

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
NOVEMBER 18, 2019**

**8435**

The regular bi-monthly meeting of the Board of Trustees of the Village of Warwick was held on Monday, November 18, 2019 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present were: Mayor, Michael J. Newhard, Trustees: Barry Cheney, Eileen Patterson and George McManus. Trustee, William Lindberg was absent. Also, present were: Village Attorney, Stephen Gaba, Village Clerk, Raina Abramson, and DPW Supervisor, Mike Moser. Others present; Sgt. Edward Mullins, Mateo Rodriguez, Oscar Figueroa, Corey Bachman and Katie Bisaro.

The Mayor called the meeting to order and led in the Pledge of Allegiance.  
The Clerk held the roll call.

**Acceptance of Minutes**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to acceptance the minutes of November 4, 2019.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Acceptance of Reports**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to accept the reports of October 2019: Clerk's Office & Tax Collection, Justice, Building, Planning Board & ZBA.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Authorization to Pay all Approved and Audited Claims**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried for the authorization to pay all approved and audited claims #20000861 – 20000951 in the amount of \$339,641.21

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Police Report** - No report currently.

**Correspondence**

1. Letter from NYS DEC – Approval of plans and specifications for the Village of Warwick Wastewater Treatment Plant Ultraviolet Disinfection System.

**Privilege of the Floor**

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

No comments were made.

**Motions**

**Purchase of 2020 F-350 4x4 with Reading 9' Mason Dump from Leo Kaytes Ford**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to purchase a 2020 F-350 4x4 chassis with reading 9' mason dump from Leo Kaytes Ford for \$45,799.50 in accordance with state bid pricing per the recommendation of DPW Supervisor, Mike Moser. Price excludes NYS Motor Vehicle fees.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Purchase of International Dump Truck from Arkel Motors**

**MOTION** to purchase an International Dump Truck Model # 2020 HV513 SFA from Arkel

Motors in the amount of \$120,396.00 in accordance with the Onondaga County Contract per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows: **WITHDRAWN**

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

**Sludge Conveyor System Replacement Project – Payment #3**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to approve payment #3 in the amount of \$61,750.00 to J Squared Construction Corp for the Sludge Conveyor System Replacement Project to cover costs associated with the replacement sludge conveyor system per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Return of Planning Board Escrow – 72 South Street**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to return the Planning Board escrow balance of \$1,230.00 to Armando Ferraro for the Site Plan Approval located at 72 South Street. All invoices have been billed and paid as per Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**HUD CDBG FY 2017 Grant Project – High Street ADA Sidewalks**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to authorize the Mayor to sign the ‘County of Orange Community Block Grant Program Municipal Agreement for FY 2017’ for the HUD CDBG FY 2017 Grant Project: "High Street ADA

Sidewalks" in the amount of \$75,000 and all documents necessary to carry out the terms thereof.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Village of Warwick Policy Against Discrimination and Harassment**

A **MOTION** was made by Trustee Patterson, seconded by Trustee Cheney to adopt The Village of Warwick Policy Against Discrimination and Harassment effective November 18, 2019. This policy will replace section 9.6 of the Village of Warwick Employee Handbook entitled ‘Sexual Harassment’ and the Village of Warwick Sexual Harassment Policy for All Employers that was adopted on October 15, 2018.

The vote on the foregoing **motion** was as follows: **TABLED**

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

**The Village of Warwick Policy Against Discrimination and Harassment – TABLED**

A **MOTION** was made by Mayor Newhard, seconded by Trustee Cheney and carried to table the motion to adopt of The Village of Warwick Policy Against Discrimination and Harassment effective November 18, 2019. This policy will replace section 9.6 of the Village of Warwick Employee Handbook entitled ‘Sexual Harassment’ and the Village of Warwick Sexual Harassment Policy for All Employers that was adopted on October 15, 2018.

