

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 15, 2023  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Reports – April 2023 Clerk’s Office, Justice Department, Building Department, and Department of Public Works.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

3. Authorization to Pay all Approved and Audited Claims in the amount of \$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_    Trustee Foster \_\_\_    Trustee Collura \_\_\_  
Trustee McKnight \_\_\_    Mayor Newhard \_\_\_

4. Police Report.

**Discussion**

1. Connection Fees.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers

must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

## **Motions**

### **Trustee Cheney's Motions**

1. **MOTION** to accept the proposal dated May 1, 2023, from Engineering & Surveying Properties, P.C. to provide land surveying services on South Street between Third Street and Galloway Road for the South Street renovation project with an initial cost total of \$8,800 and authorize the Mayor to sign the same. Funds are appropriated in the 2022-23 in budget code in A1440.4000

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

2. **MOTION** to approve payment #4 in the amount of \$8,159.55 to O'Connell Electric for the electrical work associated with the installation of the UV equipment completed as part of the Wastewater Treatment Plant UV Disinfection Improvements Project, per the recommendation of Barton & Loguidice. Funds are appropriated in budget code H.8120-2000 in the 2022-23 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

3. **MOTION** to approve payment #5, final payment, in the amount of \$4,245.78 to O'Connell Electric for the electrical work associated with the installation of the UV equipment completed as part of the Wastewater Treatment Plant UV Disinfection Improvements Project, per the recommendation of Barton & Loguidice. Funds are appropriated in budget code H.8120-2000 in the 2022-23 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

4. **MOTION** to grant permission to Village of Warwick Employee, Dylan Gerstner, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee Foster's Motions**

5. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license to 100 Main located at 100 Main Street, Warwick, NY 10990 and authorizes the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are (no) objections to this notification and application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

6. **MOTION** to grant permission to Highlander Rugby to use the football field between the parking lot, Over 35 Field, and grassy area to the right of the parking lot in Veterans Memorial Park for practices on Tuesdays and Thursdays from 7:00 p.m. to 9:00 p.m. from May 2023 through December 2023, and to use the football field in Veterans Memorial Park for games on weekends, including use of the football snack shack. The event is in coordination with other organizations that regularly use the park for practice and games. Request includes use of restrooms and field lights for the season. It is the responsibility of Highlander Rugby to enforce that parking is in the designated parking lot and not in the grass on the entrance roads. Completed facility use permit, proof of insurance, security deposit, and Memorial Park Football/Over 35 Field Light fee have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

7. **MOTION** to close a portion of South Street Ext. from Galloway Road to Ball Road for local traffic only on Saturday, July 22, 2023 from 12:45 p.m. to 4:15 p.m. for the benefit of Engine Company No. 3's New Building and Fire Apparatus Open House/Dedication.

Fire police will direct traffic. Completed facility use application and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

8. **MOTION** to grant permission to Wickham Works to hold August for the Arts in Stanley-Deming Park on Saturday, August 5, 2023, with a rain date of Sunday, August 6, 2023. The event will take place from 4:00 p.m. to 9:30 p.m. with setup to begin at 12:00 p.m. and breakdown between 9:30 p.m. to 11:30 p.m. with any additional cleanup taking place the following morning between 10:00 a.m. and 12:00 p.m. Request includes use of the sound system, the set-up of tents, Village owned tables, and chairs; use of electricity, restrooms, 10 (ten) parking cones, as well as (2) two additional garbage and recycling cans to be placed near food and concert areas by the DPW. Additional requests include 2 (two) food trucks to be parked in the area past the pavilion and gazebo before the restrooms and the set-up of a portable video projection screen. Furthermore, use of the lawn area to the left of the basketball courts for additional parking. Approval is contingent upon proof of permission from the Warwick Valley Central School District to use the Park Avenue School for parking. Completed park permit, security deposit, and proof of insurance have been received. The Warwick Fire Department, EMS, and Police Department have been notified of the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to grant permission to Wickham Works to hold an Art Parade on Saturday, August 5, 2023, with a rain date of Sunday, May 6, 2023. The parade will step off at 6:00 p.m. with lineup beginning in Stanley-Deming Park as per the letter received on May 5, 2023. The parade route will be as follows: Park Place, South Street towards Main, left on Main Street, left on Railroad Avenue, right on South Street, ending back at Stanley-Deming Park. Completed facility use permit, security deposit and proof of insurance have been received. The Town of Warwick Police Department will assist with vehicle and pedestrian traffic control during the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

10. **MOTION** to grant permission to Park Avenue Elementary School to use Stanley-Deming Park for Picnic Day on Thursday, June 1, 2023, with a rain date of Monday, June 12, 2023, from 10:00 a.m. to 2:00 p.m. Request includes the use of restrooms. Completed facility use permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee Collura' s Motions**

11. **MOTION** to approve the budget modification requests as per the Village Treasurer's memos dated May 11, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

12. **MOTION** to approve the budget transfer request as per the Village Treasurer's memo dated May 11, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

13. **MOTION** to approve the New York State Gaming Commission form GC-RCF: Raffle Consent Form for Masonic War Veterans Beth-El Post #29 to sell raffle tickets in the Village of Warwick during the 2023 calendar year and authorize the Village Clerk to sign the same. Approval of form GC-RCF does not authorize the applicant to sell tickets at their leisure. All ticket sales during events and/or street fairs are subject to prior written approval of the event organizers and must be filed in the Clerk's Office. All other ticket sales are subject to prior written approval from the Village Board of Trustees.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

## Trustee McKnight's Motions

14. **MOTION** to acknowledge receipt of the application from Patrick Corcoran for a Special Use Permit for the proposed construction of a 3-family dwelling with a total of 6 bedrooms at 43 Wheeler Avenue section block and lot 207-5-1, to set an escrow for processing of the application at \$2,000, and to refer the application to the Village Attorney and the Village's Engineering Consultant for review and comment.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

15. **MOTION** to accept the proposal from Searchlight Consulting for web development and maintenance services for FY 2023-2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

## Reports

**Trustee Cheney's Report:** Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Planning & Zoning / AHDRB / OC Planning, Transportation & Mobility.

**Trustee Foster's Report:** Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Government Efficiency / Policy Development, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects.

**Trustee Collura's Report:** Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics. Alternate liaison to Parks & Recreation, Environmental, Veterans.

**Trustee McKnight's Report:** Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology

Oversight / Cybersecurity, Shade Tree Commission, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services, Government Efficiency / Policy Development.

**Mayor Newhard's Report**

**Public Comment – *Non-Agenda Items***

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

## Water and Sewer Proposed Fee Changes

Department	Fee Description	Fee Amount	Code Ref
Sewer- Now	Permit	\$25.00	109-5
Change to:	Permit Application Fee	\$1200.00	
Sewer- Now	Private Sewage Disposal Application	\$12.50	109-7
Change to:	Private Sewage Disposal Application	\$1000.00	
Sewer- Now	Addition to Existing Private Sewage Disposal System	\$4.50	109-7
Change to:	Addition to Existing Private Sewage Disposal System	\$1000.00	
Sewer- Now	Inspection Fee per unit	\$12.50	109-15C
Change to:	Inspection Fee per tap	\$1000.00	
Sewer- Now	Tap-in Fee per unit	\$3000.00	109-15D
Change to:	Tap-in Fee per tap	\$7000.00	
Sewer- Now	Service Line in Excess of 12 feet, per linear foot	\$35.00	109-15D
Change to:	Service Line in Excess of 12 feet, per linear foot	\$150.00	
Sewer Rates - Now	Village Residents, Minimum Service Charge, for each 3-month period		
Change to:	Base Fee, per quarter		
Sewer Rates- Now	Outside Village, Minimum Service Charge, for each 3-month period		
Change to:	Base Fee, per quarter		
Water-Now	Water Service Application Fee per unit	\$3000.00	141-6
Change to:	Water Service Application Fee per tap	\$1600.00	
Water-Now	Cost of Service Pipes- $\frac{3}{4}$ " service	\$3000.00	141-33
Change to:	Cost of Service Pipes and Tap- up to and including 1" service	\$9000.00	
Water-Now	1-inch or over Service or through frozen ground or unusual obstacles	Actual Cost to Village, including inspection	141-33
Change to:	Over 1-inch Service or through frozen ground or unusual obstacles	Actual Cost to Village	

Water-Now	Meter Installation charges, based on size of meter 5/8"x3/4" with generator register with connections	\$500.00	141-36
Change to:	Delete line in entirety		
Water-Now	Meter Installation charges, based on size of meter 5/8" with generator register with connections	\$550.00	141-36
Change to:	Delete line in entirety		
Water-Now	Meter Installation charges, based on size of meter 3/4" with generator with connections	\$550.00	141-36
Change to:	Delete line in entirety		
Water-Now	Meter Installation charges, based on size of meter 1" with generator with connections		141-36
Change to:	Meter Installation charges, up to and including 1"	\$1200.00	
Water- Now	Initial Bill Fee	\$24.50	
Change to:	New Account Fee	\$50.00	
Water- Now	Minimum Service Charge, per quarter, Village Users		
Change to:	Base Fee, per quarter		
Water- Now	Minimum Service Charge, per quarter, Outside Village Users		
Change to:	Base Fee, per quarter		



Montgomery Office:  
 71 Clinton Street  
 Montgomery, NY 12549  
 phone: (845) 457-7727  
 fax: (845) 457-1899

Warwick Office:  
 17 River Street  
 Warwick, NY 10990  
 phone: (845) 986-7737  
 fax: (845) 986-0245

www.EngineeringPropertiesPC.com

Date May 1, 2023

Mayor Michael J. Newhard  
 Village Hall  
 77 Main Street, PO Box 369  
 Warwick, NY 12589

**RE: PROPOSAL OF PROFESSIONAL LAND SURVEYING SERVICES  
 SOUTH STREET EXISTING CONDITIONS SURVEY  
 VILLAGE OF WARWICK, ORANGE COUNTY, NY**

Dear Mayor Newhard:

Pursuant to your request, Engineering & Surveying Properties, P.C. (EP) is pleased to submit a proposal to provide land surveying services of for your South Street renovation project in the Village of Warwick, Orange County, New York. The scope of services would be performed for The Village of Warwick, herein referred to as the Client. A more detailed scope of services follows:

**1.0 EXISTING CONDITIONS SURVEY**

- 1.1 EP will perform an existing condition survey establishing adjacent boundaries and locating all amenities described in #1804.09 Village RFP dated June 13, 2022. A survey plat will be drafted in AutoCAD format which will be certified to the Village of Warwick.
- 1.2 EP will compile information collected in the field and generate a 1-ft interval topography that will be added to the existing condition plan. Horizontal Datum will be State Plane Zone 3101 NAD83 and Vertical Datum will be NAVD88. Mapping will be delivered in desired any AutoCAD version less than Civil 3d 2021.

**2.0 LIMITATIONS OF SERVICE**

Engineering & Surveying Properties, PC shall provide the above referenced scope of services subject to the following limitations:

- 2.1 Owner shall provide access to the premises to be surveyed.
- 2.2 This proposal does not include title review beyond current deeds of record.
- 2.3 This proposal is NON-Prevailing wage.
- 2.4 Client to provide mark-out of all underground utilities required to be on existing conditions plan.

**3.0 FEES AND PAYMENTS**

Fees for services will be invoiced and are due at such a time that survey plat is made available to the client. This executed proposal will be required and shall serve as authorization to proceed.

Item 1.1 Existing Conditions Survey	\$ 5,300
Item 2.2 Topographic Mapping	<u>\$ 3,500</u>
Initial Cost Total	\$ 8,800



# Engineering & Surveying Properties, PC

## 2022 Hourly Fee Schedule\*

Principal	\$ 195.00	/hr
Chief Engineer	\$ 180.00	/hr
Chief Surveyor	\$ 146.00	/hr
Professional Engineer	\$ 141.00	/hr
Senior Engineer	\$ 125.00	/hr
Licensed Land Surveyor	\$ 135.00	/hr
Senior Project Engineer	\$ 108.00	/hr
Environmental Engineer	\$ 103.00	/hr
Project Engineer	\$ 95.00	/hr
Surveyor	\$ 92.00	/hr
Senior Technician	\$ 87.00	/hr
Staff Engineer	\$ 87.00	/hr
Survey Draftsperson	\$ 76.00	/hr
Staff Planner	\$ 76.00	/hr
Field Technician	\$ 70.00	/hr
Survey Technician	\$ 70.00	/hr
Administrative	\$ 46.00	/hr
1-Man Survey Field Crew	\$ 134.00	/hr
2-Man Survey Field Crew	\$ 165.00	/hr
SWPPP Weekly Inspections	\$ 250.00	each
Reproduction		
24"x36"	\$ 2.20	/sheet
30"x42"	\$ 2.75	/sheet
34"x44"	\$ 3.25	/sheet
36"x48"	\$ 3.76	/sheet
Misc		
Overnight Mailings		At Cost

\*Rates are subject to change

### **GENERAL TERMS AND CONDITIONS OF AGREEMENT**

The engagement of Engineering & Surveying Properties, P.C. (EP) by the CLIENT is under the following terms and conditions and is an integral part of the collective Agreement between the CLIENT and EP.

