

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
JULY 3, 2023
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

Presentation

1. Convergent Energy to brief the Village Board on the Church Street battery storage unit event.

Announcement

1. Warwick Skatepark Initiative is continuing in its efforts to make the Skate Park a reality and will be entering into an Agreement with Pillar Design Studios for further design and construction plan work. The Village Board can expect to receive draft plans in the near future.

Correspondence

1. Letter from Lauren Beers regarding the Village Noise Ordinance.

Discussion

1. RAISE funding.

2. Safe Streets for All funding.
3. Comprehensive Plan Implementation Progress and Task Forces.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney’s Motions

1. **Resolution Amending Schedule of Fees to Change Building Fees**

WHEREAS, Village of Warwick Code §64-1 provides that a comprehensive schedule of fees, including Building Department fees, be approved by the Village Board; and

WHEREAS, in order to amend the Village's Schedule of Fees to change the Building Department fees it is necessary for the Village Board to adopt a resolution; and

NOW, THEREFORE, BE IT RESOLVED that the Village's Schedule of Fees is hereby amended as follows:

In the Schedule of Fees, under heading “Building Department” the following fees shall be deleted:

Category	Sub-Category	Type of Fee	Amount
Building Department	Building Permit	Construction cost in excess of \$200,000	1% of construction cost

Building Department	Building Permit	Minimum, up to a construction cost of \$200,000	\$75.00 Plus 0.75 per square foot for conditioned space (includes additions, alterations and renovations)
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; and

In the Schedule of Fees, under heading “Building Department” the following fees shall be added:

Category	Sub-Category	Type of Fee	Amount
Building Department	Building Permit	Commercial Construction and Residential of greater than 2 units	\$4,000.00 plus 0.5% of Construction Cost over \$200,000 with Construction Cost provided by a NY Licensed Architect or Engineer.
Building Department	Building Permit	Residential 1 and 2 Family for Interior Space (New construction and additions)	\$1,000.00 plus \$0.75 per square foot over 1000 square foot conditioned space.
Building Department	Building Permit	Interior Alterations and Renovations; Exterior; Solar Panels Without Energy Storage	\$150.00
Building Department	Building Permit	Pool Inground	\$300.00
Building Department	Building Permit	Solar Panels with Energy Storage	\$200.00

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

2. **MOTION** to approve payment #1 in the amount of \$2,850 to TAM Enterprises, Inc. for the submittal of bond and insurance information for the South Street sidewalk replacement project, per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code A5110.4400 in the FY2023-24 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

3. **MOTION** to amend the Employee Handbook Section 7.1 Holidays to include Juneteenth as an additional holiday and amend the handbook as follows:

Designated Holidays – All full-time employees shall receive the following fifteen (15) holidays as paid leave days:

- | | |
|--------------------------------|----------------------------|
| 1. New Year's Day | 8. Columbus Day |
| 2. Martin Luther King, Jr. Day | 9. Veteran's Day |
| 3. President's Day | 10. Employee's Birthday |
| 4. Good Friday | 11. Thanksgiving Day |
| 5. Memorial Day | 12. Day after Thanksgiving |
| 6. Independence Day | 13. Christmas Day |
| 7. Labor Day | 14. Anniversary Date |

15. Juneteenth

Holidays During a Weekend – In the event a designated holiday occurs on a Saturday, the holiday shall be observed on the preceding Friday. In the event a designated holiday occurs on a Sunday, the holiday will be observed on the following Monday.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

4. **MOTION** to grant permission to Christ Church to use the baseball field at Stanley-Deming Park for a kickball game on Tuesday, July 25, 2023, from 6:45 p.m. to 9:00 p.m. Completed park permit, proof insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

Trustee Collura's Motions

5. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated June 29, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

Raina Abramson

From: Michael Newhard
Sent: Monday, June 19, 2023 8:11 PM
To: Raina Abramson
Subject: Fwd: Village Noise Ordinance

Follow Up Flag: Follow up
Flag Status: Flagged

[Get Outlook for iOS](#)

From: L B <laurenb10990@yahoo.com>
Sent: Monday, June 19, 2023 5:38:37 PM
To: mayor@villageofwarwick.org <mayor@villageofwarwick.org>
Subject: Village Noise Ordinance

Hello Michael, I want to ask you to bring this up at the next Village board. meeting...I was hoping that they can change the Village noise ordinance from 7am to 9am for landscapers who feel it's OK to start at 8am. I live on South Street across from the Christ Episcopol Church. I have talked to the nice receptionist in the past and things have changed for a little while, but then the sounds of lawn mowers and weed Wacker returned. I don't understand why these landscaping companies can't start in the town first, then work there way into the village.

Thank you for your time on this matter.

