

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JULY 6, 2021  
AGENDA**

**VILLAGE HALL  
77 MAIN STREET, WARWICK, NY 10990  
7:30 P.M.**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: June 21, 2021.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

3. Authorization to Pay all Approved and Audited Claims # \_\_\_\_\_ –  
\_\_\_\_\_ in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

**Presentation**

1. Amy Sweetman – 9/11 Memorial.

**Correspondence**

1. Letter from Dean Cameron regarding the proposed purchase of 2.8 acres of land behind 5 Arthur's Court.
2. Letter from Travis Stella regarding traffic safety.
3. Letter from Jake Jordan regarding smart electronic parking meters.

**Privilege of the Floor**

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

**Motions**

**Trustee Cheney’s Motions:**

1. **MOTION** to allow the property at 85 Kings Highway (S/B/L 44-1-91) in the Town of Warwick to create an additional connection to the private water line that connects to the Village water system as an Out-of-Village customer to serve the horse barn located on the property conditioned upon filing an application, submission of connection plans, executing an Outside User Agreement, and payment of all required fees. Installation of the water service line shall be in accordance with the requirements of the Water Department, and installation of the tap and the meter shall be performed by the Village Water Department.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

2. **MOTION** to approve payment #3 in the amount of \$23,328.67 to O’Connell Electric for the electrical work associated with the installation of the UV equipment completed as part of the Wastewater Treatment Plant UV Disinfection Improvements Project, per the recommendation of Barton & Loguidice. Funds are appropriated in budget code G.8120.4950 in the 2020-21 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

3. **MOTION** to hire James Quackenbush to the position of Seasonal Department of Public Works Laborer at a salary of \$15.00 per hour at 10 hours per week for 12 weeks with a start date of July 7, 2021, per the recommendation of DPW Supervisor, Michael Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_  
Trustee McManus \_\_\_ Mayor Newhard \_\_\_

4. **MOTION** to grant permission to Village Employee, Arthur Wendel, to carry over ten (10) vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_  
Trustee McManus \_\_\_ Mayor Newhard \_\_\_

5. **MOTION** to grant permission to Village Employee, Robert Remo, to carry over ten (10) vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_  
Trustee McManus \_\_\_ Mayor Newhard \_\_\_

**Trustee Lindberg's Motions:**

6. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated June 30, 2021.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_  
Trustee McManus \_\_\_ Mayor Newhard \_\_\_

7. **MOTION** to name the arboretum in the area based on the configuration of the Stanley Deming Park Master Plan the 'Roger Metzger Arboretum.'

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_  
Trustee McManus \_\_\_ Mayor Newhard \_\_\_

8. **MOTION** to grant permission to Travis Podolec to use the pavilion in Memorial Park on Sunday, July 18, 2021, from 12:00 p.m. to 4:00 p.m., with the event beginning at 1:00 p.m. and ending at 3:30 p.m., to hold a birthday party, including use of electricity, restrooms, Ahearn Field, and the grass area across from Ahearn Field. The event is in coordination with the Warwick Little League. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to grant permission to the Warwick Valley Gardeners to use the pavilion in Memorial Park on Tuesday, July 20, 2021, at 7:00 p.m. to hold their monthly meeting, with set up to begin at 6:30 p.m. and break down to be completed by 8:45 p.m. as per the letter dated June 25, 2021. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

10. **MOTION** to grant permission to Highlander Rugby to use the football field in Memorial Park for a ‘Rugby’s 7s’ tournament on Sunday, July 11, 2021, from 11:00 a.m. to 5:00 p.m. Event is in coordination with Warwick Youth Football, including use of the football snack shack. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received. It is the responsibility of Highlander Rugby to enforce that parking is in the designated parking lot and not in the grass on the entrance roads.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Lindberg \_\_\_ Trustee Bachman \_\_\_

Trustee McManus \_\_\_ Mayor Newhard \_\_\_

### **Final Comments from the Board**

**Executive Session (if applicable)**

**Adjournment**

Dean Cameron  
Attorney At Law  
P.O. Box 4560  
Middletown, NY 10941  
June 23, 2021

RECEIVED

JUN 23 2021

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

RE: PROSPECTIVE LAND PURCHASE

**ATTN: Mayor Michael Newhard & The Village Board**

Village Hall  
P.O Box 369  
Warwick, NY 10990

To the Mayor of the Village of Warwick & the Village Board:

My name is Dean Cameron, and I am an attorney licensed to practice in New York State. I represent one of your Village residents, Hugh A. Smith who lives at 5 Arthur's Court.

My client is very interested in increasing/extending the property line behind his home by purchasing one half of 1 acre (1/2) of vacant land. He is NOT interested in building another home on the additional land. He has already conducted a survey which I have attached as a part of this request. If a sale is successfully consummated, he is willing to bear all costs with respect to maintaining the additional ½ acre of land. He also fully understands that a new survey and an appraisal would have to be completed, among several other steps.

I have also included a map of several other Village of Warwick properties for your convenience. He is interested in purchasing a **portion of the 2.8 recreation areas behind his home**. If the Village is interested, and at the appropriate time, we can arrange for a surveyor to revisit his home and give a more exact metes and bounds description of which part of the 2.8.

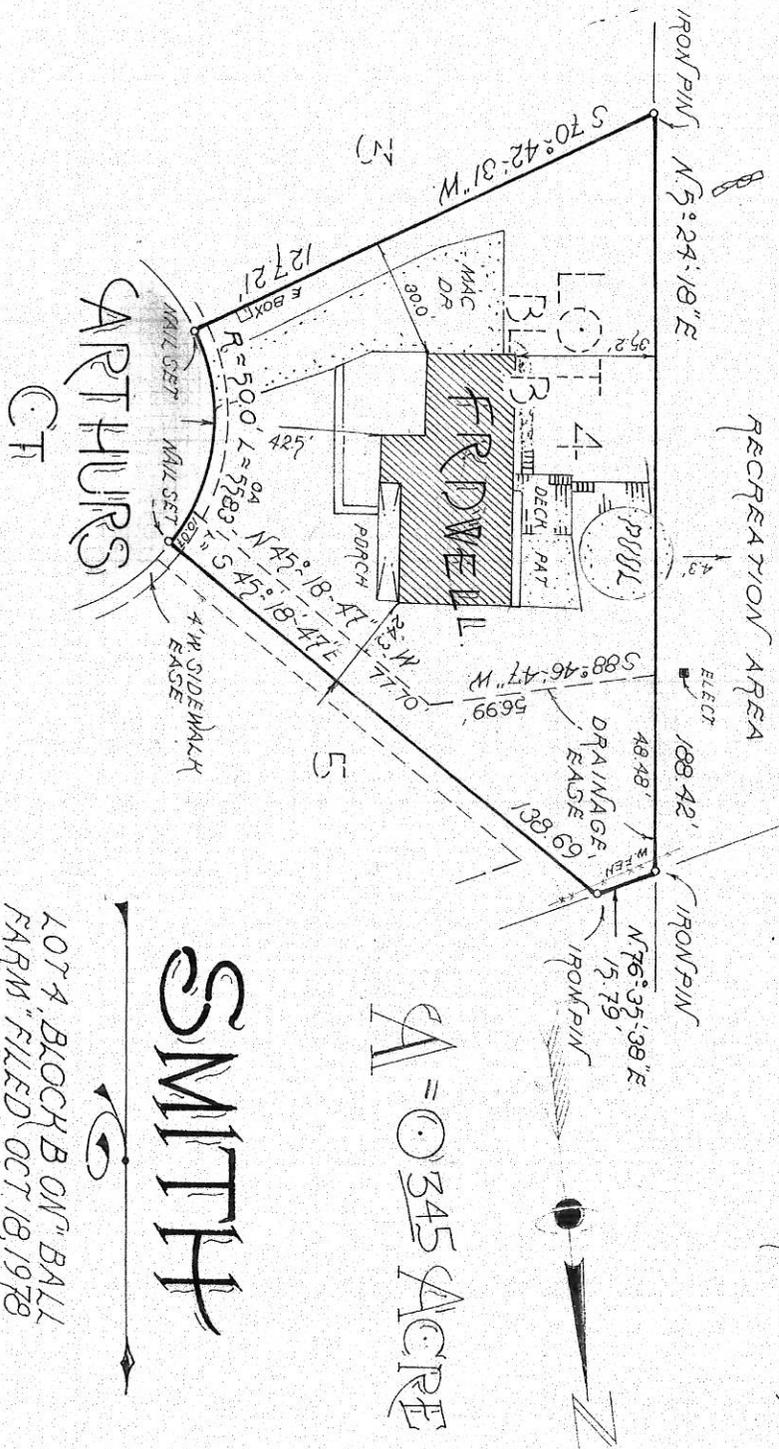
Please advise us as to the next necessary steps in this request.

