

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
MARCH 30, 2022
WORK SESSION**

**Call to Order
Pledge of Allegiance
Roll Call**

Discussion

1. Reorganizational Appointments of the Official Year.

Adjournment



VILLAGE OF WARWICK

INCORPORATED 1867

Draft - Appointments for the Official Year 2022 of the Village of Warwick

Attorney to the Village Board – Stephen Gaba
Attorney to the Planning Board – Robert Dickover
Attorney to the Zoning Board of Appeals – Robert Fink
Labor Relations – William Kang – Keane & Beane
Bond Counsel – Norton Rose Fulbright
Village Engineer – Engineering & Surveying Properties, PC
Water System and Facilities Engineer – Barton & Loguidice
Engineer Responsible for Reservoir Resources and Dam Safety – Tectonic Engineering
Accountant – Michael Vernieri
Grant Writer – Linda Smith
Computer Consultant – TCG Solutions, Kevin Brand
Computer Programmer – Edmunds & Associates, BAS, Municipity
Web-Site Maintenance – Mark Damia
Court Prosecutor – Robert Rametta
Registrar of Vital Statistics - Eileen Astorino (Term 1/1/22 – 12/31/25 approved 12/20/22)
Deputy Registrar of Vital Statistics – Carolyn Purta (Term 1/1/22 – 12/31/25 approved 12/20/22)

*The FY 2022-23 Professional Service Agreements for the period of June 1, 2022 – May 31, 2023 are on file in the Clerk's Office.

Deputy Mayor – Barry Cheney
Deputy Village Clerk – Jennifer Mante
Deputy Village Treasurer – Denise Bulnes
Public Works Supervisor – Michael Moser
Working Leader – Jason Makuch
Recreation Director – Ron Introini
Assessor – Deborah Eurich
Official Banks – Sterling Bank, Orange Bank and Trust
Associate Village Justice – Peter Barlet
Risk Management – Raina Abramson
Emergency Management – Michael Moser, Michael Newhard
911 Coordinator – Maureen Evans
Village Newspaper – Warwick Advertiser
Citizens Awareness Panel/Jones Chemical – Michael Newhard, Barry Cheney, Michael Moser, Joseph Lawler
Records Management Officer – Raina Abramson
Office Liaison – Raina Abramson
DPW Liaison – Michael Moser

Village Health Official – Dr. Anthony Martini
Safety Officers: Michael Moser, Boris Rudzinski, (William Lindberg)
Summer Concert Coordinator – William Iurato
Village Historian – Ivy Jordan Tulin
Village Poet Laurette – TBD
Village Artists in Residence – TBD

Planning Board

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – Jesse Gallo (Annual Chair Appointment / Member through April 2023)
Member – Bill Olsen (Five-Year Appointment – expiring April 2027)
Member – Bryan S. Barber (To Fill Vacancy of a Five-Year Term – expiring April 2026)
Member – Scot Brown (To Fill Vacancy of a Five-Year Term – expiring April 2024)
Alternate Member – VACANT (Annual Appointment)

Zoning Board of Appeals

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – John Graney (Annual Chair Appointment / Member through April 2025)
Member – Jonathan Burley (Five Year Appointment – expiring April 2027)
Member – Dylan Giebler (To Fill Vacancy of a Five-Year Term – expiring April 2026)
Alternate Member – VACANT (Annual Appointment)

Architectural and Historic Review Board

Members – 5 Year Terms, Chairman & Alternate - Annual

Chair – Michael Bertolini (Annual Chair Appointment / Member through April 2024)
Member – Matthew Finn (Five Year Appointment – expiring April 2027)
Alternate Member – Andrew Avila (Annual Appointment)

Shade Tree Commission

Members – 3 Year Terms, Commissioner - Annual

Commissioner – Robert Scheuermann (Annual Appointment)
Member – Robert Scheuermann (Three-Year Appointment – expiring April 2025)

Liaison Roles

Trustee Cheney: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Water and Wastewater Operations, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning, Veterans, Comprehensive Master Plan.

(Trustee Lindberg: Liaison to Office of the Treasurer, Parks & Recreation, Community Health & Fitness, Government Efficiency, Weekender Bus & Transportation Issues, Traffic and Parking,

Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, Policy Development, Employee Training – Workplace Violence/Sexual Harassment.)

