

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
JULY 5, 2022
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____
Trustee McKnight ____ Mayor Newhard ____

Presentation

1. Pitingaro & Doetsch Consulting Engineers - Well #3 Water Treatment Plant Final Design.

Correspondence

1. Letter from Jay R. Myrow of Blustein, Shapiro, Frank & Bartone, LLP requesting a zone change for 13 Forester, LLC.

Privilege of the Floor

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions

1. **MOTION** to accept the bid from Skyward Electric, Inc. in the amount of \$69,975.00 for the Hilltop Pump Station Generator Project as per the recommendation of Village Engineer, Matthew Blake, Blake Engineering, PLLC.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Bachman ___

Trustee McKnight ___ Mayor Newhard ___

Trustee Bachman's Motions

2. **MOTION** to grant permission to Village of Warwick Employee, Jennifer Mante, to carry over 2 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Bachman ___

Trustee McKnight ___ Mayor Newhard ___

Trustee Foster's Motions

3. **MOTION** to grant permission to *We the People Warwick* to use the Veterans Memorial Park Pavilion for an event on Sunday, July 17, 2022, from 12:00 p.m. to 6:00 p.m. Request includes use of restrooms and Village-owned tables and chairs. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Bachman ___

Trustee McKnight ___ Mayor Newhard ___

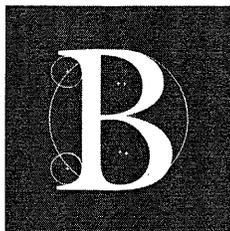
4. **MOTION** to grant permission to Christ Church to use the baseball field at Stanley-Deming Park for a kickball game on Tuesday, July 26, 2022, from 6:45 p.m. to 9:00 p.m. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Bachman ___

Trustee McKnight ___ Mayor Newhard ___

**Final Comments from the Board
Executive Session, if applicable
Adjournment**



BLAKE ENGINEERING PLLC

Thursday, June 30, 2022

Village of Warwick
77 Main Street
Warwick, NY 10990

Attention: Mr. Michael Newhard, Village Mayor

Subject: Hilltop Pump Station Generator Project – Recommendation of Award

Pursuant to receipt of sealed bids on the afternoon of June 29, 2022, for the Hilltop Pump Station Generator Project, our office has made a review of the bid forms as submitted.

This project involves the installation of a new standby generator to support the existing water pump station at the top of Hilltop Avenue. Construction will include the construction of a new electric meter stanchion, the installation of a new automatic transfer switch, a new gas service to support the generator, a new concrete pad, the installation of a new generator, all associated wiring and conduit, and connection to the existing electric panel in the pump station.

Two (2) bids were received for the project. The following table outlines the bids received:

Bidder	Bid Amount	Bid Security	Non-Collusion
Skyward Electric, Inc.	\$69,975.00	Certified Check	Yes
TAM Enterprises, Inc.	\$131,871.00	Bid Bond	Yes

Based on a review of the scope of work and proposals submitted for the project, it is our opinion that Skyward Electric's apparent low bid of \$69,975.00 in line with current construction costs. We have spoken with Skyward Electric, Inc. and reviewed their bid and the project scope of work with them. They are comfortable with their bid and are confident that they have included everything within the project scope. We recommend that the Village of Warwick consider awarding the project to Skyward Electric, Inc. for their total bid amount of \$69,975.00.

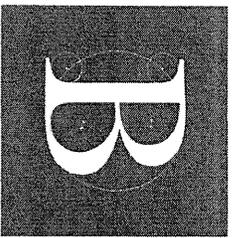
If you have questions regarding this recommendation or if you require additional information, please contact me at your convenience.