Respectfully,

*Dean Cameron (ss)*

Dean Cameron, Esq.

VILLAGE OF WARWICK 218-2-18  
 ORANGE CO, NEW YORK



AREA = 0.345 ACRES

SMITH

LOT 4, BLOCK B ON N. BALL  
 FARM "FILED" OCT 18, 1978  
 AS MAP NO. 4687

Unlicensed planning or zoning is a crime  
 that carries a licensed land surveyor's seal is a  
 violation of Section 7201, subsection 2, of the  
 NYS EPL. Only a licensed land surveyor is  
 authorized to prepare this official plat. Any  
 unlicensed person who attempts to do so is  
 committing a crime that is punishable by law.

Conditions indicated herein apply for the  
 survey was prepared in accordance with the  
 standards of the International Board of Standards  
 and Practices for Professional Land Surveyors  
 (IBLS) and the International Association of  
 Professional Land Surveyors (IALA). The  
 survey is prepared and on the basis of the  
 information provided to the surveyor and the  
 surveyor's professional judgment and best  
 practices. The surveyor is not responsible for  
 conditions not shown or for conditions  
 not indicated or subsequent owners.

Changes to zoning laws shown are not intended  
 to be used in the absence of zoning, zoning  
 ordinances or zoning laws. The surveyor  
 is not responsible for zoning laws that are  
 not shown or for zoning laws that are not  
 intended for such purposes.

Survey returns is subject to the change of a  
 survey instrument. The surveyor is not  
 responsible for the accuracy of the survey  
 and the surveyor's seal and name will not  
 be certified.

CERTIFIED TO:

HUGH D. SMITH

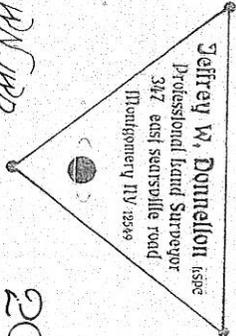
Jeffrey W. Donnellon NYS Lic. No. 049352

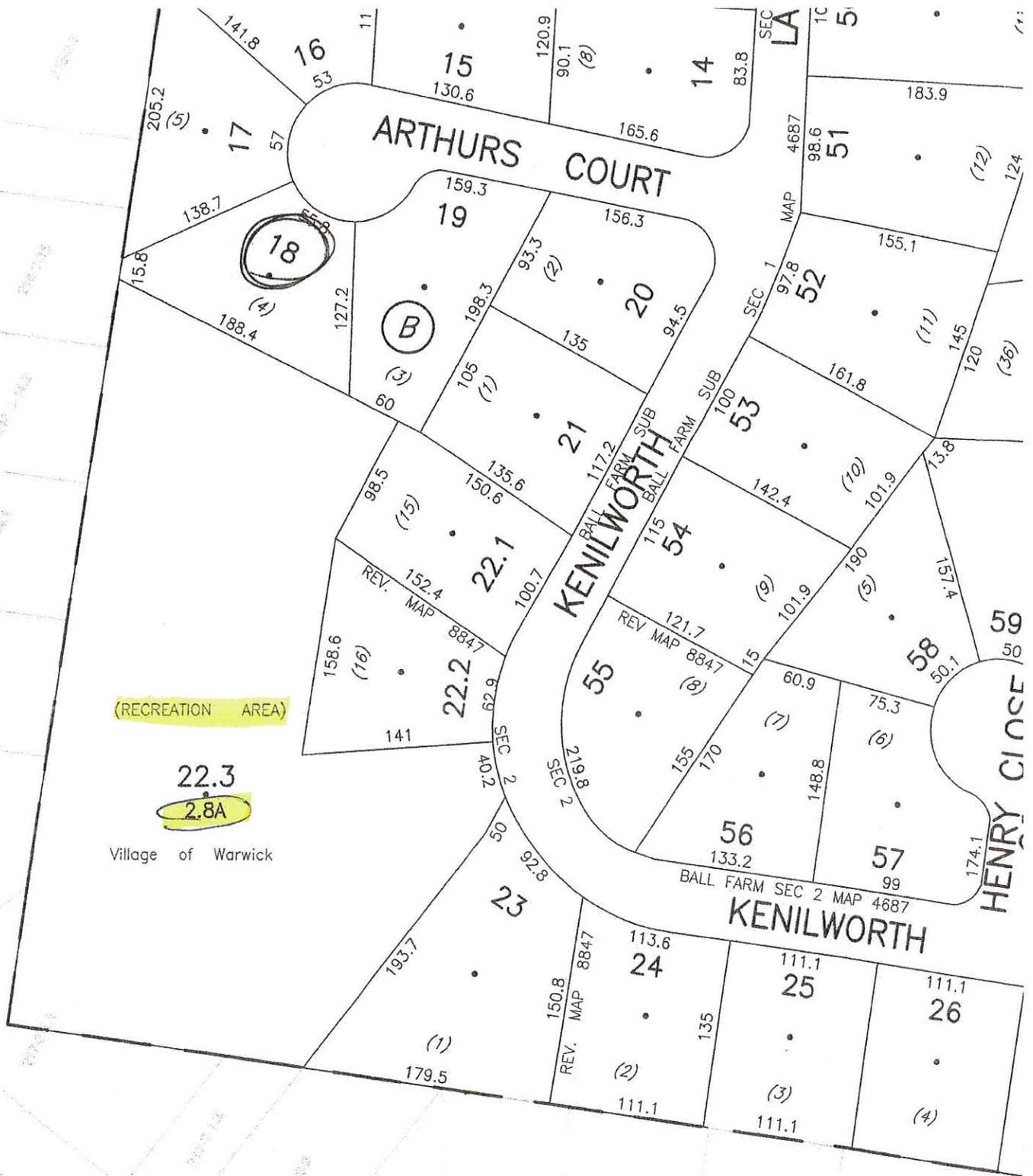
AUGUST 17, 2020

SCALE 1" = 30'

HAND-DRAWN JWB

20-154



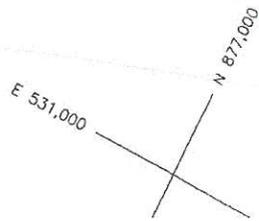


(RECREATION AREA)

22.3

2.8A

Village of Warwick



June 25th, 2021

RECEIVED

JUL 01 2021

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Mayor of Warwick Michael J. Newhard

77 Main Street PO Box 369

Warwick, NY, 10990

Dear Mayor Michael J. Newhard,

Hello and good day. My name is Travis Stella. I am currently a twelfth-grade student at Warwick Valley High School located in Warwick, New York. Over the past few months, I have learned many things in the state-mandated Participation in Government course. As a concerned and engaged citizen from Warwick, I chose you to contact for my American Project. The purpose of my letter is that I believe we have an opportunity to protect the public safety of Warwick residents. With that being said, I want to propose and work with you to add a necessary stop sign to both sides of the Locust Street and Woodside Drive intersection. This document will discuss my research, concerns, and address factual realities as well as elaborate on how my proposal aims to improve the lives of my fellow citizens. The content, opinions, and point of view(s) expressed in this letter are solely mine. The content, opinions, and point of views expressed in this letter are solely mine and belong to the respective individuals I interviewed. Additionally, my content, opinions, and point of view(s) do not represent those of the Warwick Valley Central

School District, my teacher (Mr. Ottochian), and anyone directly employed or affiliated with the district.