Trustee Bachman: Liaison to Merchants, Chamber of Commerce, Tourism, Arts & Culture, Historical Society, Public Interface and Outreach, Senior Citizens, Issues of Public Health, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

(Trustee McManus: Liaison to Albert Wisner Library, Warwick Valley Schools, Town of Warwick Police Department, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Youth Leadership Academy, Warwick Valley Prevention Coalition.)

**Village of Warwick
FY 2022-2023
Professional Services Contract/Agreements**

Appointment	Name/Organization	2022-23 Fees	2021-22 Fees	2020-21 Fees
Attorney to the VB	Drake Loeb	<p>Meetings: \$175 per hour for attorneys No travel time/expenses for VB meetings, minimum billed for any in-person attendance is 1 hour. Litigation \$175 per hour for state court matters \$225 per hour for federal court matters Costs and disbursements incurred in litigated matters, including travel expenses, will be billed in accordance with the terms set forth below. Costs and disbursements on all matters shall be billed as follows: Certified Mail - actual expense; Postage – actual expense; Express Delivery Service – actual expense; Travel – (other than to board meetings) \$0.56 per mile; Toll and Parking Charges (other than board meetings) - actual expense Photocopies - \$0.30 per page Printing - \$0.30 per page Velobinding - \$25.00 Facsimiles - \$1.00 per page Photographs – actual expense, not to exceed \$0.10 per copy Filing Fees and Court Costs – actual expense Any additional costs and disbursements will be charged at the amount of the expense incurred, and we will not incur an expense exceeding \$100 without prior approval of the Village.</p>	<p>No Change from Prior Year \$175 per hour for attorneys \$100 per hour for paralegals \$190 per hour attorneys / \$100 paralegals for litigation in NYS Courts \$200 per hour attorneys / \$100 per hour paralegals for litigation in Federal Courts Representation of the PB - monthly retainer of \$600 from the VOW plus a fee of \$185 per hour (which is an hourly fee billed as consultant's fee to PB applications payable solely out of applicants escrow) Representation of the ZBA - hourly fee of \$175 per hour for attorneys and \$100 per hour for paralegals Other costs billed per proposal (postage, copies, etc.)</p>	<p>No Change from Prior Year \$175 per hour for attorneys \$100 per hour for paralegals \$190 per hour attorneys / \$100 paralegals for litigation in NYS Courts \$200 per hour attorneys / \$100 per hour paralegals for litigation in Federal Courts Representation of the PB - monthly retainer of \$600 from the VOW plus a fee of \$185 per hour (which is an hourly fee billed as consultant's fee to PB applications payable solely out of applicants escrow) Representation of the ZBA - hourly fee of \$175 per hour for attorneys and \$100 per hour for paralegals Other costs billed per proposal (postage, copies, etc.)</p>
Attorney to the PB	Robert Dickover	<p>No Change from Prior Year \$250 per hour general matters \$300 per hour litigation matters</p>	<p>No Change from Prior Year \$250 per hour general matters \$300 per hour litigation matters</p>	<p>No Change from Prior Year \$250 per hour general matters \$300 per hour litigation matters</p>
Attorney to the ZBA	Robert Fink	<p>No Change from Prior Year \$175 per hour</p>	<p>Increase from Prior Year \$175 per hour</p>	<p>No Change from Prior Year \$150 per hour</p>
Labor Relations	William Kang - Keane & Beane	<p>No Change from Prior Year \$225 per hour w/ any out of pocket expenses and reasonable disbursements</p>	<p>No Change from Prior Year \$225 per hour w/ any out of pocket expenses and reasonable disbursements</p>	<p>No Change from Prior Year \$225 per hour w/ any out of pocket expenses and reasonable disbursements</p>
Bond Counsel	Norton Rose Fulbright	<p>No Change from Prior Year See Fee Schedule Dated March 23, 2022</p>	<p>No Change from Prior Year See Fee Schedule Dated March 2, 2021</p>	<p>No Change from Prior Year See Fee Schedule Dated March 2, 2020</p>

