

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 5, 2024
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: January 16, 2024, Work Session and Village Board Meeting.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

3. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

4. **Public Hearing on a proposed Local Law entitled: “A local law to amend the Village Code by enacting a new Chapter 60 entitled ‘Community Choice Aggregation Program’.”**
5. **Public Hearing on a proposed Local Law entitled: “A local law to amend Village Code Chapter 135, ‘Vehicles and Traffic’ to add traffic safety regulations and traffic controls devices.”**
6. **Public Hearing on a proposed Local Law entitled: “A local law amending the Village Code of the Village of Warwick by repealing Chapter 66 ‘Film and Video Productions’, and re-enacting the same with revised provisions.”**

Announcement

- 1. Public Notice: Reminder for Snow Removal
- 2. Notice of Completion of Tentative 2024 Assessment Roll & Hearing of Complaints.
- 3. Village Clerk, Raina Abramson, awarded NYS Association of City and Village Clerk Certification as Registered Municipal Clerk.

Correspondence

- 1. Letter from John Christison stating that Yesterdays is applying for a New York State Liquor License.

Discussion

- 1. Spring 2024 Village Newsletter

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney’s Motions

- 1. **MOTION** to accept the bid from TAM Enterprises, Inc. in the amount of \$242,850.00 for the Pole Barn DPW project as per the recommendation of Village Engineer, David Getz. \$140,000 of funds are appropriated in budget code A1640.2350 in the FY2023-24 budget for this project.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

2. **MOTION** to authorize Payment #7 in the amount of \$30,180.04 to TAM Enterprises, Inc. for the South Street sidewalk replacement project. The scope of the work covered by this application was included in Change Order #2, previously approved by the Village Board, which includes the sidewalk construction between Lawrence Avenue and Galloway Road. Payment also includes TAM's construction of the new sidewalk from Second Street to Third Street. Funds are appropriated in budget code A5110.4400 in the FY2023-24 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

3. **MOTION** to approve the purchase of (2) two new metal detectors for the Water Department in the amount of \$1,980.00 from C.A. Turner Co. Inc. for the purpose of locating street valve boxes and curb boxes, per the recommendation of Water Distribution Supervisor, Christopher Bennett. Funds are appropriated in budget code F.8340.2350.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

4. **MOTION** to approve the purchase of (1) one new pipe locator in the amount of \$3,400.00 from C.A. Turner Co., Inc. for the purpose of tracing and locating underground water lines for mark outs and repairs, per the recommendation of Water Distribution Supervisor, Christopher Bennett. Funds are appropriated in budget code F.8340.2350.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

5. **MOTION** to auction the following surplus of the Department of Public Works equipment owned by the Village of Warwick on GovDeals.com: 2004 Ford F250, 2003 International, 2008 Ford F250, (2) two 2004 Ford F350s, 2005 Ford F350, and 1989 Case 480 as per the recommendation of DPW Supervisor, Mike Moser.

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

6. **MOTION** to grant permission to Village of Warwick Employee, Antonio Rivera, to carry over (5) five vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

7. **MOTION** to grant permission to allow DPW employees to attend the free UDIG NY Spring into Safety Event on March 5, 2024, and March 13, 2024, from 8:00 a.m. to 10:00 a.m. with registration starting at 7:30 a.m. at the Newburgh Armory, Newburgh, NY and Wallkill Golf Course, Middletown, NY. The purpose of this event is to refresh NYS Code Rule 753 and safe digging practices. Employees will be split between the two days as to not impact workday coverage. As per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

8. **MOTION** to authorize the Mayor to enter into an Agreement for Repayment of Water and Sewer Charges with the property owner at 218 Homestead Village Drive, Warwick NY in the amount of \$719.57 to be paid in 8 quarterly installments of \$89.95 and authorize the Mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

Trustee Foster's Motions

9. **RESOLUTION ADOPTING VILLAGE OF WARWICK
LOCAL LAW NO. 3 OF 2024**

WHEREAS, the Village Board has before it a proposed local law entitled "A local law amending the Village Code of the Village of Warwick by repealing Chapter 66 'Film and Video Productions', and re-enacting the same with revised provisions"; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law; and

WHEREAS, the proposed local law constitutes a Type II Action under SEQRA.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby adopts the said local law; and
2. That the local law shall be effective upon filing in the office of the Secretary of State in Albany as required by applicable law.

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

10. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Thursday, May 9, 2024, from 4:00 p.m. to 7:00 p.m., with a rain date of Thursday, May 16, 2024, for the benefit of the Park Avenue Elementary School's Someone Special Warrior Event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

11. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 7, 2024, from 9:00 a.m. to 3:15 p.m., with a rain date of Friday, June 14, 2024, for the benefit of the Park Avenue Elementary School’s Sports Day – Park Palooza event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___
Trustee McKnight ___ Mayor Newhard ___

12. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 14, 2024, from 4:00 p.m. to 9:00 p.m. for the benefit of the Park Avenue Elementary School’s Family Picnic/Crazy Ticket School Event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___
Trustee McKnight ___ Mayor Newhard ___

13. **MOTION** to grant permission to Winslow Therapeutic Riding Center to hold the Duck Derby event on Sunday, May 19, 2024, from 10:00 a.m. to 2:30 p.m. in Linear Park by the Wawayanda Creek and the South Street parking lot, with set up to begin at 8:00 a.m. and breakdown to be completed by 3:00 p.m. Completed park permit, proof of insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___
Trustee McKnight ___ Mayor Newhard ___

14. **MOTION** to grant permission to Wickham Works to hold their Treecycle 2024 event at Stanley Deming Park on Saturday, April 20, 2024, from 1:00 p.m. to 6:00 p.m. with a rain date of Sunday, April 21, 2024, with setup to begin at 10:00 a.m. and breakdown to be completed by 7:30 p.m. Permission includes use of restrooms, water fountains, electricity, the pavilion, the handball court, the bandshell where a DJ will be setup, and the basketball court area where no more than (2) two food trucks will be parked. Permission also includes (6) six parking cones for loading and unloading near the entrance to the park; (4) four recycling bins and (6) six garbage cans to be placed around the bandshell, pavilion, lawn area, and basketball courts; the use of (10) ten Village-owned tables and (50) fifty Village-owned chairs. In addition, the DPW to set up (4) four,

8' x 4' platforms. Completed park permit, proof of insurance, and security deposit have been received. Pending permission from Park Avenue Elementary to use the school parking lot. Pending proper insurance requirements from all participating vendors.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

15. **MOTION** to grant permission to the Warwick Fire Department to use the Veterans Memorial Park Pavilion for a Department Family Picnic on Saturday, July 27, 2024, from 9:00 a.m. to 8:00 p.m. Permission includes use of alcohol, inflatable rides, electricity, pavilion lights, restrooms and Village owned tables and chairs. Completed park permit and proof of insurance, including Host Liquor Liability & coverage for inflatable rides, have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

16. **MOTION** to grant permission to the Warwick Fire Department to use Veterans Memorial Park for a 9/11 Memorial Service on Wednesday, September 11, 2024, from 5:00 p.m. to 6:30 p.m. Request includes use of a sound system and electricity near the entrance of the park. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

17. **MOTION** to grant permission to The Warwick Valley Chamber of Commerce to hold Operation Clean Sweep on Saturday, April 27, 2024, from 8:00 a.m. to 2:00 p.m., including permission to use the far end of the Chase Bank Parking Lot for a shredding event and other collection stations. Completed facility use permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

18. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the 34th Warwick Applefest on Sunday, October 6, 2024, from 9:00 a.m. to 5:00 p.m. in the area between Lewis Park and Stanley Deming Park, encompassing High Street, South Street, Railroad Avenue, Railroad Green, the Chase parking lot, and the South Street parking lot. Event setup will begin at 6:00 a.m. and breakdown will be complete by 7:00 p.m. Request includes: use of Veterans Memorial Park, the Oakland Avenue lot, and First Street for event parking; use of (9) nine Village-owned stage platforms; use of electricity and the setup of tents on Sunday, October 6, 2024, as per their letter dated December 7, 2023. Completed facility use application, proper insurance, detailed map, and security deposit have been received. Approval is subject to the Warwick Valley Chamber of Commerce providing the Village of Warwick with a complete list of vendors and individual vendor insurance certificates naming the Village of Warwick as an additional insured.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

19. **MOTION** to close South Street to Lawrence Avenue, Railroad Avenue, Second Street, Third Street, High Street, Bank Street, Clinton Avenue, Park Avenue, Park Lane, and Park Way for the benefit of Applefest 2024 on Sunday, October 6, 2024, in coordination with the Warwick Police Department and the Village of Warwick Department of Public Works.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

20. **MOTION** to rescind the motion approved on December 18, 2023, granting permission to the Albert Wisner Public Library to use Stanley-Deming Park to hold the 2024 Children's Book Festival on Saturday, October 12, 2024, from 11:00 a.m. to 4:00 p.m. as per their letter dated November 29, 2023. Permission to include: three (3) food trucks to be parked on the grass between the creek and the handball courts on the west side of the park; additional 6-8 garbage cans placed near the food trucks and festival tents; a 3' x 12' banner to be hung on the fence by the entrance of Stanley-Deming Park at the intersection of South Street and Parkway, from Sunday, September 29, 2024, through Saturday, October 12, 2024; Festival tents to be set up beginning at 9:00 a.m. on Friday, October 11, 2024, and removed by 1:00 p.m. Sunday, October 13, 2024; use of Stanley-

Deming restrooms; Uncle Brothers Band to perform a free children’s concert under the bandstand from 11:30 a.m. to 3:00 p.m. during the event; in coordination with DPW Supervisor, Mike Moser, use of designated parking in the large section of the grass behind the basketball courts and additional temporary accessible parking spaces designated by the Village on Parkway, close to the entrances of Stanley-Deming Park; if possible for the DPW to provide spotlights for the setup date of Friday, October 11th. Approval contingent upon providing the Village of Warwick with certificates of insurance naming the Village as an additional insured from all food truck vendors at least 30 days prior to the event and obtaining permission of the Warwick Valley Central School District to use the Park Avenue School for parking and providing such documentation 60 days prior to the event. Completed facility use permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___
Trustee McKnight ___ Mayor Newhard ___

21. **MOTION** to grant permission to the Albert Wisner Public Library to use Stanley-Deming Park to hold the 2024 Children’s Book Festival on Sunday, October 13, 2024, from 11:00 a.m. to 4:00 p.m. as per their letter dated November 29, 2023. Permission to include: three (3) food trucks to be parked on the grass between the creek and the handball courts on the west side of the park; additional 6-8 garbage cans placed near the food trucks and festival tents; a 3’ x 12’ banner to be hung on the fence by the entrance of Stanley-Deming Park at the intersection of South Street and Parkway, from Monday, September 30, 2024, through Sunday, October 13, 2024; Festival tents to be set up beginning at 9:00 a.m. on Friday, October 11, 2024, and removed by 1:00 p.m. Monday, October 14, 2024; use of Stanley-Deming restrooms; Uncle Brothers Band to perform a free children’s concert under the bandstand from 11:30 a.m. to 3:00 p.m. during the event; in coordination with DPW Supervisor, Mike Moser, use of designated parking in the large section of the grass behind the basketball courts and additional temporary accessible parking spaces designated by the Village on Parkway, close to the entrances of Stanley-Deming Park; if possible for the DPW to provide spotlights for the setup date of Friday, October 11th. Approval contingent upon providing the Village of Warwick with certificates of insurance naming the Village as an additional insured from all food truck vendors at least 30 days prior to the event and obtaining permission of the Warwick Valley Central School District to use the Park Avenue School for parking and providing such documentation 60 days prior to the event. Completed facility use permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

22. **MOTION** to approve a refund in the amount of \$166.53 for the FY2021-22, 2022-23, and 2023-24 tax bills to the owner of 49 West Street, Warwick, NY SBL: 210-12-8, due to clerical error per RPTL §556, per the request of Village Assessor, Deborah Eurich.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

Trustee McKnight's Motions

23. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for the Rusty Goat Grill located at 46 Main Street – Lower Level, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

24. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for the CBC Beer Bar located at 93-95 Main Street, Suite 2, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Collura ___

Trustee McKnight ___ Mayor Newhard ___

25. **MOTION** to return the Zoning Board of Appeals escrow balance of \$515.19 to Douglas and Vicki Berry for variance approval at 4 Woodside Drive. All invoices have been paid as per the email from Zoning Board of Appeals Attorney, Ashley Torre.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

**26. RESOLUTION ADOPTING A LOCAL LAW
ESTABLISHING A COMMUNITY CHOICE AGGREGATE PROGRAM**

WHEREAS, theretofore the Village Board has before it a proposed local law entitled: "A local law to amend the Village Code by enacting a new Chapter 60 entitled 'Community Choice Aggregation Program';" and

WHEREAS, the proposed local law constitutes a Type II Action under the New York State Environmental Quality Review Act; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby adopts the local law; and
2. That the local law shall be effective immediately and shall be filed in the office of

the Secretary of State in Albany as required by applicable law.

_____ presented the foregoing resolution which was seconded by _____.

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

27. RESOLUTION ADOPTING VILLAGE OF WARWICK
LOCAL LAW NO. 2 OF 2024

WHEREAS, the Village Board has before it a proposed local law entitled "A local law to amend Village Code Chapter 135, 'Vehicles and Traffic' to add traffic safety regulations and traffic control devices"; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law; and

WHEREAS, the proposed local law constitutes a Type II Action under SEQRA.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board does hereby adopt the proposed local law; and
2. That the said local law shall be effective upon filing with the Secretary of State in Albany as required by applicable law.

_____ presented the foregoing resolution which was
seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
Carly Foster, Trustee, voting	_____
Thomas McKnight, Trustee, voting	_____
Mary Collura, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 5, 2024
ADDENDUM NO. 1**

1. **MOTION** to revise the age for employment eligibility from 16 years old to 15 years old for the Village of Warwick's Summer Recreation program as per the recommendation of Recreation Director, Ron Introini.

The vote on the foregoing motion was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

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clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

LEGAL NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 5th day of February 2024 at 7:30 p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 1 of the Year 2024 entitled: "A local law to amend the Village Code by enacting a new Chapter 60 entitled 'Community Choice Aggregation Program'".

The purpose of this Local Law is to promote public health, safety and welfare by establishing a Community Choice Aggregate Program allowing Village residents to incur lower utility costs.

