

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
January 21, 2020
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. **Public Hearing on proposed Local Law No. 2 of the Year 2020 entitled: “A local law making textual amendments to Chapter 85 of the Village Code of the Village of Warwick entitled ‘Local Residency Card Program’”.**
3. Acceptance of Reports: December 2019: Clerk’s Office, Justice, Building, Planning Board & ZBA.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

4. Authorization to Pay all Approved and Audited Claims # _____ – _____ in the amount of \$ _____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

5. Police Report

Presentation

1. Main Water Storage Tank Project – Jason Ballard, Barton & Loguidice.

Announcement

1. Village of Warwick welcomes new Planning Board Member, Kerry Boland, Alternate Planning Board Member, Michael Dombrowski and Zoning Board of Appeals Member, Scot Brown.

2. Letter of resignation from Zoning Board of Appeals member John MacDonald.

Correspondence

1. Letter from NYS Department of Environmental Conservation – Water Quality Improvement Project and Village of Warwick Land Acquisition for Source Water Protection.

Discussion

1. Village of Warwick Summer Recreation Fees.
2. Film Permit – Travel Channel’s Ghost Nation.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney’s Motions:

1. **MOTION** to grant permission to allow Michael Moser, DPW Supervisor, to attend the NYSBOC Rockland Spring Seminar 2020 at a total cost of \$275.00 on Tuesday, April 21, 2020 – Thursday, April 23, 2020. The training will be held at the Firemen’s Training Center Pomona, NY. Supervisor vehicle will be used. Mileage reimbursement and overtime do not apply.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

2. **MOTION** to hire two full-time DPW laborers, Shane Rivera and John Allen, at a salary of \$17.00 per hour in accordance with Collective Bargaining Agreement. Start dates to be determined by DPW Supervisor. Resumes are on file in the DPW Office for review.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

3. **MOTION** to return the Zoning Board of Appeals escrow balance of \$187.50 to James Miller in connection with 47 Wheeler Avenue. All invoices have been paid as per Zoning Board of Appeals Attorney, Robert Fink.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee Lindberg's Motions:

4. **MOTION** to grant permission to Village of Warwick Grant Writer, Linda Smith, to attend the 2020 Choice Words Grants Conference on Wednesday, January 22, 2020 at the Clarkson University's Beacon Institute at a cost of \$80 per registration. Mileage reimbursement is not applicable.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

5. **MOTION** to grant permission to Warwick Adult Kickball League to use the T-Ball, Over 35 and Football Fields in Memorial Park February 22, 2020 from 2:00 p.m. until 6:00 p.m. for an ICEBOWL challenge, with set up to begin at 1:00 p.m. and break down to be completed by 6:00 p.m. as per the letter dated January 12, 2020. The event will include setting up an enclosed 12 x 12 tent to sell hot cider and donuts to collect donations for the local food bank. Completed park permit, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee Patterson's Motions:

6. **MOTION** to appoint Janet Fivehouse, Vanessa Mann, Victoria Hague, and Janet Folino, as Election Inspectors and Catherine Linton as an Alternate Election Inspector for the upcoming Village Election on Wednesday, March 18, 2020 at a rate of \$13.00 per hour.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

7. **MOTION** to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators and Noel Thompson as Alternate Machine Operator for the upcoming Village Election on Wednesday, March 18, 2020 at a rate of \$13.00 per hour.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee McManus' Motions:

8. **MOTION** to approve the budget modifications as per the Village Treasurer's letter dated January 15, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Reports

Trustee Cheney's Report: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

Trustee Lindberg's Report: Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

Trustee Patterson's Report: Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony Community Hospital, Bon Secour, and Orange County Department of Health.

Trustee McManus' Report: Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), and Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Coalition for Prevention.

DPW Supervisor, Mike Moser's Report

Mayor Newhard's Report

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
January 21, 2020
AGENDA ADDENDUM**

9. **MOTION** to approve the budget transfers and modifications as per the Village Treasurer's letter dated January 17, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 21st day of January 2020, at 7:30 o'clock p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 2 of the Year 2020 entitled: "A local law making textual amendments to Chapter 85 of the Village Code of the Village of Warwick entitled 'Local Residency Card Program'".

The purpose of this Local Law is to make textual amendments to certain provisions of Chapter 85 of the Village Code of the Village of Warwick entitled "Local Residency Card Program" to clarify the meaning thereof.

A copy of the proposed local law is on file in the office of the Village Clerk and available for inspection by interested persons during Village Clerk's business hours.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF WARWICK
RAINA ABRAMSON
VILLAGE CLERK

Dated: January 9, 2020

**VILLAGE OF WARWICK
LOCAL LAW NO. __ OF THE YEAR 2020**

A local law making textual amendments to Chapter 85 of the Village Code of the Village of Warwick entitled "Local Residency Card Program".

Section 1. Purpose:

The purpose of this Local Law is to make textual amendments to certain provisions of Chapter 85 of the Village Code of the Village of Warwick entitled "Local Residency Card Program" to clarify the meaning thereof.

