

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JUNE 3, 2024**

**10,152**

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, June 3, 2024, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante.

The Mayor called the meeting to order and led in the Pledge of Allegiance.  
The Deputy Village Clerk held the roll call.

**Acceptance of Reports**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried for the Acceptance of Minutes: May 6, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Authorization to Pay all Approved and Audited Claims**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight, and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$55,598.44.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Presentation**

1. Barton & Loguidice for the Lead Service Lateral Inventory Program.

Trustee Cheney began by addressing the presentation preceding the first motion on the agenda, relating to an engineering services contract amendment for the lead service line inventory project mandated to be completed by mid-October of the current year. Initially, Barton & Loguidice had been tasked with this project under a \$50,000 authorization. However, with a federal allocation of approximately \$570,000 from the bipartisan infrastructure law, the remaining funding has been secured. Trustee Cheney introduced Jason Denno from Barton & Loguidice, requesting an overview of the project as outlined

in the scope of services proposal. Specifically, Mr. Denno was asked to elaborate on a forthcoming document aimed at the Village's water customers, which would provide guidance on how they could assist in providing necessary information. The objective is to identify properties with non-lead service lines or circumstances that alleviate concern, thus streamlining the investigation process. Mr. Denno was invited to provide insights into the operational aspects of the project and the forthcoming customer document.

Mr. Denno contextualized the project within the framework of the revised federal copper rule of December 2021, mandating lead service line assessments for communities reliant on communal water sources.

Mr. Denno provided an update on the project's progress, focusing on engaging residents to provide information about their private service lines through tools like a draft postcard and online resources. Trustee Cheney emphasized the importance of highlighting that qualified residents will have their private water lines replaced at no cost. Trustee Foster suggested making the draft survey more user-friendly, while Trustee McKnight proposed stronger language to emphasize the assessment's importance.

A map was presented to identify priority zones for testing, with homes built before 1986 prioritized.

Mr. Denno clarified that the grant received was for inventory assessment, not implementation, but doing the assessment would enhance the chances of receiving implementation grants.

Mr. Denno detailed the process with different validation methods such as electro scanning, potholing, SWORDFISH, and meter assessments.

As for public engagement, while the quarterly newsletter wouldn't match the timeline, the Board discussed the possibility of creating a special edition to ensure residents receive all the pertinent information. It was also discussed that engagement could occur at various Village events such as the farmers market and/or concerts.

Trustee Foster asked for clarification as to why the location of lead is not already known.

Trustee Cheney explained that the lack of knowledge about the presence of lead stems from historical practices. Prior to 1986, there wasn't a systematic focus on identifying lead in water infrastructure. Consequently, older properties, particularly those constructed before the 1980s, pose a higher risk of having lead components, such as goosenecks and service lines.

**Announcements**

1. Village of Warwick Tax Collection begins June 1, 2024. Residents can pay their village taxes without penalty through July 1, 2024. Tax bills can be viewed & paid online at [www.villageofwarwick.org](http://www.villageofwarwick.org) or paid by mail or in person at Village Hall, Monday – Friday from 8:30 a.m. – 4:00 p.m.

**Correspondence**

1. Letter from Robert Krahulik on behalf of Warwick Commercial Properties, LLC regarding a proposed petition for a zone change to the GC District for SBL 214-10-3.21 & 214-10-4.1.

The topic would be an ongoing discussion with coordination with the Zoning and Planning Boards.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

**Amendment to the Master Services Agreement, Barton & Loguidice - Lead Service Lateral Inventory Program**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to accept the amended agreement from Barton & Loguidice dated May 1, 2024, for engineering services for the Lead Service Lateral Inventory Program with an increased cost of \$485,770 for a total cost not-to-exceed \$535,770 and authorize the Mayor to sign the amendment to the Master Services Agreement with Barton & Loguidice. The project is part of the 2022, Bipartisan Infrastructure Law Lead Service Line Replacement funding through the Drinking Water State Revolving Fund for the Lead Service Line Inventory for assistance in the amount up to \$575,770.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Seasonal Department of Public Works Laborers – Jack Maxcy & Shane Augusta**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to hire Jack Maxcy & Shane Augusta as Seasonal Department of Public Works Laborers for up to 40 hours per week for 16 weeks with a start date to be determined by DPW Supervisor, Michael Moser. Salary will be based on the FY24-25 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**2024 Summer Recreation Staff and Salaries**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to approve the 2024 Summer Recreation staff and salaries as per the enclosed list, per the recommendation of Village of Warwick Recreation Director, Ron Introini.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

**Discussion**

Mayor Newhard commended Ron Introini, the recreation director, for efficiently addressing issues with computer sign-ups. Despite glitches, Mr. Introini and his team facilitated a smooth process for residents to rectify the problem. The Mayor emphasized the impressive organization and responsiveness of Mr. Introini and his team in managing the situation.

