

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
JANUARY 21, 2025**

10,492

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Tuesday, February 27, 2025, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante. Absent was Trustee, Thomas McKnight. Others present, Cathi White, Randolph Criesan, Brian Singer, Robert Krahulik.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Deputy Village Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried for the Acceptance of Minutes: January 6, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney and carried for the Acceptance of Reports – December 2025: Clerk’s Office, Justice Department, Planning Department, Department of Public Works, and Building Department fee report.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$354,498.80.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

1. Police Report.

No report.

2. **Public Hearing on proposed Local Law No. 2 of the Year 2025 to amend Village of Warwick Village Code Chapter 34 – “Amusements and Exhibition.”**

The Deputy Village Clerk read the public hearing notice.

LEGAL NOTICE

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 21st day of January 2025, at 7:30 p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 2 of the Year 2025 to amend Village of Warwick Village Code Chapter 34 –“Amusements and Exhibitions.”

The purpose of this Local Law is to promote the public health, safety and welfare by amending Village of Warwick Village Code Chapter 34 –“Amusements and Exhibitions” to delete and revise certain obsolete provisions.

A copy of the proposed local law is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk’s business hours, and the proposed local law has also been posted on the Village’s website www.villageofwarwick.org.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: December 17, 2024

Village Attorney Stephen Gaba addressed the reasoning behind proposed amendments to the section of the Village Code related to amusements and exhibitions on private property. He explained that the revisions were prompted by an application for a video arcade in the Village, which brought attention to outdated provisions in the current code. For instance, one provision prohibited individuals under the age of 21 from entering arcades, a regulation that no longer aligns with contemporary norms.

Mr. Gaba noted that the proposed changes involve removing antiquated provisions and simplifying the application process for arcade licenses. The revisions also include tightening and modernizing the language in the code to ensure it is practical and user-friendly for those submitting license applications. He characterized these updates as straightforward adjustments intended to reflect current standards.

There were no comments from the public.

Close Public Hearing -Chapter 34 ‘Amusements and Exhibition’

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to close the Public Hearing to amend Village of Warwick Village Code Chapter 34 - ‘Amusements and Exhibition.’

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Presentation

1. Petition for Zone Change – 1 Galloway Heights Conceptual Plan.

Mr. Kraulik began the presentation by emphasizing the significant improvement to the property under Brian Singer’s redevelopment project, recalling the poor condition of the site before the work began. He noted that conceptual and proposed site plans have been developed, showcasing Mr. Singer’s vision for the site’s future if fully realized. However, a zoning change would be required to accommodate the envisioned build-out due to current zoning restrictions, particularly those related to setbacks and parking requirements. Mr. Kraulik also addressed questions surrounding the historic use of the property, its current conformity, and its legal status.

Mr. Singer provided a detailed explanation of the proposed redevelopment plans for the properties at Galloway Heights and Overlook. He clarified that the proposed building would have a footprint similar to the existing structure, with no net increase in impervious coverage. However, the new building would add two stories, effectively doubling its size. The discussion also addressed the layout of the building, entrances, and features like parking and apartment windows.

The Board discussed Mr. Brian Singer's redevelopment project, focusing on zoning changes, site plans, and future uses.

Mr. Singer outlined his proposal, which includes office space and residential apartments, addressing challenges such as parking, green space, and zoning inconsistencies. He expressed a willingness to limit undesirable uses through a developer's agreement with restrictive covenants, ensuring compatibility with the area while maintaining flexibility for future needs.

Village Attorney Stephen Gaba explained the zoning process, emphasizing the importance of aligning plans with the Comprehensive Plan and outlining options such as applying for Zoning Board of Appeals (ZBA) variances or enacting a zoning change with restrictions. He also noted the legal binding of a restrictive covenant, while future Boards could potentially amend it.

