

## **Village of Warwick Board Meeting May 4, 2020**

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually until further notice.

You can join the meeting in one of three ways:

### **1. FACEBOOK (view only)**

The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

### **2. ZOOM VIDEOCONFERENCE (view and comment)**

The public may join the meeting and also comment during 'Privilege of the Floor' via Zoom videoconference by going to <https://zoom.us/join> on your computer or by the Zoom app on your device. Enter the following information:

Meeting ID: 885 6648 8129

Password: 095141

NOTE: You may get a request on your computer to download an app. Also, a Zoom app is available for IOS and Android.

### **3. ZOOM TELECONFERENCE (listen only)**

The public may listen to the meeting by teleconference by dialing 1-646-876-9923 and entering:

Meeting ID: 885 6648 8129

Password: 095141

**The Agenda for the next Village Board meeting follows.**

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
May 4, 2020  
MEETING AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: April 20, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. Authorization to Pay all Approved and Audited Claims #\_\_\_\_\_ – \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Announcement**

1. Village of Warwick bulk pickup has been delayed until further notice.

**Correspondence**

1. Letter from the Department of Health regarding the Water Main Extension.
2. Letter from Nicholas P. Lesando, Jr., American Legion Post 214 regarding the Memorial Day Parade.

**Privilege of the Floor**

(Please limit your comments to five (5) minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual

Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

## **Motions**

### **Trustee Cheney's Motions:**

1. **MOTION** to approve payment #1 in the amount of \$30,993.75 to Earth-Tec Associates, Inc. for the Barbara Drive Valve Vault Project materials, bonding, and 50 percent of the cost of administrative services per the recommendation of the Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

2. **MOTION** to accept the refuse bid from County Waste in the amount of \$175/haul and \$110/ton per thirty yard roll-off box for refuse & no charge, no rebate per thirty yard roll-off box for metal, and \$21.94 per pick up per 2 cy container, with a contract period of June 1, 2020 to May 31, 2021 as per the DPW Supervisor's recommendation. The bid opening was held April 15, 2020. Two bids were received per the attached documents.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. **MOTION** to advertise for and receive bids for the purchase of an Emergency Generator for the Ridgefield Water Pump Station.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to advertise for the position of DPW Engineer Summer Intern.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Trustee Lindberg's Motions:**

5. **MOTION** to close Bank Street for the benefit of the Warwick Valley Farmers' Market beginning Sunday, May 10, 2020 during the market's hours.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Trustee Patterson's Motions:**

6. **GOVERNING BODY FAIR HOUSING RESOLUTION**

The Village of Warwick supports Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New York State Human Rights Law. It is the policy of the Village of Warwick to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex (including pregnancy), national origin, nationality, familial status, marital or domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8). The Village of Warwick further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New York State Human Rights Law. Therefore, the Municipal Council of the Village of Warwick do hereby approve the following resolution.

BE IT RESOLVED, that within available resources, the Village of Warwick will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal and state laws by filing a complaint with the New York State Human Rights Division and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the Village of Warwick shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the New York State Human Rights Law, and any local laws or ordinances.

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the

knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

Eileen Patterson, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

#### **Trustee McManus' Motions:**

7. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated April 29, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

8. **MOTION** to advertise for the position of Summer Office Intern.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

#### **Final Comments from the Board**

#### **Executive Session (if applicable)**

#### **Adjournment**



**Steven M. Neuhaus**  
*County Executive*

## DEPARTMENT OF HEALTH

**Dr. Irina Gelman, DPM, MPH, PhDc**  
Commissioner of Health

124 Main Street  
Goshen, New York 10924

**Environmental Health**  
Phone: (845) 291-2331  
Fax: (845) 291-4078  
[www.orangecountygov.com](http://www.orangecountygov.com)

April 7, 2020

Lehman & Getz, P.C.  
17 River Street  
Warwick NY 10990

Re:  
Water Main Extension  
River Street  
CWS – ID#3503561  
Village of Warwick

CGN#9889

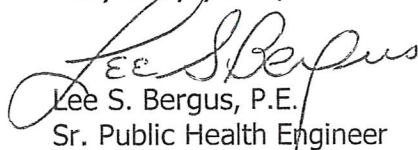
Gentlemen:

We have reviewed the application and plans for the above mentioned project. Attached are our comments based on technical review for your consideration.

We are retaining the application and one copy of the plans for our files. Additional copies will be held for pick up for ten (10) business days and will then be discarded.

In accordance with this Department's policy, failure to respond to this technical review within ninety (90) days will be considered sufficient reason for disapproval of this application.

