

**ARCHITECTURAL AND HISTORIC DISTRICT REVIEW BOARD
VILLAGE OF WARWICK
FEBRUARY 6, 2024
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
4:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Chair Michael Bertolini.
2. Acceptance of Minutes: January 2, 2024

The vote on the foregoing motion was as follows:

Michael Bertolini ____ Jane Glazman ____ Matthew LoPinto ____
Matthew Finn ____ Chris DeHaan ____

Discussion

1. **16 Railroad Ave, Suite #2 (17&Orchard Candel Co.)** – Seeking approval of Alteration/Relocation of a Permanent Sign; Colors, Font and Door Color
 - A. Sign
 - B. Door Color
2. **75 Forester Avenue** – Seeking approval of New Permanent Sign COLORS; Color and Lighting (Color to match approved Sign Color)
 - A. Colors of Sign; Green and Gold (bringing to meeting)
 - B. Lighting Color to match Sign
3. **93-95 Main Street (CBC Beer Bar)** – Seeking approval of Alteration/Relocation of a Permanent Sign; Colors, Font
 - A. Color
 - B. Font

**Discussion: A. Village Street Lights
B. Designation of Vice Chairperson**

Adjournment



VILLAGE OF WARWICK
INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

☒ Paid Check # 2100

Applicant Information

Date 1/15/2024

Name: Michelle Foster

Mailing Address: 16 Railroad Ave, Suite #2, Warwick, NY 10990

Phone Number: 973-647-8994 Alt. Phone Number 973-647-8994

Email Address: hello@17andorchard.com

Project Information

Business Name (if applicable) 17&Orchard Candle Co. LLC

Project Address: 16 Railroad Ave, Suite #2, Warwick, NY 10990 S/B/L # 2

Property Owner: Maria Koulmentas-Theologis for Railroad Ave Holdings LLC

* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.
The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the district; including but not limited to houses, stores, warehouses, churches, schools, barns, fences, outhouses, pumps, gravestones, light fixtures, outdoor signs and other outdoor advertising fixtures. §7-3

§ 7-6. Regulation of alterations.

A. It shall be unlawful for any owner or person occupying property located within the district, or any other person, to make, permit or maintain any alteration to any improvement located within the district unless the Board has previously issued a certificate of no exterior effect or a certificate of appropriateness.

B. No application shall be approved and no permit shall be granted by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees regarding the alteration of any improvement located within the district unless a certificate of no exterior effect or of appropriateness has been obtained from the Board. When such an application is received by the Building Inspector, Planning Board, Zoning Board of Appeals or Board of Trustees, a copy shall be sent to the Board, accompanied by a request for a certificate of appropriateness in relation to the work specified in the application.

The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Applicant Signature



Date

1/15/2024

Internal Use Only

☐ Application complete as per code

☐ Application reviewed by the AHDRB on _____
meeting date

☐ Approved

☐ Approved with modifications

☐ Denied

☐ Certificate of No Exterior Effect issued _____
date

☐ Applicant notified via email/letter

☐ Building Inspector, Mayor, Village Board, Planning Board, and ZBA have been notified of the decision. §7-12B



VILLAGE OF WARWICK

INCORPORATED 1867

Alteration/Relocation of a Permanent Sign Application

Application Fee \$50.00

☒ Paid Check # 2099

Project Information	Date: <u>1/15/2024</u>
Applicant Name: <u>Michelle Foster</u>	
Name of Business: <u>17&Orchard Candle Co. LLC</u>	
Project Location: <u>16 Railroad Ave. Suite #2</u> <u>Warwick, New York 10990</u>	
Mailing Address: <u>16 Railroad Ave. Suite #2, Warwick, NY 10990</u>	
Phone Number: <u>973-647-8994</u> Alt. Phone Number: <u>973-647-8994</u>	
Email Address: <u>hello@17andorchard.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, <u>See notarized property owner form</u> Date: <u> </u> owner's signature	
<input checked="" type="checkbox"/> No <i>*If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.</i>	

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required 15'
feet/inches

2. Zoning district: Central Business (CB)

*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>

a. The project is zoned within the Historic District: ☒ Yes ☐ No

*Please use the following link to see the Historic District boundaries:

https://villageofwarwick.org/postings/compplan/Fig4--historic_district.pdf

**For projects located within the Historic District, A Certificate of No Effect or of Appropriateness is required from the Architectural Historic District Review Board (AHDRB). The review process takes place at an AHDRB regularly scheduled meeting. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

3. Sign Design: a scaled drawing of the sign showing the following:

***For sign guidelines, please visit the Zoning Code listed above.**

- Type of sign, shape, size, and materials.
- Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
- The visual message, text, copy or content of the sign.

