

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JULY 7, 2025  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY  
7:30 P.M.**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: June 16, 2025

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

3. Authorization to Pay all Approved and Audited Claims in the amount of  
\$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

**Announcements**

1. The Village of Warwick Seeks Input for Zoning Law Re-Write - community members are invited to participate in a public input session to share their thoughts on key focus areas such as housing, quality of place, commerce, culture, resilience & sustainability on Wednesday, July 16, 2025, from 6:00 p.m. – 8:00 p.m. at the Tourism Center, 75 Main Street.
2. The Town of Warwick Annual Senior Barbeque will take place on Tuesday, August 19, 2025 (rain date: August 20, 2025) at Town Park located on Union Corners Road from 11:00 a.m. to 3:00 p.m. Tickets and more information will be available soon from the Town of Warwick.

## **Correspondence**

1. Letter from The New York State Society of Municipal Finance Officers congratulating Village Treasurer, Sadie Andryshak, on earning the Credentialed Municipal Finance Officer (CMFO) designation.
2. Letter from Melissa Shaw-Smith, Creative Director of Wickham Works, thanking Mayor Newhard and Village Board for their support of the Wickham Works' Community Arts Program, Treecycle, Warwick's Earth Day arts festival and the Too Good to Toss Main Event.

## **Public Comment - Agenda Items Only**

### **GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

## **Motions**

### **Trustee Cheney's Motions**

1. **MOTION** to approve the purchase of a new F-250 4x4 pickup truck from Leo Kaytes Ford in the amount of \$54,571.50 for use by the Water Department, per the recommendation of Water Distribution Supervisor, Christopher Bennett. Funds to be appropriated to budget code F-8340-2350.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

2. **MOTION** to approve payment #9 in the amount of \$91,499.08 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code H.8330.2000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

3. **MOTION** to grant permission to DPW Employees Andrew D'Alessandro, Tim Palmer, Chris Kane, Matt Hann and Assistant Public Works Supervisor, Mike Finelli to enroll in OSHA Competent Person Excavation & Trench Online Training at a cost of \$50 per person. Funds are appropriated in budget code A-5110-4750.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

**4. Resolution Amending Schedule of Fees to Change Building Fees**

WHEREAS, Village of Warwick Code §64-1 provides that a comprehensive schedule of fees, including Building Department fees, be approved by the Village Board; and

WHEREAS, in order to amend the Village's Schedule of Fees to change the Building Department fees it is necessary for the Village Board to adopt a resolution; and

NOW, THEREFORE, BE IT RESOLVED that the Village's Schedule of Fees is hereby amended as follows:

In the Schedule of Fees, under heading "Building Department" the following fees shall be deleted:

Category	Sub-Category	Type of Fee	Amount
Building Department	Building Permit	Interior Alterations and Renovations; Exterior; Solar Panels Without Energy Storage	\$150.00

Building Department	Building Permit	Solar Panels with Energy Storage	\$200.00
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; and

In the Schedule of Fees, under heading “Building Department” the following fees shall be added:

Category	Sub-Category	Type of Fee	Amount
Building Department	Building Permit	Interior Alterations and Renovations; Deck with Roof Structure	\$150.00 + \$0.50 per square foot
Building Department	Building Permit	Exterior; Solar Panels without Energy Storage, Shed, Fence, Generator, and ABOVE Ground Pool	\$150.00
Building Department	Building Permit	Solar Panels with Energy Storage; New Deck without Roof Structure	\$200.00

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

### Trustee Foster’s Motions

- MOTION** to grant permission to Village Clerk, Raina Abramson to attend the July 2025 Summer IIMC Municipal Clerks Educational Program from Sunday, July 13, 2025, through Thursday, July 17, 2025, at the Holiday Inn Express in Latham, NY at a total cost of \$512.75 for registration and \$596 total for the hotel stay. Mileage reimbursement to apply. Funds are appropriated in FY2025-26 budget code A1410-4750.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

6. **MOTION** to refund a water/sewer bill overpayment in the amount of \$11.73 to Sean Healy who recently sold his property located at 126 Laudaten Way.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

7. **MOTION** to allow Wickham Works and Warwick Center for the Performing Arts to use (4) four pieces of Village of Warwick event staging for the Fuller Moon Arts Festival to be held at Mountain Lake Park on Saturday, August 16, 2025, with a rain date of Sunday, August 17, 2025 and for the Village of Warwick DPW to deliver the staging to the park prior to the event on a mutually acceptable day and time.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

8. **MOTION** to grant permission to Christ Church to use the Veterans Memorial Park Pavilion for a family picnic on Sunday, September 7, 2025, from 8:30 a.m. to 2:00 p.m., including use of the pavilion restrooms. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

9. **MOTION** to grant permission to the Warwick Merchants Guild to use Railroad Green on Thursday, August 21, 2025, from 3:00 p.m. to 8:00 p.m., including the use of electricity

in the park for the Ladies Night Out event. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

### **Trustee Collura's Motions**

10. **MOTION** to approve the budget modification request to transfer available appropriations for certain FY2024-25 budget account lines per the Village Treasurer's memo dated July 2, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

11. **MOTION** to approve the request for an interfund transfer from Infrastructure Reserve Funds to the Capital Project Fund for the Maple Avenue Pump Station Relocation Project per the Village Treasurer's memo received on July 2, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

### **Trustee McKnight's Motions**

12. **MOTION** to advertise for the position of Counsel to the Village of Warwick Zoning Board of Appeals.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

13. **MOTION** to return the Planning Board escrow balance of \$596.31 to Warwick, LLC for the project located at 8 Forester Avenue. All invoices have been paid as per the email from Village Engineer, Keith Woodruff.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

**14. VILLAGE OF WARWICK BOARD OF TRUSTEES**  
**RESOLUTION ACCEPTING EASEMENT FROM 16 ELM STREET LLC**

WHEREAS, 16 Elm Street LLC (also known as Yesterday's Restaurant) received site plan approval from the Village of Warwick Planning Board for the construction of an eating and drinking establishment together with related site improvements by resolution dated February 15, 2018, as reapproved by resolution dated June 8, 2021, and as further amended by resolution dated May 13, 2025; and

WHEREAS, as a condition of approval, the applicant was to prepare and submit to the attorney for the Planning Board for his review and in such form as may be satisfactory to him and the Village Attorney an offer of dedication and deed in recordable form for an easement running to the Village for an existing drainageway to allow for the entry upon, repair, maintenance and replace as deemed necessary by the Village; and

WHEREAS, a proposed easement conveyance has been prepared, a copy of which is attached hereto which is acceptable to the Planning Board Attorney;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Village Board hereby accepts said easement and authorizes the Mayor to sign the same together with any other documents necessary and proper for the recordation of said easement; and
2. The property owner shall be responsible for the payment of all fees necessary for recording the easement in the Office of the Orange County Clerk; and
3. The Law Office of Elizabeth K. Cassidy is hereby authorized to coordinate the recordation of said easement with the Mayor and Village Clerk.

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**15. VILLAGE OF WARWICK BOARD OF TRUSTEES**  
**RESOLUTION APPROVING EASEMENT AGREEMENT WITH HAMILTON**

WHEREAS: The Board of Trustees previously approved an Outside Sewer Service User Agreement of the owner of property located at 10 Clinton Avenue Extension, Town of Warwick, also identified as Town of Warwick Tax Map Nos. 52-1-9 and 52-1-10.2 (the “Premises”). One of the conditions of that agreement is that the property owner shall allow emergency access to adjoining property located in the Village, identified as Village of Warwick Tax Map No. 229-1-2, and the parties have also agreed that the property owner will grant easements over the Premises to the Village with respect to stormwater improvements, sewer line, water line and appurtenances. The Board has received and reviewed the draft Easement Agreement.

NOW, THEREFORE, IT IS RESOLVED that the Board of Trustees hereby approves the Easement Agreement with Etta Hamilton (the “Grantor”) regarding the Premises, as presented, subject to the following conditions, and authorizes the Mayor to execute the Easement Agreement and all other necessary documents upon compliance with such conditions:

1. Approval of the legal description of the easement area by the Village’s professional consulting engineer.
2. Proof that Grantor owns the Premises and can convey title to the Easements as deemed acceptable to the Village’s attorney.
3. The Grantor shall pay the Village’s legal and engineering fees incurred with respect to the Agreement.
4. The executed Easement Agreement shall be recorded in the Orange County Clerk’s office at the Grantor’s expense.

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Public Comment – *Non-Agenda Items***

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**



# VILLAGE OF WARWICK SEEKS PUBLIC INPUT FOR

## ZONING LAW RE-WRITE

*The Village of Warwick is inviting community members to participate in a public input session as part of its efforts to update local zoning laws. This important initiative supports the goals of the Village's Comprehensive Master Plan, which was adopted in December 2022.*

## PUBLIC INPUT SESSION WEDNESDAY, JULY 16

6:00 P.M. – 8:00 P.M.

WARWICK TOURISM CENTER, 75 MAIN ST.

The Village plans to apply for a 2025 New York State Consolidated Funding Application (CFA) grant to help fund the zoning re-write. Community input is a vital part of this process, and residents are encouraged to share their thoughts on key focus areas including:

- Housing
- Quality of Place
- Commerce & Culture
- Connectivity
- Resilience & Sustainability

To review the current Zoning Code and the Comprehensive Master Plan, please visit: [villageofwarwickny.gov](https://villageofwarwickny.gov)



*scan here to review the current Zoning Code and the Comprehensive Master Plan*

Residents who are unable to attend the session may also submit suggestions via email. Please use the subject line "Zoning Re-Write" and send your comments to: [clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

# TOWN OF WARWICK



132 KINGS HIGHWAY  
WARWICK, NEW YORK 10990

TOWN HALL TELEPHONE (845) 986-1124  
POLICE DEPT. TELEPHONE (845) 986-5000  
RECEIVER OF TAXES (845) 986-1125  
PUBLIC WORKS TELEPHONE (845) 986-3358  
TOWN HALL FAX (845) 986-9908  
SUPERVISOR [supervisor@townofwarwick.org](mailto:supervisor@townofwarwick.org)  
TOWN CLERK [clerk@townofwarwick.org](mailto:clerk@townofwarwick.org)

June 9, 2025

Mayor Michael Newhard  
Village Board Members and Staff  
Village of Warwick  
77 Main Street/P.O. Box 369  
Warwick, NY 10990

Dear Mayor Newhard, Board Members and Staff,

On Tuesday, August 19th (Rain Date: August 20th), the Town of Warwick will be having its annual Senior Barbeque in the Town Park located on Union Corners Road from 11:00 a.m. to 3:00 p.m.