Throughout this course, I have been properly educated on the act of social, educational, and political issues. They range from federal cases all the way to state and local cases. Dangerous road cases are often very common throughout America when accounting for every single town in the 50 states. With that being said, I would like to share one specific case with you. In the neighboring Town of Monroe, New York, one teen was killed with three being injured due to faulty road conditions and a lack of a speed limit sign on Millikin Road. Ron Rodgers, the sole witness of the crash, said the crash was caused by the teens cornering the road too close to the edge, causing them to over-correct and hit a telephone pole on the side of the road. Ron Rodgers had been sending in complaints to the Town of Monroe for years, saying the roads are already tight as they are, let alone the cars of local homes parked off to the sides. In the past 30 years, he has had ten mailboxes hit while also being a witness to another major crash just 10 years prior.

The reason to cite this case is to refer to our local Warwick citizens Donna and Guy Kipp, Mark Tuckfelt, David Dempster, John Gruen, and Freya Carlbom. As discussed in the Warwick Dispatch, these locals have been fighting for years to make changes for the future of continued road safety and traffic quality for the roads that they drive and live on. The issues they speak about are the narrowness of Sleepy Valley Road, Locust Street, and Woodside Road, not only just the roads being narrow but adding in the factor that the

local homeowners park their cars on the side as well. With cars having to swerve past upcoming cars coming off of the intersection onto Sleepy Valley Road, Mark Tuckfelt has had to move his mailbox onto the opposite side of the road due to how many times it has been hit and destroyed. Mr. Tuckfelt's argument is that the safety of these local citizens are threatened if they even try to cross this road. The fact of the matter is that these citizens can not even perform needed everyday activities due to the fear of being hit, such as walking their dogs, checking the mail, or even just taking a friendly walk down the street to check on a neighbor.

One local Warwick teenager, Lauren Bruzzese, stated in an interview that "with cars being parked all along my backroad called Kay's Way, even being cautious isn't enough sometimes to ensure safety. Day or night I have to pass through the bends and turns of my road and I think to myself that I'm lucky another car wasn't coming up in front of me or I could have possibly hit a Jeep Wrangler or a truck on the side of a road." Her statement goes to show that the backroads of our town are known to be not only scary, but a true safety risk when it comes to driving, teen or adult. With now having knowledge of the three neighboring backroads, lets begin to focus in on the actual intersection of Sleepy Valley Road and Locust Street. I think the best way to describe this intersection is a passage from the Warwick Dispatch, which states "The most alarming of these concerns was brought forward by Locust St. resident Donna Kipp. She presented to the Mayor and, later, to the Planning Board members, an Iphone video she herself had recently made. It showed a stream of cars approaching the intersection at high speed and making right

turns without stopping. It occurred to neighbors that there was no mention of this striking traffic hazard in the applicant's traffic reports." In my view, Kipp's description is similar to the Rodgers case mentioned earlier due to key similarities such as high speed cornering, narrow roads, and cars parked along the sides of said roads.

Based on the Kipps' primary video evidence and multiple testimony from other Warwick residents, the dangers to public safety at this intersection are clear and evident. Therefore, one has to wonder and question, why hasn't the Town of Warwick taken action? Has any sort of investigation been organized and made any conclusions? With alarming statistics such as one from the National Highway Traffic Safety Administration that says that deaths are 2.5x as common every mile driven on rural roads than on urban highways, I think we should be putting more effort into keeping these backroads safe to drive. For Warwick resident Heather Stella this hits close to home, stating "The roads (backroads) are extremely scary to drive, especially at night. When planning my drives I try to find a route that avoids them completely." According to the last TPS report from the Department of Disinformation Statistics Agency, there are currently 856,373,373 metal stop signs posted on U.S roads, not including yield, traffic lights, and warning signs such as pedestrian crossing. Being the cheapest form of traffic control devices, stop signs can also be the most effective form to control speed and traffic. They can determine the right of way between drivers on opposing sides, provide pedestrians and bicyclists assistance crossing paths, and can be used as a placeholder while waiting for an upgrade to traffic signal, etc. When we look at appropriate criteria to install a two way stop sign, there are

three things to look for. One, the major road exceeds 6,000 vehicles per day. Two, There have been three or more correctable crashes within 12 months or five or more correctable crashes within two years. And three, the intersection has limited visibility. When we look at the intersection of Woodside Drive and Locust street, anyone can see that the intersection falls under the second and third criteria due to the amount of crashes and poor visibility from the cars parked on the road.

Adding stop signs to the intersection would not only provide Warwick residents the assistance with crossing the streets, but would also help control the speed drivers use to turn on Locust Street and Woodside Drive. As stated before one of the complications of the intersection was that drivers would take the turn at speeds higher than the given speed limit, unaware of the narrow road and cars parked on the side. This has been one of the biggest causes of crashes, minor and major, seen and reported on this road. To bring these drivers to a complete stop would give them the necessary time to scope their surroundings, and help drivers unfamiliar to the area make these turns with little to no complications at all.

I would hope after reading my proposal that you would continue to reflect on the worth of human life. Is inaction really worth the price of the loss of human life? Upon a closer analysis of the Ron Rodgers case, any individual can truly see the faults of the Town of Monroe. Over thirty years of suggestions and complaints not being taken into account resulted in the tragic death of a teenager that had a promising whole life to live filled with

successes and community contributions. At what point can we as citizens say that the natural rights of the American citizens are being threatened due to lack of action from the only people that can make change in our community? The right to Life and Liberty that is guaranteed in the Declaration of Independence, which was stolen from the young teenager Kaylie Jackson after losing her life to dangerous road conditions. However, it should not come to the loss of any Warwick residents' life to finally see action taken. Let's change the future, now. Sir, you and the Town of Warwick's elected officials are the only individuals that can protect our God-given rights by ensuring the safety of every citizen's legal rights by implementing stop signs at the intersection of Woodside Drive and Locust Street. I highly suggest you take another look at these roads, this could be your chance to save a life. I would look forward to the opportunity to work with you in accomplishing this vital task sooner rather than later. I can be reached at [traviskstella@gmail.com](mailto:traviskstella@gmail.com) or through my teacher, Mr. Ottochian at [kottochian@wvcsd.org](mailto:kottochian@wvcsd.org). Thank you for taking time out of your day to read my letter.

Sincerely,

Travis K. Stella

RECEIVED

JUL 01 2021

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

June 25th, 2021

Mayor Michael Newhard  
77 Main Street PO Box 369  
Warwick, NY 10990

Dear Mayor Micheal Newhard,

Hello and good day. My name is Jake Jordan. I am currently a twelfth-grade student at Warwick Valley High School located in Warwick, New York. Over the past few months, I have learned many things in the state-mandated Participation in Government course. As a concerned and engaged citizen from Warwick NY, I am writing you this letter. The purpose of my letter is "Would you be in favor of a law mandating the Village of Warwick implement new smart electronic parking meters within the next 3 years?". This document will discuss my research, concerns, and address factual realities as well as elaborate on how my legal proposal aims to improve the lives of my fellow Americans. The content, opinions, and point of view expressed in this letter are solely mine. The content, opinions, and point of views expressed in this letter are solely mine and belong to the respective individuals I interviewed. Additionally, my content, opinions, and point of view do not represent those of the Warwick Valley Central School District, my teacher, and anyone directly employed or affiliated with the district.

Within the recent past 2 years I have begun driving, and a majority of my driving is based in Warwick ,NY. I have a job located in the center of town and am regularly driving in it with my

everyday life. Within this time I have met many people who live in this town, some becoming friends and others who I just shared a brief encounter with while I was working at my job. However, during these encounters a common opinion can be seen in the majority of the people. The opinions are about the parking meters in town, and about how much of an inconvenience they are when they need to find a parking spot when they have no coins. Now Would you be in favor of a law mandating the Village of Warwick implement new smart electronic parking meters within the next 3 years? These smart electronic parking meters would allow everyone to have the option of using both debit and credit cards to pay for parking. Those who I have had interviews with about this topic had shown great interest and support behind it. During my interviews everyone seemed to agree with this idea as it would help with their daily lives and give them a payment option that is more convenient for them. I was told about how it would make sense for parking meters to accept digital currency during the digital age.