#### **1. GENERAL**

- 1.1. The fee estimate for the proposed Scope of Services is valid for 60 days from the date of Proposal. The hourly rate schedule is subject to change at any time by EP.
- 1.2. Payment to EP is the sole responsibility of signatory of this Agreement and is not subject to third party agreements.
- 1.3. All schedules set forth in the attached Scope of Services commence upon receipt of a signed Agreement and, if requested, a retainer. All retainer amounts will be applied to the final invoice.
- 1.4. Requests for additional services must be authorized in writing before additional work can begin. Any fee adjustment required shall be established at that time. Directives from CLIENT sent by e-mail that change EP's scope of services or increase fees must also be provided in writing as a hard copy.
- 1.5. All AutoCAD drawings, tracings, specifications, computations, survey notes and other original documents as instruments of service are and shall remain the property of EP unless otherwise provided by law or noted above. CLIENT shall not use such items on other projects without EP's prior written consent. EP shall not release CLIENT'S data to a third party without authorization.
- 1.6. Any delay, default, or termination in or of the performance of any obligation of EP under this Agreement caused directly or indirectly by strikes, accidents, acts of God, shortage or unavailability of labor, materials, power or transportation through normal commercial channels, failure of CLIENT or CLIENT'S agents to furnish information or to approve or disapprove EP's work promptly, late, slow or faulty performance by CLIENT, other contractors or governmental agencies, the performance of whose work is precedent to or concurrent with the performance of EP's work, or any other acts of the CLIENT of any other Federal, State or Local Government agency, or any other cause beyond EP's reasonable control, shall not be deemed a breach of this Agreement. The occurrence of any such event shall suspend the obligations of EP as long as performance is delayed or prevented thereby, and the fees due there under shall be equitably adjusted.
- 1.7. The obligation to provide further services under this Agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of any termination, EP shall be paid for all services rendered to the date of termination, as well as for all reimbursable expenses and termination expenses.
- 1.8. It is understood that the scope of work defined in this Agreement is based on the information provided by the CLIENT. If this information is incomplete or inaccurate or if unexpected site conditions are discovered, or if additional services are required, the scope of work may change even as the work is in progress. EP shall make reasonable effort to contact the CLIENT when a change in the scope of work appears necessary, and the CLIENT, by agreeing to the change, also recognizes that the estimate of cost or contract figure may also change.

#### **2. INVOICING AND PAYMENT**

- 2.1. Invoices will be rendered monthly and become due upon receipt. Any invoice outstanding for more than 60 days after date of invoice will be subject to a charge of 2 percent per month (24 percent annual interest rate).
- 2.2. Should it become necessary to utilize legal or other resources to collect any or all moneys rightfully due for services rendered under this Agreement, EP shall be entitled to full reimbursement of all such costs, including reasonable attorney's fees, as part of this Agreement.

- 2.3. Invoice payments must be kept current for the work to continue. If the CLIENT fails to pay any invoice due to EP within 90 days of the date of the invoice, EP may, without waiving any other claim or right against CLIENT, suspend services under this Agreement until EP has been paid in full all amounts due to EP and/or any of its Consultants and Subcontractors.
- 2.4. Invoicing for out -of- pocket expenses including copying, travel, and delivery (mail, overnight, personal) shall be billed at cost.

### **3. WARRANTIES AND LIMITATIONS OF PROFESSIONAL LIABILITY**

- 3.1. The CLIENT shall at all times indemnify and save harmless EP and its officers, agents and employees on account of any claims, damages, losses, litigation, expenses, counsel fees, and compensation arising out of any claims, damages, personal injuries, property losses and/or economic damages sustained by or alleged to have been sustained by any person or entity, to the extent caused by negligent acts, omissions or negligence of the CLIENT, its agents, employees, professional consultants or subcontractors in connection with this project unless said loss was caused solely by EP's own negligence. For any such damage on account of any error, omission or other professional negligence, the EP's liability will be limited to the fee charged but in no case shall it exceed the limits specified in the EP's general and professional liability insurance policy.
- 3.2. EP shall not be responsible for failure to perform or for delays in the performance of work, which arise out of causes beyond the control and without the fault or negligence of EP, including delinquent payment by CLIENT.
- 3.3. Boundary determinations occasionally disclose unseen or unknown conflicts between the record documents and the location of physical improvements. Upon discovery of any latent or patent ambiguity, uncertainty, or dispute disclosed by the records or by placement of the boundaries on the ground, work on the boundary survey will be suspended and you will be immediately notified. EP will present alternatives for possible resolution and any additional work required to achieve resolution will be negotiated. If you should choose to forego resolution, all work completed to date will be invoiced for payment and the project file will be archived by EP for future resolution. If you choose resolution, EP can act as your mediator, or relate conflicting information to a consultant or attorney of your choosing, so that a satisfactory resolution can be achieved. Upon resolution of said conflict, this initial agreement will be reinstated and completed in accordance with its initial terms subject to potential interim rate increases.

### **4. SUBSURFACE INVESTIGATIONS AND FIELD EXPLORATIONS**

- 4.1. The appropriate underground utility mark-out service shall be contacted prior to performing any underground drilling, excavating, testing, etc. that are part of the Scope of Services in this agreement to verify the location of existing utilities. The CLIENT agrees to provide EP with the location of known or suspected underground utilities or subsurface structures not marked out by the mark-out service. EP shall not be responsible for damage to any undocumented or incorrectly located utilities by the surveyor.
- 4.2. EP shall not be responsible for the sampling or testing of hazardous materials unless specifically agreed to in the Scope of Services of this agreement. Further, CLIENT shall notify EP as to the presence of any known hazardous materials on-site. Should unanticipated hazardous materials be encountered EP take immediate health and safety measures and notify the CLIENT. Hazardous materials constitute a changed condition mandating a renegotiation of the scope of services and fees.
- 4.3. EP shall not be responsible for obtaining permits for working in wetland or wetland buffers or as required by local agencies for access clearing, tree removal or grading. All costs and fees for permits, permit document preparation and implementation of erosion control measures, site stabilization and restoration shall be added to the costs and fees of this agreement unless specifically agreed to in the Scope of Services of this agreement.

RECEIVED

MAY 04 2023

VILLAGE OF WARWICK  
CLERK

May 4, 2023

Mayor Michael Newhard  
Village of Warwick  
77 Main St  
Warwick NY 10990

RE: WWTP – UV Disinfection Project  
Electrical Construction – Payment Applications 4 and 5  
1334.007.002

Dear Mayor Newhard:

On April 17, 2023, Barton & Loguidice received the final release of liens for the Electrical Construction Contract for the UV Disinfection Project.

Enclosed please find the lien releases and Payment Applications #4 and #5 (final) for O'Connell Electric in the amounts of \$8,159.55 and \$4,245.78, respectively. These payment applications are for the electrical work associated with the installation of the UV equipment completed as part of the WWTP UV Disinfection Improvements Project.

Payment Application 5 is the final payment request as the electrical portion of the job has been completed and the contract closed out.

It is Barton & Loguidice's recommendation that these payment applications be approved by the Village and processed for payment. Please include these in the next available meeting.

Any questions please contact me at 518-218-1801.

Very Truly Yours

**BARTON & LOGUIDICE, D.P.C.**

*Karen W Clark*

Karen W. Clark, PE  
Senior Associate

# AIA Document G702™ - 1992

## Application and Certificate for Payment

TO OWNER: VILLAGE OF WARWICK 77 MAIN STREET WARWICK, NY 10990 82640	PROJECT: Warwick WWTP UV Disinfection Contract: PO#: CONTRACT 1E Invoice #: 66591156	APPLICATION NO: 828880004 PERIOD TO: 8/31/2021 CONTRACT FOR: ELECTRICAL CONTRACT DATE: 9/28/2020 PROJECT NOS: 82888	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: O'Connell Electric Company, Inc. VIA ARCHITECT: BARTON & LOGUIDICE P.O. Box 8000, Dept 342 Buffalo, NY 14267-0342 10 AIRLINE DRIVE ALBANY, NY 12205			

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$	98,185.00
2. NET CHANGE BY CHANGE ORDERS .....	\$	-13,269.50
3. CONTRACT SUM TO DATE (Line 1 + 2) .....	\$	84,915.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$	84,915.50
5. RETAINAGE:		
a. 5.00 % of Completed Work (Columns D + E on G703)	\$	4,245.78
b. _____ % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b. or Total in Column I of G703) .....	\$	4,245.78
6. TOTAL EARNED LESS RETAINAGE .....	\$	80,669.72
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$	72,510.17
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE .....	\$	8,159.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE .....	\$	4,245.78
(Line 3 minus Line 6)		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	\$

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: O'Connell Electric Company, Inc.

By: [Signature]  
 State of: NEW YORK  
 County of: ONTARIO

Date: January 28, 2022

Subscribed and sworn to before me this 28th day of January 2022

Notary Public: [Signature]  
 My commission expires: 02/22/2022

KIMBERLY SENN  
 NOTARY PUBLIC STATE OF NEW YORK  
 MONROE COUNTY  
 LIC. #01SE5024110  
 COMM. EXP. 02/22/2022

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 8159.95

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature]  
 By: [Signature] Date: 5/3/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA**<sup>®</sup>**Document G703™ – 1992****Continuation Sheet**

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
 In tabulations below, amounts are in US dollars.  
 Use Column I on Contracts where variable retainage for line items may apply.

**APPLICATION NO:** 8288800004  
**APPLICATION DATE:** 1/28/2022  
**PERIOD TO:** 8/31/2021  
**ARCHITECT'S PROJECT NO:** 82888

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>	% <i>(G - C)</i>		
001.001	Mobilization/Insurance/Bond	9,600.00	9,600.00			9,600.00	100.00		480.00
002.001	Trenching Underground	22,000.00	20,900.00	1,100.00		22,000.00	100.00		1,100.00
003.001	Conduit	19,500.00	17,550.00	1,950.00		19,500.00	100.00		975.00
004.001	Panels/Transformer Gear	14,580.00	13,122.00	1,458.00		14,580.00	100.00		729.00
005.001	Lighting	7,500.00		7,500.00		7,500.00	100.00		375.00
005.001	Wiring/Terminations	13,505.00	12,154.50	1,350.50		13,505.00	100.00		675.26
007.001	Submittals	4,000.00	3,000.00	1,000.00		4,000.00	100.00		200.00
008.001	Closeouts	2,500.00		2,500.00		2,500.00	100.00		125.00
009.001	Contingency Allowance	5,000.00		5,000.00		5,000.00	100.00		250.00
090.001	Change Order 1	-13,269.50		-13,269.50		-13,269.50	100.00		-663.48
<b>Totals GRAND TOTAL</b>		<b>84,915.50</b>	<b>76,326.50</b>	<b>8,589.00</b>		<b>84,915.50</b>	<b>100.00</b>		<b>4,245.78</b>

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

**FINAL WAIVER OF LIEN  
TO BE FILLED OUT BY YOUR SUBCONTRACTORS, MATERIALMEN, AND/OR LABORERS**

STATE OF New York )  
COUNTY OF Ontario )

Guaranty #  
Loan #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by  
O Connell Electric Co Inc.

Sub-Contractor Work

of which Jorrey Excavating Inc

is the owner.

The undersigned, for in consideration of Three Thousand Nine Hundred Thirty-Six 00/100

(\$ 3936.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of New York, relating to mechanics' lien, with respect to and on said above described premises, and the improvements thereon, and on material, fixtures, apparatus, or machinery furnished, and on the monies, funds, or other considerations due or to become due from the Owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises.