As in the past, food items are served to the seniors at their seats, so we are asking for your help in assisting us to serve approximately 750 seniors who are expected to attend. Hot dogs are served at 11:30 a.m., and a chicken meal is served between 1:00 p.m. and 1:30 p.m. If you would like to attend, please call me at 986-1120, ext 240.

I look forward to seeing you on Tuesday, August 19th, at the Town of Warwick Senior Barbeque.

Sincerely,

Jesse Dwyer  
Town Supervisor

JD/ma

**RECEIVED**

**JUN 23 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**

Kristy O'Shaughnessy, President  
Jefferson County  
Nancy Niswender, 1<sup>st</sup> Vice President  
Village of Groton  
Liz Gaynor, 2<sup>nd</sup> Vice President  
Village of Sands Point  
Fran Acker, 3<sup>rd</sup> Vice President  
Village of Wolcott  
Chrissy Kiernan, Secretary-Treasurer  
Village of Westbury



Michael D. Holmes, Past President  
City of Sherrill  
Gina Langowsky, Director  
Village of Wurtsboro  
Dr. Darren M. Morton, Director  
City of Mount Vernon  
Jennifer Obert, Director  
Village of Mayville  
Taylor Scheer  
Village of Evans Mills

June 16, 2025

Mayor Michael Newhard  
Village of Warwick  
77 Main Street  
Warwick, New York 10990

Dear Mayor Newhard:

Sadie Andryshak, Treasurer for the Village of Warwick, has earned the Credentialed Municipal Finance Officer ("CMFO") designation, which is awarded by the New York State Society of Municipal Finance Officers ("NYSMFO").

The NYSMFO grants the CMFO designation only to those municipal officials who complete educational requirements and who have a record of significant contributions to their local government, their community, and the state. Your village can take pride in Sadie's educational accomplishments and the achievement of this milestone.

On behalf of the NYSMFO Executive Board, we are honored to acknowledge Sadie as a CMFO, and we applaud your support of the role Sadie plays in your Village.

Best Regards,

*Marianne C. Lobaccaro*

Marianne C. Lobaccaro, CMFO, MMC, RMC 516-627-3451 [villageadministrator@villagenorthhills.com](mailto:villageadministrator@villagenorthhills.com)  
CMFO Chair, Village Administrator, Village of North Hills

Jennifer Obert, CMFO, 716-753-2125 [Mayville1@netsync.net](mailto:Mayville1@netsync.net),  
CMFO Committee Member, Village Treasurer, Village of Mayville

Gina Langowsky, CMFO 845-888-2522 [clekr@villageofwurtsboro.com](mailto:clekr@villageofwurtsboro.com),  
CMFO Committee Member, Village Clerk-Treasurer, Village of Wurtsboro



WICKHAM  
WORKS

COLLABORATE. SHARE. MAKE.

RECEIVED

JUN 24 2025

VILLAGE OF WARWICK  
CLERK'S OFFICE

Mailing Address:

3 Forester Ave., Unit 8  
Warwick, NY 10990

June 24, 2025

Dear Mayor Newhard and Warwick Village Board of Trustees,

On behalf of Wickham Works, I would like to send our sincere thanks for your support of Wickham Works' Community Arts Programs, and for your continued support of Treecycle, Warwick's Earth Day arts festival, and the Too Good to Toss Main Event.

The Village's help for the FY 2024/25 has meant that we were able to commission six Warwick artists to conduct a total of sixteen free community workshops and produce public works of art, displayed at Treecycle 2025, including a new mural project for Stanley Deming Park created with the input and help of Warwick students. The workshops alone reached over 135 participants, providing opportunities for all ages and abilities to come together through art to learn new skills, socialize, and be part of a community project.

Though maybe not as tangible, the Board's assistance in underwriting the annual spring Too Good to Toss event through the shared cost of the tent rental has great value. This year, the weather on the day of the drop-off would have written off any other event. But thanks to the tents, we were able to receive and disseminate a record number of donations over the weekend, with the help of the ninety dedicated volunteers. On Sunday, the crowds—over 700 by 11.30AM—lined up even earlier than usual and by noon had reduced the vast piles of useful clothing, toys, and household items to scant pickings. Not only has this become one of the most anticipated Warwick events, it has the added value of keeping, on average, over thirteen large dumpster loads of donated items in circulation.

This year, you also took a leap of faith and joined Wickham Works in co-piloting a new Village of Warwick Artist-in-Residence program. Supporting Emerging Artist Nicole Hixon, the Village kindly put the DPW at her disposal, which added significantly to the success of the project.

*Wickham Works Makerspace, Warwick Valley Community Center, 11 Hamilton Ave. Warwick, NY 10990*



WickhamWorksMakerSpace



<https://www.facebook.com/wickhamworks>

<http://www.wickhamworks.org/>

The large organic sculpture, The Divine Feminine: Feeding Nature, was installed in Stanley Deming Park for Treecycle on April 26, and continues to delight visitors with her crown of strawberries, serving as the backdrop for a community strawberry picnic this past weekend.

As the saying goes, it takes a village, and in this case, a village board that sees the value of the arts in building community and willing to have faith in the power of art to sustain us all.

Wickham Works appreciates all you do, and your continued assistance in helping us bring public arts programs to the Village of Warwick.

Yours sincerely,

Melissa Shaw-Smith  
Wickham Works, Creative Director

*Wickham Works Makerspace, Warwick Valley Community Center, 11 Hamilton Ave. Warwick, NY 10990*



WickhamWorksMakerSpace



<https://www.facebook.com/wickhamworks>

<http://www.wickhamworks.org/>

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

VILLAGE OF WARWICK  
INCORPORATED 1867

DATE: JULY 2nd, 2025

TO: Mayor Newhard and Board of Trustees

From: Christopher Bennett  
Distribution System Supervisor

RE: PURCHASE OF NEW WATER DEPARTMENT TRUCK

RECEIVED  
JUL 02 2025  
VILLAGE OF WARWICK  
CLERK'S OFFICE

For your approval, I am requesting the purchase of a new Truck, an F-250 4X4, to replace my current Truck, a 2014 F-250 4X4. If you have any questions, please feel free to contact either myself or Mike Moser.

Thank you for your time.

**VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A  
PURCHASING QUOTATION SUMMARY FORM**

- |  |   |
|--|---|
| <b>Purchase Contracts (Single Item Purchase)</b> | <b>Public Works Contracts (Services/Construction)</b> |
| \$2,000 - \$19,999                               | (3) Written/Email/Fax Quotes                          |
| Above \$20,000                                   | Mandatory Competitive Bidding                         |
|  | \$2,000 - \$34,999                                    |
|  | Above \$35,000  |
- ▶ Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.
- ▶ This form **must** be attached to voucher and invoice for Board approval.

**DESCRIPTION OF PURCHASE**

NEW WATER DEPT. TRUCK

<b>BUDGETED PURCHASE</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>BUDGET CODE</b> F-8340-2350	<b>CURRENT LINE BALANCE</b> \$3,500.00 Signature: <i>Christopher Bennett</i> Date: 1JUL25
<b>BUDGETED AMOUNT</b> \$ 0.00	<b>IF NO EXPLAIN</b> removed from budget	

#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	27-Jun-25	LEO KAYTES FORD	\$54,571.50
2	26-Jun-25	HEALEY BROTHERS FORD	\$54,572.50
3			

**VENDOR SELECTED-KAYTES-LOCAL**

**IF NOT LOWEST BID EXPLAIN WHY**

**IF ONLY (1) QUOTE EXPLAIN OR IF A SOLE SOURCE**

**EXCEPTIONS TO COMPETITIVE BIDDING**

<b>OTHER GOVERNMENTS</b>  STATE - COUNTY MUNICIPAL BID CONTRACTS	<b>NAME OF AGENCY</b>	
	<b>VENDOR/SUPPLIER</b>	<b>CONTRACT#</b>
	<b>TOTAL COST \$</b>	<b>BID PERIOD EXPIRES</b>
	<b>ADDITIONAL INFORMATION</b>	

**\*\*EMERGENCY PURCHASE\*\* - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

**REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION**

**DEPARTMENT APPROVAL**

Name/Title: \_\_\_\_\_ Christopher Bennett Water Maint Supervisor

DATE 1JUL25

Signature: *Christopher Bennett*



Date: 6/27/2025  
Salesperson: Sean Ryan  
Manager: Heath McGuire  
Customer ID #: 1173878

**FOR INTERNAL USE ONLY**

**CUSTOMER** DPW WATER DEPT WARWICK

Home Phone : (845) 987-0133

Address : \_\_\_\_\_

Work Phone : (845) 986-3358

E-Mail : kaytescares@kaytes.com

Cell Phone : (845) 234-1292

**VEHICLE**

Stock # : \_\_\_\_\_ New / Used : **New** VIN : \_\_\_\_\_ Mileage: \_\_\_\_\_

Vehicle : \_\_\_\_\_ Color : \_\_\_\_\_

Type : \_\_\_\_\_

Market Value Selling Price	54,374.00
DealerDoc	175.00
Non Tax Fees	22.50
Balance	54,571.50

Customer Approval: \_\_\_\_\_ Management Approval: \_\_\_\_\_

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



Date: 6/26/2025  
Salesperson: Diamond Gonzalez  
Manager: Shawn Wilhelm

FOR INTERNAL USE ONLY

BUSINESS NAME Village of Warwick Water Department Home Phone :  
CONTACT Chris Bennent

Address : WARWICK, NY 10990 Work Phone :  
ORANGE

E-Mail : Cell Phone : (845) 591-5390

VEHICLE

Stock # : bid10 New / Used : New VIN : Mileage:  
Vehicle : Color :  
Type :  
Body Size : Style : Weight : 0 Unit Class :

Market Value Selling Price	56,855.00
Discount	2,480.00
Adjusted Price	54,375.00
Doc Fee	175.00
Non Tax Fees	22.50
Balance	54,572.50

Customer Approval: \_\_\_\_\_

Management Approval: \_\_\_\_\_

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



Pitingaro & Doetsch  
Consulting Engineers

20 Industrial Drive | Middletown, NY 10941  
info@panddengineers.com  
p. (845) 703-8140

June 25, 2025

Mayor Michael Newhard and Board of Trustees  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: Warwick Village Well #3 Water Treatment Plant  
General Contract Payment Application #9

Dear Mayor Newhard and Board of Trustees:

Please let this letter serve as background for the above-mentioned payment application.