Sincerely,
Blake Engineering, PLLC

Matthew G. Blake

Matthew G. Blake, P.E., LEED AP
President

1898 COUNTY ROUTE 1, WESTTOWN, NEW YORK 10998
EMAIL: MBLAKE@BLAKEENGINEERINGPLLCCOM | P: 845-467-9207 | F: 845-767-5050



BLAKE ENGINEERING PLLC

VILLAGE OF WARWICK

HILTOP PUMP STATION GENERATOR – BID TABULATION

Bid Opening - June 29, 2022, 12:00 PM

BIDDER	RESOLUTION (Y/N)	BID SECURITY (Y/N)	NON COLLUSION (Y/N)	IRAN DIVESTMENT (Y/N)	BID AMOUNT	NOTES
Skyward	Y	Y	Y	Y	\$69,975.00	Complete bid
TAM	Y	Y	Y	Y	\$131,871.00	Complete bid

1898 COUNTY ROUTE 1, WESTTOWN, NEW YORK 10998
EMAIL: MBLAKE@BLAKEENGINEERINGPLLC.COM | PH: 845-467-9207 | F: 845-767-5050

BLUSTEIN, SHAPIRO, FRANK & BARONE LLP

ATTORNEYS AT LAW

MICHAEL S. BLUSTEIN
RICHARD J. SHAPIRO ♦
GARDINER S. BARONE
WILLIAM A. FRANK
JAY R. MYROW
DIANA PUGLISI
MEGAN R. CONROY
WILLIAM E. DUQUETTE, JR.*

10 MATTHEWS STREET
GOSHEN, NEW YORK 10924
(845) 291-0011
FAX (845) 291-0021
www.mid-hudsonlaw.com

JEANINE GARRITANO WADESON
BRIAN M. NEWMAN^
STEPHANIE T. MIDLER*
SUSIE C. SOHN^
BURT J. BLUSTEIN
1940 - 2022
ARTHUR SHAPIRO
RETIRED
RITA G. RICH
RETIRED

ALSO ADMITTED IN PA*
ALSO ADMITTED IN NJ*
ALSO ADMITTED IN MA*

VIAL EMAIL mayor@villageofwarwick.org and
REGULAR MAIL

June 24, 2022

Mayor Michael Newhard
Village of Warwick
77 Main Street
P.O. Box 369
Warwick, NY 10990

Re: Proposed zone change
LI Zoning District

RECEIVED

JUN 27 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Dear Mayor Newhard and Village Trustees:

I represent 13 Forester, LLC with respect to its site plan that was granted conditional site plan approval by the Planning Board for its property at 13 Forester Avenue. During the Planning Board process, it was discussed that my client would like to add second story apartments to the approved commercial building. As you are aware, apartments are not a permitted use in the Light Industrial (LI) zoning district.

In lieu of a formal petition, please consider this letter as a request to amend the LI District to allow for apartments as a specified use that at least allows them on a second floor of a first-floor commercial building. I am advised that the current draft Comprehensive Plan update discusses the benefits of such apartments as a means of providing much needed affordable housing and other benefits.

Let me know if you require any additional information from me and when this matter may

Mayor Michael Newhard

June 24, 2022

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be placed on a Village Board meeting for consideration. Thank you for your courtesies.

Respectfully,

BLUSTEIN, SHAPIRO, FRANK & BARONE, LLP

JAY R. MYROW

cc: 13 Forester, LLC
Kirk Rother
Stephen Gaba, Esq.



RECEIVED
JUN 28 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

VILLAGE OF WARWICK
INCORPORATED 1867

Vacation Carry Over

Jennifer Mante request to carry-over 2 vacation days.
(Name of Employee) (Amount)

The reason time accrued or vacation was not used: Omicron Surge

under article X sec.2(B) of the Village of Warwick Department of Public Work Collective Bargaining Agreement and the Employee Handbook.