DATE: 4/12/23

BY:

Mara Jorrey  
Materialman/Sub-Contractor

Complete if an individual:

STATE OF )  
COUNTY OF )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me personally came \_\_\_\_\_, to me known, and known to me to be the individual described in and who executed the foregoing instrument, and he duly acknowledged to me that he executed the same.

(NOTARY PUBLIC)

Complete if a Corporation:

STATE OF New York )  
COUNTY OF Orange )

On this 12 day of April, 2023, before me personally came Mara Jorrey to me personally known, being by me duly sworn, did depose and say that she resides in 112 Adirondack Rd. that she is the President of Jorrey Excavating Inc., the corporation described in and which executed the within instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that he signed his name thereto by like order.

TIRZAH JORREY  
NOTARY PUBLIC, STATE OF NEW YORK  
QUALIFIED IN ORANGE COUNTY  
COMMISSION EXPIRES 01/09/2024  
NO. 6253954

Suzal Jorrey

(NOTARY PUBLIC)

**NOTE:** All waivers must be for the full amount paid. If the waiver is for a corporation, the corporate name should be used, the corporate seal affixed, and the title of the officer signing the waiver should be set forth. If the waiver is for a partnership, the partnership name should be used, the partner should sign and designate himself as partner.

O'Connell Electric Company, Inc.

Invoices By Job, Vendor Name

02-01-2022 Page 1  
System Date: 02-01-2022  
System Time: 2:59 pm

All Invoices

Invoice Number	Invoice Date	Check Date	Check Number	Purchase Order	Line Item	Description	Original Amount	Amount Paid	Amount Open	Retainage Being Held
82888	Warwick WWTF uv Disinfection									
59258	JORREY EXCAVATING INC.		None							
20-10-01	11-19-2020	02-05-2021	478839	82888-003	1		3,936.00	3,936.00	.00	
						Vendor Totals	3,936.00*	3,936.00*	.00*	.00*
						Job Totals	3,936.00*	3,936.00*	.00*	.00*

**FINAL WAIVER OF LIEN**  
**TO BE FILLED OUT BY YOUR SUBCONTRACTORS, MATERIALMEN, AND/OR LABORERS**

STATE OF New York )  
COUNTY OF Ontario )

Guaranty #  
Loan #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by  
O'Connell Electric Co Inc.

to furnish Material

of which Green Mountain Electric Supply

is the owner.

The undersigned, for in consideration of Ten Thousand Eight Hundred Eighty-Three 51/100

(\$ 10883.51) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of New York, relating to mechanics' lien, with respect to and on said above described premises, and the improvements thereon, and on material, fixtures, apparatus, or machinery furnished, and on the monies, funds, or other considerations due or to become due from the Owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises.

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Materialman/Subcontractor

Complete if an individual:

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2017, before me personally came \_\_\_\_\_, to me known, and known to me to be the individual described in and who executed the foregoing instrument, and he duly acknowledged to me that he executed the same.

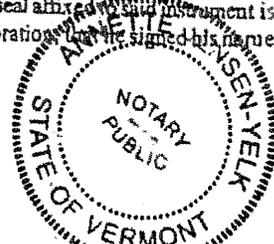
(NOTARY PUBLIC)

Complete if a Corporation:

STATE OF Vermont )  
COUNTY OF Chittenden )

On this 13<sup>th</sup> day of April 2023, before me personally came Josh Laber, to me personally known, being by me duly sworn, did depose and say that he resides in NY, that he is the COO of Green Mountain Electric Supply the corporation described in and which executed the within instrument; that he knows the seal of said corporation, that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation, and he signed his name thereto by like order.

(NOTARY PUBLIC)



**NOTE:** All waivers must be for the full amount paid. If the waiver is for a corporation, the corporate name should be used, the corporate seal affixed, and the title of the officer signing the waiver should be set forth. If the waiver is for a partnership, the partnership name should be used, the partner should sign and designate himself as partner.

All Invoices

Invoice Number	Invoice Date	Check Date	Check Number	Purchase Order	Line Item	Description	Original Amount	Amount Paid	Amount Open	Retainage Being Held
82888 Warwick WMTF uv Disinfection										
57511 GREEN MOUNTAIN ELEC SUPPLY INC			None							
S3658058001	12-11-2020	01-08-2021	478201	82888-007	1		186.45	186.45	.00	
S3663853.001	12-21-2020	02-10-2021	479000	82888-008	1		379.39	379.39	.00	
S3663853.003	01-04-2021	02-10-2021	479000	82888-008	1		544.00	544.00	.00	
S3663853.004	01-25-2021	02-10-2021	479000	82888-008	1		139.79	139.79	.00	
S3663853.005	01-19-2021	02-10-2021	479000	82888-008	1		1,542.36	1,542.36	.00	
S3663853.007	01-19-2021	02-10-2021	479000	82888-008	1		115.05	115.05	.00	
S3663853.009	01-19-2021	02-10-2021	479000	82888-008	1		2,244.42	2,244.42	.00	
S3663853.011	01-20-2021	02-10-2021	479000	82888-008	1		467.29	467.29	.00	
S3663853.013	08-04-2021	09-15-2021	484341	82888-008	1		3,112.49	3,112.49	.00	
S3663853.015	03-26-2021	06-09-2021	481939	82888-008	1		1,006.89	1,006.89	.00	
S3663853.017	04-15-2021	05-10-2021	481179				38.99-	38.99-	.00	
S3663853.019	08-16-2021	10-26-2021	485283	82888-008	1		503.44	503.44	.00	
S3663853.021	09-23-2021	10-26-2021	485283	82888-008	1		397.01	397.01	.00	
S3685497.001	01-22-2021	02-10-2021	479000	82888-002	1		87.77	87.77	.00	
S3725855.001	04-05-2021	05-10-2021	481179	82888-002	1		131.30	131.30	.00	
S3730950.001	04-05-2021	05-10-2021	481179	82888-002	1		33.31	33.31	.00	
S3756442.001	05-11-2021	06-09-2021	481939	82888-017	1		31.54	31.54	.00	
<b>Vendor Totals</b>							<b>10,883.51*</b>	<b>10,883.51*</b>	<b>.00*</b>	<b>.00*</b>
<b>Job Totals</b>							<b>10,883.51*</b>	<b>10,883.51*</b>	<b>.00*</b>	<b>.00*</b>

**FINAL WAIVER OF LIEN  
TO BE FILLED OUT BY YOUR SUBCONTRACTORS, MATERIALMEN, AND/OR LABORERS**

STATE OF New York )  
COUNTY OF Ontario )

Guaranty #  
Loan #

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by  
O Connell Electric Co Inc. to furnish Material  
of which Cooper Electric is the owner.

The undersigned, for in consideration of Four Thousand Eight Hundred Fifty-Eight Dollars 15/100

(\$ 4858.15) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of New York, relating to mechanics' lien, with respect to and on said above described premises, and the improvements thereon, and on material, fixtures, apparatus, or machinery furnished, and on the monies, funds, or other considerations due or to become due from the Owner, on account of labor, services, material, fixtures, apparatus, or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises.

DATE: 2/2/2022 BY: [Signature]  
Materialman/Subcontractor

Complete if an individual:

STATE OF )  
COUNTY OF )

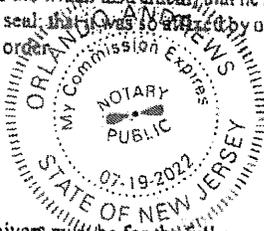
On this 2nd day of February, 2017, before me personally came [Signature] to me known, and known to me to be the individual described in and who executed the foregoing instrument, and he duly acknowledged to me that he executed the same.

(NOTARY PUBLIC)

Complete if a Corporation:

STATE OF )  
COUNTY OF )

On this 2nd day of February, 2022, before me personally came JAMES BAILEY to me personally known, being by me duly sworn, did depose and say that he resides in Freehold, NJ, that he is the Director of Credit of COOPER ELECTRIC, the corporation described in and which executed the within instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that he signed his name thereto by like order.



[Signature]  
(NOTARY PUBLIC)

**NOTE:** All waivers must be for the full amount paid. If the waiver is for a corporation, the corporate name should be used, the corporate seal affixed, and the title of the officer signing the waiver should be set forth. If the waiver is for a partnership, the partnership name should be used, the partner should sign and designate himself as partner.

All Invoices

Invoice Number	Invoice Date	Check Date	Check Number	Purchase Order	Line Item	Description	Original Amount	Amount Paid	Amount Open	Retainage Being Held
<b>82888 Warwick WWTF uv Disinfection</b>										
			54156 COOPER ELECTRIC		None					
S042414021.001	11-12-2020	12-10-2020	477419	82888-001	1		590.76	590.76	.00	
S042570601.001	12-01-2020	01-08-2021	478191	82888-005	1		352.71	352.71	.00	
S042570601.002	12-01-2020	01-08-2021	478191	82888-005	1		335.76	335.76	.00	
S042570601.003	12-08-2020	01-08-2021	478191	82888-005	1		1.86	1.86	.00	
S042570601.004	12-14-2020	01-08-2021	478191	82888-005	1		435.10	435.10	.00	
S042570601.005	12-16-2020	01-08-2021	478191	82888-005	1		8.86	8.86	.00	
S042570601.006	12-16-2020	01-08-2021	478191	82888-005	1		133.11	133.11	.00	
S042572376.001	12-01-2020	01-08-2021	478191	82888-005	1		220.94	220.94	.00	
S042572376.002	12-15-2020	01-08-2021	478191	82888-005	1		245.90	245.90	.00	
S042573671.001	12-01-2020	01-08-2021	478191	82888-005	1		99.90	99.90	.00	
S042573671.002	12-14-2020	01-08-2021	478191	82888-005	1		481.82	481.82	.00	
S042573671.003	02-18-2021	03-10-2021	479756	82888-005	1		130.23	130.23	.00	
S042636947001	12-22-2020	01-08-2021	478191	82888-010	1		75.32	75.32	.00	
S042854751.001	12-24-2020	01-08-2021	478191	82888-011	1		232.28	232.28	.00	
S043118399.001	01-22-2021	02-10-2021	478991	82888-015	1		1,354.98	1,354.98	.00	
S043183374.001	01-28-2021	03-10-2021	479756	82888-016	1		101.23	101.23	.00	
S043183374.002	01-28-2021	03-10-2021	479756	82888-016	1		57.39	57.39	.00	
<b>Vendor Totals</b>							<b>4,858.15*</b>	<b>4,858.15*</b>	<b>.00*</b>	<b>.00*</b>
<b>Job Totals</b>							<b>4,858.15*</b>	<b>4,858.15*</b>	<b>.00*</b>	<b>.00*</b>

# AIA Document G702™ - 1992

## Application and Certificate for Payment

<b>TO OWNER:</b> VILLAGE OF WARWICK 77 MAIN STREET WARWICK, NY 10990  82640	<b>PROJECT:</b> Warwick WWTP UV Disinfection Contract: PO#: CONTRACT 1E Invoice #: 66591453	<b>APPLICATION NO:</b> 8288800005  <b>PERIOD TO:</b> 8/31/2021  <b>CONTRACT FOR:</b> ELECTRICAL  <b>CONTRACT DATE:</b> 9/28/2020  <b>PROJECT NOS:</b> 82888	<b>Distribution to:</b> OWNER <input type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
<b>FROM CONTRACTOR:</b> O'Connell Electric Company, Inc. VIA ARCHITECT: BARTON & LOGUIDICE P.O. Box 8000, Dept 342 Buffalo, NY 14267-0342		10 AIRLINE DRIVE ALBANY, NY 12205	

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM .....	\$	98,185.00
2. NET CHANGE BY CHANGE ORDERS .....	\$	-13,269.50
3. CONTRACT SUM TO DATE (Line 1 ± 2) .....	\$	84,915.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) .....	\$	84,915.50
<b>5. RETAINAGE:</b>		
a. _____ % of Completed Work (Columns D + E on G703)	\$	_____
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703) .....	\$	0.00
6. TOTAL EARNED LESS RETAINAGE .....	\$	84,915.50
<i>(Line 4 minus Line 5 Total)</i>		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT .....	\$	80,669.72
<i>(Line 6 from prior Certificate)</i>		
8. CURRENT PAYMENT DUE .....	\$	4,245.78
9. BALANCE TO FINISH, INCLUDING RETAINAGE <i>(Line 3 minus Line 6)</i>	\$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
<b>TOTAL</b>	\$	\$
<b>NET CHANGES</b> by Change Order	\$	

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: O'Connell Electric Company, Inc.