We have reviewed the Application for Payment #9 from TAM Enterprises, Inc for the Warwick Village Well #3 Water Treatment Plant project. As of June 25, 2025, the new building walls and roof have been completed. Installation of ductile iron pipe and fittings has started.

We recommend the approval of the payment of \$91,499.08. The balance amount to close the project, including retainage, is \$712,159.54.

Should you have any questions or require anything further in this matter, please contact our office.

Very truly yours,

Darren D. Doetsch, PE  
Vice President

DDD/AB/lk

G:\Shared\_Drives\Engineering\Warwick (V)\248101 - Well 3 WTP Construction Management\03 - Construction\Pay Apps\GC\Pay App #9\20250625 Letter To Board Pay App 9.Docx

# AIA Document G702 - 1992

## Application and Certificate for Payment

TO OWNER: Village of Warwick  
77 Main Street  
Warwick, NY

PROJECT: Village of Warwick - Well #3 WTP

APPLICATION NO: 009

FROM: TAM Enterprises, Inc

VIA: Pittingaro & Doetsche Consulting Engineers  
P.C.

CONTRACTOR: 114 Hartley Road  
Goshen, NY 10924

ARCHITECT: 15 Industrial Drive Suite 2  
Middletown, NY 10941

PERIOD TO: June 30, 2025

CONTRACT FOR: General Construction

CONTRACT DATE: June 30, 2025

PROJECT NOS: 2431 / /

Distribution to:  
OWNER: [ ]  
ARCHITECT: [ ]  
CONTRACTOR: [ ]  
FIELD: [ ]  
OTHER: [ ]

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
AIA Document G703, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM..... 1,196,000.00

2. NET CHANGE BY CHANGE ORDERS..... 0.00

3. CONTRACT SUM TO DATE (Line 1 + 2)..... 1,196,000.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)..... 509,305.75

5. RETAINAGE:

a. 5.00% of Completed Work  
(Column D + E on G703: 509,305.75) = 25,465.29

b. 5.00% of Stored Material  
(Column F on G703: 0.00) = 0.00

Total Retainage (Lines 5a - 5b or Total in Column I of G703)..... 25,465.29

6. TOTAL EARNED LESS RETAINAGE..... 483,840.46  
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 392,341.38  
(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE..... 91,499.08

9. BALANCE TO FINISH, INCLUDING RETAINAGE..... 712,159.54  
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
<b>TOTALS</b>	<b>0.00</b>	<b>0.00</b>
NET CHANGES by Change Order		0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

State of:

County of:

New Jersey  
Bergen

Date:

6/25/25

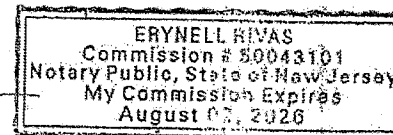
Subscribed and sworn to before

me this

Notary Public:

My Commission expires:

day of June, 25



### ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....

91,499.08

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:

Date:

6/26/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# **AIA Document G703® - 1992**

## Continuation Sheet

AIA Document G703®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

Village of Warwick - Well #3  
WTP

APPLICATION NO:

009

APPLICATION DATE:

06-30-2025

PERIOD TO:

June 30, 2025

ARCHITECT'S PROJECT NO:

Pittingaro & Doetsch

ARCHITECT'S PROJECT NO:						Piningaro & Doetsch			
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E - F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Bonds and Insurance	29,900.00	29,900.00	0.00	0.00	29,900.00	100.00%	0.00	1,495.00
2	Submittals	50,700.00	48,165.00	0.00	0.00	48,165.00	95.00%	2,535.00	2,408.25
3	Mobilization/Demobilization	22,183.00	11,091.50	0.00	0.00	11,091.50	50.00%	11,091.50	554.58
4	Demolition of Existing Treatment Building and Well Pump	51,047.00	51,047.00	0.00	0.00	51,047.00	100.00%	0.00	2,552.35
5	Furnish and Install a new treatment building with drainage foundation floor walls roof windows doors and all other items specified	267,460.00	133,741.68	\$0,226.32	0.00	213,968.00	80.00%	53,492.00	10,698.40
6	Furnish and Install proposed well pump radar level sensor VFD and control panel. Electrical connections by others	140,810.00	0.00	0.00	0.00	0.00	0.00%	140,810.00	0.00
7	Furnish and Install SCADA panel and system.	34,602.00	0.00	0.00	0.00	0.00	0.00%	34,602.00	0.00
8	Furnish and Install UV system and appurtenances.	85,294.00	0.00	0.00	0.00	0.00	0.00%	85,294.00	0.00
9	Furnish and Install an 80-kw natural gas generator with weather enclosure and compatible ATS including natural gas piping. Electrical Connections by others	57,890.00	37,613.00	0.00	0.00	37,613.00	64.97%	20,277.00	1,880.65
10	Furnish and Install a chemical injection system	26,275.00	25,555.60	0.00	0.00	25,555.60	97.26%	719.40	1,277.78
11	Furnish and Install cartridge filter housings	86,198.00	64,648.50	0.00	0.00	64,648.50	75.00%	21,549.50	3,232.43
12	Furnish and Install a flow meter turbidity analyzer	101,585.00	0.00	0.00	0.00	0.00	0.00%	101,585.00	0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E - F)	%(G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	chloriner residual analyzers chart recorders pressure gauges a pressure transmitter and all other instrumentation specified								
13	Furnish and Install a mini-split system electrical unit heaters and an exhaust fan and louver.	23,953.00	0.00	0.00	0.00	0.00	0.00%	23,953.00	0.00
14	Furnish and Install a ductile iron pipe and fittings.	64,354.00	0.00	16,088.50	0.00	16,088.50	25.00%	48,265.50	804.42
15	Furnish and Install a shower and eyewash station combination unit.	6,190.00	0.00	0.00	0.00	0.00	0.00%	6,190.00	0.00
16	Furnish and Install ADA compliant bathroom	12,176.00	0.00	0.00	0.00	0.00	0.00%	12,176.00	0.00
17	Furnish and Install all water supply piping and drainage piping	7,208.00	0.00	0.00	0.00	0.00	0.00%	7,208.00	0.00
18	Start-up	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
19	Punch List	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
20	Close out	7,475.00	0.00	0.00	0.00	0.00	0.00%	7,475.00	0.00
21	Stated Allowance for Unforeseen Items	100,000.00	11,228.65	0.00	0.00	11,228.65	11.23%	88,771.35	561.43
22	CO#1 Excavation Existing Valves (7,050.70)	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
23	CO#2 Labor and Materials Reinforce and pour footing 24x10 Basement Wall (4,177.95)	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	1,196,000.00	412,990.93	96,314.82	0.00	509,305.75	42.58%	686,694.25	25,465.28

## UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

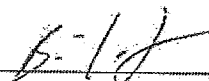
Name of Claimant: TAM Enterprises, Inc  
Name of Customer: TAM Enterprises, Inc  
Job Location: Well #3 WTP  
  
Owner: Village of Warwick  
Date Through: June 30, 2025  
  
Exceptions: \_\_\_\_\_  
\_\_\_\_\_

### Unconditional Waiver and Release Signature

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed above, the Releases or Waivers of Lien attached hereto, include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens or encumbrances or the right to assert fees or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

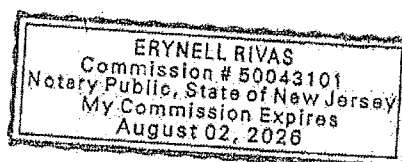
The claimant has received the following progress payment: \$392,341.38

The current payment amount is: \$91,499.08

Claimant's Signature: 

Claimant's Title: Vice President

Date of Signature: 6/23/25



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**To: Mayor Newhard and Village Board**

**From: Mike Moser DPW Supervisor**

**Date: June 24, 2025**

**Employees listed below have voluntarily signed-up to enroll in the  
Safety Training below:**

**Request permission to send following employees to :  
OSHA COMPENTENT PERSON TRAINING  
ON-LINE COURSE  
COST: \$50/each employee**

**Class specifications attached.**

Andrew D'Alessandro

Tim Palmer

Chris Kane

Matt Hann

Mike Finelli

**RECEIVED**

**JUN 24 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**



## OSHA Competent Person Excavation & Trench Training Online

- ✓ 100% Online — Learn at Your Own Pace
- ✓ Fully Compliant with 29 CFR 1926.32(f)
- ✓ Instantly Download Your Certificate of Completion
- ✓ Includes Real-World Case Studies
- ✓ Purchase in Bulk

**\$49**

**REGISTER NOW**

» Disponible en español

Become an OSHA-compliant competent person with our online Competent Person: Excavation & Trench training. Prepare to identify, control and correct common hazards during excavation operations.

From trench collapses to ruptured utility lines, excavation sites expose workers to many dangers. Prevent serious injuries and fatal accidents with a 100% online course. Our course satisfies OSHA competent person training requirements for construction outlined in 29 CFR 1926.32(f). Download your certificate of completion as soon as you finish.

**OSHA Competent Person: Excavation & Trench Course Details**



### **Satisfies Training Standards for:**

29 CFR 1926.32(f)



### **Designed for:**

Competent Persons in Construction Who Identify, Control and Correct Excavation Safety Hazards



### **Format:**

100% Online Course



### **Provides:**

Digital Certificate of Completion

## **Excavation & Trench Competent Person Training Benefits**

Benefits of our training course include:

- 100% Online
- Compliant with 29 CFR 1926.32(f)
- Instant Course Certificate Download
- Multiple Excavation Safety Case Studies
- Bulk Discounts Available

## **Who Needs Excavation & Trench Competent Person Training?**



During excavation or trench operations, employers on construction sites may be required to designate an OSHA-compliant competent person. Competent persons are tasked with minimizing hazards within their area of expertise.