J Mante
(Signature of Employee)

[Signature]
(Signature of Department Head)

6/28/2022
(Date)

6/28/2022
(Date)

Village Use Only

_____ Approved by Village Board

_____ Denied by Village Board

_____ (Time Accrued)

_____ (Time Used)

_____ (Anniversary Date)

Comments: _____

_____ (Board Signature)

_____ (Date)



We the People WARWICK

Village Board of Trustees
77 Main Street
Post Office Box 369
Warwick, NY 10990

RECEIVED

JUN 22 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Dear Village Board of Trustees

I am requesting use of the Veterans Memorial Park Pavilion on July 17th for the first in-person gathering of *We the People Warwick* members and their families. We estimate 35-50 attendees and will use space for 5 hours (12 to 5pm) which includes set up and area clean-up by members. We anticipate no other support from the Village of Warwick as members will bring and remove whatever is needed.

Please thank you for your consideration of this request.

Sincerely,

Beverly Braxton

On behalf of WTPW

*"Never doubt that a small group of thoughtful committed citizens can change the world:
Indeed it's the only thing that ever has." – Margaret Mead*

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 6/22/22
Title of Event: We the People Warwick Members
Purpose of Event: An first person gathering

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

- Railroad Green Stanley-Deming Park Lewis Woodlands
 Veterans Memorial Park Veterans Memorial Park Pavilion
**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: July 17, 2022 Rain Date Requested: X
Arrival Time: 12 noon Departure Time: 6 pm
Event Start Time: 1 Event End Time: 4 pm

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Severly Braxton
**Person of responsibility representing the organization must be a Town of Warwick resident.*

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> <u>Members will either bring their own</u> <u>snacks or we will have a potluck.</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes _____ No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No _____
Other <i>Please explain:</i> _____	Yes _____ No _____

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes <input checked="" type="checkbox"/> No _____
Use of Electricity	Yes _____ No _____
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

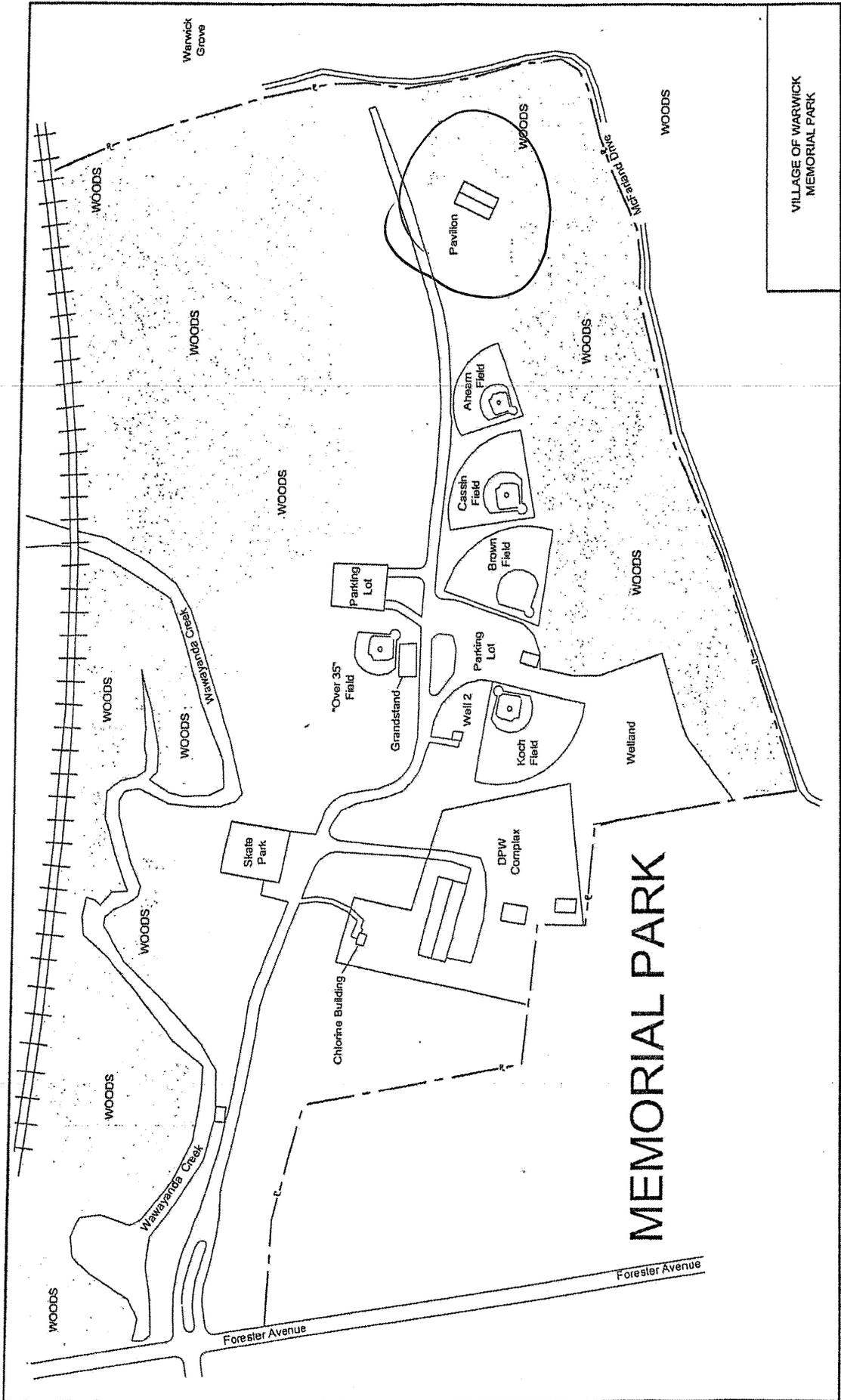
FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Beverly Braxton
Printed Name of Applicant/Responsible Party