Section 2. Amendment of Code:

Village of Warwick Village Code Chapter 85, entitled "Local Residency Card Program", is hereby amended as follows:

- (A) Sections 85-2(D)(iv), (v) and (vi) are hereby repealed and reenacted to read as follows:
- "(iv) A local property tax bill, utility bill or insurance bill (homeowner, renter, health, life or automobile insurance) dated not more than six (6) months prior to the date of the application for the Local Residency Card;
 - (v) A voter registration card or a jury summons with identity and address dated not more than six (6) months prior to the date of the application for the Local Residency Card;
 - (vi) A bank account statement or employment pay stub dated not more than six (6) months prior to the date of the application for the Local Residency Card."
- (B) Section 85-2(E) is hereby repealed and reenacted to read as follows:
- "Applications for a Local Residency Card must be submitted with payment of applicable fees as provided in this Chapter."
- (C) Sections 85-3(A) is hereby repealed and reenacted to read as follows:
- "The Village of Warwick shall make available to any resident of the Village of Warwick fourteen (14) years of age or more a Local Residency Card displaying the cardholder's photograph, name, date of birth and residence address. Local Residency Cards shall bear the seal of the Village of Warwick and set forth an ID number assigned to the card and list the date of issuance and date of expiration of the card as well as the disclaimer provided for in this Chapter."

(D) In Section 85-5, "Disclaimer", at the end of the final sentence in the paragraph there shall be added the words: "and is relying wholly and exclusively upon information provided by the applicant regarding identity and residency."

Section 3. Severability:

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Village Board of the Village of Warwick hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 4. Effective Date:

This Local Law shall become effective immediately, and shall further be filed with the Secretary of State of the State of New York subsequent to having been duly adopted by the Village Board.

December 23, 2019

Michael J. Newhard, Mayor
Village of Warwick
77 Main Street
Warwick, NY 10990

Re: Water Storage Tank Consolidation
Evaluation Report Amendment

Barton & Loguidice, D.P.C. (B&L) has prepared this amendment letter to the 2017 report entitled "Water Storage Tank Consolidation Evaluation Report". This amendment has been prepared in response to the agreement signed on April 24, 2019 between the Village of Warwick and B&L in which B&L proposed to provide an update to the recommendations section of the 2017 report.

In Section 5.0 of the 2017 report, B&L recommended the following phases of improvements, see Figure 3 attached:

Phase I Improvements:

- Construction of a new larger capacity tank at the Chelsea Gardens Tank site;
- Construction of a pump station along Grand Street to fill both Chelsea Gardens Tanks;
- Installation of PRV's on Grand St and Maple Ave near Locust St;
- Valley View Tank demolished, Maple Ave Booster Pump Station demolished, Laura Lane Pump Station demolished, and removal of three (3) PRV's along Laura Lane and Maple Ave, and;
- Construction of a new 1.25 MG storage tank at the Reservoir Tank site and demolish the existing reservoir storage tank.

Phase II Improvements:

- Construction of a new larger capacity tank at the Ridgefield Road Tank site;
- Construction of a 12-inch water main and associated PRV along Ball Road to connect to Hawthorne Ave and Highland Ave;
- Upsize water mains in the Highland Tank Pressure Zone;
- Demolish Hilltop Tank, Highland Tank, Galloway Heights Pump Station, and Southern Lane Pump Station, and;
- Adjust any existing PRV's as necessary.

The Village and B&L believed that the portion of the water system along Colonial Avenue was a part of Pressure Zone 6, as shown in Figure 1 attached. Through discussion regarding issues with the Maple Avenue Pump Station PRV, the opinion of the Village and B&L has changed and Colonial Avenue appears to actually be part of Pressure Zone 5. At that time, the overflow levels between the Reservoir Tank and Valleyview Tank had a difference of 11 feet. Therefore, B&L was tasked with updating the water model to confirm or modify the original recommendations for improvements, if necessary.



The base and overflow elevations for all six (6) water storage tanks and the overflow elevations of the three (3) Village reservoirs were surveyed by Azimuth Surveying and Cartography to ensure that the elevations are as accurate as possible. With the new survey information, B&L updated the hydraulic water model. The Village also took pressure readings along Colonial Avenue, which were used to confirm the pressure zone for that portion of the system. After updating the model with the surveyed elevations, it was determined that the area of the system along Colonial Avenue could be in either Pressure Zone 5 or 6. The survey showed that both the Reservoir tank and Valley View tank actually only had a difference of 1 foot between their overflows. Therefore, it is very difficult to determine which pressure zone Colonial Avenue is truly located within. B&L recommends that test pits be dug in order to verify actual connection location of the Colonial Avenue water main. However, regardless of the actual location of the connection the original recommendations as stated in the 2017 report remain accurate and will not be changed due to these findings.

Attached to this letter are the following figures for reference:

- Figure 1 showing the current water system and pressure zones
- Figure 2R showing the revised profile with surveyed base and overflow elevations
- Figure 3 showing the original proposed water system consolidation map

If you have any questions on the revisions discussed herein or the proposed project, please do not hesitate to contact our office.

