

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
OCTOBER 17, 2022  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. **Public Hearing on the Village of Warwick draft updated Comprehensive Plan.**
3. Acceptance of Minutes: September 19, 2022, and October 3, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

4. Acceptance of Reports – September 2022 Clerk’s Office, Tax Collection, Justice Department, Building Department, and Department of Public Works.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

5. Authorization to Pay all Approved and Audited Claims in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

6. Police Report.

## **Correspondence**

1. Orange County Department of Planning comments on the review of the Village of Warwick's draft updated Comprehensive Plan.
2. Village of Warwick Planning Board comments on the review of the Village of Warwick's draft updated Comprehensive Plan.
3. Comments for the public hearing on the Village of Warwick's draft updated Comprehensive Plan from Raymond and Lugene Maher.
4. Letter from Applefest 2022 Coordinator, Cristina Hohmann, expressing appreciation for the Village's support of the 32nd annual festival.
5. Letter from the New York State Department of Health regarding the completion of water supply emergency plan updates.

## **Announcement**

1. The Village of Warwick will hold a tree planting event at Veterans Memorial Park on Thursday, October 27, 2022, at 10:00 a.m. thanks to a grant from the NYS Forestry Council in conjunction with the Warwick Valley Gardeners. All are welcome!
2. All Things Halloween in the Village of Warwick: Halloween Parade & Costume Contest, 'Scare the Mayor', and Halloween Curfew and Road Closures.
3. Village of Warwick Fall Leaf Pickup.
4. New York State Low Income Household Water Assistance Program.

## **Privilege of the Floor**

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

## **Motions**

### **Trustee Cheney's Motions**

1. **MOTION** to grant permission to Village of Warwick employee, Mike Finelli, to carry over 2.65 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

2. **MOTION** to authorize the Mayor to enter into a Temporary Revocable License Agreement with the Warwick Grove Homeowners Association and their snow removal contractor, Wright Brothers Landscaping, to allow two pieces of motorized equipment to be parked inside the fenced area of the sewage pump station located off Mistucky Circle.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee Foster's Motions**

3. **MOTION** to grant permission to the Veterans of Foreign Wars Post No. 4662 to hold a Veterans Day Parade Friday, November 11, 2022, as per their facility use application and parade map received October 4, 2022. Parade lineup will take place at High Street at 10:30 a.m. with step-off beginning at 11:11 a.m. The parade will culminate with a ceremony at Veterans Memorial Park at approximately 12:00 p.m. The parade route has been approved by the Town of Warwick Police Department. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

4. **MOTION** to approve the FY 2022-23 budget modification and transfer request as per the Village Treasurer's letter dated October 13, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

5. **MOTION** to grant permission to the Village of Warwick Recreation Department to hold a Halloween Parade on Monday, October 31, 2022. Lineup will be at 4:30 p.m. on High Street. The parade will start at 5:00 p.m. and proceed down Main Street to Railroad

Avenue, ending on Railroad Green for a Costume Contest. The Warwick Police have been notified and will assist with the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

6. **MOTION** to close Oakland Court, Welling Avenue and Orchard Street on Monday, October 31, 2022, from 4:00 p.m. until 9:00 p.m. and to close High Street from 4:00 p.m. to 5:00 p.m. on October 31, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

7. **MOTION** to impose a Halloween curfew for all persons under the age of 18 unless accompanied by a parent or guardian on all Village streets and parks and other public areas in the Village of Warwick between the hours of 9:00 p.m. on Sunday, October 30, 2022, to 6:00 a.m., Monday, October 31, 2022, and again on Monday, October 31, 2022, from 9:00 p.m. to 6:00 a.m., Tuesday, November 1, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

## **Reports**

**Trustee Cheney's Report:** Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Transportation & Mobility, Emergency Services. Alternate liaison to Economic Development.

**Trustee Foster's Report:** Liaison to Office of the Treasurer, Parks & Recreation, Economic Development & Tourism, Public Health, Warwick Valley Schools, Youth / WYDO / Warwick Valley Community Center, Warwick Valley Prevention Coalition. Alternate liaison to Planning & Zoning / AHDRB / OC Planning, Engineering & Infrastructure Projects, Veterans, Emergency Services.

**Trustee Lindberg's Report:** Liaison to Office of the Clerk, Government Efficiency / Policy Development, Safety Committee, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Environmental. Alternate liaison to Parks & Recreation.

**Trustee McKnight's Report:** Liaison to Planning & Zoning / AHDRB / OC Planning, Citizens Awareness Panel/Jones Chemical, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Transportation & Mobility, Environmental.

**Mayor Newhard's Report**

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

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mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**NOTICE OF PUBLIC HEARING**

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the Village's draft updated Comprehensive Plan on the 17<sup>th</sup> day of October, 2022, at 7:30 p.m., at Village Hall, 77 Main Street, Warwick, New York.

A copy of the draft updated Comprehensive Plan is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk's business hours, and the draft updated Comprehensive Plan has also been posted on the Village's website <https://villageofwarwick.org/>.

The Village Board will, at the above-stated date, time and place, hear all persons interested in the draft updated Comprehensive Plan. Persons may appear in person or by agent. Written comments regarding the draft updated Comprehensive Plan will be considered, but all such written comments must be received by the Village Board at or prior to the public hearing.

BY ORDER OF THE VILLAGE BOARD  
VILLAGE OF WARWICK  
RAINA ABRAMSON  
VILLAGE CLERK

Dated: September 21, 2022

# VILLAGE OF WARWICK COMPREHENSIVE PLAN



September, 2022

# DRAFT

Funded in part by a grant from the Hudson River Valley Greenway.



Village of Warwick Comprehensive Plan

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## Village of Warwick Comprehensive Plan

*“Village comprehensive plan” means the materials, written and/or graphic, including but not limited to maps, charts, studies, resolutions, reports and other descriptive material that identify the goals, objectives, principles, guidelines, policies, standards, devices and instruments for the immediate and long-range protection, enhancement, growth and development of the village.*

*New York Village Law, Sec. 7-722. Village Comprehensive Plan*

### I. Introduction

A Village comprehensive plan sets a direction for the future. It sets recommended goals and actions provide criteria to establish policies and set priorities for Village government. It revises the previous comprehensive plan which was adopted in 2004.

But this plan, like its predecessor, goes beyond merely setting a direction for government policy. As a comprehensive plan, it offers guidance to anyone interested in Warwick --- including residents, property owners, businesses, organizations, and prospective businesses or investors --- about our history, our current conditions, and what we prefer as our future.

It describes the Village's vision and the planning process. Second, the Plan Goals section provides an overall vision and approach and lays out the general policy goals for the Village. The Actions & Implementation section identifies the specific steps to be taken to accomplish the plan goals and puts forward a sequenced action plan to carry out these steps. The final section, Background Studies and Community Outreach documents the data analyses and community engagement processes involved in creating this plan.

#### The Planning Process

The Village of Warwick Comprehensive Plan Committee has been meeting regularly since January, 2021. The committee members are:

Mayor Michael Newhard  
Barry Cheney, Village Trustee and Comprehensive Plan Committee Chairman  
Judy Battista, Resident at Large, Community, Cultural and Mental Health Advocate  
Elizabeth Bourne, Resident at Large  
Scot Brown, Zoning Board of Appeals  
Rosemary Cooper, Albert Wisner Library  
Jack Ellis, Warwick Valley Historical Society  
Matthew Finn, Architectural and Historic Review Board  
Carly A. Foster, Community2gether/Village Trustee  
Corrine Iurato, Warwick Valley Chamber of Commerce  
Robert M. Kennedy III, Resident at Large, Town Planning Board  
Tom McKnight, Village of Warwick Planning Board/Village Trustee  
Susan Metzger, Resident at Large

## Village of Warwick Comprehensive Plan

Most committee meetings have been held via Zoom. Recordings of these sessions can be viewed at the [Village YouTube channel](#).

The consultant for the plan is Peter Fairweather of Fairweather Consulting, assisted by Alta Planning & Design, focusing on issues related to transportation, mobility and parks.

### Community Outreach

The planning process has involved ongoing public outreach and community engagement involving meetings/focus groups, an on-line community survey and analysis of demographic and economic data about the Village.

### MEETINGS/FOCUS GROUPS

The sessions held for the plan have included:

- Zoom Session on Transportation/Parking, Alta (via Zoom), June 17, 2021
- Posters Displayed in the Wisner Library for public comment, July 9 to August 31, 2021.
- Posters Displayed at the Village Sidewalk Sale for public comment, July 10-11, 2021
- Presentation & Discussion at the Chamber Mixer, July 12, 2021
- Presentation & Discussion at the Historical Society, August 10, 2021
- Focus Group for Downtown Merchants, August 10, 2021
- Presentation & Discussion with POWER via Zoom, August 12, 2021
- Posters Displayed at the Farmers Market for public comment, August 15, 2021
- Focus Group for Civic Groups (Rotary, Lions, Knights of Columbus, POWER, August 19, 2021
- Focus Group for Artists, September 15, 2021
- Focus Group for Hispanic Community, October 13, 2021

A summary of these outreach efforts can be downloaded as a PDF in the appendices or by clicking [here](#). The results of the focus group conducted by Alta Design can be viewed in the appendices or downloaded as a PDF [here](#).

### ON-LINE COMMUNITY SURVEY

In addition, a community survey was conducted on line via Survey Monkey. You can view the summary in the appendices or download the results as a PDF [here](#).

### DATA ANALYSIS

The planning process also included an analysis of demographic and economic data related to the Village. You can read the analysis in the appendices or download a summary of that analysis as a PDF [here](#).

## II. Plan Vision & Goals

The Plan Vision articulates the outcome desired upon the full implementation of the Plan. The Plan Approach describes the overall means by which the plan will be implemented. The goals provide areas of special focus for the Village in its work to realize the Plan Vision.

### The Plan Vision: The Village as an Essential Gathering Place

THE VILLAGE OF WARWICK PLAYS A UNIQUE ROLE AS A LOCATION WHERE PEOPLE GATHER FACE-TO-FACE TO PARTICIPATE IN AND CELEBRATE COMMERCE, CULTURE AND COMMUNITY LIFE.



This plan is intended to strengthen the Village as a 21<sup>st</sup> Century gathering place by fostering attractive, walkable human-scale development that provides:

- A sense of place. . .and a sense of history
- Abundant and diverse economic opportunities
- An inclusive community of economic, ethnic and social diversity
- Strong residential neighborhoods
- Celebrations of Arts, Culture and Civic Life
- Sustainability and resilience in the face of climate change
- Physical infrastructure to support and sustain Village life in an effective and affordable manner

## Village of Warwick Comprehensive Plan

For the purposes of this plan, the Village is a place where people meet face-to-face interactions involving residents, business people, tourists and visitors. Its economic, social and cultural health all depend upon the Village continuing to fill that role effectively and efficiently.

### The Approach to the Plan

This plan has been created at a time when the Village has little developable vacant land within its boundaries. In the map to the right, developable vacant parcels are colored yellow.

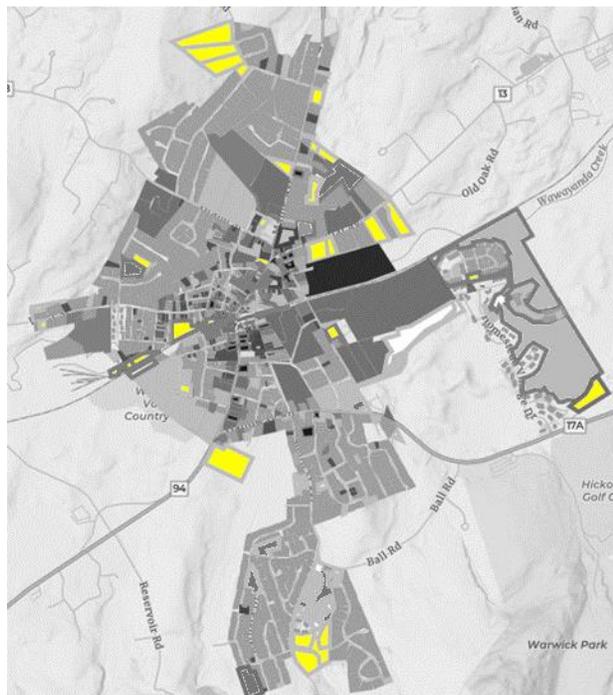
Consequently, the plan focuses on preserving and strengthening its existing assets as well as cultivating new sources of strength to enhance quality of life in the Village. In this context, in order for the Village to continue its role as a gathering place, it must address four elements of community life:

**QUALITY OF PLACE** as found in the quality of the built environment, housing and neighborhoods, parks and recreation as well as the culture of governance in the Village

**COMMERCE AND CULTURE** that support and bring meaning to daily life

**CONNECTIVITY** among residents, businesses, civic groups, partner municipalities and others as provided by transportation systems (including parking) and digital infrastructure

**ENVIRONMENTAL SUSTAINABILITY & RESILIENCE** that keeps the Village safe and affordable in the face of climate change



THE YELLOW PARCELS ARE VACANT LAND WITHIN THE VILLAGE THAT IS ABLE TO BE DEVELOPED.

Village of Warwick Comprehensive Plan

Plan Goals: Quality of Place

GOAL Q1: SAFEGUARD THE QUALITY OF RESIDENTIAL EXPERIENCE AND QUALITY OF LIFE IN THE VILLAGE.

Attractive design distinguishes the Village.



GOAL Q2: IMPROVE AFFORDABILITY OF HOUSING IN THE VILLAGE WHILE MAINTAINING THE QUALITY OF PLACE.

The Village plays a unique role in meeting local housing needs given the diversity of housing types it offers compared to the other two villages and the Town.



## Village of Warwick Comprehensive Plan

### GOAL Q3: CONTINUE TO INSTILL AND ENCOURAGE DIALOGUE IN THE COMMUNITY.

Village government has a distinctive culture that contributes to Warwick's quality of place. The culture is built on collaboration, inclusivity and a commitment to civic engagement. It also emphasizes maintaining a well-designed built environment in the Village and fostering entrepreneurial activity to meet local needs. The government plays an important role as convener of the Village's civil society to foster dialogue throughout the community.



## Plan Goals: Commerce & Culture

### GOAL C&C1: ENCOURAGE REDEVELOPMENT OF VACANT AND UNDER-UTILIZED PARCELS IN THE VILLAGE.

In a built-out Village, new growth can be accommodated in vacant and under-used areas, the Forester Avenue corridor and the Light Industry district along the railroad right of way.



### GOAL C&C2: PROMOTE A BALANCE BETWEEN DIVERSIFIED RETAIL AND RESTAURANTS IN THE VILLAGE

A strong downtown requires a mix of retail, hospitality and residential uses.



## Village of Warwick Comprehensive Plan

### GOAL C&C 3: ACCOMMODATE NEW FORMS OF ECONOMIC ACTIVITIES OR ECONOMIC ACTORS THAT RE-USE EXISTING STRUCTURES.

It is important that the Village maintain a “churn” of new establishments and new types of entrepreneurs by expanding participation in the Village economy to businesses and/or individuals currently under-represented.



### GOAL C&C4: CONTINUE TO PROMOTE VILLAGE AS CENTER OF ECONOMIC, CULTURAL AND SOCIAL ACTIVITY.



The village’s primary role is to serve as a gathering place for face-to-face interactions involving residents, business people, tourists and visitors. Its economic, social and cultural health all depend upon the Village continuing to fill that role effectively and efficiently.

### GOAL C&C5: SUPPORT EFFECTIVE AND EXPEDITIOUS REVIEW OF PROJECTS IN VILLAGE.

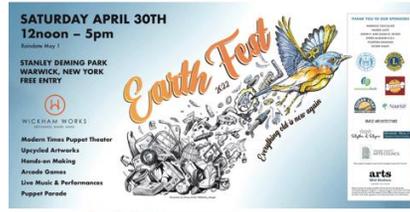
In a high-cost location like the Village, prompt decisions and community buy-in on applications keep costs down and help to attract more sophisticated developers.



## Village of Warwick Comprehensive Plan

GOAL C&C6: ENCOURAGE ARTISTS TO LIVE AND PRACTICE IN THE VILLAGE.

GOAL C&C7: FOSTER CONNECTIONS BETWEEN ARTISTS AND THEIR AUDIENCES TO PROMOTE TOURISM AND ENHANCE QUALITY OF LIFE IN THE VILLAGE



Not only do culture and arts attract visitors to the community, they are an important part of what Village residents do with their time.

## Plan Goals: Connectivity

GOAL C 1: IMPROVE THE VILLAGE'S CAPACITY TO ACCOMMODATE PARKING DEMAND.

It is recommended that before the Village moves forward with any major parking improvement project or investment, a complete study of the existing parking situation and the anticipated trends is conducted.

★ Public & Private Parking Lots near the Village Core.



Village of Warwick Comprehensive Plan

GOAL C2: ADOPT STREETScape IMPROVEMENT STRATEGIES TO BETTER ACCOMMODATE PEDESTRIAN AND BICYCLE TRAFFIC IN THE VILLAGE.



A well-connected community will emphasize opportunities for walking and cycling for all residents and visitors as well as a well-maintained road network.

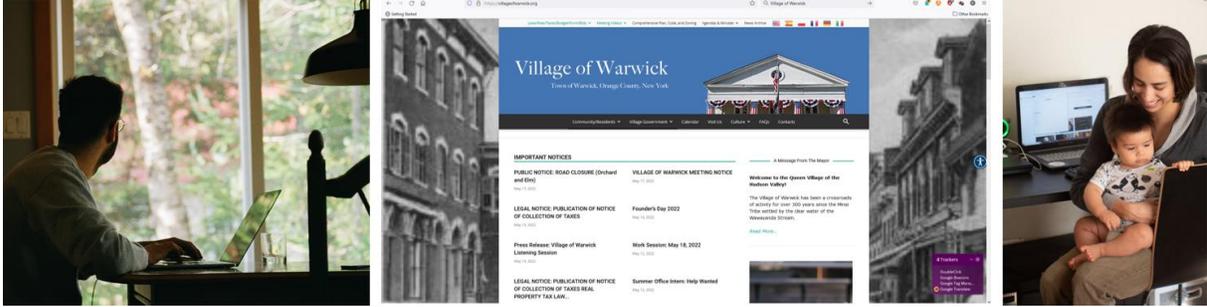
GOAL C3: FOCUS NEW INVESTMENTS IN PARKS AND RECREATION ON IMPROVING FLEXIBLE OUTDOOR RECREATION SPACES, ACTIVE TRANSPORTATION CORRIDORS, AND TRAILS.



