

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JUNE 16, 2025  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY  
TIME: 7:30 P.M.**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: June 2, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

3. Acceptance of Reports – May 2025: Clerk’s Office, Justice Department, Planning Department, Building Department, and Department of Public Works.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

4. Authorization to Pay all Approved and Audited Claims in the amount of \$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

5. Police Report.

## **Correspondence**

1. Letter from David Orr, Director of the New York State LTAP Center – Cornell Local Roads Program, recognizing the Village of Warwick’s Department of Public Works for outstanding achievement in innovation through the 2025 Build a Better Mousetrap Competition in the development of the “Fin-Bin”.

## **Discussion**

1. Village Code Chapter 36, Article II Keeping of Fowl, Rabbits and Pigeons.  
<https://ecode360.com/11147129?highlight=fowl&searchId=44431909051308>

## **Public Comment - Agenda Items Only**

### **GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

## **Motions**

### **Trustee Cheney’s Motions**

1. **MOTION** to amend the resolution adopted on April 7, 2025, to fund the Well #3 project with the estimated cost of the said project of \$1,295,800.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

### **2. Resolution To Fund Well #3 Project - Amended**

WHEREAS, the Village Board of the Village of Warwick has undertaken and approved a project for the establishment of Well #3; and

WHEREAS, the estimated cost of the said project is \$1,446,700; and

WHEREAS, the Village Board of the of Warwick proposes to pay for the said project with ARPA funds to the extent of \$486,948 and with federal funds from an EPA Clean Drinking Water Grant to the extent of \$959,752;

NOW, THEREFORE, it is hereby resolved as follows:

1. That the Village Board approves the aforesaid expenditure of funds from the said sources for establishment of Well #3; and

2. That the Village Mayor is authorized to sign all documents necessary to carry of the terms hereof.

\_\_\_\_\_ presented the foregoing resolution which was seconded  
by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

3. **MOTION** to approve payment #8 in the amount of \$69,248.29 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to approve payment #1 in the amount of \$14,820.00 to Joseph Warren Electrical for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

5. **MOTION** to grant permission to Village of Warwick Employee, Jason Makuch, to carry over 4.5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

#### **Trustee Foster's Motions**

6. **MOTION** to grant permission to close off two (2) parking spots on Church Street, along Lewis Park, on Saturday, June 21, 2025, from 3:00 p.m. to 9:30 p.m. to accommodate the catering team for The Town of Warwick Historical Society's annual Party in the Park event. Certificate of insurance has been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

7. **MOTION** to grant permission to Warwick Assembly to use the pavilion, gazebo, and grass area in between, in Stanley-Deming Park on Saturday, August 2, 2025, from 10:00 a.m. to 4:30 p.m. for a Back to School Bash event. Permission includes the use of electricity, speakers for music, restrooms, and (1) one ice-cream truck parked on the handball court. Completed park permit and security deposit have been received. Approval pending proof of insurance from the ice-cream truck vendor and Warwick Assembly.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

8. **MOTION** to grant permission to Boy Scout Troop 45 to use the Veteran's Memorial Park Pavilion for a Court of Awards Ceremony and end of the year BBQ on Monday,

June 23, 2025, from 6:00 p.m. to 9:00 p.m. Request includes use of four (4) village owned tables and (40) chairs, restrooms, electricity, and pavilion lights. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

### **Trustee Collura's Motions**

9. **MOTION** to authorize a refund to Jennifer Valent in the amount of \$10.00 for Garage Sale Permit #1851-25, due to an administrative error. At the time of application, the \$25 security deposit was incorrectly deposited, while the \$15 permit fee was mistakenly held as the security deposit.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

10. **MOTION** to approve the budget modification request to transfer available appropriations for certain FY2024-25 budget account lines per the Village Treasurer's memo dated June 11, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

11. **MOTION** to approve the budget modification request to modify the budget appropriations and revenue for the Street Light Capital Project per the Village Treasurer's memo received on June 11, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

## **Trustee McKnight's Motions**

12. **MOTION** to accept the proposal from Edmunds GovTech for cloud hosting services and to authorize the mayor to sign the same. The \$3,500 annual fee will be prorated from the date of setup to December 31, 2025, followed by a total annual fee of \$3,500 for the period of January 1, 2026 – December 31, 2026. Funds are appropriated in budget codes A1325.4570, F8310.4570 and G8110.4570.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

13. **MOTION** to accept the proposal from NYS Solar Farm with a Gross PV Cost of \$302,316.00 for the design and installation of a Roof-Mounted Photovoltaic System at the DPW Garage as per the recommendation of Village Engineer, Engineering & Surveying Properties. Funds are appropriated in budget code A-1640-4950.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

## **Reports**

**Trustee Cheney's Report:** Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Transportation & Mobility.

**Trustee Foster's Report:** Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Shade Tree Commission, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects, Planning & Zoning / AHDRB / OC Planning, Government Efficiency / Policy Development, Summer Concert Series.

**Trustee Collura's Report:** Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Summer Concert Series. Alternate liaison to Parks & Recreation, Environmental, Veterans.

**Trustee McKnight's Report:** Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services.

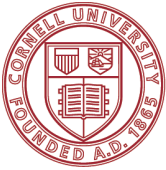
**Mayor Newhard's Report**

**Public Comment – *Non-Agenda Items***

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**



Cornell University

New York State LTAP Center  
Cornell Local Roads Program

416 Riley- Robb Hall  
Ithaca, New York 14853-5701  
phone: 607.255.8033  
fax: 607.255.4080  
[www.nysltap.org](http://www.nysltap.org)

Dear Mayor Newhard,

The New York State LTAP Center - Cornell Local Roads Program (NYSLTAP-CLRP) recognizes the Village of Warwick Department of Public Works for outstanding achievement in innovation through the NYSLTAP-CLRP's 2025 *Build a Better Mousetrap Competition*.

The Department displayed exemplary ingenuity in the development of "Fin-Bin." The Village of Warwick's "Fin-Bin" has made a significant impact both for the community and the highway department. For the community, it provides an aesthetically pleasing and functional solution for waste disposal at events, replacing unsightly, repurposed 55-gallon drums. With customizable designs, including the ability to align with specific event themes, the Fin-Bin enhances the visual appeal of public spaces and fosters a sense of pride. For the highway department, the Fin-Bin is a cost-effective, durable, and easy-to-maintain alternative to traditional trash bins. Its machine-washable fabric and customizable nature make it an efficient and versatile tool for waste management at various events, reducing the need for constant replacements and improving the overall cleanliness of public areas.

In creating the "Fin-Bin," the Village of Warwick Department of Public Works demonstrated thinking 'outside the box' that went above and beyond the norm. Their willingness to share their innovation with the rest of the New York State highway community shows a generosity of spirit and good will.

The NYSLTAP-CLRP *Build a Better Mousetrap Competition* is a statewide contest among highway and public works departments to discover and share creative innovations that solve everyday problems. Entries are judged under the criteria of cost, implementation, transferability and commonality of the problem solved.

NYSLTAP-CLRP provides training to and answers technical questions from highway and public works department across New York State to help improve the quality and safety of roads and streets. Additional information about the NYSLTAP-CLRP *Build a Better Mousetrap Competition* can be found online at <https://nysltap.org/nysltap-local-roads/technical-assistance/build-better-mousetrap>.

For more information, contact the New York State LTAP Center - Cornell Local Roads Program at 607-255-5833 or [clrp@cornell.edu](mailto:clrp@cornell.edu).

