after spending a lot of money could still be told no, but that he did understand the process.

Bo Kennedy added that he was not clear as to why he sent to the Village Board as there would be no determination during tonight's meeting.

A discussion occurred regarding the process of site plan approvals.

Mr. Corcoran went into detail about his multi-months journey to get to this point.

Suggestions were made to streamline the process.

Mayor Newhard added that one of the potential grants would be used to hire a consultant familiar with this type of process and the rewriting of the Village ordinances with efficiency in mind.

Barton & Loguidice - Lead Service Line Inventory of the Village's Water Distribution System - FAILED

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight, and **failed to carry** to hire Barton & Loguidice to perform a Lead Service Line Inventory of the Village's Water Distribution System as part of the 2022 Bipartisan Infrastructure Law Lead Service Line Replacement (BIL-LSLR) funding through the Drinking Water State Revolving Fund (DWSRF). Two Statements of Qualifications were received.

The vote on the foregoing **motion** was as follows: **FAILED**

Trustee Cheney Aye Trustee Foster Nay Trustee Collura Nay

Trustee McKnight Nay Mayor Newhard Nay

Discussion

Trustee Cheney provided a summary of the Request for Quotation (RFQ) process, stating that they sent the RFQ to 11 firms, but only two responded. Trustee Cheney expressed a preference for Barton & Loguidice as the stronger candidate, highlighting their knowledge of the Village System, successful grant application, and experience working with multiple communities on lead and copper rule compliance. The decisive factor for Cheney was Barton & Loguidice proposal for non-destructive testing within the piping system to identify lead service lines. Trustee Cheney acknowledged concerns but stated that different individuals handle the water versus the wastewater projects within Barton & Loguidice. Trustee Cheney emphasized their positive track record from the water end of Barton & Loguidice, citing successful preliminary engineering reports and ongoing design work for a pump station relocation project.

Trustee Foster stated her concerns sighting the failure of Barton & Loguidice to attend tonight's meeting for the presentation on the Wastewater Treatment Plant and suggested tabling the motion until Barton & Loguidice comes through.

Trustee Cheney suggested not tabling the motion stating that Trustee Foster's concerns were valid but did not think it was in the Village's best interest to use this instance as a bargaining chip with Barton & Loguidice and expressed the urgency of starting the lead service line project, citing pressure from the granting agency to move forward.

Mayor Newhard agreed with Trustee Cheney in that it was a large company and the water side had been great to work with, meeting deadlines and expectations.

Trustee McKnight agreed with Trustee Foster, sighting a pattern of poor communication from Barton & Loguidice on the Wastewater Treatment Plant project.

A discussion ensued amongst the Board if the performance of Barton & Loguidice on the Wastewater Treatment Plant should affect the decision to approve them for the Lead Service Line project.

The majority of the Board concluded that a conversation should take place with Barton & Loguidice prior to approving the motion; motion failed to carry.

South Street Sidewalk Replacement Project, TAM Enterprises - Change Order No. 1

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to approve and authorize the Mayor to sign Change Order No. 1 for the South Street Sidewalk Replacement Project with TAM Enterprises, Inc. for the additional work performed beyond the scope of their original contract, increasing the project cost by \$24,819.36 with a new phase 1 contract price of \$153,633.54 as per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code A5110.4400 in the FY2023-24 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight questioned the change order.

Trustee Chaney discussed a change order related to the installation of an additional sub-base. The Village DPW conducted demolition work and removed more material than necessary, requiring the contractor to bring in millings from the DPW yard to achieve the proper sub-base grade before pouring the sidewalk. Additionally, there was an issue with a wall on Second Street collapsing during reconstruction, leading to its rebuilding by the DPW. A technical question arose about water collecting behind the wall, prompting consultation with the engineer. The engineer recommended drainage installation behind the wall to prevent potential pressure and preserve the wall's integrity in the future.