The Board discussed balancing flexibility and control, supporting 'missing middle' housing, and ensuring recreational space for residents. They agreed to move forward with a developer's agreement, revisions to the site plan, and renderings for further review. The project would also require AHDRB review due to its commercial aspects.

Announcement

1. Warwick's Winter Wiggle - Shake Off Those Post Holiday Blues!" Saturday, January 25, 2025 (Snow Date Jan 26th). 4:30 PM -7:30 PM Mountain Lake Park (former Kutz Camp) 46 Bowen Road. Warwick, NY 10990. RSVP not required but encouraged to collura@villageofwarwick.org.

Correspondence

1. Report from Village Attorney, Stephen Gaba, on the petition for a zone change at 42 Orchard Street, Section 210, Block 11, Lot 5.

Village Attorney Stephen Gaba noted that the northern half of the lot is proposed to be adjoined to the Elm Street lot for integration into the existing car wash facility. This requires a zoning change from residential to Light Industrial (LI). Mr. Gaba added that the proposed zoning change is not contrary to the Comprehensive Plan, allowing the Board to proceed if desired.

A discussion took place regarding the status of the zone change at 42 Orchard Street in the Planning Board process. Village Attorney Stephen Gaba clarified that the Planning Board appeared to have completed an uncoordinated SEQRA review as part of their process. However, the Village Board would need to conduct its own uncoordinated SEQRA review before moving forward. Additional steps, including introducing a local law, completing an Environmental Assessment Form (EAF), and issuing required notices, would need to be completed before scheduling a public hearing and considering the zoning change for adoption.

The Board discussed various aspects of the proposed zoning change for 42 Orchard Street, which would facilitate integrating part of the lot into the adjacent car wash facility. The Board raised concerns about the property's location in a flood zone, though it was clarified that no new construction or improvements were planned, and any fencing would not violate flood regulations. The existing arrangement of parking and traffic flow has been in place for years without significant disturbance to the neighborhood.

Board members expressed concerns about the zoning change potentially setting a precedent for further encroachment of LI uses into the residential neighborhood. It was noted that while current setbacks and flood zone regulations would prevent additional construction, future Boards could face pressure for further zoning changes.

Mr. Krahulik explained that the change was requested to address compliance issues raised by the building inspector and assured the Board that no expansion of uses was planned. A Master Site Plan, approved by the Planning Board, included details about fencing and separation between zones. The Board requested copies of the site plan for review before deciding on the next steps.

2. Letter from the Orange County Department of Health regarding the inspection of the Village of Warwick's Community Water Supply.

Trustee Cheney summarized the Orange County Department of Health's inspection of the Village of Warwick's Community Water Supply. He noted that some issues raised during the inspection have already been addressed, including removing snow blowers and gasoline from treatment plants and trimming tree limbs near a storage tank. Adjustments to chemical storage and plans for consolidating storage tanks were also highlighted.

The Department of Public Works will handle snow removal and mowing tasks to avoid storing equipment at the treatment plants. The Village is in compliance with 2024 lead service line reporting requirements and will submit the necessary filings. The reservoirs, which were low during the October 29 inspection due to drought conditions, are now full and overflowing. The Health Department expressed satisfaction with the water supply's overall operation and maintenance, with only minor issues requiring follow-up.

Discussion

1. Warwick Commons proposed street names for private roads: Road "A" located on lot #3, SBL 218-1-93.2 and Road "B" located on lot #2, SBL 218-1-92.2.

Trustee Cheney suggested that proposed street names for Warwick Commons' private roads should have historical significance to the Village of Warwick. He proposed creating a list of unused names with ties to local history for developers to consider. Trustee Cheney pointed to Warwick Grove as an example of successfully incorporating historically significant names and suggested using a similar approach for this project.

The discussion continued with the suggestion to consult the Historical Society for assistance in developing a list of historically significant names for the proposed roads at Warwick Commons. Mr. Gaba emphasized the importance of avoiding duplication or confusion with existing street names in the Village, Town, or neighboring areas like Florida. Examples of confusing or repetitive names, such as variations of "Park," "Eden," or "Ridge," were highlighted as issues to avoid.