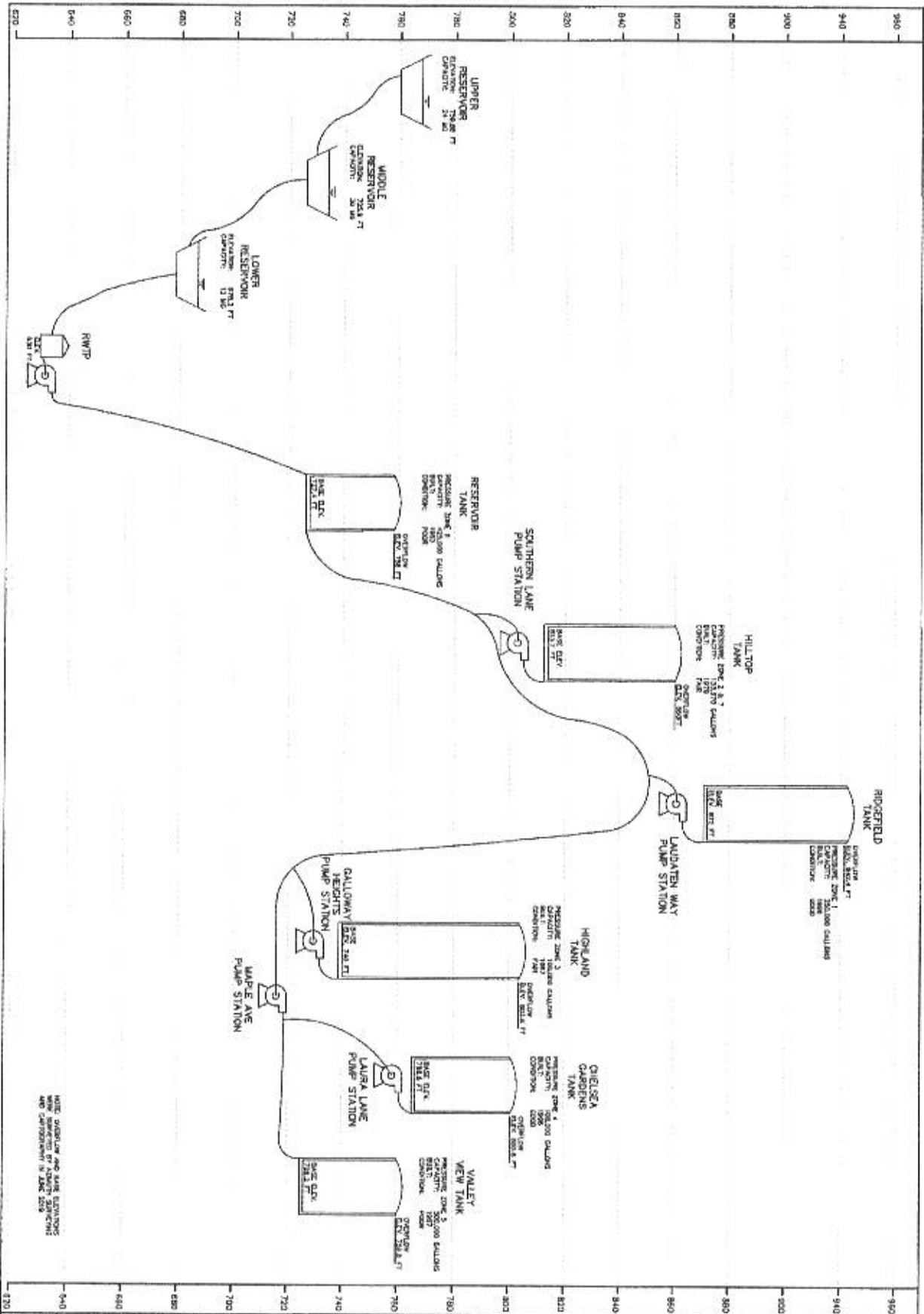
Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in cursive script, appearing to read 'J A Ballard', is written over the typed name.

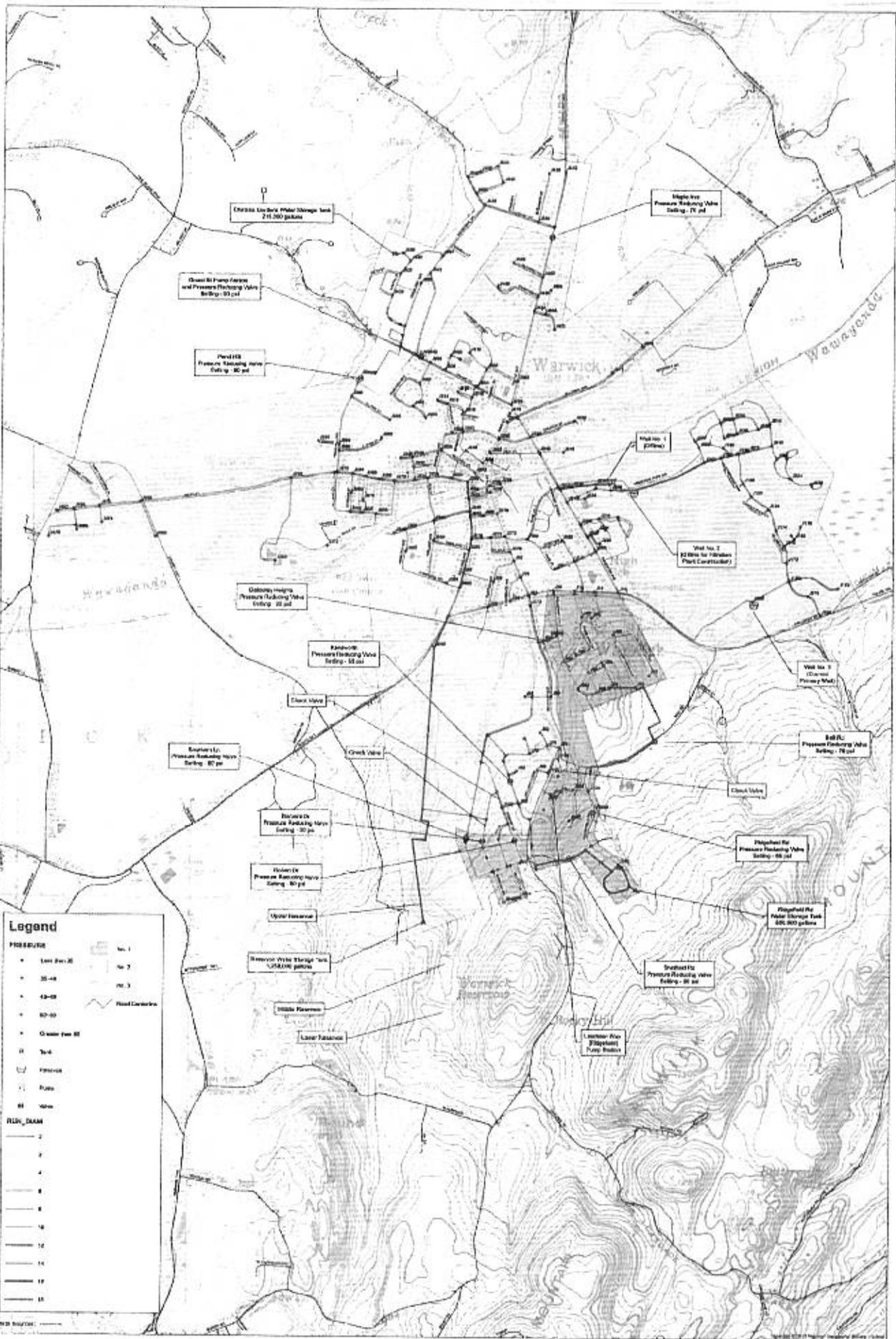
Jason A. Ballard, P.E., LEED AP
Sr. Managing Engineer