Excavation and trench competent person training may be required for:

- Construction workers
- Utility installers


- Municipal workers
- Mining and drilling specialists
- Landscapers
- Road crews
- Environmental workers
- Archeologists and paleontologists
- Emergency responders
- And more

A competent person for excavation and trench hazards must identify, control and correct hazards during a variety of trenching and digging tasks. Trench excavation projects include installing underground utilities, building foundations, shoring operations and retention systems.

This course prepares you to serve as a designated OSHA competent person for excavation hazards. You can instantly download a certificate of completion as soon as you complete this online training.

---

## Testing Requirements



Competent Person: Excavation & Trench requires students to successfully complete a series of knowledge checks and interactive activities before passing a final exam.

Students must score at least 70% on a 15-question final exam to pass the course. The test is multiple-choice and comprehensive. It draws questions from a bank of 100 questions covering all course modules. Students have unlimited attempts to pass the final exam.

During Module 2, students will complete a knowledge check consisting of 10 fictional scenarios to assess knowledge of OSHA trench excavation safety requirements in the construction industry.

Modules 3 and 4 each offer 10 illustrated interactive scenarios. These activities help learners identify trench excavation risks and imminent threats to worker safety. Following each scene, students will select proper corrective action for each identified hazard.

---

## Course Learning Objectives



After completing Competent Person: Excavation & Trench, students will be able to:

- Define what a competent person is and explain the importance of this role in excavation safety
- Demonstrate a thorough understanding of OSHA standards and regulations related to excavations, including federal OSHA standards and industry best practices
- Identify common excavation hazards likely to be encountered on construction sites and corrective measures to reduce the risk of injury or death
- Outline the skills needed to make informed decisions and take prompt corrective measures to eliminate hazards
- Communicate effectively with coworkers, supervisors and other stakeholders regarding excavation safety measures

## Course Outline

Competent Person: Excavation & Trench offers 3.5 hours of OSHA-compliant safety instruction. Students will study the common hazards encountered during trenching and digging operations and learn how to correct them. Topics include soil stability, cave-ins, access and egress, shoring and hazardous atmospheres.

This course also covers the communication and leadership skills needed to succeed as a competent person. Students will learn how to lead by example and demonstrate safe work practices.


### Module 1: Introduction to Competent Persons and Excavation Safety

### Module 2: Understanding and Applying OSHA Excavation Safety Standards

### Module 3: Identifying Excavation Hazards

### Module 4: Taking Action

## Competent Person: Excavation & Trench Training FAQs

**Does this course satisfy OSHA training requirements for a competent person?** 

**What is an OSHA competent person?** 

**What is excavation competent person training?**



**How long does the course take to complete?**



**Can I complete competent person training online?**



**Does Competent Person: Excavation & Trench provide an OSHA certificate?**



**How long is Competent Person: Excavation & Trench training valid?**



## Related Courses

- Competent Person: Fall Protection
- Competent Person: Scaffolding
- Excavation and Trenching Safety Awareness
- OSHA Excavations for Construction
- SST 1-Hour Excavations
- Work Zone Safety
- Ladder Safety for Construction

## Additional Links and Resources

- Competent Person | OSHA
- Trenching and Excavation | OSHA
- Construction: Trenching and Excavation eTool | OSHA
- Trenching and Excavation Safety | OSHA
- Fall Protection | OSHA

Get Started Today!

**\$49**

**REGISTER NOW**



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Sales: 1-888-751-1671



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## VILLAGE OF WARWICK

INCORPORATED 1867

**Date:** June 18, 2025

**Subject:** Proposed Increase in Building Permit Fees

Dear Mayor Newhard & Members of the Village Board,

I am writing to respectfully request an adjustment to the current building permit fee schedule to better reflect the level of review and inspection required for certain types of construction projects.

Specifically, we propose the following changes:

**1. Interior Alterations and Renovations:**

- **Current Fee:** Flat \$150.00
- **Proposed Fee:** \$150.00 base fee **plus \$0.50 per square foot**
- **Rationale:** These types of projects often involve more complex inspections, including framing, electrical, plumbing, and final walkthroughs, which warrant a fee that scales with the size of the work area.

**2. Decks with Roof Structures:**

- **Current Fee:** Flat \$150.00
- **Proposed Fee:** \$150.00 base fee **plus \$0.50 per square foot**
- **Rationale:** The inclusion of a roof structure increases both the complexity and number of required inspections (e.g., footings, framing, roofing), justifying the increase.

**3. New Decks (Without Roofs):**

- **Current Fee:** \$150.00
- **Proposed Fee:** \$200.00 flat fee
- **Rationale:** Although these projects are simpler than covered decks, they still require multiple inspections (e.g., footings, framing, final), and the proposed fee better reflects the staff time and resources required.

These adjustments will help ensure that our fees are more in line with the actual effort involved in processing and inspecting these types of building permits.

Thank you for your consideration of this request. I am happy to provide any additional information or data the Board may require.

Sincerely,

Kristin Bialosky  
Building, Planning, Zoning and AHDRB Clerk



## **JULY 2025 SUMMER IIMC MUNICIPAL CLERKS EDUCATIONAL PROGRAM**

**SIGN UP TODAY - SPACE IS LIMITED!**

Certified Municipal Clerks (CMC) and the Master Municipal Clerks (MMC) Training Programs are back in New York!

**WHEN: Sunday, July 13 – Thursday, July 17, 2025**  
(All classes are in person.)

**LOCATION: Holiday Inn, 400 Old Loudon Road, Latham, NY**

**COST: \$500** which includes 40 hours of classroom training, all meals, banquet, materials, and completion certificates.

### **Online registration for classes**

[https://forms.zohopublic.com/nystca/form/2025SUMMERIIMCMUNICIPALCLERKSPROGRAMREGISTRATION\\_1/formperma/qYrumuWJDqs6sPbHRdLMWjO4yDoBzGkd7o8QoZz6Z8s](https://forms.zohopublic.com/nystca/form/2025SUMMERIIMCMUNICIPALCLERKSPROGRAMREGISTRATION_1/formperma/qYrumuWJDqs6sPbHRdLMWjO4yDoBzGkd7o8QoZz6Z8s)

**\$149 Discounted Group Rate at the Holiday Inn (\$149 x 4 days= \$596)**

Book your room today using the link below:

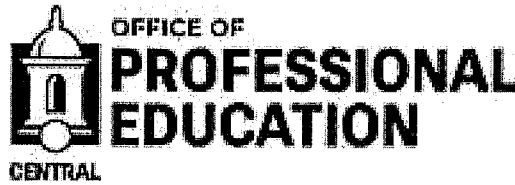
<https://www.hiexpress.com/redirect?path=rates&brandCode=EX&localeCode=en&regionCode=1&hotelCode=ALBAN&checkInDate=13&checkInMonthYear=062025&checkOutDate=17&checkOutMonthYear=062025&PMID=99801505&GPC=TCA&cn=no&viewfullsite=true>

**NOTE: ANY / ALL DIETARY/ALLERGIES MUST BE SENT VIA EMAIL TO [LIZ@SANDSPOINT.GOV](mailto:LIZ@SANDSPOINT.GOV) UPON REGISTERING FOR CLASSES.**

Scholarship opportunities are available!      Questions – please contact:

Carol Chase      [summerhilltown@gmail.com](mailto:summerhilltown@gmail.com)

Liz Gaynor      [liz@sandspoint.gov](mailto:liz@sandspoint.gov)



Updated 7/2/25

Welcome to the 2025 Municipal Clerk CMC and MMC Education Program in affiliation with Central Connecticut State University!

The New York State Town Clerks Association – NYSTCA and The New York State Association of City & Village Clerks – NYSCVC planning and education committee members are all extremely excited to welcome you to the program and anxious to get started!

- Dates: Sunday July 13 – Thursday July 17, 2025
- Location: Holiday Inn, 400 Old Loudon Road, Latham NY  
Each participant should have already made their own hotel reservations, or you are local and commuting daily.
- Arrival time: 7/13 Sunday 11 – 11:30 am – check in (if rooms available) and settle in
- If the room is not ready, we will have access to a board room for us to leave luggage across the hall from our classroom area.
- Orientation class starts promptly at **noon- this is a highly informative introduction on what to expect for the week; schedule of classes, discussion on filing for your CMC or MMC and so much more! This class gives CMC and MMC points and is included in the 40 hours/20 points for the week. Do not miss it!**
- Breakfast provided daily by the hotel between 5:00-8:00 am (in the main lobby area)
- Classes Monday – Wednesday 8:00 am to 8:00 pm – with several breaks. Lunch and dinner provided through the program.
- Thursday classes are from 8:00 am – 11:00 am
- **All classes in the Saratoga Room**
- **All meals (except for breakfast) in the Gazebo Room**

Things you need to know:

- Water / coffee/ tea will be set up in the classroom daily.
- A travel coffee mug and refillable water bottle comes in handy.
- Cell phone use: Out of respect for instructor and fellow classmates, keep your phone silent.
- Casual comfortable/business clothes
- Comfortable shoes
- Wednesday night Banquet – dress clothes
- Classrooms are air conditioned: bring jacket, sweater, or shawl to avoid being cold.
- Power cord if bringing laptop.
- ST-119-1 tax exempt form for hotel.

The program will give you an opportunity to think creatively and focus on your professional growth. These classes are designed to improve your skills and knowledge, enhance the administration within your office, and add a higher level of professionalism to your role.

On behalf of the planning/education committee we are all looking forward to working with each of you during this program!



Outlook

---

## Overpayment

---

From Sean R. Healy <seanrhealy@gmail.com>

Date Wed 6/18/2025 10:44 AM

To Water Billing <waterbilling@villageofwarwick.org>

To Whom It May Concern:

I recently sold my property at 126 Laudaten Way in the Village of Warwick.

While attempting to pay off the closing balance due for my water bill on 126 Laudaten Way, I accidentally paid off the amount owed by the new owner of my property, Kristin Flood.

I spoke with Sandra Alfonzo, and she was able to transfer \$62.77 of the \$74.50 that I paid to pay off my balance. However, this left an overpayment of \$11.73.

Please consider this email a formal request for reimbursement of this overpayment. The reimbursement can be sent to:

Sean Healy  
141 Oldwoods Court  
Mahwah, NJ 07430

Let me know if you need any further information from me.