By: [Signature]  
 State of: NEW YORK  
 County of: ONTARIO

Date: Feb. 8, 2022

Subscribed and sworn to before me this 8th day of February 2022

Notary Public: Kimberly Senn  
 My commission expires: 02/22/2022

KIMBERLY SENN  
 NOTARY PUBLIC STATE OF NEW YORK  
 MONROE COUNTY  
 LIC. #01SE5024110  
 COMM. EXP. 02/22/2022

### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 4245.78

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

ARCHITECT: BARTON & LOGUIDICE

By: [Signature] Date: 5/3/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA Document G703™ – 1992

## Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.  
In tabulations below, amounts are in US dollars.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 828880005

APPLICATION DATE: 2/8/2022

PERIOD TO: 8/31/2021

ARCHITECT'S PROJECT NO: 82888

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G - C)</i>			
001.001	Mobilization/Insurance/Bond	9,600.00	9,600.00			9,600.00	100.00		
002.001	Trenching Underground	22,000.00	22,000.00			22,000.00	100.00		
003.001	Conduit	19,500.00	19,500.00			19,500.00	100.00		
004.001	Panels/Transformer Gear	14,580.00	14,580.00			14,580.00	100.00		
005.001	Lighting	7,500.00	7,500.00			7,500.00	100.00		
006.001	Wiring/Terminations	13,505.00	13,505.00			13,505.00	100.00		
007.001	Submittals	4,000.00	4,000.00			4,000.00	100.00		
008.001	Closeouts	2,500.00	2,500.00			2,500.00	100.00		
009.001	Contingency Allowance	5,000.00	5,000.00			5,000.00	100.00		
000.001	Change Order 1	-13,269.50	-13,269.50			-13,269.50	100.00		
Totals GRAND TOTAL		84,915.50	84,915.50			84,915.50	100.00		

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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# Document G706A — 1994

## Contractor's Affidavit of Release of Liens

PROJECT: WWTP UV Disinfection

ARCHITECT'S PROJECT NUMBER:

OWNER:

ARCHITECT:

CONTRACT FOR: Electrical

CONTRACTOR:

SURETY:

OTHER:

TO OWNER:  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

CONTRACT DATED: 09/28/2020

STATE OF:  
NEW YORK

COUNTY OF:  
ONTARIO

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

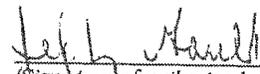
EXCEPTIONS: NONE

SUPPORTING DOCUMENTS ATTACHED HERETO:

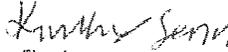
1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: O'Connell Electric Co., Inc.  
830 Phillips Road  
Victor, NY 14564

BY:

  
\_\_\_\_\_  
(Signature of authorized representative)  
JEFFREY T. GOULD (JE)  
(Printed name and title)

Subscribed and sworn to before me on this date: 5th day of February 2022.

Notary Public: 

My Commission Expires: 02/22/2022

KIMBERLY SENN  
NOTARY PUBLIC STATE OF NEW YORK  
MONROE COUNTY  
LIC. #01SE5024110  
COMM. EXP. 02/22/2022



# AIA Document G706 - 1994

OWNER  
 ARCHITECT  
 CONTRACTOR  
 SURETY  
 OTHER


## Contractor's Affidavit of Payment of Debts and Claims

PROJECT: WWTP UV Disinfection

ARCHITECT'S PROJECT NUMBER:

TO OWNER: Village of Warwick

CONTRACT FOR: Electrical

CONTRACT DATED: 09/28/2020

STATE OF: NEW YORK  
 COUNTY OF: Ontario

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: None

### SUPPORTING DOCUMENTS ATTACHED HERETO:

I Consent of Surety to Final Payment. Whenever Surety is Involved, Consent of Surety is required. AIA Document 6707. Consent of Surety, may be used for this purpose  
 Indicate Attachment       Yes  No

### CONTRACTOR:

O'Connell Electric Company, Inc  
 830 Phillips Rd  
 Victor, NY 14564

The following supporting documents should be attached hereto if required by the Owner,

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of release ( AIA Document G706A).
- 4.

BY:

*Jeffrey Gould*  
 (Signature of authorized representative)

Jeffrey Gould, Chief Financial Officer

Subscribed and sworn to before me on this date: 5<sup>th</sup> day of February 2022

Notary Public: *Kimberly Senn*

My Commission Expires: 02/22/22

CAUTION: You should sign an original AIA document that has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced. See Instruction Sheet for Limited License for Reproduction of this document.

KIMBERLY SENN
NOTARY PUBLIC STATE OF NEW YORK
MONROE COUNTY
LIC. #01SE5024110
COMM. EXP. 02/22/2022



Date of Issuance: 6/29/2021  
 Owner: Village of Warwick  
 Contractor: O'Connell Electric Company, Inc.  
 Engineer: Barton and Loguidice, D.P.C.  
 Project: Warwick WWTP UV Disinfection

Effective Date: 8/26/2021  
 Owner's Contract No.:  
 Contractor's Project No.: 82888  
 Engineer's Project No.: 1334.007.001  
 Contract Name: Contract 1E- Electrical Construction

The Contract is modified as follows upon execution of this Change Order:

Description: Summary of revisions to project scope of work.

Attachments: Summary of Changes

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 98,185.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : <u>\$ 0</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___ : Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: <u>\$ 98,185.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Decrease of this Change Order: <u>\$ 13,269.50</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: <u>\$ 84,915.50</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:  
 By: [Signature]  
 Engineer (if required)  
 Title: Construction Manager  
 Date: 8/26/2021

ACCEPTED:  
 By: [Signature]  
 Owner (Authorized Signature)  
 Title: Mayor  
 Date: 9/9/2021

ACCEPTED:  
 By: \_\_\_\_\_  
 Contractor (Authorized Signature)  
 Title: Scott McCarthy  
 Date: 8.26.2021

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_

Revisions to Electrical Scope of Work

- Removal of hand hole at sand filter building
- Credited back on sheet 18x12x30 \$465.00
- Removal of flood lights and circuitry on canopy exterior.
- Removal of interior lights and circuitry under canopy over UV channels
- Material credited back on sheet \$2,458.00
- Removal of UV Disinfection control QIT and LL sensors and all circuitry. \$1,000.000
- Included in circuitry below
- Reduced duct bank installation due to moving all panels and transformers to the UV channels.  
\$1,500.00 ~~This would equate to the approximately the same distance~~
- Added installation of aluminum back board with L-channel legs.
- Price given for credit \$1,197.00
- Removal of lightning protection of the canopy.
- We installed the ground rods and the grounding whips from the rods to the steel for future.  
Credit given. \$3,636.50
- Removal of concrete pad for transformer.
- \$250 CREDIT 24 x 24 x 4
- Conduit and circuitry \$868.00
- Unused Construction Allowance \$5,000.00
  
- Nema 4x 100 amp disconnect \$1,908.00
- Aluminum Backboard and stanchion \$1,197.00

Total credit back is \$13,269.50

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**UV Disinfection Project Electrical Contract**  
**O'Connell Electric Company, Inc. - Change Order No. 1E**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus, and carried to approve and authorization for the Mayor to sign Change Order No. 1E for the UV Disinfection Project Electrical Contract with O'Connell Electric Company, Inc. providing for a decrease of \$13,269.50 in the contract amount yielding a new contract amount of \$84,915.50 as recommended by Barton & Loguidice.

The vote on the foregoing motion was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Absent Trustee Bachman Absent

Trustee McManus Aye Mayor Newhard Aye

I, RAINA ABRAMSON, Village Clerk of the Village of Warwick, in the County of Orange, State of New York HEREBY CERTIFY that the above motion was made at the regular meeting of the Village Board of the Village of Warwick duly called and held on Wednesday, September 8, 2021 and has been compared by me with the original minutes as officially recorded in the Village Clerk's Office in the Minute Book of the Village Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Warwick this 9<sup>th</sup> day of September 2021.

SEAL

Raina M. Abramson, Village Clerk

### Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 07/27/2022 REVISED 5/8/2023 1a. Delivered by: Personal Delivery with Proof of Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:  
For premises outside the City of New York:

New Application  Removal  Class Change

For premises in the City of New York:

New Application  New Application and Temporary Retail Permit  Renewal  Alteration  Removal  
 Class Change  Method of Operation  Corporate Change

RECEIVED  
MAY 08 2023  
VILLAGE OF WARWICK  
CLERK

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date  
For **Renewal** applicants, answer all questions  
For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)  
For **Corporate Change** applicants, attach a list of the current and proposed corporate principals  
For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation  
For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type  
For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

**Please include all documents as noted above. Failure to do so may result in disapproval of the application.**

**This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:**

3. Name of Municipality or Community Board: Village of Warwick

**Applicant/Licensee Information:**

4. Licensee Serial Number (if applicable): \_\_\_\_\_ Expiration Date (if applicable): \_\_\_\_\_

5. Applicant or Licensee Name: 100 Hospitality Group, LLC

6. Trade Name (if any): 100MAIN

7. Street Address of Establishment: 100 Main Street

8. City, Town or Village: Warwick, NY Zip Code: 10990

9. Business Telephone Number of applicant/ Licensee: 845-545-1155

10. Business E-mail of Applicant/Licensee: info@N100Main.com

11. Type(s) of alcohol sold or to be sold:  Beer & cider  Wine, Beer & Cider  Liquor, Wine, Beer & Cider

12. Extent of Food Service:  Full Food menu; full kitchen run by a chef/cook  Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: Restaurant (full kitchen and full menu required)  
 Seasonal Establishment  Juke Box  Disc Jockey  Recorded Music  Karaoke

14. Method of Operation: (check all that apply)  
 Live Music (give details i.e., rock bands, acoustic, jazz, etc.): \_\_\_\_\_  
 Patron Dancing  Employee Dancing  Exotic Dancing  Topless Entertainment  
 Video/Arcade Games  Third Party Promoters  Security Personnel  
 Other (specify): \_\_\_\_\_

15. Licensed Outdoor Area: (check all that apply)  None  Patio or Deck  Rooftop  Garden/Grounds  Freestanding Covered Structure  
 Sidewalk Cafe  Other (specify): \_\_\_\_\_



To: Village of Warwick Board of Trustees  
From: Brad Davidson, President, Highlander Rugby  
Re: Facilities use request  
Date: May 3, 2023

To Whom It May Concern:

Per directions on the *facility use request form*, Highlander Rugby are requesting use of fields at Veteran's Memorial Park for practices and games through the remainder of 2023 (while outdoor field remains open). We are specifically requesting:

- PRACTICES: Tuesday and Thursday nights from 7-9 PM at practice field 5 (or whichever practice field works best in collaboration with Youth Football). We have included a \$300 check for the lights.
- GAMES: We do not have any home games scheduled currently, but typically play on Saturday or Sunday. We organize the time in coordination with football, baseball, men's softball and kickball.

For each of these games we will be hosting a similar youth team and will play 1 or 2 matches, followed by snacks at the football snack shack with permission from Brian Perez, who is also a board member of Highlander Rugby. At these games sanctioned referees are provided by the league, as are qualified athletic trainers who are paid for by the club. These and other safety rules (proper equipment, age requirements, field dimensions, spectator distance from fields, etc.) are mandated by USA Rugby and will be strictly adhered to.

The USA Rugby-provided COI only runs through end of August 2023, and we will renew that for our Fall 7s practices and any home games after August. We will not conduct any practices after August without a new COI in place.

Highlander Rugby is a 501(c)3 non profit corporation [ID number 0450134227] youth rugby club, created to give youth in Northern NJ and Southern NY an opportunity to play rugby. We were formed in West Milford NJ in 2011 and moved to Warwick in April 2021.

We have been enjoying our time in Warwick and are looking forward to continued growth of the club.