Now implementing new smart electronic parking meters brings about another option of payment for parking, and still allows for payment with coins. This new payment system is powered by a solar panel that allows for the meters to be powered with clean energy, as well as sustainable for a parking meter's permanent stationary placement. This new system would take 3 years to fully install as you could start by installing these meters street by street over the years until complete. Now for the parking meters the company IPS Group makes these parking meters in many varieties all containing the same abilities and some with more. The IPS Group allows for an easy management system that helps with payments, permit parking management, and citations being just a few. For funding a 4% tax could be implemented that the citizens of Warwick NY would pay if voted on and passed. I believe that this is needed within our town, and that finding those to support a change like this wouldn't be a problem. Some already agree with this idea as they are affected by current parking meter issues, and many others may agree

without any motivation to pursue this idea. Community support is essential for this goal to be achieved and make our voices bring change.

Finally with the implementation of the smart parking meters as mentioned above many modern problems and issues can be solved. For example parking citations can be managed through the IPS Group management system and notify of any citations. It gives voice assistance for easy use, and allows for permit parking throughout the management system as well. This change to Warwick will help with the convenience of a card payment option, and not have to worry about having spare change. This problem not only affects me, but many others as well. Talking to the citizens directly, and getting their responses or ideas on this subject. This will not only spread awareness but can also bring supporters. In all I would like to say thank you for reading through my letter and if you would like to contact me at my email [jakejordan0314@gmail.com](mailto:jakejordan0314@gmail.com).

Sincerely,

Jake Jordan

# Barton & Loguidice

July 1, 2021

Mayor Michael Newhard  
Village of Warwick  
77 Main St  
Warwick NY 10990

RE: WWTP – UV Disinfection Project  
Electrical Construction – Payment Application 3  
1334.007.002

Dear Mayor Newhard:

Enclosed please find Payment Application #3 for O'Connell Electric in the amount of \$23,328.67. This payment application is for the electrical work associated with the installation of the UV equipment completed as part of the WWTP UV Disinfection Improvements Project completed through May 31, 2021.

It is Barton & Loguidices' recommendation that this payment application be approved by the Village and processed for payment. Please include these in the next available meeting.

Any questions please contact me at 518-218-1801.

Sincerely,

**BARTON & LOGUIDICE, D.P.C.**

*Karen W Clark*

Karen W. Clark, PE  
Associate

# AIA® Document G702™ - 1992

## Application and Certificate for Payment

**TO OWNER:** VILLAGE OF WARWICK  
 77 MAIN STREET  
 WARWICK, NY 10990

**PROJECT:** Warwick WWTP UV Disinfection

**FROM CONTRACTOR:** O'Connell Electric Company, Inc. VIA ARCHITECT: BARTON & LOGUIDICE  
 P.O. Box 8000, Dept 342  
 Buffalo, NY 14267-0342

10 AIRLINE DRIVE  
 ALBANY, NY 12205

**APPLICATION NO.:** 8288800003

**PERIOD TO:** 5/31/2021

**CONTRACT FOR:** ELECTRICAL

**CONTRACT DATE:** 9/28/2020

**PROJECT NOS.:** 82888 / /

**Distribution to:**

OWNER

ARCHITECT

CONTRACTOR

FIELD

OTHER

### CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
 AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM ..... \$ 99,185.00
  2. NET CHANGE BY CHANGE ORDERS ..... \$ 0.00
  3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$ 99,185.00
  4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) ..... \$ 76,326.50
  5. RETAINAGE:
    - a. % of Completed Work ..... \$ 3,816.33
    - b. % of Stored Material (Column F on G703) ..... \$
- Total Retainage (Lines 5a + 5b, or Total in Column I of G703) ..... \$ 3,816.33
6. TOTAL EARNED LESS RETAINAGE ..... \$ 72,510.17  
 (Line 4 minus Line 5 Total)
  7. LESS PREVIOUS CERTIFICATES FOR PAYMENT ..... \$ 49,181.50  
 (Line 6 from prior Certificate)
  8. CURRENT PAYMENT DUE ..... \$ 23,328.67
  9. BALANCE TO FINISH, INCLUDING RETAINAGE ..... \$ 25,674.83  
 (Line 3 minus Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>
NET CHANGES by Change Order	\$	\$

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

**AIA Document G702™ - 1992.** Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, [copyright@aia.org](mailto:copyright@aia.org).

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner; and that current payments are now due.

**CONTRACTOR:** O'Connell Electric Company, Inc.  
 By: *[Signature]*  
 State of: ONTARIO  
 County of: \_\_\_\_\_

Subscribed and sworn to before me this 1st day of July, 2021.

Notary Public: *[Signature]*  
 My commission expires: 02/22/2022

**KIMBERLY SENN**  
 NOTARY PUBLIC STATE OF NEW YORK  
 MONROE COUNTY  
 LIC. #01SE5024110  
 COMM. EXP. 02/22/2022

### ARCHITECTS CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ..... \$ **23,328.67**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and Certificate for Payment that are changed to conform with the amount certified.)

**ARCHITECT:** \_\_\_\_\_  
 By: *[Signature]* Date: 7/1/2021



# AIA® Document G703™ - 1992

## Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached. In tabulations below, amounts are in US dollars. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8288800003  
 APPLICATION DATE: 7/1/2021  
 PERIOD TO: 5/31/2021  
 ARCHITECT'S PROJECT NO.: 82888

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C-G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)				% (G + C)			
001.001	Mobilization/Insurance/Bond	9,600.00	9,600.00				9,600.00	100.00	1,100.00	480.00
002.001	Trenching Underground	22,000.00	20,900.00				20,900.00	95.00	1,950.00	1,045.00
003.001	Conduit	19,500.00	14,625.00		2,925.00		17,550.00	90.00	1,950.00	877.50
004.001	Panels/Transformer Gear	14,580.00	3,645.00		9,477.00		13,122.00	90.00	1,458.00	656.10
005.001	Lighting	7,500.00							7,500.00	7,500.00
006.001	Wiring/Terminations	13,505.00			12,154.50		12,154.50	90.00	1,350.50	607.73
007.001	Submittals	4,000.00	3,000.00				3,000.00	75.00	1,000.00	150.00
008.001	Closeouts	2,500.00							2,500.00	2,500.00
009.001	Contingency Allowance	5,000.00							5,000.00	5,000.00
<b>Totals</b>										
<b>GRAND TOTAL</b>		<b>98,185.00</b>	<b>51,770.00</b>		<b>24,556.50</b>		<b>76,326.50</b>	<b>77.74</b>	<b>21,858.50</b>	<b>3,816.33</b>

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ - 1992. Copyright © 1992, 1995, 1996, 1997, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, [copyright@aia.org](mailto:copyright@aia.org).

---

---

INTEROFFICE MEMORANDUM

---

---

**TO:** MAYOR NEWHARD & THE VILLAGE BOARD  
**FROM:** MIKE MOSER, DPW SUPERVISOR  
**SUBJECT:** SEASONAL LABORER  
**DATE:** JUNE 25, 2021

---

Motion to Hire James Quackenbush to the position of Seasonal Department of Public Works Laborer at a salary of \$15.00 per hour at 10 Hours per week for 12 Weeks with a start date of July 7, 2021, per the recommendation of DPW Supervisor, Mike Moser.