Thank you!

Sean

**VILLAGE OF WARWICK**  
**Customer Recent Activity Report**

**Report Date: 06/18/25 12:15 PM**

**Account Id:** 807900-1  
**Owner:** HEALY, SEAN  
**Bill To:** SEAN HEALY  
**Property Location:** 126 LAUDATEN WAY

**Active Services:**  
None

Recent Billings:	Bill Date	Due Date	Amount Billed	Amount Due	Usage	Principal Balance	Interest/Penalty
Wat/Sew	06/11/25	07/15/25	62.77	0.00	W/S: 1	0.00	0.00
Wat/Sew	03/15/25	04/15/25	111.51	0.00	W/S: 7	0.00	0.00
Wat/Sew	12/15/24	01/15/25	148.80	0.00	W/S: 10	0.00	0.00
Wat/Sew	09/15/24	10/15/24	123.94	0.00	W/S: 8	0.00	0.00
Wat/Sew	06/15/24	07/15/24	123.94	0.00	W/S: 8	0.00	0.00
Wat/Sew	03/15/24	04/15/24	130.97	0.00	W/S: 9	0.00	0.00
Wat/Sew	12/15/23	01/15/24	119.14	0.00	W/S: 8	0.00	0.00
Wat/Sew	09/15/23	10/15/23	154.63	0.00	W/S: 11	0.00	0.00
Wat/Sew	06/15/23	07/15/23	130.97	0.00	W/S: 9	0.00	0.00
Wat/Sew	03/15/23	04/15/23	138.20	0.00	W/S: 10	0.00	0.00
Wat/Sew	12/15/22	01/15/23	138.20	0.00	W/S: 10	0.00	0.00
Wat/Sew	09/15/22	10/15/22	149.57	0.00	W/S: 11	0.00	0.00

**Current Balance:** \$-11.73      **Avg W/S:** 7      **\$-11.73**      **\$0.00**

**Recent Payments & Adjustments:**

Type	Date	Amount	Description
Payment	06/17/25	74.50	CR
Payment	03/31/25	111.51	CK 9016
Payment	01/14/25	148.80	CK 9009
Payment	10/11/24	123.94	CK 9004



WICKHAM  
WORKS

COLLABORATE. SHARE. MAKE.

RECEIVED

JUN 27 2025

VILLAGE OF WARWICK  
CLERK'S OFFICE

Mailing Address:  
Wickham Works  
3 Forester Avenue, #8  
Warwick, NY 10990

Re: Fuller Moon Arts Fest 2025 use of Village staging.  
June 27, 2025

Dear Mayor Newhard,

Wickham Works and Warwick Center for the Performing Arts would like to request use of 4 pieces of Village/DPW event staging (4' x 8') for the Fuller Moon Arts Festival to be held at Mountain Lake Park on Saturday, August 16, 2025, 1 - 9PM, with a rain date of Sunday, August 17th. We would also like to kindly request that the DPW deliver the staging to the park prior to the event on a mutually acceptable day/time. The staging is to be used for outdoor band concerts.

This is the fourth year for the festival, bringing art, performance and entertainment to the park. As in past years, the event is designed to be family friendly and highlight some of the best Warwick has to offer in the arts. The aim is to appeal to residents of all ages, and visitors to the area.

Thank you for your consideration and support.

Warm regards,

Melissa Shaw-Smith  
Creative Director, Wickham Works



50 South Street  
Warwick NY 10990  
T 845-986-3440 · F 845-986-8158  
www.ChristChurch.org  
Member of the Episcopal Diocese of NY

---

July 1, 2025

Village of Warwick  
77 Main Street  
P. O. Box 369  
Warwick, NY 10990

Attention: Board of Trustees

I am writing to request a permit for the use of Veterans Memorial Park Pavilion on Sunday, September 7 for Christ Church's annual family picnic. We are expecting a group of 120 (adults and children). Our event will run from 8:30am to 2pm (includes setup up and cleanup).

Thank you for your consideration.

Sincerely,

Barbara Mann  
Parish Administrator  
845.986.3440  
office@christchurch.org

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Date:** July 1, 2025

**To:** Parish Administrator, Christ Church  
**Re:** Christ Church Fellowship Picnic

Dear Barbara,

Event details and traffic/parking plans for Christ Church Fellowship Picnic scheduled for Sunday, September 7, 2025, at Pavilion in Veterans Memorial Park are acceptable and approved. Please be advised parking on grass areas is not permitted.

Mike Moser  
DPW Supervisor  
Village of Warwick  
[dpwsupervisor@villageofwarwick.org](mailto:dpwsupervisor@villageofwarwick.org)

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



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mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### **Facility Use Request Form** **For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 7/1/2025

Title of Event: Christ Church Annual Picnic

Purpose of Event: Fellowship

#### **SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☒ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1<sup>st</sup> Street Lot ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### **SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: September 7, 2025 Rain Date Requested: \_\_\_\_\_

Arrival Time: 8:30 AM Departure Time: \_\_\_\_\_

Event Start Time: 10:00 AM Event End Time: 2:00 PM

#### **SECTION 3: APPLICANT INFORMATION**

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Amber Carswell, Rector

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 5 Second Street, Warwick, ny 10990

Email Address: office@christchurch.org Cell Phone: 501-503-8982

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Christ Church

Name of Organization's Director(s)/Officer(s): Amber Carswell, Rector

Organization's Phone: 845-986-3440 Email Address: office@christchurch.org

Mailing Address of Organization: 50 South Street, Warwick, ny 10990

Physical Address of Organization: 50 South Street, Warwick, ny 10990

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 120

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: \_\_\_\_\_ # of People Under 18: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: \_\_\_\_\_

Please explain the parking plan for the event: \_\_\_\_\_

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up: _____</i> <i>Date &amp; time tent will be removed: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Animals: (Example, horses, pony rides, petting zoo, etc.)</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Memorial Park Field Lights - The Daniel Prial Field/Football Field</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>

Use of Memorial Park Pavilion Lights	Yes _____ No <u>✓</u>
Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <u>✓</u> No _____
Other <i>Please explain: _____</i>	Yes _____ No <u>✓</u>

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$200 Security Deposit - *(Must be a Separate Payment)*

☐ Memorial Park Field Lights -

The Daniel Prial Field / Football Field (circle one) - \$10 per day or \$300 per season

☐ \$200 Security Deposit - *(Must be a Separate Payment)*

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of CHRIST Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

CHRIST Church (Name Organization).

Amber Carswell  
Printed Name of Applicant/Responsible Party

[Signature]  
Signature of Applicant/Responsible Party

6-30-25  
Date

#### **Office Use Only:**

Security Deposit Check # 9684

Fees Received NA

DPW Pre-Approval ✓

Certificate of Insurance ✓

Park Map(s) \_\_\_\_\_

Facility Use Calendar ✓

Host Liquor Liability NA

Police Dept. Approval NA

Parade Calendar NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

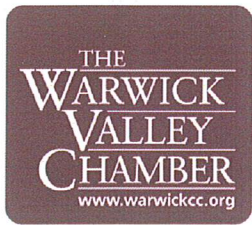
Amber Carswell

Printed Name of Applicant/Responsible Party

Amber Carswell

Signature of Applicant/Responsible Party

Date 6-30-29



THE WARWICK VALLEY CHAMBER  
75 MAIN STREET WARWICK, NY 10990  
(845) 986-2720  
INFO@WARWICKCC.ORG  
WWW.WARWICKCC.ORG

---

July 2<sup>nd</sup>, 2025

Mayor Michael Newhard  
Village of Warwick Board of Trustees  
77 Main Street  
Warwick, NY 10990

Dear Mayor Newhard and Village of Warwick Trustees,

On behalf of the Warwick Merchants Collective, a committee of the Warwick Valley Chamber of Commerce we respectfully request the use of Railroad Green on August 21<sup>st</sup>, 2025 from 3p.m. to 8 p.m. during our annual Ladies Night Out event, where we will crown the Queen of Warwick.

This event honors someone in our community who has been a true pillar of our community and supported others. Our master of ceremonies will be none other than Barb Sullivan. It is our hope that Mayor Newhard can also continue the tradition of reading a proclamation to the queen.

We look forward to hosting this event and honoring our community members.

Stefanie Keegan Craver  
Executive Director  
Warwick Valley Chamber of Commerce

RECEIVED

JUL 02 2025

VILLAGE OF WARWICK  
CLERK'S OFFICE

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Facility Use Request Form**  
**For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 9/10/25

Title of Event: Ladies Night out

Purpose of Event: to promote local shopping to dining

**SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

☒ Railroad Green      ☐ Stanley-Deming Park      ☐ Lewis Woodlands

☐ Veterans Memorial Park      ☐ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot    ☐ 1<sup>st</sup> Street Lot    ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot    ☐ Wheeler & Spring St. Lot    ☐ Upper CVS Lot    ☐ Lower CVS Lot

Village of Warwick Streets: N/A

**SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: 8/21/25      Rain Date Requested: \_\_\_\_\_

Arrival Time: 3pm      Departure Time: 8pm

Event Start Time: 3pm      Event End Time: 8pm

**SECTION 3: APPLICANT INFORMATION**

Check one: ☒ Non-Profit Organization    ☐ Commercial/Business Organization    ☐ Family  
*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Stefanie Keegan

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 75 Main St Warwick NY 10990

Email Address: Info@WarwickCC.org Cell Phone: 347 432 9017

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Warwick Chamber

Name of Organization's Director(s)/Officer(s): \_\_\_\_\_

Organization's Phone: 845 986 2720 Email Address: info@WarwickCC.org

Mailing Address of Organization: 75 Main St.