The current and projected trends in the use of public outdoor spaces indicate that the priority should be on flexible, unprogrammed outdoor recreation space, along with trails for a variety of uses.

## Village of Warwick Comprehensive Plan

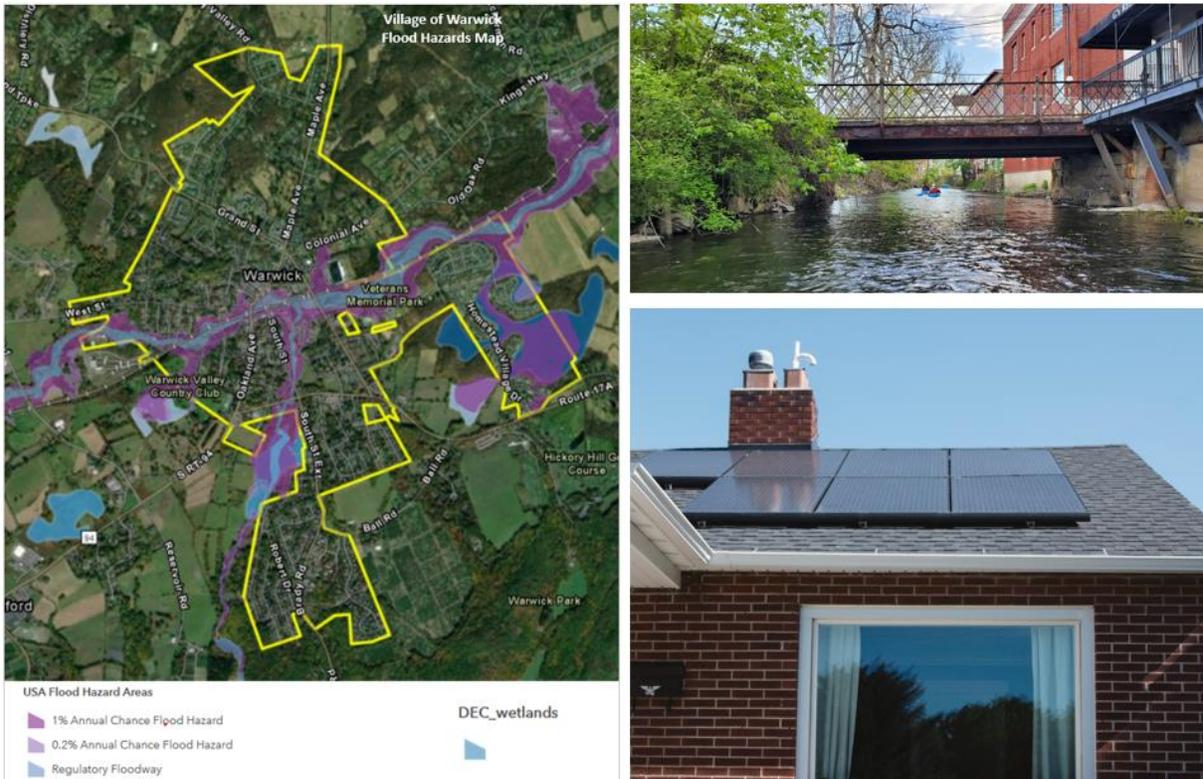
GOAL C4: ENSURE THAT AFFORDABLE BROADBAND INTERNET IS AVAILABLE THROUGHOUT THE VILLAGE.



Connectivity also extends to the digital realm, ensuring all residents and businesses have high speed access to the Internet.

## Plan Goals: Resilience & Sustainability

GOAL R1: IMPROVE ENVIRONMENTAL SUSTAINABILITY AND RESILIENCE THROUGHOUT THE VILLAGE OF WARWICK.



Environmental sustainability and resilience have become essential for the continued prosperity and quality of life in the Village of Warwick.

Village of Warwick Comprehensive Plan

GOAL R2: ENSURE THAT VILLAGE SEWER AND WATER INFRASTRUCTURE CAN ACCOMMODATE FUTURE DEMAND WITHOUT DIMINISHING THE QUALITY OF SERVICE PROVIDED TO RESIDENTS AND BUSINESSES.



### III. Recommended Actions & Implementation

The essence of this Comprehensive Plan is its recommended actions, each created specifically to enable the Village to accomplish the various goals of the Plan. The recommended actions are listed under their corresponding goals.

#### Recommended Actions: Quality of Place

##### GOAL Q1: SAFEGUARD THE QUALITY OF RESIDENTIAL EXPERIENCE IN THE VILLAGE

**RECOMMENDED ACTION:** *Create a more comprehensive and simplified system of design standards/guidelines to manage the Village's sense of place.* The quality of a place can be largely maintained or improved by managing a limited number of factors: noise, light, greenspace, transportation access and the built form. The Village has a tradition of managing these factors effectively. However, the formal mechanisms for doing so are located in a wide variety of places in current zoning, which may make it difficult for applicants and planners to understand which tools are available and how and when they may be applied. One way to improve this situation would be to create a stand-alone section of the zoning law that addresses Village design standards. This could include using the design standards from the Traditional Neighborhood Design Overlay District as design guidelines to ensure new development in the Residential and Commercial zones is in character with the existing built environment in terms of scale, materials, etc., while maintaining a diversity of price points in Village housing. The TND design standards are a powerful tool for maintaining the residential character of neighborhoods. These standards could also be used as voluntary guideline, rather than mandatory standards for other parts of the Village.

**RECOMMENDED ACTION:** *Strengthen provisions that buffer residential areas from commercial intrusions.* ) † residential uses proposed adjacent to a residential district or residential uses shall be reviewed with regard to the impact of the development on such district or use. The Planning Board shall encourage the use of a combination of landscaping, buffers, berms, screens, visual interruptions, and common building materials to † While such a flexible approach has its merits, the Village may wish to provide greater specificity to the buffers required for commercial properties abutting residential districts, establishing specific yard setbacks and or landscaping requirements in such circumstances.

**RECOMMENDED ACTION:** *Regularly monitor the occupancy rates of the Village's subsidized senior housing and ensure that its zoning is appropriate to foster the continued occupancy and vitality of these units.*

**RECOMMENDED ACTION:** *Work with the Town to designate key parcels of open space to be incorporated into a greenbelt around the Village.* The two municipalities can both benefit by jointly

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<sup>1</sup> Village of Warwick Zoning Law, February 17, 2009, 145-91 Objectives and Design Standards, I-2, page 146,

## Village of Warwick Comprehensive Plan

identifying parcels to be included in a greenbelt that could provide scenic vistas, add recreational opportunities and/or preserve the working landscape.

**RECOMMENDED ACTION: Incorporate considerations of public health in making decisions regarding development policies and projects in the Village.** The configuration of the built environment of the Village can be a major asset in promoting healthy lifestyles for Village residents and visitors. To the greatest extent possible, considerations of such factors as walkability, accessibility to opportunities for exercise and other contributors to public development.

### GOAL Q2: IMPROVE AFFORDABILITY OF HOUSING IN THE VILLAGE WHILE MAINTAINING THE QUALITY OF PLACE.

**RECOMMENDED ACTION: Adopt policies to encourage “missing middle” housing, particularly for lands annexed into the Village.** Missing Middle Housing (MMH) are multi-unit, house-scale buildings intended to be part of low-rise residential neighborhoods. . . . [There] are numerous examples across the U.S. where, for example, a house-scale fourplex fits in nicely with single-family detached houses . . . [because] -family home.<sup>2</sup> \

is by adopting form-based zoning that regulates the form and appearance of housing, but provides greater flexibility in terms of density. This can reduce construction costs and help make housing more affordable, while ensuring it is consistent with community character. While adopting such an approach throughout the residential zones may make development more complex, it would allow for greater variety of housing A description of this approach is included in the plan appendices. This approach should also consider the potential to use annexation to create small farms (AKA farmettes) in the Village as an option for housing, as well as encouraging co-housing developments that include shared garden spaces for residents.

**RECOMMENDED ACTION: Review Village Zoning to ensure it can accommodate new forms of home-based businesses and remote work opportunities.** The Covid-19 pandemic dramatically increased opportunities for remote work and home-based businesses. The trend has been strengthened by the continuing evolution of digital technologies to promote remote working and gig-based employment. The † the opportunities for residents while ensuring they do not negatively impact the quality of the residential experience.

**RECOMMENDED ACTION: Regulate short-term rentals in the Village.** u † should seek to balance the financial benefits that short-term rental platforms such as Air BnB can provide homeowners who rent rooms in their residence against the potential for such rentals to degrade the quality of residential life in the Village and/or limit the availability of housing for purchase and/or long-term occupancy.

**RECOMMENDED ACTION: Continue to minimize the tax burden on residential properties to improve the affordability of housing in the Village.** The Village should continue to seek way to reduce taxes through

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<sup>2</sup> <https://missingmiddlehousing.com/about/how-to-enable>

## Village of Warwick Comprehensive Plan

any economies available through intermunicipal shared services, special funding opportunities, development of tax ratables and other efforts.

**RECOMMENDED ACTION: Complete the Certified Local Government Program for the Village.** The State Historic Preservation Office (SHPO) administers this program which, according to its website enables qualified local governments to have access to

- Ongoing, focused support from your SHPO;
- Technical preservation assistance and legal advice;
- Direct involvement in SHPO programs, such as identifying properties that may be eligible for listing in the State and National Registers of Historic Places;
- Training opportunities that increase the ability of communities to protect their historic resources and integrate them into short- and long-term planning initiatives;
- Grants designated exclusively for CLG projects; and
- Membership in statewide and national CLG networks.<sup>3</sup>

Participation in this process would position the Village to pass a local landmarks preservation law ty to protect local landmarks of historic or architectural significance.

### GOAL Q3: CONTINUE TO INSTILL AND ENCOURAGE DIALOGUE IN THE COMMUNITY.

**RECOMMENDED ACTION: Establish regular joint meetings involving the Village Board, the Architectural Review Board, the Planning Board and Zoning Board of Appeals.** These should occur at least two times per year to establish regular dialogue on key issues and projects facing the Village. For major projects It may be desirable to create a task force of the various boards so that the review for the project can take place in a coordinated fashion.

**RECOMMENDED ACTION: Village will serve as the regular convener of an annual meeting of community civic groups to coordinate setting an annual calendar for the use of shared Village resources.** This meeting should also include arts organizations and recreation leagues.

**RECOMMENDED ACTION: The village should develop a mechanism to foster regular outreach to underrepresented communities in the Village.** This is intended to enable Village government to maintain awareness of what perspectives are under-represented and issues facing those communities. At the time C (Black, Indigenous, and People of Color) community (which includes, among others, Black, Latinos, Asian-Americans) and LGBTQ (which includes, among others, Lesbian, Gay, Bisexual, Transgender, Queer/Questioning, Intersex, and Asexual.) and, in turn, to make members of those groups aware of opportunities to serve on Village committees and boards. The mechanism used could be a committee or -represented communities. Such an approach could include:

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<sup>3</sup> <https://parks.ny.gov/shpo/certified-local-governments/>

## Village of Warwick Comprehensive Plan

- Creating a social justice initiative that is ongoing and committed to a new way of representing and doing business to overcome racism and design a community where Equity is available for everyone.
- Developing a policy for public engagement for Warwick that not only acknowledges issues, social outrage, but develops guiding principles with strategies for inclusivity, and offer solutions.
- Developing subcommittees that work in a welcoming atmosphere to increase accessibility to opportunity as well as a strategy to evaluate Process.
- Developing, supporting, and appointing liaison(s) within a representative group or business to have voices heard that are not normally heard, or included in the process.

## Recommended Actions: Commerce and Culture

### GOAL C&C1: ENCOURAGE REDEVELOPMENT OF VACANT AND UNDER-UTILIZED PARCELS IN THE VILLAGE.

#### **RECOMMENDED ACTION: Evaluate adding upper floor apartments as a use in Light Industry district.**

Under new economic conditions, the uses attracted to the Light Industry district are most likely to be services and retail. Increasingly, these uses are developed as part of mixed-use developments, with the primary use on the first floor and residential or office uses on the upper floors and this should be encouraged. In the aftermath of the COVID pandemic, the demand for office space may remain limited as remote work practices are more widely adopted. Consequently, in order to facilitate mixed-use development in the Light Industry district, it may be helpful to add 2<sup>nd</sup> and 3<sup>rd</sup> floor residential uses to that district. Adding second floor residential uses to the district may also provide additional opportunities to create new options for housing in the Village.

#### **RECOMMENDED ACTION: Encourage redevelopment of vacant second floors in commercial properties.**

The Village should explore options from incentives using such tools as tax credits to taxes on vacant undeveloped commercial properties to spur their development.

**RECOMMENDED ACTION: As part of a comprehensive parking study, identify underused parking lots that could be developed for commercial and/or mixed uses.** Observations suggest that the parking lots for such businesses as Webster Bank, Chase Bank are currently underused. The Kuiken lot may also have potential for at least partial redevelopment. The Transportation section of the plan recommends a detailed parking study for the Village. Part of this study could determine if currently under-used private parking lots are needed to accommodate parking demand or if they are in fact available for redevelopment.

**RECOMMENDED ACTION: Develop local policies for boutique lodging.** As the hospitality industry is evolving, new types of lodging are being developed, ranging from boutique hotels to glamping establishments. Consequently, the Village policy should seek to accommodate such development while shaping it in a manner that preserves or enhances property values and maintain the unique character of the Village.

For example, the Village could create a Boutique Lodging Floating Zone to assist in the siting of such

Lodging Floating Zone would permit the Village to evaluate the need and demand for boutique lodging,

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address specific aspects of the proposed lodging, relate the type, design and layout of it to a particular site and control the impacts that such a development may have on the surrounding community. To avoid impacting residential areas, the floating zone could be limited to the Light Industry and Central Business zones.

In any case, the approach adopted by the Village should encourage innovative developments that enable the Village to capture the economic benefits of tourism in a manner consistent with the existing character

**GOAL C&C2: PROMOTE A BALANCE BETWEEN DIVERSIFIED RETAIL AND RESTAURANTS IN THE VILLAGE TO MEET BASIC NEEDS OF RESIDENTS.**

**RECOMMENDED ACTION: *Ensure start-up retailers have access to smaller footprint spaces.*** This can include:

- smaller storefronts on secondary and tertiary streets in commercial zones
- creation of a new multi-use facility that could include an indoor market space with small stalls for retailers as well as pop-ups. This could be encouraged by the Village pre-approving a location for such a use through a Generic Environmental Impact Statement or similar means.

**RECOMMENDED ACTION: *Accommodate innovative mixes of retail, dining and other uses.*** In order to compete with on-line shopping, retail establishments have begun to combine their establishments with other uses, such as dining, drinking and entertainment. In order to maintain a strong retail sector, the Village should encourage such innovative mixing of uses with retail, particularly if such mixes allow the presence of retail operations providing groceries and other daily staples to Village shoppers.

**GOAL C&C3: ACCOMMODATE NEW FORMS OF ECONOMIC ACTIVITIES OR ECONOMIC ACTORS THAT RE-USE EXISTING STRUCTURES.**

**RECOMMENDED ACTION: *Encourage/incentivize merchant ownership of buildings.*** In the focus group held for merchants for this plan, it was pointed out that merchants are much more likely to succeed and remain in the Village if they are able to own their own building. The Village should seek to create incentives for merchants to own their own buildings in the downtown through such policies as:

- A partial exemption of property taxes for 10 years or less under Section 485-b of the New York State Real Property Tax Law for properties experiencing improvements of \$10,000 or more.
- Establish a revolving loan fund for such purpose. This can be created by the Village in partnerships with commercial lenders and government agencies. Public sources for capitalizing a revolving loan fund include the United States Department of Agriculture (via the Rural Economic and Community Development Administration), Housing and Urban Development (via Community Development Block Grants), and the Department of Commerce (via the Economic Development Administration).
- Other appropriate incentives can be created by using such sources as historic preservation tax credits, a SBA 504 loan for the purchase or construction of existing buildings or land, new facilities

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or long-term machinery and equipment (<https://www.sba.gov/funding-programs/loans/504-loans>)

**RECOMMENDED ACTION: Encourage initiatives that broaden participation in the Village economy.**

During the focus group for Latino communities in the Village, it was pointed out that there are entrepreneurs and small business people in those communities who need various forms of assistance ranging from translation of legal documents to basic business assistance to small business financing. The Village should ensure that, to the greatest extent possible, those looking to operate businesses in the Village have ready access to such services. In addition, the Village should encourage the Chamber of Commerce to hold sessions for Village merchants and commercial property owners on various types of technical and financial assistance available to them.

**RECOMMENDED ACTION: Ensure that home offices for remote workers and home-based businesses are adequately accommodated in Village zoning.** The COVID pandemic has seen a rise in remote work and working at home, particularly as people relocate to smaller towns such as Warwick. This trend is likely to continue. The Village should review its current provisions for home offices to ensure that these new trends can be accommodated with minimal disruption of residential areas.

### GOAL C&C4: CONTINUE TO PROMOTE VILLAGE AS CENTER OF ECONOMIC, CULTURAL AND SOCIAL ACTIVITY.

**RECOMMENDED ACTION: Promote better use of outdoor spaces and rights of way for dining, the arts and other social, cultural activities**

encourage retail, hospitality and arts-related businesses through eased restrictions on the use of outdoors space and rights of way. Beyond the end of pandemic, the Village should continue use this approach to foster even greater economic activity in the Village by taking advantage of outdoor spaces including rooftop dining.