A copy of the proposed local law is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk's business hours, and the proposed local law has also been posted on the Village's website www.villageofwarwick.org.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK
Dated: January 18, 2024

VILLAGE OF WARWICK

LOCAL LAW NO. 1 OF THE YEAR 2024

A local law to amend the Village Code by enacting a new Chapter 60 entitled "Community Choice Aggregation Program".

Section 1. Purpose:

The purpose of this Local Law is to promote the public health, safety and welfare by establishing a Community Choice Aggregate Program allowing Village residents to incur lower utility costs.

Section 2. Amendment of Code:

The Village Code of the Village of Warwick is hereby amended to enact a new Chapter 60 entitled "Community Choice Aggregation Program" which shall read as follows:

§ 60-1 Purpose and Authority.

Under Section 10(1)(ii)(a)(12) of the New York Municipal Home Rule Law and determinations of the New York State Public Service Commission municipalities, including the Village of Warwick, are empowered to establish Community Choice Aggregation Programs ("CCA"). The purpose of a CCA is to benefit residents of the municipality by reducing energy costs, providing energy cost certainty, and promoting deeper penetration of energy efficiency and renewable energy resources. This Chapter establishes a CCA program that will allow the Village, in partnership with other municipalities, to put out for bid the total amount of natural gas and/or electricity being purchased by Eligible Consumers within the Village. Eligible consumers will have the opportunity to lower their overall energy costs, to spur clean energy innovation and investment, to improve customer choice and value, and to help protect the environment.

§ 60-2 Definitions.

For purposes of this Chapter, and unless otherwise expressly stated or unless the context otherwise requires, the terms in this Chapter shall have the meanings employed in the State of New York Public Service Commission's Uniform Business Practices or, if not so defined there, as indicated below:

AGGREGATED DATA

Aggregated Data shall mean aggregated and anonymized information including the number of consumers by service class, the aggregated peak demand (kW) (for electricity) by month for the past 12 months, by service class to the extent possible, and the aggregated energy

(kWh) for electricity or volumetric consumption for gas by month for the past 12 months by service class.

CCA ADMINISTRATOR

CCA Administrator shall mean the Village of Warwick or its duly authorized CCA Administrator authorized to request aggregated and customer-specific data to competitively solicit suppliers for the aggregated demand for electricity and/or natural gas on behalf of default consumers, and to offer participating consumers additional opportunities to participate or enroll in programs or projects related to distributed energy resources. The CCA Administrator is responsible for program organization, administration, procurement, communications, and for meeting all requirements for program implementation specified in the Public Service Commission Community Choice Aggregation Order (PSC CCA Order), unless otherwise specified.

COMMUNITY CHOICE AGGREGATION (CCA)

Community Choice Aggregation (CCA) shall mean a Village-sponsored program, either alone or in concert with other municipalities, under which the aggregate buying power of individual energy customers within a defined jurisdiction is used in order to secure alternative energy supply contracts on a community-wide basis, while allowing consumers not wishing to participate in the program to opt out.

CUSTOMER-SPECIFIC DATA

Customer-Specific Data shall mean customer specific information, personal data and utility data for all consumers in the Village eligible for opt-out treatment based on the terms of PSC CCA Order and the CCA program design including the customer of record's name, mailing address, telephone number, account number, and primary language, if available, and any customer-specific alternate billing name, address, and phone number.

DATA SECURITY AGREEMENT shall mean an agreement between the Distribution Utility and the Village that obligates each party to meet, collectively, (i) all national, state and local laws, regulations or other government standards relating to the protection of information that identifies or can be used to identify an individual Eligible Consumer with respect to the CCA Administrator or its representative's processing of confidential utility information; (ii) the Distribution Utility's internal requirements and procedures relating to the protection of information that identifies or can be used to identify individual Eligible Consumer with respect to the CCA Administrator or its representative's processing of confidential utility information; and (iii) the PSC CCA Order and PSC rules, regulations and guidelines relating to confidential data.

DEFAULT CONSUMERS

Default Consumers shall mean customers of electricity and/or natural gas within opt-out-eligible service classes (as delineated in the PSC CCA Order) who receive supply service from the distribution utility as of the date the supply contract goes into effect.

DEFAULT SERVICE

Default Service shall mean supply service provided by the Distribution Utility to consumers who are not currently receiving service from an energy service company (ESCO). Eligible Consumers within the Village that receive Default Service, and have not opted out, will be enrolled in the Program as of the Effective Date.

DISTRIBUTED ENERGY RESOURCES (DER)

Distributed Energy Resources (DER) shall mean local renewable energy projects, community-distributed generation (e.g., shared solar), peak demand management, energy efficiency, demand response, energy storage, community resilience microgrid projects, and other innovative Reforming the Energy Vision (REV) initiatives that further engage and/or reduce cost of service for participating consumers, optimize system benefits, and/or address infrastructure and demand challenges within the geography of the CCA Program.

DISTRIBUTION UTILITY

Distribution Utility shall mean the owner or controller of the means of distribution of the natural gas or electricity in the Village. The distribution utility also serves as the default supplier of electricity and natural gas preceding the establishment of a CCA Program.

ELIGIBLE CONSUMERS

Eligible Consumers shall mean eligible customers of electricity and/or natural gas who receive Default Service from the Distribution Utility as of the Effective Date, or New Consumers that subsequently become eligible to participate in the Program, at one or more locations within the geographic boundaries of the Village, except those consumers who receive Default Service and have requested not to have their account information shared by the Distribution Utility. For the avoidance of doubt, all Eligible Consumers must reside or be otherwise located at one or more locations within the geographic boundaries of the Village, as such boundaries exist on the effective date of the ESA.

ENERGY SERVICES COMPANY (ESCO)

Energy Services Company (ESCO) shall mean an entity duly authorized to conduct business in the State of New York as an ESCO.

NEW CONSUMERS

New Consumers shall mean consumers of electricity that become Eligible Consumers after the effective date of the ESA, including those that opt in or move into the Village.

PARTICIPATING CONSUMERS

Participating Consumers shall mean default consumers who have not opted out, and non-default consumers of any service class that have voluntarily enrolled in the program.

PSC CCA ORDER

PSC CCA Order shall mean the PSC's Order Authorizing Framework for Community Choice Aggregation Opt-Out Program, issued on April 21, 2016, in Case 14-M-0224, "Proceeding on Motion of the Commission to Enable Community Choice Aggregation Programs."

PROGRAM ORGANIZER

Program Organizer shall mean the group responsible for initiating and organizing the CCA. This group will typically secure buy-in from local governments and engage in preliminary outreach and education around CCA. The Program Organizer may be a non-profit organization, local government, or other third party. The Program Organizer and the CCA Administrator may be the same.

PUBLIC SERVICE COMMISSION (PSC)

Public Service Commission (PSC) shall mean the New York State Public Service Commission.

SUPPLIERS

Suppliers shall mean ESCOs that procure electric power and natural gas for participating consumers in connection with this article or, alternatively, generators of electricity and natural gas or other entities who procure and resell electricity or natural gas.

§ 60-3 Program authorized.

- A. A CCA Program is hereby authorized by the Village, whereby the Village may implement a CCA Program to the full extent permitted by the PSC CCA Order, as set forth more fully herein.
- B. The Village may enter into contracts with one or more suppliers for electric and/or natural gas supply and other services on behalf of default consumers.

- C. The Village may enter into agreements and contracts with other municipalities, nonprofits, consultants, and/or other third parties to
 - (i) develop and implement the CCA Program;
 - (ii) act as CCA Administrator, and/or
 - (iii) develop offers of opt-in distributed energy resources (DER) products and services to Participating Consumers, including opportunities to participate in local renewable energy projects, shared solar, energy efficiency, microgrids, storage, demand response, energy management, and other innovative Reforming the Energy Vision (REV) initiatives and objectives designed to optimize system benefits, target and address load pockets/profile within the CCA zone, and reduce costs for CCA customers.

- D. The operation and ownership of the utility service shall remain with the distribution utility. The Village's participation in a CCA Program constitutes neither the purchase of a public utility system, nor the furnishing of utility service. The Village shall not take over any part of the electric or gas transmission or distribution system and will not furnish any type of utility service, but will instead negotiate with suppliers on behalf of participating consumers.

§ 60-4 Eligibility.

- A. All consumers within the Village, including residential and non-residential, regardless of size, shall be eligible to participate in the CCA Program.
- B. All default consumers shall be enrolled on an opt-out basis. Default consumers will have the right to opt out before the supply contract goes into effect, or unenroll any time thereafter with no penalty. Those that do not opt out before the supply contract goes into effect will be enrolled automatically.
- C. All non-default consumers within the Village, regardless of service class, shall be eligible to participate in the CCA Program on an opt-in basis.
- D. New Consumers shall be enrolled on an opt-out basis.

§ 60-5 Opt-out process.

- A. A program notification letter, printed on Village letterhead, shall be mailed to default consumers at least thirty (30) days prior to customer

enrollment. The letter shall include information on the CCA Program and the contract signed with the selected supplier(s), including specific details on rates, services, contract term, cancellation fee, and methods for opting out of the CCA Program. The letter shall explain that consumers that do not opt out will be enrolled in the program under the contract terms and that information on those consumers, including energy usage data, will be provided to the ESCO.

- B. After the thirty-day opt-out period, all consumers shall have the option to unenroll from the CCA Program at any time without penalty.

§ 60-6 Data protection requirements.

- A. The Village, or CCA Administrator on its behalf, may request aggregated data and customer-specific data from the distribution utility.
- B. Customer-specific data shall be protected in a manner compliant with, collectively:
 - (1) All national, state and local laws, regulations or other government standards relating to the protection of information that identifies or can be used to identify an individual that apply with respect to the Village or its representative's processing of confidential utility information;
 - (2) The utility's internal requirements and procedures relating to the protection of information that identifies or can be used to identify an individual that apply with respect to the Village or its representative's processing of confidential utility information; and
 - (3) The PSC CCA Order and PSC rules, regulations and guidelines relating to confidential data.
- C. For the purpose of protecting customer data, the Village shall enter into an agreement with the distribution utility that obligates each party to meet, collectively:
 - (1) All national, state and local laws, regulations or other government standards relating to the protection of information that identifies or can be used to identify an individual default consumer or participating consumer with respect to the CCA Administrator or its representative's processing of confidential utility information;
 - (2) The distribution utility's internal requirements and procedures relating to the protection of information that identifies or can be used to

identify individual default consumer or participating consumer with respect to the CCA Administrator or its representative's processing of confidential utility information; and

(3) The PSC CCA Order and PSC rules, regulations and guidelines relating to confidential data.

§ 60-7 CCA Advisory Committee.

- A. A CCA Advisory Committee is hereby established.
- B. The CCA Advisory Committee shall develop and review CCA related proposals, report to the Village Board on the same, monitor and report to the Village Board on the Village's progress in establishing a CCA program, and assist in preparation of all agreements related to establishment of the CCA;
- C. The CCA Advisory Committee shall consist of members appointed by resolution of the Village Board; the members shall serve at the pleasure of the Village Board, without compensation; and the Committee and the terms of office of its members shall continue until such time as the Committee is dissolved by resolution of the Village Board;
- D. The CCA Advisory Committee shall meet at such times and on such dates as it determines is appropriate, it shall establish its own rules of procedure, and it shall determine its own Chairman from its membership by majority vote.

§ 60-8 Administration fee.

The Village or CCA Administrator may collect, or cause to be collected, funds from customer payments to pay for administrative costs associated with running the CCA Program.

§ 60-9 Reporting.

- A. Annual reports shall be filed with the Warwick Village Board by March 31 of each year and cover the previous calendar year.
- B. Annual reports shall include, at a minimum: number of consumers served; number of consumers cancelling during the year; number of complaints received; commodity prices paid; value-added services provided during the year (e.g., installation of DER or other clean energy services); and administrative costs collected. The first report shall also include the number of consumers who opted out in response to the initial opt-out letter or letters.

- C. If a CCA supply contract will expire less than one year following the filing of the annual report, the report must identify current plans for soliciting a new contract, negotiating an extension, or ending the CCA Program.

Section 3. Severability:

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Village Board of the Village of Warwick hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 4. Effective Date:

This Local Law shall become effective upon filing with the Secretary of State of the State of New York subsequent to having been duly adopted by the Village Board.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

LEGAL NOTICE

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 5th day of February 2024, at 7:30 p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 2 of the Year 2024 entitled: "A local law to amend Village Code Chapter 135, 'Vehicles and Traffic' to add traffic safety regulations and traffic control devices."

The purpose of this local law is to promote the public health, safety, and welfare by amending Village Code Chapter 135, 'Vehicles and Traffic' to add traffic safety regulations and traffic control devices."

A copy of the proposed local law is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk's business hours, and the proposed local law has also been posted on the Village's website www.villageofwarwick.org.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: January 8, 2024

VILLAGE OF WARWICK
LOCAL LAW NO. 2 OF THE YEAR 2024

A local law to amend Village Code Chapter 135, "Vehicles and Traffic" to add traffic safety regulations and traffic control devices.

Section 1. Purpose:

The purpose of this local law is to promote the public health, safety and welfare by amending Village Code Chapter 135, "Vehicles and Traffic" to add traffic safety regulations and traffic control devices.

Section 2. Amendment Of Village Code:

Village Code Chapter 135, "Vehicles and Traffic", is hereby amended as follows:

(A.) Article VIII, "Parking, Standing and Stopping", Section 135-19, "Standing prohibited in certain locations", is hereby amended as follows under the existing header:

	Name of Street	Side	Location
(i.) Add:	Pond Hill Ave.	West	From a point 0 feet north of the southwest corner, at the intersection of West St., running for a distance of 125 feet north thereof
(ii.) Add:	Pond Hill Ave.	East	From a point 0 feet north of the southeast corner, at the intersection of West St., running for a distance of 20 feet north thereof

Section 3. Severability:

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Village Board of the Village of Warwick hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 4. Effective Date:

This Local Law shall become effective upon filing with the Secretary of State of the State of New York subsequent to having been duly adopted by the Village Board.

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Post Office Box 369
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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

LEGAL NOTICE

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 5th day of February 2024, at 7:30 p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 3 of the Year 2024 entitled: "A local law amending the Village Code of the Village of Warwick by repealing Chapter 66 'Film and Video Productions', and re-enacting the same with revised provisions."

The purpose of this Local Law is to promote the public health, safety and welfare by amending the Village Code to revise the provisions to the Village Code regarding regulation of Film and Video Productions.

