

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
MARCH 2, 2020**

8509

The regular bi-monthly meeting of the Board of Trustees of the Village of Warwick was held on Monday, March 2, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present were: Mayor, Michael J. Newhard, Trustees: William Lindberg, George McManus and Eileen Patterson. Trustee Barry Cheney was absent. Also, present was: Village Clerk, Raina Abramson. Others present; Mateo Rodriguez, Corey Bachman, Mary Collura, James Gerstner, Katie Bisaro, Melissa Shaw-Smith, Alfredo Pacheco, and others. Approximately fifteen people were in attendance.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to accept the minutes of January 18, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried for the authorization to pay all approved and audited claims #20001451 – 20001529 in the amount of \$264,800.31

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Announcement

1. The Village of Warwick is accepting applications until March 27, 2020 for camp staff and instructors for the Summer Recreation Program. Applications are available on the Village's website www.villageofwarwick.org.

Correspondence

1. Letter from the New York State DEC regarding the 2019 Salt Shed Consolidated Funding Application for the Water Quality Improvement Project (WQIP) Program.

Discussion

1. Earth Fest 2020 – Promotional Costs

Included in the request for Wickham Works to hold Earth Fest 2020, the organization asked the Village of Warwick to fund some or all of the promotional costs of the event, not to exceed \$1,500. Mayor Newhard stated that the Village is at the end of their fiscal budget year.

Melissa Shaw-Smith highlighted the success of Earth Fest and feels the event has the potential to grow and attract more individuals from within our community and outside of our community. Melissa stated that in order for the event to grow and continue, the event needs local support.

The Village Board suggested that Wickham Works reach out to the Warwick Valley Chamber of Commerce and the Warwick Valley Community Center's Warwick Community Youth Development Outreach program to inquire about funding.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

No Comments were made.

Motions

J Squared Construction Corporation – Sludge Conveyor System Final Payment

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to approve the final payment in the amount of \$9,356.50 to J Squared Construction Corporation for the Sludge Conveyor System Replacement Project per the recommendation of Village Engineer, David Getz and DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Stanley Deming Park, Earth Fest 2020 & Too Good to Toss

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson and carried to grant permission to Wickham Works, Inc. to use the east and west side of Stanley Deming Park from 1:00 p.m. on Friday April 24, 2020 through 1:00 p.m. on Monday, April 27, 2020 for the Earth Fest and Too Good to Toss events as per their letter dated February 1, 2020. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee Patterson confirmed that Wickham Works obtained approval from Park Avenue Elementary School in order to park cars during the Earth Fest event.

Earth Fest 2020, Too Good to Toss Tent Payment - Amended

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson for the Village of Warwick to contribute \$1,815.55 which is one half of the total cost to rent, deliver, set up and pick up three tents, banquet tables and chairs from Warwick Party Rental for the benefit of the Too Good to Toss event.

The vote on the foregoing **motion** was as follows: **AMENDED**

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Earth Fest 2020, Too Good to Toss Tent Payment

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson for the Village of

Warwick to contribute \$1,815.55 which is one half of the total cost to rent, deliver, set up and pick up three tents, banquet tables and chairs from Warwick Party Rental for the benefit of the Too Good to Toss event. Village will provide parking cones, safety vests, chairs, and additional garbage cans as requested in their letter dated February 1, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Nay Mayor Newhard Aye

Trustee McManus stated that he voted 'nay' not because of the program, but because it is taxpayer money.

Road Closures – Applefest 2020

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to close the following roads for the benefit of Applefest 2020 on Sunday, October 4, 2020: South Street to Clinton Avenue; Railroad Avenue; Second Street; Third Street; High Street; Bank Street; Park Avenue; Park Lane (from Forester Avenue to Park Way); First Street; Parkway; Park Place; Burt Street (from Park Avenue to Park Place). Town of Warwick Police Department approval has been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Railroad Green & Parking on Main Street, Warwick Community Showcase

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 2, 2020 with a rain date of Sunday, May 3, 2020 on both sides of Main Street from Riehle Opticians through Railroad Avenue, including the use of Railroad Green. The event will take place from 10:00 a.m. to 4:00 p.m., with setup to begin at 8:00 a.m. and breakdown to be completed by 5:00 p.m. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Road Closure – Railroad Avenue, Warwick Community Showcase

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to close Railroad Avenue on Saturday, May 2, 2020, with a rain date of Sunday, May 3, 2020, from 8:00 a.m. to 5:00 p.m. for the benefit of the Warwick Valley Chamber of Commerce’s Warwick Community Showcase.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Parking Meter Closure – Warwick Community Showcase - Amended

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg to place ‘no parking’ meter covers on all parking meters along both sides of Main Street from Riehle Opticians, and Railroad Avenue, beginning at 10:00 p.m. on Friday, May 1, 2020, with a rain date of Saturday, May 2, 2020, for the benefit of the Warwick Valley Chamber of Commerce’s Warwick Community Showcase as per their letter dated February 26, 2020.

The vote on the foregoing **motion** was as follows: **AMENDED**

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Discussion

The Village Board was concerned that closing the parking at 10:00 p.m. the night prior to the event may hinder parking for restaurant patrons. The Board asked that the Chamber of Commerce provide a flyer to the merchants and owners of the buildings on Main Street asking the tenants to please not park their cars on Main Street the morning of the event.

Parking Meter Closure – Warwick Community Showcase

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to place ‘no parking’ meter covers on all parking meters along both sides of Main Street from Riehle

Opticians, and Railroad Avenue, beginning at 6:00 a.m. on Saturday, May 2, 2020, with a rain date of Sunday, May 3, 2020, for the benefit of the Warwick Valley Chamber of Commerce's Warwick Community Showcase.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use & Parade – Memorial Day Parade & Use of Veterans Memorial Park

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to grant permission to the Nicholas P. Lesando, Jr., Warwick Township Post #214 of the American Legion to hold a Memorial Day Parade on Monday, May 25, 2020 and to use Veterans Memorial Park Firemen's Monument area from 11:00 a.m. to approximately 12:00 p.m. The parade will step off at approximately 11:00 a.m., with lineup beginning on Main Street in front of Village Hall as per their letter received on January 22, 2020. The parade route will be as follows: Main Street, Oakland Avenue to the Warwick Cemetery, Galloway Road to the St. Stephen's Cemetery, Forester Avenue, to Veterans Memorial Park Firemen's Monument. Town of Warwick Police Department approval, completed park permit, proof of proper insurance have been received, security deposit has been waived.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee Patterson asked that Village of Warwick sound system be set up for the event.

Facility Use – Stanley Deming Park, Second Grade Picnic

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to grant permission to Park Avenue Elementary School to use Stanley Deming Park for a second grade picnic on Wednesday, June 17, 2020, with a rain date of Friday, June 19, 2020, from 10:00 a.m. to 2:30 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Stanley Deming Park, First Grade Picnic

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to grant permission to Park Avenue Elementary School to use Stanley Deming Park for a first grade picnic on Thursday, June 11, 2020, with a rain date of Tuesday, June 16, 2020, from 10:00 a.m. to 2:30 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Village of Warwick Fund Balance Policy

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to adopt the Fund Balance Policy prepared by the Village's Account consultant in accordance with Governmental Accounting Standards Board Statement No. 54.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Final Comments from the Board – No comments were made

Adjournment

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to adjourn the regular meeting at approximately 8:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Absent Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Raina M. Abramson
Village Clerk