- d. The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
- e. Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

- 4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
 - a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.
- 5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.
- 6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

The Code Enforcement Officer shall determine that the sign will meet the criteria in §145-81.D and §145-81.J. If, in the judgment of the Code Enforcement Officer, sufficient doubt exists as to whether the application can comply with the design criteria, referral shall be made to the Planning Board within ten (10) days of receipt of the application at a regularly scheduled Planning Board meeting. §145-81.B.3

The Planning Board, within ten (10) days of its receipt of an application at a regularly scheduled Planning Board meeting, for a permanent sign alteration or relocation, shall refer the application to the Architectural Historic District Review Board (AHDRB) for comment. §145-81.B.3

The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application shall then consider the design criteria §145-81.B.3

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature



Date 1/15/2024

Internal Use Only

☐ Application complete as per code ☐ Property Owner Acknowledgement Form, if applicable

☐ Reviewed by Code Enforcement Officer, or one of similar authority

The project is zoned within the Historic District:

☐ Yes **If yes, then the application must be submitted to the AHDRB for review at a regular scheduled AHDRB meeting. Application is to be approved, modified, or denied via motion. A Certificate of No Effect or of Appropriateness is then issued to the applicant along with a sign permit. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

☐ Reviewed by AHDRB on _____ meeting date

☐ Approved with modifications _____

☐ Certificate of No Effect/Appropriateness issued

☐ No **If no, the application can be approved by the Code Enforcement Officer if deemed appropriate. If doubt exists, the Code Enforcement Officer refers to the Planning Board, who refers to the AHDRB creating a recommendation for the Planning Board to approve, modify, or deny. All final decisions, excluding the Code Enforcement Officer, must be made via motions at regular scheduled meetings.*

☐ Approved by Code Enforcement Officer, _____ on _____
name of licensing authority date

☐ Referred to Planning Board on _____
date

☐ Planning Board referred to the AHDRB via a motion on _____
meeting date

Recommendation of AHDRB

☐ Meets aesthetics criteria

☐ Approved with modifications _____

☐ Concerns (attached discussion from AHDRB)

☐ Recommendation presented to the Planning Board on _____
meeting date

☐ Approved by Planning Board

☐ Approved with modifications _____

☐ Denied, reason _____

☐ Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Property Owner Acknowledgement Form
(for use with sign applications)

Project Information

Applicant Name: Michelle Foster

Name of Business: 17&Orchard Candle Co. LLC

Address of Proposed Sign: 16 Railroad Avenue, Suite #2, Warwick, NY 10990

Property Owners Information

Name: Maria Koulmentas-Theologis for Railroad Ave Holdings, LLC.

Mailing Address: 5-37 47th Rd Long Island City, NY 11101

Phone Number: 718-344-5505 Alt. Phone Number 718-344-5505

Email Address: surpropertymanagement@gmail.com

I, Maria Koulmentas-Theologis, owner of 16 Railroad Avenue,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Michelle Foster to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

01/16/2024
Date

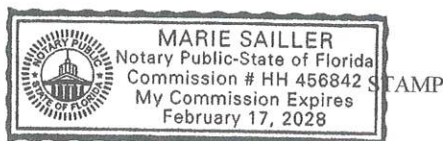
Form must be notarized.

State of Florida

County of Palm Beach

Subscribed and sworn before me this

16th day of January, 20 24
[Signature]
(signature of notary)



This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

MICHELLE FOSTER

✉ hello@17andorchard.com

👤 @17andorchard

🌐 17andorchard.com

Architectural and Historic Review Board,

I am writing in regards to the Certificate of No Exterior Effect Application. The intent of this project is to bring 17&Orchard Candle Co. brand consistency through to our new retail location, while also abiding by all village codes. Staying true to our style, it will be a chic, minimalist design, that will fit in beautifully with the rest of Railroad Avenue's storefronts.

