

# Village of Warwick Building Department

## Fire Inspection Checklist

Business Name \_\_\_\_\_ Inspection Location \_\_\_\_\_

Business Owner \_\_\_\_\_

Owners Address \_\_\_\_\_

Section Block Lot: \_\_\_\_\_

Occupancy Type: \_\_\_\_\_ A2 Restaurants, Nightclubs, Bars A3 Art Galleries, Churches, Community Halls  
R1 Hotels, Motels R2 Apartments, Convents R3 Bed and Breakfast

Date of inspection	Code Section and Requirement	
	Satisfactory	Unsatisfactory
		<b>Egress</b>
		<p><b>SF1003.3.1.8 Locks and latches.</b> Egress doors shall be readily openable from the egress side without the use of a key or special knowledge or effort.</p> <p><b>EXCEPTIONS:</b> In buildings in occupancy Group A having an occupant load of 300 or less, Groups B, F, M and S, and in churches, the main exterior door or doors is permitted to be equipped with key-operated locking devices from the egress side provided:</p> <p>2.1. The locking device is readily distinguishable as locked. 2.2. A readily visible durable sign is posted on the egress side on or adjacent to the door stating: THIS DOOR TO REMAIN UNLOCKED WHEN BUILDING IS OCCUPIED. The sign shall be in letters 1 inch (25 mm) high on a contrasting background. 2.3. The use of the key-locking device is revokable by the code enforcement official for due cause.</p>
		<p><b>SF1003.3.1.8.1 Bolt locks.</b> Manually operated flush bolts or surface bolts are not permitted.</p>
		<p><b>SF1003.2.11 Means of egress illumination.</b> The means of egress, including the exit discharge, shall be illuminated at all times the building space served by the means of egress is occupied.</p>
		<p><b>SF1003.2.11.2 Illumination emergency power.</b> The power supply for means of egress illumination shall normally be provided by the premise's electrical supply. In the event of power supply failure, an emergency system shall automatically illuminate all of the following areas:</p> <ol style="list-style-type: none"> <li>1. Exit access corridors, passageways, and aisles in rooms and spaces which require two or more means of egress.</li> <li>2. Exit access corridors and exit stairways located in buildings required to have two or more exits. Interior exit discharge elements, as permitted in SF1006.1, in buildings required to have two or more exits.</li> <li>3. The portion of the exterior exit discharge immediately adjacent to exit discharge doorways in buildings required to have two or more exits.</li> </ol>
		<p><b>SF1003.2.10 Exits signs.</b></p> <p><b>SF1003.2.10.1 Where required.</b> Exits and exit access doors shall be marked by an approved exit sign readily visible from any direction of egress travel. Access to exits shall be marked by readily visible exit signs in cases where the exit or the path of egress travel is not immediately visible to the occupants. Exit sign placement shall be such that no point in an exit access corridor is more than 100 feet (30 480 mm) from the nearest visible exit sign.</p> <p><b>SF1003.2.10.4 Exit sign illumination.</b> Exit signs shall be internally or externally illuminated.</p>
		<p><b>SF1011.3 Obstructions.</b> A means of egress shall be free from obstructions that would prevent its use, including the accumulation of snow and ice.</p>

## Fire Extinguishing Systems

**SF609 [M] COMMERCIAL KITCHEN HOODS SF609.2 Where required.** A Type I hood shall be installed at or above all commercial food heat-processing appliances that produce grease vapors or smoke.

**SF609.2.1 Type I hood.** A Type I hood shall be installed at or above all commercial food heat-processing appliances that produce grease vapors or smoke.

**SF904.8 Carbon dioxide systems.** Carbon dioxide extinguishing systems shall be installed, maintained, periodically inspected and tested in accordance with NFPA 12 and their listing.

**SF904.8.1 System test.** Systems shall be inspected and tested for proper operation at 12-month intervals.

**SF904.11.1 Manual system operation.** A manual actuation device shall be located at or near a means of egress from the cooking area, a minimum of 10 feet (3048 mm) and a maximum of 20 feet (6096 mm) from the kitchen exhaust system. The manual actuation device shall be located a minimum of 4.5 feet (1372 mm) and a maximum of 5 feet (1524 mm) above the floor. The manual actuation shall require a maximum force of 40 pounds (178 N) and a maximum movement of 14 inches (356 mm) to actuate the fire suppression system.

**F904.11.2 System interconnection.** The actuation of the fire suppression system shall automatically shut down the fuel or electrical power supply to the cooking equipment. The fuel and electrical supply reset shall be manual.

**SF904.11.6.3 Cleaning.** Hoods, grease-removal devices, fans, ducts and other appurtenances shall be cleaned at intervals necessary to prevent the accumulation of grease. Cleanings shall be recorded, and records shall state the extent, time and date of cleaning. Such records shall be maintained on the premises.

**SF903.5 Testing and maintenance.** Sprinkler systems shall be tested and maintained in accordance with SF901.NFPA 25

**SF906 PORTABLE FIRE EXTINGUISHERS SF906.1 Where required.** Portable fire extinguishers shall be installed in the following locations. 1. In all Group A, B, E, F, H, I, M, R-1, R-2, R-4 and S occupancies.