**RECOMMENDED ACTION: Explore the possibility for a Visitors/Welcome Center.** Tourism is central to for visitors by improving their experience and directing them to facilities such as parking, restrooms, etc. To assist with its staffing, facility could also house the Chamber of Commerce offices.

**RECOMMENDED ACTION: Promote opportunities in the Village to connect artists with their audiences.** This can include fostering the creation of cooperative gallery space, venues for performances, live-work spaces for artists and pop-up spaces for artists included in events ranging from the Farmers Market to community festivals. Partners in this effort can include the Library and Historic Society.

**RECOMMENDED ACTION: Consider the creation of a Business Improvement District (BID).** Improving resident and visitor experience of the Village is essential for its economic success. A BID is a special district within which commercial property owners enable the Village to impose an assessment on their properties with the resulting revenues dedicated to support such improvements as wayfinding signage, marketing campaigns, etc.

**RECOMMENDED ACTION: Regularly review the Village annexation policy.** The annexation policy helps

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downtown. It should be reviewed every few years to assure that its terms, conditions and associated revenues remain a viable means to achieve these ends.

**RECOMMENDED ACTION:** *Promote the creation of facilities for year-round programming to support cultural celebrations, local food systems, etc.* The Village, through zoning and other regulations and actions should encourage the creation of a facility (or redevelopment of an existing structure) that could While a private facility would be the preferred solution, the Village may want to participate in appropriate public-private partnerships to foster the development of this type of structure.

### GOAL C&C5: SUPPORT EFFECTIVE AND EXPEDITIOUS REVIEW OF PROJECTS IN VILLAGE.

**RECOMMENDED ACTION:** *The Planning Board, Architecture Review Board and others involved in project review will maintain clear public communications to set expectations as early as possible regarding projects coming before them* (e.g., is it an as-of-right-use according to the zoning, whether variances be required, criteria used to issue variances, special use permits, etc.). This will support focused and productive public engagement.

**RECOMMENDED ACTION:** *During the annual summit of boards, focus a portion of the agenda on a review of economic development goals and activities.* The annual summit, as described Quality of Place recommendations, will provide an opportunity for the boards involved in project review to ensure their work is both well-coordinated and is effectively addressing the economic development priorities in the Comprehensive plan.

### GOAL C&C6: ENCOURAGE ARTISTS TO LIVE AND PRACTICE IN THE VILLAGE.

**RECOMMENDED ACTION:** *Encourage Opportunities for Live/work spaces for artists and artisans.* Approaches to be considered for this objective include including artist live/work spaces as a use in the commercial and light industry zones, creating a registry of practicing artists who would be allowed to have gallery space in their homes as long as their registration was current, and targeting financial incentives for artists to occupy and improve dwellings as live/work spaces.

**RECOMMENDED ACTION:** *Promote public art in the Village.* Many communities support local artists by finding ways to fund the creation of public art (e.g., statues, murals, etc.). Possible approaches include a the budget for capital improvement projects is set aside specifically for public art, or matching funding programs where the municipality devotes a certain amount to public art, provided it can be matched by private contributions. Other approaches involve setting aside a portion of tax revenues and/or fees (e.g., real estate transfer) to fund public art and/or dedicating public or private spaces (e.g., walls, courtyards, etc.) to host works of art.

**RECOMMENDED ACTION:** *Promote affordable indoor venues for concerts, exhibits and other arts-related events.* This can involve several approaches. Village zoning could be reviewed to see if there are opportunities for adding performance venues to permitted uses in existing zones, or creating an overlay

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zone in which those uses could be permitted. The Village could also use section 485-b of NYS real property tax law to establish reductions in property tax liability for purpose of commercial, business or industrial activity, in this case performance space.

GOAL C&C7: FOSTER CONNECTIONS BETWEEN ARTISTS AND THEIR AUDIENCES TO PROMOTE TOURISM AND ENHANCE QUALITY OF LIFE IN THE VILLAGE.

**RECOMMENDED ACTION: *Continue to foster collaboration on annual/seasonal arts calendar.*** Warwick has a number of organizations involved in arts related events, including Wickham Works, the Warwick Art League, Historical Society, etc. These groups should be encouraged to collaborate on an annual or seasonal arts calendar to improve coordination of the staging of these events and to encourage visitors and residents to attend these events.

**RECOMMENDED ACTION: *Encourage regular arts events to build audience for the arts in the Village.*** Many communities have built tourism traffic and arts audience through scheduled arts events such as arts walks, studio tours, etc. held on a regular basis (e.g., monthly) throughout the year. This could be accomplished through an annual arts calendar, leveraging existing events (e.g., the Farmers Market and Arts on the Green) to create a full program.

**RECOMMENDED ACTION: *Encourage the use of pop-up performance/exhibit spaces.*** During the Covid pandemic, the Village discovered the value of making better use of outdoor spaces to encourage dining and shopping. As these efforts continue, they should, to the greatest extent possible, formally incorporate arts exhibitions and performanc

## Recommended Actions: Connectivity

GOAL C1: IMPROVE THE VILLAGE'S CAPACITY TO ACCOMMODATE PARKING DEMAND.

**RECOMMENDED ACTION: *Undertake a Comprehensive Parking Study.*** It is recommended that before the Village moves forward with any major parking improvement project or investment, a complete study of the existing parking capacity and demand along with anticipated trends is conducted in order to make the best decision regarding this expense. This should include an analysis of existing parking demand during several peak times, an inventory of available parking, and an estimate of potential future demand, including potential demand from second story apartments in the downtown. In previous planning studies, parking garages have been a recommended solution. A complete dedicated detailed parking study is recommended for the Village prior to considering the construction of a garage and that any recommendation for a parking garage is made cautiously since recent trends and the future expectation is for decreased use of parking garages as more active transportation and shared mobility become viable options.

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### **RECOMMENDED ACTION:**

#### ***Improve Wayfinding in the Village.***

It has been noted that there are often empty parking spaces located in free public lots. This may be because visitors and even residents of Warwick are often unaware of these parking facilities. Improving the wayfinding within the Village to better orient people to parking

facilities, as well as other major destinations would be a significant benefit to improving the parking situation. As an example, the CVS lot is available for free public parking, but it is only marked by undersized, faded, low contrast signs.

Examples of Wayfinding Signage, Montpelier, VT



### **RECOMMENDED ACTION: Undertake a transit study—in cooperation with the Town and County Transportation Planning Agency—to consider regularly scheduled shuttle service along with parking shuttles for visitors/events.**

This study could identify potential new shuttle routes to alleviate the need for autos and parking in the Village and Town. As part of this effort, and in lieu of a large, permanent parking structure, a shared shuttle system could be implemented for busy weekends or events. This system could utilize an existing parking facility, or facilities, such as the Park and Ride at the Warwick County Park. A simple shuttle system could provide rides to the Village center or other event spaces. The Village may choose to impose a fee to use the shuttle by charging to park in the designated parking lot or they (the Village) can provide the service free of charge. Alternatively, they can charge an event permit fee or require the event holder to provide a shuttle if it is a private event not held by the Village.

**RECOMMENDED ACTION: Use Small surface lots to address parking shortfalls.** Based on public input/surveys, it appears that parking for residents is not adequate when there are large numbers of visitors for events or busy weekends. There are currently two designated parking lots where residents can pay an annual fee to park without restricted dates and times located at the Chase Bank Lot and First Street lot. Additional residential permit lots scattered throughout the residential neighborhoods could relieve some of this parking pressure, ensuring more parking for residents. Additionally, partnerships between private lot owners (such as churches) and the Village can be established for public use of specific lots during closed business hours. Allowing the public to use lots at specific times may help alleviate parking stress during hi-peak hours in the Village. It may be beneficial for the Village to purchase spaces in lots, such as the Chase Bank lot, to secure the spaces for long-term use.

## GOAL C2: ADOPT STREETSCAPE IMPROVEMENT STRATEGIES TO BETTER ACCOMMODATE PEDESTRIAN AND BICYCLE TRAFFIC IN THE VILLAGE.

[Note: Many of the recommended actions below refer to the Connectivity Map found on page 22.]

**RECOMMENDED ACTION: Employ techniques to facilitate streetscape improvements** that incorporate traffic calming elements and bicycle and pedestrian use, such as:

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1. Mixed traffic facilities appropriate for roads with low volumes of traffic operating at low speeds
2. Visually separated facilities suited for roads with low volumes of traffic operating at speeds between 25-35 mph (in cooperation with the NYS Department of Transportation on state roads in the Village)
3. Physically separated facilities recommended along roads with higher volumes of traffic and posted speed limits.

See the appendix for the full recommendations from Alta Design on this topic.

**RECOMMENDED ACTION: Adopt Additional Traffic Calming Elements to better integrate pedestrian and bicycle traffic in the Village.** In addition to the streetscape improvements listed above, there are additional traffic calming elements that can be included when designing a safer road for multiple users.

- Midblock Crosswalks
- Pedestrian Safety Islands / Raised Medians
- Narrowing Traffic Lanes
- Speed Humps / Speed Tables
- Bulbs / Curb Bump Outs

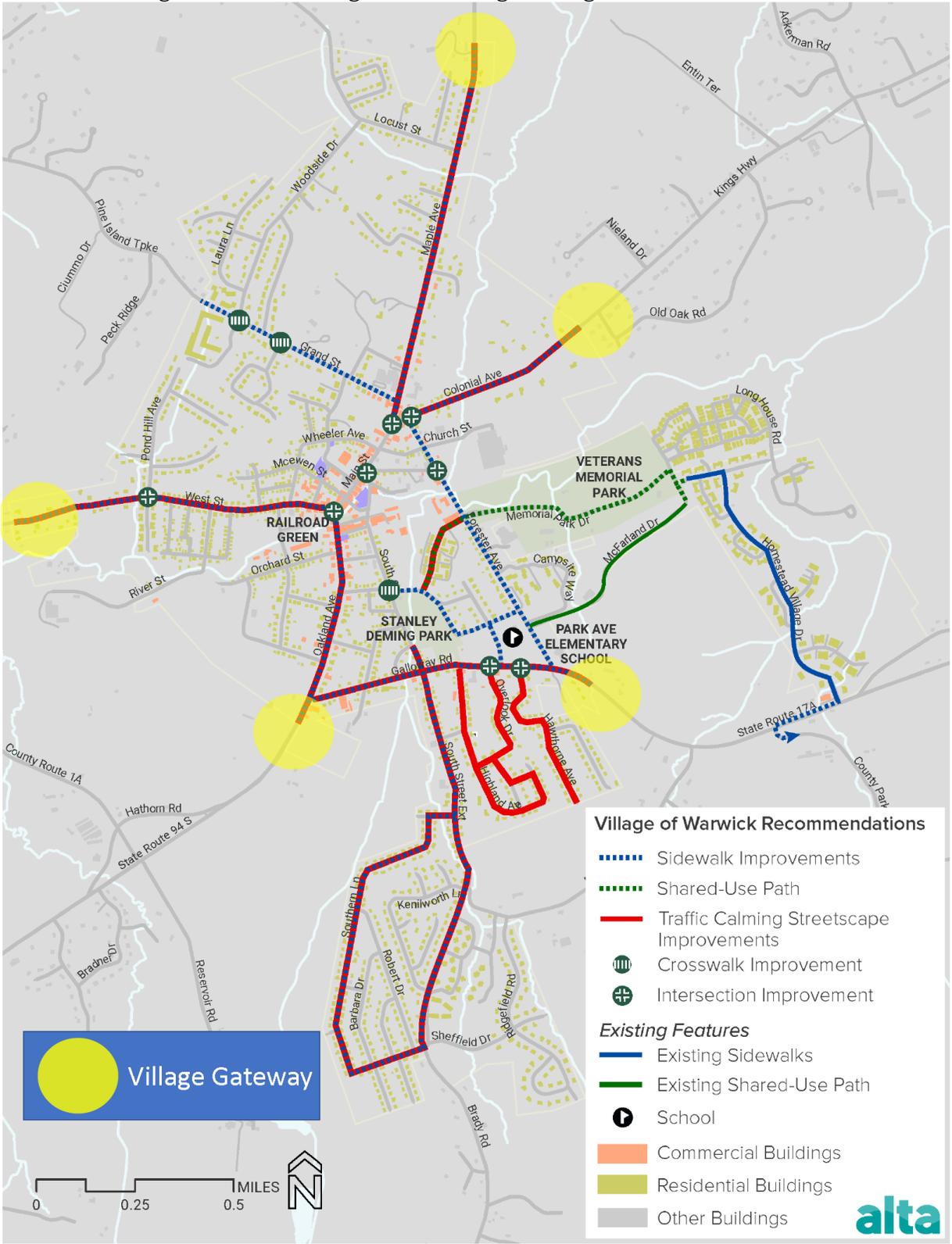
This could be an appropriate focus for the Gateways to the Village. See the appendix for the full recommendations from Alta Design on this topic.

**RECOMMENDED ACTION: Improve corridors that currently allow drivers to easily access the Village from the surrounding area to improve traffic flow.** At the end of the corridors near the boundary of the Village, there is a noticeable transition zone where the interface between the Village and the rural landscape meets. This is reflected in the street typology as the treatment changes from rural to urban. The rural road treatment consists of wide roads, with travel lanes ranging from 10-13 ft. with additional shoulder space, no sidewalks or curbs, no on-street parking, and faster speed limits.

See the appendix for the full recommendations from Alta Design regarding the specific corridors to be improved.

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CONNECTIVITY MAP:  
Diagram Summarizing Alta Planning & Design's Recommendations



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**RECOMMENDED ACTION: Undertake Intersection Improvements Strategies.** An intuitive and safe intersection is designed to address mobility and safety concerns for all modes of transportation while maintaining its functionality to assign right-of-way to conflicting movements. There are a number of best practices that can be used to create bicycle and pedestrian-friendly intersections. The design features include:

- Crosswalks
- Curb extensions
- Timed countdown signals
- Proper signage at intersection

See the appendix for the full recommendations from Alta Design on this topic.

### Recommended Intersection Improvement Locations

There are a number of intersections within the Village of Warwick that could benefit from the improvements discussed above (see the Connectivity Map on page 22):

1. Colonial Avenue + Forester Avenue\*  
*This non-signalized intersection is directly adjacent to the signalized Main Street and Colonial Avenue intersection, which leads to vehicular traffic backups. See the Alta memo for a full description of the “Forester Square” plan for this intersection.*
2. Main Street + Colonial Avenue\*  
*This signalized intersection is in the center of the downtown district and is designed with a small island in the center with the traffic light situated in the northern quadrant. It connects Colonial Avenue, Main Street, and Maple Avenue. It is adjacent to the non-signalized intersection at Colonial and Forester Avenue.*
3. Main Street + South Street  
*This non-signalized intersection is the location where High Street, South Street, and Main Street meet. There are two crosswalks at this location; one crosswalk crosses Main Street and the other crosses South Street, west of where High Street approaches.*
4. Forester Avenue + High Street  
*This non-signalized intersection is at the eastern end of High Street. There are no crosswalks or stop signs at this location due to High Street being a one-way street.*
5. West Street + Pond Hill Avenue  
*This non-signalized intersection is located outside of the downtown area and has no crosswalks present. Vehicles traveling along West Street do not have to stop.*
6. West Street + Oakland Avenue  
*This signalized intersection is one of the more complex locations in the Village of Warwick considering it connects West Street, Oakland Avenue, and Main Street. Main Street and Oakland Avenue are also sections of Route 94, which is a major thoroughfare through the Village. Approximately 100 feet north*

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*of the signal, there is another traffic light at the intersection where a set of railroad tracks crosses Oakland Avenue.*

### 7. Overlook Drive + Galloway Road

*This non-signalized intersection is directly adjacent to a bus stop along Galloway Road / NYS Route 17A. It is equipped with one crosswalk, that may be considered a mid-block crossing, and one stop sign on Overlook Drive. The intersection is a site for a proposed Safe Routes to School program considering its proximity to Park Avenue Elementary School.*

### 8. Hawthorn Avenue + Galloway Road

*This non-signalized intersection is nearly identical to the intersection at Overlook Drive and Galloway Road, however, it lacks a crosswalk and a bus station. This intersection is a site for a proposed Safe Routes to School program considering its proximity to Park Avenue Elementary School.*

Intersection improvements may include neighborhood round-abouts. These facilities are recommended at intersections that are designed to benefit from round-abouts and will need to be discussed in detail before implementation. Intersections operating at low vehicle speeds and low volume are best suited for a round-about intersection facility.

**GOAL C3: FOCUS NEW INVESTMENTS IN PARKS AND RECREATION ON IMPROVING FLEXIBLE OUTDOOR RECREATION SPACES, ACTIVE TRANSPORTATION CORRIDORS, AND TRAILS.**

**RECOMMENDED ACTION:** *Integrate new bicycle and pedestrian facilities throughout the existing park infrastructure with the active transportation network outside of the parks.*

**RECOMMENDED ACTION:** *Transform the Wawayanda Creek into a linear park and active transportation route*

**RECOMMENDED ACTION:** *Link Stanley Deming Park and Veterans Memorial Park with a safe, active transportation route that includes adequate sidewalks and wayfinding signage.*

**RECOMMENDED ACTION:** *Link Veterans Memorial Park with Warwick County Park by utilizing the sidewalks along Homestead Village Drive, considering the development of Homestead Village Drive as a*

**RECOMMENDED ACTION:** *Create a path within the wide right of way of Park Lane, transforming it into a pedestrian friendly slow street, bicycle boulevard or green street.*

**RECOMMENDED ACTION:** *Study the feasibility of creating a "green belt trail" to connect important parks, public institutions and commercial areas with an active transportation network.*

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### GOAL C4: ENCOURAGE AFFORDABLE BROADBAND INTERNET THROUGHOUT THE VILLAGE

**RECOMMENDED ACTION:** *Create a digital strategy for the Village that assesses the extent and location of high-speed Internet throughout the Village and recommends steps to address any gaps in service.*

This could include such measures as creation of a Village-wide high-speed WiFi network in cooperation with the local private sector including Internet Service Providers and technology companies, ensuring regulations are in place so 5-G technology can be employed in a visually unintrusive manner, and other appropriate options.