The Board agreed that the names proposed by the developer lacked historical or local relevance. The Board assigned themselves the task of brainstorming ideas, consulting with the Historical Society, and revisiting the discussion once a list of potential names was compiled.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to

accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

No Comments.

Payment #3 – TAM Enterprises, Inc., Well #3 Treatment Plant Project

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to approve payment #3 in the amount of \$23,835.50 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Village Engineer, Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code F.8330.2350.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Vacation Carryover – Matthew Hann

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to grant permission to Village of Warwick Employee, Matthew Hann, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Vacation Carryover – Antonio Rivera

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to grant permission to Village of Warwick Employee, Antonio Rivera, to carry over 12 vacation days pending consultation with labor counsel and the Teamsters Union.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Discussion

Mayor Newhard explained that the current employee contract limits vacation carryover to five days. However, due to specific circumstances, such as an injury that prevented the employee from using vacation time, the carryover exceeded this limit. He noted that addressing this situation would require an agreement with the union to outline the conditions and reasoning behind allowing an exception to the contractual limit.

Assistant Public Works Supervisor - Michael Finelli

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to promote Village of Warwick DPW Laborer, Michael Finelli, to the position of Assistant Public Works Supervisor with a start date of January 24, 2025, in accordance with Orange County Civil Service.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Discussion

Mayor Newhard explained that the position had not been filled in some time but was deemed valuable for the department. The position was advertised, and three internal candidates applied. While all candidates were strong, Mr. Finelli stood out for his demonstrated leadership skills and creativity. Mayor Newhard expressed confidence in the decision, emphasizing that it was the right choice for the Village.

Facility Use – Warwick Valley Chamber of Commerce, Applefest 2025

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the 35th Warwick Applefest on Sunday, October 5, 2025, from 9:00 a.m. to 5:00 p.m. in the area between Lewis Park and Stanley-Deming Park, encompassing High Street, South Street, Railroad Avenue, and Railroad Green, including the following parking lots: South Street Parking Lot, Chase Bank Parking Lot, First Street Parking Lot, plus use of Veterans Memorial Park for event parking. Event setup will

begin at 6:00 a.m. and breakdown will be complete by 7:00 p.m. Request includes: use of (9) nine Village-owned stage platforms, use of electricity, use of speakers and/or sound systems, set up of food trucks, vendors, portable toilets, the setup of tents on Sunday, October 5, 2025, and the setup of an ambulance tent at the handball court on Saturday, October 4, 2025 as per their letter dated December 3, 2024. Completed facility use application, proper insurance, detailed map, and security deposit have been received. Approval is subject to the Warwick Valley Chamber of Commerce providing the Village of Warwick with a complete list of vendors and individual vendor insurance certificates naming the Village of Warwick as an additional insured.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Abstain

Trustee McKnight Absent Mayor Newhard Aye

Road Closures – Warwick Valley Chamber of Commerce, Applefest 2025

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to close South Street to Lawrence Avenue, Railroad Avenue, Second Street, Third Street, High Street, Bank Street, Clinton Avenue, Park Avenue, Park Lane, Park Way, and Park Place for the benefit of Applefest 2025 on Sunday, October 5, 2025. The only transportation allowed through Park Lane and Park Place will be the shuttle bus. Road closures will be in coordination with the Warwick Police Department and the Village of Warwick Department of Public Works.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Abstain