Beverly Braxton
Signature of Applicant/Responsible Party

Date 6/6/22



VILLAGE OF WARWICK
MEMORIAL PARK

MEMORIAL PARK

Forestier Avenue

Warwick Grove

WOODS

Waterways Creek

Waterways Creek

Forestier Avenue

Forestier Avenue

Chlorine Building

DPW Complex

Well 2

Brown Field

Caasin Field

Aheam Field

Pavilion

Over 35' Field

Grandstand

Parking Lot

Parking Lot

Skata Park

Welland



50 South Street
Warwick NY 10990
T 845-986-3440 · F 845-986-8158
www.ChristChurch.org
Member of the Episcopal Diocese of NY

June 27, 2022

RECEIVED
JUN 28 2022
VILLAGE OF WARWICK
CLERK

Village of Warwick
77 Main Street
P. O. Box 369
Warwick, NY 10990

Attention: Board of Trustees

I am writing to request a permit for the use of the baseball field at Stanley Deming Park on Tuesday, July 26. Christ Church families will have an opportunity to play kickball as part of a night of fun and fellowship. We are expecting a combined group of not more than 45 children and adults. Our event will run from 6:45 p.m. to 9:00 p.m.

Thank you very much for your consideration.

Sincerely,

Barbara Mann
Parish Administrator
845.986.3440
office@christchurch.org

RECEIVED

JUN 28 2022

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
(845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 6/2/2022

Title of Event: Christ Church kickball

Purpose of Event: Fellowship

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: July 26, 2022 Rain Date Requested: X

Arrival Time: 6:45pm Departure Time: 9:00pm

Event Start Time: " Event End Time: "

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Amber Carswell, Rector

**Person of responsibility representing the organization must be a Town of Warwick resident.*

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
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Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
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Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

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22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Amber Carswell
Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

Date 6-27-22



STANLEY DEMING PARK

GALLOWAY ROAD

PARK PLACE

BALL FIELD

BASKETBALL

PLAYGROUND

RESTROOMS

PAVILION

GAZEBO

MISTUCKY CREEK

PARK LANE

PARKWAY

LAWRENCE AVE.

SOUTH STREET

CLINTON AVE.

BELMAR CT.