Please see the images attached to help illustrate the changes we propose to the exterior. We plan to add a matte black aluminum overhead sign with acrylic white lettering featuring our logo (physical samples will be provided for meeting, since these are raw materials/no paint swatches), we would like to replace the existing awning with a black one, and once warmer weather permits, we plan to freshen up the front door paint with Benjamin Moore's "Historical Collection" in color Black HC-190.

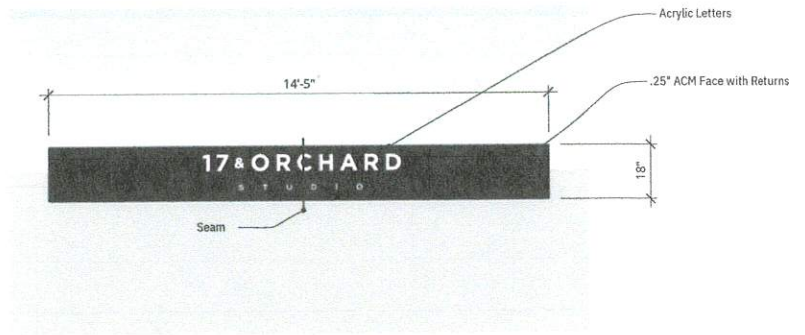
There will be no changes to lighting fixtures, brick siding, roofing, landscaping, etc. Please let me know if you require any other details. We look forward to the next AHDRB meeting on February 6th and opening our business to the public!

All the best,
Michelle Foster

DETAILS

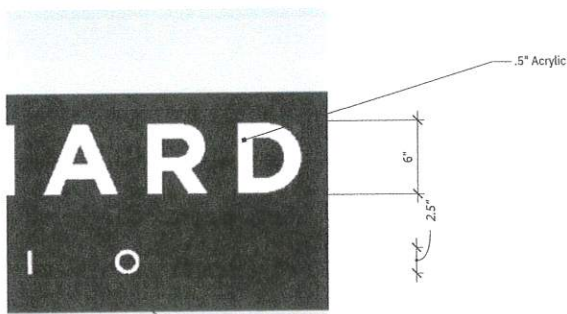


Proposed Signage

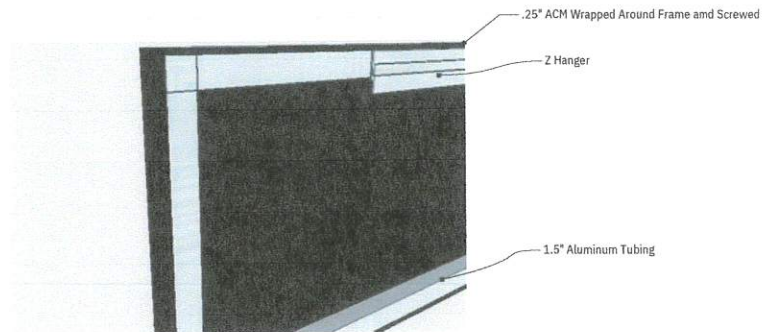


Front View

1.5" Deep Matte Black ACM Panel Over Aluminum Frame



Front View: Letter Sizing



Back View: Aluminum Frame



Raven Lake Studio
28 Church Street Suite 10
Warwick, NY 10990
(914) 310-1365
www.ravenlakestudio.com

17 & Orchard

Exterior Signage

REVISIONS	
NO.	REMARKS
1	Initial Design
2	Revised Design
3	Final Design
4	Final Design
5	Final Design



