

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



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VILLAGE OF WARWICK INCORPORATED 1867

Village of Warwick Village Board Meeting – July 20, 2020

Pursuant to Governor Cuomo’s Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

To View the Meeting:

FACEBOOK LIVE - The public may view the meeting live by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

VILLAGE’S WEBSITE – The public may view the meeting a day or so after its completion by going to the village’s website: www.villageofwarwick.org

To Comment - During Privilege of the Floor Only:

FACEBOOK LIVE – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

TELEPHONE – Comments may be made during the Village Board Meeting by calling the Village Clerk’s Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
July 20, 2020
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: June 15, 2020, July 1, 2020, July 6, 2020

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

3. Acceptance of Reports, June 2020: Clerk's Office & Tax Collection Summary, Justice, & Building Department.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

4. Authorization to Pay all Approved and Audited Claims #_____ – _____ in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

5. Police Report - *Suspended to Streamline Meeting due to COVID-19*

Announcement

1. Village of Warwick Bulk Pick-Up

Correspondence

1. Request from Dr. David Leach to expand the outdoor classroom located at the Hallowed Ground.

Privilege of the Floor

Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions:

1. **MOTION** to accept the proposal and authorize the Mayor to enter into a contract with Pitingaro and Doetsch Consulting Engineers, P.C. to provide engineering design services for Well #3 Treatment System based on the proposal dated June 13, 2019 at a fee not to exceed \$40,700. Funds are appropriated in budget code F1440-4950 in the 2020-21 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

2. **MOTION** to accept the proposal dated July 7, 2020 for engineering services from Barton & Loguidice for Final Design and Bidding Services for the Wastewater Treatment Plant Improvements Project and authorize the Mayor to enter into an agreement for the same at a total lump sum fee of \$798,000. Funds are appropriated in budget code G1440-4950 in the 2020-21 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

3. **MOTION** to approve payment #1 in the amount of \$9,025 to TAM Enterprises, Inc. for the Vertical Spiral Screen for the Orchard Street Pump Station Project which includes payment for bonding and insurance per the recommendation of the Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2020-21 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

4. **MOTION** to grant permission to DPW employee, Art Wendel, to carry over 15 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee Patterson's Motion:

5. **MOTION** to grant permission to Warwick Youth Football and Cheer to use the football field in Memorial Park for practices and games from August 1, 2020 through November 30, 2020 pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proof of proper insurance, and security deposit have been received. It is the responsibility of Warwick Youth Football and Cheer to enforce that parking is in the designated parking lot and not in the grass on the entrance roads. Warwick Youth Football and Cheer will also be responsible to reimburse the Village of Warwick for Orange & Rockland electric charges for use of the lights in Memorial Park.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

6. **MOTION** to grant permission to Fit Body Boot Camp to use the parking lot on McFarland Drive for outdoor fitness classes from July 21, 2020 through September 1, 2020 with daily sessions from 6:00 a.m. to 9:00 a.m. & 4:00 p.m. to 6:00 p.m., including use of the pavilion in Memorial Park during inclement weather, pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ____ Mayor Newhard ____

7. **MOTION** to grant permission to Wickham Works to paint ‘postcards’ on one side of the handball wall located in Stanley-Deming Park, including a single giant postcard on the opposite side of the wall, as part of the Words from Warwick community public art project. Facility use permit, proper insurance, and security deposit have previously been received as part of the Words from Warwick application approved on June 15, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Reports: *Suspended to Streamline Meeting due to COVID-19*

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

Warwick

WARWICK VALLEY CENTRAL SCHOOL DISTRICT
Office of the Superintendent: **David Leach, Ed.D.**

July 16, 2020

Mayor Michael Newhard
Village of Warwick
P.O. Box 369
Warwick, NY 10990

Dear Michael,

The Warwick Valley Central School District is requesting permission to build another outdoor classroom at the Park Avenue Elementary School campus.

The outdoor classroom we would like to build would be similar to one that is already in place – 46 feet by 25 feet – totaling 1,150 square feet which includes a 3 foot gravel stone walk behind the wood slab seating. Attached please find a photo of the outdoor classroom.

I would appreciate it if you would please add this item to the Village Board Meeting agenda of July 20.

If you require further information, please don't hesitate to contact me.

Sincerely,



David Leach, Ed.D.
Superintendent of Schools

Attachment

cc: Ms. Raina Abramson, Village Clerk
Village Trustees



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VILLAGE OF WARWICK

INCORPORATED 1867

Village of Warwick Bulk Trash Pick-Up

The Village of Warwick will conduct a bulk pick-up of household items beginning September 8, 2020 and ending September 30, 2020.

Items acceptable for pickup include such things as: furniture, mattresses, rugs, etc.

The Village is asking residents to place metal items separately for recycling purposes.

We **WILL NOT** pick up: garbage, leaves, brush, tires, barrels, paint, drain oil, construction debris, appliances such as refrigerators, air conditioners, televisions, washers, dryers, stoves, etc.

All items are to be at the curbside by 7:00 a.m. on the Monday of the week your area is scheduled for pick-up. Once the area has been picked up there will be **no return trips**.

The village will be divided into two (2) areas to be picked up:

- **The Week of September 8, 2020 – North Side of the Railroad Tracks**
- **The Week of September 21, 2020 – South Side of the Railroad Tracks**

*As a reference, Village Hall is on the North Side of the Railroad Tracks and Railroad Green/Railroad Avenue is on the South Side of the Railroad Tracks.

A map and street listing detailing whether your home is located on the north or south side of the railroad tracks is available on the Village's website: www.villageofwarwick.org

If you have any questions, please call our office at 845-986-2031 Ext 6 between 8:30 AM and 4:00PM.

Mike Moser
DPW Supervisor
Village of Warwick

Cost Proposal

To Perform an Engineering Design of a
Treatment System for Well #3
for the Village of Warwick

Pitingaro & Doetsch Consulting Engineers, P.C.
15 Industrial Drive, Suite 2 | Middletown, NY 10941

 Pitingaro & Doetsch
Consulting Engineers

panddengineers.com

uniting principle and design



Pitingaro & Doetsch Consulting Engineers, P.C. proposes to provide engineering design services for a treatment system for Well #3.

The project will be billed per task as described below, with an anticipated total cost of **\$40,700**. This amount is based on all available information at this time and the overall scope of the project as described in the request for proposals.

TASK	COST
Task 1: Engineering Review & Kick-off Meeting	\$3,100
Project Meeting 1 (at conclusion of Task 1)	\$550
Task 2: Site Investigation	\$4,900
Task 3: Design Engineering	\$19,700
Project Meeting 2 (at 95% design completion)	\$550
Task 4: Prepare Bid Documents	\$11,900

\$40,700

Technical Approach & Schedule

5.



I. PROJECT BACKGROUND & GOALS

The Village of Warwick has two main water sources: a system of three reservoirs located on Village-owned property in the Town of Warwick and treated by the Reservoir Filtration Plant and Well #2, a substantial supply located in Memorial Park and treated at the co-located Microfiltration Plant, which went into service in 2012. The Microfiltration Plant produces water of outstanding quality from a source that previously had no filtration and had been determined to be Groundwater Under Direct Influence (GWUDI) of surface water.

Following the Microfiltration Plant being brought online, Well #3, which was also determined to be GWUDI, was taken offline. Since then it has only been used in a limited fashion under emergency situations. This backup source is located at the east end of the Village, and it has an average yield capacity of 250 gpm, yielding up to 400,000 gpd.

The Village retained a consultant to evaluate options that would allow Well #3 to be brought online on an as-needed basis. Cartridge filters installed in series were the option selected, with the idea that they would effectively filter particles out of the water, disinfect the water and prevent the growth of microorganisms. From the cartridge filters the water would flow to a UV disinfection unit. Hardness of the water would require there be a cleaning system for the UV disinfection unit to prevent the hardness buildup from interfering by reducing the dose intensity. After UV disinfection, the water would be chlorinated to maintain a residual in the distribution system to protect the water supply from biological growth. The capital cost was estimated to be between \$500,000 and \$600,000, and the Operations and Maintenance (O&M) cost was estimated to be between \$6,000 and \$10,000 assuming 30 days of operation per year and annual cost for maintenance.

An Important Project to Us

This water treatment system design project is important to P&D because we understand that one of the most cost-effective ways to protect the Village's water supply is to optimize treatment, simplify operations and ensure adequate redundancy by fortifying backup water sources.

Additionally, we recognize that while a project may appear basic or straightforward at its outset, unnecessary complications may arise due to poor planning or improperly relying on the base information provided in the preliminary engineering evaluation. We understand that accurately reviewing recommendations and weighing alternative options will allow us to ensure the most suitable treatment system is designed to meet the Village's needs for Well #3.

Teamwork Will Provide the Best Solutions

Our team is very interested in working with the Village on this essential project. Our principals worked with the Village at the beginning of the preliminary evaluation, and we look forward to the opportunity to work with the Village again. We are fully prepared to collaborate with all involved to complete the project, which will include reviewing the initial evaluations and completing the final water treatment system design to provide the most robust water system for the Village.



2. NARRATIVE DESCRIPTION OF OUR TECHNICAL APPROACH FOR THE PROJECT

This water treatment system project is an important project. It will allow the Village to continue to deliver water to residents through its backup treatment plant during periods of downtime at other facilities. Redundancy is essential for ensuring uninterrupted water service in the event of an emergency or outage at one of the facilities. To complete the project, P&D will complete the tasks identified in the RFP, and our project approach below follows the format outlined in the RFP.

TASK 1: ENGINEERING REVIEW & KICK-OFF MEETING

As noted earlier, our staff, including our proposed project manager, are very familiar with the project, having started the initial evaluation prior to forming P&D. Before the kick-off meeting, our project manager will review all reports generated from the evaluation phase of the project. We have reviewed the Map, Plan & Report prepared for Well #3 and the treatment options it includes. During the kick-off meeting, our team will be prepared to discuss the benefits and trade-offs of the proposed treatment system as well as concerns found during our review. We anticipate discussing whether the cartridge filters will provide adequate treatment of 4-log removal, particularly in the proposed intermittent-use scheme. Intermittent use may result in high starting turbidity and fouling of the filters. If frequent backwashing is required, redundant filters would likewise be required, leading to a total of six filter vessels to provide the three filters in series necessary for treatment.

Since this system is scheduled for intermittent operation, it should be designed in a straightforward fashion—there is no need to complicate existing operations. We suggest presenting the proposed design to those designated to handle future operations, i.e. the Village’s water treatment operators, if it has not already been discussed with them. We also recommend discussing the proposed treatment system with the NYSDOH to prevent any future issues with the ultimate approval of the treatment system. These discussions will help guide the evaluation of other treatment options and methods to simplify operations if necessary.

After a thorough review of the Map, Plan & Report and other evaluation-phase documents has been completed, we will prepare budgetary construction cost estimates to complete the anticipated construction for the project. The estimates will include budget-level capital and life-cycle costs.

As noted in the RFP, the Village requires attendance at two project meetings. A follow-up meeting will be held with the Village subsequent to the completion of Task 1. A plan of action for site survey work, any further evaluations and SEQR investigations will be developed during the meeting, including scheduling in compliance with the overall project schedule.

TASK 2: SITE INVESTIGATION

Once the kick-off meeting has been held and all available data has been reviewed, our team will begin the site survey work required for the project. A complete topographic and vicinity survey acquiring all the necessary field data to complete the design of the new treatment facility will be prepared. This data will be compiled



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into survey mapping that will serve as the base for the design drawings.

P&D will assist the Village in the completion of the SEQR investigation process. The Village will declare itself lead agency and circulate an EAF to involved and interested agencies. The Village Board will then prepare a SEQRA resolution. In order for the Village to make a Negative Declaration, the following will be required:

- Preparation of a Long Form Environmental Assessment Form (EAF)
- Regulatory submissions, including a determination of minimal or no impact on cultural resources from SHPO and determination of minimal or no impact on environmental resources or endangered species from USFWS and NYSDEC
- Adequate addressing of any areas of concern, potentially including archeological disturbances, water source usage, water quality impacts, etc.

TASK 3: DESIGN ENGINEERING

P&D will prepare the required design documents for the new water treatment system, including design/engineering drawings and specifications as required by the NYSDOH. We understand that the critical component for the design is ensuring that proper water treatment can be provided while minimizing the complexity of the system to facilitate the proposed intermittent operation of the facility. Thorough investigations will be performed to determine the best treatment method possible. The design will be fully compliant with NYSDOH design standards.

We will prepare drawings in a 24 x 36 inch format and will include sufficient detail to provide clear directions to the bidders and the successful contractor. The plan sets will include the following sheets:

- A project cover sheet
- A large-scale drawing showing the project location in the overall project with cross-references to plan drawings, drawing lists and abbreviations and symbols
- Plan view site plan sheet
- Detail plan, elevation and section drawings
- Mechanical Equipment Plans
- P&ID Drawings
- Construction detail drawings

Plan sets and all technical specifications will be developed to 95% and then reviewed with the Village. Once the Village has accepted the preliminary design, final 100% designs will be completed.

A progress meeting will be held at the 95% design submittal milestone to review progress with project stakeholders and discuss the final design of the water treatment system.

TASK 4: PREPARE BID DOCUMENTS

Preparation of Final Plans and Specifications

Our team will prepare the Final Specifications for the project. All specifications will be prepared in CSI MasterSpec format or the preferred format of the Village. Whenever possible, we will specify the exact product or method to be used as well as any approved alternate. The final 100% bid package will be submitted to the



NYSDOH for review and comment. Our team will interface with the DOH and address any and all comments.

P&D will prepare the contract documents to accompany the plans and specifications. The bid packages will be based on the Village's standard base document and will include a detailed construction bid form and necessary items such as wage rates and documents required for EFC-funded projects in case CFA grant applications result in future funding. All other requirements, such as Davis Bacon provisions, prevailing wage rate schedules and American Iron and Steel (AIS) Certification, will also be included.

Bidding

In completion of Task 4, P&D will assist the Village with the bidding phase of the project. Having served as municipal engineers for many municipalities throughout the Hudson Valley, the principals of P&D have a great deal of experience in the bidding of construction projects. Our team will provide an announcement to the Village Clerk for advertisement in the local newspapers of record and will perform all tasks during the bid process. We will schedule and attend a pre-bid construction meeting to allow contractors to inspect the site and observe the conditions, as this inspection will be a critical part of the project. We will also attend the bid opening and review of bid packages.

Each bid package, including bid bond, non-collusion statement and contractor references, will be analyzed for compliance with the contract specifications and to verify completeness. We will provide a letter of recommendation to the Village Board for award of the project. Upon the Village's acceptance of the recommendation, P&D will issue a Notice of Award to the selected contractor.

Once the Notice of Award has been accepted and prior to the commencement of construction, P&D will review all required insurances provided by the contractor and the contractor's project schedule and schedule of values. Once all information has been accepted, we will issue a Notice to Proceed to the contractor.

ADDITIONAL SERVICES: GRANT FUNDING AND CONSTRUCTION-PHASE SUPPORT

Grant Funding

As part of Task 3, our team could prepare an Engineering Report conforming to the NYSEFC Report Outline for New York State Drinking Water Infrastructure Projects. Our staff has completed several EFC-funded projects, and we are very familiar with the grant process, funding mechanism and compliance requirements.

Construction-phase Support

P&D is highly experienced in the administration and management of municipal construction projects. P&D could provide complete Construction Management services for the project once bids have been received. This includes construction support services and inspection.

Project management will include shop drawing and submittal review, payment application review and schedule coordination. Our staff will schedule, prepare agendas for and attend progress meetings as necessary during the course of construction. We will also review the contractor's applications for payment, RFIs and all other submittals. P&D will use the contractor's schedule of values to develop a detailed cost analysis breakdown to assist the Village with overseeing the construction. Additionally, we will perform any necessary NYSDOH or other agency coordination, including verification of EFC requirements and scheduling and attending EFC



inspections if grant funding were obtained.

Field inspection will focus on verification of the quality of work and documentation of quantity-based installations for payment. Our team will maintain a log book containing documentation pertaining to the inspections performed. Copies of the inspection reports will be provided to the Village for its review and records. We will provide the required Project Completion Certification to the DOH upon completion of the project.

3. WHY WE ARE THE BEST TEAM TO PERFORM THESE SERVICES FOR THE VILLAGE

The following items describe why P&D is the best team for the completion of this project:

- P&D’s president, Jason Pitingaro, PE will lead the day-to-day effort as project manager and staff engineer. He will apply his detail-oriented design methodology and training to deliver a complete and cost-effective product. With his thorough knowledge of water treatment systems and the Village’s infrastructure, he is uniquely qualified for this project.
- As mentioned, P&D’s principals are familiar with the preliminary evaluation, and this is the type of project that they have recently completed for similar clients in the region.
- P&D will work with the Village and its staff to complete the project; we fully understand that cooperation and teamwork will deliver the best solution for Well #3.
- This project is very important to P&D. We do not consider it to be an ordinary project, but one that justifies our highest level of response and attention.
- We will place a high level of emphasis on a thorough and excellent performance while completing this project. We hope to be selected as engineer for this project, and we will strive to complete the project on time and as budgeted.

4. PROPOSED PROJECT SCHEDULE

PROJECT MILESTONE	DATE/PERIOD
Consultant Selection & Notice to Proceed from the Village	June 19, 2019
Kick-off Meeting	July 2, 2019
Engineering Evaluation	July 3 – 31, 2019
Survey & SEQR Investigations	July 3 – August 28, 2019



60% Design	October 25, 2019
95% Project Design Complete	December 6, 2019
Submission to NYSDOH	December 16, 2019
Bid Phase	April 21 – May 21, 2020
Contractor Notice to Proceed	June 2, 2020
Project Closeout	October 31, 2020

Barton & Loguidice

July 7, 2020

Honorable Michael J. Newhard, Mayor
Village of Warwick
77 Main Street
Warwick, New York 10990

Re: Proposal for Engineering Services
Wastewater Treatment Plant Improvements Project

File: 702.3243

Dear Mayor Newhard:

Barton & Loguidice, D.P.C. (B&L) is pleased to provide this proposal for final design and bidding services for the Wastewater Treatment Plant Improvements Project. The improvements include installation of the following:

- New grit removal system. A vortex system located near the influent structure prior to the primary tanks with a grit classifier located in the chlorine building.
- New Sequencing batch reactors (SBRs) located adjacent to the existing RBCs.
- Conversion of the existing secondary clarifiers to a Flow Equalization Tank.
- Replacement of the tertiary filters with new disk filters.
- Associated piping between the primaries and SBR, the SBR and the Equalization Tank, the Equalization Tank and the Tertiary Filters.
- New on-site pump station to return bathroom waste, lab drains and the grit classifier overflow back to the head of the plant.
- New plant water pump station, bid as an add alternate, to facilitate the use of plant water for the Belt Filter Press system.
- Conversion of the primary tanks to aerated sludge holding tank to supplement the current aerated sludge thickener.
- Structural design to support the installation of the vortex grit chamber, conversion of the chlorine building to the grit classifier/blower building, installation of the SBRs, structural modifications to the secondary clarifiers to convert them to an Equalization Tank and structural modifications in the tertiary filter building to support the new equipment.
- Electrical design to support the installation of the vortex grit chamber, the new grit classifier and blower equipment, installation power to support the SBR equipment and controls as well as site lights, power and control the new equalizations pumps and new tertiary filters, onsite wastewater pump station and new plant water pump station.
- Mechanical design to support ventilation requirements for the classifier area, blower area and upgrades to the ventilation system in the tertiary filter building.



- Stormwater design to meet the new site requirements.

The final design plans will include a detailed phasing plan to facilitate the conversion of some existing tankage to their repurposed operations while maintaining plant operations.

Scope of Services

B&L proposes to provide the following scope of services:

1. Final Design Services

B&L will prepare Contract Documents and Specifications for the approved project as defined in the Preliminary Engineering Report and Final Basis of Design Report. Contract Documents will include Contract Drawings, Technical Specifications, and contractual/administrative requirements for the project's construction. The specification will use EJDCD bidding documents, construction contract, general conditions, and general requirements, modified as required to comply with requirements of funding programs.

Designs will be prepared to meet NYSDEC Design Standards as defined in Recommended Standards for Wastewater Facilities, by Great Lakes- Upper Mississippi River Board of State and Provincial Public Health and Environmental Managers ("10 States Standards"), excepting variations approved by NYSDEC.

Design Plans and Specifications will be prepared in accordance with current local, state, and federal codes, standards and regulations. Contract Documents will be prepared for multiple prime contracts for the WWTP Improvements as required under New York State bidding laws, including General, Electrical, Heating & Ventilating, and Plumbing.

It is proposed to prepare one (1) set of Contract Documents to include four (4) Prime Contracts for construction of the WWTP Improvements as follows:

Village of Warwick WWTP Improvements, Contract No. 2

- Contract No. 2A – General Construction
- Contract No. 2B – Electrical Construction
- Contract No. 2C – Heating & Ventilating Construction
- Contract No. 2D – Plumbing Construction

The contract drawings will generally be comprised of the following:

Contract No. 2A – General Construction

- Cover Sheet
- G-01 Index of Drawings
- G-02 Legend and General Notes/Suggested Sequence of Construction



G-03 Process Schematic Diagram and Design Data
G-04 Process Instrumentation Diagram
G-05 Hydraulic Profile
G-06 WWTP Site Plan – Site Demolition Plan
G-07 Yard Piping Plan
G-08 Piping Profile
G-09 WWTP Site Plan – Grading, Stormwater Management, and Plantings
G-10 Civil Details 1
G-11 Civil Details 2
G-12 Erosion Sediment Control Plan and Details
G-13 Erosion Sediment Control Details and Notes
G-14 Grit Vortex Separation Equipment –Plan, Section and Details
G-15 Grit Classifier Equipment –Plan Sections and Details
G-16 RBC Equipment – Demolition Plan and Sections
G-17 SBR Tanks – Plan
G-18 SBR Tanks – Sections
G-19 SBR Tanks – Sections and Details
G-20 SBR Blowers – Plan and Sections
G-21 Final Clarifiers – Demolition Plan and Sections
G-22 Equalization Tank and Pump Station– Plan and Section
G-23 Equalization Tank – Sections and Details
G-24 Tertiary Filters – Demolition Plan
G-25 Tertiary Filters – Plan
G-26 Tertiary Filters – Sections and Details
G-27 Sludge Tank – Plan
G-28 Sludge Tank – Sections and Details
G-28 Onsite Pump Station
G-29 Plant Water Pump Station
G-30 SCADA Control Architecture
G-31 SCADA Instrumentation Schedules
G-32 SCADA Instrumentation Details

A-01 Grit Classifier/Blower Building - Door Schedule, Window Schedule, Room Finish Schedule

S-01 Structural Notes 1
S-02 Structural Notes 2
S-03 Statement of Special Inspections
S-04 Standard Details 1
S-05 Standard Details 2
S-06 Vortex Grit System – Foundation Plan and Sections
S-07 SBR Plans, Sections and Details
S-08 SBR Plans, Sections and Details
S-09 SBR Plans, Sections and Details
S-10 Equalization Tank – Plan, Section and Details
S-11 Tertiary Filter – Plan and Grating Details



S-12 Tertiary Filers – Sections and Details

Contract No. 2B – Electrical Construction

- E-01 Facility Key Plan, Horizontal and Vertical Control, Site Utilization
- E-02 Legends, Symbols, General Notes
- E-03 Lighting Fixture Schedule
- E-04 Conduit and Cable Schedule
- E-05 Electrical Site Plan – Demolition Plan
- E-06 Electrical Site Plan – Modified Site Power Plan
- E-07 One-Line Diagram Schedule and Details
- E-08 Grit Classifier/Blower Building - Power Plan
- E-09 Grit Classifier/Blower Building – Lighting Plan
- E-10 SBR Tank – Power and Control Plan
- E-11 Equalization Tank Pump Station – Power Plan
- E-12 Tertiary Filter Building – Power and Lighting Plan
- E-13 Sludge Tank – Power Plan
- E-14 Emergency Generator – Power Plan
- E-15 Panel Schedules
- E-16 Electrical Schematics and Details 1
- E-17 Electrical Schematics and Details 2
- E-18 Electrical Schematics and Details 3

Contract No. 1C - Heating and Ventilation Construction

- H-01 Legends, Symbols, and General Notes
- H-02 Fixture Schedule
- H-03 Grit Classifier/Blower Building – Demo Plan, Plan and Details
- H-04 Tertiary Filter Building – Demo Plan, Plan and Details
- H-05 Schedules and Details

Contract No. 2D – Plumbing

- P-01 Legends, Symbols, and General Notes
- P-02 Fixture Schedule and Standard Details
- P-03 Grit Classifier/Blowers Building - Demolition and Modified Plan

Technical Specifications will be prepared for each of the four (4) contracts using CSI (Construction Specifications Institute) standard format. Technical Specifications will identify the quality standard for materials to be incorporated into the work, and will outline critical material handling and installation requirements for the project. B&L will identify the building codes and accessibility standards used in the design.



B&L will progress the design to the following milestones, at which time B&L will provide a set of progress plans and conduct a design review meeting with the Village for the appropriate stage of completion. The following items shall be completed by each milestone:

- a. 60% Design Completion:
 - Equipment selections completed
 - Contract Drawings developed to 60% completion
 - Draft Technical Specifications outlined
 - 60% engineer's estimate of probable construction cost

- b. 95% Design Completion:
 - Final technical specifications completed
 - Bidding and Contract Documents completed
 - Final Basis of Design Report completed
 - Contract Drawings completed, signed/stamped and ready for regulatory and funding agency approval prior to bidding (with Owner's comments addressed)
 - Permit applications submitted
 - 95% engineer's estimate of probable construction cost

B&L will respond to comments generated during the Village review as appropriate, and prepare final (100%) documents for regulatory review (NYSDEC, NYSEFC). B&L will address regulatory agency comments as appropriate in the final documents prior to bidding (as applicable).

- c. Visit the site as needed to assist in preparing the Final Drawings and Specifications.

- d. B&L will prepare applications and submit plans and specifications to appropriate regulatory and/or funding agencies to secure permits and approvals for project bidding and construction. All fees associated with permits and permit applications are to be paid directly by the Village and/or contractor, and are therefore not included in this Agreement. The following agency submissions are anticipated, including necessary supplemental information:
 - NYSDEC Sewer Facilities Contract Document approval, including Final Basis of Design Report with hydraulic and unit process calculations, equipment cut sheets, etc. in support of drawings and specifications.
 - U.S. Army Corps of Engineers/NYSDEC Joint Application Permit for any activity affecting streams, waterways, waterbodies, wetlands, and coastal areas.
 - NYS Environmental Facilities Corporation (EFC) – Funding Agency Plan Approval.

- e. The total disturbance of the project would be less than one (1) acre; therefore, preparation of a site specific Stormwater Pollution Prevention Plan (SWPPP) is not required. However, site specific soil erosion and sediment control will be incorporated into the Final Drawings and Specifications. There will be no modifications to, or addition of new structures within the 100-year floodplain that will require NYSDEC/U.S. Army Corps permitting.



- f. Attend up to three (3) Design Workshop Meetings with the Village during the Final Design Phase to review and solicit Owners' input on design options in advance of the 60% and 95% design submission, and at the 60% and 95% project complete milestones. Remainder of the discussion will be undertaken during the monthly conference call progress meetings.
- g. Attend one (1) workshop session with regulatory officials to review regulatory comments on the Final Basis of Design Report, Contract Drawings and Specifications. B&L will modify the documents as appropriate, and as requested by the NYSDEC, EFC and funding agency(ies).
- h. Prepare M/WBE paperwork for EFC in accordance with the funding requirements.
- i. Advise Owner of any recommended adjustments to the Opinion of Probable Construction Cost.
- j. After consultation with Owner, include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website. Any such protocols shall be applicable to transmittals between and among Owner, Engineer, and Contractor during the Construction Phase and Post-Construction Phase, and unless agreed otherwise, shall supersede any conflicting protocols previously established for transmittals between Owner and Engineer.

Deliverables: As noted in each of the plan submissions.

2. Bidding Services

- a. Manage distribution of Contract Documents to potential bidders via REV.
- b. Conduct a Pre-Bid Conference at Owner's facility.
- c. Receive questions from perspective bidders, prepare addenda as appropriate to clarify, correct or change the bidding documents and distribute changes via REV.
- d. Consult with Owner as to the acceptability of subcontractors, suppliers and other individuals and entities proposed by prospective contractors for those portions of the work as to which such acceptability is required by the bidding documents.
- e. Obtain bids received from the Village and prepare bid tabulation sheets and assist Owner in evaluating bids and in assembling and awarding contracts for the work. Village clerk will need to copy bids received and send to B&L.
- f. Provide a written recommendation for award to Owner.



- g. Secure the needed contract documents from each Prime Contractor after the Village has issued a Notice of Award and prepare five (5) copies of the original bound Contract Documents made ready for execution by the Mayor. Addenda will be bound into the final set of Contract Documents.
- h. Distribute executed Contract Documents.
- i. Prepare and issue the Notice to Proceed to each Prime Contractor.

Deliverables: Addenda, bid tabulation, and a written recommendation for contract award, notices of award, conformed contract documents, and notices to proceed.

The fee for the Construction Administration and Construction Observation services outlined below will be provided under a separate authorization and is provided at this time only for general information.

3. Construction Phase Services

Construction Administration Services – 12 Months Assumed

- a. B&L will prepare conformed copies of the successful bidder's submittal for contract execution.
- b. Review shop drawings and submittals for the material and equipment to be incorporated into the project for conformance with the Contract Documents. Maximum two (2) reviews per submittal.
- c. Attend monthly project meetings with the contractor's representatives, make periodic site visits to the project site during construction of the project, and advise the Village regarding construction related issues (total of 12 meetings).
- d. Review contractor's payment applications and submit same to the Village for processing and prepare change orders, if necessary.
- e. Attend a final field meeting and complete final review of the completed construction, and prepare a report on any deficiencies, corrective actions required etc. as determined at said review.
- f. Prepare completed construction drawings based on information compiled by B&L personnel and the Contractors. We will deliver two (2) hard copy sets and one electronic copy (AutoCAD, latest version) of the drawings.



Construction Observation Services

- a. Conduct both part-time and full-time on-site construction observation (CO) of the work in progress to assist the Village in determining if the work is, in general, proceeding in accordance with the Contract Documents. The CO will not advise on, issue directions regarding or assume control over, safety precautions and programs in connection with the work. It is anticipated that construction of the proposed improvements will require two (2) months full-time and one (1) month part-time.
- b. B&L will provide up to 2,080 hours of observation services. Additional hours beyond the assumed amount would be billed at our standard billing rate at the time of service.
- c. The CO would prepare a daily report with photographs that would record the Contractor's hours at the job site, daily activities, and progress of work.
- d. The CO will be present during the pipe installation, concrete pours, equipment installation and site restoration to verify that is in accordance with the Contract Documents and intended function.
- e. The CO will verify material matches approved submittals.
- f. The CO will inform the Village in writing of any operations and procedures that may lead to delay in the construction.
- g. The CO will be present during system testing and maintain a log and file of tests and related reports.

The amount of time required for construction administration and observation is dependent on the contractor's progress and final scope of the construction project. Based on our experience, we have estimated what we feel is a reasonable time frame for completion of the work, and have estimated the time required for construction administration and observation services accordingly.

Start-up Services & Operations and Maintenance Manual

Assist the Village and Contractors in the Start-Up of the treatment plant. 200 hours of field service time is assumed.

B&L will prepare a site specific operations and maintenance manual to outline the following in accordance with NYSDEC requirements:

- Design Summary of Each Unit Process
- Maintenance Requirements of Unit Process (detailed manufacturer manuals will be provided as part of the construction contract)
- Standard Operation Procedures



Fee for Services:

The proposed lump sum fee for engineering services outlined above would be as follows:

Final Design and Permitting Services	\$758,000
Bidding Services	<u>\$ 40,000</u>
Total	\$798,000

Future Services to be Provided under Separate Authorization:

Construction Administration Services	\$ TBD
Construction Observation Services	\$ TBD
Start-up Services and Operation and Maintenance Manual	\$ TBD

We would not exceed this amount unless the Village first authorized a modification of the scope and fee. B&L shall have the ability to reallocate construction administration and construction observations fees between phases, if needed. If construction observation hours exceed the allocation above, or if the construction period extends beyond 12 months, further construction observation and administration would be provided as an additional service.

This work will be completed in accordance with NYSEFC's Bid Package as attached.

Thank you for the opportunity to be of continued service to the Village of Warwick. If you have any questions, please feel free to contact our office.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

Donald H. Fletcher
Senior Vice President

KWC/tlh

Attachment

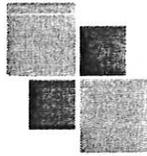
Authorization

Barton & Loguidice, D.P.C. is hereby authorized by the Village of Warwick to proceed with the services described herein in accordance with the original contract terms and conditions.

Authorized Printed Name

Authorized Signature

Date



LEHMAN & GETZ
CONSULTING ENGINEERS

July 13, 2020

Village of Warwick Board of Trustees
77 Main Street
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Vertical Spiral Screen for the Orchard Street Pump Station
Application for Payment #1
L&G #1800.61

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #1, dated 7/13/20, from TAM Enterprises, Inc., which includes payment for bonding and insurance. We recommend approval of the requested payment of \$9,025.00.

The balance amount to finish the project, including retainage, will be \$365,975.00.

We have enclosed a signed copy of the payment application form.

Sincerely,


Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO Owner: Village of Warwick PROJECT: Orchard Street Pump Station - Vertical Screen PAGE 1 OF 2 APPLICATION NO.: 1

FROM Contractor: TAM Enterprises, Inc.
114 Hartley Road
Goshen, NY 10924

PERIOD ENDING: 6.30.2020

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO-DATE	\$375,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$9,500.00
5. RETAINAGE	
a. 5 % of Completed Work	\$475.00
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINAGE (Lines 5a and 5b)	\$475.00
6. TOTAL EARNED LESS RETAINAGE	\$9,025.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$0.00
8. CURRENT PAYMENT DUE	\$9,025.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$365,975.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 

Date: 7/13/20

State of: New York County of: Orange day of July 2020
Subscribed and sworn before me this 13
Notary Public: Brian W. Cukier
My Commission Expires: 6-30-22

NOTARY PUBLIC-STATE OF NEW YORK
No. 01CU6307111

Qualified in Orange County
My Commission Expires June 30, 2022

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 9,025.00

By: David A. Goff, Lehman & Goff Date: 7/13/20

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved in Previous Months by Owner		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA DOCUMENT G703A

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S signed Certification is attached.

APPLICATION NO.:

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.:
PROJECT:

ITEM NO. A	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E				
1	Bonds and insurance	\$9,500.00	\$0.00	\$9,500.00	\$9,500.00	100.0%	\$0.00	\$475.00
2	Mobilization	\$18,275.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,275.00	\$0.00
3	Demolition and prep.	\$28,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$28,000.00	\$0.00
4	New Generator Pad	\$18,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,000.00	\$0.00
5	Concrete Channel modifications	\$12,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$12,000.00	\$0.00
6	Steel Beams, hatches and FRP grating -material	\$13,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$13,000.00	\$0.00
7	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$33,000.00	\$0.00
8	Flood Door - Material	\$20,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$20,000.00	\$0.00
9	Flood door - Labor	\$3,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$3,500.00	\$0.00
10	Vertical screen - Material	\$77,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$77,000.00	\$0.00
11	Vertical Screen - Labor	\$18,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,000.00	\$0.00
12	New Generator - Material	\$35,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$35,000.00	\$0.00
13	New Generator - Labor	\$8,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$8,500.00	\$0.00
14	Furnish and install Roofing	\$17,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$17,500.00	\$0.00
15	Masonry Modifications	\$10,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$10,000.00	\$0.00
16	New door - Materials	\$11,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$11,500.00	\$0.00
17	New door - Labor	\$10,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$10,000.00	\$0.00
18	Electrical Modifications	\$20,000.00	\$0.00	\$0.00	\$0.00	0.0%	\$20,000.00	\$0.00
19	Furnish and install Chain Link Fence	\$7,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$7,500.00	\$0.00
20	Gas line modifications	\$2,500.00	\$0.00	\$0.00	\$0.00	0.0%	\$2,500.00	\$0.00
21	Punch list - Close out	\$2,225.00	\$0.00	\$0.00	\$0.00	0.0%	\$2,225.00	\$0.00
	SUBTOTAL OR TOTAL	\$375,000.00	\$0.00	\$9,500.00	\$9,500.00		\$365,500.00	\$475.00

Office of the Mayor
Board of Trustees
Village Clerk
Treasurer
Telephone: 845-986-2031
Fax: 845-986-6884

Public Works Supervisor
Telephone: 845-986-2081
Fax: 845-987-1215



Village Justice
Telephone: 845-986-7044
Fax: 845-986-2870

Building, Planning, Zoning
and Historical District
Review Board
Telephone: 845-986-9888
Fax: 845-987-1215

OFFICE OF THE CORPORATION
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

Village of Warwick

77 MAIN STREET
P.O. BOX 369
ORANGE COUNTY

Warwick, NY 10990

RECEIVED

JUL 08 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

VACATION CARRY OVER

I Art Wendt request to carry-over 15 vacation days.
(Name of employee) (Amount)

The reason time accrued or vacation was not used: Due to the COVID-19

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Art Wendt
(Signature of employee)

[Signature]
(Signature of Department Head)

(Date)

7/7/2020
(Date)

VILLAGE USE ONLY

___ Approved by Village Board
___ Denied by Village Board

(Time Accrued) (Time Used) (Anniversary Date)

Comments: _____

(Board Signature)

(Date)

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: Jul 1, 2020 Date(s) Requested: Aug - Nov Time of Event: varies but mostly
Set Up Time: n/a Break Down Time: n/a evenings 5:30-8

Village Park/Facility Requested: Memorial Park - same practice + game field as previous
*Please use attached map to indicate areas to be used. years
Name of Event (Purpose of Use): Warwick Youth Football and Cheer practices + games

Name of Organization or Individual: Brian Perez, President WYF+C

Check one: Non-Profit 501(c)3 For Profit Private Event
Proof of Residency: see address Designated Contact: Brian

Mailing Address: 19 Ridgfield Road Email: brian.perez@westpointsi.com

Telephone Day: _____ Evening: _____ Cell: 845-987-4898

Total Participants Expected: Adults: varies Children: 100

Village of Warwick Participants (Number): 30 Non-Resident Participants (Number): varies

How will event be advertised? website

Is material or equipment required from the Village of Warwick? Yes No
If needed, state type and for what purpose: _____

Is admission fee charged? Yes No
If so, what will proceeds be used for? _____

Will food be served? Yes No
If yes, please give details: Concession on Gamedays only in Sep + Oct

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WYF+C (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WYF+C (Name Organization).

B.T. Perez Brian Perez
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 19 Ridgfield Rd Telephone: 845-987-4898

Clerk Use Only: Security deposit check # 1#705 Certificate of Insurance policy 7/15/19-7/15/20
Police approval (if applicable) n/a *Items on file in the Clerk's office rec.

RECEIVED

JUL 09 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Updated
Insurance will be provided once
Orange County Youth Football + Cheer provides updated
one in early August.
02.07.2020

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Brian T. Perry Brian Perez
Signature

7/1/20
Date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 7/14/20 Date(s) Requested: 7/21/20 - 9/1/20 Time of Event: Daily @ 6:00 Am
Set Up Time: 6:00 Am Break Down Time: 9:00 Am
1st Session 6:00 Am *Break Down* 6:00pm
2nd Session 4:00pm

Village Park/Facility Requested: Parking lot & Pavillion (only if raining)

*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Fitness class

Name of Organization or Individual: Javer Lon Training (Fit Body Boot Camp)

Check one: Non-Profit 501(c)3 For Profit Private Event

Proof of Residency: ✓ Designated Contact: _____

Mailing Address: 16 Candlestick Court Warwick NY Email: JaverLonTraining@gmail.com

Telephone Day: 917-796-4654 Evening: 917-796-4654 Cell: 917-796-4654

Total Participants Expected: Adults: 10-15 Children: _____

Village of Warwick Participants (Number): 10-15 Non-Resident Participants (Number): _____

How will event be advertised? Email and Facebook (social media)

Is material or equipment required from the Village of Warwick? Yes No

If needed, state type and for what purpose: Health + Wellness

Is admission fee charged? Yes No Membership

If so, what will proceeds be used for? To keep my business open until I can use

Will food be served? Yes No my storefront at 25 Elm Street Warwick

If yes, please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Fit Body Boot Camp (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Fit Body Boot Camp (Name Organization).

[Signature]

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 16 Candlestick Ct. Warwick NY 10990 Telephone: 917-796-4654

Clerk Use Only: Security deposit check # 164

Certificate of Insurance ✓

RECEIVED

Police approval (if applicable) N/A

*Items on file in the Clerk's office

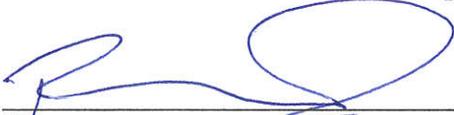
JUL 14 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

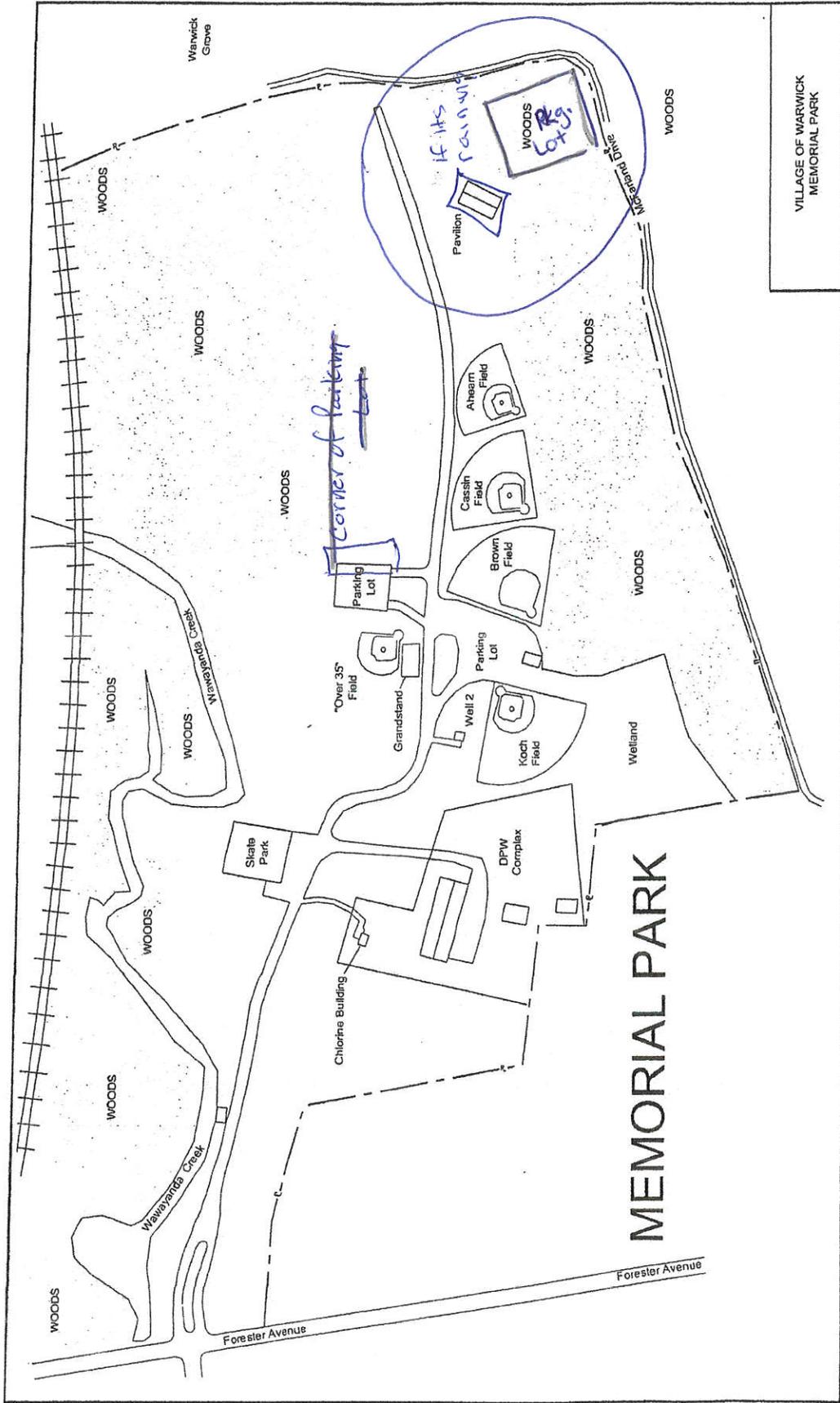
I have read the Facilities Use Requirements



Signature

7/15/20

Date



VILLAGE OF WARWICK
MEMORIAL PARK

MEMORIAL PARK



WICKHAM WORKS
EXCHANGE. SHARE. MAKE.