**Village of Warwick
FY 2022-2023
Professional Services Contract/Agreements**

Appointment	Name/Organization	2022-23 Fees	2021-22 Fees	2020-21 Fees
		Change in Fees Village Rate Principal \$145.60 / hr Chief Engineer \$134.40 / hr Chief Surveyor \$109.60 / hr Professional Engineer \$105.60 /hr Licensed Land Surveyor \$100.80 /hr Senior Engineer \$93.60 /hr Senior Project Engineer \$80.80 /hr Environmental Engineer \$76.80 /hr Project Engineer \$71.20 /hr Surveyor \$68.80 /hr Senior Technician \$64.80 /hr Staff Engineer \$64.80 /hr Survey Draftsperson \$56.80 /hr Staff Planner \$56.80 /hr Field Technician \$52.00 /hr Survey Technician \$52.00 /hr Administrative \$34.40 /hr 1-Man Survey Field Crew \$97.60 /hr 2-Man Survey Field Crew \$121.60 /hr SWPPP Inspections \$200.00 each Reproduction: 24"x36" \$1.85 30"x42" \$2.32 34"x44" \$ 2.78 36"x48" \$ 3.25 Subcontractors Cost + 10%	PB Review Rate \$182.00 /hr \$168.00 /hr \$137.00 /hr \$132.00 /hr \$126.00 /hr \$117.00 /hr \$101.00 /hr \$96.00 /hr \$89.00 /hr \$86.00 /hr \$81.00 /hr \$81.00 /hr \$71.00 /hr \$71.00 /hr \$65.00 /hr \$65.00 /hr \$43.00 /hr \$122.00 /hr \$152.00 /hr \$250.00 each \$1.85 \$2.32 \$2.78 \$3.25	Increase in Fees <u>Billed to Village:</u> Principal Engineer/Senior Planner \$110 / hour Junior Engineer \$85 / hour Field Technician \$80 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost. <u>Billed to Applicants:</u> Principal Engineer/Senior Planner \$150 / hour Junior Engineer \$105 / hour Field Technician \$95 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost.
Village Engineer	Engineering & Surveying Properties, PC (Formerly -Lehman & Getz)		Increase in Fees <u>Billed to Village:</u> Principal Engineer/Senior Planner \$100 / hour Junior Engineer \$80 / hour Field Technician \$75 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost. <u>Billed to Applicants:</u> Principal Engineer/Senior Planner \$135 / hour Junior Engineer \$100 / hour Field Technician \$90 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost.	
Water System & Facilities Engineer	Barton & Loguidice Donald Fletcher	See Master Agreement Dated 2/10/2021	See Master Agreement Dated 2/10/2021 for 2021 Billing Rates	Master Agreement Not on File
Engineer Responsible for Reservoir Resources & Dam Safety	Tectonic Engineering Thomas Critelli Christopher Burke	Increase in Fees See Fees per 2022 Hourly Rate Schedule dated 2/9/2022 for projects as requested by the VOW. *Agreement includes Estimates for Annual Budget Related to the Village's dams & reservoirs.	Increase in Fees See Fees per 2021 Hourly Rate Schedule dated 2/23/2021 for projects as requested by the VOW (increase fees by \$1 - \$10 from 2020) *Agreement includes Estimates for Annual Budget Related to the Village's dams & reservoirs.	Increase in Fees See Fees per 2020 Hourly Rate Schedule dated 3/9/2020 for projects as requested by the VOW (increase fees by \$1 - \$18 from 2019)
Accountant	Michael Vernieri	No Change from Prior Year \$13,200 per year payable at \$1,100 per month beginning June 2022 Additional services requested by the Village requiring written reports will be billed separately by project.	Increase in Fees \$13,200 per year payable at \$1,100 per month beginning June 2021 Additional services requested by the Village requiring written reports will be billed separately by project.	No Change from Prior Year \$12,000 per year payable at \$1,000 per month beginning June 2020 Additional services requested by the Village requiring written reports will be billed separately by project.
Grant Writer	Linda Smith	No Change from Prior Year \$40 / hour	No Change from Prior Year \$40 / hour	Increase in Fees \$40 / hour