A copy of the proposed local law is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk's business hours, and the proposed local law has also been posted on the Village's website www.villageofwarwick.org.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: January 18, 2024

VILLAGE OF WARWICK
LOCAL LAW NO. __ OF THE YEAR 2024

A local law amending the Village Code of the Village of Warwick by repealing Chapter 66 “Film and Video Productions”, and re-enacting the same with revised provisions.

SECTION 1. PURPOSE

The purpose of this Local Law is to promote the public health, safety and welfare by amending the Village Code to revise the provisions to the Village Code regarding regulation of Film and Video Productions.

SECTION 2. MUNICIPAL HOME RULE LAW:

This law is adopted pursuant to the provisions of the Municipal Home Rule Law § 10(1)(ii)(a)(1) which grants local governments the authority to enact local laws regarding the public health, safety and welfare. To the extent the provisions of this Local Law are in conflict with State law, the Village Board hereby asserts its intention to supersede same pursuant to the Municipal Home Rule.

SECTION 3. AMENDMENT OF VILLAGE CODE:

The Village Code of the Village of Warwick is hereby amended to repeal Chapter 66, “Film and Video Productions”, and to re-enact in its place a new Chapter 66 entitled “Film and Video Productions” which shall read as follows:

“Chapter 66 Film and Video Productions

§ 66-1 Purpose.

It is the purpose and intent of the Village of Warwick to encourage the motion picture and television industries to use the scenic beauty and variety of backdrops afforded in the Village of Warwick as locations for filming and/or videotaping for commercial production. It is the purpose and intent of this chapter to provide the means by which such activities may be reasonably regulated to preserve the public health and safety, to limit any unwelcome community disruption, and provide for the protection of property, to not unduly restrict such activities, and to maintain harmonious relations between the community and those engaged in such activities.

§ 66-2 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

APPLICANT

The term "applicant" as used in this chapter shall mean both the applicant for a film permit and the individual/entity to whom the film permit is issued.

CHARITABLE FILMS

Commercials, motion pictures, television, or videotapes produced by a nonprofit organization, which qualifies under Section 501(c)(3) of the Internal Revenue Code as a charitable organization. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films or tapes.

VILLAGE-PRODUCED GOVERNMENT ACCESS FILMS

Motion pictures or programs produced by or in association with the Village of Warwick. No person, directly or indirectly, shall receive a profit from the marketing and production of the film or from showing the films or tapes.

CONCERT FILMING

The filming a concert event for a not-for-profit or religious entity but shall not include activities occurring for businesses, corporations and for-profit entities that will be distributed, sold and/or broadcast for commercial purposes.

COMMERCIAL PURPOSES

For or contributing to a person or entity receiving a profit.

FILM COMMITTEE

The Mayor of the Village of Warwick, the trustee liaison to economic development and tourism, and a film office representative.

FILM OFFICE

The Mayor's designee responsible for routing and processing film permits.

FILM or FILMING or FILMING ACTIVITY

All activity in preparation of, and attendant to, staging, making, striking, filming or video recording commercial motion pictures, television shows, programs and commercials, including magazines or documentary programs.

NEWS MEDIA

The photographing, filming or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or camera operators.

PERSON

An owner of property or an applicant for a permit under this chapter.

PRIVATE PROPERTY

All areas within the Village of Warwick, including areas zoned for residential as well as business use not otherwise designated as public property.

PUBLIC PROPERTY

Any and every public building, street, highway, sidewalk or square, public park or playground or other public place within the jurisdiction and control of the Village.

STUDENT FILMS

Motion pictures, television programs or commercials produced to satisfy a course or curriculum requirement at an educational institution. The student filmmaker must supply proof that he/she is currently enrolled.

STUDIO

A fixed place of business where filming activities are regularly conducted upon the premises.

§ 66-3 Permit required; exemptions.

(A.) Film permit required. No person shall, for commercial purposes, use any kind of property, facility, or residence herein or portion thereof owned and/or controlled by the Village of Warwick or affecting the general public to cause, direct or conduct filming activities as defined without first applying for and obtaining a film permit from the Mayor or his/her designee.

(B.) Exemptions. The following activities shall not require an application or film permit under the provisions of this chapter:

- (1.) News media: reporters, photographers or camera operators in the employ of a newspaper, news service, or similar entity engaged in on-the-spot print media, publishing or broadcasting of news events concerning those persons, scenes or occurrences which are

in the news and of general public interest. Reasonable effort should be made to notify the Village of Warwick 2 hours in advance of arrival, whenever possible. Notification should include phone and written notification.

- (2.) Family or personal use video: the filming or videotaping of motion pictures solely for private-family use.
- (3.) Photographers engaged in still photography that requires the use of handheld cameras or cameras with a tripod only.
- (4.) Village-produced government access films.
- (5.) Filming on private property completed inside a privately owned and operated property limit, and is in alignment with other Village of Warwick General Code provisions. All effort should be made to notify the Village of Warwick 2 hours in advance of arrival, whenever possible. Notification should include phone and written notification. The Village of Warwick assumes no liabilities.
- (6.) Productions using hand-held camera, camera on tripod, hand-held props and/or hand-held equipment, not asserting exclusive use of Village property, not using prop weapons, prop vehicles, stunts, actors in police uniform and not requesting parking privileges for production vehicles. Standing on a Village sidewalk, walkway of a Village bridge or within a Village park while using a hand-held camera and not otherwise asserting exclusive use of public property. Such productions must notify the Mayor or designee of film activity. All effort should be made to notify the Village of Warwick two (2) hours in advance of arrival, whenever possible. Notification should include phone and written notification.

(C.) Free permits. A film permit application as required by this chapter shall be completed and submitted without a fee for the following activities:

- (1.) Charitable films: projects that qualify under Section 501(c)(3) of the Internal Revenue Code.
- (2.) Student films.
- (3.) Concert film by a not-for-profit or religious entity.

§ 66-4 Application requirements.

The application for such film permit shall be made upon forms prescribed therefor by the Village and require, at minimum, the following information:

- (1.) The name, address, telephone number and e-mail address of the applicant.
- (2.) The name, address and telephone number of the production company and the name, address and telephone number of the production company owner.
- (3.) The name, address, telephone number and e-mail address of the person(s) in charge of the film production as the contact person.
- (4.) The dates and hours during which filming activity will occur.
- (5.) The street address(es) of the location(s) at which filming will take place.
- (6.) An estimated number of persons, including cast and crew, to be involved.
- (7.) A list of equipment and generators, if any, involved in the production.
- (8.) The number and type of vehicles involved in the production.
- (9.) A list of any historic or period vehicles or equipment that will be used in the production.
- (10.) A list of any animals, pyrotechnics, hazardous chemicals, and demolition of buildings or structures proposed for the production and a safety plan to be used by the applicant in the event such items are used during the production.
- (11.) A plan to minimize disruption of community, traffic, and parking.
- (12.) A list of any requests for Village services and/or equipment for the production, including, but not limited to, signs, barricades, and traffic control.
- (13.) Proof that written notice of the proposed filming/production has been provided to the Police Department, and a statement of any assistance which is being requested from the Police Department.
- (14.) Applicants shall execute a hold-harmless agreement as provided by the Village prior to the issuance of a film permit under this chapter under which the applicant shall defend, hold harmless and indemnify the Village of Warwick against any and all claims,

proceedings or action brought in connection with or as a result of the filming and/or recording activities.

§ 66-5 Insurance.

(A.) Applicants for a film permit shall procure, at their sole cost and expense, insurance providing liability coverage to the Village of Warwick for claims for damage to property and personal injury, including death, which may arise from the conduct of the Applicant, its agents, employees, contractors and guests and for the performance of any services performed by the Village in regard to the production.

(B.) Upon submission of a Film Permit Application and, prior to commencement of any activities under the Permit, the Applicant shall provide the Village with a current insurance certificate evidencing an insurance policy naming the Village of Warwick as an additional insured issued by an A.M. Best rated "secure" or better insurer, licensed in New York State, stating that the organization's coverage shall be primary and noncontributory coverage for the Village, its Board, employees and volunteers.

(C.) The insurance coverage provided by an applicant shall be in no less than the following:

- (1.) General Liability Insurance: \$1,000,000 per occurrence/
\$2,000,000 aggregate;
- (2.) Excess Insurance: \$3,000,000 each Occurrence;
- (3.) Property Damage: \$1,000,000 aggregate;
- (4.) Bodily Injury: \$1,000,000 per occurrence;
- (5.) Fire Insurance: \$1,000,000.

(D.) Any activities involving stunts, vehicular damage, pyrotechnics, explosions, etc. may require additional insurance coverage as determined by the Village. Such additional coverage shall be specified by the Village in writing prior to the issuance of the film permit.

(E.) An applicant shall conform to all applicable federal and state requirements for workers' compensation insurance for all persons operating under a film permit.

(F.) Failure of the applicant to obtain and maintain insurance as required herein constitutes a violation of this Chapter and shall subject the applicant to liability for all claims and damages arising from actions taken under the film

permit, including but not limited to all claims, debts, dues, damages, fines, judgments and awards to which the Village may be subjected for issuance of the permit.

§ 66-6 Filing of application; issuance of permit.

(A.) The application for a film permit shall be filed with Village Hall in completed form together with all applicable fees no less than fourteen (14) days prior to the commencement of such filming activities, unless waived by the film committee.

(B.) The issuing authority shall be the Film committee. The Film committee may grant, grant subject to conditions, or deny a permit in its sole and absolute discretion; provided that in the event that a permit is denied a written determination shall be provided to the applicant setting forth the reasons and grounds upon which the decision to deny the application was based.

(C.) Any change in the applicant's planned activities as set forth in the film permit applications shall be submitted to the Mayor or his/her designee at least twenty-four (24) hours in advance of the change and approved or denied in the same manner as the original film permit application.

§ 66-7 Fees.

(A.) Fees applicable to applications for film permits shall be adopted by resolution of the Village Board. The said fees shall compensate the Village for its examination and processing of such application, and oversight of compliance with the terms thereof.

(B.) Each film permit application shall be accompanied by the required fee at the time of its submission. Fees shall not be refundable in whole or in part.

(C.) No film permit shall be issued to an applicant who has failed to pay any outstanding amounts due to the Village in regard to an application for or issuance of prior film permit until such outstanding amounts have been paid.

§ 66-8 Additional restrictions.

(A.) The applicant shall, in the credits of the motion picture or television program, acknowledge the production was filmed in the Village of Warwick, New York.

(B.) All filming activities, including setup and takedown activities, shall take place in the hours specified in the film permit.

(C.) Filming and/or recording activities shall comply with all the requirements

and standards of Chapter 94, Noise and other chapters, as applicable, of the Village Code.

(D.) The applicant shall conduct operations in an orderly fashion with continuous attention to the storage of equipment not in use and the cleanup of trash and debris. The area used shall be cleaned of trash and debris upon completion of shooting at the scene and restored to the original condition before leaving the site.

(E.) Filming on private property must be conducted with the property owner's written permission, consent and/or lease for use of property not owned or controlled by the Village. No filming may take place on a property with open Zoning Code, Building Code, Property Maintenance and/or Fire Code violations.

(F.) Filming and/or recording activities shall comply with all requirements of the New York State Vehicle and Traffic Law and Chapter 135, Vehicles and Traffic, and any other applicable chapters of the Village Code, except as follows:

- (1) The applicant shall obtain permission of the Mayor to park equipment, trucks, and/or cars in "no parking," "no standing" and "no stopping" zones and will provide the signage detailing the date(s) and time(s) of the filming and parking restriction and these signs shall be posted by the applicant at least twenty-four (24) hours prior to parking vehicles or equipment.
- (2) The applicant shall obtain the permission of the Mayor and Department of Public Works Supervisor to string cable across sidewalks, or from generator to service point. Such cable or electrical lines shall be marked, taped and/or secured to avoid creating a hazardous condition.
- (3) The applicant shall furnish and install advance warning signs and any other traffic control devices required in order to take all appropriate safety precautions.
- (4) Traffic may be restricted to one twelve-foot lane of traffic and/or stopped intermittently. The period of time that traffic may be restricted will be determined by the Village, based on location.
- (5) Traffic shall not be detoured across a double line without prior approval of the Village.
- (6) Unless authorized by the Village, camera cars must be driven in the direction of traffic and must observe all traffic laws.

(G.) Any emergency roadwork or construction by Village crews and/or private

contractors, under permit or contract to the appropriate department, shall have priority over filming activities.

(H.) An applicant shall be required to personally deliver or to mail a copy of the film permit or a letter of intent to film to all owners of real property located within one hundred (100) feet of the property line of the filming and/or recording site as shown on the latest assessment roll of the Town of Warwick assessor and to all owners of real property located on the same street as the filming and/or recording site who are located within three hundred (300) feet of a property line of such site at least two (2) days for personal delivery or four (4) days of postmarked delivery days for mailing prior to the first day of filming and/or recording. The Mayor may require notice to additional owners of real property in the vicinity if conditions of the filming and/or recording so require.

§ 66-9 Authority to promulgate regulations; waiver of provisions.

(A.) The Film Committee may require additional information and impose conditions in furtherance of the findings and purpose of this chapter.

(B.) The Film committee may grant a waiver of a part or parts of this chapter for a particular filming and/or recording event on the committee's written finding that such waiver would be in the public interest of the surrounding neighborhood and/or Village as a whole.

§ 66-10 Permit revocation or suspension; appeals.

(A.) Permit revocation. A film permit may be revoked by the Village film office if the applicant, or any agent, employee, or contractor of the applicant fails to comply with the requirements set forth in this chapter, or in the film permit, or if it is determined that the film permit application was false in any material detail.

- (1) Notice of the grounds for revocation of the film permit shall be provided, in writing, to the permit applicant or person in charge at the location of the filming activity.
- (2) Appeals of the film permit revocation shall be conducted in the manner specified in this chapter.

(B.) Permit suspension. The Town Police Department and/or Fire Department officers assigned to supervise the filming activity site may suspend the film permit if at any time the filming activity poses an immediate hazard to persons or property and the location manager will not, or cannot, prevent the hazard after being instructed to do so by the officer. The grounds for the film permit suspension shall be provided, in writing, by the Village film office to the applicant within two working days of the suspension.

(C.) Appeals. The applicant may appeal a denial of a film permit, or a revocation, suspension, or permit condition. Such appeal shall be filed with the Village film office not later than five (5) working days after the date written notice of the decision is made. Failure to timely file an appeal shall result in a waiver to the right to appeal. The appeal shall be reviewed by the Village Board of Trustees. The decision of the Village Board of Trustees shall be subject to judicial review pursuant to Article 78 of the New York Civil Practice Law and Rules.