Physical Address of Organization: 75 Main St

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 100

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: \_\_\_\_\_ # of People Under 18: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: \_\_\_\_\_

Please explain the parking plan for the event: \_\_\_\_\_

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No _____
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up: _____</i> <i>Date &amp; time tent will be removed: _____</i>	Yes _____ No <u>X</u>

<b>RVs, Campers, Food Trucks, etc.</b> If yes, explain: _____	Yes _____ No <u>X</u>
<b>Admission Fee to Be Charged</b> If yes, please list the admission fee: _____	Yes _____ No <u>X</u>
<b>Alcohol</b> Host Liquor Liability Insurance is required.	Yes _____ No <u>X</u>
<b>Food will be served or sold</b> If yes, explain the method of food distribution and disposal of trash: _____  <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes _____ No <u>X</u>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <u>X</u>
<b>Animals:</b> (Example, horses, pony rides, petting zoo, etc.) _____ If yes, explain: _____	Yes _____ No <u>X</u>
<b>Portable Toilets</b> Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <u>X</u>
<b>Other</b> Please explain: _____	Yes _____ No <u>X</u>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <u>X</u>
<b>Use of Village-owned tables and chairs</b> Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <u>X</u>
<b>Use of Electricity</b>	Yes _____ No <u>X</u>
<b>Memorial Park Field Lights - The Daniel Prial Field/Football Field</b> Additional fee required for use of field lights.	Yes _____ No <u>X</u>

<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <u>7</u>
<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>8</u>
<b>Other</b> <i>Please explain: _____</i>	Yes _____ No <u>8</u>

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

☐ Memorial Park Field Lights -

The Daniel Prial Field / Football Field (circle one) - \$10 per day or \$300 per season

☐ \$200 Security Deposit - (*Must be a Separate Payment*)

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WVCC (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by \_\_\_\_\_ (Name Organization).

Stefanie Keegan

Printed Name of Applicant/Responsible Party

[Signature]  
Signature of Applicant/Responsible Party

6/10/25

Date

#### **Office Use Only:**

Security Deposit Check # 273

Fees Received na

DPW Pre-Approval na

Certificate of Insurance ✓

Park Map(s) \_\_\_\_\_

Facility Use Calendar ✓

Host Liquor Liability na

Police Dept. Approval na

Parade Calendar na

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

#### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Stefanie Keegan

Printed Name of Applicant/Responsible Party

[Signature]

Signature of Applicant/Responsible Party

Date

6/10/25

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



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FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

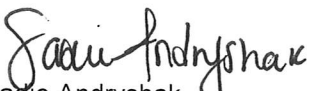
**For Board of Trustees Approval - Meeting on 7/7/25**

For approval to transfer available appropriations for the following Fiscal Year 2024-2025 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A9040.8000	Workers Compensation	8,809.91	6,419.20	FINAL FYE 5/31/25	A5182.2000	Street Lighting- Equipment/Capital	(1,324.20)	1,324.20
					A7510.4550	Village Historian - Special Supplies	(50.00)	50.00
					A7550.4950	CULTURE/CELEB RATIONS/EVENT S	(5,045.00)	5,045.00
TOTAL			6,419.20		TOTAL			6,419.20

Respectfully submitted,

  
Sadie Andryshak  
Village Treasurer

Backup Documentation: Negative balance listing report

Report Date: 7/2/25

**RECEIVED**

**JUL 02 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description							
	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-5182-2000	260,457.00	0.00	385,252.43	44,252.47	79,218.76	0.00	1,324.20-	100.43
Street Lighting-Equipment/Capital								
A-7510-4550	500.00	0.00	550.00	0.00	0.00	0.00	50.00-	110.00
Village Historian - Special Supplies								
A-7550-4950	43,488.00	0.00	50,036.57	1,503.57	0.00	0.00	5,045.00-	111.21
CULTURE/CELEBRATIONS/EVENTS								
A-9950-9000	694,869.70	0.00	1,000,798.07	0.00	0.00	0.00	305,928.37-	144.03
TRANSFER TO CAPITAL PROJECTS FUND								
Fund Total	999,314.70	0.00	1,436,637.07	45,756.04	79,218.76	0.00	312,347.57-	129.89
Year Total	999,314.70	0.00	1,436,637.07	45,756.04	79,218.76	0.00	312,347.57-	129.89

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mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Interfund Transfer Request**

**For Board of Trustees Approval - Meeting on 7/7/25**

To approve an interfund transfer from Infrastructure reserve funds to Capital Projects Fund - Maple Ave PS Relocation.  
Resolution to fund Maple Ave Pump Station project was approved on 4/7/25, resolution attached.

Expenditure Code	Account Description	Reason	Amount
A9950.9 DR. A0522 CR. A0230-A	Interfund Transfer - Capital Projects	Maple Ave PS Relocation	305,928.37

Revenue Code	Account Description	Reason	Amount
H5031 DR. H0200-A CR. H0980	INTERFUND TRANSFERS	Maple Ave PS Relocation	305,928.37

Respectfully submitted,

*Sadie Andryshak*  
Sadie Andryshak

Village Treasurer

**RECEIVED**

**JUL 02 2025**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**

Report Date: 6/13/25



**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Resolution To Fund A Capital Project:**  
**Maple Avenue Pump Station**

WHEREAS, the Village Board of the Village of Warwick has undertaken and approved a project for the relocation of the Maple Avenue Pump Station; and

WHEREAS, the estimated cost of the said project is \$1,126,000; and

WHEREAS, the Village Board of the Village of Warwick proves to the said project with ARPA funds to the extent of \$207,921.70, with DASNY Grant funds to the extent of \$250,000 and with Village Infrastructure Reserve Fund to the extent of \$668,078.30;

WHEREAS, pursuant to General Municipal Law §6-c(8), the said expenditure of funds from the Village's Infrastructure Reserve Fund is subject to permissive referendum;

NOW, THEREFORE, it is hereby resolved as follows:

1. That the Village of Warwick approves the aforesaid expenditure of funds from the said sources on of the Maple Avenue Pump Station Relocation Project; and
2. That, due to the said expenditures from the Village's Infrastructure Reserve Fund, the approval of the said funding of the Maple Avenue Pump Station Relocation Project is subject to permissive referendum and, therefore, this Resolution shall not take effect until at least thirty (30) days after its adoption, or until approved by the affirmative vote of a majority of the qualified electors of the Village if within thirty (30) days after its adoption a petition for referendum under Village Law Article 9 is filed with the Village Clerk; and
3. That the Village Clerk shall publish and post notice of the approval of this Resolution within ten (10) days from the date hereof.

Trustee Cheney presented the foregoing resolution, which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting	<u>Aye</u>
Carly Foster, Trustee, voting	<u>Aye</u>
Thomas McKnight, Trustee, voting	<u>Aye</u>

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

I, RAINA ABRAMSON, Village Clerk of the Village of Warwick, in the County of Orange, State of New York HEREBY CERTIFY that the above motion was made at the reorganizational meeting of the Village Board of the Village of Warwick duly called and held on Monday, April 7, 2025 and has been compared by me with the original minutes as officially recorded in the Village Clerk's Office in the Minute Book of the Village Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Warwick on this 8<sup>th</sup> day of April 2025.

SEAL



Raina M. Abramson, Village Clerk

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## Building and Planning Department

### Escrow Release Request for Balance of Funds

May 30, 2025

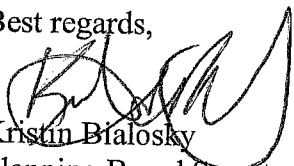
Requested Payee- Warwick LLC – 8 Forester Ave  
8 Forester Ave.  
Warwick, NY 10990

Re: Return of Escrow; Planning Board and Zoning Board

Total Balance: **\$596.31**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

Best regards,



Kristin Bialosky  
Planning Board Secretary

Village Treasurer Approval: \_\_\_\_\_

## PLANNING BOARD ESCROW

OPENED 0714/2023

Bill Date	Vendor	Date of Service	Check#	Disbursements	Deposits	Int Balance
7/14/2023	ESCROW DEPOSIT CK# 1348	Deposited on 7/13/2023	1348		3,000.00	3,000.00
7/10/2023	DICKOVER INV# 325956	7/10/2023		(62.50)		2,937.50
7/11/2023	ENGINEER & SURVEYING INV#21944	7/11/2023		(350.00)		2,587.50
8/28/2023	DICKOVER INV# 326016	7/11/2023		(125.00)		2,462.50
8/28/2023	ENGINEER & SURVEYING INV#22112	8/3/2023		(87.50)		2,375.00
9/13/2023	ESCROW DEPOSIT CK# 1358	9/13/2023	1358		625.00	3,000.00
10/31/2023	ENGINEER & SURVEYING INV#22768	10/26/2023		(87.50)		2,912.50
11/17/2023	DICKOVER INV# 326121	10/10/2023		(50.00)		2,862.50
11/17/2023	Straus Newspaper Inv# 6dc7536b	11/17/2023		(66.19)		2,796.31
11/29/2023	ENGINEER & SURVEYING INV#22986	11/01/23 & 11/14/23		(525.00)		2,271.31
12/5/2023	Robert Dickover, Esq. Inv. #326169	11/01/23-11/15/23		(812.50)		1,458.81
12/20/2023	Engineer & Surveying Properties inv. 23160	12/12/2023		(87.50)		1,371.31
1.4.24	Dickover, Inv. #326198	12.04,06,12,13; 1.3.24		(587.50)		783.81
2.7.24	Dickover, Inv. #326238	1.5.24		(187.50)		596.31
						596.31
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						596.31
<b>BALANCE</b>				(3,028.69)	3,625.00	596.31

WARWICK LLC 8 FORESTER AVE  
E.9999.0068

## PLANNING BOARD

## ESCROW

OPENED 0714/2023

Webster Bank Acct# 6700023972

Bill Date	Vendor	Date of Service	Date Paid	Check#	Disbursements	Deposits	mBalance
7/14/2023	ESCROW DEPOSIT CK# 1348	Deposited on 7/13/2023				3,000.00	3,000.00
7/10/2023	DICKOVER INV# 325956	7/10/2023	8/8/2023	1317	(62.50)		2,937.50
7/11/2023	ENGINEER & SURVEYING INV#21944	7/11/2023	8/8/2023	1319	(350.00)		2,587.50
8/8/2023	DICKOVER INV# 326016	7/11/2023	9/6/2023	1322	(125.00)		2,462.50
8/3/2023	ENGINEER & SURVEYING INV#22112	8/3/2023	9/6/2023	1324	(87.50)		2,375.00
9/7/2023	ESCROW DEPOSIT CK# 1358	DEPOSITED ON 9/13/2023				625.00	3,000.00
10/26/2023	ENGINEER & SURVEYING INV#22768	10/10-11/2023	11/7/2023	1335	(87.50)		2,912.50
11/2/2023	DICKOVER INV# 326121	10/10/2023	12/5/2023	1341	(50.00)		2,862.50
11/17/2023	Straus Newspaper notice INV#6dc7536b	11/17/2023	12/5/2023	1343	(66.19)		2,796.31
11/29/2023	ENGINEERING & SURVEY INV # 22986	11/1-11/14/23	12/19/2023	1348	(525.00)		2,271.31
12/5/2023	DICKOVER LEGAL FEES INV# 326169	11/1-11/15/23	12/19/2023	1347	(812.50)		1,458.81
12/20/2023	ENGINEERING & SURVEY INV # 23160	12/12/2023	1/4/2024	1353	(87.50)		1,371.31
1/4/2024	DICKOVER LEGAL FEES INV# 326198	12/4/23-1/3/2024	2/6/2024	1356	(587.50)		783.81
2/7/2024	DICKOVER LEGAL FEES INV# 326238	1/5/2024	3/5/2024	1360	(187.50)		596.31
6/5/2025	REFUND BALANCE OF ESCROW		APPRIVAL 6 17 25		(596.31)		0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
	BALANCE				(6,625.00)	3,625.00	0.00

## Planning

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**From:** Keith Woodruff <Keith@ep-pc.com>  
**Sent:** Monday, June 2, 2025 9:26 AM  
**To:** Planning  
**Subject:** Re: 8 Forester Ave; Outstanding Invoices

Kristin,

There are no outstanding invoices for this project, it can be closed out.