**Village of Warwick
FY 2022-2023
Professional Services Contract/Agreements**

Appointment	Name/Organization	2022-23 Fees	2021-22 Fees	2020-21 Fees
Computer Consultant	Kevin Brand - Information Technologies	<p>Increase in Fees</p> <p>Total Monthly Managed Services Cost: \$1,462.39 which includes:</p> <p>Total Managed Service Cost - Monthly: \$1,030 Labor - Unliminted Monthly Support (Qty-1) \$800 / month Anti-Virus / Malware Protection: Sophos Intercept X - Computer (Qty-20) Cost \$8.00 Ext Cost \$160.00 Sophos Intercept X - Server (Qty-2) Cost \$15.00 Extended Cost \$30.00 Sophos Intercept X - Mobile (Qty-8) Cost \$5.00 Extended Cost \$40.00</p> <p>Total Add On Managed Services & Software - Monthly: \$432.39 Exchange Mailbox (Qty 20) Cost \$11.00 Extended Cost \$220.00 POP/IMAP Mailbox (Qty-2) Cost \$5.00 Extended Cost \$10.00 WEB Mail only Mailbox (Qty-19) Cost \$8.50 Extended Cost \$161.50</p>	<p>Increase in Fees due to Additional Monthly Services Hourly Rate (M-F 8a.m. - 4p.m.): \$115.00 Holiday & Weekend Rate: \$145.00 Monthly Total Cost for Below Fees: \$1057.89 Managed Services: \$350.00 monthly Data Backup: \$150.00 monthly Hosted E-Mail (17@\$10 ea.): \$170 monthly POP/IMAP mailboxes (4@\$5 ea.): \$20 monthly MS Office Business Licensing (2): \$25.90 monthly Sophos (39 devices @ \$8 ea. 1 server @ \$15): \$327 monthly Zoom: \$14.99 monthly</p>	<p>Increase in Fees 3/5/2020 Proposal: Hourly Rate (M-F 8a.m. - 4p.m.): \$115.00 Holiday & Weekend Rate: \$145.00 Managed Services: \$350.00 monthly *See contract for list managed services Data Backup: \$150.00 monthly Hosted E-Mail (14@\$10 ea.): \$140 monthly POP/IMAP mailboxes (4@\$5 ea.): \$20 Monthly MS Office Business Licensing (1): \$12.95 Monthly</p>
Edmunds & Associates (Computer Software Vendor)	Edmunds & Associates	<p>Increase in Fees 2022 MCSJ Software Support and License Agreement Jan. 1, 2022 - Dec. 31, 2022 - \$11,366.05 annual total</p>	<p>Increase in Fees 2021 MCSJ Software Support and License Agreement Jan. 1, 2021 - Dec. 31, 2021 - \$11,035.00 annual total</p>	<p>Increase in Fees 2020 MCSJ Software Support and License Agreement Jan. 1, 2020 - Dec. 31, 2020- \$8,635 annual total</p>
BAS (Computer Software Vendor)	Bas - Tax Collection	<p>No Change from Prior Year / Unless Require Install 10/22/10 - No Cost to Village 1/21/2021 Annual Software Support and License Agreements BAS iTax Software to include installation charge of \$175/hour per new machine</p>	<p>No Change from Prior Year / Unless Require Install 10/22/10 - No Cost to Village 1/21/2021 Annual Software Support and License Agreements BAS iTax Software to include installation charge of \$175/hour per new machine</p>	<p>No Change from Prior Year 10/22/10 - No Cost to Village</p>
Municipity (Computer Software Vendor)	Municipity - Buiding Inspector/Code Enforcement Software Wil Labossier	<p>Increase from Prior Year Annual Support \$1,370 + Anticipate 3% increase from previous year per contract.</p>	<p>Increase from Prior Year 2/10/2021 Annual Support \$1,370 (3% increase from previous year per contract). Covers the period of May 2021 - April 2022, billed in April 2021</p>	<p>No Increase / *Note Expiration of Maintainance 2/20/18 VB Approved Agreement - Contract Price of \$10,480 for the first year for software, installation, training, maintenance, support, and hosting. Maintenance, Support, Hosting for Software - \$1,330 (expires Feb. 2021 - subject to 3% increase per contract)</p>
Web-Site Maintenance	Mark Damia - Walling Road Information Technologies	<p>Increase in Fees Scheduled Monthly Maintenance: \$150.00 / month Additional Web Programming: \$60.00 / hour</p>	<p>No Change from Prior Year Scheduled Monthly Maintenance: \$125.00 / month Additional Web Programming: \$50.00 / hour</p>	<p>No Change from Prior Year Scheduled Monthly Maintenance: \$125.00 / month Additional Web Programming: \$50.00 / hour</p>
Court Prosecutor	Rametta & Rametta, LLC	<p>No Change from Prior Year Hourly Rate: \$150 + time expended to include time in Court as well as out of Court time for legal drafting, if any. The firm will be reimbursed for reasonable and necessary out-of-pocket expenses as per retainer.</p>	<p>Hourly Rate: \$150 + time expended to include time in Court as well as out of Court time for legal drafting, if any.</p>	N/A