§ 66-11 Penalties for offenses.

(A.) Each and every violation of this chapter shall be punishable by a fine of not less than \$250 and/or imprisonment not exceeding 15 days for each and every day a violation of this chapter is found to exist.

(B.) The imposition of such fine and/or imprisonment shall not be the Village's exclusive remedy in the event of a violation and the Village shall have the right to pursue any and all other legal and equitable remedies available to it in connection with any violation of this chapter.”

SECTION 4. SEVERABILITY

If any clause, sentence, paragraph, word, section or part of this local law shall be judged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof directly involved in the controversy in which judgment shall have been rendered.

SECTION 5. EFFECTIVE DATE

This local law will take effect immediately upon filing in the Office of the Secretary of State in Albany.

77 Main Street
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VILLAGE OF WARWICK
INCORPORATED 1867

Public Notice: Reminder for Snow Removal in the Village of Warwick

Dear Residents of the Village of Warwick, as we navigate through the winter season, we kindly remind you to avoid pushing or placing snow or ice onto public streets, highways, or rights-of-way. According to Section 117-24(B) of our Village Code, it's important for the safety and accessibility of our community to keep these areas clear. We appreciate your cooperation in maintaining safe and passable streets for everyone. Let's work together to ensure our village remains a safe and beautiful place during the snowy months. Thank you for your understanding and adherence to this aspect of our community standards.

**NOTICE OF COMPLETION OF
TENTATIVE ASSESSMENT ROLL
PURSUANT TO SEC. 1406 OF REAL PROPERTY TAX LAW
HEARING OF COMPLAINTS**

NOTICE IS HEREBY GIVEN that the Assessor of the Village of Warwick, County of Orange, has completed the Tentative Assessment Roll for the current year and that said Assessment Roll was timely filed as of February 1, 2024 and that a copy thereof is available on the Village of Warwick's website at www.villageofwarwick.org or in the Clerk's Office during regular business hours where it may be seen and inspected through February 20, 2024.

HEARING OF REAL PROPERTY ASSESSMENT GRIEVANCES - On Tuesday, February 20, 2024, between the hours of 4:00 p.m. and 8:00 p.m., the Board of Assessment Review for the Village of Warwick will meet at the Village Hall, 77 Main Street to hear and examine all verified written complaints in relation to such assessments, and the application of any person believing himself aggrieved thereby.

Complaint on Real Property Assessments Forms (RP-524), with all supporting documentation must be filed with the Clerk's Office on or before 8:00 p.m. on February 20, 2024. The RP-524 complaint form may be found on the Village of Warwick's website at www.villageofwarwick.org.

ASSESSOR CONSULTATION APPOINTMENTS - The Assessor, or her designee, will be available until Tuesday, February 13, 2024, by appointment via telephone to discuss Tentative Roll assessments.

To schedule an appointment, please contact the Assessor through the Village Clerk's Office at (845) 986-2031 or by email clerk@villageofwarwick.org. Appointments must be scheduled and confirmed in advance.

**RAINA ABRAMSON
VILLAGE CLERK
VILLAGE OF WARWICK, NY
Dated: February 1, 2024**



**NYSACVC EXECUTIVE
COMMITTEE MEMBERS**

Elizabeth Dreaper, RMC
President
Village Clerk, Dobbs Ferry
ldreaper@dobbsferry.com

**Amanda Detschner CMC/
RMC/CMFO**
1st Vice President
Village Clerk-Treasurer,
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Kerriann M. Harrington, RMC
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Liz Gaynor, MMC/RMC
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Megan Bay, CMC/RMC/CMFO
Secretary
Village Clerk-Treasurer,
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**Daniel P. Borchert, MMC/
RMC**
Treasurer
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Paula DiSanto, RMC
Immediate Past President
Village Clerk-Deputy Village
Manager
Croton-on-Hudson
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**Shawn Cullinane, Association
Counsel**
shawncul@optonline.net

January 25, 2024

Mayor Michael J. Nehward
Village of Warwick
77 Main Street
PO Box 369
Warwick, NY 10990

Dear Mayor Nehward,

It is my honor and pleasure to inform you that Village Clerk Raina Abramson has been awarded the NYS Association of City and Village Clerk Certification as *Registered Municipal Clerk*. A plaque and pin denoting this accomplishment will be presented at NYCOM Fall Training School NYSACVC Annual Meeting.

This designation recognizes the professional competency of Raina Abramson and is granted only after an applicant has demonstrated that they have met the high educational, experience and participatory standards established by the NYSACVC.

We are very pleased to have Raina as a member of our organization and appreciate your encouragement in the involvement of our program.

If you have any questions concerning the RMC program, please do not hesitate to contact me.

Sincerely,

Amanda M. Detschner, CMC, RMC, CMFO
Chairperson, NYSACVC RMC Certification Committee

*Address return communications to Amanda Detschner @
barkervillageCT@gmail.com*

January 18, 2024

To Whom it may Concern,

I John Christison proprietor of Yesterdays at 16 ELM ST, Warwick NY is applying for a New York State liquor license for our new location.

RECEIVED

JAN 24 2023

VILLAGE OF WARWICK
CLERK'S OFFICE

Sincerely,



Village of Warwick Newsletter Spring 2024: Content List For Discussion

Due Date for Content : Friday, February 16; Board Approval at Meeting Tuesday, February 20; Production Wednesday, February 21; Mailing between February 28-29

Village of Warwick Election

- Position and Terms
- Election Date, Time and Location
- Information on Voting and Absentee Ballots
- Candidate Profile and Photo (Provided by Candidate, listed in alphabetical order, 300 words)

Library Elections

May

School Board Elections

May

Earth Day

- Clean Sweep Warwick (Chamber)
- Green Calendar
- Too Good To Toss?

Warwick Rec Information and Registration

Little League Registration

Know the Code

- Sidewalks and Mowing; other Spring related issues (Boris)

DPW

- Bulk Garbage Pick up?
- Brush Pile and Mulch info
- Projects

Notes on Budget

- Not Approved at time of print
- Link to Tentative Budget
- Dates for Open Budget Meetings
- Pie Chart?

Village Policy Changes and Updates

- Cash Management
- Meetings

Village Code Changes and Updates

- Ethics
- Short-term Rental
- Parking Meters

Monies Received

- Fiscal year Overview

Grants Applied For

Municipal Projects and Updates

- Wastewater
- Sidewalks

May Mental Health Month

Union AME Health Fair

Farmers' Market Opening (25th Anniversary?)



Montgomery Office:

71 Clinton Street
Montgomery, NY 12549

Goshen Office:

262 Greenwich Ave, Suite B
Goshen, NY 10924

phone: (845) 457-7727
fax: (845) 457-1899

www.EngineeringPropertiesPC.com

February 1, 2024

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

**RE: POLE BARN FOR DPW
24 MEMORIAL PARK DRIVE
W.O. #1804.12**

Dear Mayor Newhard and Trustees:

On December 26, 2023 the Village of Warwick issued an advertisement for bids for the Pole Barn for DPW project. Six contractors requested copies of the bid documents.

Bids were opened at Village Hall on January 26, 2024. Three contractors submitted bids, as summarized below:

TAM Enterprises, Inc.:	\$242,850.00
Woglom Construction, LLC	\$327,650.00
Morgan Site Contractors:	\$471,254.62

The lowest bidder for the project is TAM Enterprises, Inc. of Goshen, NY, with a bid amount of \$242,850.00.

We have reviewed the bid documents submitted by TAM Enterprises, Inc. and found them to be complete. TAM has indicated that the pole barn materials will be supplied by NC Carports and Garages LLC of Elkin, North Carolina. Our research indicates that the firm is a reputable and experienced supplier of metal buildings.

TAM Enterprises, Inc. has completed a number of projects for the Village in recent years, with excellent results. We therefore recommend that they be hired to complete the Pole Barn for DPW project.

Sincerely,
Engineering & Surveying Properties, PC, Village Engineers

David A. Getz, P.E.



Montgomery Office:
71 Clinton Street
Montgomery, NY 12549
phone: (845) 457-7727
fax: (845) 457-1899

Goshen Office:
262 Greenwich Ave, Suite B
Goshen, NY 10924
phone: (845) 457-7727

www.EngineeringPropertiesPC.com

January 22, 2024

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

Re: South Street Sidewalk Replacement Project
Application for Payment #007
W.O. #1804.09

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #007, dated 1/17/24, from TAM Enterprises, Inc. for the South Street sidewalk replacement project. We recommend approval of the requested payment of \$30,180.04. The scope of the work covered by this application was included in Change Order #2, previously approved by the Village. This includes the sidewalk construction between Lawrence Avenue and Galloway Road.

This is the final payment for the project, which also included TAM's construction of the new sidewalk from Second Street to Third Street.

We have enclosed a signed copy of the payment application form and the other close-out documents for the project, including a maintenance bond in the amount of \$196,487.57. The bond covers the time period from December 1, 2023 to December 1, 2024.

Sincerely,
Engineering & Surveying Properties, P.C., Village Engineers

David A. Getz, P.E.

AIA Document G702 - 1992

Application and Certificate for Payment

TO OWNER: Village of Warwick 77 Main Street Warwick, NY	PROJECT: South Street Sidewalk Replacement Project	APPLICATION NO: 007	Distribution to: OWNER: <input checked="" type="checkbox"/>
FROM TAM Enterprises Inc.	VIA	PERIOD TO: December 31, 2023	ARCHITECT: <input type="checkbox"/>
CONTRACTOR: 114 Hartley Road Goshen, NY 10924	ARCHITECT:	CONTRACT FOR: General Construction	CONTRACTOR: <input type="checkbox"/>
		CONTRACT DATE:	FIELD: <input type="checkbox"/>
		PROJECT NOS: / /	OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, AIA Document G703*, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$128,814.18
2. NET CHANGE BY CHANGE ORDERS	\$67,673.39
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$196,487.57
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$196,487.57
5. RETAINAGE:	
a. 5.00 % of Completed Work (Column D + E on G703)	\$0.00
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$196,487.57
(Line 4 less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$166,307.53
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$30,180.04
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$0.00
(Line 3 less Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$67,673.39	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$67,673.39	\$0.00
NET CHANGES by Change Order		\$67,673.39

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: _____
 By: [Signature] Date: 1/17/24
 State of: New York
 County of: Orange
 Subscribed and sworn to before me this 17 day of January, 2024.
 Notary Public: [Signature]
 My Commission expires: 9/10/20

CHRISTINA MARIE VASQUEZ
 NOTARY PUBLIC-STATE OF NEW YORK
 No 01VA6440222
 Qualified in Orange County
 My Commission Expires 09-08-2028

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$30,180.04

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: _____
 By: [Signature] Date: 1/22/24

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

007
December 31, 2023
December 31, 2023

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G+C)			
	Bonds and insurances	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
	Submittals	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
	Mobilization	5,914.00	5,914.00	0.00	0.00	5,914.00	100.00%	0.00	295.70
	Maintenance and protection of traffic	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00%	0.00	300.00
	Demolishing	7,400.00	7,400.00	0.00	0.00	7,400.00	100.00%	0.00	370.00
	Concrete curbing install	18,487.00	18,487.00	0.00	0.00	18,487.00	100.00%	0.00	924.35
	Concrete sidewalk intall	17,400.00	17,400.00	0.00	0.00	17,400.00	100.00%	0.00	870.00
	ADA drop curbs with detectable warning tabs	4,200.00	4,200.00	0.00	0.00	4,200.00	100.00%	0.00	210.00
	ADA sidewalk ramps	5,400.00	5,400.00	0.00	0.00	5,400.00	100.00%	0.00	270.00
	Step related work	4,750.00	4,750.00	0.00	0.00	4,750.00	100.00%	0.00	237.50
	Modular black retaining wall	31,230.00	31,230.00	0.00	0.00	31,230.00	100.00%	0.00	1,561.50
	Resetting of bluestone	4,505.00	4,505.00	0.00	0.00	4,505.00	100.00%	0.00	225.25
	Sign installation	3,078.00	3,078.00	0.00	0.00	3,078.00	100.00%	0.00	153.90
	Pedestrian crosswalk	5,200.00	5,200.00	0.00	0.00	5,200.00	100.00%	0.00	260.00
	Topsoil seed and mulch restoration	2,750.00	2,750.00	0.00	0.00	2,750.00	100.00%	0.00	137.50
	Demobilization	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00%	0.00	150.00
	Project closeout	3,500.18	3,500.18	0.00	0.00	3,500.18	100.00%	0.00	175.01
	CO# 1 - Additional Work	24,819.36	24,819.36	0.00	0.00	24,819.36	100.00%	0.00	1,240.97
	CO# 2 - Installation of Trench Drain, Curb & Sidewalk, Asphalt & Landscaping work	42,854.03	21,427.02	21,427.01	0.00	42,854.03	100.00%	0.00	2,142.70

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$196,487.57	\$175,060.56	\$21,427.01	\$0.00	\$196,487.57	100.00%	\$0.00	\$9,824.38

CONTRACTOR'S AFFIDAVIT FOR RELEASE OF RETAINAGE AND/OR FINAL PAYMENT

Municipality/Owner: Village of Warwick
Project Title: South Street Sidewalk Replacement
Project Address: South Street, Warwick, NY
Contract # (if applicable): _____
Contractor Name, Address, Phone Number: TAM Enterprises, Inc.
114 Hartley Road
Goshen, NY 10924

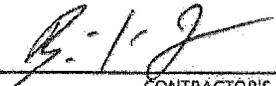
STATE OF New York)
COUNTY OF Orange)

Brian Cutler, BEING DULY SWORN, DEPOSED AND SAYS:
Print Name

1. He is the Vice President
(Title)

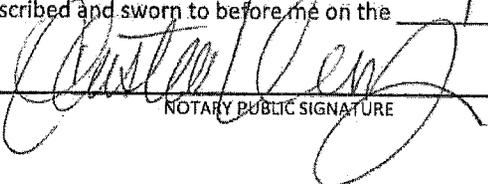
of the Contractor on the above referenced project and makes this affidavit in the regular course of business with full authorization.

- 2. There are no claims, liens, or judgments against the Contractor except as set forth herein:
(Insert 'NO EXCEPTIONS', if applicable. Attach list, if necessary)
- 3. All provisions of the Labor Law of the State of New York have been fully complied with except as set forth herein:
(Insert 'NO EXCEPTIONS', if applicable. Attach list, if necessary)
- 4. The Municipality/Owner, upon the release of retainage requested herewith, is released of any and all claims by the Contractor with respect to the project to the date hereof.
- 5. This certification is made to induce the Municipality/Owner to release final payment and/or retainage held pursuant to the contract in accordance with General Municipal Law 106-b.