Trustee McKnight Absent Mayor Newhard Aye

Facility Use – South Street Parking Lot, Warwick Valley Farmers’ Market

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to grant permission to The Warwick Valley Chamber of Commerce to hold the Warwick Valley Farmers’ Market in the South Street parking lot on Sundays from April 27, 2025, through November 23, 2025, with the exclusion of Applefest Sunday. The parking lot will be used from 6:00 a.m. to 3:00 p.m., with the event open from 9:00 a.m. to 2:00 p.m. The Farmers’ Market is responsible for paying the calculated daily rate for electricity on Sundays and half the total cost of the portable toilets. Department of Public Works to post ‘no parking’ signage in the South Street Parking Lot that includes Sunday, April 27, 2025. Completed facility use permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Abstain

Trustee McKnight Absent Mayor Newhard Aye

Facility Use – Veterans Memorial Park, Warwick Little League 2025 Season & Picture Day

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to grant permission to the Warwick Little League to use Veterans Memorial Park and Stanley Deming ballfields for the 2025 Little League season which will extend from March 1, 2025, through November 20, 2025, and to use the Veterans Memorial Park pavilion and the surrounding area to hold Picture Day on Saturday, April 26, 2025, from 8:00 a.m. to 6:00 p.m. with a rain date of Saturday, May 3, 2025. Completed park permit and security deposit have been received. Approval is pending proof of proper insurance.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Abstain Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Parade – Warwick Little League

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to grant permission to the Warwick Little League to hold an Opening Day Parade on Saturday, April 26, 2025, with a rain date of Saturday, May 3, 2025. The parade will step-off promptly at 10:00 a.m. with line up beginning at 9:30 a.m. on High Street. The parade route will be the same as the previous year starting on High Street, Main Street, Railroad Avenue, South Street, Parkway, Park Lane, and then crossing Forester Avenue into Memorial Park. The Warwick Police Department, Fire Department, and Ambulance Service will be contacted and asked to provide services for the event. Approval is pending proof of proper insurance.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Abstain Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Road Closure – High Street, Main Street Parking Closure

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to close High Street on Saturday, April 26, 2025, starting at 9:00 a.m. for the benefit of the Little League parade. Barriers to be provided by the Department of Public Works. The parking spaces on the east side of Main Street between High and Church Streets to be designated as "No Parking" to allow the area to be used for participant drop-off.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Abstain Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Taxicab License, Flyby Taxi, LLC - Raymond Hoffman

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to grant a Village of Warwick Taxicab License to Raymond Hoffman, owner of Flyby Taxi, LLC through May 31, 2025, per Village Code Chapter 126. Proof of NYS Department of Motor Vehicles driver's license, New York State livery registration, and Village of Warwick background check and fees have been received. Warwick Police Department background check has been completed and approved.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Village Election – Machine Operators

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators and Noel Thompson as Alternative Machine Operator for the Tuesday, March 18, 2025, General Village Election at a rate of \$15.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Village Election – Election Inspector Chairperson

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to appoint Victoria Hague as Election Inspector Chair for the General Village Election on Tuesday, March 18, 2025, at a rate of \$15.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Village Election – Election Inspectors

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to appoint Mary Singer, Nancy Thompson, and Donald Grenier as Election Inspectors and Debra Sattler as Alternate Election Inspector for the General Village Election on Tuesday, March 18, 2025, at a rate of \$15.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Village Election – Poll Clerk/ Alternate Inspector

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to appoint Vanessa Mann as Poll Clerk/Alternative Election Inspector for the General Village Election on Tuesday, March 18, 2025, at a rate of \$15.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

AHDRB Member - Advertise

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster and carried to advertise for the position of Village of Warwick Architectural and Historic District Review Board Member or Alternate Member.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

ZBA Member – Advertise

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney and carried to advertise for the position of Village of Warwick Zoning Board of Appeals Member or Alternate Member.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

LED Streetlights - All Bright Electric Amended Agreement

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to amend ‘Schedule B – Pricing’ of the Subcontractor Agreement with All Bright Electric signed on December 20, 2023, to install LED streetlights and smart controls due to a one-year delay in beginning the work and authorize the mayor to sign the amended ‘Schedule B – Pricing’ Purchase Order dated January 16, 2025, increasing certain unit prices.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Discussion

Trustee Cheney explained that due to a one-year delay in the project, the contractor requested an increase in the unit costs for installing LED streetlights and Smart Controls. The Village negotiated the price adjustment, aligning it with the Consumer Price Index (CPI) for the Northeast over the past 12 months, which was 3.5%. Trustee Cheney noted that the contractor had initially requested a significantly higher increase, but the Village successfully limited the adjustment to a fair and reasonable rate.