Very truly yours,

  
Lee S. Bergus, P.E.  
Sr. Public Health Engineer

LSB/ajc

cc: Applicant ✓  
File

Attachment

**RECEIVED**

APR 17 2020

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

## COMMENTS BASED ON TECHNICAL REVIEW

**Project: Water Main Extension – River Street – CWS – ID#3503561 – Village of Warwick**

**Date of Submission: March 18, 2020**

**Date of Review: April 7, 2020**

**CGN#9889**

1. Regarding the Specifications (dated 12/5/19, last revised 3/17/20):

- a. Section 02300, C.1.e specifies dichlorination using Pollardwater Vita-D-Chlor "tablet system". It appears that the Vita-D-Chlor tablets are not NSF certified for use in potable water although other products by Vita-D-Chlor, such as granules, are NSF certified. Please revise.
- b. In Appendix A, "Procedure for Hydrostatic Testing of Water Mains", AWWA C600-17, Section 5.2, pages are out of sequence and incomplete. Please revise accordingly.

2. Regarding the Plans (dated 12/5/19, last revised 3/17/20):

- a. While thrust blocks are shown along the pipeline on the plan sheets, details for mechanical thrust restraint, e.g. M.J. retainer glands and tie rods are provided on sheet 5 of 6. Should such restraints, e.g. tie rods, be depicted on the plans at specific locations/ fittings? Specifications, Section 02000, item C.1.d states that thrust blocks and restraints shall be provided as shown on the drawings. Are only thrust blocks proposed for this application other than at hydrants?
- b. At the stream crossing between STA 9+50 and 10+00, only one thrust block is provided (on the downstream side of the crossing). Is a single thrust block sufficient to address the concerns of failure/ rupture in the vicinity of the stream crossing?

The foregoing comments are based on a review of the application, engineer's report, plans and other engineering data submitted. We have attempted to make this review as complete as possible; however, it must be appreciated that any new submission, depending on the nature of any revisions, may require further review and comments.

NICHOLAS P. LESANDO JR.  
WARWICK TOWNSHIP  
POST 214-P.O. BOX 491  
WARWICK, N.Y. 10990

April 23, 2020

Mr. Michael Newhard, Mayor  
Village of Warwick  
And Village Board Members  
77 Main Street  
Warwick, NY 10990

Dear Mayor Newhard And Village Board Members,

It is with extreme and heart felt regret that the officers and members of Nicholas P. Lesando, Jr., American Legion Post 214, Warwick, NY have decided to cancel the Memorial Day Parade that was to have been held on May 25, 2020. We are doing this because we wish to avoid infecting any of our participants or the general public with the Corona virus. We ask for your sympathy and understanding. We look forward to seeing all of you at our next Memorial Day parade in 2021.

Sincerely,



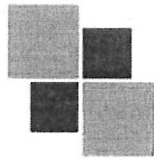
Fred W. Houston  
Post Adjutant

RECEIVED

APR 27 2020

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE





LEHMAN & GETZ  
CONSULTING ENGINEERS

April 20, 2020

Village of Warwick Board of Trustees  
77 Main Street  
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Barbara Drive Valve Vault Project  
L&G #1800.89

Dear Mayor Newhard and Trustees:

We have reviewed the Application for Payment #1, dated 4/17/20, by Earth-Tec Associates, Inc., which includes payment of the valve vault materials, bonding, and 50 percent of the cost of administrative services. We recommend approval of the requested payment of \$30,993.75.

The balance amount to finish the project, including retainage, will be \$45,766.25.

We have enclosed a signed copy of the payment application form.

Sincerely,

Lehman & Getz, P.C., Village Engineers  
David A. Getz, P.E.

# PAYMENT APPLICATION

Page 1

TO: VILLAGE OF WARWICK 77 MAIN STREET WARWICK, NY 10990 Attn: Raina Abramson	PROJECT NAME AND LOCATION: VILLAGE OF WARWICK-Barbara Dr. Barbara Dr. Pressure Reducing Valve/Vault Re VILLAGE OF WARWICK PO BOX 369 WARWICK, NY 10990	APPLICATION # PERIOD THRU: PROJECT #s: DATE OF CONTRACT:	1 04/17/2020 [X] OWNER [X] ARCHITECT [X] CONTRACTOR 02/06/2020	Distribution to: [X] OWNER [X] ARCHITECT [X] CONTRACTOR
FROM: Earth-Tec Associates, Inc. PO Box 941 Vernon, NJ 07462	ARCHITECT: LEHMAN & GETZ, P.C. LEHMAN & GETZ, P.C 17 RIVER STREET WARWICK, NY 10990			
FOR: Village Of Warwick				

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below. Continuation Page is attached.

1. CONTRACT AMOUNT	\$76,760.00		
2. SUM OF ALL CHANGE ORDERS	\$0.00		
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$76,760.00	\$1,631.25	
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$32,625.00	\$0.00	
5. RETAINAGE:			
a. 5.00% of Completed Work (Columns D + E on Continuation Page)			\$1,631.25
b. 0.00% of Material Stored (Column F on Continuation Page)			\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)			\$1,631.25
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)			\$30,993.75
7. LESS PREVIOUS PAYMENT APPLICATIONS			\$0.00
8. PAYMENT DUE			\$30,993.75
9. BALANCE TO COMPLETION (Line 3 minus Line 6)		\$45,766.25	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Earth-Tec Associates, Inc.