CONTRACTOR'S SIGNATURE

AFFIX SEAL, IF CORPORATION:

Subscribed and sworn to before me on the 17 day of January, 2024


NOTARY PUBLIC SIGNATURE

Affix Notary Stamp:
CHRISTINA MARIE VASQUEZ
NOTARY PUBLIC-STATE OF NEW YORK
No. 01VA6440222
Qualified in Orange County
My Commission Expires 09-06-2026

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

DATE: January 19th, 2024

TO: Mayor Newhard and Board of Trustees

From: Christopher Bennett
Distribution System Supervisor

RE: APPROVAL TO PURCHASE TWO NEW METAL DETECTORS

For your approval, I am requesting the purchase of Two new Metal Detectors for the Water Department. One for w-1 and one for w-3. This Equipment is used for locating Street Valve Boxes and Curb Boxes. These are properly Budgeted items per the 23-24 budget code F-8340-2350.

Thank you for your time.

**VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A
PURCHASING QUOTATION SUMMARY FORM**

- | | |
|--|---|
| Purchase Contracts (Single Item Purchase) | Public Works Contracts (Services/Construction) |
| \$2,000 - \$19,999 | (3) Written/Email/Fax Quotes \$2,000 - \$34,999 |
| Above \$20,000 | Mandatory Competitive Bidding Above \$35,000 |
- ▶ Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.
 - ▶ This form **must** be attached to voucher and invoice for Board approval.

DESCRIPTION OF PURCHASE

Two Metal Detectors

BUDGETED PURCHASE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	BUDGET CODE F-8340-2350	CURRENT LINE BALANCE \$6,000.00 Signature: <i>Christopher Bennett</i> Date: 19 JAN 24	
BUDGETED AMOUNT \$ 6,000.00	IF NO EXPLAIN		
#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	16-Jan-24	C.A.Turner Co. , INC.	\$1,980.00
2	17-Jan-24	Core&Main	\$2,254.28
3	18-Jan-24	F&F Industrial Equipment Corp.	\$2,690.00

Vendor selected C.A. Turner Co.

EXCEPTIONS TO COMPETITIVE BIDDING

OTHER GOVERNMENTS	NAME OF AGENCY		
STATE - COUNTY MUNICIPAL BID CONTRACTS	VENDOR/SUPPLIER		CONTRACT#
	TOTAL COST \$		BID PERIOD EXPIRES
	ADDITIONAL INFORMATION		

****EMERGENCY PURCHASE** - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION

DEPARTMENT APPROVAL

Name/Title: _____ Christopher Bennett Water Maint Supervisor

Date 19Jan24

Signature: *Christopher Bennett*

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

DATE: January 19th, 2024
TO: Mayor Newhard and Board of Trustees
From: Christopher Bennett
Distribution System Supervisor
RE: APPROVAL TO PURCHASE NEW PIPE LOCATER

For your approval, I am requesting the purchase of a new Pipe Locater for the Water Department. This Equipment is used to Trace and Locate our Underground Water Lines for Mark outs and Repairs. This is a properly Budgeted item per the 23-24 budget code F-8340-2350.

Thank you for your time.

**VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A
PURCHASING QUOTATION SUMMARY FORM**

<p>Purchase Contracts (Single Item Purchase)</p> <p>\$2,000 - \$19,999 (3) Written/Email/Fax Quotes</p> <p>Above \$20,000 Mandatory Competitive Bidding</p>	<p>Public Works Contracts (Services/Construction)</p> <p>\$2,000 - \$34,999</p> <p>Above \$35,000</p>
<p>Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.</p>	
<p>This form must be attached to voucher and invoice for Board approval.</p>	

DESCRIPTION OF PURCHASE

line Tracer-Pipe Locator

<p>BUDGETED PURCHASE</p> <p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>	<p>BUDGET CODE</p> <p>F-8340-2350</p>	<p>CURRENT LINE BALANCE</p> <p>\$6,000.00</p> <p>Signature <i>Christopher Bennett</i> Date: 19 Jan 24</p>
---	--	--

<p>BUDGETED AMOUNT</p> <p>\$ 6,000.00</p>	<p>IF NO EXPLAIN</p>
--	-----------------------------

#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	16-Jan-24	C.A.Turner Co. , INC.	\$3,400.00
2	17-Jan-24	Core&Main	\$3,460.00
3	18-Jan-24	F&F Industrial Equipment Corp.	\$3,860.00

Vendor selected C.A. Turner Co.

EXCEPTIONS TO COMPETITIVE BIDDING

<p>OTHER GOVERNMENTS</p> <p>STATE - COUNTY</p> <p>MUNICIPAL BID</p> <p>CONTRACTS</p>	<p>NAME OF AGENCY</p>	
	<p>VENDOR/SUPPLIER</p>	<p>CONTRACT#</p>
	<p>TOTAL COST \$</p>	<p>BID PERIOD EXPIRES</p>
	<p>ADDITIONAL INFORMATION</p>	

****EMERGENCY PURCHASE** - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION

DEPARTMENT APPROVAL

Name/Title: _____ Christopher Bennett Water Maint Supervisor

Date 19Jan24

Signature: *Christopher Bennett*

Memo

Date: January 30, 2024
To: Mayor Newhard & The Village Board
From: Mike Moser, DPW Supervisor
Re: Gove Deals/Surplus Equipment Disposal

Motion to access our account at GovDeals.com to auction the following Surplus Equipment:

2004 Ford F250 Vin# 1FTWW21L74ED59637
2003 International Vin# 1HTGEAR83H565016
2008 Ford F250 Vin# 1FTNF21568EE53676
2004 Ford F350 Vin# 1FDWF37L24ED83521
2004 Ford F350 Vin# 1FDWF37L04ED44684
2005 Ford F350 Vin# 1FTWF31545EC06579
1989 Case 480 Vin# JJG0002797

Equipment will be placed on the Auction site once approval is received.

Memo

DATE: January 29, 2024

TO: Mayor Newhard & The Village Board

FROM: Mike Moser, DPW Supervisor

SUBJECT: DIG SAFE Safety Event

Motion to grant permission to allow DPW Employees to attend UDIG NY Spring into Safety Event. This is a free event offered March 5, 2024, at Newburgh Armory, Newburgh NY and Wallkill Golf Course, Middletown, NY. The purpose of the event is to refresh NYS Code Rule 753 and safe digging practices. Employees will be split between the two days so as not to cause loss of workday coverage. This event is from 8:00am until 10:00am with Registration at 7:30am.

March 5, 2024 – Tony Rivera, Dylan Gerstner, Mike Faulls, Tim Palmer, Andrew D’Allesandro, Matt Hann

March 13, 2024 – Jason Makuch, Chris Bennett, Chris Kane, Mike Finelli, John Santiago, Mike Moser

**AGREEMENT FOR REPAYMENT OF WATER AND SEWER CHARGES
BETWEEN THE VILLAGE OF WARWICK AND
218 HOMESTEAD VILLAGE DRIVE, WARWICK, NY**

Account #115600-0
BILLING CYCLE 1

This Agreement made the ___ day of February 2024 by and between the Village of Warwick, with an address at 77 Main Street, Warwick, New York (the "Village") and _____, with an address at 218 Homestead Village Drive, Warwick, New York (the "Owner").

WHEREAS the Owner of real property located at 218 Homestead Village Drive, Warwick, New York 10990, being also designated as Section 223, Block 1, Lot 1.-9 on the tax map of the Village of Warwick, County of Orange, State of New York (hereinafter the "Property") which receives municipal central water and sewer service from the Village of Warwick; and

WHEREAS, as of the date hereof, the Owner owes \$719.57 in municipal central water and sewer service charges; and

WHEREAS, the Owner has claimed a related hardship in regard to the said charges and wishes to enter into an agreement for repayment of water and sewer charges.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The Owner acknowledges that the entire amount of \$719.57 is currently due and payable; and

2. The Owner agrees to pay the said amount in **eight (8) quarterly installments of \$89.95** and the Village agrees to accept such payments in full satisfaction of the outstanding bill. The Owner acknowledges that the agreement for installment payments is a grace period only for outstanding payments, and that the Owner must keep current on all future water and sewer bills while making installment payments.

3. It is agreed between the Village and the Owner that the Owner may pay the entire amount due hereunder at any time, and thereby discharge its liability for such payments. Provided, however, that no partial payments shall be accepted by the Village; and payments must be made by the Owner either in the quarterly payments prescribed hereunder or in tender of the entire amount due hereunder.

4. In order to accept the said repayment installments, the Village shall establish an installment plan on the existing account with a quarterly sewer installment of \$40.47 and water installment of \$49.48 for the payment of the \$719.57 bill. Ongoing water and sewer charges will continue to be billed from the Owner's existing account as well.

5. The Owner shall pay the sum of **\$89.95** (constituting the sewer installment of \$40.47 and the water installment of \$49.48) to the Village each quarter in addition to such bill for current water and sewer usage as may be due. **The first payment shall be deemed due no later than March 1, 2024** and must be submitted by the Owner upon the execution of this Agreement. Subsequent payments shall be billed on the 1st day of the month in the months of May, August, and November. Bills will be due by the 1st day of the month in the months of March, June, September, December.

6. The repayment installments shall be subject to all fees and procedures as all water accounts in the Village of Warwick except that any fees or penalties shall only be assessed based on failure to timely make the individual quarterly payment then due or outstanding, not based on the entire balance of the repayment. The fees and procedures shall include, but not be limited to, the following:

- a. A 5% late fee shall be assessed against all payments thirty (30) days past due.
- b. An additional 3% late fee shall be assessed against all payments sixty (60) days past due.
- c. 15 days after the 60-day late fee notice, a shut off notice will be placed on the door of **218 Homestead Village Drive**.
- d. In the event water service is shut off, a \$100.00 shut off/reconnect fee will be assessed against the account.
- e. 10 days after the shut off notice is sent; water service will be shut off until the balance is paid by cash or bank check including all late fees and other charges associated with the late payment.
- f. The remaining balance will be relieved onto the yearly Village Taxes if not paid.

7. In the event that the Property is sold or title is otherwise transferred or conveyed, the outstanding balance on the account including repayment installments must be paid in full at the time of closing or such transfer or conveyance.

8. **VILLAGE POLICY IF THIS AGREEMENT IS NOT SIGNED AND RETURNED WITHIN THIRTY (30) DAYS.** In the event that the Owner fails to return a properly executed copy of this Agreement to the Village Clerk within thirty (30) days after such Agreement was mailed or otherwise provided to the Owner, the Owner shall be deemed to have irrevocably rejected the Agreement.

THE VILLAGE OF WARWICK

OWNER

By: Michael Newhard, Mayor

MUST BE SIGNED & NOTARIZED BY THE PROPERTY OWNER -

I, _____, am the owner for the real property which is the subject of this Repayment Agreement. I hereby accept and consent to be bound by the terms recited herein in return for good and valuable consideration receipt of which is hereby conclusively acknowledged.

Property Owner – Print Name

Property Owner – Sign Name

STATE OF NEW YORK)
) S.S.:
COUNTY OF ORANGE)

On the ____ day of _____, in the year 20__ before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in her capacity, and that by his signature on the instrument the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

Raina Abramson

From: Park Ave PTA <parkavepta@gmail.com>
Sent: Monday, January 15, 2024 11:28 AM
To: CathyS; Danielle Brienza; Josephine Di Salvo; Raina Abramson; Vasilios Biniaris
Subject: Re: Road closures spring 2024/ park Ave elementary

Good Afternoon Raina,

The Park Avenue Elementary PTA will be holding a few outdoor events this spring. They will take place on the lawn in front of and across the street from the building.

For the safety of our students and families, we are writing to request that the road directly in front of the school, **Park Avenue**, be closed during these events.

If you have any questions, please feel free to reach me directly at 845-893-0501. Thank you so much for your help.

Someone Special Warrior Event

Thursday 5/9; Rain Date - 5/16

4:00 pm - 7:00 pm

Family Picnic/Crazy Ticket School Event

Friday, 6/14

4:00 pm - 9:00 pm

Sports Day -ParkPalooza

Friday, 6/7; Rain Date - 6/14

9:00 am - 3:15 pm

Theresa Maybeck

845-893-0501

--

Park Avenue Elementary PTA Board

- Josephine Di Salvo, Co-President**
- Christine McKnight, Co-President**
- Theresa Maybeck, Co-Vice President**
- Terri O'Neil, Co-Vice President**
- Kristin Donnelly, Treasurer**
- Annalie Vallejo, Corresponding Secretary**
- Maria Crisano, Recording Secretary**
- Joanna Tower, Event Coordinator**
- Jennifer Pesta, Social Media Coordinator**

Winslow

THERAPEUTIC RIDING CENTER

"Healing with Horses"

Since 1974

RECEIVED

JAN 17 2023

VILLAGE OF WARWICK
CLERK'S OFFICE

January 16, 2024

Mayor Michael Newhard
Village of Warwick
77 Main Street
Warwick, NY 10990

Dear Mayor Newhard,

On Behalf of Winslow Therapeutic Riding Center, we are requesting permission to hold the 31th Annual Duck Derby on Sunday May 19, 2024 from 10:00 a.m. – 2:30 p.m. in Linear Park by Wawayanda creek and south street parking lot. The Duck Derby Race will take place at 1:30. Clean up- breakdown completed by 3:00.

Attached is a Certificate of Liability Insurance, along with a completed Village of Warwick Facility Use Request. Enclosed please find the \$200 security deposit as required per the facility use document.