Paint Colors

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⊖ Historical Colors

Best Selling ☐

Jamestown Blue
HC-148

Newburyport Blue
HC-155

Brewster Gray
HC-162

Coventry Gray
HC-169

Annapolis Gray
HC-176

Country Redwood
HC-183

Black
HC-190

Buxton Blue
HC-149

Van Deusen Blue
HC-156

Duxbury Gray
HC-163

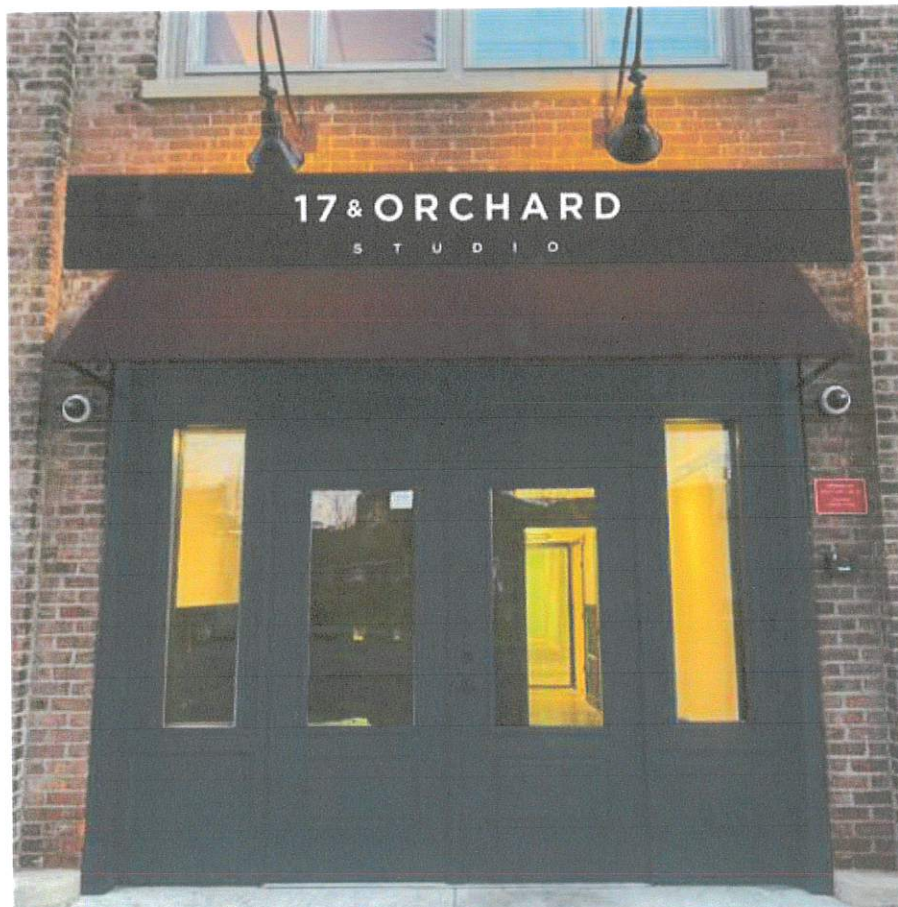
Stonington Gray
HC-170

Richmond Bisque
HC-177

Cottage Red
HC-184

Hamilton Blue
HC-191

BEFORE



AFTER

77 Main Street
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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

January 3, 2024

The Architectural and Historic District Review Board (AHDRB) approvals on:

75 Forester Avenue, Applicant Linda Gagliardi

The following approval for **NEW PERMANENT SIGN** occurred at the January 2, 2024, AHDRB meeting. Board members present at the meeting were: Jane Glazman, Matthew LoPinto, Chris DeHaan, and Glenn Rhein. Chairman Michael Bertolini and Matthew Finn were absent.

1. **APPROVED:** STYLE AND DIMENSIONS OF SIGN PRESENTED
2. **APPROVED:** LIGHTING STYLE PRESENTED
3. **NOT APPROVED:** COLOR CHOICES (Must come back to Feb. 6, 2024, AHDRB Meeting with samples of actual Dark Green Color and Gold Color)