**EXCEPTION:** In all Group A, B and E occupancies equipped throughout with quick-response sprinklers, fire extinguishers shall be required only in special hazard areas.

2. Within 30 feet (9144 mm) of commercial cooking equipment.

3. In areas where flammable or combustible liquids are stored, used or dispensed.

**SF906.2 General requirements.** Fire extinguishers shall be selected, installed and maintained in accordance with this section and NFPA 10.

**SF906.4 Cooking grease fires.** Fire extinguishers provided for the protection of cooking grease fires shall be of an approved type compatible with the automatic fire-extinguishing system agent and in accordance with SF904.11.5.

**SF906.5 Conspicuous location.** Extinguishers shall be located in conspicuous locations where they will be readily accessible and immediately available for use. These locations shall be along normal paths of travel, unless the code enforcement official determines that the hazard presented indicates the need for placement away from normal paths of travel.

**SF906.6 Unobstructed and unobscured.** Fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.

**SF906.7 Hangers and brackets.** Hand-held portable fire extinguishers, not housed in cabinets, shall be installed on the hangers or brackets supplied. Hangers or brackets shall be securely anchored to the mounting surface in accordance with the manufacturer's installation instructions.

**SF906.8 Cabinets.** Cabinets used to house fire extinguishers shall not be locked.

**SF906.9 Height above floor.** Portable fire extinguishers having a gross weight not exceeding 40 pounds (18 kg) shall be installed so that its top is not more than 5 feet (1524 mm) above the floor.

## Housekeeping

**SF304.1 Waste accumulation prohibited.** Combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises.

**SF304.1.1 Waste material.** Accumulations of wastepaper, wood, hay, straw, weeds, litter or combustible or flammable waste or rubbish of any type shall not be permitted to remain on a roof or in any court, yard, vacant lot, alley, parking lot, open space, or beneath a grandstand, bleacher, pier, wharf, manufactured home, recreational vehicle or other similar structure.

**SF304.1.2 Vegetation.** Weeds, grass, vines or other growth that is capable of being ignited and endangers property, shall be cut down and removed by the owner or occupant of the premises.

**F305.1 Clearance from ignition sources.** Clearance between ignition sources, such as light fixtures, heaters and flame-producing devices, and combustible materials shall be maintained in an approved manner.

			<p><b>\$F315.2 Storage in buildings.</b>Storage of combustible materials in buildings shall be orderly. Storage shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.</p> <p><b>\$F315.2.1 Ceiling clearance.</b> Storage shall be maintained 2 feet or more below the ceiling in nonsprinklered areas of buildings or a minimum of 18 inches below sprinkler head deflectors in sprinklered areas of buildings.</p> <p><b>\$F315.2.2 Means of egress.</b>Combustible materials shall not be stored in exits or exit enclosures.</p> <p><b>\$F315.2.3 Equipment rooms.</b> Combustible material shall not be stored in boiler rooms, mechanical rooms or electrical equipment rooms.</p>						
			<p><b>\$F315.2.5 Fueled equipment.</b> Fueled equipment, including but not limited to motorcycles, mopeds, lawn-care equipment and portable cooking equipment, shall not be stored, operated or repaired within a building.</p>						
			<p style="text-align: center;"><b>General</b></p>						
			<p><b>\$PM303.3 [F] Premises identification.</b> Buildings shall have approved address numbers</p>						
			<p><b>\$F404.6 Evacuation notices.</b> In Group R-1 occupancies, Group R-3 bed and breakfast dwellings and Group R-2 senior citizen housing occupancies, a notice shall be posted on the exit door from each sleeping unit or dwelling unit that shall include the following information: 1. Location of nearest exits and fire alarms; 2. Procedures to be followed when a fire or smoke detector gives warning; and 3. Procedures to be followed in the event of fire or smoke development.</p>						
			<p><b>TABLE F1003.2.2.2 MAXIMUM FLOOR AREA ALLOWANCES PER OCCUPANT (Posted)</b></p> <table><tr><td>Assembly without fixed seats Concentrated (chairs only --not fixed)</td><td>7 net</td></tr><tr><td>Standing space</td><td>5 net</td></tr><tr><td>Unconcentrated (tables and chairs)</td><td>15 net</td></tr></table>	Assembly without fixed seats Concentrated (chairs only --not fixed)	7 net	Standing space	5 net	Unconcentrated (tables and chairs)	15 net
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Standing space	5 net								
Unconcentrated (tables and chairs)	15 net								
			<p><b>Affidavit for smoke and CO detectors</b></p>						

## Notes

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Inspector \_\_\_\_\_

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VILLAGE OF WARWICK  
INCORPORATED 1867

## Fire Inspection Fees

Building Department	Fire Inspections	Assembly Space	\$75.00	Maximum 1 hour per inspection
Building Department	Fire Inspections	General Commercial	\$50.00	Maximum 30 minutes per inspection
Building Department	Fire Inspections	Institutional	\$150.00	Maximum 3 hours per inspection
Building Department	Fire Inspections	Multiple Dwelling-under 10 units	\$75.00	Maximum 1 hour per inspection
Building Department	Fire Inspections	Multiple Dwelling-10 or more units	\$150.00	Maximum 2 hours per inspection

\*Amended 9.2.25