Sincerely,

David Orr, PE  
Director  
New York State LTAP Center  
Cornell Local Roads Program

CC: Mike Finelli, Assistant Supervisor





To revoke and replace Article II Keeping of Fowl, Rabbits and Pigeons

## TO ALLOW THE KEEPING OF BACKYARD CHICKENS AND OTHER EGG-LAYING FOWL IN THE VILLAGE OF WARWICK

### SECTION 1: PURPOSE

The purpose of this ordinance is to allow and regulate the keeping of backyard chickens and other similar backyard fowl in the Village of Warwick in a manner that supports local food production, sustainability, and responsible pet ownership while ensuring the health, safety, and welfare of residents. This ordinance shall be interpreted in alignment with other applicable provisions of the Village of Warwick Code, including but not limited to noise, waste disposal, and nuisance regulations.

### SECTION 2: DEFINITIONS

- Chicken: A domesticated fowl (*Gallus gallus domesticus*), specifically a hen. Roosters are prohibited under this ordinance.
- Coop: A permanent and secure enclosed structure designed for housing chickens.
- Fowl: For the purposes of this ordinance, "fowl" includes chickens, quail, and similar small, domesticated egg-laying birds, but excludes roosters, ducks, geese, turkeys, peacocks, or other large or noisy birds.
- Run: A fenced or enclosed outdoor area attached to a coop that allows chickens to move freely and forage.
- Owner: Any individual who keeps or maintains chickens on their property.

### SECTION 3: PERMIT REQUIREMENTS

1. As with any structure, residents must obtain a permit from the Building Department for the construction or installation of a coop.
2. No special livestock or poultry permit is required beyond standard compliance with building and nuisance codes.
3. Coops must comply with applicable building and zoning codes triggered by the design of the coop, such as size or inclusion of electrical or plumbing installations, for example.

### SECTION 4: FOWL ALLOWED

1. Only female egg-laying fowl are permitted.
2. Roosters, ducks, turkeys, geese, peacocks, and other non-egg-laying or noisy fowl are prohibited due to higher likelihood of noise and waste concerns.
3. Chickens shall be kept only for personal use (i.e., eggs, companionship, education) and shall not be used for commercial production without proper licensing.
4. Fowl may not be bred, hatched, or sold under this ordinance in order to avoid the presence of roosters.

### SECTION 5: COOP AND RUN REQUIREMENTS

1. Location & Setbacks:
  - a. Permanent coops must be located in the rear yard only and must comply with structure setback requirements set forth in the Village zoning code.
  - b. In addition to standard structure setback requirements, coops and runs must be a minimum of 20 feet from any neighboring dwelling.
  - c. A reduced setback of 10 feet from a neighboring dwelling may be allowed only if written permission is obtained from the adjoining property owner.
2. Size & Structure:
  - a. A coop must be provided for all fowl.
  - b. Coops must provide at least 2–4 square feet per standard size chickens and runs must provide at least 8–10 square feet per standard breed chicken.
  - c. For bantam breed chickens and quail, the minimum is 2 square feet per bird for the coop and 4 square feet per bird for the run.
  - d. Coops and runs must be fully enclosed with a predator-resistant roof and fencing to prevent escapes and protect from predators.
3. Cleanliness & Maintenance:
  - a. Coops and runs must be kept clean, dry, and odor-free to prevent nuisances and must be cleaned regularly.
  - b. All waste, including manure, must be appropriately composted or disposed of in accordance with the Chapter 75: Garbage, Rubbish and Refuse, of the Village of Warwick's municipal code..
  - c. Feed must be stored in rodent-proof containers to prevent attracting pests.

## SECTION 6: CARE AND CONTROL

1. Chickens must be kept entirely on the owner's property at all times.
2. Written permission from another property owner is required if chickens are allowed to roam on neighboring property.
3. Chickens must be kept in a humane and sanitary manner, including but not limited to:
  - a. Continuous access to fresh water, even in freezing temperatures.
  - b. Proper nutrition, including complete and balanced feed.
  - c. Adequate ventilation and protection from extreme weather.
  - d. Secure fencing and lockable coop doors to prevent predator access.
  - e. Proper insulation and shade provisions for extreme temperatures.

## SECTION 7: NUISANCE PREVENTION

1. Fowl must not create a public nuisance, including excessive noise, odor, or unsanitary conditions.
2. All general nuisance provisions of the Village of Warwick Code shall apply to the keeping of fowl.
3. Code Enforcement may inspect coops and runs upon receipt of a complaint or at judgment of Code Enforcement.

## SECTION 8: PROHIBITIONS

1. No slaughtering of fowl shall be permitted on residential properties.
2. No commercial sale of eggs or meat is permitted under this ordinance unless authorized by separate licensing.
3. Fowl may not be used for cockfighting or other inhumane activities.

#### SECTION 9: ENFORCEMENT AND PENALTIES

1. Violations of this ordinance may result in:
  - a. A written warning for a first offense.
  - b. A fine of xxxx for a second offense.
  - c. Additional violations may result in mandatory removal of fowl from the property.
2. Village of Warwick Code Enforcement shall be responsible for inspections and enforcement.

#### SECTION 10: EFFECTIVE DATE

This ordinance shall take effect immediately following passage and approval by the Village of Warwick.

June 5, 2025

Mayor Michael Newhard and Board of Trustees  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: Warwick Village Well #3 Water Treatment Plant  
General Contract Payment Application #8

Dear Mayor Newhard and Board of Trustees:

Please let this letter serve as background for the above-mentioned payment application.

We have reviewed the Application for Payment #8 from TAM Enterprises, Inc for the Warwick Village Well #3 Water Treatment Plant project. As of May 31, 2025, the new building foundation, building slab, generator slab, and basement wall have been completed.

We recommend the approval of the payment of \$69,248.29. The balance amount to close the project, including retainage, is \$803,658.62.

Should you have any questions or require anything further in this matter, please contact our office.

Very truly yours,



Jason A. Pitingaro, PE  
President

JAP/AB/lk





# AIA® Document G702® – 1992

## Application and Certificate for Payment

TO OWNER: Village of Warwick  
77 Main Street  
Warwick, NY

PROJECT: Village of Warwick - Well #3 WTP

APPLICATION NO: 008

Distribution to:  
OWNER: [ ]  
ARCHITECT: [ ]  
CONTRACTOR: [ ]  
FIELD: [ ]  
OTHER: [ ]

FROM TAM enterprises Inc.

VIA Pitagaro & Doetsche Consulting Engineers  
P.C.