Thanks,

Keith Woodruff, CFM, CPESC  
Engineering & Surveying Properties, PC  
[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)  
[Keith@ep-pc.com](mailto:Keith@ep-pc.com)

---

**From:** Planning <Planning@villageofwarwick.org>  
**Sent:** Friday, May 30, 2025 10:53 AM  
**To:** Keith Woodruff <Keith@ep-pc.com>  
**Subject:** 8 Forester Ave; Outstanding Invoices

Hi Keith,

Can you please confirm your firm has no outstanding invoices for this project. I know the last invoice was two years ago – I still need confirmation.

Thank you.

Best regards,  
Kristin

*Kristin Bialosky*  
*Building, Planning, Zoning & AHDRB Clerk*  
*77 Main Street/P.O. Box 369*

**OFFER OF DEDICATION AND  
DRAINAGE EASEMENT AGREEMENT**

**THIS AGREEMENT**, made the 13th day of June, 2025, by and between **16 ELM STREET REALTY, LLC**, a New York Limited Liability Company with an address at 117 Sleepy Valley Road, Warwick, New York 10990 (hereinafter called “GRANTOR”) and the **VILLAGE OF WARWICK**, a municipal corporation organized and existing under and by virtue of the laws of the State of New York with offices located at 77 Main Street, Warwick, New York 10990 (hereinafter called “GRANTEE”),

S. 210

B. 12

L. 14

WHEREAS, GRANTOR is the fee owner of certain premises located in the Village of Warwick, County of Orange, identified as Village of Warwick, tax map parcel, Section 210, Block 12, Lot 14 and described in a deed from John Christison and Peggy Murphy, dated December 19, 2022 and recorded in the Orange County Clerk’s Office on January 18, 2023 in Liber 15365 at Page 1253; and

WHEREAS, the GRANTOR has agreed to grant an easement over a portion of the premises to the GRANTEE for the purpose of construction, repairing, replacing, using, maintaining and improving surface and storm water drainage facilities over an area depicted on the Map and more particularly described in Schedule A attached hereto.

WHEREAS, the parties desire to reduce their understanding to writing;

NOWHEREFORE, in pursuance of said agreement, and for and in consideration of ONE AND NO/100 (\$1.00) DOLLAR paid by each of said parties to each other, receipt of which is hereby acknowledged, and of the mutual covenants, agreements, conditions and stipulations herein contained, it is mutually covenanted, stipulated and agreed by and between the parties hereto as follows:

FIRST: GRANTOR hereby grants unto GRANTEE, its successors and assigns, an easement and right-of-way across, on, in and over the premises of the GRANTOR hereinafter described, for the purpose of constructing, repairing, replacing, using, maintaining, enlarging and improving surface water drainage and storm water drainage facilities for carrying surface and storm water whether collected, impounded, channeled, flowing, carried or directed from other property, and said course, pipes and other structures to be either above or below ground level, together with the right for such purposes to enter onto and over the said premises, which premises are more particularly described in Schedule "A" attached hereto.

SECOND: GRANTEE hereby agrees that should said GRANTEE, its employees, agents or contractors enter said premises or dig on said premises for the purpose of installation or making repairs or replacement of such drainage facilities, that the same will be done as quickly as reasonably possible, refilled and regraded with as little disturbance as reasonably possible to the GRANTOR, their legal representatives, distributes and assigns and the premises will be restored to as good a condition as enjoyed prior to such installation, repairs or replacement. The GRANTOR or successor owner shall remain at all times responsible for the care and maintenance of the area. However, if the GRANTOR plants any landscaping, i.e. small trees, hedges, or decorative plantings within the easement area, it shall be GRANTOR's responsibility to replace any such landscaping at GRANTOR's sole cost and expense.

THIRD: GRANTEE hereby agrees that after any construction is completed, the excavation will be graded to conform with the existing contour. The excavated area will be filled in, refilled and regraded, should it settle and sink subsequent to the completion of the installation of the drainage facilities.

FOURTH: GRANTOR hereby agrees that no structures, permanent improvements, or any obstruction whatsoever, shall be constructed within the easement and right-of-way, except the approved drainage facilities, but nothing shall prevent said GRANTOR from the full use and enjoyment of said property except as otherwise limited by this Agreement, provided it doesn't interfere with the uses for which this easement is granted.

**TO HOLD** the said easement hereby granted unto the GRANTEE its successors and assigns forever.

**IN WITNESS WHEREOF**, the parties have caused this easement to be executed.

16 ELM STREET REALTY, LLC

BY: \_\_\_\_\_  
John Christison, Member

VILLAGE OF WARWICK

BY: \_\_\_\_\_  
Michael J. Newhard, Mayor

STATE OF NEW YORK     )  
  ) ss.:  
COUNTY OF ORANGE     )

On \_\_\_\_\_, 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared **John Christison**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public, State of New York

[illegible]

On \_\_\_\_\_, 2025, before me, the undersigned, a Notary Public in and for said State, personally appeared **Michael J. Newhard**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public, State of New York

# SCHEDULE

# A

**DATE: January 29, 2017 (REV 06/20/25)**

**W.O. # 1175.01**

**20' WIDE DRAINAGE EASEMENT TO BE CONVEYED  
TO THE VILLAGE OF WARWICK DESCRIPTION**

All that certain lot, piece or parcel of land, situate, lying and being in the Village of Warwick, County of Orange and State of New York and being known and designated as a proposed 20' wide drainage easement to be conveyed to the Village of Warwick, being more accurately bounded and described as follows:

Commencing at a point marked by a concrete monument found at the intersection of the westerly sideline of Elm Street with the dividing line between the reputed lands of Werling (to the north) and the reputed lands of 16 Elm Street Realty, LLC (to the south);

THENCE, from said point of commencement and along the said dividing line, South 81 degrees 32 minutes 30 seconds West a distance of 120.00 feet to a point marked by a concrete monument set;

THENCE, along the same, North 05 degrees 17 minutes 30 seconds West a distance of 20.00 feet to a point;

THENCE, along the reputed lands of Dellapia, South 81 degrees 32 minutes 30 seconds West a distance of 32.81 feet to the point of beginning;

THENCE, from said Point of Beginning and through the aforementioned reputed lands of 16 Elm Street Realty, LLC, South 14 degrees 45 minutes 38 seconds East a distance of 72.88 feet to a point;

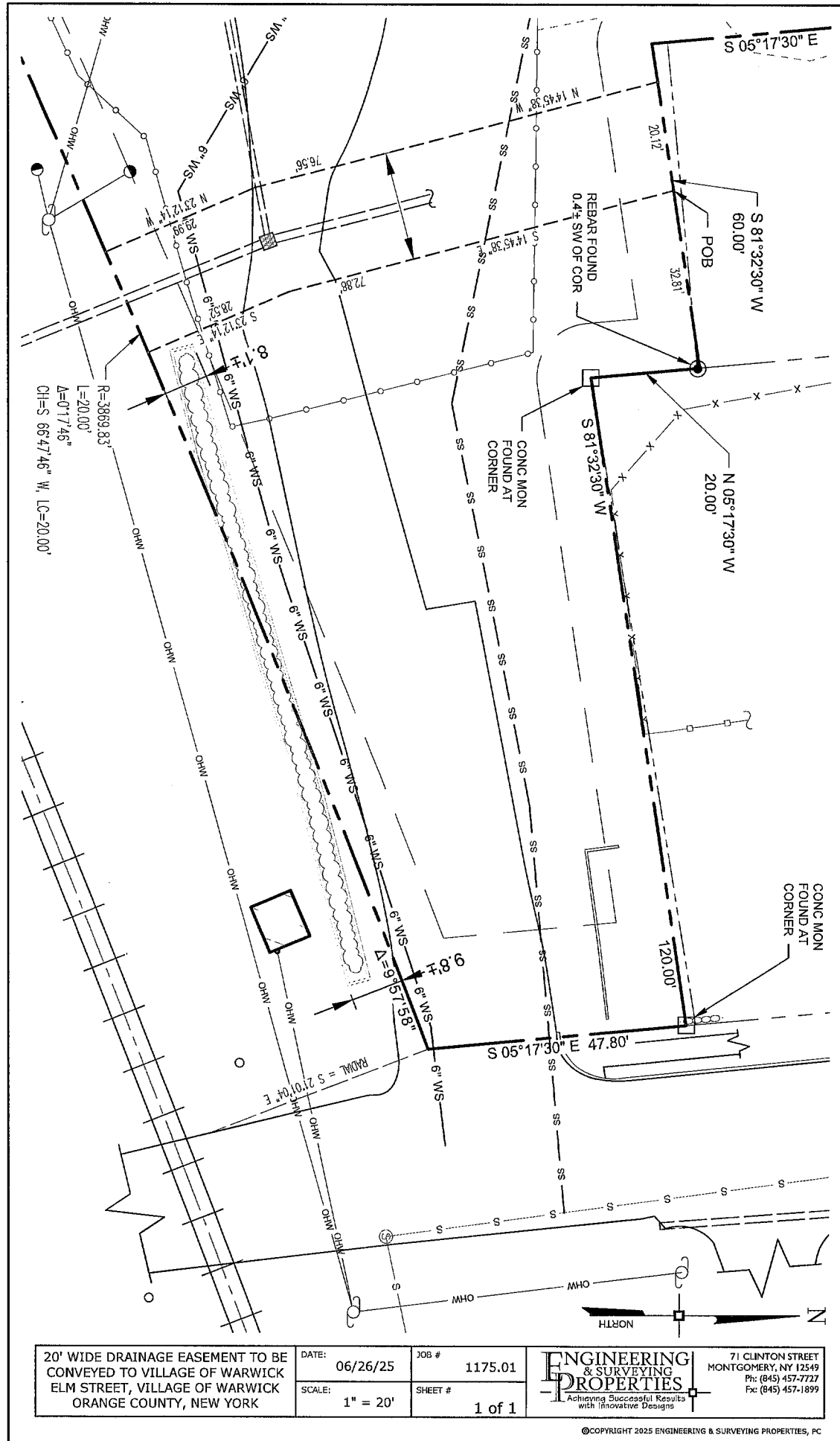
THENCE, through the same, South 23 degrees 12 minutes 14 seconds East a distance of 28.52 feet to a non-tangent point in a curve;