Brad Davidson, Highlander Rugby



RECEIVED  
MAY 03 2023  
VILLAGE OF WARWICK  
CLERK

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK INCORPORATED 1867

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 5/3/23

Title of Event: Rugby practice & games

Purpose of Event: practice & games

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: Tuesday & Thursday      Rain Date Requested: N/A

Arrival Time: 7 PM      Departure Time: 9 PM

Event Start Time: 7 PM      Event End Time: 9 PM

[ games are scheduled  
w/ football, baseball &  
kickball ]

#### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Brad Davidson

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 64 Wilhelm Drive Warwick NY 02990

Email Address: baddavidson100@gmail.com Cell Phone: 845 781 6254

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Highlander Rugby

Name of Organization's Director(s)/Officer(s): Paul Davidson

Organization's Phone: 845 781 6254 Email Address: baddavidson100@gmail.com

Mailing Address of Organization: 64 Wilhelm Drive Warwick NY

Physical Address of Organization: 64 Wilhelm Drive Warwick NY

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 50

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 15 # of People Under 18: 35

Expected Number of Vehicles Intended at the Event: 20

Please explain the parking plan for the event: we park in the big lot at Veterans Memorial Park

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> _____ <i>Date &amp; time tent will be removed:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Other</b> Please explain: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

\$200 Security Deposit - (Must be a Separate Payment)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ 300 (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Highlander Rugby (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Highlander Rugby (Name Organization).

Bar Davidson  
 Printed Name of Applicant/Responsible Party

[Signature]  
 Signature of Applicant/Responsible Party

5/3/23  
 Date

**Clerk Use Only:** Security Deposit Check # 226 Certificate of Insurance  Host Liquor Liability N/A  
 Fees Received 227 Park Map(s)  Police Dept. Approval (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

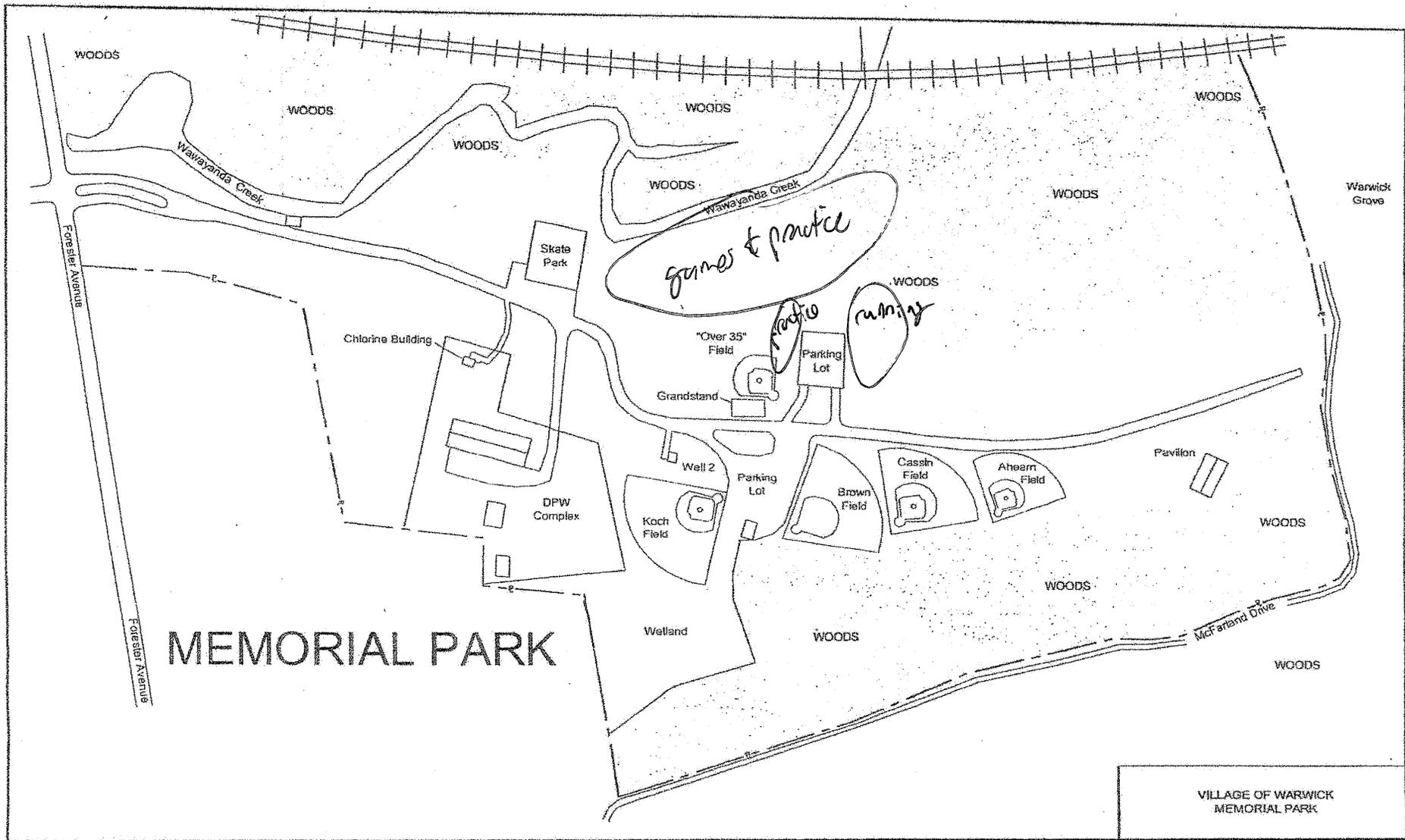
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Brad Davidson  
Printed Name of Applicant/Responsible Party

  
Signature of Applicant/Responsible Party

Date 5/3/23



# MEMORIAL PARK

VILLAGE OF WARWICK  
MEMORIAL PARK

# Engine Company No. 3, Inc.

Volunteer Fire Company, Organized April 4, 1967

---

PO Box 2  
Warwick NY, 10990  
(845)986-4455

May 4, 2023

Board of Trustees Village of Warwick  
PO Box 369  
Warwick, NY 10990

Re: New Building and Fire Apparatus Dedication

Dear Members of the Village Board:

We respectfully request permission to close a portion of South Street Ext, from Galloway Rd to Ball Rd, for the purpose of holding a New Building and Fire Apparatus Open House/Dedication. The road would be available to residents.

Please be advised that the Warwick Fire Department, Engine Co. 3, plans on holding a dedication of the new firehouse and new Rescue truck, at 132 South Street Ext. The event will take place on Saturday, July 22<sup>nd</sup> from 12:45 to 4:15 PM.

I have attached the Village of Warwick Facility Use Request.

Please feel free to contact me with any questions at (845) 494-3810 or by email [engine3warwickny@gmail.com](mailto:engine3warwickny@gmail.com)

Deborah Schweikart  
*Deborah Schweikart*  
Vice President  
Engine Co. 3

*"Home of the Yellow Bird"*

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

VILLAGE OF WARWICK  
INCORPORATED 1867

**Facility Use Request Form**  
**For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: May 2, 2023

Title of Event: New Firehouse and Apparatus Dedication

Purpose of Event: Open House and Dedication

**SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: South Street Ext, B/W Galloway and Ball Rd

**SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: July 22, 2023      Rain Date Requested: \_\_\_\_\_

Arrival Time: 1230      Departure Time: 1615

Event Start Time: 1300      Event End Time: 1600

**SECTION 3: APPLICANT INFORMATION**

Check one:  Non-Profit Organization     Commercial/Business Organization     Family  
*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Deborah Schweikart

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 72 Southern Lane, Warwick, NY 10990

Email Address: engine3warwickny@gmail.com Cell Phone: 845-494-3810

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Engine Co. 3

Name of Organization's Director(s)/Officer(s): Deborah Schweikart

Organization's Phone: 845-986-4455 Email Address: \_\_\_\_\_

Mailing Address of Organization: PO Box 2, Warwick, NY 10990

Physical Address of Organization: 132 South St Ext, Warwick, NY 10990

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 75

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: \_\_\_\_\_ # of People Under 18: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: 10

Please explain the parking plan for the event: In our lot, and along side roads

**WILL YOUR EVENT INCLUDE: CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain: _____ Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s). Date &amp; time tent will be set up: _____ Date &amp; time tent will be removed: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____  <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> <u>South St Ext, b/w Galloway (17A) and Ball Rd</u> <i>Closed between the hours of</i> <u>1245</u> <i>and</i> <u>1615</u> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b> ____
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> ____ <i>No. of Chairs</i> ____	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	<b>Yes</b> ____ <b>No</b> <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Deborah Schweikart (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Engine Co. 3 (Name Organization).

Deborah Schweikart

Printed Name of Applicant/Responsible Party

*Deborah Schweikart*

Signature of Applicant/Responsible Party

May 2, 2023

Date

**Clerk Use Only:** Security Deposit Check # N/A Certificate of Insurance  Host Liquor Liability N/A  
 Fees Received N/A Park Map(s) N/A Police Dept. Approval (if applicable) \_\_\_\_\_  
 Facility Use Calendar \_\_\_\_\_ Parade Calendar (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Deborah Schweikart  
Printed Name of Applicant/Responsible Party

Deborah Schweikart  
Signature of Applicant/Responsible Party

Date May 4, 2023

FOR IMMEDIATE RELEASE:

For more information contact:  
Melissa Shaw-Smith,  
Wickham Works  
917 922 0943  
mshawsmith@wickhamworks.org

## August for the Arts

### A Month of Art, Film, Music and Performances in Warwick, NY

August for the Arts, a new collaborative initiative from local arts organizations, is designed to highlight and promote the Town of Warwick as an important venue and destination for the arts in Orange County.

It's no secret that Warwick is home to a vibrant arts community of choreographers, dancers, film makers, playwrights, actors, fine artists, crafts folk and musicians. Now they are coming together to showcase the arts in the lower Hudson Valley. This initiative is not only about the ongoing achievements of the individual organizations, but the spirit of support and cooperation within the arts community .

August for the Arts, a month-long program of festivals, will commence with a special **Celebration of the Arts** on Aug 5th at Stanley Deming Park, downtown Warwick, hosted by The Hudson Valley Film Festival, the Hudson Valley Jazz Festival, The Orange County Short Play Festival, and the Fuller Moon Arts Festival. This free event, suitable for all ages features live music and dance performances, art displays and parade.

The **Celebration of the Arts** program includes, Art in the Park (4 - 6pm), showcasing Warwick arts groups and organizations and giving a preview of the month's festivals. There will be a display of processional puppets and hands-on making tables, live jazz and short play performances, and food trucks. The public is invited to join in the **Arts Parade** (6 - 6.45pm) from the park to Main Street, Railroad Green, returning to Stanley Deming Park. The nighttime concert (7 - 9.30pm) will start with dance performances from Warwick Dance Collective and the Moving Company Modern Dance, followed by the Warwick Summer Concert Series (7.30 - 9.30PM) produced by Warwick.DIY and the Doc Fry Music Sessions. The intermission at 8.30pm will feature a special film presentation giving a behind-the-scenes look at the upcoming festivals. Warwick area artists and arts groups are invited to participate in Art in the Park and the Arts Parade. For more information: [contact@augustforthearts.com](mailto:contact@augustforthearts.com)

## AUGUST FOR THE ARTS ctd.

The August for the Arts presenting organizations have over thirty years experience bringing art to the community. Held in various outdoor and indoor venues around Warwick, each event has its own unique flavor, presenting a variety of performances and art disciplines that will appeal to a wide audience.

The Hudson Valley Jazz Festival (August 9-13) with its home base in Warwick, is in its 14th season. This series is held in multiple towns and venues throughout Orange County and the greater Hudson Valley. [www.hudsonvalleyjazzfest.org](http://www.hudsonvalleyjazzfest.org)

The Hudson Valley Film Fest (Aug. 15-17) held over 3 Summer nights, includes pre-parties, live music, vendors, interactive art, photo opportunities, and plenty of popcorn. 2023 Hudson Valley Film Festival features a curated selection of short independent films under the stars at the Warwick Drive-In Movie Theater. 5 Warwick Turnpike Warwick, NY. 10990. [www.hudsonvalleyfilmfest.com](http://www.hudsonvalleyfilmfest.com)

The Orange County Short Play Festival (Aug. 18, 19), in its seventh year, is presenting plays that tackle deeper and more complex issues facing the future, including, but not limited to: Civil Rights and Human Rights, Climate Activism, Gender Issues, and Food and Housing Insecurity. These productions take place at Mountain Lake Park in Warwick, NY in partnership with the Warwick Institute for Culture. [www.pepproductions.org](http://www.pepproductions.org)

The Fuller Moon Arts Festival (Aug, 26, 27), presented by Wickham Works and the Warwick Center for the Performing Arts, invites guests to experience interactive art displays, listen to live music, watch dance performances, and join artists in hands-on making. It features a curated artisan maker market, an outdoor bar, and farm-to-table food prepared by local chefs and served throughout the day. The diverse range of artists and performers will appeal to art and music lovers looking for an entertaining day out in a beautiful setting, and families looking for interactive art experiences to share with children. [www.FullerMoonArtsFestival.com](http://www.FullerMoonArtsFestival.com)

Website: [www.augustforthearts.com](http://www.augustforthearts.com)

Email: [contact@augustforthearts.com](mailto:contact@augustforthearts.com)

Facebook : [www.facebook.com/august.for.the.arts](https://www.facebook.com/august.for.the.arts)

Instagram: [Instagram.com/augustforthearts](https://www.instagram.com/augustforthearts)

TikTok: [Tiktok.com/augustforthearts](https://www.tiktok.com/augustforthearts)



RECEIVED  
MAY 05 2023  
VILLAGE OF WARWICK  
CLERK'S OFFICE

Wickham Works  
3 Forester Ave., Unit 8  
Warwick, NY 10990

May 3rd, 2023

Re: August for the Arts event application

To: The Warwick Village Board of Trustees,

Wickham Works seeks permission to host the August for Arts Celebration, a free public art event celebrating the kick-off to a month of art, film, music, and performance in Warwick on Saturday, August 5th, 4 - 9.30pm at Stanley Deming Park, rain date, Sunday, August 6th.