PERIOD TO: May 31, 2025

CONTRACT FOR: General Construction

CONTRACT DATE: May 31, 2025

PROJECT NOS: 2431 / /

CONTRACTOR: 114 Hartley Rd.  
Goshen, NY 10924

ARCHITECT: 15 Industrial Drive Suite 2  
Middletown, NY 10941

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM..... 1,196,000.00

2. NET CHANGE BY CHANGE ORDERS..... 0.00

3. CONTRACT SUM TO DATE (Line 1 + 2)..... 1,196,000.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)..... 412,990.93

5. RETAINAGE:

a. 5.00% of Completed Work  
(Column D + E on G703; 408,681.93) = 20,434.10

b. 5.00% of Stored Material  
(Column F on G703; 4,309.00) = 215.45

Total Retainage (Lines 5a + 5b or Total in Column I of G703)..... 20,649.55

6. TOTAL EARNED LESS RETAINAGE..... 392,341.38  
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 323,093.09  
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... 69,248.29

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... 803,658.62  
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order:		0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

State of:

County of:

New Jersey  
Bergen

Date:

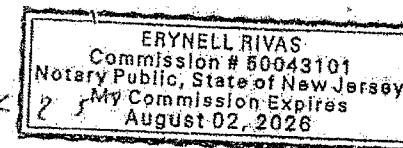
6/2/25

Subscribed and sworn to before  
me this 2nd

day of June

Notary Public:

My Commission expires: 6/2/26



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... 69,248.29

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

June 5, 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# AIA Document G703® - 1992

## Continuation Sheet

AIA Document G702, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

Village of Warwick - Well #3  
WTP

APPLICATION NO:

008

APPLICATION DATE:

May 31, 2025

PERIOD TO:

May 31, 2025

ARCHITECT'S PROJECT NO:

Pilingaro & Doetsch

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G+C)		
1	Bonds and Insurance	29,900.00	29,900.00	0.00	0.00	29,900.00	100.00%	0.00	1,495.00
2	Submittals	50,700.00	48,165.00	0.00	0.00	48,165.00	95.00%	2,535.00	2,408.75
3	Mobilization/Demobilization	22,183.00	11,091.50	0.00	0.00	11,091.50	50.00%	11,091.50	554.58
4	Demolition of Existing Treatment Building and Well Pump	51,047.00	51,047.00	0.00	0.00	51,047.00	100.00%	0.00	2,552.35
5	Furnish and Install a new treatment building with drainage foundation floor walls roof windows doors and all other items specified	267,460.00	82,175.39	51,566.29	0.00	133,741.68	50.00%	133,718.32	6,687.08
6	Furnish and Install proposed well pump radar level sensor VFD and control panel. Electrical connections by others	140,810.00	0.00	0.00	0.00	0.00	0.00%	140,810.00	0.00
7	Furnish and Install SCADA panel and system.	34,602.00	0.00	0.00	0.00	0.00	0.00%	34,602.00	0.00
8	Furnish and Install UV system and appurtenances.	85,294.00	0.00	0.00	0.00	0.00	0.00%	85,294.00	0.00
9	Furnish and Install an 80-kw natural gas generator with weather enclosure and compatible ATS including natural gas piping. Electrical Connections by others	57,890.00	31,824.00	5,789.00	0.00	37,613.00	64.97%	20,277.00	1,880.65
10	Furnish and Install a chemical injection system	26,275.00	21,246.60	0.00	4,309.00	25,555.60	97.26%	719.40	1,277.78
11	Furnish and Install cartridge filter housings	86,198.00	64,648.50	0.00	0.00	64,648.50	75.00%	21,549.50	3,232.43
12	Furnish and Install a flow meter turbidity analyzer	101,585.00	0.00	0.00	0.00	0.00	0.00%	101,585.00	0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	chloriner esidual analyzers chart recorders pressure gauges a preessure transmitter and all other instrumentation specified								
13	Furnish and Install a mini split system electrical unit heaters and an exhaust fan and louver.	23,953.00	0.00	0.00	0.00	0.00	0.00%	23,953.00	0.00
14	Furnish and Install a ductile iron pipe and fittings.	64,354.00	0.00	0.00	0.00	0.00	0.00%	64,354.00	0.00
15	Furnish and Install a shower and eyewash station combination unit	6,190.00	0.00	0.00	0.00	0.00	0.00%	6,190.00	0.00
16	Furnish and Install ADA compliant bathroom	12,176.00	0.00	0.00	0.00	0.00	0.00%	12,176.00	0.00
17	Furnish and Install all water supply piping and drainage piping	7,208.00	0.00	0.00	0.00	0.00	0.00%	7,208.00	0.00
18	Start-up	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
19	Punch List	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
20	Close out	7,475.00	0.00	0.00	0.00	0.00	0.00%	7,475.00	0.00
21	Stated Allowance for Unforeseen Items	100,000.00	0.00	11,228.65	0.00	11,228.65	11.23%	88,771.35	561.43
22	CO#1 Excavation Existing Valves (7,050.70)	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
23	CO#2 Labor and Materials Reinforce and pour footing 24x10 Basement Wall (4,177.95)	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	1,196,000.00	340,097.99	68,583.94	4,309.00	412,990.93	34.53%	783,009.07	20,649.55



## UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Name of Claimant: TAM Enterprises, Inc  
Name of Customer: TAM Enterprises, Inc  
Job Location: Well #3 WTP  
  
Owner: Village of Warwick  
Date Through: May 31, 2025  
  
Exceptions: \_\_\_\_\_  
\_\_\_\_\_

### Unconditional Waiver and Release Signature

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed above, the Releases or Waivers of Lien attached hereto, include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens or encumbrances or the right to assert fees or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

The claimant has received the following progress payment: \$323,093.09

The current payment amount is: \$69,248.29

Claimant's Signature: 

Claimant's Title: Vice President

Date of Signature: 6/2/25

# Acuantia.

Acuantia, Inc

Tank Depot - Plastic-Mart

1611 Edgewood Ct

Cleburne, Texas 76031

Call us Toll-Free at (866) 926-5603

customerservice@tank-depot.com

TANK DEPOT

PLASTIC-MART

## INVOICE Tank Depot

Invoice Date: Apr 30, 2025

Invoice # 0151216

Order Date: Feb 26, 2025

Order # ATD0167944

Email: brittney@tamententerprises.com

### SOLD TO

Brittney Cloffi - PO# 2544051  
Tam Enterprises  
114 HARTLEY RD  
GOSHEN, New York, 10924-6511  
United States  
T: 8452948882

### SHIP TO

Brittney Cloffi - PO# 2544051  
Tam Enterprises  
114 HARTLEY RD  
GOSHEN, New York, 10924-6511  
United States  
T: 8452948882

### PAYMENT METHOD

Company credit  
PO Number: PO-2544051

### REMIT TO

Acuantia Inc.  
DBA Tank Depot / Plastic-Mart  
P.O. Box 737687, Dallas, TX 75373-7687

QTY	SKU	SHORT DESCRIPTION	UNIT PRICE	ROW TOTAL
2	SII-34100038	1 Inch Snyder PP Bulkhead Fitting	\$72.00	\$144.00
2	SII-90620	Protective Wrap 5-100 GALLONS	\$26.00	\$52.00
2	SII-1012700N45	100 Gallon HDLPE Vertical Chemical Storage Tank in White	\$741.00	\$1,482.00
			Subtotal	\$1,678.00
			Grand Total	\$1,678.00

# Acuantia.

TANK DEPOT

PLASTIC MART

Acuantia, Inc  
Tank Depot - Plastic-Mart

1611 Edgewood Ct  
Cleburne, Texas 76031

Call us Toll-Free at (866) 926-5603  
customerservice@tank-depot.com

## INVOICE Tank Depot

Invoice Date: Mar 5, 2025

Order Date: Feb 26, 2025

Invoice # 0138190

Order # ATD0167944

Email: brittney@tamenterprises.com

### SOLD TO

Brittney Cloffi - PO# 2544051  
Tam Enterprises  
114 HARTLEY RD  
GOSHEN, New York, 10924-6511  
United States  
T: 8452948882

### SHIP TO

Brittney Cloffi - PO# 2544051  
Tam Enterprises  
114 HARTLEY RD  
GOSHEN, New York, 10924-6511  
United States  
T: 8452948882

### PAYMENT METHOD

Company credit  
PO Number: PO-2544051

### REMIT TO

Acuantia Inc.  
DBA Tank Depot / Plastic-Mart  
P.O. Box 737687, Dallas, TX 75373-7687

QTY	SKU	SHORT DESCRIPTION	UNIT PRICE	ROW TOTAL
2	SII-1690001N97601	30" diameter stand - 18" Clearance	\$1,106.00	\$2,212.00

Subtotal	\$2,212.00
Shipping & Handling	\$419.00
Grand Total	\$2,631.00



Pitingaro & Doetsch  
Consulting Engineers

20 Industrial Drive | Middletown, NY 10941  
info@panddengineers.com  
p. (845) 703-8140

June 2, 2025

Mayor Michael Newhard and Board Trustees  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: Warwick Village Well #3 Water Treatment Plant  
Electrical Contract Payment Application #1

Dear Mayor Newhard and Trustees:

Please let this letter serve as background for the above-mentioned payment application.

