

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
JANUARY 6, 2020**

8463

The regular bi-monthly meeting of the Board of Trustees of the Village of Warwick was held on Monday, January 6, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present were: Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, George McManus and Eileen Patterson. Also, present was: Village Clerk, Raina Abramson. Others present; Mateo Rodriguez, Corey Bachman, Mary Collura, James Gerstner, and Katie Bisaro. Approximately eleven people were in attendance.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Clerk held the roll call.

- 1. Public Hearing on proposed Local Law No. 1 of the Year 2020 entitled: "A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years".**

The Village Clerk read the public notice:

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 6th day of January 2020, at 7:30 o'clock p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 1 of the Year 2020 entitled: " A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years ”.

The local law proposes to alter the terms of office for the Mayor and Village Trustees so that elections for the office of the Mayor and Village Trustees shall be held biennially, in odd-numbered years, in order to synchronize the election of two of the Village Trustees with the election of the Village Justice.

A copy of the proposed local law is on file in the office of the Village Clerk and available for inspection by interested persons during Village Clerk's business hours.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

Discussion – No comments were made.

Public Hearing – Local Law No. 1 of the Year 2020, Elections Held Biennially in Odd Years

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to close the Public Hearing on proposed Local Law No. 1 of the Year 2020 entitled: “A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years”.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Minutes

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to accept the minutes of December 16, 2019.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried for the Authorization to Pay all Approved and Audited Claims #20001100– 20001193 in the amount of \$160,841.67.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Announcement

1. The Village of Warwick will pick up Christmas trees beginning, Monday, January 13, 2020. Trees must be placed by the curb prior to this date. Trees may also be dropped off until January 31st at the Town of Warwick Chip Site on Publics Works Drive.

Trustee Cheney stated that the pickup of branches and tree limbs in the Village is approximately 50% complete, mostly on the west side at this time and cleanup should be complete within the next two weeks.

Enter Executive Session

A **MOTION** was made by Trustee Patterson, seconded by Trustee McManus and carried to go into executive session to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Close Executive Session

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to close the executive session.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Correspondence

1. Letter from Village Engineer, Brian Friedler from Lehman & Getz regarding the Sludge Conveyor System Replacement Project.

Discussion

1. Village of Warwick Summer Recreation Fees

Discussion ensued about the cost of the online camper registration platform, the need to acquire additional numbers, the possibility of increasing the fee over a number of years, incorporating possible changes during the budget process, and the Town of Warwick's contribution towards the summer recreation program.

2. Election Inspector and Machine Operator Salaries

Mayor Newhard stated that the Village currently pays \$11.00 per hour to both election inspectors and machine operators. The Orange County Board of Elections recommends for election hours of 6:00 a.m. to 9:00 p.m. a stipend of \$250 per day for machine operators, approximately \$15.00 per hour, election inspectors are paid a stipend of \$225 per day, approximately \$15.00 per hour. Mayor Newhard expressed that it is a long day and becomes difficult to get inspectors. After further discussion, the Village Board agreed to pay \$13.00 per hour for both election inspectors and machine operators.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

No comments were made.

Employee Training – Dylan Gerstner & Christopher Kane

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg and carried to grant permission to Dylan Gerstner and Christopher Kane to attend the Grade "D" Water Operators Certification Course on February 20 – 21, 2020 at Morrisville State College with a registration fee of \$325 per person and hotel reservations at \$134 per person, per night, at the Hampton Inn & Suites Cazenovia, checking-in on February 19, 2020 and checking-out February 21, 2020. The total cost for registration and hotel is \$593 per person. Village vehicle will be used, and no mileage reimbursement applies. Overtime is applicable.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

2020 Partners in Safety DOT and NON-DON Service Agreements

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg and carried to authorize the Mayor to execute the 2020 DOT and NON-DOT Service Agreements with Partners in Safety to administer random drug and alcohol testing for Village employees at a cost of \$42.50 per employee.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Employee Training – Michael J. Newhard

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg and carried to grant permission to Mayor, Michael J. Newhard to attend the NYCOM Winter Legislative Meeting from Sunday, February 9, 2020 through Tuesday, February 11, 2020 at The Albany Marriott at a cost of \$260 for registration and \$209 per night for lodging and meals. Mileage reimbursement may be applicable.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Budget Modification

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to approve the budget modification request as per the Village Treasurer's memo dated December 30, 2019.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Railroad Green, Warwick Valley Gardener Tour

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Gardeners to hold their Garden Tour event on Railroad Green on Saturday, July 11, 2020 between the hours of 8:00 a.m. and 3:30 p.m., with a rain date of July 12, 2020. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Railroad Green, Warwick Valley Gardener Pre-Tour