Lauren Beers

Sent from Yahoo Mail on Android



Montgomery Office:
71 Clinton Street
Montgomery, NY 12549
phone: (845) 457-7727
fax: (845) 457-1899

Warwick Office:
17 River Street
Warwick, NY 10990
phone: (845) 986-7737
fax: (845) 986-0245

www.EngineeringPropertiesPC.com

June 29, 2023

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

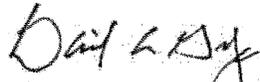
Re: South Street Sidewalk Replacement Project
Application for Payment #001
W.O. #1800.68

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #001, dated 6/28/23, from TAM Enterprises, Inc. for the South Street sidewalk replacement project. We recommend approval of the requested payment of \$2,850.00. The work includes the submittal of bond and insurance information. The balance amount to finish the project, including retainage, is \$125,964.18.

We have enclosed a signed copy of the payment application form.

Sincerely,
Engineering & Surveying Properties, P.C.


David A. Getz, P.E.



AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Village of Warwick
77 Main Street
Warwick, NY

PROJECT: South Street Sidewalk Replacement Project

APPLICATION NO: 001

PERIOD TO: June 30, 2023

CONTRACT FOR: General Construction

CONTRACT DATE: / /

PROJECT NOS: / /

Distribution to:
OWNER: ARCHITECT:
CONTRACTOR: FIELD:
OTHER:

FROM: TAM Enterprises Inc.

VIA ARCHITECT:

CONTRACTOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703*, Confirmation Sheet, is attached.

- 1. ORIGINAL CONTRACT SUM \$128,814.18
- 2. NET CHANGE BY CHANGE ORDERS \$0.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$128,814.18
- 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$3,000.00
- 5. RETAINAGE:
 - a. 5.00 % of Completed Work (Column D + E on G703) \$150.00
 - b. 0 % of Stored Material (Column F on G703) \$0.00
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$150.00
- 6. TOTAL EARNED LESS RETAINAGE \$2,850.00
(Line 4 Less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$0.00
(Line 6 from prior Certificate)
- 8. CURRENT PAYMENT DUE \$2,850.00
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$125,964.18
(Line 3 less Line 6)

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: B. L. J. Date: 6/28/23
By: Christina Marie Vasquez
State of: New York
County of: Orange
Subscribed and sworn to before me this 28 day of June 2023
Notary Public: Christina Marie Vasquez My Commission Expires 09-06-2026
Qualified in Orange County

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$2,850.00
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

ARCHITECT: Daniel A. J. [Signature] Date: 6/29/23
By: Engineering & Surveying Properties
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

001
June 30, 2023
June 30, 2023

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G+C)			
	Bonds and insurances	3,000.00	0.00	3,000.00	0.00	3,000.00	100.00%	0.00	0.00
	Submittals	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
	Mobilization	5,914.00	0.00	0.00	0.00	0.00	0.00%	5,914.00	0.00
	Maintenance and protection of traffic	6,000.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	0.00
	Demolishing	7,400.00	0.00	0.00	0.00	0.00	0.00%	7,400.00	0.00
	Concrete curbing install	18,487.00	0.00	0.00	0.00	0.00	0.00%	18,487.00	0.00
	Concrete sidewalk intall	17,400.00	0.00	0.00	0.00	0.00	0.00%	17,400.00	0.00
	ADA drop curbs with detectable warning tabs	4,200.00	0.00	0.00	0.00	0.00	0.00%	4,200.00	0.00
	ADA sidewalk ramps	5,400.00	0.00	0.00	0.00	0.00	0.00%	5,400.00	0.00
	Step related work	4,750.00	0.00	0.00	0.00	0.00	0.00%	4,750.00	0.00
	Modular black retaining wall	31,230.00	0.00	0.00	0.00	0.00	0.00%	31,230.00	0.00
	Resetting of bluestone	4,505.00	0.00	0.00	0.00	0.00	0.00%	4,505.00	0.00
	Sign installation	3,078.00	0.00	0.00	0.00	0.00	0.00%	3,078.00	0.00
	Pedestrian crosswalk	5,200.00	0.00	0.00	0.00	0.00	0.00%	5,200.00	0.00
	Topsoil seed and mulch restoration	2,750.00	0.00	0.00	0.00	0.00	0.00%	2,750.00	0.00
	Demobilization	3,000.00	0.00	0.00	0.00	0.00	0.00%	3,000.00	0.00
	Project closeout	3,500.18	0.00	0.00	0.00	0.00	0.00%	3,500.18	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$128,814.18	\$0.00	\$3,000.00	\$0.00	\$3,000.00	2.33%	\$125,814.18	\$0.00

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User Notes:

(389ADAB0)



50 South Street
Warwick NY 10990
T 845-986-3440 · F 845-986-8158
www.ChristChurch.org
Member of the Episcopal Diocese of NY

June 15, 2023

Village of Warwick
77 Main Street
P. O. Box 369
Warwick, NY 10990

Attention: Board of Trustees

I am writing to request a permit for the use of the baseball field at Stanley Deming Park on Tuesday, July 25. Christ Church families will have an opportunity to play kickball as part of a night of fun and fellowship. We are expecting a combined group of not more than 45 children and adults. Our event will run from 6:45 p.m. to 9:00 p.m.