/lp



NOTE: VERTICAL AND HORIZONTAL DIMENSIONS ARE GIVEN IN FEET UNLESS OTHERWISE NOTED.

VILLAGE OF WARWICK VILLAGE OF WARWICK TANKS HYDRAULIC ANALYSIS EXISTING TANK PROFILE	
	VILLAGE OF WARWICK ORANGE COUNTY, NEW YORK
Date AUGUST 2017	Scale NO SCALE
Figure Number 2R	Project Number 1334.006.001



January 14, 2020

Mayor Newhard and
Village Board of Trustees
77 Main Street
Warwick, NY 10990

Dear Mayor Newhard & Village Trustees:

It is with much regret that I must tender my resignation as a member of the Village of Warwick Zoning Board of Appeals. It has been a privilege to work with such dedicated people and to serve my community.

Thank you for your time and consideration in this matter.

Sincerely,



John MacDonald
Village of Warwick
Zoning Board of Appeals

RECEIVED

JAN 16 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

OFFICE OF THE COMMISSIONER

New York State Department of Environmental Conservation
625 Broadway, 14th Floor, Albany, New York 12233-1010
P: (518) 402-8545 | F: (518) 402-8541
www.dec.ny.gov

RECEIVED

JAN 14 2020

VILLAGE OF WARWICK
CLERK

JAN 08 2020

Honorable Michael Newhard
Mayor
Village of Warwick
77 Main Street
Warwick, NY 10990

Re: Water Quality Improvement Project Number 93753
Village of Warwick Land Acquisition for Source Water Protection

Dear Mayor Newhard:

In 2011, Governor Cuomo launched the Regional Economic Development Councils and the Consolidated Funding Application (CFA) to provide each region with the tools to create and implement their own roadmap for economic prosperity and job creation. This community-based model uses local assets to drive local economic growth and has resulted in unprecedented partnerships and collaboration that are building a reinvigorated economy.

After eight successful rounds, the 2019 CFA made over \$750 million in economic development resources available from over thirty programs across ten state agencies. The agencies' programs provide resources for projects focused on community development and job creation, tourism, waterfront revitalization, energy and environmental improvements, sustainability, and low-cost financing. The New York State Department of Environmental Conservation (DEC) is proud to have contributed over \$93 million to this year's CFA for the Water Quality Improvement Project (WQIP) program.

We are pleased to inform you that the Village of Warwick Land Acquisition for Source Water Protection project has been selected to receive up to \$288,150 through the WQIP program. If you applied for funding from other programs or other State agencies, you will receive information from those programs/agencies separately.

The Office of State Comptroller (OSC) must approve DEC's documentation of the project solicitation and review process before we can begin the steps to execute a contract with you. When we receive OSC's approval, we will provide additional information to you that will assist you in getting a contract in place. Upon receipt of this additional information, DEC and OSC expect that contracts will be executed within 90-120 days. Contracts for WQIP projects will be completed through the NYS Grants Gateway (<https://grantsgateway.ny.gov/>).



Department of
Environmental
Conservation

GHOST NATION

CIRCLE THE GLOBE PRODUCTIONS
1840 DANA ST. GLENDALE, CA 91201

Friday, January 10, 2020

Dear Mayor Newhard and the Village of Warwick Board:

THANK YOU for being a part of *Ghost Nation SEASON 2!* We are really excited to be working with you, the Town and Village of Warwick.

This email serves as our letter requesting to film for Travel Channel's Ghost Nation, Season 2 series with an episode focusing on the Hudson Sports Complex. We are scheduled to film the week of January 21st, 2020 through January 29, 2020 for a total of eight days mostly at the Hudson Sports Complex.