We have reviewed the Application for Payment #1 from Joseph Warren Electrical, LLC for the Warwick Village Well #3 Water Treatment Plant project. As of May 30, 2025, the existing electrical has been demolished, the utility has moved the electrical service, and the generator pad has wire and conduit installed and ready for connection.

We recommend the approval of the payment of \$14,820.00. The balance amount to close the project, including retainage, is \$84,980.00.

Should you have any questions or require anything further in this matter, please contact our office.

Very truly yours,

Jason A. Pitingaro, PE  
President

JAP/AB

G:\Shared Drives\Engineering\Warwick (V)\248101 - Well 3 WTP Construction Management\03 - Construction\Pay Apps\EC\Pay App #1\20250519 Letter To Board Pay App 1.Docx

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

Page \_\_\_ of \_\_\_ pages

TO: Village of Warwick  
77 Main Street, Warwick,

Well #3 Water Treatment APPLICATION NO.: 1  
1648 NY-17A PERIOD TO: 5/13/2025  
Warwick, NY PROJECT NOS.: 218101

Distribution to:  
Village of Warwick  
P & D Engineers

FROM: Joseph Warren Electrical, LLC  
14 W. Lake Road, Warwick, NY 10990

VIA ARCHITECT:

CONTRACT DATE: Sep-24

LENDER

P.O. NUMBER:

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

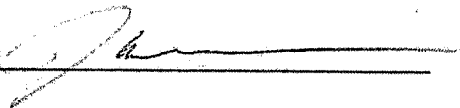
1. ORIGINAL CONTRACT SUM..... \$ 99,800.00
2. Net Change By Change Orders..... \$ -
3. CONTRACT SUM TO DATE..... \$ 99,800.00
4. TOTAL COMPLETED & STORED TO DATE..... \$ 15,600.00  
(Column G on Form G703)
5. RETAINAGE:
  - a. 5 % of Completed Work \$ 780.00  
(Columns D + E on G703)
  - b. % of Stored Material \$ -  
(Column F on G703)

Total Retainage (Line 5a + 5b or  
Total in Column I of G703)..... \$ 780.00
6. TOTAL EARNED LESS RETAINAGE..... \$ 14,820.00  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate).....
8. CURRENT PAYMENT DUE..... \$ 14,820.00
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Line 3 less Line 6) \$84,980.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
<b>TOTALS</b>	\$ -	\$ -
<b>NET CHANGES by Change Order</b>	\$ -	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 6/2/25

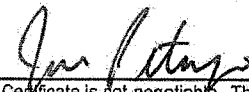
## CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner (that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 14,820.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT: P & D Consulting Engineers

By:  Date: June 2, 2025  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under the Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of

3

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column "I" on Contracts where variable retainage for line items may apply.

APPLICATION NO.:  
APPLICATION DATE:  
PERIOD TO:  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%  (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE (may vary)
			ON PREVIOUS APPLICATION	THIS PERIOD					
			(D + E)						
1	Mobilization/ Demobilization	5,500.00							
2	Demo existing electrical service & de	2,500.00		2,750.00		2,750.00	50%	2,750.00	137.50
3	Furnish & install a new electrical serv	24,200.00		2,500.00		2,500.00	100%	-	125.00
4	Furnish & Install interior & exterior lig	7,400.00		7,260.00		7,260.00	30%	16,940.00	363.00
5	Furnish & Install all switches & recept	4,600.00		0.00		0.00	0%	7,400.00	-
6	Furnish & Install 1 400 Amp, 3 phase	5,900.00		0.00		0.00	0%	4,600.00	-
7	Furnish & Install proposed electrical d	7,300.00		0.00		0.00	0%	5,900.00	-
8	Furnish & Install all electrical connect	12,100.00		0.00		0.00	0%	7,300.00	-
9	Furnish & Install wire & conduit from t	10,300.00		0.00		0.00	0%	12,100.00	-
10	Stated allowance for unforeseen	20,000.00		3090		3,090.00	30%	7,210.00	154.50
11				0		0.00	0%	20,000.00	-
12						0.00	0%		-
13						0.00	0%		-
14						0.00	0%		-
15						0.00	0%		-
16						0.00	0%		-
17						0.00	0%		-
18						0.00	0%		-
19						0.00	0%		-
20						0.00	0%		-
21						0.00	0%		-
22						0.00	0%		-
23						0.00	0%		-
24						0.00	0%		-
25						0.00	0%		-
26						0.00	0%		-
	TOTAL	99,800.00	0.00	15,600.00	0.00	15,600.00	16%	84,200.00	780.00

## UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Name of Claimant: Joseph Warren Electrical, LLC  
Name of Customer: Village of Warwick Well #3 Watertreatment  
Job Location: 1648 NY-17A  
Warwick NY 10990  
Owner: Village of Warwick  
Date Through: May 15, 2025

Exceptions: \_\_\_\_\_  
\_\_\_\_\_

### Unconditional Waiver and Release Signature

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed above, the Releases or Waivers of Lien attached hereto, include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens or encumbrances or the right to assert fees or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

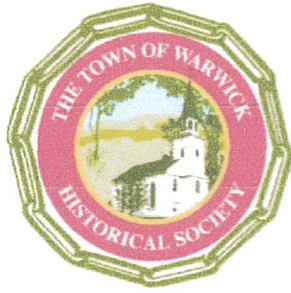
The claimant has received the following progress payment: Application #1

The current payment amount is: 14,820.00

Claimant's Signature: Grace Warren

Claimant's Title: Office Manager

Date of Signature: 5/19/25



## The Historical Society of the Town of Warwick

80 Main Street, PO Box 353, Warwick, NY 10990  
845-986-3236~admin@whsny.org~www.whsny.org

**RECEIVED**

June 6, 2025

**Mayor Michael Newhard  
Village of Warwick  
77 Main Street  
Warwick, NY 10990**

**JUN 09 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**

Dear Mayor Newhard and Members of the Village Board,

On behalf of the Warwick Historical Society, I respectfully request permission to temporarily block off a small section of parking on Church Street, alongside Lewis Park, on Saturday, June 21st, 2025, for our annual Party in the Park event.

We are asking to section off an area approximately two car lengths long to accommodate our catering team. This space will allow them access to their truck for event setup and cleanup, as well as provide ease of movement for staff walking back and forth during the evening.