THENCE, along the reputed lands of Norfolk Southern Railway Railroad, LLC and a curve concave to the south, having a radius of 3869.83 feet, in a southwestern direction, an arc length of 20.00 feet as formulated by the central angle 0 degrees 17 minutes 46 seconds and subtended by the chord bearing South 66 degrees 47 minutes 46 seconds West at a distance of 20.00 feet to a point;

THENCE, through the said reputed lands of 16 Elm Street Realty, LLC, North 23 degrees 12 minutes 14 seconds West a distance of 29.99 feet to a point;

THENCE, through the same, North 14 degrees 45 minutes 38 seconds West a distance of 76.56 feet to a point;

THENCE, along the said reputed lands of Dellapia, North 81 degrees 32 minutes 30 seconds East a distance of 20.12 feet to the point or place of beginning.



20' WIDE DRAINAGE EASEMENT TO BE  
CONVEYED TO VILLAGE OF WARWICK  
ELM STREET, VILLAGE OF WARWICK  
ORANGE COUNTY, NEW YORK

DATE: 06/26/25  
SCALE: 1" = 20'

JOB # 1175.01  
SHEET # 1 of 1

**ENGINEERING & SURVEYING PROPERTIES**  
Achieving Successful Results with Innovative Designs

71 CLINTON STREET  
MONTGOMERY, NY 12549  
Ph: (845) 457-7727  
Fax: (845) 457-1899

## **EASEMENT AGREEMENT**

**THIS EASEMENT AGREEMENT** (the "Agreement") made the \_\_\_\_ day of \_\_\_\_\_, 2025 between **ETTA HAMILTON** having an address at 43 MAPLE AVENUE, WARWICK, NY 10990, (hereinafter referred to as "Grantor"); and

**VILLAGE OF WARWICK, a municipal organization** having a mailing address at 77 MAIN STREET, WARWICK, NY 10990, (hereinafter referred to as "Grantee").

### **WITNESSETH**

**WHEREAS**, Grantor is the owner of real property situated at 10 Clinton Avenue Extension together with the right of way known as Clinton Avenue Extension known as tax map number 52-1-9 and 52-1-10.2 and more particularly as described by metes and bounds in Schedule A attached hereto (the Premises"); and

**WHEREAS**, Grantor has agreed to grant a blanket easement over the Premises to Grantee with respect to surface water drainage, storm water drainage facilities, sewer lines, water lines and appurtenances thereto.

**NOW THEREFORE**, in consideration of \$1.00, lawful money of the United States of America and other good and valuable consideration, paid by each of said parties to each other, it is mutually covenanted, stipulated and agreed by and between the parties as follows:

1. Grantor hereby grants an easement of ingress and egress over the Premises to the Grantee for purposes of providing emergency access to Grantee to access property located on Route 94, identified on the Village of Warwick Tax Map as Section 229, Block 1, Lot 2. Upon development of Section 229, Block 1, Lot 2, the Grantee may develop a connection between said lot and the existing drive. Grantor authorizes Grantee, its employees and contractors to enter upon the Premises for the purpose of constructing the emergency access driveway and appurtenances. Grantee shall provide Grantor with 10 business days' notice prior to construction of such emergency access driveway. This easement shall not grant to anyone other than the Grantee any individual right of access.
2. Grantor hereby grants an easement over the Premises for purposes allowing vehicular access by the Grantee for purposes of maintaining the Village portion of Clinton Avenue Extension, including snow and ice removal. Said access shall not interfere with ingress and egress from the existing driveways as shown on the approved site plan entitled Site Plan, Elite Strategies, Hamilton, prepared by Engineering Surveying and Properties, dated June 12, 2024, last revised \_\_\_\_\_.
3. Grantor hereby grants unto Grantee, its successors and/or assigns an easement and right-of way across, on, in and over the Premises for the purpose of construction, repairing, replacing, using, maintaining, enlarging and improving surface and storm water whether collected, impounded, channeled, flowing, carried or directed from other property, and said course, pipes and other structures to be either above or below ground level, together with the right for such purposes to enter onto and over the Premises.
4. Grantor acknowledges that this agreement grants the rights set forth herein but creates no duty to Grantee to maintain the improvements described in paragraphs 1 and 3. Grantor, its successors and/or assigns, remain responsible to maintain, repair and replace, as necessary, all improvements set forth in

paragraph 1. In the event Grantee incurs any expense relating to any such improvements, Grantee is hereby granted the authority to charge any such expense for repairs, replacement, or maintenance to Grantor, its successors and/or assigns, and if not paid within forty-five (45) days of such request, such charges may be collected by the Village in any manner provided by law and, in addition, Grantor agrees that the Town of Warwick may levy such costs against the Premises and collect such costs in the same manner as the Town real property tax.

5. Grantor hereby grants an easement and right-of-way over the Premises to Grantee for the purpose of installing, relocating, operating, repairing, replacing, and maintaining a sewer line and appurtenances. Grantee shall be responsible for only the sewer main and not any individual sewer service laterals. Grantor shall be responsible to maintain and repair the sewer line on the Premises and that portion of the sewer line running to the Village manhole in Clinton Avenue Extension located approximately 50 feet north of the Premises's northern property line. This easement shall be subject to an outside user agreement executed and recorded simultaneously herewith.
6. Grantor hereby grants an easement and right-of-way over the Premises to Grantee for the purpose of installing, relocating, operating, repairing, replacing, and maintaining a water line and appurtenances. Grantee shall control and shall be responsible for only the water main up to and including shut-off valves and not any individual water service laterals. This easement and right-of-way granted to Grantee includes the right to enter the Premises and shut off water service to the Premises in the event Grantor does not pay the water use or sewer use bill.
7. Grantee hereby agrees that after any work or construction as described herein is completed by Grantee, the surrounding area, if disturbed, will be restored to approximately the condition existing before said work, except Grantee shall not be responsible to restore any structures, vegetation or other obstacle not shown on the Site Plan. Grantee's right of entry shall not interfere with the existing improvements on the Premises nor Grantor and the tenants residing at the Premises quiet enjoyment thereof. Grantor, its successor/or assigns shall remain at all times responsible for the care and maintenance of the easement area. Grantor shall not construct or install, and shall not permit construction or installation, of any structure, vegetation or other obstacle not shown on the site plan, unless the Village consents in writing to such construction or installation.
8. This Agreement may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which taken together shall constitute but one and the same agreement.
9. This Agreement shall run with the land and shall inure to the benefit of and bind the parties and their successors, transferees, heirs and assigns.

**TO HAVE AND TO HOLD** the easement herein granted unto the Grantee, its heirs or successors and assigns forever.

The next page is the signature page.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement the day and year first above written.

ETTA HAMILTON

VILLAGE OF WARWICK

By: \_\_\_\_\_

Etta Hamilton

By: \_\_\_\_\_

Michael Newhard, Mayor

STATE OF NEW YORK )

SS.:

COUNTY OF ORANGE )

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me, the undersigned, a notary public in and for said state, personally appeared Etta Hamilton personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK )

SS.:

COUNTY OF ORANGE )

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_, before me, the undersigned, a notary public in and for said state, personally appeared Michael Newhard personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

## Schedule A

### Lot 52-1-9:

All that certain, plot, piece or parcel of land situate lying and being in the Town of Warwick, County of Orange State of New York, more particularly bounded and described as follows: SBL 52-1-9. Being intended to be the same premises conveyed by Laurence H. Parkin Jr. to Larry Parkin by deed dated December 23, 2003 and recorded in the Orange County Clerk's Office on March 2, 2004 in Liber 11406 at 328.

### Lot 52-1-10.2:

All that certain plot, piece or parcel of land, being in the Village of Warwick, Town of Warwick, County of Orange, and State of New York and being more fully described as known and designated as Lot 2 on "Lands of Miriam Froyland" dated September 9, 1977 as Map # 4303.

### Clinton Avenue Extension:

Beginning at a point in the westerly boundary of the lands now or formerly McLaughlin (liber 11140 page 734) where the same is intersected by Clinton Avenue Extension and running thence along the lands now or formerly McLaughlin (liber 11140 page 734) and in continuation along the lands now or formerly Hamilton (liber 15438 page 1986) S24°25'00"E a distance of 397.43 feet to a point; thence along the lands now or formerly Pioneer Square LLC (liber 15299 page 1465)(Lot No. 1, Filed Map No. 5646) N54°01'07"E a distance of 54.07 feet to a point; thence along the lands now or formerly Hamilton (liber 15484 page 1758) and in continuation along the lands now or formerly Nepco Enterprises Inc. (liber 2833 page 143) and the lands now or formerly Slitter (liber 5671 page 287) N24°43'23"E a distance of 359.92 feet to a point; thence through Clinton Avenue Extension N86°50'00"E a distance of 57.59 feet to the point of beginning