## Recommended Actions: Resilience & Sustainability

### GOAL R1: IMPROVE ENVIRONMENTAL SUSTAINABILITY AND RESILIENCE THROUGHOUT THE VILLAGE OF WARWICK.

**RECOMMENDED ACTION:** *Conduct a Climate Vulnerability Assessment.* According the Climate Smart # # O # # O #

vulnerability assessment as one of the first and most foundational steps in developing an effective strategy for adapting to climate change at the local level. Developing a vulnerability assessment involves identifying, analyzing and prioritizing the effects of climate hazards and risks, like flooding, heat stress or short-term drought. . . Local governments may elect to undertake this action as a standalone project, or as part of a larger effort, such as a PE7 Action: Climate Adaptation Plan, PE6 Action: Comprehensive Plan with Sustainability Elements, PE7 Action: Hazard Mitigation Plan, PE7 Action: Watershed Assessment, local waterfront revitalization plan, or others. Hazard Mitigation Plans should help identify relevant community climate hazards.

**RECOMMENDED ACTION:** *Implement policies to reduce reliance upon fossil fuels by:*

Encouraging the increased use of geothermal heating in new construction and building rehabilitations through the creation of zoning and subdivision regulations that promote and/or create incentives for both the installation of geothermal systems serving individual buildings as well as the creation of geothermal heating districts serving multiple structures operating by a utility and/or special district.

Promoting the use of solar energy by encouraging new construction to be sited to maximize the electric power generation potential of on-site solar panels.

Improving the availability of options for mobility that do not rely as heavily on fossil fuels as single passenger autos, such as walking, biking, transit and electric vehicles.

**RECOMMENDED ACTION:** *Promote energy efficiency throughout the Village by:*

Considering adoption of regulatory measures to minimize energy consumption in new construction in a manner that maximizes energy conservation without unduly increasing construction costs (i.e., the NYStretch building code).

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Promoting energy efficiency and sustainability in Village buildings, vehicles and other capital equipment by, whenever feasible, applying energy conservation principles and practices when purchasing, constructing or repairing Village properties.

Accommodating increased use of electric vehicles through policies and/or incentives that encourage the installation of residential charging stations in housing units and expand the availability of public charging stations throughout the Village.

### **RECOMMENDED ACTION: *Promote Resilience in the Face of Climate Change by:***

- Adopting policies to mitigate the threat of increased flooding including riparian buffers and other flood mitigation measures for any new development along the Wawayanda Creek.
- Reviewing existing zoning and subdivision regulations to ensure height, bulk and surface area regulations, lot coverage, setbacks and other provisions are consistent with best practices in flood mitigation, habitat protection and reduction of excess heat due in urban areas.
- Ensuring local codes support Disaster Preparedness by including addressing temporary emergency dwelling permits, emergency staging bases, temporary mobile office units and other means to aid preparedness and disaster recovery.
- Seeking to minimize the production of solid waste through policies and educational efforts that promote recycling, composting and/or anaerobic digestion of organic materials.
- Ensuring Village sewer and water infrastructure is safeguarded against flooding by reducing infiltration and inflow of stormwater in to the sewer system and by continuing to ensure storm drains and sump pumps are separated from the sewer system.

**RECOMMENDED ACTION: *Enhance capacity to monitor issues related to climate change and energy conservation by designating a citizen's committee or other group to follow these issues and inform Village Government on important related topics.*** This could involve creation of Climate Smart Communities Task Force, A Conversation Advisory Commission or coordination with such entities as the

**RECOMMENDED ACTION: *Continue to promote the development of (or the conservation of) local food systems.*** The Village will seek ways of supporting the development or conservation of local food

**RECOMMENDED ACTION: *In cooperation with the Town, seeks ways to conserve natural areas in and adjacent to the Village.*** This can involve such initiatives as protection of and planning for community parkland and ensuring that to the greatest extent possible--development projects occurring on lands annexed into the Village are designed to maximize the creation of parkland and/or protected open space.

GOAL R2: ENSURE THAT VILLAGE SEWER AND WATER INFRASTRUCTURE CAN ACCOMMODATE FUTURE DEMAND WITHOUT DIMINISHING THE QUALITY OF SERVICE PROVIDED TO RESIDENTS AND BUSINESSES.

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**RECOMMENDED ACTION:** *Continue to seek funding to improve sewer and water infrastructure throughout the Village.* The Village will continue to identify and apply for State and Federal funding for this purpose.

**RECOMMENDED ACTION:** *Implement a capital improvement planning process for the sewer and water system.* The process should identify and prioritize equipment replacements and/or improvements needed to maximize the efficiency and effectiveness of the Village sewer and water infrastructure over a long-term (e.g., five years) with annual review and an update of plan priorities.

## Implementation Schedule

The table below presents a draft implementation schedule for the Comprehensive Plan. The recommended actions for the plan are placed into three categories:

- Immediate priority (to be completed within 2 year of plan adoption)
- Intermediate priority (to be completed within 3 to 5 years of plan adoption)
- Long-term priority (to be completed within 6 years of plan adoption)

The table identifies the Plan Goal with which the action is associated and specifies the

The implementation schedule suggests the following entities be tasked with implementation:

- Village Board: The Village Administration, including the U
- Pub. Wks.: The Village Department of Public Works.
- Broadband Task Force created to develop Village digital strategy.
- Zoning Task Force created to oversee the changes in zoning required to implement this Comprehensive Plan and improve overall administration of zoning.
- CSC Task Force created to oversee implementation of the transportation-related recommendations in this Comprehensive Plan.
- Inclusion Task Force to foster broader participation in Village civic life.

This implementation schedule in this table should be reviewed and as necessary revised by each committee as it begins its work to reflect the resources available to each committee. In addition, the

to reflect the priorities and capacities of the Village.

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PLAN GOAL	RECOMMENDED ACTION:	RESPONSIBLE PARTY
	<b>IMMEDIATE PRIORITY (within 2 years of plan adoption)</b>	
	<b><i>Appoint and organize Task Forces for plan implementation</i></b>	
R1	<b><i>Conduct a Climate Vulnerability Assessment.</i></b>	CSC Task Force
R1	<b><i>Implement policies to reduce reliance upon fossil fuels</i></b>	CSC Task Force
R1	<b><i>Promote Resilience in the Face of Climate Change</i></b>	CSC Task Force
R1	<b><i>Enhance capacity to monitor issues related to climate change and energy conservation by designating a citizen’s committee or other group.</i></b>	CSC Task Force
C1	<b><i>Undertake a Comprehensive Parking Study.</i></b>	Transport. Task Force
C1	<b><i>Improve Wayfinding in the Village.</i></b>	Transport. Task Force
C2	<b><i>Undertake Intersection Improvements Strategies.</i></b>	Transport. Task Force
Q2	<b><i>Continue to minimize the tax burden on residential properties to improve the affordability of housing in the Village.</i></b>	Village Gov't.
Q3	<b><i>Establish regular joint meetings involving the Village Board, the Architectural Review Board, the Planning Board and Zoning Board of Appeals.</i></b>	Village Gov't.
Q3	<b><i>Village will serve as the regular convener of an annual meeting of community civic groups to coordinate setting an annual calendar for the use of shared Village resources.</i></b>	Village Gov't.
Q3	<b><i>The village should develop a mechanism to foster regular outreach to the Black, Indigenous and People of Color (BIPoC) and Latino communities in the Village.</i></b>	Inclusion Task Force
C&C3	<b><i>Encourage initiatives that broaden participation in the Village economy.</i></b>	Inclusion Task Force
C&C7	<b><i>Foster collaboration on annual/seasonal arts calendar.</i></b>	Village Gov't.
R2	<b><i>Continue to seek funding to improve sewer and water infrastructure throughout the Village.</i></b>	Village Gov't.
R2	<b><i>Implement a capital improvement planning process for the sewer and water system.</i></b>	Village Gov't.
Q1	<b><i>Create a more comprehensive and simplified system of design standards/guidelines to manage the Village’s sense of place.</i></b>	Zoning Task Force
Q1	<b><i>Strengthen provisions that buffer residential areas from commercial intrusions.</i></b>	Zoning Task Force
Q2	<b><i>Regulate short-term rentals in the Village.</i></b>	Zoning Task Force
C&C1	<b><i>Develop local policies for boutique lodging.</i></b>	Zoning Task Force

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PLAN GOAL	RECOMMENDED ACTION:	RESPONSIBLE PARTY
R1	<i>Promote energy efficiency throughout the Village</i>	Zoning Task Force
	<b>INTERMEDIATE PRIORITY (within 3 to 5 years of plan adoption)</b>	
Q2	<i>Complete the Certified Local Government Program for the Village.</i>	Village Gov't.
C3	<i>Integrate new bicycle and pedestrian facilities throughout the existing park infrastructure with the active transportation network outside of the parks.</i>	Pub. Wks.
C3	<i>Link Stanley Deming Park and Veterans Memorial Park with a safe, active transportation route that includes adequate sidewalks and wayfinding signage.</i>	Pub. Wks.
C3	<i>Link Veterans Memorial Park with Warwick County Park by utilizing the sidewalks along Homestead Village Drive,</i>	Pub. Wks.
C3	<i>Create a path within the wide right of way of Park Lane, transforming it into a pedestrian friendly slow street, bicycle boulevard or green street.</i>	Transport. Task Force
C3	<i>Study the feasibility of creating a "green belt trail" to connect important parks, public institutions and commercial areas with an active transportation network.</i>	Transport. Task Force
C1	<i>Undertake a transit study in cooperation with Town and County.</i>	Transport. Task Force
C1	<i>Use Small surface lots to address parking shortfalls.</i>	Transport. Task Force
C2	<i>Employ techniques to facilitate streetscape improvements.</i>	Transport. Task Force
C2	<i>Adopt Additional Traffic Calming Elements to better integrate pedestrian and bicycle traffic in the Village.</i>	Transport. Task Force
C2	<i>Improve corridors that currently allow drivers to easily access the Village from the surrounding area to improve traffic flow.</i>	Transport. Task Force
C&C2	<i>Ensure start-up retailers have access to smaller footprint spaces.</i>	Village Gov't.
C&C3	<i>Encourage/incentivize merchant ownership of buildings.</i>	Village Gov't.
C&C4	<i>Explore the possibility for a Visitors/Welcome Center.</i>	Village Gov't.
C&C4	<i>Promote opportunities in the Village to connect artists with their audiences.</i>	Village Gov't.
C&C4	<i>Consider the creation of a Business Improvement District (BID).</i>	Village Gov't.
C&C5	<i>The Planning Board, Architecture Review Board and others involved in project review will maintain clear public communications to set expectations regarding the issues involved in the review.</i>	Village Gov't.
C&C5	<i>During the annual summit of boards, focus a portion of the agenda on a review of economic development goals and activities.</i>	Village Gov't.

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PLAN GOAL	RECOMMENDED ACTION:	RESPONSIBLE PARTY
R1	<i>In cooperation with the Town, seeks ways to conserve natural areas in and adjacent to the Village.</i>	Village Gov't.
Q1	<i>Regularly monitor the occupancy rates of the Village's subsidized senior housing and ensure that its zoning is appropriate to foster the continued occupancy and vitality of these units.</i>	Zoning Task Force
Q2	<i>Adopt policies to encourage "missing middle" housing, particularly for lands annexed into the Village.</i>	Zoning Task Force
C&C1	<i>Evaluate adding upper floor apartments as a use in Light Industry district.</i>	Zoning Task Force
C&C1	<i>Encourage redevelopment of vacant second floors in commercial properties.</i>	Zoning Task Force
C&C1	<i>Identify underused parking lots that could be developed for commercial and/or mixed uses.</i>	Zoning Task Force
C&C2	<i>Accommodate innovative mixes of retail, dining and other uses.</i>	Zoning Task Force
C&C4	<i>Promote better use of outdoor spaces and rights of way for dining, the arts and other social, cultural activities.</i>	Zoning Task Force
	<b>LONG-TERM PRIORITY (within 6 years of plan adoption)</b>	
R1	<i>Promote the development of (or the conservation of) local food systems.</i>	CSC Task Force
C3	<i>Transform the Wawayanda Creek into a linear park and active transportation route.</i>	Pub. Wks.
C&C4	<i>Regularly review the Village annexation policy.</i>	Village Gov't.
C&C6	<i>Promote public art in the Village.</i>	Village Gov't.
C&C6	<i>Promote affordable indoor venues for concerts, exhibits and other arts-related events.</i>	Village Gov't.
C&C7	<i>Encourage regular arts events to build audience for the arts in the Village.</i>	Village Gov't.
C&C7	<i>Encourage the use of pop-up performance/exhibit spaces.</i>	Village Gov't.
Q2	<i>Review Village Zoning to ensure it can accommodate new forms of home-based businesses and remote work opportunities.</i>	Zoning Task Force
C&C3	<i>Ensure that home offices are adequately accommodated in Village zoning.</i>	Zoning Task Force
C&C6	<i>Encourage Opportunities for Live/work spaces for artists and artisans.</i>	Zoning Task Force
C4	<i>Create a digital strategy for the Village that assesses the extent and location of high-speed Internet throughout the Village and recommends steps to address any gaps in service.</i>	Broadband Task Force

## IV. APPENDICES Background Studies, Analyses and Community Outreach

**ALTA PLANNING & DESIGN'S RECOMMENDATIONS**

**DESCRIPTION OF "MISSING MIDDLE" APPROACH TO HOUSING**

**SUMMARY OF MEETINGS/FOCUS GROUPS**

**RESULTS OF ON-LINE COMMUNITY SURVEY**

**SUMMARY OF DATA ANALYSIS**

**Full Environmental Assessment Form  
Part 1 - Project and Setting**

**Instructions for Completing Part 1**

**Part 1 is to be completed by the applicant or project sponsor.** Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either “Yes” or “No”. If the answer to the initial question is “Yes”, complete the sub-questions that follow. If the answer to the initial question is “No”, proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

**A. Project and Applicant/Sponsor Information.**

Name of Action or Project: Village of Warwick, NY Comprehensive Plan Update		
Project Location (describe, and attach a general location map): Village of Warwick, NY		
Brief Description of Proposed Action (include purpose or need): The Comprehensive Plan for the Village of Warwick was last updated in 2004. This update addresses issues and opportunities that have arisen in the Village over the intervening 18 years. Topics addressed during the plan update included: -Quality of Place as found in the quality of the built environment, housing and neighborhoods, parks and recreation as well as the culture of governance in the Village -Commerce and Culture that support and bring meaning to daily life -Connectivity among residents, businesses, civic groups, partner municipalities and others as provided by transportation systems (including parking) and digital infrastructure -Environmental sustainability & Resilience that keeps the Village safe and affordable in the face of climate change		
Name of Applicant/Sponsor: Board of Trustees, Village of Warwick, NY		Telephone: 845.986.2031
		E-Mail:
Address: 77 Main Street PO Box 369		
City/PO: Warwick	State: NY	Zip Code: 10990
Project Contact (if not same as sponsor; give name and title/role): Mayor Michael Newhard		Telephone: 845.986.2031 x 2
		E-Mail: mayor@villageofwarwick.org
Address: 77 Main Street PO Box 369		
City/PO: Warwick	State: NY	Zip Code: 10990
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

**B. Government Approvals**

<b>B. Government Approvals, Funding, or Sponsorship.</b> (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
<b>Government Entity</b>	<b>If Yes: Identify Agency and Approval(s) Required</b>	<b>Application Date (Actual or projected)</b>
a. City Council, Town Board, or Village Board of Trustees <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Adoption by Village Board of Trustees	Projected September, 2022
b. City, Town or Village Planning Board or Commission <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Review by County Planning Agency	Projected, September, 2022
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**C. Planning and Zoning**

<b>C.1. Planning and zoning actions.</b>	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> <li>• <b>If Yes</b>, complete sections C, F and G.</li> <li>• <b>If No</b>, proceed to question C.2 and complete all remaining sections and questions in Part 1</li> </ul>	
<b>C.2. Adopted land use plans.</b>	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
_____	
_____	
_____	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	
_____	
_____	
_____	

**C.3. Zoning**

- a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance.  Yes  No  
If Yes, what is the zoning classification(s) including any applicable overlay district?  
Central Business (CB); Continuing Care Retirement Community (CCRC); General Commercial (GC); Light Industrial (LI); Planned Adult Community (PAC); Residential (R); Multiple Residence-Senior Citizen (MR-SC); Limited Office Overlay (LO); Traditional Neighborhood Design (TND)
- b. Is the use permitted or allowed by a special or conditional use permit?  Yes  No
- c. Is a zoning change requested as part of the proposed action?  Yes  No  
If Yes,  
i. What is the proposed new zoning for the site? The zoning districts will remain as is, with a few additional uses proposed in GC and LI.