We plan on filming establishing shots of the town of Warwick, New York to introduce where we are in the program. We have a team of three hosts with a dozen crewmembers - no more than 20 people will be on-site at the time of filming. B-Roll for these establishing shots should take no longer than four hours. We shoot every day from 11am – 11pm from 1/21 – 1/29 for a total of eight days.

The plan is as follows:

**THURSDAY, JANUARY 23rd, 2020 – Host to research at Albert Wisner Library, History Room
(coordinated with director Rosemary.) Exteriors and interior shots
1-2 cameras – 1 host, 2-3 crew members**

**SATURDAY, JANUARY 25th 2020 – B-Roll around Warwick, New York:
Drone, overviews of city Main Street, railroad street, Maple Avenue and Oakland Avenue
1-2 cameras – 3 hosts, 2-3 crew members for each camera, up to 20 members of team if traveling together**

CONTACTS:

FIELD PRODUCER

**Main Point of Contact on-site
MATT RISHAVY: 763-350-8464
mrishavy@comcast.net**

Producer

Dieu Pham (818) 433-2821
dieu@superloveproductions.com

Please let us know if you have any questions or notes for the filming approving process. Thank you so much!

Sincerely,

Dieu Pham
Producer

Circle the Globe Productions | 1840 Dana St. | Glendale, CA 91201
M: +1 818-433-2821
dieu@superloveproductions.com

INTEROFFICE MEMORANDUM

TO: MAYOR NEWHARD & THE VILLAGE BOARD
FROM: MICHAEL MOSER, DPW SUPERVISOR 
SUBJECT: NYSBOC ROCKLAND SPRING SEMINAR 2020
DATE: JANUARY 13, 2020

Permission to allow **Michael Moser, DPW Supervisor**, to attend the NYSBOC Rockland Spring Seminar 2020 at a cost of \$275.00 This training is three full days; Tuesday, April 21, 2020 – April 23, 2020. Training will be held at Firemen's Training Center Pomona, NY. Supervisor vehicle will be used. mileage reimbursement and overtime do not apply.



New York State Building Officials Conference
 NYSBOC Rockland County Chapter
 PO Box 155
 Tallman, NY 10982
 Email – Rocklandnysboc@gmail.com



NYSBOC Rockland Spring Seminar 2020
3 Full Days of Classes
Minimum of 19 NYS In-service credit hours*
 *(Possibly more)

Dates: Tuesday April 21, 2020 to Thursday, April 23, 2020

Pre-registration is required: Class size is limited. To register complete the information below and return it via mail as soon as possible. If email address is provided, you will receive registration confirmation.

Early Bird Registration - Special Pricing for all three days!



Three-Day Seminar April 21, 2020 – April 23, 2020

Name	<u>MICHAEL MOSER</u>	Title	<u>DPW SUPERINTENDENT</u>
Address	<u>77 MAIN ST</u>	Phone	<u>845-986-2031</u>
	<u>WARWICK NY 10990</u>	Member of NYSBOC	<u>YES</u>
		Chapter	<u>TRI-COUNTY</u>
<i>Please provide ID Numbers</i>		E-mail	<u>DPWSUPERVISOR@VILLAGEOFWARWICK.ORG</u>
NYSDOS ID #	<u>0009509</u>	Jurisdiction	<u>VILLAGE OF WARWICK</u>
FDID #			

<p>Early Bird Registration form must be received by Feb. 15, 2020 Mail registration form with check to: Note New Address NYSBOC-Rockland County Chapter PO Box 155 Tallman, NY 10982</p>	<p><i>NYSBOC Rockland</i> <u>Early Bird Special Pricing</u> <i>All Classes \$275.00</i> <input checked="" type="checkbox"/> After Feb 15th - Regular price of \$300. applies</p>
--	--



New York State Building Officials Conference
NYSBOC Rockland County Chapter
PO Box 155
Tallman, NY 10982
Email – Rocklandnysboc@gmail.com



Vincent Fiorentino
 President
 Educational Coordinator

Manny Carmona
 1st Vice President

Ruben Bernos
 2nd Vice President
 Delegate

Adam Peltz
 Treasurer
 Sergeant at Arms

Jane Slavin
 Secretary
 Ways & Means

Adam Peltz
 Delegate

Ken Dillon
 Ways & Means

January 2020 Presidents Report

October Meeting

Date: **Tuesday January 21, 2020**
 Location: **Union Restaurant**
 Topic: **TBD**
 Presenter: **TBD**
 Time: **12:00 PM**

NYSBOC Rockland 2019-2020 Scholarship

Scholarships have been awarded to
 Xavier Carmona, Sponsor - Manny Carmona
 Steven Walker Jr., Sponsor - Phil Valenza

Annual Dues

See attached membership application, please return completed form promptly.

Annual Holiday Donations

Donations were made to the following organizations – Nyack Soup Angels, Rockland Center for Change, & Rebuild Together (Wounded Veteran Housing Project).

Spring Seminar April 21 to 23, 2020

2020 Spring Seminar application is now available, see attached, **seats are going fast...**

2019 Toy Drive

Thanks to all who donated to the Suffern/DARE toy drive.