The Warwick Historical Society is happy to provide and place orange cones and appropriate tape to clearly mark the area and ensure public safety and awareness.

This event is an important part of our annual programming, bringing the community together to celebrate Warwick's history in one of our most beloved public spaces. We appreciate the continued support of the Village and look forward to another successful gathering.

Please let me know if any additional information is needed. A Certificate of Insurance (COI) will be submitted along with this request. ✓ RA

Thank you for your consideration.

A handwritten signature in blue ink, appearing to read "Chris Sloan", with a stylized flourish at the end.

Christopher Sloan  
Executive Director



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: <sup>06 06</sup>  
~~06/26~~/25

Title of Event: Back To School Bash

Purpose of Event: To give away school supplies & be a blessing to the community.

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green      ☒ Stanley-Deming Park      ☐ Lewis Woodlands

☐ Veterans Memorial Park      ☐ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot    ☐ 1<sup>st</sup> Street Lot    ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot    ☐ Wheeler & Spring St. Lot    ☐ Upper CVS Lot    ☐ Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: <sup>8 02</sup>  
~~08/26~~/2025      Rain Date Requested: \_\_\_\_\_

Arrival Time: 10:00AM    Departure Time: 4:30PM

Event Start Time: 12:30PM    Event End Time: 3:30PM

#### SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization    ☐ Commercial/Business Organization    ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: AARON JANZER

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 6 Second Street, Warwick, NY

Email Address: Admin@warwickassembly.org Cell Phone: 845.986.2083

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Warwick Assembly

Name of Organization's Director(s)/Officer(s): Timothy Janzen

Organization's Phone: 845.986-2083 Email Address: admin@warwickassembly.org

Mailing Address of Organization: P.O. Box 513

Physical Address of Organization: 60 South Street

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 200

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: \_\_\_\_\_ # of People Under 18: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: 3

Please explain the parking plan for the event: The majority of our vehicles will be parked in the Warwick assembly lot & having our volunteers walk down.

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <u>Speakers for music</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>Pavillions</u>	Yes <u>X</u> No _____
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> _____ <i>Date &amp; time tent will be removed:</i> _____	Yes _____ No <u>X</u>

<b>RVs, Campers, Food Trucks, etc.</b> If yes, explain: <u>Ice Cream Vendor</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Admission Fee to Be Charged</b> If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> If yes, explain the method of food distribution and disposal of trash: <u>Groovy Scoops Ice Cream. Disposal of trash at the park waste bins</u> <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> Please explain: _____	Yes _____ No <input type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Memorial Park Football/Over 35 Field Lights</b> Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	<b>Yes</b> <u>X</u> <b>No</b> _____
<b>Other</b> <i>Please explain: _____</i>	<b>Yes</b> _____ <b>No</b> _____

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

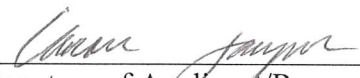
☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Assembly of God (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Assembly of God (Name Organization).

AARON JANZEN  
 Printed Name of Applicant/Responsible Party

  
 Signature of Applicant/Responsible Party

06/05/2025  
 Date

**Clerk Use Only:** Security Deposit Check # 18422 Certificate of Insurance \_\_\_\_\_ Host Liquor Liability na  
 Fees Received na Park Map(s) ✓ Police Dept. Approval (if applicable) na

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

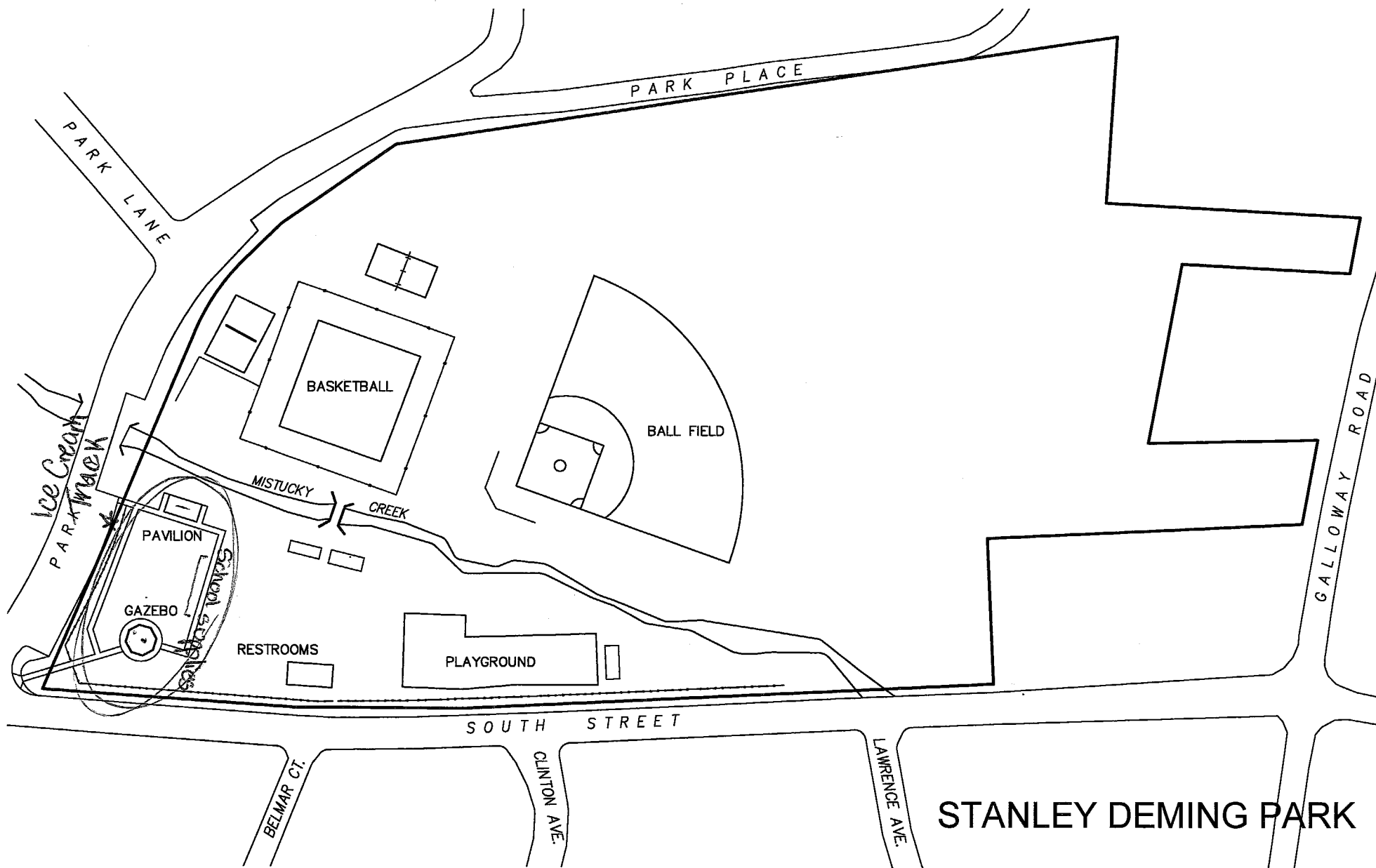
AXON JANZEN

Printed Name of Applicant/Responsible Party



Signature of Applicant/Responsible Party

Date 06/06/2025



STANLEY DEMING PARK

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK OFFICE OF THE TOWN CLERK

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 10/17/2023

Title of Event: Scout Unit of Greater Hudson Valley Council

Purpose of Event: Scout Troop 4045 Season

TR00P 4045  
Scout Unit of  
Scouting America  
Greater Hudson  
Valley Council

### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

- ☐ Railroad Green      ☐ Stanley-Deming Park      ☐ Lewis Woodlands  
☐ Veterans Memorial Park      ☒ Veterans Memorial Park Pavilion  
*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- ☐ South Street Lot      ☐ 1<sup>st</sup> Street Lot      ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot      ☐ Wheeler & Spring St. Lot      ☐ Upper CVS Lot      ☐ Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 6/13/2023 Rain Date Requested: \_\_\_\_\_