**RECEIVED**

**JUN 25 2021**

**VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE**



Office of the Mayor  
 Board of Trustees  
 Village Clerk  
 Treasurer  
 Telephone: 845-986-2031  
 Fax: 845-986-6884

Public Works Supervisor  
 Telephone: 845-986-2081  
 Fax: 845-987-1215

Village Justice  
 Telephone: 845-986-7044  
 Fax: 845-986-2870

Building, Planning, Zoning  
 and Historical District  
 Review Board  
 Telephone: 845-986-9888  
 Fax: 845-987-1215

OFFICE OF THE CORPORATION  
 MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

# Village of Warwick

77 MAIN STREET  
 P.O. BOX 369  
 ORANGE COUNTY

Warwick, NY 10990

**RECEIVED**  
**JUN 23 2021**  
**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

## VACATION CARRY OVER

I Art Weidel request to carry-over 10 vacation days.  
 (Name of employee) (Amount)

The reason time accrued or vacation was not used: COVID restrictions

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Art Weidel  
 (Signature of employee)

6-23-21  
 (Date)

M. Moser  
 (Signature of Department Head)

6/23/21  
 (Date)

### VILLAGE USE ONLY

Approved by Village Board  
 Denied by Village Board

\_\_\_\_\_  
 (Time Accrued) (Time Used) (Anniversary Date)

Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 (Board Signature) (Date)

Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
Telephone: 845-986-2031  
Fax: 845-986-6884

Public Works Supervisor  
Telephone: 845-986-2081  
Fax: 845-987-1215



Village Justice  
Telephone: 845-986-7044  
Fax: 845-986-2870

Building, Planning, Zoning  
and Historical District  
Review Board  
Telephone: 845-986-9888  
Fax: 845-987-1215

OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

# Village of Warwick

77 MAIN STREET  
P.O. BOX 369  
ORANGE COUNTY

Warwick, NY 10990

**RECEIVED**

**JUN 29 2021**

**VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE**

## VACATION CARRY OVER

I ROBERT Remo request to carry-over 10 vacation days.  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: COVID + RIVER ST project

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Robert Remo  
(Signature of employee)

6/29/21  
(Date)

M. Moser  
(Signature of Department Head)

6/29/21  
(Date)

## VILLAGE USE ONLY

Approved by Village Board  
 Denied by Village Board

\_\_\_\_\_  
(Time Accrued) (Time Used) (Anniversary Date)

Comments: \_\_\_\_\_

\_\_\_\_\_  
(Board Signature)

\_\_\_\_\_  
(Date)

77 Main Street  
 Post Office Box 369  
 Warwick, NY 10990  
 www.villageofwarwick.org



(845) 986-2031  
 FAX (845) 986-6884  
 mayor@villageofwarwick.org  
 clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
 INCORPORATED 1867

**Final Year End Budget Modifications**  
**Fiscal Year End 5/31/2021**  
**For Board Approval on 7/6/2021**

**GENERAL FUND**

TRANSFER FROM				TRANSFER TO		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
A1010.4950	Trustees - Other	1,280.68	Actual vs. Budget	A1010.1000	Trustees - Personal Services	1,280.68
A9060.8000	Hospital & Medical Insurance	1,797.85	Actual vs. Budget	A1680.4900	Network/IT - Professional Services	1,073.83
A5010.4200	Street Admin - Phone/Internet/Cable	689.85	Actual vs. Budget	A3620.1000	Code Enf/Bldg Insp - Personal Services	724.02
A7140.4900	Parks - Special Projects	2,700.18	Actual vs. Budget	A5010.1000	Street Admin - Personal Service	689.85
A8020.4550	Planning - Office Supplies	299.79	Actual vs. Budget	A7140.1000	Parks - Personal Service	2,700.18
			Actual vs. Budget	A8020.1000	Planning - Personal Services	299.79
<b>TOTAL</b>		<b>6,768.35</b>		<b>TOTAL</b>		<b>6,768.35</b>

**WATER FUND**

TRANSFER FROM				TRANSFER TO		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
F9060.8000	Water Hospital & Medical Insurance	743.72	Actual vs. Budget	F8310.1000	Water Admin - Personal Service	648.65
F8330.4350	Purification - Utilities	632.93	Actual vs. Budget	F8330.4920	Purification - Testing	632.93
F8340.4450	Trans/Dist - General Repairs/Maint	341.85	Actual vs. Budget	F8340.4050	Trans/Dist - Auto Maintenance	341.85
				F9030.8000	Water Social Security	95.07
<b>TOTAL</b>		<b>1,718.50</b>		<b>TOTAL</b>		<b>1,718.50</b>

**SEWER FUND**

TRANSFER FROM				TRANSFER TO		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
G9060.8000	Sewer Hospital & Medical Insurance	2,319.66	Actual vs. Budget	G8110.1000	Sewer Admin - Personal Service	598.97
			Actual vs. Budget	G8120.1000	Sewers - Personal Services	1,450.79
			Actual vs. Budget	G9030.8000	Sewer Social Security	232.58
			Actual vs. Budget	G9035.8000	Sewer Medicare	37.32
<b>TOTAL</b>		<b>2,319.66</b>		<b>TOTAL</b>		<b>2,319.66</b>

Respectfully submitted,

*Sadie Becker*  
 Sadie Becker

Village Treasurer

Attachment: Negative Balance Listing Report

**RECEIVED**

**JUN 30 2021**

**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1010-1000	Trustees - Personal Services	31,416.00	0.00	35,314.61	2,617.93	0.00	0.00	1,280.68-	103.76
A-1680-4900	Network/IT - Professional Services	11,906.00	0.00	12,979.83	0.00	0.00	0.00	1,073.83-	109.02
A-3620-1000	Code Enf/Bldg Insp - Personal Services	66,472.00	0.00	67,196.02	0.00	0.00	0.00	724.02-	101.09
A-5010-1000	Street Admin - Personal Service	88,599.00	0.00	89,288.85	0.00	0.00	0.00	689.85-	100.78
A-7140-1000	Parks - Personal Service	32,124.00	0.00	69,824.18	35,000.00	0.00	0.00	2,700.18-	104.02
A-8020-1000	Planning - Personal Services	50,822.00	0.00	51,121.79	0.00	0.00	0.00	299.79-	100.59
<b>Fund Total</b>		281,339.00	0.00	325,725.28	37,617.93	0.00	0.00	6,768.35-	102.12
F-8310-1000	Water Admin - Personal Service	54,027.00	0.00	54,675.65	0.00	0.00	0.00	648.65-	101.20
F-8330-4920	Purification - Testing	21,000.00	0.00	28,632.93	7,000.00	0.00	0.00	632.93-	102.26
F-8340-4050	Trans/Dist - Auto Maintenance	5,000.00	0.00	5,341.85	0.00	0.00	0.00	341.85-	106.84
F-9030-8000	Water Social Security	14,717.00	0.00	14,812.07	0.00	0.00	0.00	95.07-	100.65
<b>Fund Total</b>		94,744.00	0.00	103,462.50	7,000.00	0.00	0.00	1,718.50-	101.69
G-8110-1000	Sewer Admin - Personal Service	54,027.00	0.00	54,625.97	0.00	0.00	0.00	598.97-	101.11
G-8120-1000	Sewers - Personal Services	11,046.00	0.00	13,996.79	1,500.00	0.00	0.00	1,450.79-	111.56
G-9030-8000	Sewer Social Security	4,034.00	0.00	4,266.58	0.00	0.00	0.00	232.58-	105.77
G-9035-8000	Sewer Medicare	944.00	0.00	981.32	0.00	0.00	0.00	37.32-	103.95
<b>Fund Total</b>		70,051.00	0.00	73,870.66	1,500.00	0.00	0.00	2,319.66-	103.24

VILLAGE OF WARWICK  
2021 Expenditure Accounts with a Negative Balance Listing

Account No	Description		Expended	Transfers	Reimbursed	Canceled	Balance	%Used
	Budgeted	Encumbered						
Year Total	446,134.00	0.00	503,058.44	46,117.93	0.00	0.00	10,806.51-	102.20

Travis J. Podolec  
PO Box 345  
Sugar Loaf, NY 10981  
518-335-1179  
[TJPodolec@gmail.com](mailto:TJPodolec@gmail.com)

Village of Warwick Board of Trustees  
77 Main St.  
Warwick, NY 10990

Dear Village Board of Trustees,

Please accept this letter as a formal request for permission to hold an event on Sunday, July 18<sup>th</sup>, 2021 from 12:00pm until 4:00pm at Memorial Park in the Village of Warwick. This request is for a private event to be held to celebrate the 9<sup>th</sup> birthday of my son Alex Podolec. We will be looking to use the following facilities within Memorial Park;

- \*Pavilion
- \*Rest Rooms
- \*Ahearn Field
- \*The Grass Area across the driveway from Ahearn Field

This event is estimated to have around 40 people total, of which 15 will be adults and 25 will be children. The party will consist of whiffle ball and kickball games on Ahearn field as well as capture the flag in the lawn area across from Ahearn field.