**C.4. Existing community services.**

- a. In what school district is the project site located? Warwick Valley Central School District
- b. What police or other public protection forces serve the project site?  
Warwick Police Department
- c. Which fire protection and emergency medical services serve the project site?  
Warwick Fire Department
- d. What parks serve the project site?  
Veteran's Memorial Park, Stanley-Deming Park, Lewis Woodlands (in the Town but owned by the Village) along with small pocket parks in the Village and other parks in the Town outside village

**D. Project Details**

**D.1. Proposed and Potential Development**

- a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?
- b. a. Total acreage of the site of the proposed action? \_\_\_\_\_ acres  
b. Total acreage to be physically disturbed? \_\_\_\_\_ acres  
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? \_\_\_\_\_ acres
- c. Is the proposed action an expansion of an existing project or use?  Yes  No  
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % \_\_\_\_\_ Units: \_\_\_\_\_
- d. Is the proposed action a subdivision, or does it include a subdivision?  Yes  No  
If Yes,  
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types)  
ii. Is a cluster/conservation layout proposed?  Yes  No  
iii. Number of lots proposed? \_\_\_\_\_  
iv. Minimum and maximum proposed lot sizes? Minimum \_\_\_\_\_ Maximum \_\_\_\_\_
- e. Will the proposed action be constructed in multiple phases?  Yes  No  
i. If No, anticipated period of construction: \_\_\_\_\_ months  
ii. If Yes:  
• Total number of phases anticipated \_\_\_\_\_  
• Anticipated commencement date of phase 1 (including demolition) \_\_\_\_\_ month \_\_\_\_\_ year  
• Anticipated completion date of final phase \_\_\_\_\_ month \_\_\_\_\_ year  
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: \_\_\_\_\_

f. Does the project include new residential uses?  Yes  No  
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)?  Yes  No  
 If Yes,

i. Total number of structures \_\_\_\_\_

ii. Dimensions (in feet) of largest proposed structure: \_\_\_\_\_ height; \_\_\_\_\_ width; and \_\_\_\_\_ length

iii. Approximate extent of building space to be heated or cooled: \_\_\_\_\_ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage?  Yes  No  
 If Yes,

i. Purpose of the impoundment: \_\_\_\_\_

ii. If a water impoundment, the principal source of the water:  Ground water  Surface water streams  Other specify: \_\_\_\_\_

iii. If other than water, identify the type of impounded/contained liquids and their source. \_\_\_\_\_

iv. Approximate size of the proposed impoundment. Volume: \_\_\_\_\_ million gallons; surface area: \_\_\_\_\_ acres

v. Dimensions of the proposed dam or impounding structure: \_\_\_\_\_ height; \_\_\_\_\_ length

vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): \_\_\_\_\_

**D.2. Project Operations**

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both?  Yes  No  
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)  
 If Yes:

i. What is the purpose of the excavation or dredging? \_\_\_\_\_

ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?

- Volume (specify tons or cubic yards): \_\_\_\_\_
- Over what duration of time? \_\_\_\_\_

iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. \_\_\_\_\_

iv. Will there be onsite dewatering or processing of excavated materials?  Yes  No  
 If yes, describe. \_\_\_\_\_

v. What is the total area to be dredged or excavated? \_\_\_\_\_ acres

vi. What is the maximum area to be worked at any one time? \_\_\_\_\_ acres

vii. What would be the maximum depth of excavation or dredging? \_\_\_\_\_ feet

viii. Will the excavation require blasting?  Yes  No

ix. Summarize site reclamation goals and plan: \_\_\_\_\_

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area?  Yes  No  
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): \_\_\_\_\_

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

iii. Will the proposed action cause or result in disturbance to bottom sediments?  Yes  No

If Yes, describe: \_\_\_\_\_

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?  Yes  No

If Yes:

- acres of aquatic vegetation proposed to be removed: \_\_\_\_\_
- expected acreage of aquatic vegetation remaining after project completion: \_\_\_\_\_
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): \_\_\_\_\_

• proposed method of plant removal: \_\_\_\_\_

• if chemical/herbicide treatment will be used, specify product(s): \_\_\_\_\_

v. Describe any proposed reclamation/mitigation following disturbance: \_\_\_\_\_

c. Will the proposed action use, or create a new demand for water?  Yes  No

If Yes:

i. Total anticipated water usage/demand per day: \_\_\_\_\_ gallons/day

ii. Will the proposed action obtain water from an existing public water supply?  Yes  No

If Yes:

• Name of district or service area: \_\_\_\_\_

• Does the existing public water supply have capacity to serve the proposal?  Yes  No

• Is the project site in the existing district?  Yes  No

• Is expansion of the district needed?  Yes  No

• Do existing lines serve the project site?  Yes  No

iii. Will line extension within an existing district be necessary to supply the project?  Yes  No

If Yes:

• Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_

• Source(s) of supply for the district: \_\_\_\_\_

iv. Is a new water supply district or service area proposed to be formed to serve the project site?  Yes  No

If Yes:

• Applicant/sponsor for new district: \_\_\_\_\_

• Date application submitted or anticipated: \_\_\_\_\_

• Proposed source(s) of supply for new district: \_\_\_\_\_

v. If a public water supply will not be used, describe plans to provide water supply for the project: \_\_\_\_\_

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: \_\_\_\_\_ gallons/minute.

d. Will the proposed action generate liquid wastes?  Yes  No

If Yes:

i. Total anticipated liquid waste generation per day: \_\_\_\_\_ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): \_\_\_\_\_

iii. Will the proposed action use any existing public wastewater treatment facilities?  Yes  No

If Yes:

• Name of wastewater treatment plant to be used: \_\_\_\_\_

• Name of district: \_\_\_\_\_

• Does the existing wastewater treatment plant have capacity to serve the project?  Yes  No

• Is the project site in the existing district?  Yes  No

• Is expansion of the district needed?  Yes  No

Yes  No  
 Yes  No  
 If Yes:
 

- Describe extensions or capacity expansions proposed to serve this project: \_\_\_\_\_

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site?  Yes  No  
 If Yes:
 

- Applicant/sponsor for new district: \_\_\_\_\_
- Date application submitted or anticipated: \_\_\_\_\_
- What is the receiving water for the wastewater discharge? \_\_\_\_\_

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):  
 \_\_\_\_\_  
 \_\_\_\_\_

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction?  Yes  No  
 If Yes:
 

- How much impervious surface will the project create in relation to total size of project parcel?  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (impervious surface)  
 \_\_\_\_\_ Square feet or \_\_\_\_\_ acres (parcel size)
- Describe types of new point sources. \_\_\_\_\_
- Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?  
 \_\_\_\_\_  
 \_\_\_\_\_
  - If to surface waters, identify receiving water bodies or wetlands: \_\_\_\_\_

Will stormwater runoff flow to adjacent properties?  Yes  No  
 iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater?  Yes  No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations?  Yes  No  
 If Yes, identify:
 

- Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)  
 \_\_\_\_\_
- Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)  
 \_\_\_\_\_
- Stationary sources during operations (e.g., process emissions, large boilers, electric generation)  
 \_\_\_\_\_

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit?  Yes  No  
 If Yes:
 

- Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year)  Yes  No
- In addition to emissions as calculated in the application, the project will generate:
  - \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide (CO<sub>2</sub>)
  - \_\_\_\_\_ Tons/year (short tons) of Nitrous Oxide (N<sub>2</sub>O)
  - \_\_\_\_\_ Tons/year (short tons) of Perfluorocarbons (PFCs)
  - \_\_\_\_\_ Tons/year (short tons) of Sulfur Hexafluoride (SF<sub>6</sub>)
  - \_\_\_\_\_ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
  - \_\_\_\_\_ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)?  Yes  No  
 If Yes:  
 i. Estimate methane generation in tons/year (metric): \_\_\_\_\_  
 ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): \_\_\_\_\_

---

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations?  Yes  No  
 If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): \_\_\_\_\_

---

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services?  Yes  No  
 If Yes:  
 i. When is the peak traffic expected (Check all that apply):  Morning  Evening  Weekend  
 Randomly between hours of \_\_\_\_\_ to \_\_\_\_\_.  
 ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Parking spaces: Existing \_\_\_\_\_ Proposed \_\_\_\_\_ Net increase/decrease \_\_\_\_\_  
 iv. Does the proposed action include any shared use parking?  Yes  No  
 v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: \_\_\_\_\_  
 \_\_\_\_\_  
 vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site?  Yes  No  
 vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles?  Yes  No  
 viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes?  Yes  No

---

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy?  Yes  No  
 If Yes:  
 i. Estimate annual electricity demand during operation of the proposed action: \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Will the proposed action require a new, or an upgrade, to an existing substation?  Yes  No

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l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>	<p>ii. During Operations:</p> <ul style="list-style-type: none"> <li>• Monday - Friday: _____</li> <li>• Saturday: _____</li> <li>• Sunday: _____</li> <li>• Holidays: _____</li> </ul>
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both?  Yes  No  
 If yes:  
 i. Provide details including sources, time of day and duration:  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

n. Will the proposed action have outdoor lighting?  Yes  No  
 If yes:  
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen?  Yes  No  
 Describe: \_\_\_\_\_  
 \_\_\_\_\_

o. Does the proposed action have the potential to produce odors for more than one hour per day?  Yes  No  
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: \_\_\_\_\_  
 \_\_\_\_\_

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage?  Yes  No  
 If Yes:  
 i. Product(s) to be stored \_\_\_\_\_  
 ii. Volume(s) \_\_\_\_\_ per unit time \_\_\_\_\_ (e.g., month, year)  
 iii. Generally, describe the proposed storage facilities: \_\_\_\_\_  
 \_\_\_\_\_

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation?  Yes  No  
 If Yes:  
 i. Describe proposed treatment(s):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii. Will the proposed action use Integrated Pest Management Practices?  Yes  No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)?  Yes  No  
 If Yes:  
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:  
 • Construction: \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 • Operation : \_\_\_\_\_ tons per \_\_\_\_\_ (unit of time)  
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:  
 • Construction: \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Proposed disposal methods/facilities for solid waste generated on-site:  
 • Construction: \_\_\_\_\_  
 \_\_\_\_\_  
 • Operation: \_\_\_\_\_  
 \_\_\_\_\_

s. Does the proposed action include construction or modification of a solid waste management facility?  Yes  No  
 If Yes:  
 i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): \_\_\_\_\_  
 ii. Anticipated rate of disposal/processing:  
 • \_\_\_\_\_ Tons/month, if transfer or other non-combustion/thermal treatment, or  
 • \_\_\_\_\_ Tons/hour, if combustion or thermal treatment  
 iii. If landfill, anticipated site life: \_\_\_\_\_ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste?  Yes  No  
 If Yes:  
 i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: \_\_\_\_\_  
 \_\_\_\_\_  
 ii. Generally describe processes or activities involving hazardous wastes or constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 iii. Specify amount to be handled or generated \_\_\_\_\_ tons/month  
 iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: \_\_\_\_\_  
 \_\_\_\_\_  
 v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility?  Yes  No  
 If Yes: provide name and location of facility: \_\_\_\_\_  
 \_\_\_\_\_  
 If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. Site and Setting of Proposed Action**

**E.1. Land uses on and surrounding the project site**

a. Existing land uses.  
 i. Check all uses that occur on, adjoining and near the project site.  
 Urban  Industrial  Commercial  Residential (suburban)  Rural (non-farm)  
 Forest  Agriculture  Aquatic  Other (specify): \_\_\_\_\_  
 ii. If mix of uses, generally describe:  
 \_\_\_\_\_  
 \_\_\_\_\_

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____ _____			

c. Is the project site presently used by members of the community for public recreation?  Yes  No  
i. If Yes: explain: \_\_\_\_\_

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site?  Yes  No  
If Yes,  
i. Identify Facilities: \_\_\_\_\_  
\_\_\_\_\_

e. Does the project site contain an existing dam?  Yes  No  
If Yes:  
i. Dimensions of the dam and impoundment:  
• Dam height: \_\_\_\_\_ feet  
• Dam length: \_\_\_\_\_ feet  
• Surface area: \_\_\_\_\_ acres  
• Volume impounded: \_\_\_\_\_ gallons OR acre-feet  
ii. Dam's existing hazard classification: \_\_\_\_\_  
iii. Provide date and summarize results of last inspection: \_\_\_\_\_  
\_\_\_\_\_

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility?  Yes  No  
If Yes:  
i. Has the facility been formally closed?  Yes  No  
• If yes, cite sources/documentation: \_\_\_\_\_  
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: \_\_\_\_\_  
\_\_\_\_\_

iii. Describe any development constraints due to the prior solid waste activities: \_\_\_\_\_  
\_\_\_\_\_

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste?  Yes  No  
If Yes:  
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: \_\_\_\_\_  
\_\_\_\_\_

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site?  Yes  No  
If Yes:  
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply:  Yes  No  
 Yes – Spills Incidents database Provide DEC ID number(s): \_\_\_\_\_  
 Yes – Environmental Site Remediation database Provide DEC ID number(s): \_\_\_\_\_  
 Neither database  
ii. If site has been subject of RCRA corrective activities, describe control measures: \_\_\_\_\_  
\_\_\_\_\_

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database?  Yes  No  
If yes, provide DEC ID number(s): \_\_\_\_\_  
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): \_\_\_\_\_  
\_\_\_\_\_

v. Is the project site subject to an institutional control limiting property uses?  Yes  No

- If yes, DEC site ID number: \_\_\_\_\_
- Describe the type of institutional control (e.g., deed restriction or easement): \_\_\_\_\_
- Describe any use limitations: \_\_\_\_\_
- Describe any engineering controls: \_\_\_\_\_
- Will the project affect the institutional or engineering controls in place?  Yes  No
- Explain: \_\_\_\_\_

**E.2. Natural Resources On or Near Project Site**

a. What is the average depth to bedrock on the project site? \_\_\_\_\_ feet

b. Are there bedrock outcroppings on the project site?  Yes  No  
 If Yes, what proportion of the site is comprised of bedrock outcroppings? \_\_\_\_\_ %

c. Predominant soil type(s) present on project site: \_\_\_\_\_ %  
 \_\_\_\_\_ %  
 \_\_\_\_\_ %

d. What is the average depth to the water table on the project site? Average: \_\_\_\_\_ feet

e. Drainage status of project site soils:  Well Drained: \_\_\_\_\_ % of site  
 Moderately Well Drained: \_\_\_\_\_ % of site  
 Poorly Drained \_\_\_\_\_ % of site

f. Approximate proportion of proposed action site with slopes:  0-10%: \_\_\_\_\_ % of site  
 10-15%: \_\_\_\_\_ % of site  
 15% or greater: \_\_\_\_\_ % of site

g. Are there any unique geologic features on the project site?  Yes  No  
 If Yes, describe: \_\_\_\_\_

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)?  Yes  No

ii. Do any wetlands or other waterbodies adjoin the project site?  Yes  No  
 If Yes to either i or ii, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency?  Yes  No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Lakes or Ponds: Name \_\_\_\_\_ Classification \_\_\_\_\_
- Wetlands: Name \_\_\_\_\_ Approximate Size \_\_\_\_\_
- Wetland No. (if regulated by DEC) \_\_\_\_\_

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies?  Yes  No  
 If yes, name of impaired water body/bodies and basis for listing as impaired: \_\_\_\_\_

i. Is the project site in a designated Floodway?  Yes  No

j. Is the project site in the 100-year Floodplain?  Yes  No

k. Is the project site in the 500-year Floodplain?  Yes  No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer?  Yes  No  
 If Yes:  
 i. Name of aquifer: \_\_\_\_\_

m. Identify the predominant wildlife species that occupy or use the project site: _____ _____ _____	
n. Does the project site contain a designated significant natural community? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Describe the habitat/community (composition, function, and basis for designation): _____ _____	
<i>ii.</i> Source(s) of description or evaluation: _____	
<i>iii.</i> Extent of community/habitat:	
<ul style="list-style-type: none"> <li>• Currently: _____ acres</li> <li>• Following completion of project as proposed: _____ acres</li> <li>• Gain or loss (indicate + or -): _____ acres</li> </ul>	
o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Species and listing (endangered or threatened): _____ _____ _____	
p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Species and listing: _____ _____	
q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If yes, give a brief description of how the proposed action may affect that use: _____ _____	
<b>E.3. Designated Public Resources On or Near Project Site</b>	
a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes, provide county plus district name/number: _____	
b. Are agricultural lands consisting of highly productive soils present? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> <i>i.</i> If Yes: acreage(s) on project site? _____ <i>ii.</i> Source(s) of soil rating(s): _____	
c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature <i>ii.</i> Provide brief description of landmark, including values behind designation and approximate size/extent: _____ _____	
d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <span style="float: right;"><input type="checkbox"/> Yes <input type="checkbox"/> No</span> If Yes:	
<i>i.</i> CEA name: _____ <i>ii.</i> Basis for designation: _____ <i>iii.</i> Designating agency and date: _____	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	

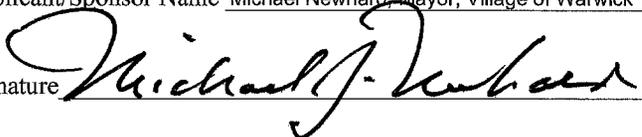
**F. Additional Information**

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

**G. Verification**

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Michael Newhard, Mayor, Village of Warwick      Date 9.22.22  
 Signature       Title Mayor

**Full Environmental Assessment Form**  
**Part 2 - Identification of Potential Project Impacts**

Agency Use Only [If applicable]

Project : \_\_\_\_\_

Date : \_\_\_\_\_

**Part 2 is to be completed by the lead agency.** Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

**Tips for completing Part 2:**

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer “Yes” to a numbered question, please complete all the questions that follow in that section.
- If you answer “No” to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box “Moderate to large impact may occur.”
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the “whole action”.
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

<b>1. Impact on Land</b> Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If “Yes”, answer questions a - j. If “No”, move on to Section 2.</i>			
	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

**2. Impact on Geological Features**

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

*If "Yes", answer questions a - c. If "No", move on to Section 3.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**3. Impacts on Surface Water**

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

*If "Yes", answer questions a - l. If "No", move on to Section 4.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

1. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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<b>4. Impact on groundwater</b> The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>5. Impact on Flooding</b> The proposed action may result in development on lands subject to flooding. (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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<b>6. Impacts on Air</b> The proposed action may include a state regulated air emission source. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.f., D.2.h, D.2.g) <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon dioxide (CO <sub>2</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N <sub>2</sub> O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF <sub>6</sub> )	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>7. Impact on Plants and Animals</b> The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>8. Impact on Agricultural Resources</b>			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>9. Impact on Aesthetic Resources</b> The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>10. Impact on Historic and Archeological Resources</b> The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

<b>11. Impact on Open Space and Recreation</b> The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b, E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c, E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

<b>12. Impact on Critical Environmental Areas</b> The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**13. Impact on Transportation**  
 The proposed action may result in a change to existing transportation systems.  NO  YES  
 (See Part 1. D.2.j)  
*If "Yes", answer questions a - f. If "No", go to Section 14.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**14. Impact on Energy**  
 The proposed action may cause an increase in the use of any form of energy.  NO  YES  
 (See Part 1. D.2.k)  
*If "Yes", answer questions a - e. If "No", go to Section 15.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

**15. Impact on Noise, Odor, and Light**  
 The proposed action may result in an increase in noise, odors, or outdoor lighting.  NO  YES  
 (See Part 1. D.2.m., n., and o.)  
*If "Yes", answer questions a - f. If "No", go to Section 16.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

**16. Impact on Human Health**

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.)