Arrival Time: 6:00 am Departure Time: 9:00 am

Event Start Time: 2:00 pm Event End Time: 3:30 pm

### SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization      ☐ Commercial/Business Organization      ☐ Family  
*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Timothy Brown  
*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____  <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.  *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Animals:</b> (Example, horses, pony rides, petting zoo, etc.) <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only, No. of Tables</i> <u>4</u> <i>No. of Chairs</i> <u>40</u>	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Electricity</b>	Yes <input checked="" type="checkbox"/> No _____
<b>Memorial Park Field Lights - The Daniel Prial Field/Football Field</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>



Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.


17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Timothy Brown  
Printed Name of Applicant/Responsible Party

  
Signature of Applicant/Responsible Party

Date 6/2/25

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## GARAGE SALE APPLICATION

Permit # 1851-25

Permit	Fees	Sign Deposit
<u>Single Family</u>	\$15.00	\$25.00
Multi Family / Organizations	\$100.00	\$50.00

\*Permit fee and sign deposit must be provided by either two separate checks or cash. If paying with cash, please provide exact change between the fee and sign deposit as change may not be available.

Please see 'Rules and Regulations for Garage/Yard/Estate Sales for additional information.

Name (Print): Jennifer Valent & Evan Mahaffey

Phone Number: 973-437-6207 / 215-960-7407

Address of Sale: 9 Welby Ave. Warwick, NY 10990

Date of Sale (up to 3 consecutive days) Monday 5/26 - Tues. 5/27/2025

For Office Use Only

Permit Fee: Cash Check # \_\_\_\_\_

Sign Deposit: Cash Check # \_\_\_\_\_

Date of Returned Sign Deposit Stickers: \_\_\_\_\_

Sign Deposit Picked up by:

Name (Print): \_\_\_\_\_

Name (Signature): \_\_\_\_\_

Staff's Initials: \_\_\_\_\_

P/U Cash  
5/27/25  
\$15.00

36680

FY 2024-2025 CLERK'S OFFICE COLLECTION REPORT										TOTAL DEPOSIT		
DATA FROM RECEIPTS WRITTEN												
DATE	TYPE	CUSTOMER	REVENUE CODE	CASH/CHECK	RECPT#	DEPOSIT	SECURITY DEPOSITS HELD	VB ESCROW	ESCROW	DEPOSIT	RECPT#	DEPOSIT DATE
5/20/2025	Gross Receipts - May 2025	GoTo Communications, Inc.	A 1130	126150	341484	7.22						
5/20/2025	Garage Sale Permit Fee #1850-25 (signs only)	Nancy George		CASH	341485		25.00	5/22/25 - 5/24/25				
5/20/2025	False Alarm Fine #WT-25002879 & WT-25002881	Zawacky Residence	A.2655	CASH	341486	35.00		4/9/2025				
5/22/2025	Garage Sale Permit Fee #1851-25	Jennifer Valent & Evan Mahaffey	A1255	CASH	341487	15.00		5/26/25 - 5/27-25				
5/22/2025	Garage Sale Security Deposit Fee #1851-25	Jennifer Valent & Evan Mahaffey		CASH	341488		25.00	5/26/25 - 5/27-25				
										57.22		5/23/2025

\* Deposit given to  
Family was \$15<sup>00</sup>  
we owe her \$10<sup>00</sup>

Deposited \$25<sup>00</sup> Instead of  
\$15<sup>00</sup> fee

DEPOSITED

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1807

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 6/16/25**

For approval to transfer available appropriations for the following Fiscal Year 2024-2025 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1010.4950	Trustees - Other	1,198.38	28.48	FYE 5/31/25	A1210.4550	Mayor - Office Supplies	(28.48)	28.48
A1010.4950	Trustees - Other	1,198.38	797.49	FYE 5/31/25	A1210.4950	Mayor - Other	(797.49)	797.49
A9060.8000	Hospital & Medical Insurance	28,877.28	7,471.80	FYE 5/31/25	A1420.4000	Attorney - Contracted Services	(7,471.80)	7,471.80
A9060.8000	Hospital & Medical Insurance	28,877.28	439.80	FYE 5/31/25	A1420.4900	Attorney - Other Professional Services	(439.80)	439.80
A9060.8000	Hospital & Medical Insurance	28,877.28	771.49	FYE 5/31/25	A1910.4950	Other	(771.49)	771.49
A5110.1000	Streets - Personal Service	40,161.64	5,739.36	FYE 5/31/25	A5010.1000	Street Admin - Personal Service	(5,739.36)	5,739.36
A5110.2350	Streets - Equipment	11,523.59	60.05	FYE 5/31/25	A5010.2000	Street Admin - Equipment	(60.05)	60.05
A5110.2350	Streets - Equipment	11,523.59	70.38	FYE 5/31/25	A5010.4200	Street Admin - Phone/Internet/Cable	(70.38)	70.38
A5110.2350	Streets - Equipment	11,523.59	368.93	FYE 5/31/25	A5010.4550	Street Admin - Office Supplies	(368.93)	368.93
A5110.2350	Streets - Equipment	11,523.59	304.40	FYE 5/31/25	A5010.4750	Street Admin - Training/Dues	(304.40)	304.40
A1440.4000	Engineer - Contracted Services	46,963.97	45,576.67	FYE 5/31/25	A5182.2000	Street Lighting - Equipment/Capital	(45,576.67)	45,576.67
A1320.4005	Auditor - Special Audits	5,000.00	3,093.24	FYE 5/31/25	A5182.4350	Street Lighting Utilities	(3,093.24)	3,093.24
A7550.4975	SUMMER CONCERTS	2,550.60	50.00	FYE 5/31/25	A7510.4550	Village Historian - Special Supplies	(50.00)	50.00
A7550.4975	SUMMER CONCERTS	2,550.60	45.00	FYE 5/31/25	A7550.4950	CULTURE/CELEBRATIONS/EVENTS	(45.00)	45.00
A8020.4900	Planning - Professional Services/Legal	1,910.00	1,813.32	FYE 5/31/25	A8020.1000	Planning - Personal Services	(1,813.32)	1,813.32
<b>TOTAL</b>			<b>66,630.41</b>		<b>TOTAL</b>			<b>66,630.41</b>

**WATER FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F8340.1000	Trans/Dist - Personal Services	61,407.32	2,443.99	FYE 5/31/25	F8310.1000	Water Admin - Personal Service	(2,443.99)	2,443.99
F8320.4350	Pump Station - Utilities	8,726.26	2,385.97	FYE 5/31/25	F8310.4570	Water Admin - Service Contracts	(2,385.97)	2,385.97