Food will be provided at our expense, the food will consist of some snacks (chips, pretzels, etc), pizza which will be delivered to the field, cake or cupcakes, as well as soft drinks. There will be no alcoholic beverages at the event.

The time schedule of the event will be as follows; 12:00 – 1:00pm set up, 1:00 – 3:30 the use of the pavilion for snacks, refreshments, pizza, and cake, then 3:30 - 4:00pm for cleanup time. We will not be requesting or requiring any special equipment or materials from the Village besides the tables that are in the pavilion as well as access to the rest rooms during the event time.

Thank you in advance for your consideration of this request, if any additional information is needed or you have questions, please do not hesitate to contact me at any time.

Respectfully yours,



Travis J. Podolec

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## FACILITY USE REQUEST

Today's Date: 6/14/21 Date(s) Requested: 7/18/21 Time of Event: 12:00 pm  
Set Up Time: 12:00 pm Break Down Time: 4:00 pm

Village Park/Facility Requested: MEMORIAL PARK PAVILION, SHEARN FIELD, BATHROOMS  
\*Please use attached map to indicate areas to be used.  
Name of Event (Purpose of Use): PRIVATE - 9 YEAR OLD BIRTHDAY PARTY

Name of Organization or Individual: TRAVIS PODOVEC

Check one:  Non-Profit  501(c)3  For Profit  Private Event  
Proof of Residency: DR BILL Designated Contact: TRAVIS PODOVEC

Mailing Address: PO BOX 345 SUGAR HAF, NY 10981 Email: TJPODOVEC@GMAIL.COM

Telephone Day: 518 335 1179 Evening: 518 335 1179 Cell: 551 206 2016

Total Participants Expected: Adults: 15 Children: 25

Village of Warwick Participants (Number): 15 Non-Resident Participants (Number): 25

How will event be advertised? PRIVATE INVITATIONS

Is material or equipment required from the Village of Warwick?  Yes  No

If needed, state type and for what purpose: BATHROOM ACCESS

Is admission fee charged?  Yes  No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served?  Yes  No

If yes, please give details: PIZZA, CAKE, SOFT DRINKS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of TRAVIS PODOVEC (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by TRAVIS PODOVEC (Name Organization).

Kristina Nelson  
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 35 MAIN ST APT 4, WARWICK, NY Telephone: 845-699-1401

Clerk Use Only: Security deposit check # 1570  
Police approval (if applicable) N/A

Certificate of Insurance   
\*Items on file in the Clerk's office

RECEIVED

JUN 18 2021

01.22.2021

VILLAGE OF WARWICK  
CLERK

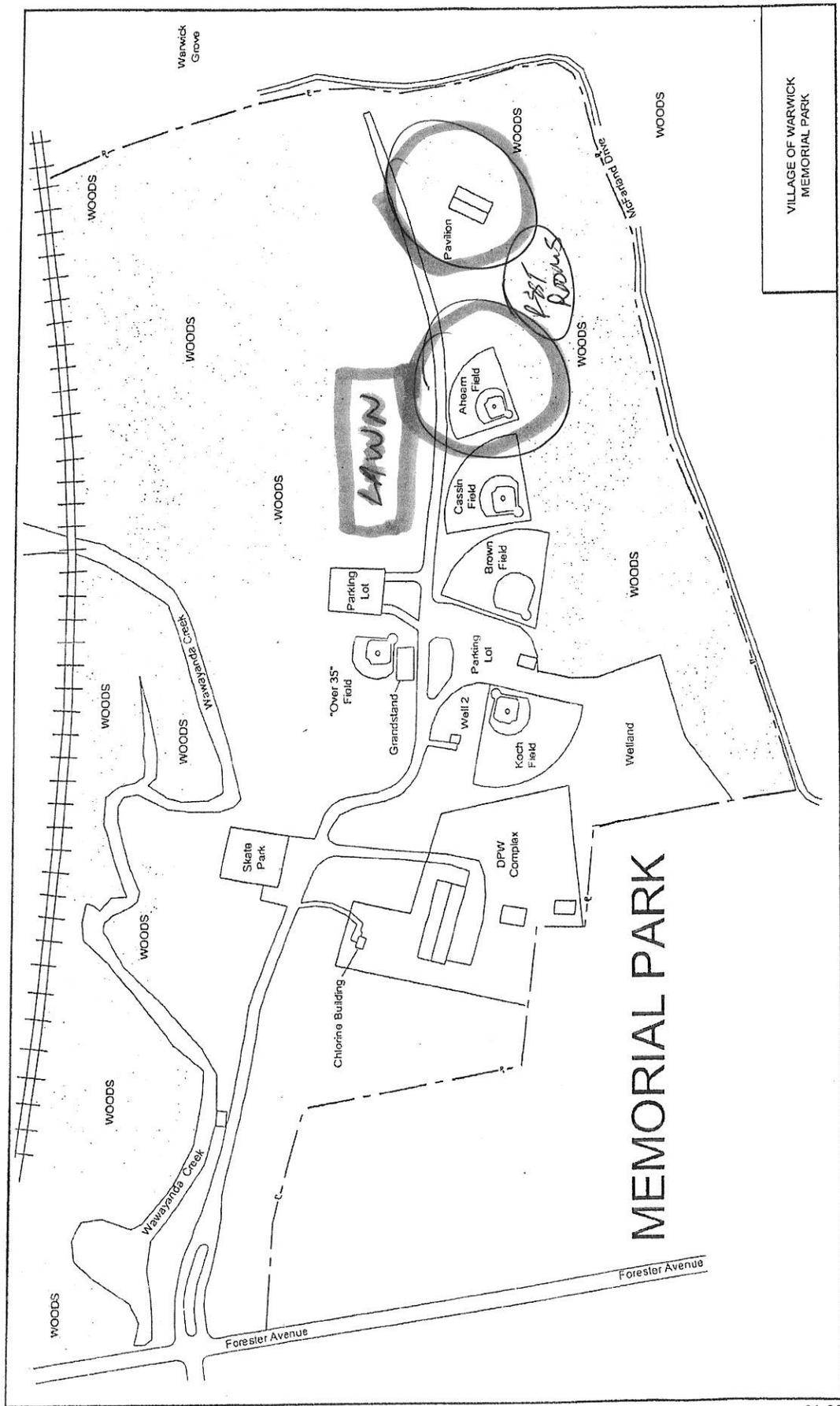
22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

 /   
Signature

6/15/21  
Date



VILLAGE OF WARWICK  
MEMORIAL PARK

# MEMORIAL PARK



PO Box 562

Warwick, NY 10990

June 25, 2021

Dear Village Board of Trustees,

The Warwick Valley Gardeners are requesting permission to have our monthly meeting, Tuesday, July 20, 2021, at 7 PM at the Pavilion in Veteran's Memorial Park. We are a non-profit organization and need a venue for our July meeting.

Our usual summer meeting location is at the senior center at the town hall but is not yet open to outside groups.

At the Pavilion we would need to set up at 6:30 PM and our meeting would conclude at 8:45 PM.

Sincerely,

Patricia Reinhardt

WVG, Vice President

914-980-7528

**RECEIVED**

JUN 28 2021

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



RECEIVED

JUN 28 2021 (845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

VILLAGE OF WARWICK  
INCORPORATED 1867

FACILITY USE REQUEST (July 20)

Today's Date: 6/28/21 Date(s) Requested: Tues. 7/20/21 Time of Event: 7 PM  
Set Up Time: 6:30 AM Break Down Time: 8:30 PM

Village Park/Facility Requested: Veteran's Mem Park PAVILION  
\*Please use attached map to indicate areas to be used.  
Name of Event (Purpose of Use): MONTHLY Meeting - MAY - Non-Profit

Name of Organization or Individual: WARWICK VALLEY GARDENERS

Check one:  Non-Profit  501(c)3  For Profit  Private Event  
Proof of Residency: ATTACHED Designated Contact: PAT Reinhardt  
Mailing Address: P.O. Box 562 - Warwick NY Email: WVGardeners@gmail.com

Telephone Day: See call Evening: \_\_\_\_\_ Cell: 914-980-7528

Total Participants Expected: Adults: 30 Children: 0

Village of Warwick Participants (Number): 30 Non-Resident Participants (Number): 0  
How will event be advertised? ON OUR CLUB CALENDAR  
Is material or equipment required from the Village of Warwick?  Yes  No  
If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged?  Yes  No  
If so, what will proceeds be used for? \_\_\_\_\_  
Will food be served?  Yes  No IF Allowed  
If yes, please give details: Water, ice tea, fruit, cookies (if allowed)

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of W VALLEY GARDENERS (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK VALLEY GARDENERS (Name Organization).