Upcoming Meetings – Mark your Calendar Now! All Meetings will begin at 12:00 PM unless noted otherwise

<u>Date:</u>	<u>Location</u>	<u>Venue</u>
January 21, 2020	Haverstraw Village	Union Restaurant
February 18, 2020	Ramapo	Chalet at Ramapo Golf Course
March 17, 2020	Haverstraw	Terrace on the Hudson
April 21 to 23, 2020 Spring Seminar	Pomona	Firemen's Training Center
May 19, 2020	Haverstraw Village	Union Restaurant
June	Annual Picnic	

MEMO

Date: January 14, 2020

To: Mayor Newhard & The Village Board

From: Michael Moser, DPW Supervisor 

Re: Full Time DPW Laborer

Motion to Hire two Full Time DPW Laborers. The Department of Public Works has experienced an increased workload and a decline in employees. Three DPW Laborers have left within the last three years and have not been replaced. Dan Geoghan; September 12, 2017, Dalton Procak; January 11, 2018, and Joseph Schweizer; December 6, 2019.

Interviews were conducted January 8, 2019 and January 9, 2019. Michael Moser and Jason Makuch performed the interviews. Two Candidates were chosen Shane Rivera and John Allen. Hiring rate \$17.00 per hour in accordance with Collective Bargaining Agreement. Start dates to be determined by DPW Supervisor. Resume on file in DPW Office for review.

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Planning and Zoning Department

Escrow Release Request for Balance of Funds

December 26, 2019

Requested Payee - James Miller
47 Wheeler Ave.
Warwick, New York 10990

Zoning Board of Appeals
Interpretation of local law 145-120.4 (C)

Total Balance Due: \$187.50

Amount Requested: \$187.50

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant within 60 days of final action by the Board or, if so directed by the applicant, shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

Raina Abramson

From: Raina Abramson
Sent: Friday, January 10, 2020 12:00 PM
To: Deputy Clerk
Subject: January 21, 2020 VB Agenda

Hi Maryann,

Please place the following motion on the 1/21/2020 agenda:

MOTION to grant permission to Village of Warwick Grant Writer, Linda Smith, to attend the 2020 Choice Words Grants Conference on Wednesday, January 22, 2020 at the Clarkson University's Beacon Institute at a cost of \$80 per registration. Mileage reimbursement is not applicable.

Thank you,
Raina

Raina Abramson
Village Clerk
77 Main Street/P.O. Box 369
Warwick, NY 10990
Phone: (845) 986-2031 x102
Fax: (845) 986-6884
clerk@villageofwarwick.org



choice
words



Nonprofits | Municipalities | Businesses

CLICK HERE TO REGISTER (<https://choicewordspr.com/2020-conference-registration>)

Wednesday, January 22, 2020 | 8:30 AM-2:30 PM

**Clarkson University's Beacon Institute: Center for Environmental Innovation and Education
Denning's Point State Park, Beacon, NY**

Whether it's the CFA, MWBE, or CPRHP, grant seeking to support nonprofits, businesses, or municipalities can present a mind-numbing alphabet soup of choices. But winning the right grant can make a visionary project come to life or sustain an essential human service agency.

The **2020 Choice Words Grants Conference** offers grant seekers at all levels pragmatic insights from both successful Hudson Valley fundraisers and the funders themselves, and will relate winning real-world strategies for finding, winning, and administering grants.

Jump to: [Schedule](#) | [Sessions](#) | [Presenters](#) | [Pricing](#) | [Details](#) | [Sponsors](#)

Schedule

8:30 – 9:00: Check-in, Coffee/Refreshments, Networking

9:00 – 9:30: A Foundation for Success

9:45 – 10:45: Meet the Funders

11:00 – 11:45: Breakout Session

11:45 – 12:45: Lunch (Provided)

12:45 – 1:15: Keys to CFA Success

1:30 – 2:30: Finding Grants & Grant Writers + What If I Win?

Sessions

9:00 – 9:30 AM: A Foundation for Success

Choice Words founders Steve Densmore and Briana Maloney introduce the tools and techniques necessary to build a thriving grant writing program or practice, with insights for newcomers and seasoned grant professionals alike.

9:45 – 10:45 AM: Meet the Funders

In this informative panel discussion, representatives from major Hudson Valley funders such as the Dyson Foundation, Community Foundations of the Hudson Valley, and Community Foundation of Orange and Sullivan will offer a rare view into what funders are really looking for in your applications. Moderated by Choice Words president Steve Densmore.

Panellists:

Jennifer Drake – Senior Program Officer, Dyson Foundation

Cristin McPeake – Vice President, Programs, Community Foundations of the Hudson Valley

Elizabeth Rowley – President and CEO, Community Foundation of Orange & Sullivan Counties

11:00 – 11:45 AM: Breakout Session

(1) Nobody Puts the Grant Writer in the Corner – Grant writers function as a critical extension of their organization, and need to be at the table with organizational leadership. In this session, we'll discuss best practices for empowering grant writers and maximizing grant seeking returns.

Presenters:

Lydia Howie – Founding President, Grant Professionals of Lower Hudson

Briana Maloney – Vice President, Choice Words

(2) Where Infrastructure and Development Intersect – Industry experts discuss how municipalities can attract and incentivize private development, using tax exemptions and other benefits from their local or county Industrial Development Agency (IDA), New York's Downtown Revitalization Initiative (DRI), and other sources.

Presenters:

Michael Dotes – President and CEO, Hudson Valley Economic Development Corporation

Chris Round, AICP – Senior Principal, Vice President of Planning Services, The Chazen Companies

Sue Sullivan – President & CEO, ISER Consulting

12:45 – 1:15: Keys to CFA Success

Nearly 30 different lines of funding are available for businesses, nonprofits, and municipalities alike through Empire State Development's Consolidated Funding Application (CFA). In this discussion, CFA experts will divulge critical tips and insights on CFA eligibility, application, and administration for all.

Presenters:

Mike Dotes – President and CEO, Hudson Valley Economic Development Corporation

Elizabeth Waldstein – Executive Director, Walkway Over the Hudson

Steve Densmore – President, Choice Words

1:30 – 2:30 PM: Finding Grants & Grant Writers + What If I Win?

Discover essential resources for hiring grant writers, finding and winning grants, and what to do next! Topics will include the unique requirements of state and federal grants, post-award reporting, MWBE fulfillment, and more.

Presenters:

Jennifer Drake – Senior Program Officer, Dyson Foundation

Sue Sullivan – President & CEO, ISER Consulting

Lydia Howie – Founding President, Grant Professionals of Lower Hudson

Briana Maloney – Vice President, Choice Words

Queensbury, New York.

Pricing

Standard (starting January 1, 2020):

\$80 – Nonprofits/Municipalities | \$100 – Businesses/Developers

Details

Snow Date: Thursday, January 23

Lunch: Included. Omnivore, vegetarian and gluten-free options available.

Parking: Lot parking

Sponsors



VILLAGE OF WARWICK
INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 1/10/20 Date(s) Requested: 2/22/20 Time of Event: 2pm
Set Up Time: 1pm Break Down Time: 6pm

Village Park/Facility Requested: Memorial Park
*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): ICE BOWL

Name of Organization or Individual: Warwick Adult League - Kickball

Check one: Non-Profit 501(c)3 For Profit Private Event

Proof of Residency: _____ Designated Contact: CARL SHORT

Mailing Address: 17 Division ST Email: WARWICKKICK@gmail.com

Telephone Day: _____ Evening: _____ Cell: 845-545-0209

Total Participants Expected: Adults: 40-50 Children: _____

Village of Warwick Participants (Number): 37 Non-Resident Participants (Number): 3 80%

How will event be advertised? Email / Facebook

Is material or equipment required from the Village of Warwick? Yes No

If needed, state type and for what purpose: _____

Is admission fee charged? Yes No

If so, what will proceeds be used for? NEW HAUS POINT - (FOOD BANK) & Umps

Will food be served? Yes No

If yes, please give details: Hot Cider, Hot Coco,

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Adult League (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Adult League (Name Organization).

Signature of Organization's Representative (Must be a Village of Warwick Resident)
[Signature]

Address: 17 Division ST Telephone: 845-545-0209

10.10.2019

\$100 sec. dep.
+

RECEIVED
JAN 13 2020
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Jan 12, 2020

Warwick Town board

This letter is in request for the use of Memorial fields for a one day "ICEBOWL challenge. To be held on FEB 22th from 2-6pm

We would be only requesting use of the same fields that we normally do for our summer series. (As marked on the sitemap) We are expecting 40-50 players.

Other than the use of the fields we would be setting up an enclosed 12x12 tent for serving Hit Cider and Donuts.

This event would also allow us to collect additional donations and funds for our Local food bank. (at a time when is well needed.)

Sincerely,

Carl

Carl Short

17 Division St, Warwick. NY 10990

845-545-0209

Warwick Adult League KickBall . (WALK)

If so requested, the organization will provide a copy of the policy endorsements and forms.

- III. The permittee agrees to indemnify the municipality for any applicable deductibles and self-insured retentions.
- IV. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.

V. Required Insurance:

No less than the following:

- **Commercial General Liability Insurance**

\$1,000,000 per occurrence/ \$2,000,000 aggregate, with coverage for athletic participants.

Excess Insurance:

\$ _____ each Occurrence and Aggregate. Excess coverage shall be on a follow-form basis.

- VI. User acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the municipality. The user is to provide the municipality with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of the Village to object to the contents of the certificate or the absence of it shall not be deemed a waiver of any and all rights held by the Village.
- VII. The Village is a member/owner of the NY Municipal Insurance Reciprocal (NYMIR). The user further acknowledges that the procurement of such insurance as required herein is intended to benefit not only the Village but also NYMIR, as the Village's insurer.

Individuals:

Required Insurance:

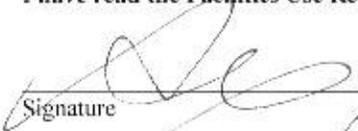
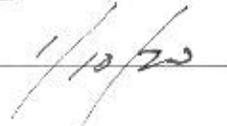
- **Homeowners Insurance**