Trustee Cheney provided a follow-up, stating that the contractor plans to begin the installation of LED streetlights and Smart Controls on February 3. He noted that the notice to proceed is being finalized this week and that the installation may commence earlier than the scheduled date.

**RESOLUTION CONSENTING TO REPRESENTATION OF
WARWICK SKATEPARK INITIATIVE**

WHEREAS, Warwick Skatepark Initiative is building a skatepark for dedication to the Village the Village of Warwick; and

WHEREAS, Warwick Skatepark Initiative wishes to retain the law firm of Drake Loeb PLLC as counsel in regard to the contract for construction of the skatepark with Artisan Skateparks; and

WHEREAS, the proposed representation of Warwick Skatepark Initiative by Drake Loeb PLLC presents a conflict of interests because Drake Loeb PLLC currently represents the Village of Warwick; and

WHEREAS, under the New York State Rules of Professional Conduct, the conflict at issue is technical and may be waived by the parties upon full disclosure of the conflict and written consent by both parties;

NOW, THEREFORE, BE IT RESOLVED that the Village Board has been fully apprised of the proposed representation of Warwick Skatepark Initiative by Drake Loeb PLLC and hereby waives any objection to the conflict of interests presented by such representation.

Trustee Foster presented the foregoing resolution which was seconded by Trustee Collura

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting	<u>Aye</u>
Carly Foster, Trustee, voting	<u>Aye</u>
Thomas McKnight, Trustee, voting	<u>Absent</u>
Mary Collura, Trustee, voting	<u>Aye</u>
Michael Newhard, Mayor, voting	<u>Aye</u>

Special Project Coordinator – Jasmine Clark and Aliza Schiff

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney to allow the mayor to enter into a contract agreement with separately, Jasmine Clark and Aliza Schiff, the companies that represent them, for the purposes of being special project coordinator, in alignment with the RFPs that were the RFP that was released

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Discussion

Trustee Cheney raised a question about entering into contract agreements with two project coordinators. Trustee Foster clarified that the Request for Proposals (RFP) allowed for selecting more than one coordinator. One candidate had a higher cost, as they

were more qualified. She explained that having task order contracts with both coordinators would provide flexibility, enabling the Village to utilize the more qualified individual for tasks requiring their expertise while leveraging the other for standard assignments.

Trustee Foster added that having contracts with two project coordinators would provide greater flexibility for the Village. She emphasized that the special project coordinator contract is inherently adaptable, and the coordinators' diverse backgrounds could bring additional value by allowing the Village to draw on their unique expertise for different types of tasks.

Reports

Trustee Cheney's Report:

Trustee Cheney announced that the Department of Public Works is hiring for a laborer position. Interested individuals should submit a resume or letter of interest to the Village Clerk at Village Hall, 77 Main Street.

He also provided updates on the streetlight conversion project, reiterating that the Village now owns its streetlights. Residents should report any streetlight issues directly to the Department of Public Works by calling 845-986-2031 (press 6) or emailing dpw@villageofwarwick.org. Trustee Cheney mentioned that a pre-project kickoff meeting with the installer and project manager consultant confirmed a tentative start date of February 3, with an anticipated completion date of March 14. He noted that the project might begin earlier and assured residents that updates would be posted on social media as plans are finalized.

Trustee Foster's Report:

Trustee Foster provided updates on several initiatives. She mentioned the Winter Wiggle event and noted that she will resume meetings with the Youth in Government Club at the high school, promising to share any feedback from the group.