**Village of Warwick
FY 2022-2023
Professional Services Contract/Agreements**

Appointment	Name/Organization	2022-23 Fees	2021-22 Fees	2020-21 Fees
Registrar	Eileen Astorino - Registrar of Vital Statistics	No Change from Prior Year (term to expire 12/31/2025) \$10.00 per certified copy of birth or death certificates	No Change from Prior Year (term to expire 12/31/2023) \$10.00 per certified copy of birth or death certificates	No Change from Prior Year 3 Year Appointment through 12/31/2023 \$10.00 per certified copy of birth or death certificates

April 2022 ReOrganizational Meeting

Village of Warwick

Planning Board

ALL Planning Board Members,

which includes the Planning Board Chairman, have **5 year terms**.

The Village Board will annually appoint the Chairman of the Planning Board
out of the 5 members, (similar to the Deputy Mayor).

Name	Member / Alternate / Chair	Term	Next Re-Appointment Date	2022 ReOrg
Jesse Gallo	Member (5 yrs.) / *Chair (1 yr.)	Member: April 1, 2015 - April 1, 2020 Member: April 1, 2020 - April 1, 2025 Chair: April 4, 2022 - April 3, 2023	Chair - April 4, 2022 Member - April 1, 2025	Chairman: April 4, 2022 - April 3, 2023
Bill Olsen	Member	April 1, 2012 - April 1, 2017 April 1, 2017 - April 4, 2022	Member - April 4, 2022	April 4, 2022 - April 5, 2027
Bryan S. Barber	Member	Alternate Member: January 6, 2020 - April 1, 2020 October 19, 2020 - April 1, 2021 Completing Jim Patterson's Member Term: April 5, 2021 - April 6, 2026	Member - April 6, 2026	Term to fill vacancy April 4, 2022 - April 6, 2026.
Scot Brown	Member	To complete Thomas McKnight's Member Term: October 19, 2020 - April 1, 2024 (April 1, 2019 - April 1, 2024 - Karl Scheible RESIGNED EFFECTIVE MARCH 4, 2020 Tom McKnight was appointed as PB Member at Oct. 19, 2020 VB meeting)	Member - April 1, 2024	Term to fill vacancy April 4, 2022 - April 1, 2024
Kerry Boland	Member	January 6, 2020 - April 1, 2023	Member - April 1, 2023	n/a
	Alternate (yearly)	April 4, 2022 - April 3, 2023	Alternate - April 4, 2022	April 4, 2022 - April 1, 2023

April 2022 ReOrganizational Meeting

Village of Warwick

Zoning Board

ALL Zoning Board of Appeals members have *5 year terms*.

The Village Board will annually appoint the Zoning Board of Appeals Chair out of the 5 members, (similar to the Deputy Mayor).