By: Craig E. Rolando Date: 4/17/20

State of: New Jersey

County of: Sussex

Subscribed and sworn to before

me this 17th day of April 2020

Notary Public: Gretchen Huflick

My Commission Expires: 02/04/2025

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: \$ 30,993.75

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: Lehman & Getz P.C.

By: Dail G. J. J. Date: 4/20/20

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document

# CONTINUATION PAGE

Page 2 of 2

PROJECT: VILLAGE OF WARWICK-Barbara Dr. APPLICATION #: 1  
 Barbara Dr. Pressure Reducing Valve/Vault Replacement DATE OF APPLICATION: 04/17/2020  
 Payment Application containing Contractor's signature is attached. PERIOD THRU: 04/17/2020  
 PROJECT #s:

A	B	C	D	E		F	G	H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Administrative	\$2,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	50%	\$1,000.00	
2	Bonds	\$3,125.00	\$0.00	\$3,125.00	\$0.00	\$3,125.00	100%	\$0.00	
3	Vault/Valve Pit/Electric	\$28,500.00	\$0.00	\$28,500.00	\$0.00	\$28,500.00	100%	\$0.00	
4	Mobilization	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,000.00	
5	Valve Pit/Valve Install	\$34,135.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$34,135.00	
6	Sidewalk/Curb	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,000.00	
7	De-Mobilization/Clean-up	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,000.00	
	TOTALS	\$76,760.00	\$0.00	\$32,625.00	\$0.00	\$32,625.00	43%	\$44,135.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

## MEMO

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**Date:** April 27, 2020

**To:** Mayor Newhard & The Village Board

**From:** Mike Moser, DPW Supervisor

**Re:** Refuse Bid

Motion to accept the refuse bid from **County Waste** for the contract period of **June 1, 2020 to May 31, 2021**. Bid Opening was held April 15, 2020 two bids were received; please see attached.

**Price Per 30 Yard Roll-Off Box for Refuse**

\$175.00/Haul & \$110.00/Ton

**Price per 30 Yard Roll-Off Box for Metal**

No Charge, No Rebate

**Price per 2 cy Container**

\$21.94 per pickup

## Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse \$175.00 per pull

Tipping Fee \$110.00 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal \$ 0 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container \$21.94 per pickup

Chris Harrison  
Signature

Chris Harrison  
Print Name

County Waste Ulster, LLC 518-877-2346 ChrisHew@nyc.org  
Company Telephone Email

1921 Route 9, Clifton Park, NY 12065 4/9/2020  
Address Date

## Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse \$250.00 per pull

Tipping Fee \$106.00 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal \$250.00 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container \$40.00 per pickup

Michael DiBella

Signature

Michael DiBella

Print Name

Interstate Waste Services

Company

845-572-3316

Telephone

mkellerhouse@iswaste.com

Email

89 Black Meadow Road Chester NY 10918

Address

4/14/2020

Date

## Memo

**Date:** April 30, 2020

**To:** Mayor Newhard & The Village Board

**From:** Mike Moser, DPW Supervisor

**Re:** DPW Engineer Summer Intern

Request a motion to advertise for the position of **DPW Engineer Summer Intern** FYE 5/31/2021. This is a 12 Week position 32.5 hours per week at a pay rate of \$15.00/hr. Start date to be determined.

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

**For Approval at Board Meeting on May 4, 2020**

For approval to transfer available appropriations for the following budget account lines:

**GENERAL FUND**

To Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	From Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A.1410.4570	Clerk Maint Contracts	(304.26)	1,200.00	Increased copier usage, website hosting admin fee	A.1910.4950	Special Items Other	17,537.28	1,200.00
A.1420.4000	Attorney Contract Fees	(615.40)	10,000.00	Drake Loeb fees over budget estimates	A.1910.4950	Special Items Other	17,537.28	10,000.00
A.1989.4950	MTA Tax	(1,778.51)	1,800.00	MTA quarterly payroll taxes over budget estimates	A.1930.4610	Judgments & Claims	5,000.00	1,800.00
A.8160.2000	Refuse Equipment	(1,000.00)	1,000.00	Tub grinder additional rental	A.8140.4400	Storm Sewer Drainage Proj.	20,000.00	1,000.00
<b>TOTAL</b>			14,000.00		<b>TOTAL</b>			14,000.00

**WATER FUND**

To Account Code	Account Description	Budget Approp.	Transfer Request	Reason	From Account Code	Account Description	Budget Approp.	Transfer Amount
F.19894950	Water MTA Tax	(7.29)	7.29	MTA quarterly payroll taxes over budget estimates	F.9060.8000	Water Hosp. Medical	26,807.85	7.29
<b>TOTAL</b>			7.29		<b>TOTAL</b>			7.29

Respectfully submitted,

Village Treasurer

**RECEIVED**

**APR 29 2020**

**VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE**