

**ARCHITECTURAL AND HISTORIC DISTRICT REVIEW BOARD  
VILLAGE OF WARWICK  
JANUARY 7, 2025  
Minutes**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY  
4:30 P.M.**

The Regular Meeting of the Architectural and Historic District Review Board of the Village of Warwick was held on Tuesday, January 7, 2025, at 5:00 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was Chairman Michael Bertolini, Board Members: Jane Glazman and Matthew LoPinto. Chris DeHaan, Glenn Rhein and Matthew Finn were absent. Also present was Secretary to the Planning Board, Kristin Bialosky. Other's present: Mr. Keenan.

Chairman Michael Bertolini called the meeting to order and led in the Pledge of Allegiance. The Planning Board Secretary held the roll call.

**Acceptance of Minutes**

A **MOTION** was made by Jane Glazman, seconded by Matthew LoPinto, and carried for the Acceptance of Minutes: December 3, 2024.

The vote on the foregoing motion was as follows: **APPROVED**

Michael Bertolini Aye Jane Glazman Aye

Matthew LoPinto Aye

**Discussion:**

**1. 11 Linden Place- Mr. Keenan**

Seeking approval of Certificate of No Exterior Effect – for New Windows

A. Design of Windows Replacements

**Discussion:**

The first agenda item was a presentation by Mr. Keenan regarding window replacement. He revisited the AHDRB Board to confirm approvals regarding the replacement of windows on his property. Although the changes were initially approved at the prior meeting, the resident received conflicting communication afterward, prompting this follow-up. They clarified that the project included maintaining white double-hung windows on the front of the house, keeping green casement windows on the sides, and ensuring the windows match the trim color already present (white or green). Additionally, they addressed concerns about storing old windows, emphasizing that storage was impractical. The Board confirmed that the original approval, as reflected in the meeting minutes and approval letter would stand. However, Mr. Keenan is now going to replace his existing green windows with green windows and the existing white window with white windows. The Board confirmed that Mr. Keenan can proceed with the window order.

The Board Recommended the following: **APPROVED**

- Windows currently Green will be replaced with Green Windows
- Windows currently White will be replaced with White Windows

**2. 9 Main Street Ms. Sydney Edwards- Crystals of Quartz – Did not show up to the meeting – the project will be placed on next month’s agenda.**

Seeking approval of Certificate of No Exterior Effect & New Permanent Sign

A. Color of building

B. New Permanent Sign

**Discussion:**

Walking the Village Business District: 2 Board Members: The group discussed walking the Village to analyze signs. It was clarified that Board members Chris DeHaan and Glenn Rhein are expected to take the lead. It was agreed to focus on five signs at a time, as previously discussed. An email will be sent to Chris and Glenn to encourage progress, but it was noted that winter might not be the ideal time for this task. The group suggested potentially postponing efforts until April or June, though they acknowledged the colder weather might help narrow their focus on fewer buildings.

**Adjournment**

A **MOTION** was made by Matthew LoPinto, seconded by Jane Glazman and carried to adjourn the regular meeting at approximately 5:30 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED:**

Michael Bertolini Aye Jane Glazman Aye

Matthew LoPinto Aye

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Kristin Bialosky  
Secretary to Building, Planning, Zoning & AHDRB

Please follow the link to the YouTube video of the January 7, 2025, AHDRB meeting:

<https://www.youtube.com/live/jCrmhf09VB0>