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Gardeners to use Railroad Green on Friday, July 10, 2020 from 4:30 p.m. to 5:30 p.m. for pre-tour ticket sales for the Garden Tour event. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

RESOLUTION INTRODUCING AND SETTING A PUBLIC HEARING ON PROPOSED LOCAL LAW AMENDING TEXT OF LOCAL RESIDENCY CARD PROGRAM

WHEREAS, the Village Board of the Village of Warwick has a local law before it entitled: "A local law-making textual amendments to Chapter 85 of the Village Code of the Village of Warwick entitled 'Local Residency Card Program'"; and

WHEREAS, in order to enact the said local law it is necessary to introduce it and hold a public hearing upon it,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the movant of this resolution does hereby introduce the above proposed local law, and

2. That a public hearing on the proposed local law be set for January 21, 2020 at 7:30 o'clock p.m. and that due notice of the same is directed to be given by publication and posting.

Trustee Patterson presented the foregoing resolution which was seconded by Trustee McManus,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

William Lindberg, Trustee, voting Aye

George McManus, Trustee, voting Aye

Eileen Patterson, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Local Residency Card Program Postponement

A **MOTION** was made by Trustee Patterson, seconded by Trustee McManus and carried to postpone implementation of Local Residency Card Program enacted by Village Code Chapter 85 pending the Village Board's consideration of the proposed local law to make certain textual amendments thereto that has been introduced and is pending before the Village Board.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Village of Warwick Schedule of Fees – Local Residency Card Application Fee

A **MOTION** was made by Trustee Patterson, seconded by Trustee McManus and carried to amend the Village of Warwick Schedule of Fees to add under the heading 'Local Residency Card Application Fee' the following:

Type of Fee	Amount
Local Residency Card Application Fee	\$10.00

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – South Street Parking Lot, Warwick Valley Farmers’ Market

A **MOTION** was made by Trustee Patterson, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Valley Farmers’ Market in the South Street parking lot from May 10, 2020 through November 22, 2020, except for Applefest Sunday. Completed facility use permit, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

RESOLUTION ENACTING A LOCAL LAW ALTERING THE TERMS OF OFFICE OF THE MAYOR AND VILLAGE TRUSTEES SO THAT ELECTIONS MAY BE HELD BIENNIALY IN ODD-NUMBERED YEARS

WHEREAS, the Village Board has before it a proposed local law entitled: “A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years”; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law and heard all persons interested in the subject matter thereof; and

WHEREAS, the proposed local law is a Type II Action under SEQRA;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby adopts the above local law;
2. That the said local law shall be published, posted and filed in the office of the Secretary of State in Albany as required by applicable law; and
3. That the said local law is subject to permissive referendum and the Village Clerk shall post and publish notice of the same.

Trustee McManus presented the foregoing resolution which was seconded by Trustee Lindberg,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting	Aye
William Lindberg, Trustee, voting	Aye
George McManus, Trustee, voting	Nay
Eileen Patterson, Trustee, voting	Aye
Michael Newhard, Mayor, voting	Aye

Village of Warwick General Election - Wednesday, March 18, 2020

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to hold the General Village Election at the Goodwill Hook & Ladder Company, 25 Church Street Extension, on Wednesday, March 18, 2020. The polls will be open from 6:00 a.m. to 9:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Advertise – Part-Time Clerk

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to advertise for a part-time clerk, hours 8:30 a.m. – 11:30 a.m., proposed salary \$14.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Nay

Trustee McManus Nay Mayor Newhard Aye

Final Comments from the Board

Trustee Patterson inquired about the Partners in Safety 2020 DOT and Non-DOT Service Agreement fee of \$42.50 per employee.

Trustee Cheney explained how HONOR, an organization located in Middletown, that provide services to the County to support housing opportunities for those in need. Annually, in January they conduct the homeless point in time count of the sheltered and unsheltered homeless persons throughout the County and they're asking that if anyone knows of homeless people in the County to contact HONOR at 845-343-7115 so that HONOR can first off, get them included in the count because it's important relative to the funding that comes from the Federal Government and secondly, so that HONOR can provide assistance to those individuals through their outreach program and try and get them into a shelter situation.

Trustee Patterson discussed the Village of Warwick's Facebook standard away message, requesting to place a detailed autoreply so that residents know that the Village would prefer them to call, email, or mail inquires to best answer their questions because the staff is not regularly monitoring Facebook Messenger.

Trustee Lindberg gave a recap of the Apple Eve event and thanked the Warwick Fire Department and the Department of Public Works. It was estimated that there was about 125 people in attendance. Trustee Patterson suggested that singing would be a nice addition to future Apple Eve events.

Adjournment

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to adjourn the regular meeting at approximately 8:20 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Raina M. Abramson
Village Clerk