I've confirmed with Barry Cheney that the field is available.

Thank you for your consideration.

Sincerely,

Barbara Mann
Parish Administrator
845.986.3440
office@christchurch.org

RECEIVED
JUN 15 2023
VILLAGE OF WARWICK
CLERK

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 6/13/2023

Title of Event: Christ Church Kickball

Purpose of Event: Fellowship

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: July 25, 2023 Rain Date Requested: _____

Arrival Time: 6:45 p Departure Time: 9:00 pm

Event Start Time: 6:45 p Event End Time: 9:00 pm

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Amber Carswell, Rector
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 5 Second Street, Warwick, NY

Email Address: Office@christchurch.org Cell Phone: 501-503-8982

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Christ Church

Name of Organization's Director(s)/Officer(s): The Rev. Amber Carswell

Organization's Phone: 845-986-3440 Email Address: Office@christchurch.org

Mailing Address of Organization: 50 South Street, Warwick, NY 10990

Physical Address of Organization: Same as above

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 45 combined

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: _____ # of People Under 18: _____

Expected Number of Vehicles Intended at the Event: —

Please explain the parking plan for the event: —

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes _____ No <u>X</u>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes _____ No <u>X</u>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes ____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes ____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes ____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes ____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes ____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes ____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes ____ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes ____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes ____ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes ____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes ____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other <i>Please explain:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$200 Security Deposit - (*Must be a Separate Payment*)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Christ Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

Christ Church (Name Organization).

Amber Carswell
Printed Name of Applicant/Responsible Party

[Signature]
Signature of Applicant/Responsible Party

6-17-23
Date

Clerk Use Only: Security Deposit Check # 9042 Certificate of Insurance Host Liquor Liability NA
Fees Received NA Park Map(s) Police Dept. Approval (if applicable) NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

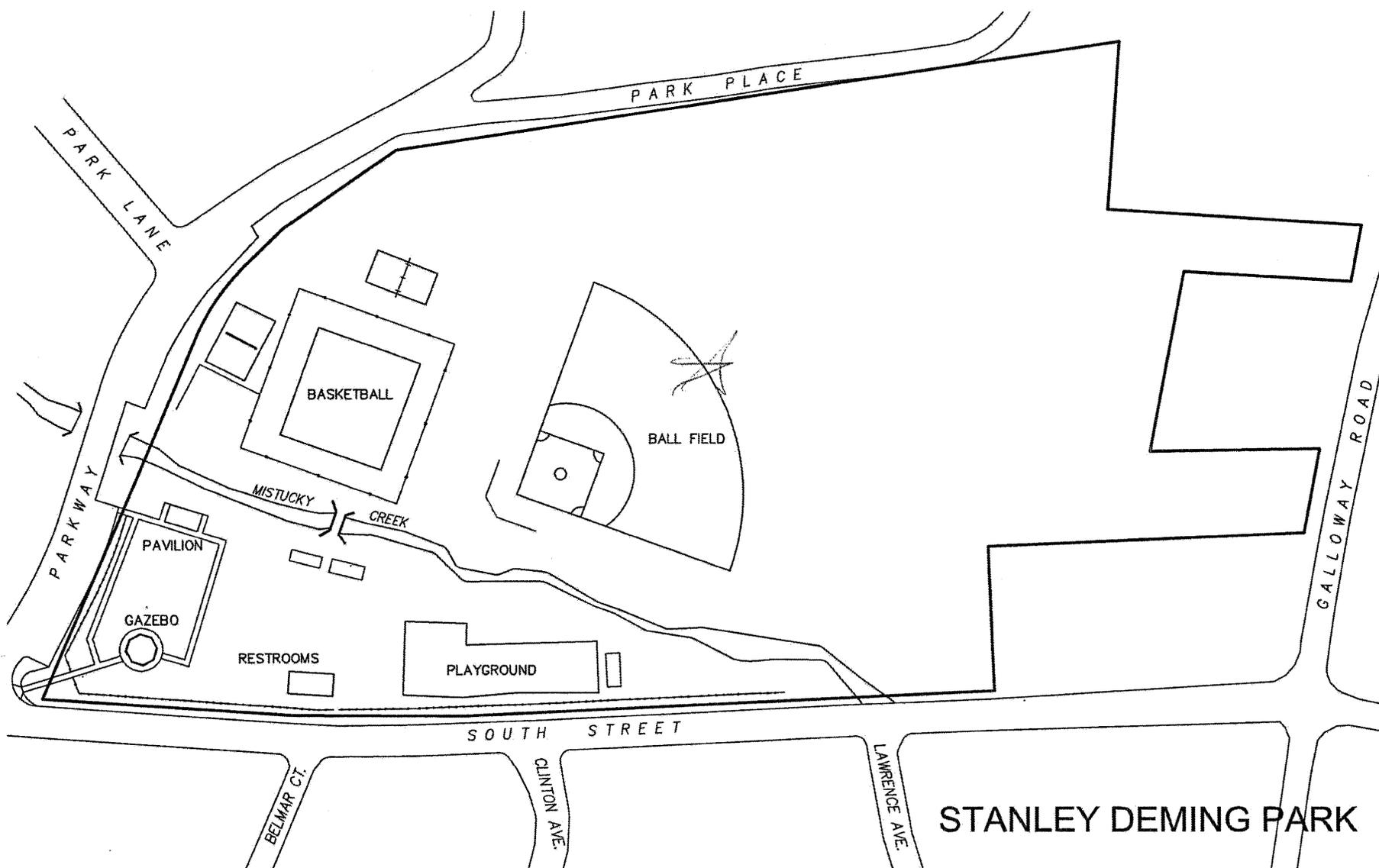
FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Amber Carswell
Printed Name of Applicant/Responsible Party