Section Two – Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

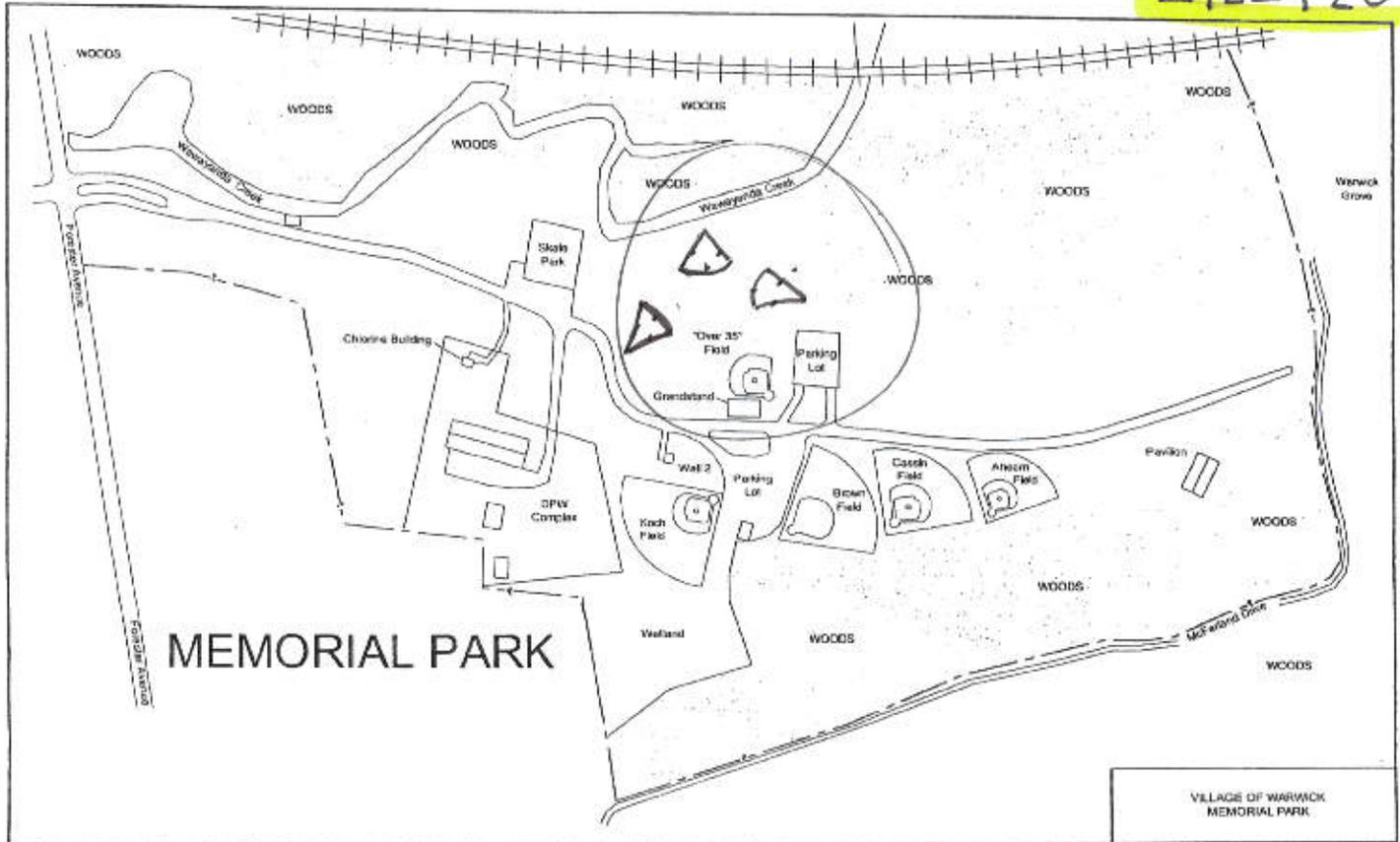
21. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc.
22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Signature  _____
Date  _____

2/22/20



ALL GAMES would be played on the grass.

- Depending on WEATHER, WE might only USE 2 FIELDS.
- WE were thinking of putting up an In closed TENT For serving warm cider, COFFEE And to drop off Food for the Church.

77 Main Street
 Post Office Box 369
 Warwick, NY 10990
 www.villageofwarwick.org



(845) 986-2031
 FAX (845) 986-6884
 mayor@villageofwarwick.org
 clerk@villageofwarwick.org

VILLAGE OF WARWICK
 INCORPORATED 1867

Budget Modification Request

For Board of Trustee Approval - Meeting January 21, 2020

For approval to transfer available appropriations for the following budget account lines:

GENERAL FUND

To Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	From Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A.1410.2000	Clerk Equipment	0.00	430.00	Purchase iPad and Bluetooth keyboard for residency card photos, online registration for residents in Village Hall	A.1410.4550	Clerk Office Supplies	2,743.94	430.00

Respectfully submitted,

Cathy M. Richards
 Village Treasurer

Backup Documentation: Memo from Village Clerk
 Village Clerk budget expenditure printout

RECEIVED

JAN 15 2020

**VILLAGE OF WARWICK
 CLERK**

Cathy Richards

From: Raina Abramson
Sent: Wednesday, January 15, 2020 11:52 AM
To: Cathy Richards
Subject: Budget Modification - Clerk's Office
Attachments: Estimate VOW.pdf

Hi Cat,

I'd like to please request a budget modification in order to purchase an iPad and Bluetooth keyboard for the Clerk's Office to be used for a variety of things such as: photos for Local Residency Cards including resident log-in to the new Parks & Recreation system, assisting residents with online camp registration, assistance with online employee training, etc. I receive the attached estimate of \$430 from the Computer Guy for the cost of the iPad and keyboard.

Please transfer \$430.00 from A-1410-4550 Village Clerk – Office Supplies to A-1410-2000 Village Clerk – Equipment.

Thank you,
Raina

Raina Abramson
Village Clerk
77 Main Street/P.O. Box 369
Warwick, NY 10990
Phone: (845) 986-2031 x 102
Fax: (845) 986-6884
clerk@villageofwarwick.org



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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Budget Transfer Request
For Board of Trustee Approval - Meeting January 21, 2020

FY 2019-2020 Transfer per Budget - Voucher attached for approval signatures.

Transfer \$250,000 from the General Fund (A.9901.9000) to the Infrastructure Reserve Account as per the 2019-2020 Adopted Budget.

Respectfully submitted,

Cathy M. Richards
Village Treasurer

Report Date: January 17, 2020