Regarding the RAISE grant application, Trustee Foster explained that the Village is reapplying after narrowly missing funding in both 2023 and 2024. The 2023 submission was highly competitive but not funded due to geographic distribution. Adjustments to the 2024 application had a negative impact, so the 2025 submission will closely mirror the 2023 proposal with minor updates. Key elements of the application include:

1. Complete Streets Design: Revisiting designs for West Street and the full stretch of Galloway Road, incorporating resolved elements with the New York State Department of Transportation.
2. Multi-Use Trail: Advancing the feasibility study for the Route 94 multi-use trail to 60% design completion, addressing permitting issues.
3. South Street Extension Sidewalks: Developing a comprehensive design plan for sidewalks.
4. Sidewalk Assessment and Policy Development: Conducting a detailed condition assessment of all sidewalks and exploring policies and funding mechanisms for long-term maintenance.

Trustee Foster highlighted additional updates, such as extending sidewalks along Galloway Road from Oakland Avenue to Forester Avenue to address specific issues in that area, as part of the broader application. She expressed optimism that these adjustments would strengthen the Village's chances of securing funding this year. Trustee Foster added that the RAISE grant does not require a local funding match, as the Village qualifies for 100% federal funding due to its designation as a rural community.

Trustee Collura's Report:

Trustee Collura announced upcoming events hosted by the Warwick Historical Society. On Sunday, February 9, the Society will host "In Conversation with Michael Bertolini" from 2:00 to 3:30 p.m. at the Buckbee Center. This event will feature stories, insights, and reflections from Mr. Bertolini's 50-year journey with the Historical Society. Additionally, the annual Tavern Night will take place on Thursday, March 27, from 6:00 to 8:00 p.m. at Baird's Tavern. Trustee Collura noted that these and other events are listed on the Historical Society's website at warwickhistory.org.

Trustee Collura announced that Warwick Cares will host a Valentine-making event on Sunday, February 9, from 2:00 to 4:00 p.m. at the Warwick Valley Community Center.

Trustee Collura noted that she will provide additional information about other upcoming events at the next meeting.

Trustee McKnight's Report:

No report.

Mayor Newhard's Report:

Mayor Newhard reported on the challenges faced by the Department of Public Works (DPW) during and after storms, explaining that snow removal is a multi-phase process that often spans two nights. During the first night, the DPW clears roads and crucial pedestrian areas, while the second night focuses on cleaning parking areas along Route 94 (Main Street) and other neighborhoods to ensure accessibility for residents and businesses.

In the recent storm, the DPW encountered significant difficulties due to approximately 20 cars parked on narrow Village streets, making it challenging for plow drivers to navigate safely and efficiently. Mayor Newhard reminded residents of the local ordinance prohibiting on-street parking during winter weather and urged cooperation to ensure safe and thorough snow removal. He suggested utilizing municipal lots, including 12-hour lots, or making arrangements with neighbors if needed. Mayor Newhard emphasized that adherence to the ordinance is essential for clean, safe streets and to prevent frustration for plow operators.

Trustee Foster inquired whether the cars parked on the streets during the storm were cited or ticketed for violating the local ordinance.

Mayor Newhard confirmed that the cars were eventually cited, although it took some time.

Public Comment – *Non-Agenda Items*

No comments.

Final Comments from the Board

No comments.

Closed Session

A **MOTION was made by** Trustee Collura, seconded by Trustee Foster and carried **to enter** into Closed Session to seek confidential advice of counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

In Closed Session: Mayor Newhard, Trustee Cheney, Trustee Foster, Trustee Collura and Village Attorney Stephen Gaba.

Exit Closed Session and Adjourn Regular Meeting

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster and carried to adjourn the regular meeting at approximately 9:52 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Jennifer Mante, Deputy Village Clerk