NO

YES

*If "Yes", answer questions a - m. If "No", go to Section 17.*

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

<b>17. Consistency with Community Plans</b> The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>		
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>		
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>		
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

<b>18. Consistency with Community Character</b> The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	<b>Relevant Part I Question(s)</b>	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>		
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>		
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>		
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>		
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

**PRINT FULL FORM**

Project :

Date :

**Full Environmental Assessment Form**  
**Part 3 - Evaluation of the Magnitude and Importance of Project Impacts**  
**and**  
**Determination of Significance**

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

**Reasons Supporting This Determination:**

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

The action under consideration in the update of the Comprehensive Plan for the Village of Warwick, NY. The review of issues in Part 2 of this Environmental Assessment Form identified no potential project impacts.

This is because, as noted in the plan itself, it "has been created at a time when the Village has little developable vacant land within its boundaries. . . . Consequently, the plan focuses on preserving and strengthening its existing assets as well as cultivating new sources of strength to enhance quality of life in the Village."

Thus, the focus of this plan is preserving and strengthening the economic, social and environmental assets in the Village as a means to improve Village quality of life.

**Determination of Significance - Type 1 and Unlisted Actions**

SEQR Status:  Type 1  Unlisted

Identify portions of EAF completed for this Project:  Part 1  Part 2  Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the Board of Trustees of the Village of Warwick, NY as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: Village of Warwick, NY Comprehensive Plan Update

Name of Lead Agency: Board of Trustees, Village of Warwick, NY

Name of Responsible Officer in Lead Agency: Michael Newhard

Title of Responsible Officer: Mayor, Village of Warwick

Signature of Responsible Officer in Lead Agency:

Date:

Signature of Preparer (if different from Responsible Officer)

Date:

**For Further Information:**

Contact Person: Mayor Michael Newhard

Address: Village Hall, 77 Main Street PO Box 369, Warwick, NY 10990

Telephone Number: 845.986.2031 x2

E-mail: [mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)

**For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:**

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)

Other involved agencies (if any)

Applicant (if any)

Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

**PRINT FULL FORM**



Steven M. Neuhaus  
County Executive

## Orange County Department of Planning

124 Main Street  
Goshen, NY 10924-2124  
Tel: (845) 615-3840  
Fax: (845) 291-2533

Alan J. Sorensen, AICP  
Commissioner

[www.orangecountygov.com/planning](http://www.orangecountygov.com/planning)  
[planning@orangecountygov.com](mailto:planning@orangecountygov.com)

### County Reply – Mandatory Review of Local Planning Action as per NYS General Municipal Law §239-l, m, & n

**Local Referring Board:** Village of Warwick Board of Trustees      **Referral ID #:** WRV 03-22M  
**Applicant:** Village of Warwick      **Tax Map #:** villagewide  
**Project Name:** Village of Warwick Comprehensive Plan      **Local File #:** none provided  
**Proposed Action:** Local Law to adopt new Village Comprehensive Plan  
**Reason for County Review:** Local law affecting zoning or land use  
**Date of Full Statement:** September 22, 2022

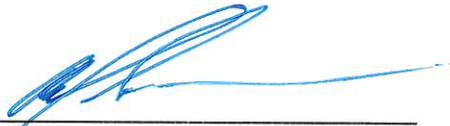
#### Comments:

The Department has received the above referenced local law and has found no evidence that significant intermunicipal or countywide impacts would result from its approval. The proposed Comprehensive Plan is aligned with the County Comprehensive Plan in goals and values and is creative and flexible in its recommended actions to incorporate these goals and values into the Village fabric. We particularly commend the Village for their thoughtful and thorough approach to inclusion, both evident in the proposed Comprehensive Plan and in the focus groups assembled to inform it. We are happy to offer technical assistance to the Village in completing a number of these recommended actions, such as the parking study and the Climate Vulnerability Assessment, or providing sample codes regarding things like form-based codes, mixed-use development, and a variety of sustainability and resiliency measures.

**County Recommendation:** Approval

**Date:** September 29, 2022

**Prepared by:** Megan Tennermann, AICP  
Senior Planner

  
\_\_\_\_\_  
Alan J. Sorensen, AICP  
Commissioner of Planning

As per NYS General Municipal Law 239-m & n, within 30 days of municipal final action on the above referred project, the referring board must file a report of the final action taken with the County Planning Department. For such filing, please use the final action report form attached to this review or available on-line at [www.orangecountygov.com/planning](http://www.orangecountygov.com/planning).

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OCT 03 2022

VILLAGE OF WARWICK  
CLERK



VILLAGE OF WARWICK  
INCORPORATED 1867

October 13, 2022

To: Mayor Michael Newhard and  
Village Board of Trustees

From: Village of Warwick Planning Board

Re: Comments from the Planning Board regarding the Draft Comprehensive Plan

Overall, the plan addresses the major issues of concern for the Village Planning Board including procedures to control sprawl-type development, accommodation of new uses and anticipated residential growth, while ensuring that the Village infrastructure is not overburdened.

The following areas perhaps should be given greater emphasis or expanded:

**General:**

The plan could be enhanced to include a summary in the beginning of the document on what/how recommended actions were accomplished from the 2004 plan and a brief rationale to why others were not and if they have been retained in the new plan.

**Affordable housing:**

As the Village continues to be a desirable residential community and has worked to preserve its Main Street core area, the price of housing has increased significantly, making it difficult to provide housing for a more diverse population. While this topic is discussed in several places (on p13 there is a discussion of “Missing Middle Housing” and on p3 of appendix prepared by the Fairweather Consulting group), this issue should be more strongly emphasized to address a significant problem. A potential consideration could be a homestead project, like the one in Port Jervis, that gives new homeowners the opportunity to buy tax-delinquent or condemned homes at low cost before they go to auction.

Although mentioned on p15 (as part of Goal C&C 1), the plan should strongly recommend more opportunity for mixed-use developments, with the primary use on the first floor and residential or office uses on the upper floors both in the Central business area and residential zones. Also, the plan should more strongly encourage the development of townhouses, multiple family units and allowing of Accessory Units in residential zones.

### **Commerce and Culture:**

Goal C&C 2 (p16) specifically discusses a balance between “diversified retail and restaurants in the Village” but neglects to incorporate residential uses as previously stated in the photo caption on p6. Emphasis should be placed on recommendations not negatively impacting existing or potential future residential uses.

### **Review of Projects in the Village:**

Perhaps one of the most confused and misunderstood aspects of project review is that of timing of public notification, input and participation that often leads to less constructive and efficient public hearings, when applicable. Recommended actions should include exploring opportunities to improve this process.

### **Protection of the village reservoir watershed:**

An issue not discussed in the plan is the need for increased protection of the Village reservoirs. Between the reservoirs and wells the Village appears to have an ample and reliable water supply, but contamination of the reservoirs from surface runoff may be a future threat as development in the Cascade mountain area in the town continues. While these reservoir lakes are in the town, the Village has purchased some watershed property; opportunities to preserve more land should be explored.

### **Wawayanda Creek:**

This is a significantly underutilized asset in the Village. In 2012 the Village commissioned a study of the creek which produced a document entitled the “Strategic Plan for the Wawayanda Creek.” Also, an earlier project in 2000 entitled the “Central Place Strategy” described the Wawayanda Creek as an underutilized open space and recommends creation of a linear trail to enhance pedestrian movement to and within the downtown area. Although several comments addressing the better use of the creek were included in the plan (p24 and p26), the concepts discussed in these earlier plans were not mentioned in the draft comprehensive plan. A suggestion to help reduce the impact of creek flooding mentioned earlier was to develop a significantly large water retention basin in the flood plain on the northwest side of Memorial Park between the creek and the railroad track.

### **Village Gateways:**

Protection of the Village Gateways has always been a major concern of Village residents and is discussed on p12-13, 21 and shown on the map on p22 of the plan. Since this is an issue so important to many village residents perhaps discussion of this issue should not be relegated to a less accessible “appendix.” Could a “Scenic Overlay district” be an option?

### **Walk ability and sidewalks:**

Probably the most important walkway upgrade may be the installation of a safe sidewalk along West Street to the town line where there is a designated walkway. This street is used by many students walking to and from the school campus during high volume traffic times. This project along with traffic calming techniques is discussed on p21 and shown on the map on p22 but perhaps there should be stronger emphasis on this particular walkway.

**Annexation:**

The “Warwick Village - Town of Warwick Intermunicipal Agreement” on annexation has been in place since 2002. The most important provisions in the agreement are that the developer does not get an automatic increase in density and access to Village water and sewer services just by the property being annexed by the Village. Additionally, under the agreement the developer can build on smaller lots following Conservation Subdivision Cluster development or Traditional Neighborhood Design guidelines and is required to preserve a significant amount of the annexed land as open space. This topic is mentioned briefly on p17 and p26 and in Recommendation R1 on p30. With the improving economy the owners of 2 or 3 large properties bordering the Village may consider annexation in the near future, more emphasis on the Annexation Policy should be considered in the Comprehensive Plan.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jesse Gallo', with a stylized flourish at the end.

Jesse Gallo, Chairman  
Village of Warwick Planning Board

October 3, 2022

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OCT 05 2022

To: Mayor Newhard and Village Board of Trustees

From: Raymond and Lugene Maher

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Subject: Public Hearing Comments Oct. 17, 2022: Comprehensive Master Plan

Dear Mayor Newhard and Village Board of Trustees:

Following please find our comments pertaining to the draft Comprehensive Master Plan (CMP):

The CMP currently has no accommodation for correcting the Village's Cluster Code. As has been previously noted, there are flaws in the cluster scheme. We are requesting that a revision to the cluster code be accommodated for as part of the comprehensive plan.

Additionally, there are several intersections requiring assessment for long-standing safety and/or congestion concerns in the Village that are not included in the CMP. These intersections are:

Locust St./Woodside Dr.  
Rte. 94/Locust St.  
Rte. 94/Grand St.

Thank you.

Regards,

Raymond and Lugene Maher

## Raina Abramson

---

**From:** Warwick Applefest <warwickapplefest@gmail.com>  
**Sent:** Friday, October 7, 2022 9:54 AM  
**To:** Raina Abramson  
**Subject:** Applefest Thank You

Dear Raina, Mayor Newhard and the Village Board,:

On behalf of the **Applefest 2022 Committee**, I'd like to express our appreciation for your support of this year's 32<sup>nd</sup> annual festival.

We recognize that a festival of this size and complexity can run smoothly only with the help of many in our Village and Town.

Our thanks go to Mayor Newhard, Board members, Village Department of Public Works, and Village employees who all helped make Applefest a success.

Thanks again for your support.

Sincerely,

Cristina Hohmann

Applefest 2022 Coordinator



## Department of Health

KATHY HOCHUL  
Governor

MARY T. BASSETT, M.D., M.P.H.  
Commissioner

KRISTIN M. PROUD  
Acting Executive Deputy Commissioner

Mayor and Board of Trustees  
Warwick Village  
77 Main St.  
Warwick, NY 10990

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SEP 29 2022

New York State Community Water Systems  
Serving 3,301 people or more

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

September 2022

### Completing Water Supply Emergency Plans Updates

As part of the five-year update and submission process required by Public Health Law (PHL) §1125, please review your entire water supply emergency plan (WSEP). A complete WSEP consists of two separate documents: the vulnerability assessment (VA) and the emergency response plan (ERP). The following provides additional information about requirements as you update your documents.

**Contact Information:** PHL §1125(5) requires that updated communication and notification information be provided annually to the New York State Department of Health (Department). Please also take this opportunity to verify that your response partners, including your local health department (LHD), have your current contact information.

**Updated Small System Templates:** The small system VA and ERP templates have been revised to meet regulatory requirements. In accordance with PHL §1125(a), systems wishing to continue to use the small systems templates must use the 2022 version. The templates are available from your LHD or from the Department's webpage at: [https://www.health.ny.gov/environmental/emergency/water/drinking/preparing\\_emergency\\_response\\_plans.htm](https://www.health.ny.gov/environmental/emergency/water/drinking/preparing_emergency_response_plans.htm).

**Cybersecurity:** The cybersecurity vulnerability analysis is a required component of the VA and must be submitted as part of the five-year update. The cybersecurity component should be reviewed and updated as needed. Proposed corrective actions which have been completed should be indicated as such. For corrective actions which have not been completed and the target completion dates have passed, new dates must be proposed.

**Required Components:** Public Health Law §1125 requires that several items be included in each WSEP. The following are required items frequently missing from plans:

- The VA must indicate which law enforcement agencies were consulted. PHL §1125(2)(k) requires the VA must be prepared after consultation with local and state law enforcement.
- The VA must include proposed corrective actions and target completion dates for identified vulnerabilities. PHL §1125(2) requires the WSEP to identify the steps necessary to ensure that potable water is available during a water supply emergency. Corrective actions must reduce or remove the risk posed to the system by the vulnerability. Target completion dates must not have passed. Where a system has

decided not to take corrective action for an identified vulnerability, that decision must be documented, and justification provided.

- The ERP must indicate the location of the version of the ERP available for public review. PHL §1125(3) requires that a version of the ERP be available for public review and comment. However, any information determined by the water supplier to pose a security risk to operation of the water supply shall be exempt from public disclosure. Unless specifically requested by your LHD, please do not submit the public version of your ERP.
- The VA and ERP must address pandemic and supply chain shortages. PHL §1125(2) requires the WSEP to identify the steps necessary to ensure that potable water is available during a water supply emergency. NYSDOH has determined that pandemics and supply chain shortages are reasonably anticipated emergencies which must be addressed in the WSEP.

**America's Water Infrastructure Act (AWIA) of 2018:** The risk and resilience assessments (RRA) and emergency response plans (ERP) required by AWIA must include several items not required by the NYSDOH WSEP program. While water systems are responsible for ensuring their documents meet the requirements of AWIA, the Department will require revisions when we identify AWIA requirements that are not met. The following are items specifically required by AWIA that may not already be in your water supply emergency plan:

- The documents must be prepared in consultation with the Local Emergency Planning Committee to the extent possible.
- VA must include an assessment of the monitoring practices of the system.
- VA must include an assessment of the operation and maintenance of the system.
- ERP must include actions, procedures, and equipment which can obviate or significantly lessen the impact of malevolent acts or natural hazards, including:
  - The construction of flood protection barriers
  - The relocation of water intakes
- ERP must include strategies that can be used to detect malevolent acts or natural hazards that threaten the security or resilience of the system.

**Emergency Planning and Community Right-to-Know Act (EPCRA):** AWIA amended Section 312(e) of EPCRA to grant community water systems access to EPCRA Tier II information, also known as hazardous chemical inventory data, for facilities within their source water area. Water systems are encouraged to access this information and, where stored chemicals pose additional risk, update their water supply emergency plans accordingly. Instructions to obtain access to Tier II chemical inventory information using E-Plan are available at: [https://www.health.ny.gov/environmental/emergency/water/drinking/docs/nys\\_tier\\_ii\\_access\\_for\\_commercial\\_water\\_supplier.pdf](https://www.health.ny.gov/environmental/emergency/water/drinking/docs/nys_tier_ii_access_for_commercial_water_supplier.pdf). The data may also be accessed by contacting the New York State Division of Homeland Security and Emergency Services (DHSES) directly at [SERC.OEM@dhses.ny.gov](mailto:SERC.OEM@dhses.ny.gov).

**Document Submission:** Updated WSEP must be submitted to your LHD.

- Water systems must provide two (2) copies of the VA and two (2) copies of the ERP. To meet the requirements of PHL §1125(5), one copy of your VA will be provided by the Department to DHSES.

If you need assistance completing your updates by your submittal deadline, please contact your LHD. Technical assistance may be available from your LHD, the Department's Bureau of Water Supply Protection, or for systems serving less than 10,000 persons, from the New York Rural Water Association.

77 Main Street  
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Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

**Press Release**  
**October 13, 2022**

### **Tree Planting**

Five tupelo trees will be ceremoniously planted in Veterans Memorial Park on Thursday morning, October 27<sup>th</sup> at 10:00 a.m. thanks to a grant from the NYS Forestry Council in conjunction with the Warwick Valley Gardeners. All community members are invited to join Mayor Michael Newhard, various non-profit organizations, and students of WVCSD in a short but significant celebration.

This tree planting is indicative of the Town and Village of Warwick's continuing affirmation of its commitment to preserving and enhancing the notable beauty of Warwick's natural environment.

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## VILLAGE OF WARWICK INCORPORATED 1867

# ALL THINGS HALLOWEEN IN THE VILLAGE OF WARWICK

## HALLOWEEN PARADE & COSTUME CONTEST

The Village of Warwick Recreation Department and the Warwick Lions Club will be hosting a spooktacular Halloween Costume Parade on Monday, October 31<sup>st</sup>. Line-up will take place at 4:30 p.m. on High Street. The Parade will start at 5:00 p.m. and proceed down Main Street to Railroad Ave. A Costume Contest with prizes will take place on Railroad Ave.

This years' Costume Contest will include the following categories: Most Original, Scariest, Best Group/Family and Cutest. The contest will be divided into the following age groups: 0-5, 6-9, 10-14, adult and family ensemble.