### **Program of Event**

4 - 6pm, Art in the Park, located on the lawn area adjacent to Parkway with the use of the pavilion and gazebo (see attached map), showcasing Warwick area arts groups and organizations with hands-on making tables, live jazz music, 2 food trucks with permits and insurance.

6 - 6.45PM: Art Parade from the park to Main Street, Railroad Green, returning to Stanley Deming. The route has been approved by Chief Rader. See attached email letter.

And an evening concert to be situated on the ball field/ summer stage area of Stanley Deming Park, to the rear of the basketball courts (map attached).

7 - 7.30PM: Dance performances from Warwick Dance Collective, The Moving Company Modern Dance, Warwick Center for the Performing Arts.

7.30 - 9.30: Warwick Summer Concert Series produced by the Doc Fry Music Sessions, featuring family appropriate live music, with a special film presentation from August for the Arts during intermission, 8.30pm.

**Set-up** for the event would be on Aug. 5, 12 noon - 4pm in the Pavilion/Gazebo area with pop up tents, tables, and chairs, a performance stage in front of the gazebo 16' x 16' by 4" high, and a sound system.

Set-up for evening concert on the ballfield would be 3pm - 6pm, of a dance floor for performers, sound system for concert, and pop-up screen for short film.

**Break-down** time: 8/5, 9.30pm - 11.30pm. With any additional clean up the following morning, 10am - 12 noon.

**Parking:** In addition to the public parking along Parkway, we would like to request parking on the edge of the field, to the left of the basketball courts (see attached). Wickham Works will also apply to Park Avenue school for permission to use their parking lot for overflow parking.

**Power:** We will require access to the electrical outlets in the pavilion and gazebo, and at the stage area on the ball field to be available from 2pm to 10pm on Sat. Aug. 5th.

**Lighting:** Park lighting for gazebo area and concert area. We will supply additional temporary lighting to create safe pathways for exit from the concert area to parking area.

**Food:** We are planning on having 2 food trucks at the event who carry OC Dept. of Health permits. Emily's Hearth Pizza, who is a regular at the Warwick Farmers Market, has a portable pizza oven/trailer. Melt food truck has a portable trailer, 7'x 5', with a grill. Both will serve food in cardboard containers, no utensils. Water and soft drinks will be sold in recyclable cans and plastic bottles. We will request additional garbage cans and recycling cans from the DPW to be situated near the food trucks and performance/audience seating areas.

The Warwick Fire Department, EMS and Police Department have been notified of the event.

We are submitting under separate cover an application to hang an August for the Arts event banner on the South Street fence of Stanley Deming Park, two weeks prior to the event.

We would like to request the following from the Village DPW:

- 10 parking cones for loading and unloading areas near park entrance off Parkway
- 2 garbage cans and 2 recycling bins to be position on the field area, and the same for the gazebo/pavilion park area.
- use of 4 tables and 24 chairs from the Village DPW for the day.
- access to water fountains, bathrooms, and power from noon Saturday morning through Saturday evening 11pm.

Yours sincerely,



Melissa Shaw-Smith

Wickham Works

on behalf of the August for the Arts Committee

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 5/8/23

Title of Event: AUGUST FOR THE ARTS CELEBRATION

Purpose of Event: Kick-off to Warwick's Festival presents in August

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: see attached parade route .

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: Aug 5, '23      Rain Date Requested: Aug 6<sup>th</sup> '23

Arrival Time: 12 noon      Departure Time: 11 pm

Event Start Time: 4 pm      Event End Time: 9-30 pm

#### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: MELISSA SHAW-SMITH, WILKHAM WORKS

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 3 FORESTER AVE, UNIT 8, WARWICK, NY 10990

Residential Address of Responsible Party: 69 WALLING RD., WARWICK, NY 10990

Email Address: mshawsmith@wickhamworks.org Cell Phone: 917-922-0943

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): WICKHAM WORKS, INC.

Organization's Phone: AS ABOVE Email Address: AS ABOVE

Name of Organization's Director(s)/Officer(s): HANNELORE CHAMBERS, JUDY BATTISTA, KENNY EKHER, CHRISTINE CURREN LEBARR, BETH KALET, JOHN SIMON

Mailing Address of Organization: 3 FORESTER AVE, UNIT 8, WARWICK, NY 10990

Physical Address of Organization: WARWICK VALLEY COMMUNITY CNTR, 11 HAMILTON AVE  
WARWICK, NY 10990

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 200

# of Adults: 100 # of Under 18 Yrs. Old: 100

Expected Number of Vehicles Intended at the Event: c. 75

Please explain the parking plan for the event: PERMIT TO PARK AT PARK AVE SCHOOL, REQUESTED PERMISSION TO MAKE PARKING SPACE ON BALLFIELD NEAR BASKETBALL COURTS

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes _____ No <u>X</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <u>BALLFIELD JAZZ PERFORMANCE IN BANDSHELL, SUMMER CONCERT</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <u>✓</u> No _____
<b>Parade, walk, road race, etc.</b> <u>ART PARADE</u> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <u>✓</u> No _____
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>AUG. 5 12 noon</u> Date & time tent will be removed: <u>AUG. 5 11 pm</u>	Yes <u>✓</u> No _____

<b>RVs, Campers, Food Trucks, etc.</b> If yes, explain: <u>1 FOOD TRAILER W/GRILL, 1 TRAILER W/PIZZA OVEN</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Admission Fee to Be Charged</b> If yes, please list the admission fee: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Alcohol</b> Host Liquor Liability Insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> If yes, explain the method of food distribution and disposal of trash: <u>Food will be sold + served in cardboard + paper containers.</u> <u>Drinks - cans + bottles of water, juice, soda. See letter</u> *A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> Placement of portable toilets must be detailed on the map that is required with the application.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Other</b> <u>During concert we will screen a short film using</u> Please explain: <u>Portable video projection screen for short film</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

**SPECIAL REQUESTS:**

**CHECK YES OR NO**

<b>Road Closure</b> List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Use of Village owned tables and chairs</b> Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Use of Electricity</b> • <u>Summer concert stage on ballfield</u> • <u>bandshell</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> Additional fee required for use of field lights.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Other</b> Please explain: <u>N/A</u>	Yes <input type="checkbox"/> No <input type="checkbox"/>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Wickham Works Inc. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Wickham Works Inc. (Name Organization).

MELISSA SHAW-SMITH  
 Printed Name of Applicant/Responsible Party

M. Shaw-Smith  
 Signature of Applicant/Responsible Party

5/5/23  
 Date

**Clerk Use Only:** Security Deposit Check # 383 Certificate of Insurance  Host Liquor Liability N/A  
 Fees Received N/A Park Map(s)  Police Dept. Approval (if applicable)

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

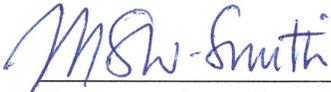
17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

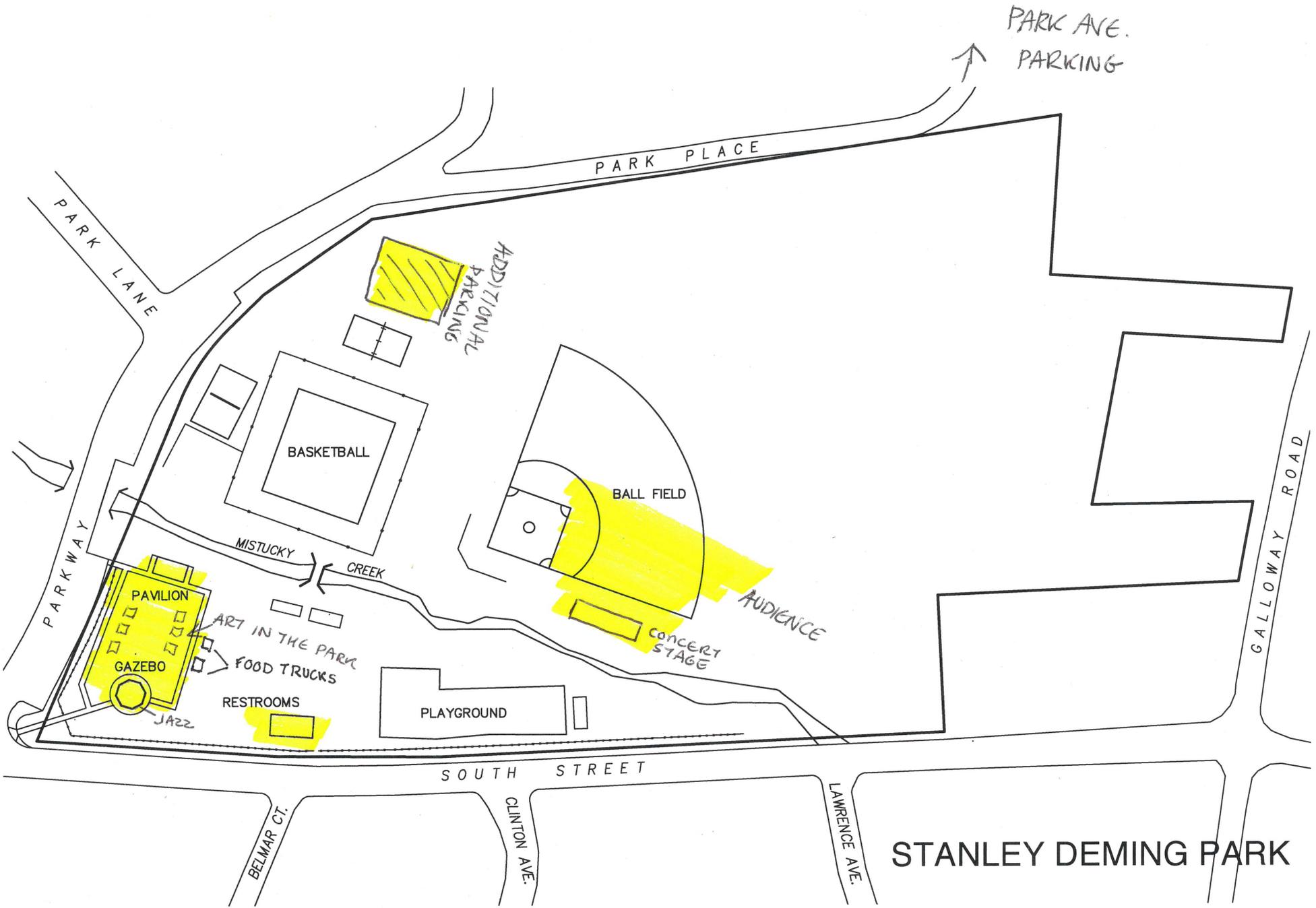
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

MELISSA SHAW-SMITH  
Printed Name of Applicant/Responsible Party

  
Signature of Applicant/Responsible Party

Date 5/5/23



PARK AVE.  
PARKING

PARK PLACE

PARK LANE

ADDITIONAL  
PARKING

BASKETBALL

BALL FIELD

AUDIENCE

CONCERT  
STAGE

PAVILION

GAZEBO

ART IN THE PARK

FOOD TRUCKS

RESTROOMS

PLAYGROUND

MISTUCKY  
CREEK

PARKWAY

SOUTH STREET

BELMAR CT.