Kristin Bialosky, Planning Board Secretary

For Internal Use Only

☐ Approved by Planning Board on _____
meeting date

Modifications ☐ No ☐ Yes *if yes attach notes

☐ Presented to Village Board (if relevant) _____
meeting date

☐ Letter sent to applicant on _____
date

43" tall



Warwick Oaks



75 Forester Avenue



70" wide

Green

HUE-satin

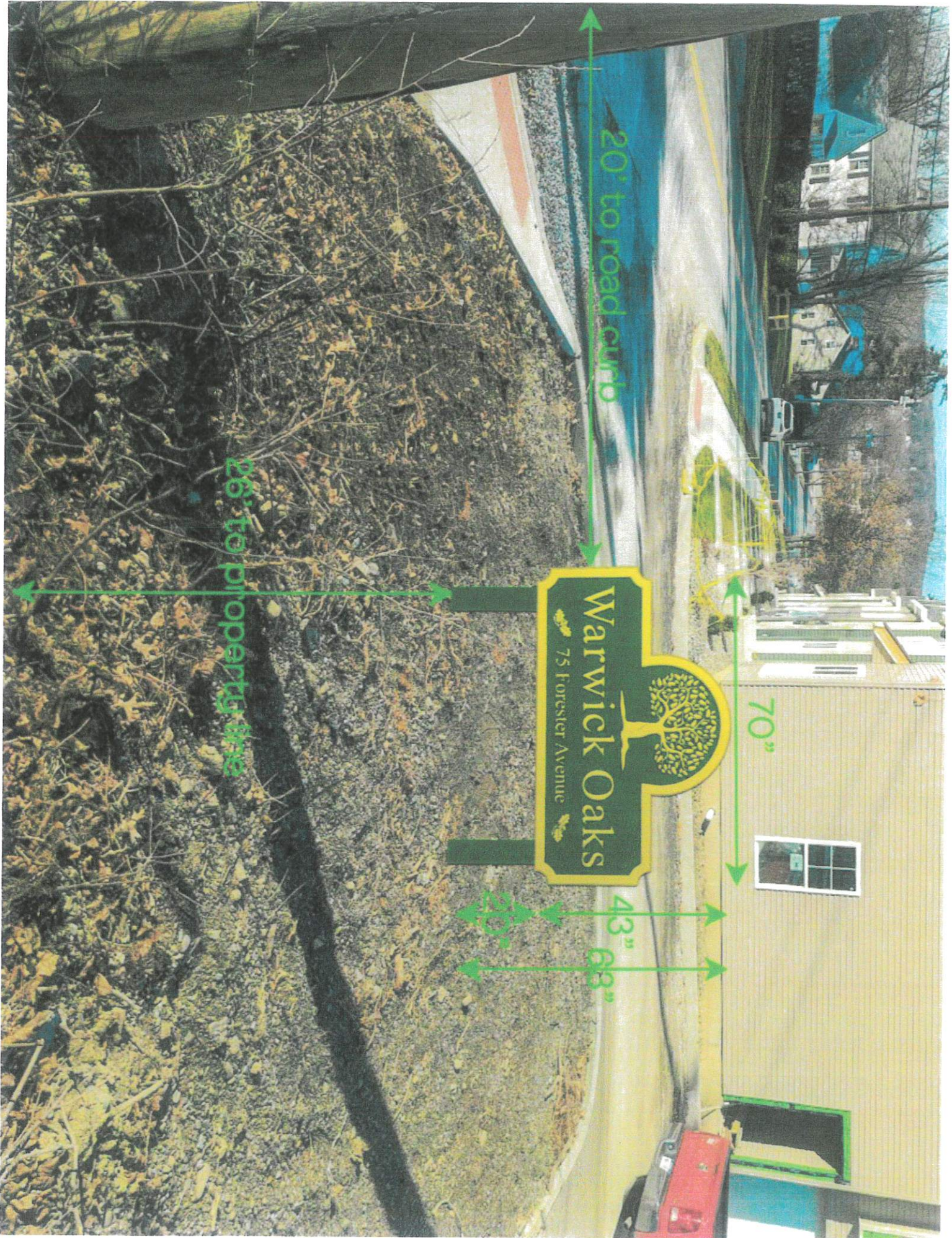
HEX #154716

Gold

HUE-satin

HEX #dac171

double sided 2" thick



20' to road curb

26' to property line

70"

43"

63"

Warwick Oaks
75 Forester Avenue





American Made Barn Lights

Fully-Customizable Lighting

18-Gauge American Steel

Multiple Mounting Options

Multiple Color Options



What Light Bulbs
are Compatible?