Refreshments are sponsored by ShopRite of Warwick.

We can't wait to see you in your Halloween best!

### VILLAGE RESIDENTS INVITED TO "SCARE THE MAYOR"

Village residents are invited to try their best to Scare the Mayor for the Village's Sixth Annual "Scare the Mayor" Contest. This is a contest for the scariest, most frightful, scream-worthy Halloween decorated house in the Village of Warwick. The contest is free to enter, and Village of Warwick residents are eligible to participate. *New this year*, if your home won first prize the previous year you are ineligible to participate in this year's contest. To register your house, please call Village Hall at (845) 986-2031 or email [clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org) by Thursday, October 27, 2022.

On Friday, October 28, 2022, starting at 6:00 p.m., all participants will receive a visit from Village of Warwick Mayor, Michael Newhard, and guest judges who will deem the ghouls and ghosts who scare them the most.

First, Second, and Third Prize winners will receive a plaque that brags, "I Scared the Mayor." Additionally, one select home will receive, "The Karl Scheible Award for Exemplary Skill and Thematic Creativity" in honor of late Village of Warwick Planning Board Member, Karl Scheible who created the original 'Haunted House' on Oakland Court. Winners will be announced on Facebook. So, string those purple and orange lights with care, spread cobwebs as far as they can bear, creepy skulls and candy corn too, anything spooky really will do. The Mayor anticipates the delights from all the scary frights, and they look forward to celebrating the best that residents can offer.

## **HALLOWEEN CURFEW & ROAD CLOSURES**

There is a Halloween curfew for all persons under the age of 18 unless accompanied by a parent or guardian on all Village streets and parks and other public areas in the Village of Warwick between the hours of 9:00 p.m. on Sunday, October 30, 2022, to 6:00 a.m., Monday, October 31, 2022, and again on Monday, October 31, 2022, from 9:00 p.m. to 6:00 a.m., Tuesday, November 1, 2022.

The Village will once again close off Oakland Court, Welling Avenue and Orchard Street on Monday, October 31, 2022, from 4:00 p.m. until 9:00 p.m. High Street will be closed on October 31, 2022, from 4:00 p.m. to 5:00 p.m. for the parade lineup.

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## VILLAGE OF WARWICK

INCORPORATED 1867

### Village of Warwick Fall Leaf Pickup

Now that fall is here the Village of Warwick will begin picking up leaves on November 1. Leaves must be placed at the curb in paper bags. The last pickup will be during the week of **December 12th**. To ensure a final pickup, leaves must be placed at the curb prior to **December 19th**.

Village residents may also bring bagged leaves to the Village Brush Pile, located at the Village of Warwick Department of Public Works site in Veterans Memorial Park, which is open every Saturday and Sunday in **October and November from 12-4pm**.

# New York State **Low Income Household Water Assistance Program**

## **Do you need help paying for overdue water and sewer bills?**

The Low Income Household Water Assistance Program (LIHWAP) can help.

LIHWAP is a water and sewer emergency assistance program funded through federal resources. Benefits are based on the amount of unpaid water and sewer bills owed by applicants. This assistance is targeted at low income households and income guidelines mirror that of the Home Energy Assistance Program (HEAP).

LIHWAP benefits are based on the actual amount of water and/or sewer arrears, up to a maximum of \$2,500 per water or sewer provider, or \$5,000 if water and sewer services are combined, per household. Benefits are paid directly to the household's water and/or sewer vendor(s).

**On October 1, 2022, a new program year will begin, and households may be eligible for additional assistance even if they have already received a LIHWAP benefit in the past.**

Eligibility and benefits are based on:

- income,
- household size,
- household includes a U.S. citizen, U.S. national, or qualified alien, and
- amount owed to water and/or sewer provider(s).

Primary applicants must provide:

- Proof of identity
- Proof of residence
- Documentation of earned and unearned income
- A water, sewer, or combined water and sewer bill listing their permanent and primary residence
- A valid Social Security Number (SSN)
  - SSNs of additional household members will be requested

For more information, visit <https://otda.ny.gov/LIHWAP>



**Office of Temporary  
and Disability Assistance**

77 Main Street  
Post Office Box 369  
Warwick, NY 09901  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**RECEIVED**  
**OCT 04 2022**  
**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Facility Use Request Form**  
**For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 10/4/22  
Title of Event: VETERANS DAY PARADE  
Purpose of Event: TO HONOR OUR VETERANS

**SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

- Railroad Green       Stanley-Deming Park       Lewis Woodlands  
 Veterans Memorial Park       Veterans Memorial Park Pavilion  
*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: HIGH ST., MAIN ST., OAKLAND AVE.,  
RAILROAD AVE., SOUTH ST., PARK WAY., PARK LANE.,  
MEMORIAL PARK DRIVE.

**SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: NOV 11, 2022      Rain Date Requested: N/A

Arrival Time: 11:11 AM      Departure Time: 2 PM

Event Start Time: 11:11 AM      Event End Time: 2 PM

**SECTION 3: APPLICANT INFORMATION**

Check one:  Non-Profit Organization     Commercial/Business Organization     Family  
*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: CARMINE GARRITANO  
*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 4 HILLTOP LANE WARWICK, NY 10990

Email Address: MOLOKOV@OPTONLINE.NET Cell Phone: 845 258-0077

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): WARWICK VALLEY VFW POST 4662

Name of Organization's Director(s)/Officer(s): JOSE' MORALES, CARMINE GARRITANO  
GEORGE Mc MANUS, CANDIDO RIVERA

Organization's Phone: 845 988 6387 Email Address: WARWICKVFW4662@GMAIL.COM

Mailing Address of Organization: P.O. Box 261 WARWICK, NY 10990

Physical Address of Organization: 25 CHURCH ST. WARWICK, NY 10990

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 200

\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.

# of Adults: 150 # of People Under 18: 50

Expected Number of Vehicles Intended at the Event: 20

Please explain the parking plan for the event: ALONG MEMORIAL PARK DRIVE FOR FIRE, AMBULANCE, POLICE

WILL YOUR EVENT INCLUDE:	CHECK YES OR NO
<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain: MIC + SPEAKER FOR SPEECHES</i> Location of Music/Loud Speakers/ Sounds System: _____	Yes <input checked="" type="checkbox"/> No ___
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes <input checked="" type="checkbox"/> No ___
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: _____ Date & time tent will be removed: _____	Yes ___ No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> <u>N/A</u>	Yes _____ No _____

**SPECIAL REQUESTS:**

**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> <u>SEE PARADE ROUTE MAP</u> <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>



Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

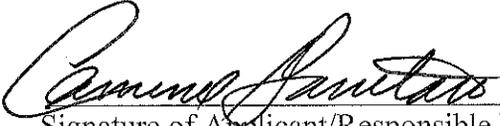
17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### INDEMNITY & HOLD HARMLESS

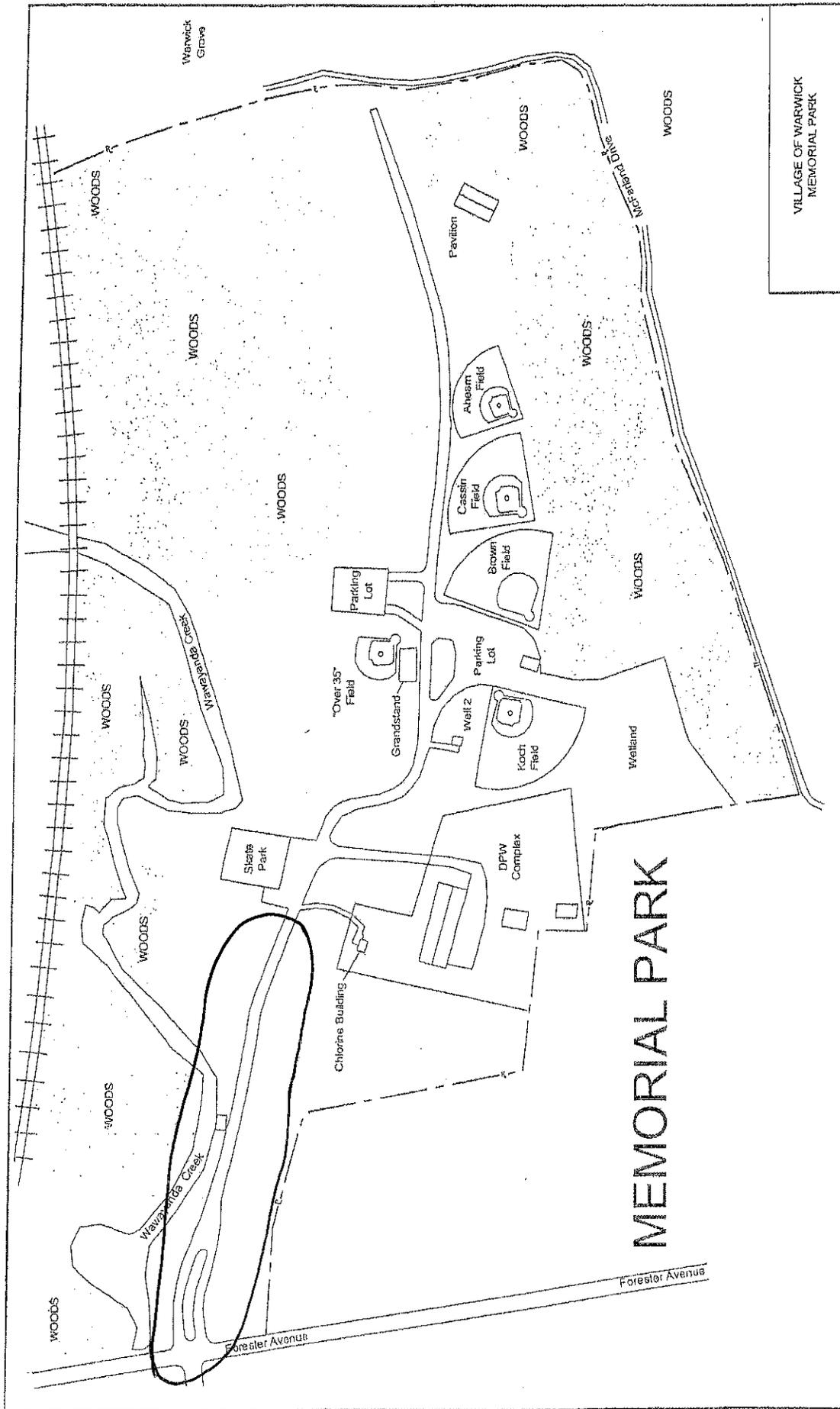
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

CARMINE GARRITANO  
Printed Name of Applicant/Responsible Party

  
Signature of Applicant/Responsible Party

Date Oct 4, 2022



VILLAGE OF WARWICK  
MEMORIAL PARK

# MEMORIAL PARK

Forester Avenue

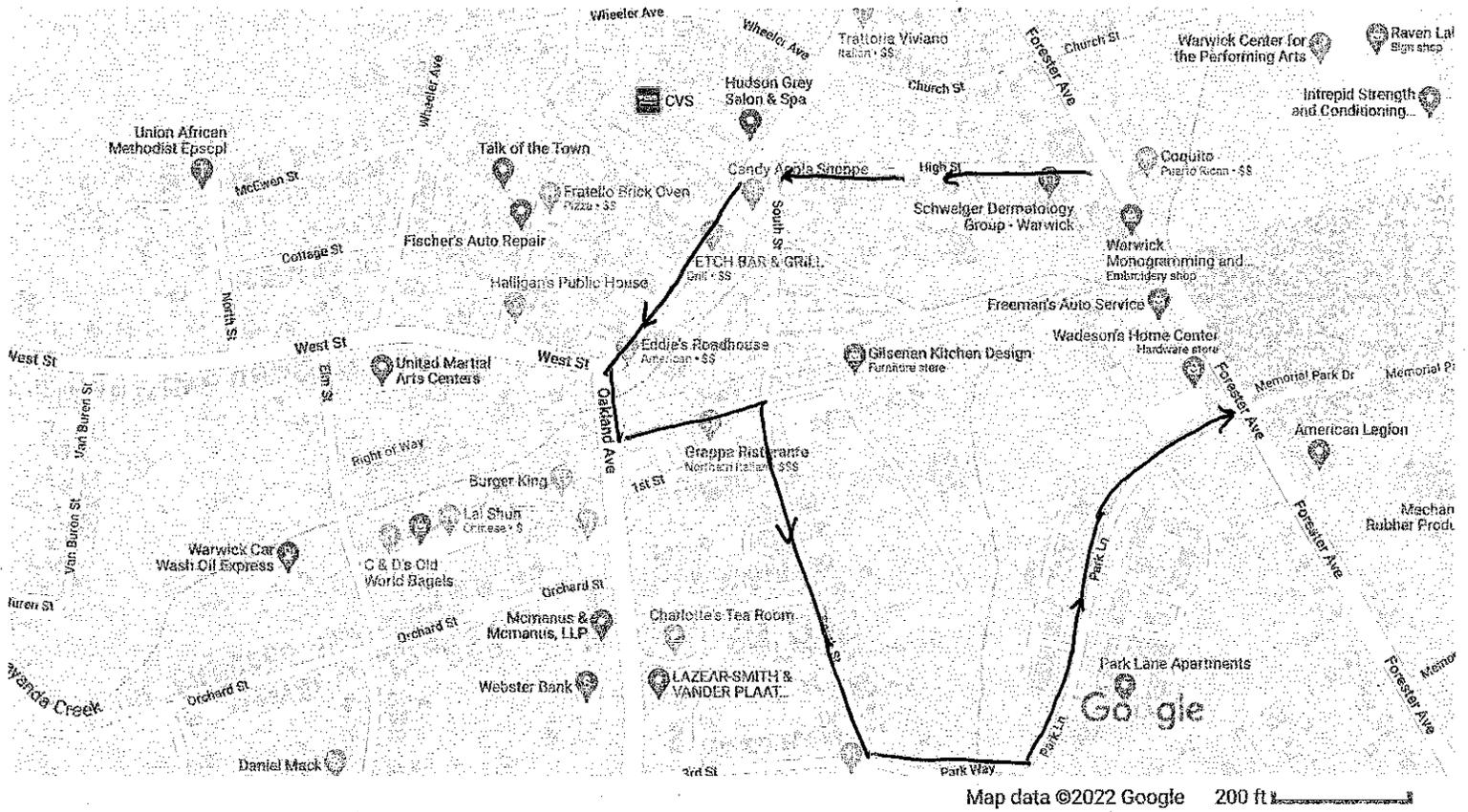
Forester Avenue

Westport Drive

Google Maps

Warwick

# VETERANS DAY PARADE ROUTE 11/11/22



77 Main Street  
 Post Office Box 369  
 Warwick, NY 10990  
 www.villageofwarwick.org



(845) 986-2031  
 FAX (845) 986-6884  
 mayor@villageofwarwick.org  
 clerk@villageofwarwick.org

VILLAGE OF WARWICK  
 INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 10/17/22**

For approval to transfer available appropriations for the following Fiscal Year 2022-2023 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1320.4005	Auditor - Special Audits	10,000.00	2,759.00	To cover costs for grant writers fees, not budgeted appropriately	A1910.4950	Other	(350.00)	2,759.00
A5110.1000	Streets - Personal Service	469,339.31	2,529.70	Variance for Actual Payroll Distribution DPW	A5010.1200	DPW - WORKERS COMP SALARY	(1,381.60)	2,529.70
<b>TOTAL</b>			<b>5,288.70</b>		<b>TOTAL</b>			<b>5,288.70</b>

Respectfully submitted,

Sadie Becker  
 Village Treasurer

Backup Documentation: Negative balance listing report

Report Date: 10/13/22

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1910-4950	Other	17,650.00	0.00	20,409.00	0.00	0.00	0.00	2,759.00-	115.63
A-5010-1200	DPW - WORKERS COMP SALARY	0.00	0.00	8,050.06	6,668.46	0.00	0.00	1,381.60-	120.72
<b>Fund Total</b>		17,650.00	0.00	28,459.06	6,668.46	0.00	0.00	4,140.60-	117.03
<b>Year Total</b>		17,650.00	0.00	28,459.06	6,668.46	0.00	0.00	4,140.60-	117.03

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
OCTOBER 17, 2022  
ADDENDUM NO. 1**

8. **MOTION** to rescind the motion made on September 19, 2022, approving the Authorization to Pay all Approved and Audited Claims in the amount of \$229,577.50 due to an error in the calculation of the abstract.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to approve the Authorization to Pay all Approved and Audited Claims for the abstract dated September 19, 2022, in the amount of \$229,727.50.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

10. **MOTION** to rescind the motion made on October 3, 2022, approving the Authorization to Pay all Approved and Audited Claims in the amount of \$223,465.64 due to an error in the calculation of the abstract.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

11. **MOTION** to approve the Authorization to Pay all Approved and Audited Claims for the abstract dated October 3, 2022, in the amount of \$224,044.42.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Lindberg \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

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VILLAGE OF WARWICK  
INCORPORATED 1867

October 14, 2022

Mayor Michael Newhard  
Village Board of Trustees  
77 Main St.  
Warwick, NY 10990

RE: Voucher Abstracts for 9/19/22 and 10/3/22

After reviewing the upcoming voucher abstract for the 10/17/22 meeting, I realized the total calculated was incorrect. The excel spreadsheet was not including all the cells in the total. I then reviewed the prior months abstracts to see when the issue started, and the same issue happened with the 9/19/22 and 10/3/22 meetings.

I discussed the matter with my department and moving forward will ensure the total is calculating properly in the excel template.

I have put together the below motions to correct the issue.

MOTION to rescind the motion made on September 19, 2022, approving the Authorization to Pay all Approved and Audited Claims in the amount of \$229,577.50 due to an error in the calculation of the abstract.

MOTION to approve the Authorization to Pay all Approved and Audited Claims for the abstract dated September 19, 2022, in the amount of \$229,727.50.