**Facility Use Request, Veterans Memorial Park - Warwick Fire Department 2024 Carnival**

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to grant permission to the Warwick Fire Department to use Veterans Memorial Park to hold their annual carnival per their letter dated March 7, 2024. Set up to begin on Sunday, June 23, 2024, and breakdown will be completed by Monday, July 1, 2024. The carnival will be open to the public from 6:00 p.m. to 10:00 p.m. Wednesday, June 26, 2024, through Friday, June 28, 2024, and from 6:00 p.m. to 11:00 p.m. on Saturday, June 29, 2024. Fireworks are scheduled for Saturday, June 29, 2024, with a rain date of Sunday, June 30, 2024. Request includes use of alcohol in the park. Completed park permit, insurance and Host Liquor Liability have been received. Approval is pending NYMIR's confirmation of acceptable insurance coverage.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Discussion**

Trustee Cheney clarified that the request for alcohol use in the park is not for public sale but for a private tent specifically designated for firefighters, emphasizing the controlled nature of the arrangement.

**Facility Use Request, Railroad Green – East Coast Basketball Fundraiser**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant permission to East Coast Basketball to use Railroad Green to hold a fundraiser on Sunday, June 9, 2024, from 9:00 a.m. to 3:15 p.m. to sell baked goods and organic dog treats. Completed facility use permit, proof of insurance and security deposit have been received. The May 18, 2024 event that was previously approved by the Village Board was cancelled.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Federal Holiday – Juneteenth, Amended**

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster to close Village Hall on Wednesday, June 19, 2024, for the Federal holiday Juneteenth.

The vote on the foregoing **motion** was as follows: **AMENDED**

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

### **Discussion**

Trustee Cheney expressed concern that the current motion only closes Village Hall for Juneteenth this year without explicitly stating that employees are granted the day as a holiday. He clarified that the discussion focused on this year's observance and not on making Juneteenth an ongoing holiday. Trustee Cheney advocated for considering employee holiday benefits in comparison to other municipalities and the private sector, suggesting that the Board should review the employee manual to decide whether Juneteenth will be an additional holiday or replace another one going forward.

Trustee McKnight indicated his understanding that making Juneteenth a holiday was a swap for Good Friday, as Juneteenth is a federal holiday while Good Friday is not.

Mayor Newhard suggested that the decision regarding holidays should not be solely tied to Juneteenth but should be part of a broader discussion with staff.

Trustee Cheney proposed amending the motion by adding a provision to grant June 19, 2024, as a paid holiday to all employees not covered by the collective bargaining agreement.

### **Federal Holiday – Juneteenth**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to close Village Hall on Wednesday, June 19, 2024, for the paid Federal holiday Juneteenth to all employees not part of the collective bargaining agreement.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

### **Budget Modification**

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to approve the budget modification request as per the Village Treasurer's memo dated May 22, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Village of Warwick Justice Court Audit**

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to acknowledge that Michael Vernieri, Auditor for the Village of Warwick, performed an internal audit of the Village of Warwick Justice Court as of May 31, 2022, to comply with section 2019-a of the Uniform Justice Court Act and has found that all reporting and record keeping is being completed in a timely manner and the reports are in compliance with the New York State requirements.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Appointment of ZBA Alternate Member - Nikki Delille**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Foster, and carried to appoint Nikki Delille as Alternate Member to the Zoning Board of Appeals to fill a vacancy with a term ending April 7, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Re-Advertise for Bid - Electrical Power Supply**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney, and carried to re-advertise and receive bids for Electrical Power Supply for the Village of Warwick for the period of July 1, 2024, through May 31, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Advertise for Bid - Multi-Use Trail Feasibility Study**

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney, and carried to advertise and receive bids for Consulting and Professional Services for the Village of Warwick Multi-Use Trail Feasibility Study project as part of the 2023 Empire State Development Strategic Planning and Feasibility Study Funding Program.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Discussion**

Trustee Foster provided an update on a grant submission made last year for a feasibility study concerning a multi-use trail extending from the Village to ShopRite. The original request was for \$150,000, but the grant awarded \$50,000 with an additional \$50,000 towards in-kind contribution.

**Public Comment – *Non-Agenda Items***

No comments.