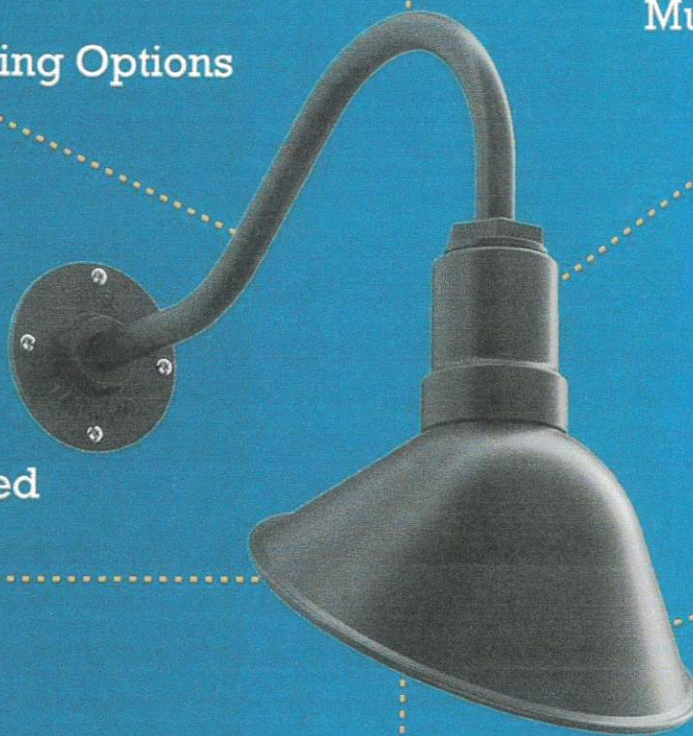


Any E26
Medium
Base

Dark Sky Certified



Powder Coated for Rust Protection
& Durability





VILLAGE OF WARWICK

INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

☒ Paid Check # 1765

Applicant Information

Date 12/29/2023

Name: Tosh Roth

Mailing Address: Craft Beer Cellar, 93-95 Main St Ste 2 Warwick, NY

Phone Number: 201-816-9058 Alt. Phone Number 845-544-7688

Email Address: Rothjov@gmail.com

Project Information

Business Name (if applicable) Craft Beer Cellar

Project Address: 93-95 Main St Ste 2 S/B/L # _____

Property Owner: 93-95 Main St LLC

* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.

The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

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The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Applicant Signature

Josh L. H.

Date

12/29/2023

Internal Use Only

☐ Application complete as per code

☐ Application reviewed by the AHDRB on _____
meeting date

☐ Approved

☐ Approved with modifications

☐ Denied

☐ Certificate of No Exterior Effect issued _____
date

☐ Applicant notified via email/letter

☐ Building Inspector, Mayor, Village Board, Planning Board, and ZBA have been notified of the decision. §7-12B

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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Alteration/Relocation of a Permanent Sign Application

Application Fee \$ 50-

☒ Paid Check # 1765

Project Information		Date: <u>10/27/2023</u>
Applicant Name: <u>Josh Roth</u>		
Name of Business: <u>Craft Beer Cellar</u>		
Project Location: <u>93-95 Main St. Suite 2</u>		Warwick, New York 10990
Mailing Address: <u>93-95 Main St. Suite 2</u>		
Phone Number: <u>201-396-9058</u>		Alt. Phone Number: <u>845-544-7688</u>
Email Address: <u>roth.josh@gmail.com</u>		
I, the applicant, am the property owner of the project location		
<input type="checkbox"/> Yes, _____		Date: _____
owner's signature		
<input checked="" type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6)		

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required 120 ft
feet/inches
2. Zoning district: Central Business
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>
 - a. The project is zoned within the Historic District: ☒ Yes ☐ No
*Please use the following link to see the Historic District boundaries:
https://villageofwarwick.org/postings/compplan/Fig4--historic_district.pdf
*For projects located within the Historic District, A Certificate of No Effect or of Appropriateness is required from the Architectural Historic District Review Board (AHDRB). The review process takes place at an AHDRB regularly scheduled meeting. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.
3. Sign Design: a scaled drawing of the sign showing the following:
*For sign guidelines, please visit the Zoning Code listed above.
 - a. Type of sign, shape, size, and materials.
 - b. Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
 - c. The visual message, text, copy or content of the sign.