Patricia Reinhardt  
Signature of Organization's Representative (Must be a Village of Warwick Resident)  
Address: 28 Woodsline Dr., Warwick Telephone: 914-980-7528

Clerk Use Only: Security deposit check # 0652 Certificate of Insurance   
Police approval (if applicable) N/A \*Items on file in the Clerk's office

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

*Latricia Leitch*  
Signature

5/25/21  
Date

From: Brad Davidson, Head, Highlander Rugby  
To: Village of Warwick  
Re: Facilities use request, rugby tournament, July 11 2021

Dear Trustees,

On July 11, Highlander Rugby, a non-profit 501c3 youth rugby club based in the town of Warwick, would like to hold a small "rugby 7s" tournament. These tournaments are round-robin games much like football summer 7s, where games are short (7 minute halves with 3 minute halftime) and all teams play each other through the course of the tournament. We have invited 4 other HS teams, although it is unlikely all of them will attend due to low team numbers. We anticipate 4 teams, and a run from 11:30 AM to approximately 4 PM.

We will provide referee and emergency services through USA rugby, and already have a COI in place for the games. We are requesting use of the flag football fields between the parking lot and the skate park. Our understanding is that the snack shack has a usable food permit and we may, upon your approval, plan to open that and have food available for purchase as a convenience and also a potential fundraiser for the club (to pay for the refs and the emergency services, which is standard practice in the rugby league we play in).

We have already confirmed with Brian Perez that the fields are available for use from a football standpoint, and he is sponsoring this event with us.

This will be our first ever "home game" in Warwick, and we are excited to let our graduating seniors play one game here in town to end their HS rugby careers. We hope you can find time to come by and see what it's about.

Best,



Brad Davidson,  
Head, Highlander Rugby

RECEIVED

JUN 29 2021

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## FACILITY USE REQUEST

Today's Date: 6/28/21 Date(s) Requested: 7/11/21 Time of Event: 11-5  
Set Up Time: 11:00 AM Break Down Time: 5:00 PM

Village Park/Facility Requested: Veteran's Memorial Park

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Rugby tournament

Name of Organization or Individual: Highlander Rugby

Check one:  Non-Profit  501(c)3  For Profit  Private Event

Proof of Residency:  Designated Contact: Brian Perez

Mailing Address: 19 Ridgefield Rd. Warwick, NY 10990 Email: brian.perez@westpoint.si.com

Telephone Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Cell: 987 4898

Total Participants Expected: Adults: 15 Children: 35

Village of Warwick Participants (Number): 25 Non-Resident Participants (Number): 25

How will event be advertised? Facebook, personal emails

Is material or equipment required from the Village of Warwick?  Yes  No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged?  Yes  No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served?  Yes  No

If yes, please give details: snack shack will be opened

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Highlander Rugby (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Youth Football + Highlander Rugby (Name Organization).

Signature of Organization's Representative (Must be a Village of Warwick Resident)  
BTP Rugby

Address: 19 Ridgefield Rd Warwick, NY 10990 Telephone: 845-987-4898

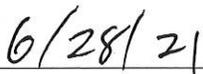
Clerk Use Only: Security deposit check # 204 Certificate of Insurance   
Police approval (if applicable) N/A \*Items on file in the Clerk's office

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

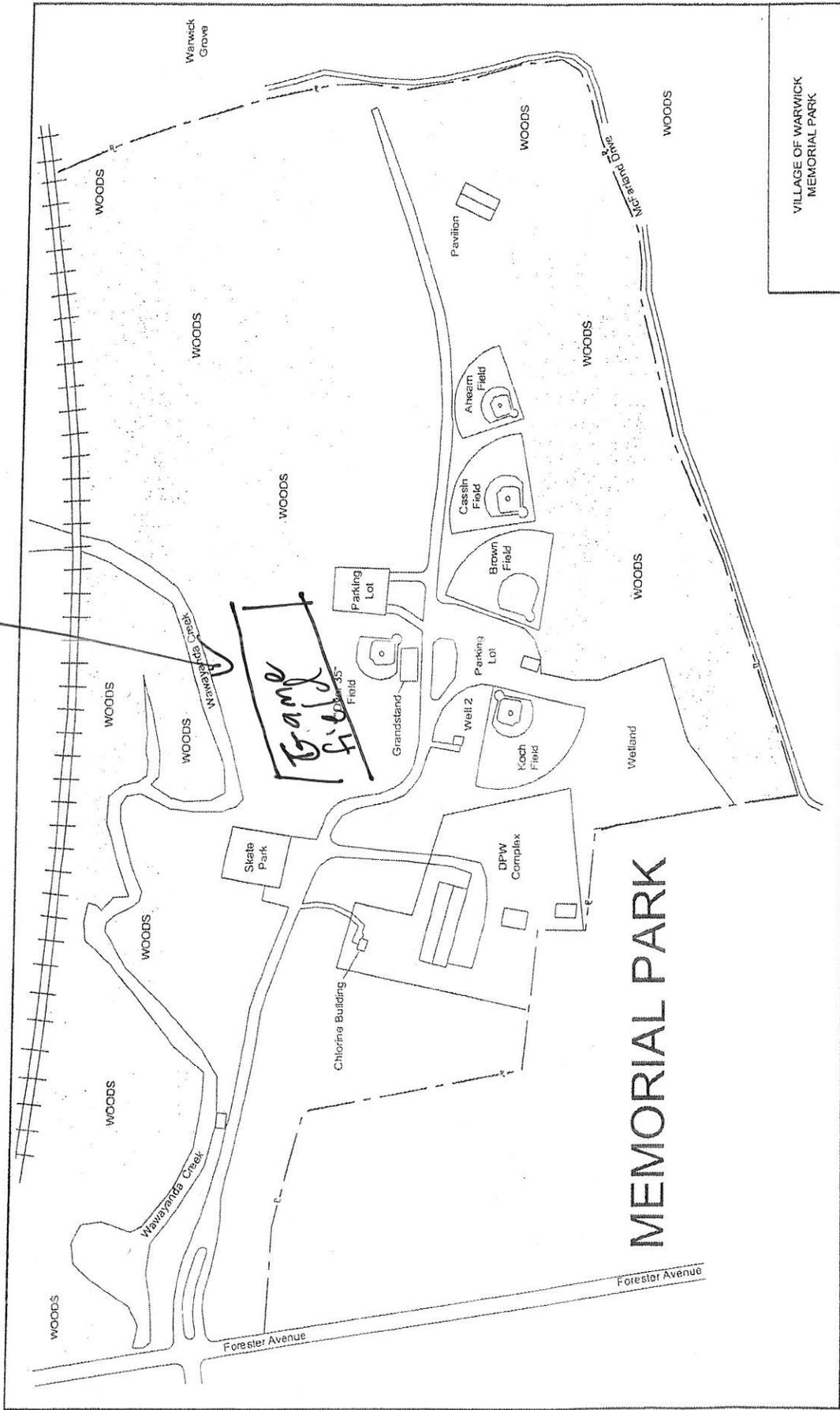
**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date

4/11 game field



**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
JULY 6, 2021  
ADDENDUM**

**11. RESOLUTION REINSTATING WATER & SEWER PENALITES**

WHEREAS, the Village of Warwick maintains a schedule of fees which includes a section entitled "Penalty Assessments" which imposes a penalty on utility payments made more than 30 days after the bill date in the amount of 5% of the total bill on payments received 1 to 30 days after the due date and an additional 3% of the total bill on payments received 31 to 60 or more days after the due date; and