South Street Sidewalk Replacement Project, TAM Enterprises - Change Order No. 2

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to approve and authorize the Mayor to sign Change Order No. 2 for the South Street Sidewalk Replacement Project with TAM Enterprises, Inc. for work to construct curbs and sidewalk between Galloway Road and Lawrence Avenue on the west side of South Street, increasing the project cost by \$42,854.03 with a new phase 2 contract price of \$196,487.57 as per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code A5110.4400 in the FY2023-24 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

The Board clarified that this motion would also construct a new sidewalk where the dirt path was currently between Lawrence Avenue on South Street to Galloway with a crosswalk being added across Galloway Road toward South Street Extension. Trustee Cheney explained that the Village DPW would be doing some of the work to cut down on costs. Additionally, \$180,000 would be provided through Community Development making the Village's responsibility to be around \$16,500 for the project's total.

Village of Warwick Engineer Intern - Katarina Tomich

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to hire Katarina Tomich for the position of Village of Warwick Engineer Intern at a pay rate of \$16.50 per hour at 32.5 hours per week for up to three weeks during December 2023 and January 2024. Hire date to be determined.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Foster expressed her excitement over Ms. Tomich being hired back for the winter

and spoke of how wonderful a job she did during her summer internship and all the things she had accomplished.

Resolution Amending Schedule of Fees to Change Certain Water Fees

WHEREAS, Village of Warwick Code §64-1 provides that a comprehensive schedule of fees, including water system operations, be approved by the Village Board; and

WHEREAS, in order to amend the Village's Schedule of Fees to change the water fees it is necessary for the Village Board to adopt a resolution:

NOW, THEREFORE, BE IT RESOLVED that the Village's Schedule of Fees is hereby amended as follows:

In the Schedule of Fees, under heading "Water" the following fees shall be added:

Category	Sub-Category	Type of Fee	Amount	Code
Water		Meter Data Download	\$150.00	

Trustee Cheney presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Nay

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Discussion

Trustee Cheney explained that the background for implementing a \$150.00 fee is in response to requests, primarily from larger multiple dwelling buildings with a single meter. The fee is associated with the time-consuming process of manually gathering and downloading data for these customers, which involves the efforts of the water department's employees. The fee aims to compensate for the time spent on this task, which has been occurring more frequently. Trustee Cheney highlighted that once the Village has meters with data-gathering capabilities, the fee will become obsolete as customers will be able to access the information online at no cost.

A discussion ensued amongst the Board with the main concern focusing on whether implementing fees to individuals, especially for single-unit buildings, could discourage residents from addressing potential leaks.

Trustee Cheney did not believe the water department has ever had a data download request for a single-family residence and stated that the requests come from owners of multi-unit buildings that often contain one water meter, with sometimes the same owner requesting the downloaded data multiple times, taking up the water department's resources. The Village's goal is to eventually install towers so that residents would have instant access to that data, but the Village does not have that capability yet. Trustee Cheney added that the Water Department staff asked for this fee to be implemented.

Additional discussion occurred.

Seasonal Recreation Staff – FY 2023-24 Halloween, Christmas Eve, Easter

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to hire special event staff at a rate of \$15.00 per hour for the following events: 10-12 staff members for the Halloween Parade, 8-10 staff members for the Christmas Eve Service, and 10-12 staff members for the Easter Egg Hunt per the recommendation of Village of Warwick Recreation Director, Ron Introini.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Halloween Parade 2023

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to grant permission to the Village of Warwick Recreation Department to hold a Halloween Parade on Tuesday, October 31, 2023. Lineup will be at 4:30 p.m. on High Street. The parade will start at 5:00 p.m. and proceed down Main Street to Railroad Avenue, ending on Railroad Green for a Costume Contest. The Warwick Police have been notified and will assist with the event.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Road Closures – Halloween 2023

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to close Oakland Court, Welling Avenue and Orchard Street on Tuesday, October 31, 2023, from 4:00 p.m. until 9:00 p.m. and to close High Street from 4:00 p.m. to 5:00 p.m. on October 31, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Collura wanted to make sure the street was closed, as last year the horses were there, but they were not put in place.