TOTAL		4,829.96		TOTAL		4,829.96
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# SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G8120.1000	Sewers - Personal Services	10,495.17	2,443.97	FYE 5/31/25	G8110.1000	Sewer Admin - Personal Service	(2,443.97)	2,443.97
G8120.4920	Sewers - Testing	4,677.77	2,594.06	FYE 5/31/25	G8110.4570	Sewer Admin - Service Contracts	(2,594.06)	2,594.06
TOTAL			5,038.03		TOTAL			5,038.03

Respectfully submitted,



Sadie Andryshak

Village Treasurer

Backup Documentation: Negative Balance Listing Report

Report Date: 6/11/25

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1210-4550	Mayor - Office Supplies	500.00	0.00	232.29	296.19-	0.00	0.00	28.48-	113.97
A-1210-4950	Mayor - Other	5,510.00	0.00	7,309.64	1,002.15	0.00	0.00	797.49-	112.25
A-1420-4000	Attorney - Contracted Services	35,000.00	0.00	54,064.79	11,592.99	0.00	0.00	7,471.80-	116.04
A-1420-4900	Attorney - Other Professional Services	13,500.00	0.00	12,346.81	1,592.99-	0.00	0.00	439.80-	103.69
A-1910-4950	Other	10,150.00	0.00	10,783.99	137.50-	0.00	0.00	771.49-	107.71
A-5010-1000	Street Admin - Personal Service	106,054.00	0.00	120,721.23	8,927.87	0.00	0.00	5,739.36-	104.99
A-5010-2000	Street Admin - Equipment	5,000.00	0.00	2,617.57	2,442.48-	0.00	0.00	60.05-	102.35
A-5010-4200	Street Admin - Phone/Internet/Cable	8,700.00	0.00	8,770.38	0.00	0.00	0.00	70.38-	100.81
A-5010-4550	Street Admin - Office Supplies	2,000.00	0.00	3,049.50	680.57	0.00	0.00	368.93-	113.76
A-5010-4750	Street Admin - Training/Dues	3,000.00	0.00	2,665.01	639.39-	0.00	0.00	304.40-	112.89
A-5182-2000	Street Lighting-Equipment/Capital	260,457.00	0.00	385,252.43	0.00	79,218.76	0.00	45,576.67-	117.50
A-5182-4350	Street Lighting Utilities	50,000.00	0.00	77,740.02	21,089.68	3,557.10	0.00	3,093.24-	104.35
A-7510-4550	Village Historian - Special Supplies	500.00	0.00	550.00	0.00	0.00	0.00	50.00-	110.00
A-7550-4950	CULTURE/CELEBRATIONS/EVENTS	43,488.00	0.00	45,036.57	1,503.57	0.00	0.00	45.00-	100.10
A-8020-1000	Planning - Personal Services	47,833.00	0.00	50,509.67	863.35	0.00	0.00	1,813.32-	103.72
<b>Fund Total</b>									
		591,692.00	0.00	781,649.90	40,551.63	82,775.86	0.00	66,630.41-	110.54
F-8310-1000	Water Admin - Personal Service	59,405.00	0.00	62,592.79	743.80	0.00	0.00	2,443.99-	104.06

June 11, 2025  
03:22 PM

VILLAGE OF WARWICK  
2025 Expenditure Accounts with a Negative Balance Listing

Page No: 2

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
F-8310-4570	Water Admin - Service Contracts	158,680.00	0.00	161,065.97	0.00	0.00	0.00	2,385.97-	101.50
Fund Total		218,085.00	0.00	223,658.76	743.80	0.00	0.00	4,829.96-	102.21
G-8110-1000	Sewer Admin - Personal Service	59,146.00	0.00	62,585.54	995.57	0.00	0.00	2,443.97-	104.06
G-8110-4570	Sewer Admin - Service Contracts	179,680.00	0.00	182,274.06	0.00	0.00	0.00	2,594.06-	101.44
Fund Total		238,826.00	0.00	244,859.60	995.57	0.00	0.00	5,038.03-	102.10
Year Total		1,048,603.00	0.00	1,250,168.26	42,291.00	82,775.86	0.00	76,498.40-	107.01

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 6/16/25**


For approval to modify the budget appropriations and revenue for Street Light Capital Project

**GENERAL FUND**

Expenditure Code	Account Description	Reason	Adopted Budget	Modified Appropriation
A.5182.2000	Street Lighting-Equipment/Capital	Street Light Project	60,000.00	260,457.00
TOTAL				260,457.00

Revenue Code	Account Description	Reason	Adopted Budget	Modified Revenue
A2801	INTERFUND TRANSFERS	Street Light Project	288,174.00	488,631.00
TOTAL				488,631.00

Respectfully submitted,

  
Sadie Andryshak  
Village Treasurer

Backup Documentation:

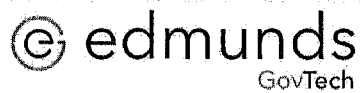
Report Date: 6/16/25

**RECEIVED**

**JUN 11 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**





## Sales Proposal prepared for Warwick Village, NY

Prepared by: Patrick McGee, Business Development Representative

Proposal Date: 06/10/2025

Expiration Date: 09/30/2025

Hosting Services	Amount
Hosting (Level I)	\$3,500.00
Annual Fees:	\$3,500.00

Total Year 1 Investment:

\$3,500.00

### Edmunds Cloud Provides:

- Convenience and Resiliency
- Fast and secure access to information from anywhere, anytime
- Expansive data storage
- Redundant data backups to 3 locations in the US
- Maintains workflow during and after a crisis
- Always access the most current data available
- Empowers mobile and citizen engagement apps to work efficiently

### Payment Terms

Hosting Services Fees: 100% will be invoiced on the Effective Date for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to each anniversary of the Effective Date.



**Please return executed Sales Orders**  
**via DocuSign or Email to:**  
**Edmunds GovTech**  
[SalesOrders@EdmundsGovTech.com](mailto:SalesOrders@EdmundsGovTech.com)  
P: 888.336.6999 | F: 609.645.3111  
[www.EdmundsGovTech.com](http://www.EdmundsGovTech.com)

**Warwick Village**

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**Sadie Andryshak**  
**Treasurer**

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**Date**



Montgomery Office:

71 Clinton Street  
Montgomery, NY 12549

(845) 457-7727

[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)

Goshen Office:

262 Greenwich Ave, Suite B  
Goshen, NY 10924

June 12, 2025

**VILLAGE OF WARWICK BOARD OF TRUSTEES  
77 MAIN STREET  
WARWICK, NY 10990**

**ATTN: MAYOR MICHAEL NEWHARD**

**RE: ROOF-MOUNTED PV SYSTEM AT DPW CENTRAL GARAGE  
24 MEMORIAL PARK DRIVE  
W.O. #1800.118**

Dear Mayor Newhard and Trustees:

On May 9, 2025, the Village of Warwick issued a Request for Proposals (RFP) for a Roof-Mounted Photovoltaic System at the DPW Central Garage. Bids were opened at Village Hall on May 30, 2025, at 2 pm. The four vendors listed below submitted proposals:

1. Hudson River Solar
2. Lighthouse Solar
3. NYS Solar Farm
4. SunCommon

The RFP stated that the selected vendor would be a “qualified, responsive firm that can provide the services required by the Village Board in a cost-efficient manner”. Additional items listed to be considered included the following:

- quality of the project description and thoroughness of the proposal
- professional qualifications and experience of the individuals who will provide services
- the experience installing PV systems of similar size
- references demonstrating the ability of the responding firm to efficiently and effectively install a PV system.