Sincerely,



Susan Ferro
Executive Director



Donations to Winslow Therapeutic Riding Center are tax-deductible to the fullest extent of the law.
CLC Foundation, Inc. d/b/a/ Winslow Therapeutic Riding Center:
1433 State Route 17A, Warwick, NY 10990 • 845-986-6686 • fax 845-988-5980
Federal ID 13-3676239; NYS Registration No. 06-44-97

• www.winslow.org



77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 1-16-24
Title of Event: Winslow Duck Derby
Purpose of Event: Community Outreach / Fundraiser

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

- Railroad Green Stanley-Deming Park Lewis Woodlands
 Veterans Memorial Park Veterans Memorial Park Pavilion
**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 5/19/24 Rain Date Requested: N/A
Arrival Time: 8AM Departure Time: 3PM
Event Start Time: 10AM Event End Time: 2PM

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: SUSAN FERRO
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 260 State Rt 94 South Warwick NY 10990

Email Address: Sue@Winstow.org Cell Phone: 845-989-7242

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Winstow Therapeutic Center

Name of Organization's Director(s)/Officer(s): SUSAN FERRO

Organization's Phone: 845-986-6684 Email Address: SUE@Winstow.org

Mailing Address of Organization: 1433 State Rt 17A Warwick NY 10990

Physical Address of Organization: SAME

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: _____

* If greater than 200 people, at any given time DO NOT complete this form. See instructions.

of Adults: _____ # of People Under 18: _____

Expected Number of Vehicles Intended at the Event: _____

Please explain the parking plan for the event: _____

EVENT IS DURING
the Farmers Market
Winstow has a
booth

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No _____
Music / Loudspeakers / Sound System <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No _____
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: _____ Date & time tent will be removed: _____	Yes _____ No _____

Farmers
Market

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes ___ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ___ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes ___ No ___

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes ___ No <input checked="" type="checkbox"/>
Use of Electricity	Yes ___ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes ___ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes ___ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No _____

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$200 Security Deposit - *(Must be a Separate Payment)*

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Winslow Therapeutic (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Winslow Therapeutic Center (Name Organization).

SUSAN FERRO

Printed Name of Applicant/Responsible Party

[Handwritten Signature]

Signature of Applicant/Responsible Party

1-16-24

Date

Clerk Use Only: Security Deposit Check # 2002 Certificate of Insurance Host Liquor Liability n/a
 Fees Received n/a Park Map(s) n/a Police Dept. Approval (if applicable) n/a
 Facility Use Calendar Parade Calendar (if applicable) n/a



WICKHAM WORKS

EXCHANGE. SHARE. MAKE.

Wickham Works
3 Forester Ave., Unit 8
Warwick, NY 10990

To: The Warwick Village Board of Trustees

January 22nd, 2024

Wickham Works seeks permission to host Treecycle 2024 a free one-day public art event celebrating creative reuse of materials and drawing attention to the human impact on our landscape at Stanley Deming Park, Warwick, on Sat. April 20th, 1 to 6pm, rain date Sun. 21st. Set-up time: 10am, breakdown until 7.30pm.

This delightful spring arts festival produced by Wickham Works features art installations from local artists and community groups, making stations for all the family, information tables from community members on local climate smart initiatives, a small number of vendors of sustainable products, music and entertainment. This year's theme is Earth to Warwick! and focuses on climate-smart actions we can all practice.

Events would be located under the pavilion, band shell and on the lawn areas adjacent to them, with access to the bathrooms. We would like to offer no more than two food trucks, to be placed in the basketball court area, and will ensure that all vendors have the appropriate health certificates and carry insurance indemnifying the Village of Warwick.

Wickham Works will apply to Park Avenue school for permission to use their parking lot.

We would like to request the following from the Village:

- use of Bandshell, Pavilion, Bathrooms, and adjacent lawn areas extending to the restrooms, and use of handball court area facing the river, and use of basketball court.
- 6 parking cones for loading and unloading areas near entrance
- 4 recycling bins and 6 garbage cans for bandshell, pavilion, lawn area, and food truck area (basketball court).
- use of 10 tables and 50 chairs from the Village DPW for the day
- use and set up of 4, 8' x 4' platforms from the DPW
- access to water fountains, bathrooms, and power from Saturday morning through Sunday evening.

Wickham Works will be responsible for communicating with the DPW about needs.

Yours sincerely,


Melissa Shaw-Smith
Creative Director

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

**Facility Use Request Form
For Gatherings of Less Than 200 People**

RECEIVED

JAN 24 2023

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

VILLAGE OF WARWICK
CLERK'S OFFICE

Date Request Submitted: 1-24-24

Title of Event: TREE CYCLE 2024

Purpose of Event: A free public art event celebrating creative reuse.

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Application to Warwick
school district for use of
Park Ave. school parking.

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: SAT. APRIL 20 2024 Rain Date Requested: SUN. APRIL 21 '24

Arrival Time: 10 AM Departure Time: 7:30 PM

Event Start Time: 1 PM Event End Time: 6 PM

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: MELISSA SHAW-SMITH, WICKHAM WORKS

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 69 Walling Rd., Warwick, NY 10990

Email Address: mshawsmith@wickhamworks.org Cell Phone: 917-922-0943

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Wickham Works Inc.

Name of Organization's Director(s)/Officer(s): Melissa Shaw-Smith, Hannelore Chambers

Organization's Phone: as above Email Address: as above

Mailing Address of Organization: Wickham Works, 3 Forester Ave., #8, Warwick 10990
Warwick Valley Community Center

Physical Address of Organization: 11 Hamilton Ave., Warwick, NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 199

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 99 # of People Under 18: 100

Expected Number of Vehicles Intended at the Event: 50

Please explain the parking plan for the event: Permit application to school District for use of Park Avenue Elementary parking lot. Directional signage, NO PARKING signs for use along Park/lawn area.

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain: Bandshell with soundsystem + D.J.</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes <u>X</u> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>10am-12pm Sat. 4/20</u> Date & time tent will be removed: <u>6-7:30pm</u>	Yes <u>X</u> No _____

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No _____
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> <u>8</u> <i>No. of Chairs</i> <u>50</u>	Yes <input checked="" type="checkbox"/> No _____
Use of Electricity	Yes <input checked="" type="checkbox"/> No _____
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No _____
Use of Memorial Park Pavilion Lights	Yes _____ No _____

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other Please explain: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$200 Security Deposit - (Must be a Separate Payment)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ 200 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

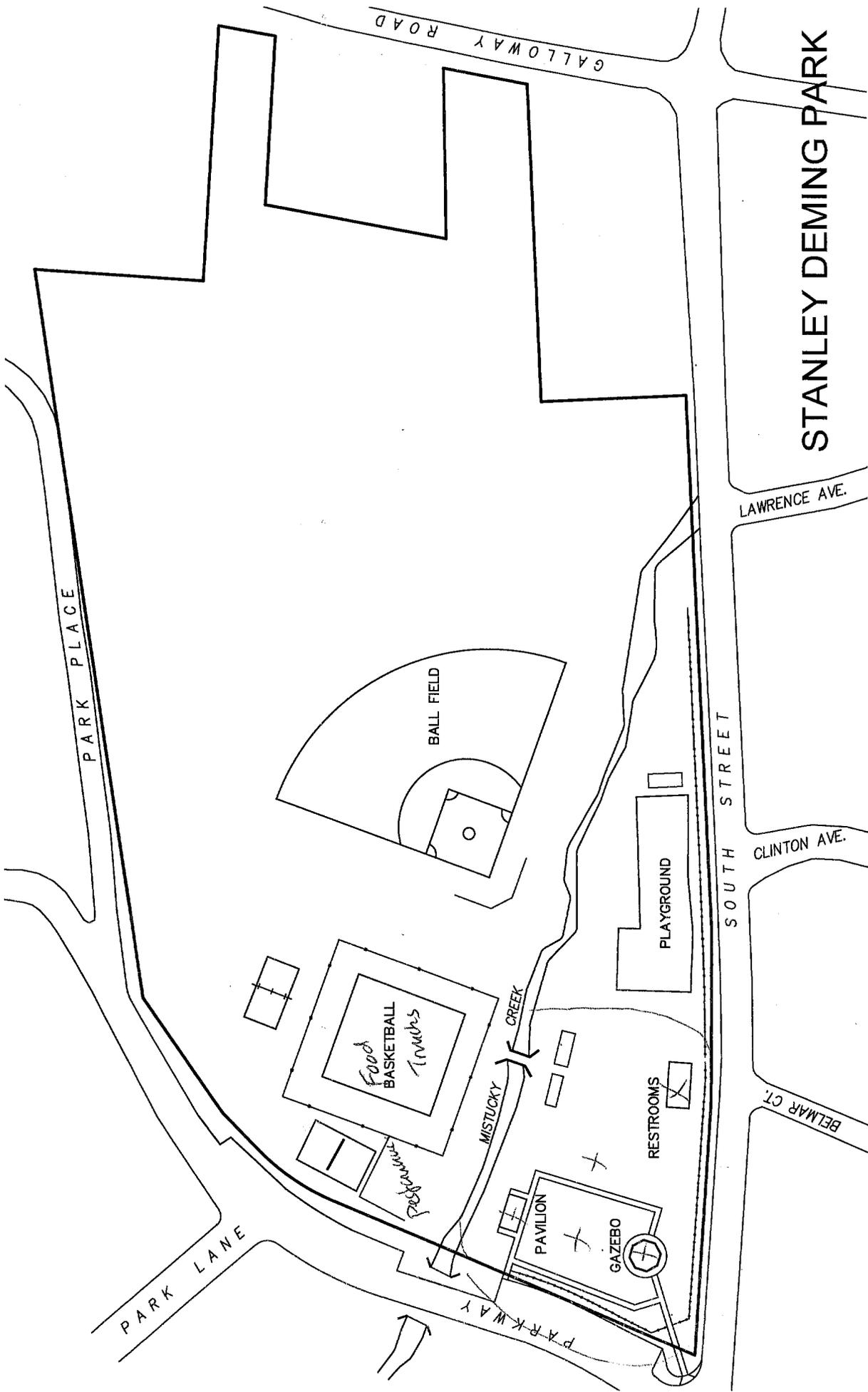
The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Wickham Works (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Wickham Works (Name Organization).

MELISSA SHAW-SMITH
 Printed Name of Applicant/Responsible Party

M. Shaw Smith
 Signature of Applicant/Responsible Party

1/24/24
 Date

Clerk Use Only: Security Deposit Check # 447 Certificate of Insurance Host Liquor Liability n/a
 Fees Received n/a Park Map(s) _____ Police Dept. Approval (if applicable) _____
 Facility Use Calendar Parade Calendar (if applicable) n/a



STANLEY DEMING PARK

GALLOWAY ROAD

PARK PLACE

BALL FIELD

LAWRENCE AVE.

SOUTH STREET

CLINTON AVE.

BELMAR CT.

PLAYGROUND

Food BASKETBALL Trunks

RESTROOMS

PAVILION

GAZEBO

PARK LANE

PARKWAY

MISTUCKY CREEK

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

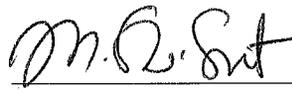
17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

MEUSSA SHAW-SMITH
Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

Date Jan. 22, 2024

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



VILLAGE OF WARWICK
INCORPORATED 1867

RECEIVED
JAN 11 2024
(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org
**VILLAGE OF WARWICK
CLERK'S OFFICE**

Facility Use Request Form
For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 1/11/24

Title of Event: Warwick Fire Department Family Picnic

Purpose of Event: _____

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 7/27/2024 Rain Date Requested: _____

Arrival Time: 9am Departure Time: 8pm

Event Start Time: 12pm Event End Time: 7pm

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Melissa Stevens, President

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: P.O. Box 31, Warwick, NY 10990

Email Address: grover80@warwick.net Cell Phone: 845-742-0886

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Fire Department

Name of Organization's Director(s)/Officer(s): Melissa Stevens, President

Organization's Phone: 845-986-3473 Email Address: _____

Mailing Address of Organization: P.O. Box 31, Warwick, NY 10990

Physical Address of Organization: 25 Church Street, Warwick, NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 150

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 100 # of People Under 18: 50

Expected Number of Vehicles Intended at the Event: 50

Please explain the parking plan for the event: Parking on the grass

WILL YOUR EVENT INCLUDE:	CHECK YES OR NO
Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes <u>X</u> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up: _____</i> <i>Date & time tent will be removed: _____</i>	Yes _____ No <u>X</u>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes <input checked="" type="checkbox"/> No _____
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: _____ _____ *A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.	Yes <input checked="" type="checkbox"/> No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes <input checked="" type="checkbox"/> No _____
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No _____

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes <input checked="" type="checkbox"/> No _____
Use of Electricity	Yes <input checked="" type="checkbox"/> No _____
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes <input checked="" type="checkbox"/> No _____

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other <i>Please explain:</i> _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

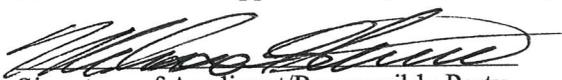
TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Fire Department _____ (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Fire Department _____ (Name Organization).

Melissa Stevens

Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

1/9/2024

Date

Clerk Use Only: Security Deposit Check # N/A Certificate of Insurance _____ Host Liquor Liability
 Fees Received N/A Park Map(s) Police Dept. Approval (if applicable) N/A
 Facility Use Calendar Parade Calendar (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

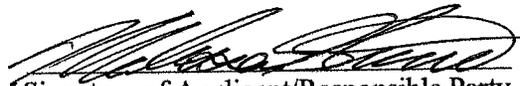
INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