A discussion ensued amongst the Board concluded with using different barriers this year that would be easier to maneuver as opposed to the three-piece sawhorses.

Trustee Collura suggested getting word out to the residents of Orchard regarding the street closure so that no one was caught off guard.

Trustee McKnight asked the Board how the residents of Orchard Street felt about the road closure.

Mayor Newhard said that it was not so much about the road closure but about the volume of people on the street.

Trustee Foster suggested the need for candy donations.

Trustee Collura added the need for volunteers.

Halloween Curfew 2023

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to impose a Halloween curfew for all persons under the age of 18 unless accompanied by a parent or guardian on all Village streets and parks and other public areas in the Village of Warwick between the hours of 9:00 p.m. on Monday, October 30, 2023, to 6:00 a.m., Tuesday, October 31, 2023, and again on Tuesday, October 31, 2023, from 9:00 p.m. to 6:00 a.m., Wednesday, November 1, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight questioned if this was a problem in the Village.

Trustee Cheney replied that it had not been an issue since the curfew had been enacted, but prior to that there had been problems in the Village.

Chamber of Commerce - Home for the Holidays, Buggy Rides

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the Home for the Holidays event and to allow the traditional horse & buggy rides to take place by Dun Dreaming Farms, Sean Geary, as previous years during the holidays in the Village of Warwick. The rides will be offered during the following dates: November 19, December 2, 3, 9, 10, 16 and 17, 2023. The times for the rides will be approximately 11 a.m. to 4 p.m. The route will be the same as past years, starting on Railroad Avenue and continuing to Main Street, then onto South Street, ending back at Railroad Avenue. Completed park permit, security deposit, and proof of insurance have

been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Chamber of Commerce - Home for the Holidays, WVCSD Ribbons on Meters

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to approve the implementation of free parking for the period of November 21, 2023, through January 1, 2024, per the request of the Warwick Valley Chamber of Commerce and to grant permission to the Warwick Valley High School FFA to hang ribbons on the meters after November 21, 2023, in coordination with the Village of Warwick DPW. Proof of insurance has been received from the Warwick Valley Central School District.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Chamber of Commerce - Home for the Holidays, Santa

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant permission to the Warwick Valley Chamber of Commerce to have Santa visit the sleigh on Railroad Green on Sunday, December 10, 2023, between the hours of 12:00 p.m. and 2:00 p.m. The Village of Warwick DPW to install the sleigh on Railroad Green. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Chamber of Commerce - Home for the Holidays, WVSD Organizations and Non-Profit Groups

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant

permission to the Warwick Valley Chamber of Commerce to have non-profit groups, including Warwick Valley School District organizations, sell items such as hot chocolate, warm cider, and snacks on Railroad Green on the following dates: November 19th, December 2nd, 3rd, 9th, 10th, 16th, and 17th, 2023, during the Home for the Holidays event. Request includes use of electricity. Completed park permit, security deposit, proof of insurance, including insurance from the Warwick Valley Central School District, have been received. Pending proper insurance requirements from additional non-profit groups that participate in this event.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

New York State Liquor License – Waive 30 Day Notice, The Warwick Wine Bar, LLC

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight, and carried to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license to The Warwick Wine Bar, LLC located at 8 West Street, Warwick, NY 10990, authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application, and waive the thirty (30) day notice requirement of the filing of a New York State Liquor License Application.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight wanted clarification on the way the motion was read.

A discussion amongst the Board ensued. The motion was re-read with clarification.