CLINTON AVE.

LAWRENCE AVE.

GALLOWAY ROAD

STANLEY DEMING PARK

# Parade route approval.



**From:** John Rader jrader@townofwarwickpd.org  
**Subject:** Re: August for the Arts parade route approval  
**Date:** April 12, 2023 at 9:07 AM  
**To:** Melissa Shaw-Smith mshawsmith@wickhamworks.org, Raina Abramson clerk@villageofwarwick.org

Raina

Please accept this email as the approval for the parade route. We will have officers on hand to assist with any detours, traffic and pedestrian control needed.

If you need anything else, please let me know.

John

On 04/11/2023 11:52 AM EDT Melissa Shaw-Smith <mshawsmith@wickhamworks.org> wrote:

Hi Chief Rader,  
I'm just sending this along again in case it got buried.  
Thanks for your help!

Please see below for details of the August for the Arts Celebration. We would appreciate your approval of the route for the permit application to the Village Board of Trustees. The Arts Parade part will consist primarily of pedestrians and pull along carts. We do not anticipate more than two hundred people.

Saturday, August 5th, (rain date Sunday Aug. 6th)

Stanley Deming Park, Warwick, NY 10990

4pm - 9.30PM

- 4 - 6pm, Art in the Park, showcasing Warwick area arts groups and organizations. Hands-on making tables. Live music & performances. Food trucks.
- 6 - 6.45PM: Art Parade from the park to Main Street, Railroad Green, returning to Stanley Deming. PLEASE SEE ATTACHED MAP.
- 7 - 7.30PM: Dance performances from Warwick Dance Collective, The Moving Company Modern Dance, Warwick Center for the Performing Arts.
- 7.30 - 9.30: Warwick Summer Concert Series brought to you by the Doc Fry Music Sessions, featuring - TBD (waiting for confirmation). Intermission: Special film presentation from August for the Arts.

Event is free and open to the public.

Thanks for your time.

Warm regards,  
Melissa Shaw-Smith  
Creative Director, Wickham Works  
[mshawsmith@wickhamworks.org](mailto:mshawsmith@wickhamworks.org)  
(917) 922 0943 mobile



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

VILLAGE OF WARWICK  
INCORPORATED 1867

**Facility Use Request Form**  
**For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 6/1/23 Raindate 6/12/23

Title of Event: Park Avenue Picnic

Purpose of Event: Picnic Day

**SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

Railroad Green  Stanley-Deming Park  Lewis Woodlands

Veterans Memorial Park  Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot  1<sup>st</sup> Street Lot  Chase Lot (non-permit only)  
 Spring Street Lot  Wheeler & Spring St. Lot  Upper CVS Lot  Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

**SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: 6/1/23 Rain Date Requested: 6/12/23

Arrival Time: 10:00 Departure Time: 2:00

Event Start Time: 10:00 Event End Time: 2:00

**SECTION 3: APPLICANT INFORMATION**

Check one:  Non-Profit Organization  Commercial/Business Organization  Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Denise Kipp D. Kipp

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 8 Black Walnut

Email Address: dKipp@WVCSd.org Cell Phone: \_\_\_\_\_

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Park Ave. Elementary

Name of Organization's Director(s)/Officer(s): V. Biniaris

Organization's Phone: 845-987-3170 Email Address: V.Biniaris@WVCSd.org

Mailing Address of Organization: P.O. Box 595 Warwick, N.Y. 10994

Physical Address of Organization: 10 Park Ave. Warwick, N.Y. 10990

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 199

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: \_\_\_\_\_ # of People Under 18: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: N/A

Please explain the parking plan for the event: Cars will Park at school  
students and teachers will walk down.

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> _____ <i>Date &amp; time tent will be removed:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes ___ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes ___ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <u>X</u> No <u>    </u>
<b>Other</b> Please explain: _____	Yes <u>    </u> No <u>    </u>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$200 Security Deposit - (Must be a Separate Payment)
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave Elementary (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

Park Ave Elementary (Name Organization).

Denise Kipp  
 Printed-Name of Applicant/Responsible Party

Denise Kipp  
 Signature of Applicant/Responsible Party

5/8/23  
 Date

Clerk Use Only: Security Deposit Check # N/A Certificate of Insurance ✓ Host Liquor Liability N/A  
 Fees Received N/A Park Map(s) ✓ Police Dept. Approval (if applicable) N/A  
 Facility Use Calendar ✓ Parade Calendar (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

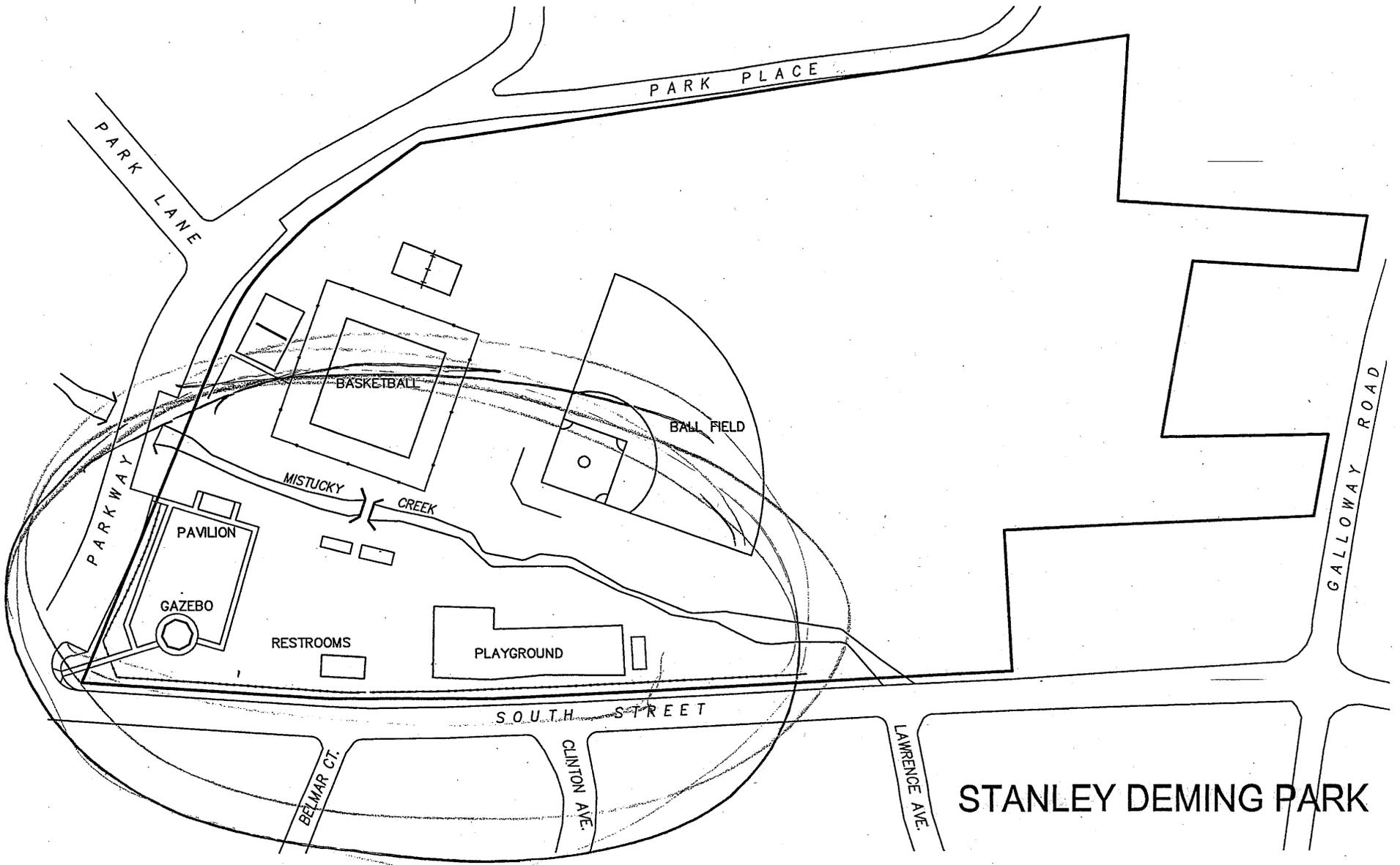
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Denise Kipp  
Printed Name of Applicant/Responsible Party

Denise Kipp  
Signature of Applicant/Responsible Party

Date 5/9/23



PARK PLACE

PARK LANE

PARKWAY

BASKETBALL

BALL FIELD

MISTUCKY CREEK

PAVILION

GAZEBO

RESTROOMS

PLAYGROUND

SOUTH STREET

BELMAR CT.

CLINTON AVE.

LAWRENCE AVE.

GALLOWAY ROAD

STANLEY DEMING PARK



# Gaming Commission

Division of  
Charitable  
Gaming

**To:** Municipal Clerk

**From:** NYS Gaming Commission; Division of Charitable Gaming

**Date:** Friday, May 5, 2023

**Re:** GC-RCF: Raffle Consent Form

**Organization Name:** Masonic War Veterans Beth-El Post #29

**Games of Chance #:** GC-33-101-209-10354

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Pursuant to the requirements of General Municipal Law Section 189(13)(b), the above referenced authorized organization has requested permission to sell raffle tickets and/or conduct a raffle drawing outside of their premises, within your territorial limits.

Please *approve or deny* the proposed raffle ticket sales and/or raffle drawing and sign the attached **GC-RCF: Raffle Consent Form**. Retain a copy for your records and return a copy to the NYS Gaming Commission (“the Commission”) within twenty (20) days of the date of this notice. Upon receipt by the Commission, completed forms will be sent to the organization.

Failure to return the **GC-RCF: Raffle Consent Form** to the Commission within the time allotted will be deemed approval for the organization to conduct the requested raffle ticket sales and/or raffle drawing.

Should you have any questions regarding the conduct of the proposed raffle ticket sales and/or raffle drawing, please contact the organization directly at the number listed on the **GC-RCF: Raffle Consent Form**.

If you have any questions or concerns, please contact the Division of Charitable Gaming at [charitablegaming@gaming.ny.gov](mailto:charitablegaming@gaming.ny.gov).

E-mail, mail, or fax to: [charitablegaming@gaming.ny.gov](mailto:charitablegaming@gaming.ny.gov) • NYS Gaming Commission, Division of Charitable Gaming, P.O. Box 7500, Schenectady, NY 12301-7500 • (518) 347-1469



Gaming  
Commission

MAIL RECEIVED



APR 05 2023  
Gaming Division of Charitable Gaming  
NYS GAMING COMMISSION

GC-RCF: Raffle Consent Form

GC 33-101-209-10359  
(Identification Number, if required)

Calendar Year: 2023

**Instructions:** This form must be completed by an authorized organization that intends to sell raffle tickets or conduct a raffle drawing in a municipality other than the city, town or village within which it is domiciled, or intends to hold a raffle drawing on other than its premises, the premise of another authorized organization or municipally owned property. This form must be submitted to the NYS Gaming Commission at least 45 days prior to the start of such raffle ticket sales or raffle drawing and will be submitted to the respective municipalities on the organization's behalf. The form will be returned to the organization by the Commission upon approval or denial by the respective municipalities.

Mail or fax to: NYS Gaming Commission, Charitable Gaming, P.O. Box 7500, Schenectady, NY 12301 (518) 347-1469

Complete **Part A** if the organization intends to *sell* raffle tickets in a municipality other than the city, town or village within which it is domiciled. List the names of all the municipalities by the specific City, Town or Village where the organization intends to sell raffle tickets in Column A of the *GC-RCF Municipality Checklist*.

Complete **Part B** if the organization intends to *conduct a raffle drawing* in a municipality other than the city, town or village within which it is domiciled, *or* if the organization intends to *conduct a raffle drawing* on other than its premise, the premise of another authorized organization or municipally owned property (even if within your municipality). List the name of the municipality where the organization intends to conduct your drawing in Column A of the *GC-RCF Municipality Checklist*, if it is a municipality other than the municipality within which the organization is domiciled.