**Final Comments from the Board**

Trustee Collura announced the release of the Village's summer newsletter, which is available both in mailboxes and online.

Additionally, she informed residents that the Warwick Historical Society would be conducting annual fourth-grade tours throughout the week, with tours scheduled for Wednesday, Thursday, and Friday, contingent upon weather conditions. She advised residents to be cautious while driving around the Village between 9:30 am and 1:00 pm, as groups of young students would be moving along Main Street, between Village Hall and the 1810 house, as well as on Forester and by Baird's Tavern. Trustee Collura stated that she would investigate and confirm the presence of police during the tours.

Trustee Collura reported to the Board about her experience at the first summer concert series last Friday, where she distributed surveys. Initially unsure about the logistics due to noise and comfort levels, she found it surprisingly easy and plans to bring more surveys



next time. However, she won't be able to attend the next concert and requested a volunteer to take her place, to which Trustee Foster volunteered. There was a discussion about whether to make the survey available online as well. The decision was to stick with in-person interactions for the time being.

Trustee McKnight received a one-month left notification from NYSERDA regarding the grant. They discussed several projects last time, one of which involves installing heat pumps for the office section of the new pole barn. The timing seems suitable, but they would require quotes by the end of the week or possibly the middle of the following week. The key information needed is the cubic footage of the conditioned space.

Since the project is under \$25,000, it wouldn't require a formal bidding process but would need three quotes for submission. The project was discussed with DPW Supervisor, Mike Moser the previous week and Trustee Cheney stated that he would follow up with him. The Board aims to have the quotes within a week and a half to ensure sufficient time for the grant application, which has a deadline of 29 days.

Trustee McKnight commended Wickham Works, including Peyton Swenson, for their excellent management of the Too Good to Toss event. He noted that it was the largest event he had witnessed, with people lining up as early as 5 a.m. Trustee McKnight observed that the amount left over for disposal was minimal, potentially even less than the estimated 13 dumpsters saved from going to the landfill the previous year. The community's enthusiastic participation was evident, prompting Trustee McKnight to suggest allocating more parking space for future events due to the high turnout.

Mayor Newhard praised Abby Ashley and Betsy Bowes for their efforts in organizing the inaugural Monarch Village Pollinator Festival held at Park Avenue School. He commended their year-long collaboration with local schools, including three elementary schools, a middle school, and a high school, which resulted in a gym filled with educational displays and artwork showcasing various pollinators. Mayor Newhard also acknowledged Principal Biniaris for his support as well as the DPW for preparing a pollinator garden along the stream at Stanley Deming, where children planted milkweed. The festival was well-attended and deemed a great success.

Trustee Cheney provided an update on the Well #3 treatment plant project, stating that the plans and specifications are finalized and aligned with funding sources. The advertisement will be published in the Warwick Advertiser on June 11<sup>th</sup>. A pre-bid meeting is scheduled for June 27<sup>th</sup>, with bids to be received on July 11<sup>th</sup>.

Trustee Foster shared a positive update on discussions with the grant manager for EPF regarding funding for the implementation of the Veterans Memorial Park master plan. The meeting was deemed highly constructive, with a focus on the competitive advantage

gained from the extensive stakeholder engagement and documentation of the planning process. Moving forward, there are plans to meet with the stakeholder advisory group to further refine the scopes of work for implementation, potentially including the walking paths previously costed out by an intern. Trustee Foster highlighted the project's alignment with key criteria related to Economic Development and Tourism, particularly emphasizing the improvements around the veteran space and memorial activities at the front of the park as highly favorable aspects.

Mayor Newhard informed the Board about residents' petition to reduce the speed limit along Kings Highway from 50 to 35 mph. The Village supported this change by sending a letter endorsing it, and the Town Board ultimately voted in favor of the reduction.

Trustee Cheney outlined the next steps for requesting the speed reduction, indicating that the Town would need to submit an application to the county DPW, which would then be forwarded to the State DOT. He noted that similar requests made by the Village, such as from the village line to Bellvale, may have been pending with the State DOT for several years.

Trustee Foster suggested reminding the state DOT of the Village's already submitted requests.

### **Executive Session**

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to enter executive session for the proposed acquisition, sale or lease of real property, or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

In Executive Session:

Michael Newhard, Mayor, and Trustees Barry Cheney, Carly Foster, Mary Collura and Tom McKnight.

### **Exit Executive Session and Adjourn Regular Meeting**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to exit Executive Session, resume the regular meeting and adjourn at approximately 9:12 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

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Jennifer Mante, Deputy Village Clerk