Budget Modification

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to approve

the budget modification request as per the Village Treasurer's memo dated September 28, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**RESOLUTION AMENDING SCHEDULE OF FEES FOR THE
ADDITION OF ZONING BOARD OF APPEALS ESCROW FEES**

WHEREAS, Village of Warwick Code §64-1 provides that a comprehensive schedule of fees, including Zoning Board fees, be approved by the Village Board; and

WHEREAS, in order to amend the Village's Schedule of Fees to add the Zoning Board escrow fees it is necessary for the Village Board to adopt a resolution:

NOW, THEREFORE, BE IT RESOLVED that the Village's Schedule of Fees is hereby amended as follows:

In the Schedule of Fees, under heading “Zoning Board of Appeals” the following fees shall be added:

Category	Sub-Category	Type of Fee	Amount	Code
Zoning Board of Appeals	Escrow	Base escrow fee - area variances, appeals of Building Inspector determinations or interpretations	\$1,500	64-3
Zoning Board of Appeals	Escrow	Base escrow fee - use variances	\$2,500	64-3

Trustee McKnight presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Discussion

Mayor Newhard provided background on the issue related to creating fees through the Zoning Board of Appeals (ZBA). The Village Code lacked clarity on how to establish these fees through the ZBA attorney and chair. This confusion led to additional meetings for bid discussions regarding escrow. To streamline the process a suggestion was proposed to implement a base fee, eliminating the need for additional discussions, and making the process more efficient. The proposal was discussed with John Grainy, the ZBA chair, who agreed that it was an appropriate approach. They consulted with the ZBA attorney, who presented two methodologies (two meetings and three meetings), and they all concurred that the two-meeting process was sufficient and effective.

**RESOLUTION SETTING A PUBLIC HEARING ON THE SPECIAL USE
PERMIT APPLICATION FOR 43 WHEELER AVENUE**

WHEREAS, the Village Board of the Village of Warwick has received an application from Patrick Corcoran for grant of a special use permit to establish a three-family dwelling with a total of six bedrooms at 43 Wheeler Avenue, Warwick, N.Y. pursuant to Village Code §145-161, and

WHEREAS, under the Village Code it is necessary to hold a public hearing on the said application,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That a public hearing on the said application for a special use permit is set for November 6, 2023 at 7:30 o'clock p.m.; and
2. That the Village Clerk shall publish, post and provide notice of the public hearing as required by the Village Code; and
3. That the Village Clerk shall provide a referral to the Orange County Planning Department under General Municipal Law §239-m.

Trustee McKnight presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

SEQRA Review of Special Use Permit, Planning Board Lead Agency – 8 Forester Avenue

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney, and carried to request the Village Planning Board to assume lead agency status in a coordinated SEQRA review of the special use permit and site plan approval application submitted by Warwick LLC in regard to the property located at 8 Forester Avenue.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Final Comments from the Board

Trustee Foster provided an update on the modifications to the Village website, specifically in the planning section. Information had been included on the status of the Comprehensive Plan, detailing the progress of related actions. Additionally, the Transportation Safety Action Plan and the Climate Action Plan have been uploaded to the same section. While acknowledging the need for website reorganization, Trustee Foster mentioned that all plans can be found in the planning section, making navigation relatively intuitive for the time being.

Trustee McKnight discussed the Halloween festivities and suggested instead of the Village handing out goodie bags with candy during the Halloween Parade, spend that money towards giving the most descended upon streets following the parade bags of candy to hand out to trick-or-treaters to lessen the burden on residents.

Trustee Collura, who lives on Orchard Street, stated she had about 1,300 people last year and spends around \$300.00 on candy and always runs out.

Trustee Cheney stated that the idea would have to be checked out due to regulations against gifting but liked the idea of coming up with a way to help for the following year.

Mayor Newhard said he would check with NYCOM.

Trustee Collura stated they could also use volunteers to hand out candy and maybe there could be a group or organization that could help.

Mayor Newhard mentioned the Leadership Academy.

After some additional discussion the Board decided to reach out to NYCOM and create a plan for next year's Halloween Parade event.

Executive Session

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to enter Executive Session to discuss the medical, financial, credit, or employment history of a particular

person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

In Executive Session

Michael Newhard, Mayor, and Trustees Barry Cheney, Carly Foster, Mary Collura and Tom McKnight.

Exit Executive Session and Adjourn Regular Meeting

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to exit Executive Session, resume the regular meeting and adjourn at approximately 9:35 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Jennifer Mante, Deputy Village Clerk