**Part A:**

I, MICHAEL F LAFOUNTAIN COMMANDER  
(Print Name of Officer) (Print Title)

Name of Organization: MASONIC WAR VETERANS BETH-EL POST #29

Street Address: 9 COUNTRY ST / PO BOX 333

City, Town or Village: MIDDLETOWN, Zip Code: NY, County: 10940  
(circle one)

requests permission to sell raffle tickets starting on 05/20/2023 in a municipality or municipalities other than the City, Town or Village within which we are domiciled. (Date)

[Signature] MASONIC POST 29 @ymca.1.com 4/3/2023  
Signature of Officer Email Date

\_\_\_\_\_  
Contact Name and Title (if different) Contact Email (if different) Phone Number

**TO BE COMPLETED BY MUNICIPAL CLERK:**

Name of Municipality: \_\_\_\_\_ (Title)

Approved/Denied by: \_\_\_\_\_ (Signature) \_\_\_\_\_ (Date)  
(Circle one) (Print Name)

## GC-RCF Municipality Checklist

Name of Organization: MASONIC WAR VETERANS BETH-EL POST 429

GC 33-101-209-10354

(Identification Number, if required)

Calendar Year: 2023

**Instructions:** Column A of this *GC-RCF Municipality Checklist* must be completed along with *GC-RCF: Raffle Consent Form* by an authorized organization that intends to sell raffle tickets or conduct a raffle drawing in a municipality other than the city, town or village within which it is domiciled. You **MUST** indicate if the municipality is a **CITY, TOWN** or **VILLAGE**. **Complete only Column A.**

This *GC-RCF Municipality Checklist*, along with *GC-RCF: Raffle Consent Form*, must be submitted to the NYS Gaming Commission at least **45 days prior** to the start of such raffle ticket sales or raffle drawing. The checklist and consent form will be returned to the organization by the Commission upon approval or denial by the respective municipalities.

(A)	(B)	(C)	(D)	(E)
Name of Municipality <i>(indicate City, Town or Village and County)</i>	Approved	Approved No Response	Denied	Denied No Local Law
TOWN OF GOSHEN				
VILLAGE OF GOSHEN				
VILLAGE OF HIGHLAND FALLS				
TOWN OF MONROE				
VILLAGE OF MONROE				
TOWN OF NEWBATH				
CITY OF FORT JERVIS				
VILLAGE OF WADSWORTH				
VILLAGE OF WARWICK				

**NYS GAMING COMMISSION USE ONLY:**

\_\_\_\_\_ (Print Name)                      \_\_\_\_\_ (Title)                      \_\_\_\_\_ (Signature)                      \_\_\_\_\_ (Date)

Village of Warwick  
Special Use Permit Application

Date received 5/10/2023  
App. Fee ~~\$100 CASH~~ RA Returned to applicant  
\$200 ✓ #368

RECEIVED  
MAY 10 2023  
VILLAGE OF WARWICK  
CLERK'S OFFICE

- 1) Applicant's name Patrick Corcoran
- 2) Address 37 High Street, Warwick, NY 10990
- 3) Tele. No.# \_\_\_\_\_ Cell # 646-879-1456
- 4) Project Location 43 Wheeler Ave
- 5) Sec. Lot & Blk 207-5-1 Zoning District CB
- 6) Describe Proposed Project 3-family dwelling with 2 bedrooms each
- 7) Square Footage of Parcel 6,800 sq ft.
- 8) Has any variances, site plans or subdivisions been granted for the proposed property Yes, attached

If so, please attach any copies of variances or Resolutions to this application form.

Signature of Applicant Patrick Corcoran Date 5/9/2023

Signature of Property Owner Patrick Corcoran Date 5/9/2023

State of New York  
County of Orange

This instrument was acknowledged before me on MAY 9, 2023 by  
PATRICK CORCORAN (name of applicant)

Maureen J Evans  
Signature of Notary Public

**MAUREEN J EVANS**  
Notary Public, State of New York  
No. 01EV6262317  
Qualified in Orange County  
Commission Expires May 21, 2024

Owner and/or applicant are responsible for payments of any and all consultant's fees.

RECEIVED  
MAY 10 2023  
VILLAGE OF WARWICK  
CLERK

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information							
Name of Action or Project: <i>PATRICK CORCORAN</i>							
Project Location (describe, and attach a location map): <i>WHEELER AVE</i>							
Brief Description of Proposed Action: <i>CREATE a 3 family dwelling with total of 6 Bed</i>							
Name of Applicant or Sponsor: <i>Patrick Corcoran</i>		Telephone: <i>646-879-1456</i>					
Address: <i>37 High St.</i>		E-Mail: <i>HAZEL_Corcoran@hotmail.com</i>					
City/PO: <i>Warwick</i>		State: <i>NY</i>	Zip Code: <i>10990</i>				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: <i>ZBA</i>			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">NO</th> <th style="width: 50%;">YES</th> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>						
3. a. Total acreage of the site of the proposed action?		<i>6,800</i> acres <i>sq ft</i>					
b. Total acreage to be physically disturbed?		<i>1,834</i> acres <i>sq ft</i>					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		<i>6,800</i> acres <i>sq ft</i>					
4. Check all land uses that occur on, are adjoining or near the proposed action:							
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)							
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):							
<input type="checkbox"/> Parkland							

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe:		
_____		
_____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>
_____		
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b> Applicant/sponsor/name: <u>PATRICK CORCORAN</u> Date: <u>9/27/22</u> Signature: <u><i>Patrick Corcoran</i></u> Title: <u>9/27/22</u>		

DETERMINATION OF THE ZONING BOARD OF APPEALS  
OF THE VILLAGE OF WARWICK, NEW YORK

WHEREAS, PATRICK CORCORAN has applied to the Board for several variances of the Bulk Area Requirements of the Code, and

WHEREAS, a public hearing(s) on this application was held at 77 Main St., Warwick, New York on 3/21/23 and 4/11/2023; and

WHEREAS, at said hearing(s) all interested parties were given an opportunity to be heard, the Board finds the following:

FINDINGS OF FACT

1. Applicant is the owner of the premise located at 43 Wheeler Avenue, Warwick, New York, designated on the Village tax map as Section 207 Block 5 Lot 1.
2. The application was originally made for area variances to allow construction of a 3-family residence in the CB zoning District whereby the applicant sought to reduce the Bulk Area Requirements of the Code as follows:
  - a) reducing Lot Area from 22,500 sq. ft. to 6,800 sq. ft.;
  - b) reducing Lot Width from 125 ft. to 49.52 ft.;
  - c) reducing Side setback from 25 ft. to 7 ft.;
  - d) reducing Side yard setback from 15 ft. to 5 ft.;
  - e) reducing Rear setback from 35 ft. to 5 ft.;
  - f) reducing Rear yard setback from 10 ft. to 5 ft.;
  - g) reducing Street Frontage from 90 ft. to 49.52 ft.; and
  - h) reducing Lot Depth from 125 ft. to 120 ft.
3. Upon review the application was amended to seek approval to reduce the Bulk Area Requirements of the Code as follows:
  - a) Reducing Lot Area from 22,500 sq. ft. to 6,800 sq. ft.;
  - b) Reducing Lot Width from 125 ft. to 49.52 ft.;
  - c) Reducing Side setback from 25 ft. to 10 ft.;
  - d) Reducing Side yard setback from 15 ft. to 10 ft.;
  - e) Reducing Rear setback from 35 ft. to 10 ft.;
  - f) Reducing Street Frontage from 90 ft. to 74.23 ft.; and
  - g) Reducing Lot Depth from 125 ft. to 120 ft.
4. An inspection of the site, and the evidence and testimony as summarized from the meeting show that:
  - A. An undesirable change will not be produced in the character of the neighborhood and a detriment to nearby properties will not be created by the granting of the area variances because the immediate structures and uses in the neighborhood are residential and creation of a new residential structure will be in-keeping therewith.

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APR 26 2023  
VILLAGE OF WARWICK  
CLERK'S OFFICE

B. The benefit sought by the applicant cannot be achieved by some method, feasible for the applicant to pursue, other than the variances because in order to build the three-family structure with adequate square footage the building needs to be as large as is proposed and therefore the variances are required.

C. The requested variances are numerically substantial being as follows:

AMENDED VARIANCES REQUESTED	REQUIRED	PROPOSED	SIZE OF VARIANCE	PERCENTAGE VARIANCE
Min. lot area	22,500 sf	6,800 sf	15,700 sf	69.78%
Min. Lot width	125 ft	49.52 ft	75.48 ft	60.38%
Min Side Setback	25 ft	10 ft	15 ft	60%
Min. side yard	15 ft	10 ft	5 ft	33.33%
Min. Rear Setback	35 ft	10 ft	25 ft	71.43%
Min Street Frontage	90 ft	74.23 ft	15.77 ft	17.52%
Min. Lot depth	125 ft	120 ft	5 ft	4%

D. The proposed variances will not have an adverse effect or impact upon the physical or the environmental conditions in the neighborhood or district because the neighborhood is substantially residential in character and use. Further, pursuant to the uses allowed in the CB zoning district a structure could be constructed and used for commercial purposes that would have even smaller setbacks which if pursued would bring that use even closer to the neighboring residential properties resulting in a greater negative impact upon the residential neighbors than that proposed by the residential use.

E. The alleged difficulty is self-created because the applicant can pursue other permitted uses that do not require the area variances.

F. These area variances should be granted based upon a consideration of the benefit to the applicant as weighed against the detriment to the health, safety and welfare of the neighborhood or community by such grant.

G. The minimum variances necessary and adequate and at the same time, will preserve and protect the character of the neighborhood and the health, safety and welfare of the community have been requested.

- Several members of the public were heard during the public meeting. The concerns expressed included general comments about the number of units being created, the potential impact on traffic and parking, and the size of the building proposed for construction. Nevertheless, the general consensus of the public heard, most of whom were residential neighbors to the proposed structure, was that they were not opposed to the project for the reason that it would have less negative impact upon their properties

the project for the reason that it would have less negative impact upon their properties than an otherwise permitted commercial structure that could be constructed on the site which is in the CB zoning district.

6. The proposed action is a Type II action and no further environmental review is required.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED, that the application for variances, as amended, of the Bulk Area Requirements of the Code are granted as recited above and within, to wit:

VARIANCES REQUESTED	REQUIRED	VARIANCES GRANTED
Min. lot area	22,500 sf	6,800 sf
Min. Lot width	125 ft	49.52 ft
Min. Side Setback	25 ft	10 ft
Min. side yard	15 ft	10 ft
Min. Rear Setback	35 ft	10 ft
Min. Street Frontage	90 ft	74.23 ft
Min. Lot depth	125 ft	120 ft

The foregoing resolution was submitted by John Graney, seconded by John Prego and voted upon as follows:

MEMBER	FOR RESOLUTION	AGAINST RESOLUTION	ABSTAINED	ABSENT
John Graney		X		
John Prego	X			
Wes Burley	X			
Wayne Greenblatt				X
Margaret Politoski	X			

Dated: Warwick, New York  
April 11, 2023

  
JOHN GRANEY, Chairman

To appeal this decision, an appeal pursuant to Article 78 of the CPLR must be taken within 30 days of the filing of the decision with the Office of the Village Clerk (Warwick Code Section 145-153).



60 Main Street, Suite 3A  
Warwick, NY 10990  
845.986.5770  
sales@searchlightweb.com

May 10, 2023  
Mayor Michael Newhard  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Dear Mayor Newhard:

We are pleased to provide the Village with Web Development and Maintenance Services for fiscal year 2023/2024, taking over for Walling Road Information Technologies. Our schedule of fees are as follows:

Service	Fee
Scheduled monthly maintenance including but not limited to:  Calendar of Events, public notices, and similar content management.	\$75.00 /month
Additional Web programming, design, and maintenance including but not limited to:  Graphic design, custom layout, custom programming for functional enhancements and updates, high volume content management and implementation.	\$60.00 /hour*  *discounted from our standard rate of \$75/hour

Many thanks to you and the Village Board for your trust. We look forward to working with you and are honored to service the Village in delivering valuable information and technology to the Warwick community.

Sincerely,

Steve Laico

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 15, 2023  
ADDENDUM NO. 1**

16. **MOTION** to hire Katarina Tomich for the position of Village of Warwick Office Intern at a pay rate of \$16.50 per hour at 20 hours per week for approximately twelve (12) weeks. Hire date to be determined.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 15, 2023  
ADDENDUM NO. 2**

17. **MOTION** to hire Debra Pawliczak to the position of Full-Time Billing Control Clerk in accordance with Civil Service requirements. Start date to be determined by Village Clerk, Raina Abramson.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_      Trustee Foster \_\_\_\_      Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_      Mayor Newhard \_\_\_\_