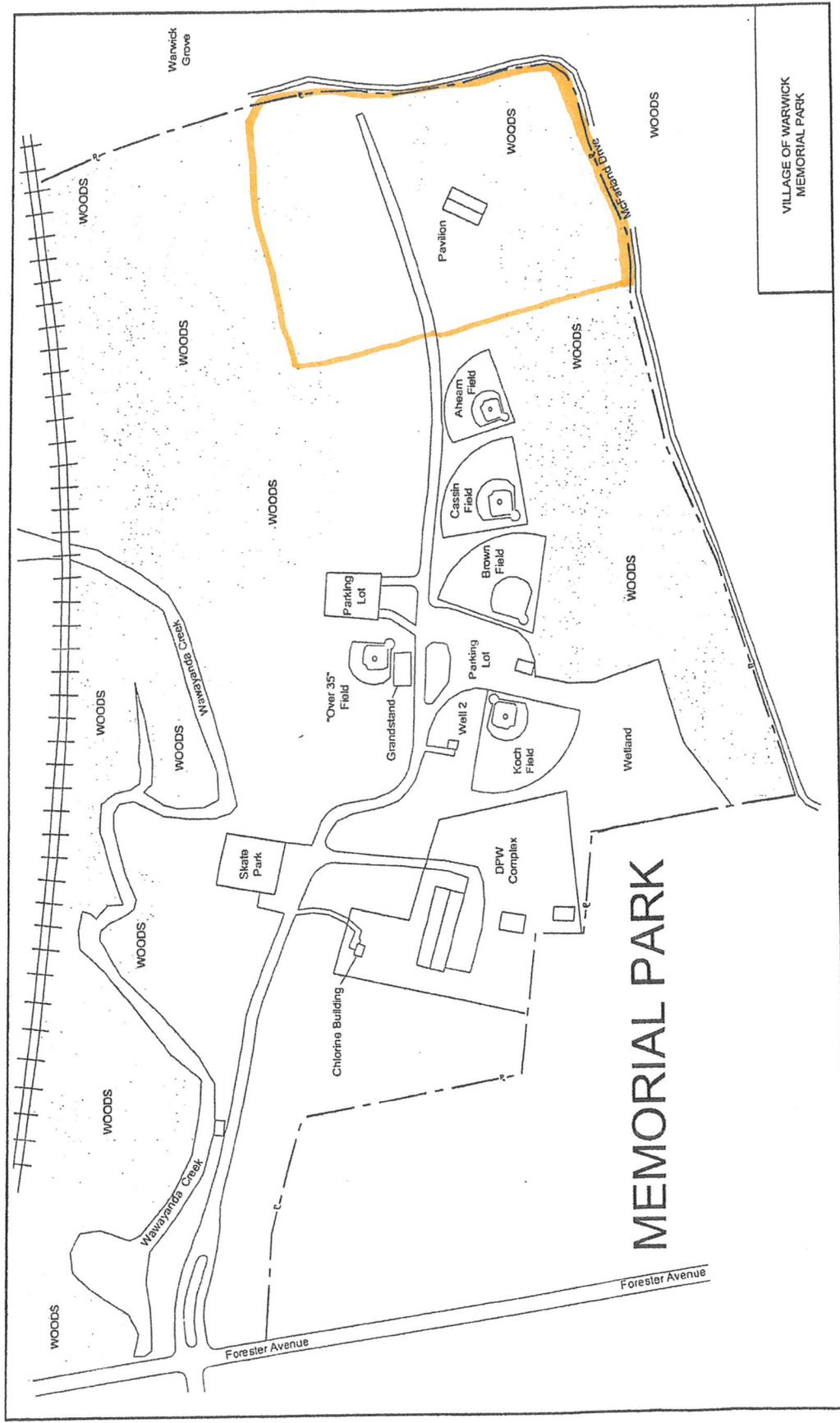
Melissa Stevens

Printed Name of Applicant/Responsible Party



Signature of Applicant/Responsible Party

Date 1/9/2024



MEMORIAL PARK

VILLAGE OF WARWICK
MEMORIAL PARK

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

RECEIVED
(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org
JAN 11 2023
VILLAGE OF WARWICK
CLERK'S OFFICE

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 1/11/24

Title of Event: Annual 9/11 Memorial Service

Purpose of Event: _____

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 9/11/2024 Rain Date Requested: _____

Arrival Time: 5pm Departure Time: 6:30pm

Event Start Time: 6pm Event End Time: 6:30pm

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Melissa Stevens, President

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: P.O. Box 31, Warwick, NY 10990

Email Address: grover80@warwick.net Cell Phone: 845-742-0886

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Fire Department

Name of Organization's Director(s)/Officer(s): Melissa Stevens, President

Organization's Phone: 845-986-3473 Email Address: _____

Mailing Address of Organization: P.O. Box 31, Warwick, NY 10990

Physical Address of Organization: 25 Church Street, Warwick, NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 100

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 75 # of People Under 18: 25

Expected Number of Vehicles Intended at the Event: 50

Please explain the parking plan for the event: Parking on the grass

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes ___ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <u>X</u> No ___
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes ___ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes ___ No <u>X</u>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: _____ _____ *A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No _____

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No _____
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>X</u>
Other <i>Please explain:</i> _____	Yes _____ No _____

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Fire Department _____ (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Fire Department _____ (Name Organization).

Melissa Stevens

Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

1/9/2024

Date

Clerk Use Only: Security Deposit Check # N/A Certificate of Insurance ✓ Host Liquor Liability N/A
 Fees Received N/A Park Map(s) ✓ Police Dept. Approval (if applicable) N/A
 Facility Use Calendar ✓ Parade Calendar (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

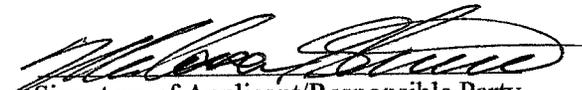
INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

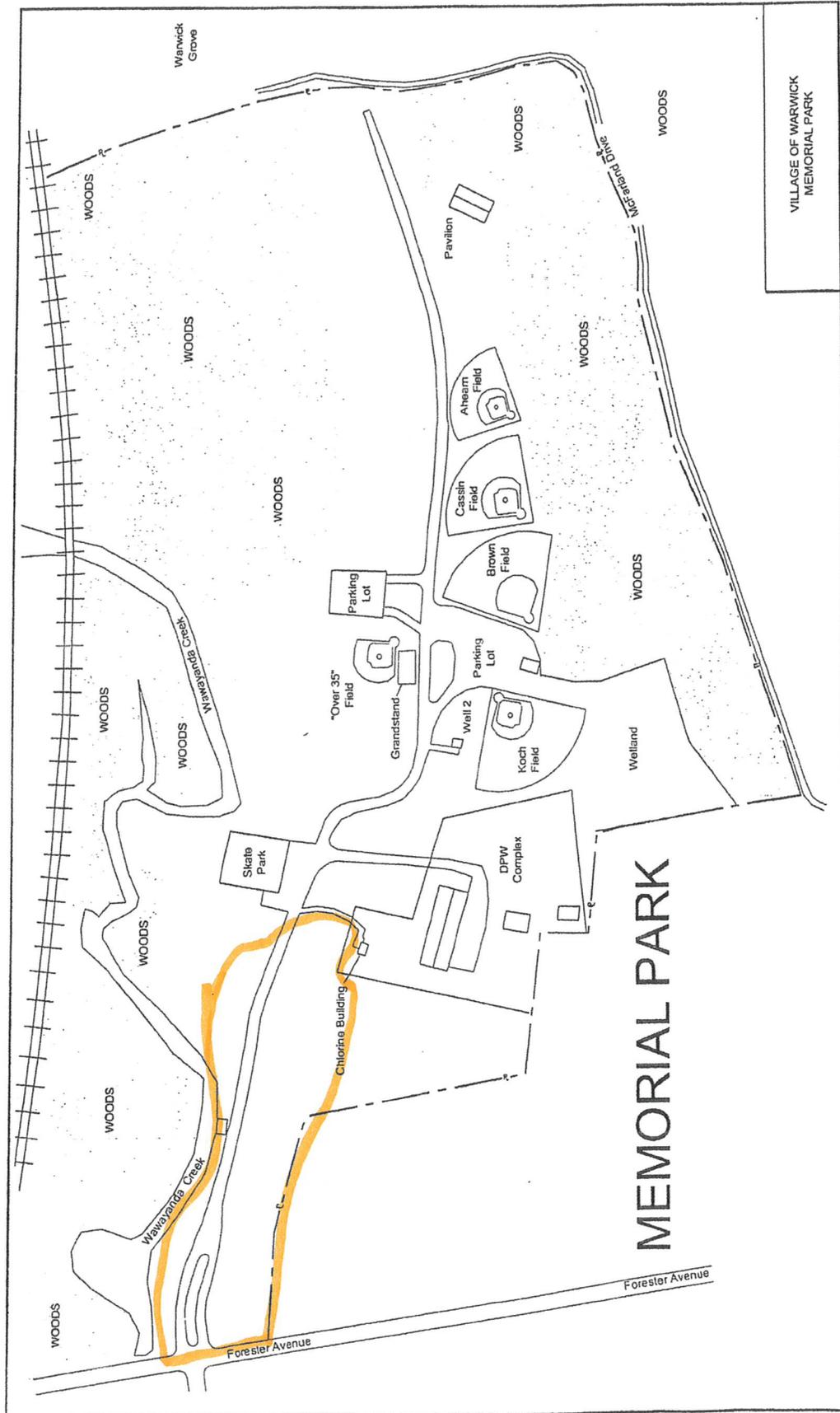
I have read and understand the Facilities Use Requirements:

Melissa Stevens

Printed Name of Applicant/Responsible Party

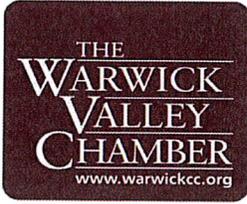

Signature of Applicant/Responsible Party

Date 1/9/2024



MEMORIAL PARK

VILLAGE OF WARWICK
MEMORIAL PARK



WARWICK VALLEY CHAMBER OF COMMERCE INC.

POST OFFICE BOX 202 • WARWICK, NEW YORK 10990

PHONE: 845-986-2720 • FAX 845-986-6982

WEB ADDRESS: <http://www.warwickcc.org> • E-mail: info@warwickcc.org

January 26, 2024

The Honorable Michael Newhard
Mayor of the Village of Warwick
Village Board of Trustees
77 Main Street
Warwick, New York 10990

Dear Mayor Newhard and Board of Trustees:

The Warwick Valley Chamber of Commerce would like to formally request permission to hold Operation Clean-Sweep on Saturday April 27th from 9am to 12pm, rain or shine.

This popular event, celebrating Earth Day, brings the entire Town of Warwick together to clean up our streets and parks, and recycle hazardous items. During the week of April 20th-28th, we are asking Town residents to clean up main roads, neighborhood parks and streets using plastic bags and gloves and safety vests donated by ShopRite of Warwick, St. Anthony Community Hospital, and the Law Office of Elizabeth Cassidy. On the morning of Saturday, April 27th, the Warwick Lions Club has scheduled a shredding truck to be located at the rear of the Chase Bank Parking Lot. In addition, there will be tables for collection of eyeglasses, hearing aids, sneakers and rubber sports cleats. We are also coordinating an appliance drop-off with Sustainable Warwick Valley that will be located in the rear of the lot. They will be handling the collection and transport of all items collected.

Additionally, the Warwick Valley Prevention Coalition and Warwick Police Department will collect unused prescriptions and the National Coalition Against Domestic Violence will collect used cell phones. Off-site programs include Motor Oil Collection at Leo Kaytes Ford and Computer Recycling at The Computer Guy.

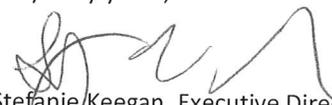
We are requesting the following:

- Use of the Chase Bank Lot for the shredding truck and other collection stations. The truck will be at the rear of the lot leaving parking available visitors and those with permits. We have included the Certificate of Insurance.

We thank you in advance for all your cooperation over the years with the many activities that the Chamber has hosted in the village and we look forward to making Operation Clean Sweep another exceptional event.

Thank you for your attention to this matter.

Very truly yours,


Stefanie Keegan, Executive Director
Warwick Valley Chamber of Commerce

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

RECEIVED
JAN 31 2023
VILLAGE OF WARWICK
CLERK'S OFFICE

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 1/26/2024

Title of Event: Operation Clean Sweep

Purpose of Event: Community Service/Collection and recycling of paper, eyeglasses, sneaker, appliances, prescription medications. Clean-up of Town of Warwick streets is an adjunct event.

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: April 27, 2024 Rain Date Requested: _____

Arrival Time: 8:00 am Departure Time: 2:00 pm

Event Start Time: 9:00 am Event End Time: 1:00 pm

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Karen Wintrow

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 16 Deer Trail North, Greenwood Lake, NY 10925

Email Address: info@warwickcc.org Cell Phone: 937-750-7499

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Valley Chamber Commerce

Name of Organization's Director(s)/Officer(s): Stefanie Keegan

Organization's Phone: 845-986-2720 Email Address: info@warwickcc.org

Mailing Address of Organization: 7 Grand St. Warwick, NY, 10990

Physical Address of Organization: 7 Grand St. Warwick, NY, 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 300

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 275 # of People Under 18: 50

Expected Number of Vehicles Intended at the Event: 200

Please explain the parking plan for the event: The Shredding truck will be located at the back of the parking lot.

Stations for recycling prescription drugs and appliances will be placed on the perimeter of the lot. There will be no parking required for participants or volunteers.

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up: <u>4/27/24 8:30 am</u></i> <i>Date & time tent will be removed: <u>4/27/24 1:30 pm</u></i> <i>If it rains, we might setup a pop-up tent in the space adjacent to the caboose.</i>	Yes _____ No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes ___ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain: _____</i> <i>Additional contract(s) and/or insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ___ No <input checked="" type="checkbox"/>
Other <i>Please explain: Shredding Truck at the rear of the lot.</i>	Yes <input checked="" type="checkbox"/> No ___

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s): _____</i> <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes ___ No <input checked="" type="checkbox"/>
Use of Electricity	Yes ___ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes ___ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes ___ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes ___ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes ___ No ___

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$200 Security Deposit - (*Must be a Separate Payment*)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

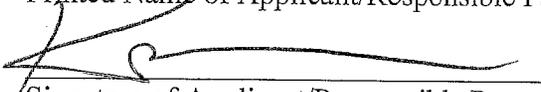
TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Chamber Commerce (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Chamber Commerce (Name Organization).

Karen Wintrow

Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

1/26/2024

Date

Clerk Use Only: Security Deposit Check # 193 Certificate of Insurance Host Liquor Liability N/A
Fees Received N/A Park Map(s) N/A Police Dept. Approval (if applicable) N/A
Facility Use Calendar Parade Calendar (if applicable) N/A

Permit Holder. Applicants are required to bring extra plastic garbage bags to facilitate cleanup.

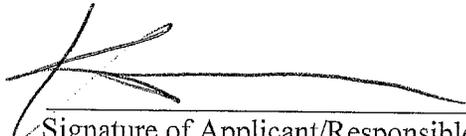
17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Karen Wintrow, Warwick Valley Chamber
Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

Date 1/24/2024



Warwick Applefest * P.O. Box 22 * Warwick, New York 10990

Dear Mayor Newhard,

On behalf of the Warwick Valley Chamber of Commerce the Applefest Committee requests approval to hold the 34th annual **Warwick Applefest** on Sunday, October 6, 2024.

Upon approval from your office arrangements will be made with the Police Department, Ambulance Corps, Fire Department, Department of Public Works, etc. for proper coverage of the event as they have done in the past.

We have attached a certificate of insurance for Applefest and will provide an updated version once the Chamber renews its insurance policy in June 2024.

Please note that for the protection and health of the event's many sponsors, craft & food vendors, volunteers, suppliers, community members and visitors, the final decision to conduct Applefest is subject to pandemic conditions this fall. The decision will be made in accordance with Federal, State and Local regulations and restrictions in place at the time of the event.

Should you have any questions relating to this request, please feel free to contact me.

Thank you for your continued support.