Name	Member / Alternate / Chair	Term	Re-Appointment Date	2022 ReOrg
John Graney	Member (5 yrs.) / *Chair (1 yr.)	Member: April 1, 2010 - April 1, 2015 Member: April 1, 2015 - April 1, 2020 Chair: April 1, 2019 - April 1, 2020 April 1, 2020 - April 1, 2025 Chair: April 1, 2020 - April 1, 2021 Chair: April 1, 2021 - April 4, 2022	Member - April 1, 2025 Chair - April 4, 2022	Chairman: April 4, 2022 - April 1, 2023
Jonathan Burley	Member	April 1, 2017 - April 1, 2020 April 1, 2017 - April 1, 2022 (4/1/19 ReOrg: Extended term by 2 years to create a 5 year staggared term)	Member - April 1, 2022	April 4, 2022 - April 5, 2027
John Prego	Member	April 1, 2017 - April 1, 2020 April 1, 2017 - April 3, 2023 (4/1/19 ReOrg: Extended term by 3 years to create a 5 year staggared term)	Member - April 3, 2023	n/a
Margaret Politoski	Member	January 13, 2020 - April 2, 2024	Member - April 2, 2024	n/a
Dylan Giebler	Member	Alternate Member: April 1, 2020 - April 1, 2021 April 5, 2021 - April 4, 2022 Member: April 4, 2022 - April 6, 2026 (To fill Scot Brown's Member Term. April 5, 2021 - April 6, 2026)	Member - April 6, 2026	Term to fill vacancy: April 4, 2022 - April 6, 2026
	Alternate (yearly)	April 4, 2022 - April 3, 2023	Alternate - April 4, 2022	April 4, 2022 - April 3, 2023

**April 2022 ReOrganizational Meeting
Village of Warwick
Architectural and Historic District Review Board (AHDRB)**

AHDRB: According to V.C. (chapter 7) ALL Architectural and Historic District Review Board members have *5 year terms*.

The Village Board will annually appoint the AHDRB Chair out of the 5 members, (similar to the Deputy Mayor).

Name	Member / Alternate / Chair	Term	Re-Appointment Date	Current Terms	2022 ReOrg - Steps to Adjust to Staggered 5 Year Terms
Michael Bertolini	Member (5 yrs.) / *Chair (1 yr.)	June 6, 2017 ? AHDRB Chair: April 1, 2019 - April 1, 2020 Member: April 1, 2019 - April 1, 2024 Chair: April 1, 2020 - April 1, 2021 Chair: April 5, 2021 - April 4, 2022	Chair - April 4, 2022 Member - April 2, 2024	5 years	Chairman: April 4, 2022 - April 1, 2023
Jane Glazman	Member	April 1, 2016 - April 1, 2019 April 1, 2019 - April 1, 2023 *4/1/19 ReOrg re-appointed for a 4 year term to create 5 year staggered terms	Member - April 3, 2023	3 years	n/a
Ralph Lucarelli	Member	April 1, 2017 - April 1, 2020 *April 1, 2020 - April 1, 2025 *Appointed 12/7/2020 To complete Rob Skallerup's term through April 1, 2025. Rob resigned 11/18/2020.	Member - April 1, 2025	5 years	n/a
Chris DeHann	Member	April 1, 2013 - April 1, 2016 April 1, 2016 - April 1, 2019 April 1, 2019 - April 1, 2021 *4/1/19 ReOrg re-appointed for 2 year term to create 5 year staggered terms April 5, 2021 - April 6, 2026	Member - April 6, 2026	5 years	n/a
Matthew Finn	Member	October 26, 2018 Replaced Ralph Lucarelli who's term was April 1, 2017 - April 1, 2020 April 1, 2019 - April 1, 2022 *4/1/19 ReOrg re-appointed for a 2 year term to creat 5 year staggered terms	Member - April 4, 2022	5 years	April 4, 2022 - April 5, 2027
Andrew Avila	Alternate	April 1, 2021 - April 4, 2022 April 4, 2022 - April 3, 2023	Alternate - April 4, 2022	1 year	April 4, 2022 - April 3, 2023

**April 2022 ReOrganizational Meeting
Village of Warwick
Shade Tree Commission**

Chapter 131-12 Shade Tree Commission:

The Board of Trustees, by majority vote, shall appoint a three-member Shade Tree Commission to provide for the establishment and enforcement of shade tree planting and removal regulations of the Village of Warwick and to provide plans for the encouragement of tree plantings with the approval of the Board of Trustees. At inception, each Commissioner shall be appointed for staggered terms of one, two and three years. Thereafter, the term of office shall be three years. Among the Commissioners there shall be annually appointed one to act as Chairman. All appointments shall be made by the Board of Trustees.