The vote on the foregoing **motion** was as follows: **TABLED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Village of Warwick Comprehensive Plan Update – Fairweather Consulting**

A **MOTION** was made by Trustee Patterson, seconded by Trustee McManus and carried to accept the proposal from Fairweather Consulting dated August 1, 2019 in the amount of \$45,199.00 to provide services for the Village of Warwick Comprehensive Plan Update.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**NAMI Orange County Mental Health Education and Awareness Walk**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to grant permission to NAMI Orange County to hold a Mental Health Education and Awareness Walk and Information Event on Saturday, May 2, 2020 beginning at 10:00 a.m. The route is as follows: Railroad Avenue, left on South Street, left on Main Street, left on Railroad Avenue returning to Railroad Green per the attached letter and map dated November 12, 2019. Proof of proper insurance has been received. The Warwick Police Department approved the parade route.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Railroad Green – NAMI Orange County Mental Health Awareness Walk**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to grant permission to NAMI Orange County to use Railroad Green on Saturday, May 2, 2020 from 9:00 a.m. to 12:00 p.m. to hold a Mental Health Education and Awareness Walk and Information Event. Set-up to begin at 8:00 a.m. with breakdown at 12:30 p.m. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Road Closure – Railroad Avenue, NAMI Orange County Mental Health Awareness Walk**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to close Railroad Avenue on Saturday, May 2, 2020 from 8:00 a.m. to 12:30 p.m. for the benefit of the NAMI Orange County Mental Health Education and Awareness Walk and Information Event.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Wastewater Treatment Plant – Refrigerated Composite Samplers from Hach**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to purchase two refrigerated composite samplers for the Village of Warwick Wastewater Treatment Plant from Hach at a total cost of \$10,088.76 in accordance with the NYS bid contract # PC67243, per the recommendation of Keith Herbert, Chief Operator of JCO and the DPW Supervisor.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Purchase of Edmunds GovTech Parks & Recreation Module & Municipal ID Printer**

A **MOTION** was made by Trustee Cheney, seconded by Mayor Newhard and carried to purchase Edmunds GovTech Parks and Recreation Module, including the purchase of a municipal ID printer, at a total cost of \$8,100 for the first year, followed by an annual maintenance fee of \$2,245 per the recommendation of Recreation Director, Ron Introini and Village Clerk, Raina Abramson.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Reports**

**Trustee Cheney's Report** – No report currently

**Trustee Lindberg's Report** – Absent

**Trustee Patterson's Report** – No report currently

**Trustee McManus' Report** – No report currently

**DPW Supervisor, Mike Moser's Report** –

Since my last report the Village Department of Public Works has been working on the following projects and assignments:

- All Village-owned properties have been maintained; leaf removal
- All DigSafe 811 utility mark-outs performed
- Couple street trees on Main Street replaced
- Fall leaf pickup is underway from the homeowners
- Asphalt patching of potholes continues through-out the Village until plant closes
- Hydrant replaced and curb stop repaired on Southern Lane
- I attend the NYCOM Conference for Highway Superintendents
- Parking meters installed and lines painted on South Street between First and Second Street
- Assisted with tree removal at Baird's Tavern, and the house Clinton Street
- Dam inspection conducted by DEC; awaiting report
- Water shut-off to irrigation and other outside Village sources
- Working on sewer issue on Forester Avenue; could also help in I/I search still underway TV by TAM
- Sweeper is out few times a week trying to get all the leaves
- Trees and bushes planted along McFarland Path to finish up DASNY grant – more underbrush cleared for visibility and path to library lot for safety
- Repaired drainage issue on Country Lane
- And various other routine daily tasks

Trustee McManus asked if the non-metered space by the driveway on South Street by the church painted, because people are still parking in that area.

Trustee Cheney would like to inform the public that the Village sweeper does not pick up leaves that are past the sidewalk and out over the curb and suggested that we notify the homeowners.

Mike Moser stated that they have been keeping track of these homes and the addresses will be turned over to the Code Enforcement Officer.

Trustee Patterson expressed the dangers of having leaves piled in the street.

**Mayor Newhard's Report –**

I just wanted to wish everybody a very Happy Thanksgiving.

**Final Comments from the Floor** – no comments were made

**Final Comments from the Board** – no comments were made

**Executive Session**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to go into executive session to regarding proposed, pending, or current litigation and to seek confidential advice of counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye

**Adjournment**

A **MOTION** was made by Trustee Patterson, seconded by Trustee McManus and carried to exit Executive Session and resume the regular session of Village Board meeting and adjourn the regular meeting at approximately 9:15 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney: Aye Trustee Lindberg: Absent Trustee Patterson: Aye

Trustee McManus: Aye Mayor Newhard: Aye