- d. The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
 - e. Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.
4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
 - a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.
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The Code Enforcement Officer shall determine that the sign will meet the criteria in §145-81.D and §145-81.J. If, in the judgment of the Code Enforcement Officer, sufficient doubt exists as to whether the application can comply with the design criteria, referral shall be made to the Planning Board within ten (10) days of receipt of the application at a regularly scheduled Planning Board meeting. §145-81.B.3

The Planning Board, within ten (10) days of its receipt of an application at a regularly scheduled Planning Board meeting, for a permanent sign alteration or relocation, shall refer the application to the Architectural Historic District Review Board (AHDRB) for comment. §145-81.B.3

The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application shall then consider the design criteria §145-81.B.3

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

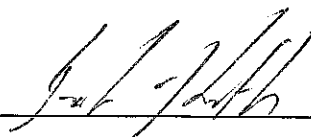
The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature



Date

12/29/23

Internal Use Only

☐ Application complete as per code ☐ Property Owner Acknowledgement Form, if applicable

☐ Reviewed by Code Enforcement Officer, or one of similar authority

The project is zoned within the Historic District:

☐ Yes **If yes, then the application must be submitted to the AHDRB for review at a regular scheduled AHDRB meeting. Application is to be approved, modified, or denied via motion. A Certificate of No Effect or of Appropriateness is then issued to the applicant along with a sign permit. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

☐ Reviews by AHDRB on _____ meeting date

☐ Approved with modifications _____

☐ Certificate of No Effect/Appropriateness issued

☐ No **If no, the application can be approved by the Code Enforcement Officer if deemed appropriate. If doubt exists, the Code Enforcement Officer refers to the Planning Board, who refers to the AHDRB creating a recommendation for the Planning Board to approve, modify, or deny. All final decisions, excluding the Code Enforcement Officer, must be made via motions at regular scheduled meetings.*

☐ Approved by Code Enforcement Officer, _____ on _____
name of licensing authority date

☐ Referred to Planning Board on _____
date

☐ Planning Board referred to the AHDRB via a motion on _____
meeting date

Recommendation of AHDRB

☐ Meets aesthetics criteria

☐ Approved with modifications _____

☐ Concerns (attached discussion from AHDRB)

☐ Recommendation presented to the Planning Board on _____
meeting date

☐ Approved by Planning Board

☐ Approved with modifications _____

☐ Denied, reason _____

☐ Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Property Owner Acknowledgement Form
(for use with sign applications)

Project Information

Applicant Name: Josh Roth member of KRS Venture LLC.
Name of Business: CBC Beer Bar (formerly Craft Beer Cellar)
Address of Proposed Sign: 93-95 Main St. Suite 2, Warwick, NY 10990

Property Owners Information

Name: 93-95 Main Street LLC
Mailing Address: P.O. Box 600, Warwick, NY 10990
Phone Number: 845-986-4111 Alt. Phone Number _____
Email Address: rmk@kennedycoinc.com

I, Robert Kennedy, owner of 93-95 Main Street,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Josh Roth to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

12/29/2023
Date

Form must be notarized.

State of New York

County of Orange

Subscribed and sworn before me this

29 day of December, 2023

[Signature]
(signature of notary)

RAINA M ABRAMSON
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01AB6365303
Qualified in Orange County
My Commission Expires Oct. 02, 2025

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

Application for Change of Business Signage: Craft Beer Cellar to CBC Beer Bar

To the Planning Board of Warwick, NY:

I am writing to formally request approval for a change of permanent signage for my business located at 93-95 Main St. The business is currently operating under the assumed business name "Craft Beer Cellar," and we are proposing to change the name to "CBC Beer Bar" effective immediately. We have already filed and completed this name change with the state.

The new signage will consist of lettering of the same color and size of current sign. Letters will be 12.5" height and 160" in length and will be directly above the front doors facing Dunkin. A mock-up of the proposed signage is attached to this application.