Therefore, upon a detailed review and evaluation of each of the proposals submitted, it is our recommendation that the Village contract with **NYS Solar Farm** to design and install the roof-mounted PV System on the DPW Garage for the following reasons:

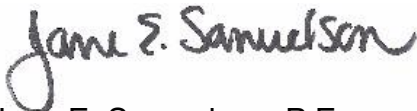
- NYS Solar Farm conducted an engineering site visit to assess the existing building and electrical service
- Analysis of the site visit data was used to author their extremely thorough proposal
- NYS Solar Farm is a certified NYSERDA Platinum Status solar installer
- They provided eight different examples of similar sized PV projects they have completed
- We received multiple positive recommendations praising the quality of their product and workmanship. Including a few who have completed multiple projects with NYS Solar Farm.
- NYS Solar Farm is locally based in Modena, NY.

The table below provides an overview of the proposed PV system and cost breakdown from the NYS Solar Farm proposal.

Estimated PV System Size (kW DC)	102.48
Estimated Annual Production (kWh)	122,770
Phase 1 Cost (NYSERDA contribution NTE \$37,500)	\$35,000
Phase 2 Cost (NYSERDA contribution NTE \$112,500)	\$267,316
<b>Gross PV Cost (Design &amp; Construction)</b>	<b>\$302,316.00</b>
NYSERDA NY-SUN Rebate (\$0.25 / W)	-\$25,620.00
NYSERDA CEC Program Grant Eligible Amount	-\$147,500.00
Project funding received to date	-\$37,500.00
<b>Village's Responsibility w/ NYSERDA Funding</b>	<b>\$91,696.00</b>
Estimated Federal Tax Credit	-\$90,695.00
<b>Village's Overall Responsibility</b>	<b>\$1,001.00</b>
Levelized Cost of Energy (kWh)	\$0.057
Gross Cost / kW System (\$/kW)	\$2,950.00

Finally, we find the proposal documents submitted by NYS Solar Farm to be complete. NYS Solar Farm has indicated that the solar panels will be supplied by REC and our research indicates that the firm is a reputable and experienced supplier of solar panels. NYS Solar Farm has completed a number of projects around the Hudson Valley in recent years and is well recommended by past clients. We therefore recommend that they be hired to design and install the roof-mounted PV system on the DPW Garage.

Sincerely,  
Engineering & Surveying Properties, PC,  
Village Engineers



Jane E. Samuelson, P.E.  
Professional Engineer

Name of Municipality: Village of Warwick Project Name: DPW Garage PV System Date: May 30, 2025			Price Not broken down in proposal - Assumed amounts	
Minimum Size 101.2kW	SunCommon	Hudson River Solar	Lighthouse Solar	NYS Solar Farm
Estimated PV System Size (kW DC)	101.20	102.87	101.76	102.48
Estimated Annual Production (kWh)	105,800	123,799	114,355	122,770
Phase 1 Cost (NYSERDA contribution NTE \$37,500)	\$ 19,885	\$ 30,000	\$ 25,440	\$ 35,000
Phase 2 Cost (NYSERDA contribution NTE \$112,500)	\$ 217,935	\$ 239,579	\$ 254,400	\$ 267,316
Gross PV Cost (Design & Construction)	\$237,820.00	\$269,579.00	\$279,840.00	\$302,316.00
NYSERDA NY-SUN Rebate (\$0.25 / W)	\$25,300.00	\$25,717.50	\$25,440.00	\$25,620.00
NYSERDA CEC Program Grant Eligible Amount	\$132,385.00	\$142,500.00	\$137,940.00	\$147,500.00
NYSERDA funding received to date	\$37,500.00	\$37,500.00	\$37,500.00	\$37,500.00
Village's Responsibility w/ NYSERDA	\$42,635.00	\$63,861.50	\$78,960.00	\$91,696.00
Estimated Federal Tax Credit	\$63,756.00	\$73,158.00	\$76,320.00	\$90,695.00
American Made Credit (10%)			\$25,440.00	
Village's Responsibility*	\$0.00	\$0.00	\$0.00	\$1,001.00
Levelized Cost of Energy (kWh)	\$0.097	\$0.030	???	\$0.057
Gross Cost / kW System (\$/kW)	\$2,350.00	\$2,620.58	\$2,750.00	\$2,950.00
Notes:	Site visit not conducted.	Site visit not conducted.	Conducted site visit	Conducted a site visit
Proposal Requirements				
Section 1 - Letter of Interest	Provided	Provided	Provided	Provided
Section 2 - Business Organization & Resumes	Provided	Provided	Provided	Provided
Section 3 - Statement of Intent				
Description of Scope of Services	Provided	Provided	Provided	Provided
Methodology & Timeline	Provided	Missing	Provided	Provided
final commissioning	6 months	3 months	6 months	6 months
Estimated Cost per Task	Provided	Provided	Missing	Provided
Levelized Cost of Energy (kWh)	Provided	Provided	Missing	Provided
Section 4 - 3 References & Past Experiences	Provided	Only Provided 2	Provided	Provided
Section 5 - Other Requirements				
NYSERDA Contractor Certification	Platinum	Quality	Platinum	Platinum
Proof of NYSERDA Certification	Provided	Provided	Missing	Provided
Insurance Agreement (Appendix A)	Provided	Provided	Missing	Provided
Proof of Insurance	Provided	Missing	Missing	Available upon Request
Non-Collusion Affidavit (Appendix B)	Provided	Provided	Provided	Provided
Hold Harmless Agreement (Appendix B)	Provided	Provided	Provided	Provided
Notes:	Excess Insurance is \$3M whereas requested amount is \$10M/\$20M	"Project Timeline" amounts do not equal Letter of Intent estimates	Missing many requested items in proposal	Upgrade Electrical sevice to 400 Amp 3 Phase WYE - not included in quote. But believes this has already been completed.
Manufacturers:	Not Specified (25yr operation)	Panels: JA Solar, Inverters: Yaskawa-Solectria Solar	Panels: Silfab SIL 530 Inverters: Enphase IQ 8P-3 Phase	Panels: REC 420 Pure 2 Solar Modules (22.2% efficiency & 40yr operation) Inverters: SolarEdge
Warranties:	10yr workmanship, 10yr equipment	5yr workmanship, 30yr solar panels, 10yr battery inverter, 25yr micro-inverter & racking system	Lifetime workmanship, 25yr solar panels & inverter (Provided Specs from manufacturers)	10yr workmanship, 25yr equipment, Prodution degradation 0.25% per year (Provided Specs from manufacturers)
Ongoing Maintenance:	Nothing Discussed	Nothing Discussed	Nothing Discussed	Annual Preventative Maintenance for 1st few years included
References Responses:	Marist College - met expectations in 2023. Company filed for bankruptcy in 2024**	Positive reference from Betsy Albert at Town of Taghkanic	did not ask yet	Positive reference from Hudson River Maitime Meuseum, Town of Philipstown, HV Fruit & Rycor Heating+Cooling
Overall Impression:	Lowest Estimated Design & Construction Cost	Highest kW Production & Lowest Levelized Cost	Add'l incentive for American Made Products.	Most comprehensive proposal. Product specs included

\*Federal credit could only equal the actual amount expended  
<https://www.waterburyroundabout.org/business-archive/suncommon-powers-on-as-former-parent-isuns-bankruptcy-converts-to-chapter-7>  
\*\*SunCommon is now part of Clean Royalties which is owned by Siltstone Capital equity firm