MOTION to rescind the motion made on October 3, 2022, approving the Authorization to Pay all Approved and Audited Claims in the amount of \$223,465.64 due to an error in the calculation of the abstract.

MOTION to approve the Authorization to Pay all Approved and Audited Claims for the abstract dated October 3, 2022, in the amount of \$224,044.42.

Best Regards,

  
Sadie Becker  
Village Treasurer

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



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[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

### Regular Meeting Date: SEPTEMBER 19, 2022

Village of Warwick  
Board of Trustees

The following abstracts are hereby submitted for approval:

<b>Prepaid Vouchers 22/23</b>	\$	150.00
<b>Vouchers 22/23</b>	\$	55,292.88
<b>Prepaid Vouchers 22/23</b>	\$	1,615.26
<b>Prepaid Vouchers 22/23</b>	\$	60,862.85
<b>Prepaid Vouchers 22/23</b>	\$	163.74
<b>Prepaid Vouchers 22/23</b>	\$	145.23
<b>Vouchers 22/23</b>	\$	3,432.93
<b>Prepaid Vouchers 22/23</b>	\$	857.26
<b>Vouchers 22/23</b>	\$	8,267.09
<b>Vouchers 22/23</b>	\$	98,940.26
<i>Escrow Vouchers</i>		<i>Not Part of Audit #</i>
<i>Escrow Vouchers</i>		<i>Not Part of Audit #</i>
<i>Vouchers for Payroll</i>		<i>Not Part of Audit #</i>
<i>Vouchers for Payroll</i>		<i>Not Part of Audit #</i>

<b>Total Abstracts for Approval 9/19/22</b>	<b>\$</b>	<b>229,727.50</b>
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Respectfully submitted,

  
Sadie Becker  
Treasurer

I, \_\_\_\_\_, Village Clerk of the Village of Warwick, the County of Orange, State of New York, HEREBY CERTIFY that the above total abstract was approved at a regular meeting of the Village Board of the Board of the Village of Warwick duly called and held on \_\_\_\_\_ and has been compared by me with the original minutes as officially recorded in the Village Clerk's Office in the Minute Book of the Village Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Warwick this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

SEAL

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
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[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

### Regular Meeting Date: OCTOBER 3, 2022

Village of Warwick  
Board of Trustees

The following abstracts are hereby submitted for approval:

<b>Prepaid Vouchers 22/23</b>	\$	578.78
<b>Vouchers 22/23</b>	\$	75,096.33
<b>Prepaid Vouchers 22/23</b>	\$	4,066.50
<b>Vouchers 22/23</b>	\$	450.00
<b>Vouchers 22/23</b>	\$	19,289.10
<b>Vouchers 22/23</b>	\$	82,316.94
<b>Prepaid Vouchers 22/23</b>	\$	24,040.82
<b>Vouchers 22/23</b>	\$	18,205.95
<i>Escrow Vouchers</i>		<i>Not Part of Audit #</i>
<i>Vouchers for Payroll</i>		<i>Not Part of Audit #</i>
<i>Vouchers for Payroll</i>		<i>Not Part of Audit #</i>

<b>Total Abstracts for Approval 10/3/22</b>	\$	<b>224,044.42</b>
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Respectfully submitted,

Sadie Becker

Treasurer

I, \_\_\_\_\_, Village Clerk of the Village of Warwick, the County of Orange, State of New York, HEREBY CERTIFY that the above total abstract was approved at a regular meeting of the Village Board of the Board of the Village of Warwick duly called and held on \_\_\_\_\_ and has been compared by me with the original minutes as officially recorded in the Village Clerk's Office in the Minute Book of the Village Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Warwick this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

SEAL

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
OCTOBER 17, 2022  
ADDENDUM NO. 2**

**12. RESOLUTION SETTING PUBLIC HEARING ON PROPOSED SIDEWALK  
IMPROVEMENTS AT RAILROAD GREEN PUBLIC PARKLAND SPACE**

WHEREAS, The New York State Department of Transportation ("NYSDOT") has proposed a project that will, in part, improve the sidewalks along Route 17A/94 in the Village of Warwick to ensure compliance with the Americans with Disabilities Act ("ADA"); and

WHEREAS, a portion of the project is located adjacent to the Village-owned land (parcel SBL 211-6-1.21) known as Railroad Green located at the northeast quadrant of the intersection of Oakland Avenue (NYS 17A/94) and Railroad Avenue; and

WHEREAS, the existing sidewalk along Railroad Green has not been constructed entirely within NYSDOT's right-of-way boundary, as a result of which in order to construct the ADA compliant improvements it will be necessary for the NYSDOT to acquire ownership of approximately 447 square feet of Railroad Green; and

WHEREAS, Railroad Green is municipal public parkland space and, as such, constitutes a Section 4(f) resource under 23 CFR 774; and

WHEREAS, under 23 CFR 774, alienation of Section 4(f) parkland requires public notice and an opportunity for the public to review and comment on the proposal;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby sets a public hearing for 7:30 o'clock P.M. on November 7, 2022 to receive and discuss comments from the public on the proposed sidewalk improvements and alienation of land at Railroad Green; and

2. That the Village Clerk is directed to publish and post due notice of the public hearing no later than ten (10) days prior to the public hearing date.

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_



September 20, 2022

VIA EMAIL ONLY

Honorable Michael Newhard  
Mayor  
Village of Warwick  
77 Main Street  
Warwick, NY 10990  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)

**RE: SECTION 4(F)  
PIN 8002.24  
ROUTE 94 & 17A PAVING AND IMPROVEMENTS:  
RAILROAD AVE AND OAKLAND AVE INTERSECTION  
VILLAGE OF WARWICK  
ORANGE COUNTY**

Dear Mayor Newhard:

The New York State Department of Transportation (NYSDOT) is currently designing a project that will, in part, improve the sidewalks along Route 17A/94 in the Village of Warwick to ensure compliance with the Americans with Disabilities Act (ADA). A portion of the project is located adjacent to the Village-owned parcel SBL 211-6-1.211 described as parkland space "Railroad Green" at the northeast quadrant of the intersection of Oakland Avenue (NYS 17A/94) and Railroad Avenue.

A sidewalk is currently located on the east side of NYS 17A/94 abutting this parkland. See attached photograph. The proposed project will replace the sidewalk curb ramp so it is ADA compliant. The curb ramp is currently constructed of paver bricks, like the adjacent sidewalk. NYSDOT's standards do not recommend the installation of curb ramps with pavers, so we are proposing to replace the curb ramp with concrete, but to ensure an aesthetically pleasing result, the Department could provide stamped and colored concrete to resemble the existing paver brick pattern. See attached photos for examples of stamped and colored concrete patterns. When the sidewalk was originally constructed, it was not placed entirely within NYSDOT's right-of-way (ROW) boundary, so our project will also ensure the sidewalk curb ramp is located within our ROW for highway purposes. This will require a fee simple land acquisition as shown on the attached plan sheet. The area to be acquired is approximately 447 square feet. There will be no impacts to any other features of the parkland or intersection, including, but not limited to, the existing street lighting, adjacent paver brick sidewalk, and brick wall.

The parkland is a Section 4(f) resource under 23 CFR 774 and the Village of Warwick is the official with jurisdiction over this parkland resource. The project will require permanent acquisition from the Section 4(f) property and will therefore constitute a Section 4(f) "use". NYSDOT believes this "use" will not adversely affect the features, attributes, or activities qualifying the property for the protection under Section 4(f), thereby resulting in a *de minimis* impact. Again, we note that most of the acquisition area is to establish proper ownership of an existing sidewalk facility, and the only impact to the existing "Railroad Green" space is a minor corner taking for maintenance purposes.

In accordance with Section 4(f) regulations, public notice and an opportunity for public review and comment must be provided by the Village concerning the effects of the acquisition on the park. Therefore, we request you provide such notice and comment opportunity to the Village residents. Options for meeting this requirement would be to have this as an agenda item on an upcoming Town Board meeting, and/or to post information on the Village website.

Following the public notice and opportunity for public review, and presuming no objections to the de minimis "use" are raised, we respectfully request your written concurrence that the impact of the project on the Section 4(f) lands will not adversely affect the features, attributes, or activities qualifying the property for the protection under Section 4(f). We also request information about how the project is presented to the public (such as the dates of notice and meeting). Attached is a template letter for your use.

We also request your comment on whether you prefer stamped and/or colored concrete on the replacement curb ramp, or plain concrete.

We note that the project is located within the historic district. Separate coordination will be occurring with the State Historic Preservation Office regarding the project's effect on the historic district.

If you have any questions about the Section 4(f) process, please contact me at 845-431-5823 or via email at [Stephanie.Lewison@dot.ny.gov](mailto:Stephanie.Lewison@dot.ny.gov). Design-related questions should be directed to Oscar Olarte, P.E., Project Engineer, at 845-431-5876 or via email at [Oscar.Olarte@dot.ny.gov](mailto:Oscar.Olarte@dot.ny.gov).

Sincerely,

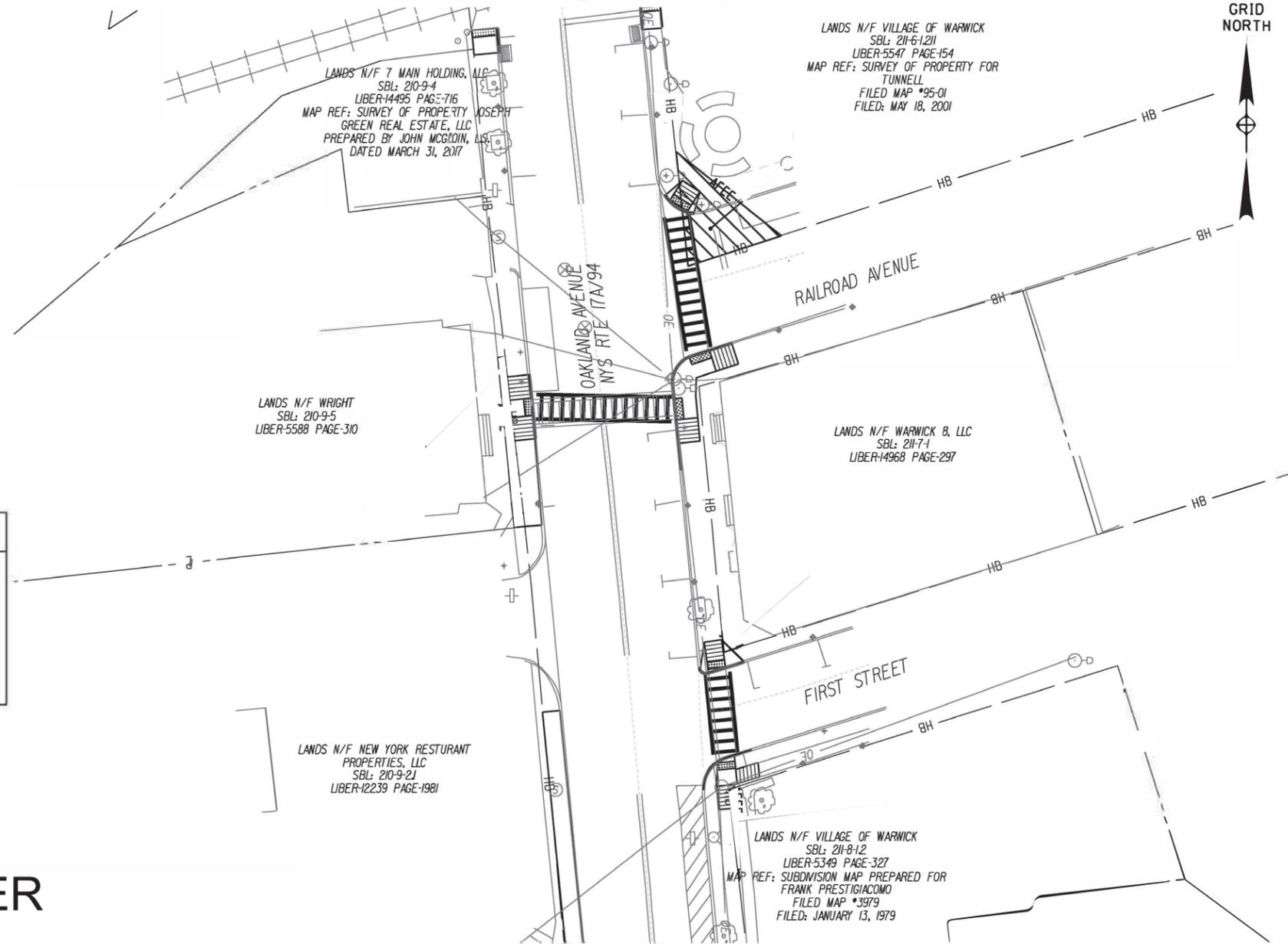
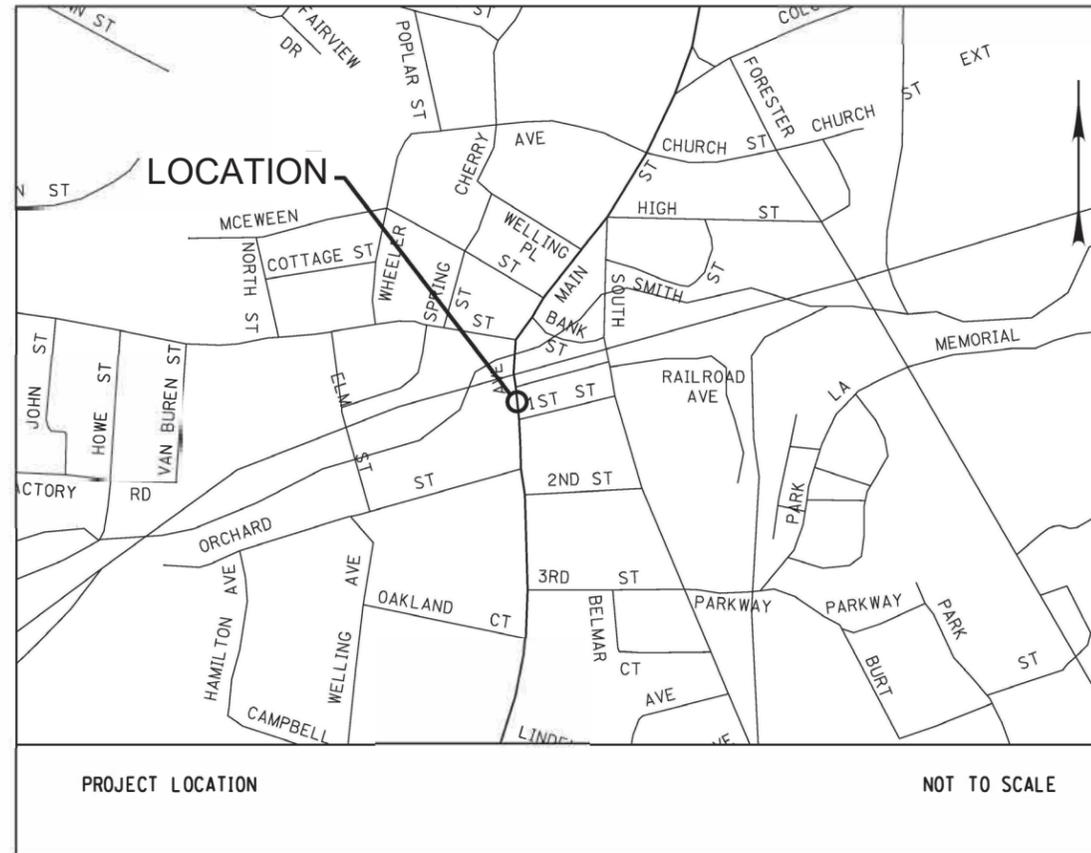
A handwritten signature in black ink that reads "Stephanie Lewison". The signature is written in a cursive, flowing style.

Stephanie Lewison  
Acting Regional Environmental Unit Supervisor

#### Attachments

ecc: Oscar Olarte, Project Engineer, NYSDOT Region 8  
Rich Frusciante, Design Manager, NYSDOT Region 8  
Sean Higgins, Cultural Resource Specialist, NYSDOT  
Kaitlin Larson, Environmental Specialist, NYSDOT Region 8

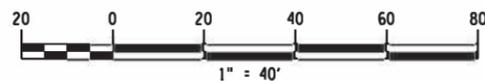
NEW YORK STATE  
 DEPARTMENT OF TRANSPORTATION  
 PIN 8002.24 NY 94 & 17A  
 PAVEMENT AND IMPROVEMENTS  
 VILLAGE OF WARWICK



- AHB — APPROXIMATE HIGHWAY BOUNDARY
- - AP - - APPROXIMATE PROPERTY LINE
- ATE — APPROXIMATE PROPOSED TEMPORARY EASEMENT
- APE — APPROXIMATE PROPOSED PERMANENT EASEMENT
- AFEE — APPROXIMATE PROPOSED FEE

LEGEND	
T.E.	
P.E.	
FEE	

VILLAGE OF WARWICK, REPUTED OWNER  
 APPROXIMATE ROW ACQUISITION:  
 447 SQUARE FEET



8002.24	DATE: SEPTEMBER 2022
NY 94 PEDESTRIAN IMPROVEMENTS	
TOWN OF WARWICK - S. H. NO. 1839	
COUNTY OF ORANGE	
FILE NAME: 800224_s07_ARM_01.dgn	

THIS DRAWING IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY, THE DRAWING CONTENTS ARE NOT AN APPROVED FINAL CONSTRUCTION CONTRACT DOCUMENT.

NY 94 PEDESTRIAN IMPROVEMENTS
TOWN OF WARWICK
ORANGE COUNTY
S. H. NO. 1839

Department of Transportation  
 SHEET 1

FILE NAME: N:\Projects\2021\121-197\_NYS001 - ROSA Route 94 & 17A\Working\CADD\Site 7 - NY 94\_Pavement.dgn\800224\_s07\_map\_arm\_01.dgn



August 2018 Google StreetView image of Railroad Ave and Oakland Ave.



Example photos of stamped and painted concrete.