Amber Carswell
Signature of Applicant/Responsible Party

Date 6-14-23



STANLEY DEMING PARK

77 Main Street
 Post Office Box 369
 Warwick, NY 10990
 www.villageofwarwick.org



(845) 986-2031
 FAX (845) 986-6884
 mayor@villageofwarwick.org
 clerk@villageofwarwick.org

VILLAGE OF WARWICK
 INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 7/3/23

For approval to transfer available appropriations for the following Fiscal Year 2022-2023 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1410.4550	Village Clerk - Office Supplies	957.78	295.75	FYE TRANSFER 5.31.23	A1410.4570	Village Clerk - Maintenance Contracts	(295.75)	295.75
A1930.4610	Judgment & Claims	5,000.00	4,503.80	FYE TRANSFER 5.31.23	A1420.4000	Attorney - Contracted Services	(4,503.80)	4,503.80
A3120.4570	Police - Contracted Services	2,751.91	1,309.50	FYE TRANSFER 5.31.23	A1910.4950	Other	(1,309.50)	1,309.50
A5010.4550	Street Admin - Office Supplies	12.69	3.54	FYE TRANSFER 5.31.23	A5010.4750	Street Admin - Training/Dues	(3.54)	3.54
TOTAL			6,112.59		TOTAL			6,112.59

WATER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F8320.4550	Pump Station - Service/Maint	1,484.02	196.98	FYE TRANSFER 5.31.23	F8310.4550	Water Admin - Office Suppl/Maint	(196.98)	196.98
TOTAL			196.98		TOTAL			196.98

SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G8120.4550	Sewer Pump Stations - Repairs/Maint	295.18	196.98	FYE TRANSFER 5.31.23	G8110.4550	Sewer Admin - Office Supplies	(196.98)	196.98
TOTAL			196.98		TOTAL			196.98

Respectfully submitted,

Sadie Becker
 Sadie Becker

Village Treasurer

Backup Documentation: Negative balance listing

Report Date: 6/29/23

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1410-4570	Village Clerk - Maintenance Contracts	12,015.00	0.00	9,904.59	2,406.16-	0.00	0.00	295.75-	103.08
A-1420-4000	Attorney - Contracted Services	30,000.00	0.00	33,553.24	950.56-	0.00	0.00	4,503.80-	115.50
A-1910-4950	other	17,650.00	0.00	42,641.50	17,082.00	6,600.00	0.00	1,309.50-	103.77
A-5010-4750	Street Admin - Training/Dues	2,500.00	0.00	2,776.54	273.00	0.00	0.00	3.54-	100.13
Fund Total									
		62,165.00	0.00	88,875.87	13,998.28	6,600.00	0.00	6,112.59-	108.03
F-8310-4550	water Admin - Office Suppl/Maint	2,350.00	0.00	2,970.22	423.24	0.00	0.00	196.98-	107.10
Fund Total									
		2,350.00	0.00	2,970.22	423.24	0.00	0.00	196.98-	107.10
G-8110-4550	Sewer Admin - Office Supplies	2,350.00	0.00	2,858.38	311.40	0.00	0.00	196.98-	107.40
Fund Total									
		2,350.00	0.00	2,858.38	311.40	0.00	0.00	196.98-	107.40
Year Total									
		66,865.00	0.00	94,704.47	14,732.92	6,600.00	0.00	6,506.55-	107.97