The Village Board will annually appoint the Shade Tree Chairman/Commissioner out of the 3 members, (similar to the Deputy Mayor).

Name	Member / Chair	Term	Re-Appointment Date	Current Terms	2022 ReOrg - Steps to Adjust to Staggered 3 Year Terms
Robert Scheuermann	Member (3 yrs.) /	April 3, 2017 - April 2018 (Commissioner) April 2018 - April 2019 (Commissioner) April 2019 - April 2020 (Commissioner) April 2020 - April 5, 2021 (Commissioner) April 5, 2021 - April 4, 2022 (Commissioner)	Chairman: April 4, 2022 - April 3, 2023 MEMBER (3 Yr. Term): April 4, 2022 - April 7, 2025	1 Year - To Create Staggered 3 Year Terms	Chairman: April 4, 2022 - April 3, 2023 MEMBER (3 Yr. Term) April 4, 2022 - April 7, 2025
Frank Desiderio	Member (3 yrs.)	November 1, 2021 - April 4, 2024	November 1, 2021 - April 4, 2024	3 Years - To Create Staggered 3 Year Terms	n/a Next Appt. - Member (3 Yr. Term) April 4, 2024 - April 5, 2027
Lynn Cheney	Member (3 yrs.)	November 1, 2021 - April 3, 2023	November 1, 2021 - April 3, 2023	2 Years - To Create Staggered 3 Year Terms	n/a Next Appt. - Member (3 Yr. Term) April 3, 2023 - April 6, 2026

Village of Warwick NY

Board of Trustees

Liaison Roles & Responsibilities

Document Version History

0.1	March 21, 2022	Tom McKnight
0.2	March 29, 2022	Raina Abramson

Liaison Role	Guideline of Responsibilities
Planning & Zoning / AHDRB / OC Planning	
Town of Warwick / V. Greenwood Lake / V. Florida	<ul style="list-style-type: none"> • Mayor's Responsibility
Public Works Daily Operations / Engineering and Infrastructure / Water and Wastewater Operations / Water & Sewer Billing	
Citizens Awareness Panel/Jones Chemical	<ul style="list-style-type: none"> • Conduct periodic panel meetings to review relevant changes to Jones Chemical operations • Recommend action to Board if necessary
Veterans	
Office of the Treasurer	
Office of the Clerk	
Code Enforcement / Building Department	
Parks & Recreation / Community Health & Fitness / Warwick Valley Gardeners	
Government Efficiency / Policy Development	
Weekender Bus & Transportation Issues / Traffic and Parking / Crosswalk and Pedestrian Safety	<ul style="list-style-type: none"> • Oversee day-to-day operations of Parking Enforcement • Communicate with Board and recommend code changes as necessary • Non-motorized transportation, sidewalks, paths & trails.
Emergency Services / Warwick Fire Department / Warwick Community Ambulance Corp / Homeland Security / Emergency Preparedness	
Safety Committee / Employee Training / Workplace Violence / Harassment Prevention	
Economic Development / Merchants / Chamber of Commerce / Tourism / Arts and Culture / Film / Concerts	

Liaison Role	Guideline of Responsibilities
Historical Society	
Public Interface and Outreach / Social Media	
Senior Citizens	
Issues of Public Health / St. Anthony Community Hospital and Bon Secour / Orange County Department of Health	
Albert Wisner Library	<ul style="list-style-type: none"> • Act as primary point of contact for Library Director • Attend Library Board meeting quarterly regarding their requirements of Village
Warwick Valley Schools	
Town of Warwick Police Department	<ul style="list-style-type: none"> • Interface with Police Department, attend Department meetings • Periodically review Village requirements for Police, make recommendations to Board as needed • Manage to allocated budget
Ethics	<ul style="list-style-type: none"> • Review and keep current Ethics guidelines • Engage with Ethics Committee
Issues of Emergency and Homeland Security / Technology Oversight / Cybersecurity	
WYDO and Warwick Valley Community Center / Youth Leadership Academy / Warwick Valley Prevention Coalition	
Environmental Liaison /	<ul style="list-style-type: none"> • Green Building Practices • Alternative Energy Options • Climate Smart Community • Sustainable Warwick
Shade Tree Commission	