June 24, 2020

To the Village of Warwick Board of Trustees,

Re: POSTCARDS FROM WARWICK, a Proposal for a two-sided mural at the basketball court, Stanley Deming Park.

Dear Trustees,

As part of the community public art project, Words from Warwick, Wickham Works would like to propose that under the artistic direction of Deb Zimmerman, Warwick artists—teens and adults—will paint a “postcard”, on one side of the handball wall, located outside the basketball courts at the park. These Postcards from Warwick, will be approximately 3’ x 4’, and will express words of hope and strength from our community. The completed wall will create a mosaic-like effect, reflecting the diverse expressions of local artists. The artistic director will prepare the wall surface, recruit the local artists, including high school students, and oversee the painting. Wickham Works will assist.

On the reverse side of the wall, there will be a single giant postcard, Greetings From Warwick. See attached examples.

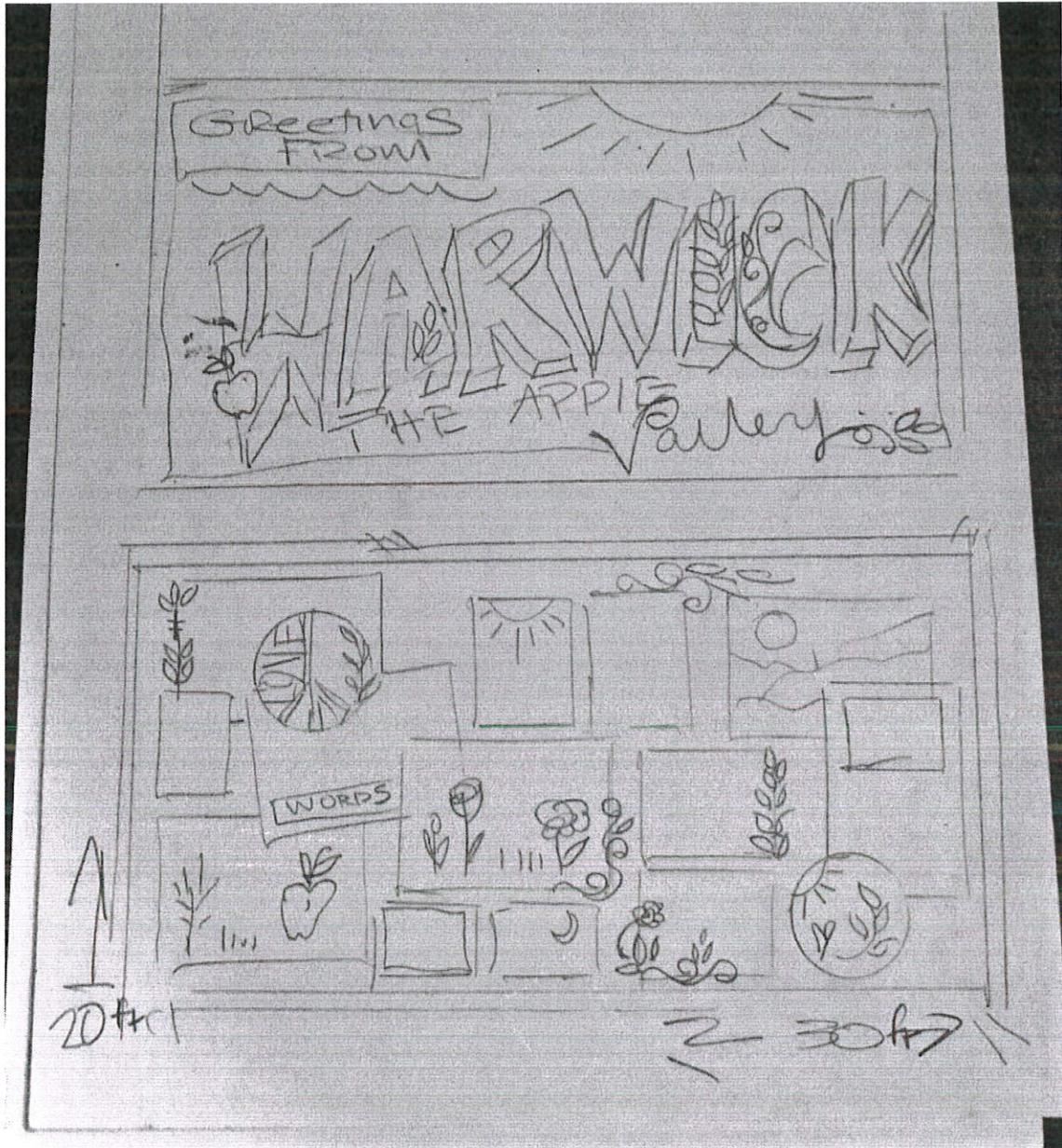
The painting event will be sponsored by Wickham Works and would take place during the exhibition period of Words from Warwick, August 14th – 29th, and would be covered by the same liability Certificate of Insurance (already submitted to the Village).

Assuming that social distancing will still be in effect during that period, Wickham Works will work with the artistic director to schedule no more than 3 people per side at a time, ensuring at least 10’ for each artist. We anticipate between 20-30 artists to be involved.

The artistic director will receive an honorarium from Wickham Works, and all other participants will be volunteers.

Thanks for your time and consideration,

The Wickham Works Team
Melissa Shaw-Smith
Hanne Chambers
Jenny Torino
Aliza Schiff



Sample Vintage Postcard:



77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
July 20, 2020
AGENDA ADDENDUM**

8. **MOTION** to hold the General Village Election at the Goodwill Hook & Ladder Company, 25 Church Street Extension, on Tuesday, September 15, 2020. The polls will be open from 6:00 a.m. to 9:00 p.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___