Reason for the Change:

The decision to change our name reflects our transition to independent ownership and the discontinuation of our participation in the Craft Beer Cellar franchise. We believe that "CBC Beer Bar" is a more fitting and representative name for our business.

Compliance with Zoning Regulations:

We have carefully reviewed the relevant zoning regulations for signage in Warwick, NY, and we believe that the proposed signage is in compliance with all applicable requirements.

Public Benefit:

We believe that the change of signage will have a positive impact on the community. The new name is more recognizable and memorable, and it will help to attract new customers to our business. We are committed to being a positive addition to the Warwick community, and we believe that this change will help us to achieve that goal.

Conclusion:

We respectfully request the Planning Board's approval for our proposed change of permanent signage. We believe that the new signage is in compliance with all

applicable regulations, and we are confident that it will be a positive addition to the Warwick community. We are happy to provide any additional information that you may require.

Thank you for your time and consideration.

Sincerely,

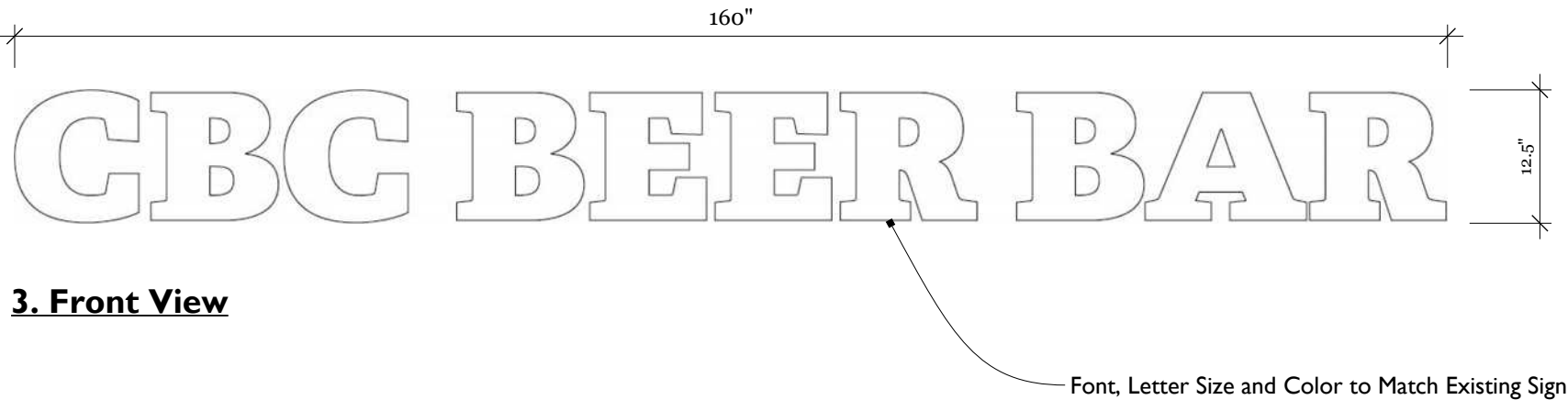
Joshua Roth



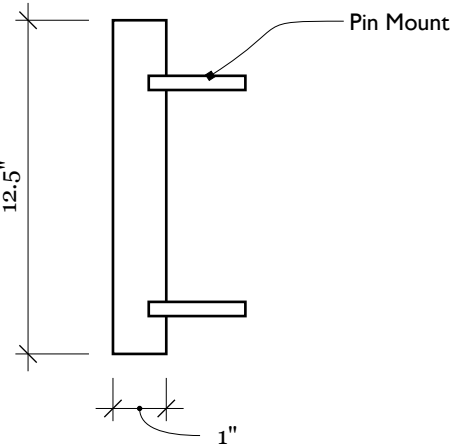
1. Existing Signage



2. Proposed Signage



3. Front View



4. Letter Side View and Mount



Raven Lake Studio
28 Church Street Suite 10
Warwick, NY 10990
(914) 310-1365
www.ravenlakestudio.com

CBC Beer Bar

Exterior Signage

REVISIONS		
	MM/DD/YY	REMARKS
1		
2	__/__/__	...
3	__/__/__	...
4	__/__/__	...
5	__/__/__	...