WHEREAS, on March 26, 2020, in response to COVID-19 and the economic hardship caused by the COVID-19 virus, the Village Board of the Village of Warwick waived the penalties for late payments of the said utility bills beginning April 1, 2020, to be continued until further action of the Village Board; and

WHEREAS, on June 24, 2021, the New York State COVID-19 State of Emergency expired therefore the Village of Warwick wishes to reinstate the Schedule of Fees section entitled "Penalty Assessments" for failure to make utility payments within 30 days of the bill date in accordance with the following penalty reinstatement schedule:

1. Account numbers beginning with a 1, 2, 3 or 5, penalties will begin with the November 1st billing cycle.
2. Account numbers beginning with a 0, 4, 6, 7, 8 or 9 or the property is in Warwick Grove, penalties will begin with the September 15th billing cycle.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That effective immediately the penalty imposed under the Schedule of Fees section entitled "Penalty Assessments" in the aforesaid provision for failure to make utility payments within 30 days of the bill date is hereby reinstated in accordance with the aforesaid penalty reinstatement schedule; and

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**12. RESOLUTION REINSTATING THE PRACTICE OF TERMINATION OF WATER SERVICE FOR FAILURE TO PAY UTILITY BILLS**

WHEREAS, Village of Warwick Village Code §141-40 provides that if a utility bill for water service remains unpaid for a period of 60 days from the invoice date, water service shall be discontinued until such bill, together with penalties and charges, is paid in full; and

WHEREAS, on March 26, 2020, in consideration of the current health crises and economic hardship caused by the COVID-19 virus, the Village Board temporarily suspended the practice of termination of water service for failure to pay utility bills when due, including issuance of notices by the Village of potential termination of water service; and

WHEREAS, on May 11, 2021, Governor Cuomo signed into law amendments to the Public Service Law that prevent municipalities and public utilities from terminating water service provided to residents and small businesses for non-payment during the COVID-19 state of emergency until the end of the New York State COVID-19 State of Emergency; and

WHEREAS, the New York State COVID-19 State of Emergency expired on June 24, 2021; and

WHEREAS, under New York State Chapter 106 of the Laws of 2021, municipal utility providers must grant the opportunity to residential and small business customers to enter into a deferred payment agreement for customers that have experienced a change in financial circumstances due to the COVID-19 state of emergency for the 180 days following the expiration of the state of emergency upon request; and

WHEREAS, if no such request is received, the Village of Warwick may proceed with terminating service in accordance with the procedures set forth by Village of Warwick Village Code §141-40 authorizing service termination upon the expiration of 30 days written notice informing customers of the Village's intent to terminate service; and

WHEREAS, in consideration of the expiration of the New York State COVID-19 State of Emergency the Village Board wishes to reinstate Village of Warwick Village Code §141-40 providing that if a utility bill for water service remains unpaid for a period of 60 days from the invoice date, water service shall be discontinued until such bill, together with penalties and charges, is paid in full, in consideration of the aforesaid protections offered by New York State Chapter 106 of the Laws of 2021, and in accordance with the following reinstatement schedule:

1. Account numbers beginning with a 1, 2, 3 or 5, termination of water services for bills remaining unpaid for a period of 60 days from the invoice date will begin with the November 1st billing cycle.

2. Account numbers beginning with a 0, 4, 6, 7, 8 or 9 or the property is in Warwick Grove, termination of water services for bills remaining unpaid for a period of 60 days from the invoice date will begin with the September 15th billing cycle.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That effective immediately the Village of Warwick shall reinstate the practice of termination of water service for failure to pay utility bills when due, including issuance of notices by the Village of potential termination of water service, in accordance with the aforesaid reinstatement schedule and protections offered by New York State Chapter 106 of the Laws of 2021; and

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_



## VILLAGE OF WARWICK

INCORPORATED 1867

### NOTICE TO WATER & SEWER CUSTOMERS

#### Reinstatement of Water & Sewer Penalties

On April 1, 2020, in response to COVID-19 and the economic hardship caused by the COVID-19 virus, the Village of Warwick waived penalties and shut-off for late water & sewer payments.

On June 24, 2021, the COVID-19 state disaster emergency expired therefore the Village of Warwick will begin applying water & sewer penalties in accordance with the following schedule:

#### **BILLING CYCLE ONE**

Account numbers beginning with a 1, 2, 3 or 5, *penalties will begin with the November 1<sup>st</sup> billing cycle.*

#### **BILLING CYCLE TWO**

Account numbers beginning with a 0, 4, 6, 7, 8 or 9 or the property is in Warwick Grove, *penalties will begin with the September 15<sup>th</sup> billing cycle.*

PAYMENTS ARE DUE WITHOUT PENALTY WITHIN 30 DAYS OF THE INITIAL BILL

- 30 Days past initial bill date: 5% penalty
- 60 Days past initial bill date: Additional 3% penalty
- 85 Days past initial bill date: Subject to water shut off (water shut off & reconnect fees will apply)

Please visit the Village of Warwick website at [www.villageofwarwick.org](http://www.villageofwarwick.org) for additional information about how to pay your bills online, in person, or through the mail.

Should you have any questions or concerns please contact the Water Billing Clerk at (845) 986-2031 ext. 5 or via email, [waterbilling@villageofwarwick.org](mailto:waterbilling@villageofwarwick.org)

**PLEASE SEE REVERSE SIDE FOR INFORMATION ABOUT MORATORIUM ON WATER SERVICE TERMINATION, MORATORIUM ON WATER RELEVY, AND OPPORTUNITY FOR DEFERRED PAYMENT AGREEMENTS**



## VILLAGE OF WARWICK

INCORPORATED 1867

### NOTICE TO RESIDENTIAL AND SMALL BUSINESS WATER CUSTOMERS

#### **Moratorium on Water Service Termination, Moratorium on Water Relevy, and Opportunity for Deferred Payment Agreements**

On May 11, 2021, Governor Cuomo signed into law amendments to the Public Service Law that prevent municipalities and public utilities from terminating water service provided to residents and small businesses for non-payment during the COVID-19 state of emergency. Additionally, the amendments prevent municipalities from relevyng previously accrued water charges on or after May 11, 2021, until the end of the COVID-19 state of emergency. *The state disaster emergency expired on June 24, 2021.*

***All water suppliers must notify residential and small business customers of the protections afforded under the law.***

Please be advised that service termination and relevyng past due water charges is prohibited for an additional 180 days after June 24, 2021, for those residential and small business customers who have **experienced a change in financial circumstances due to the COVID-19 state of emergency.**

If you are a resident or small business that has experienced a change in financial circumstances due to the COVID-19 state of emergency and would like to request relief from service termination and relevyng until December 22, 2021, you must contact the Water Billing Clerk at (845) 986-2031 ext. 5 or via email, [waterbilling@villageofwarwick.org](mailto:waterbilling@villageofwarwick.org) **no later than December 22, 2021.**

Please be further advised that the law ***does not eliminate a customer's obligation to pay accrued charges.*** However, customers who have experienced a change in financial circumstances due to the COVID-19 state of emergency must be provided with the opportunity to enter into a deferred payment agreement without the imposition of deposits, late fees, or penalties.

If you are a residential or small business customer who has experienced such a change in financial circumstances and wish to enter into a deferred payment agreement to address any outstanding or accrued payments, you must contact the Water Billing Clerk at (845) 986-2031 ext. 5 or via email, [waterbilling@villageofwarwick.org](mailto:waterbilling@villageofwarwick.org) **no later than December 22, 2021.** Additional information and supporting documentation from customers seeking to enter into a deferred payment agreement may be required.

*Customers that do not request protection from service termination, or relevyng, or do not enter into a deferred payment agreement, will be subject to the enforcement and lien provisions authorized by State and local law upon the expiration of the Public Service Law's protections.*

Please direct all other questions and concerns to the Water Billing Clerk at (845) 986-2031 ext. 5 or via email, [waterbilling@villageofwarwick.org](mailto:waterbilling@villageofwarwick.org).

**PLEASE SEE REVERSE SIDE FOR NOTIFICATION OF  
REINSTATEMENT OF WATER & SEWER PENALTIES**