Sincerely,

Cristina Hohmann

Cristina Hohmann
Warwick Applefest 2024 Coordinator
WarwickApplefest@gmail.com
Cell: 845-988-7818



Warwick Applefest • P.O. Box 22 • Warwick, New York 10990

Proposed Schedule of Events for Applefest Weekend 2024

Sunday, October 6

9 am - 5 pm

- We wish to hold the festival in the area between Lewis Park and Stanley-Deming Park, encompassing High Street, South Street, and the parking lots on South Street and Railroad Avenue/Village Green.
- Additionally, we would like to once again use Memorial Park and the parking lot at Oakland Ave. & First Street for parking.

Village of Warwick, NY - Facility Use Request Additional Notes

Before and after “walk-through” of the Stanley-Deming Park, Memorial Park, and Railroad Green will be made with the Village Supervisor of Public Works and one or more Applefest Committee members.

Road Closures

For Applefest we will be closing the following roads

- South St. to Lawrence
- Railroad Ave.
- 2nd Street
- 3rd Street
- High Street
- Bank Street
- Clinton Ave.
- Park Ave
- Park Lane
- Park Way

Please note that we are blocking all entrances except ones that are manned.

Roads Blocked off

- South & Main
- Railroad & Oakland
- Second Street & Oakland
- Third Street & Oakland

Streets to be manned

- First Street & Oakland

- Parkway & Park Lane
- South Street & Clinton

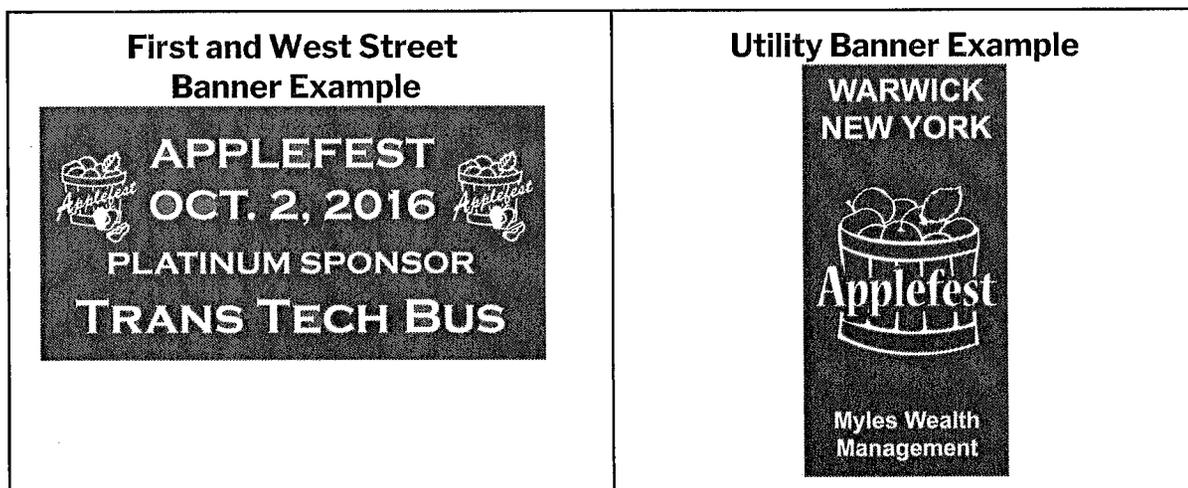
Festival Map

Below you will find the tentative festival map. Please note that if there are any changes these will be shared for review / approval.



Banners Request

Included in our email you will find the banner request for First Street, West Street, and the Utility Poles. Below you will find example for each banner. Please note that the verbiage will be updated with this year's date and sponsors.



Portable Bathroom Units

Location in Applefest festival area	No. of units
South St. parking lot (Lot across from Caboose) <ul style="list-style-type: none"> • Place along railroad tracks / with 3 wash units 	15 regular 2 handicapped
Stanley-Deming Park (On South St. near Parkway) <ul style="list-style-type: none"> • Farther down South St. - NOT NEAR THE CORNER with 3 wash units 	14 regular 2 handicapped
Stanley-Deming Park (Carnival side of park) <ul style="list-style-type: none"> • 2 - Carnival ticket booth on grass • 1 - Handball court for ambulance tent with 1 wash unit. 	3 regular
Chase Bank ATM parking lot (lot next to Caboose) <ul style="list-style-type: none"> • Place at rear of lot, across back end (starting from the railroad tracks in) with 2 wash units. 	6 regular 2 handicapped
Veterans Memorial Park (Lot on Forester Ave.) <ul style="list-style-type: none"> • 3 Units near shuttle bus stop near park entrance - to the left as you come into the park, where the concrete extends towards the water. • 2 Units should be inside the park, near the skateboard park (1 regular & 1 handicapped) 	4 regular 1 handicapped
Kuiken Brothers <ul style="list-style-type: none"> • Place in rear of small parking lot behind the flag pole behind the building with 1 wash station. 	1 regular 0 handicapped
Middle School parking lot <ul style="list-style-type: none"> • Place on grass between HS and MS 	2 regular 1 handicapped

Stanley-Deming Park items

- Confirm that the electric at Stanley-Deming Park on both sides of brook is working properly.
- Take down volleyball net at Stanley-Deming Park – it may be already?
- Lock bathrooms in Stanley-Deming Park.
- Trim the overgrown Willow Trees
- Clean up entrance off bridge into the basketball field

South St. parking lot

- Is it possible to leaf blow the South Street Parking Lot?

Check electric outlets at these locations

- Check that the electric outlets are working for food vendors on Village Green.
- Check electrical outlets in South Street parking lot
- Check electrical outlets along South Street across from Chamber Caboose & Chase parking lot
- Check electrical outlets at Stanley-Deming Park on both sides of brook
- Check electric outlets for food vendors on Village Green
- Open all electric boxes (if not is it possible to leave a key at the Chamber)

Road cones & traffic barricade locations

- Request that road cones and traffic barricades be left outside garage at Memorial Park (30-40 cones and 12 barricades, or as many as available)

Trash barrel locations/garbage bins; cans prep

- Make sure garbage bins on Main Street are empty before Sunday morning
- Can we put some barrels that can be used for trash near Memorial Park and Park Ave. School?

Stage platforms

- Stage platforms stored on DPW property need to be dropped off on Friday afternoon
 - 4 – Village Green Stage
 - 2 – Church Stage (between Christ Episcopal Church and Warwick Assembly of God)
 - 3 – Chase Lot

Stanton drop-off locations

- DPW to drop stanchions at the following locations:
 - 6 - In front of the Park Ave. School all along those parking spaces
 - spread between the telephone poles from end to end.
 - 4 - At the top of the hill from Stanley-Deming Park, in between the parking lot and the park - right at the elbow of Burt St. and Park Lane
 - 8 - Down the tree line of Park Lane (scattered in between trees from top

of road by curve down to near stop sign). If you can stake this area off with rope like you did last year it would be greatly appreciated.

Generators

- 2 Generators Needed
 - 1st - Ambulance Tent behind Kuikens Lot
 - 2nd - Ambulance Tent on handball court

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

**FACILITY USE PERMIT APPLICATION
FOR GATHERINGS GREATER THAN 200 PEOPLE
ON VILLAGE-OWNED PROPERTY**

Date Request Submitted: December 7, 2023

Title of Event: Warwick Applefest

Purpose of Event: Festival that will include both craft, food, and non-profit vendors. As well as entertainment.

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: Please see cover letter for all roads

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: October 6, 2024 Rain Date(s) Requested: October 6, 2024

Arrival Time: 6 AM Departure Time: 7 PM

Event Start Time: 9 AM Event End Time: 5 PM

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Stefanie Keegan, Chamber of Commerce Executive Director

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 7 Grand Street Warwick NY

Residential Address of Responsible Party: 63 South Street Warwick NY

Email Address: _____ Cell Phone: 347 432 9017

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Applefest on the behalf of the Chamber of Commerce

Organization's Phone: 845-988-7818 - Coordinator's Cell Email Address: warwickapplefest@gmail.com

Name of Organization's Director(s)/Officer(s): Cristina Hohmann - Applefest Coordinator
Stefanie Keegan, Chamber of Commerce Executive Director

Mailing Address of Organization: P.O. Box 22, Warwick, NY 10990

Physical Address of Organization: 7 Grand Street Warwick, NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: Approx. 25,000 - Mix of Children & Adults
of Adults: _____ # of Under 18 Yrs. Old: _____

Expected Number of Vehicles Intended at the Event: _____

Please explain the parking plan for the event: _____
We will have designated parking memorial park, high school & middle school

WILL YOUR EVENT INCLUDE: CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No _____
Music / Loudspeakers / Sound System <i>If yes, explain. We will have entertainment stages throughout the festival</i> <i>Location of Music/Loud Speakers/ Sounds System: Kuiken, RR Green, South Street, SD Park, Chase Lot</i>	Yes <input checked="" type="checkbox"/> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes _____ No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s)</i> <i>Date & time tent will be set up. Entertainment Tents - Oct 6th - Between 12 PM - 5 PM</i> <i>Date & time tent will be removed: Vendor Tents - Oct. 6th - Between 6 AM and 8 AM</i> <i>All removal will be on Oct 6th between 5 PM - 6 PM</i>	Yes <input checked="" type="checkbox"/> No _____

RVs, Campers, Food Trucks, etc. <i>If yes, explain</i> We may have a small number of food trucks this year. We will work with the local police department on all necessary rules and regulations	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash</i> Food can be purchased by one of the food vendors. All vendors will be certified by the board of health <hr/> <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application. Please see cover letter</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other <i>Please explain.</i> _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure <i>List road(s). Please see cover letter</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable: _____</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Village owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only</i>	Yes ___ No <u>X</u>
Other <i>Please explain _____</i>	Yes ___ No ___

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to The Village of Warwick

Memorial Park Football/Over 35 Field Lights (circle one) -

\$500 Security Deposit (*Must be a Separate Payment*) \$10 per day or \$300 per season

TOTAL FEE: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Chamber of Commerce (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Chamber of Commerce (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Stefanie Keegan [Signature] 12/8/23
 Printed Name of Applicant/Responsible Party Signature of Applicant/Responsible Party Date

Clerk Use Only: Security Deposit Check # 10377 Certificate of Insurance Host Liquor Liability
 Fees Received N/A Park Map(s) Police Dept. Approval (if applicable) _____
 *Certificates of Insurance Reviewed by NYMIR/Broker

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

Stefanie Keegan
Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

12/8/23
Date



ALBERT WISNER
PUBLIC LIBRARY

January 30, 2024

Village of Warwick
77 Main Street
P.O. Box 369
Warwick, NY 10990

RECEIVED

JAN 30 2023

VILLAGE OF WARWICK
CLERK'S OFFICE

To the Hon. Mayor Michael Newhard and the Village Board of Trustees,

Together with my colleagues Judy Pedersen and Emily Wilson, I am writing to request permission to change the date of the 2024 Warwick Children's Book Festival to Sunday, October 13, 11am-4pm. This change is requested out of respect for Yom Kippur, which begins on the evening of Friday, October 11 and runs through Saturday, October 12. The date of Yom Kippur rarely falls so far into the month of October, and regrettably, we initially overlooked its 2024 date.

Almost all aspects of our 2024 Festival application, including parking, food trucks, use of the Stanley-Diming Park restrooms, use of the Bandstand for a children's concert - remain exactly as originally requested. Here are the only differences, all necessitated by the proposed date change:

- a. Kelly's Party Rental, the company that supplies our tents, has requested permission to still set up the tents on Friday, October 11th, as originally planned, instead of changing set-up to Saturday. Evidently it is much harder for Kelly's to staff a tent set-up team on weekends in the fall, whereas they should be able to have a full crew on Friday, 10/11. Tent set-up is an hours-long, labor-intensive job.
- b. We would like permission to shift tent removal to Monday, October 14th by 1:00pm.
- c. We would like to shift the dates of our banner request later by one day, to hang it on Monday, September 30 and remove it immediately after the festival on Sunday, October 13, thereby adhering to the 2-week maximum.

Accompanying this letter is a revised Certificate of Insurance, reflecting the date change and other changes listed above. Thank you very much for your consideration.

Sincerely,

Lisa Laico
Library Director

DATE: January 24, 2024
TO: Warwick Village Board
FROM: Deborah A. Eurich, IAO, Assessor 
RE: Application for Refund, 210-12-8, 49 West Street

Kindly approve the attached application for refund.

Mr. O'Neill's Veteran's exemption application, originally filed in 1985, was erroneously approved for only a War veteran's exemption. His supplied DD-214 indicated the acronym for an Armed Forces Expeditionary Medal, which should have properly qualified him for a Combat veteran's exemption. RPTL §556 permits a correction and refund for 3 years.

The total assessment for the property is 27,200. Please see the attached for exemption amounts and corrected taxables for each of the three years for which a refund is requested.

I have reviewed and corrected the calculations and request the Board approve the attached applications for refund. A total refund of \$166.53 should follow.

I have attached a copy of the refund applications, tax bills, exemption application and corrected calculations for your information.

RECEIVED

JAN 30 2024

VILLAGE OF WARWICK
CLERK'S OFFICE

210-12-8 - O'Neill - Application for Refund

2021 Actual Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	24,765	34.87293000	\$863.63
Sewer Improvement	7,700	35.45720200	\$273.02
			\$1,136.65

Corrected Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	23,141	34.87293000	\$806.99
Sewer Improvement	7,700	35.45720200	\$273.02
			\$1,080.01

Actual Tax Bill	\$1,136.65
Corrected Tax Bill	\$1,080.01
Difference to Refund	\$56.64

2022 Actual Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	24,889	35.68406800	\$888.14
Sewer Improvement	7,700	35.45775800	\$273.02
			\$1,161.16

Corrected Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	23,348	35.68406800	\$833.15
Sewer Improvement	7,700	35.45775800	\$273.02
			\$1,106.18

Actual Tax Bill	\$1,161.16
Corrected Tax Bill	\$1,106.18
Difference to Refund	\$54.98

210-12-8 - O'Neill - Application for Refund

2023 Actual Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	24,954	36.65486100	\$914.69
Sewer Improvement	7,700	16.77766800	\$129.19
Warwick Water	7,700	18.66202000	\$143.70
			<u>\$1,187.58</u>

Corrected Tax Bill:

Description	Taxable Asmt	Rate	Tax Amt
General Tax	23,456	36.65486100	\$859.78
Sewer Improvement	7,700	16.77766800	\$129.19
Warwick Water	7,700	18.66202000	\$143.70
			<u>\$1,132.67</u>

Actual Tax Bill	\$1,187.58
Corrected Tax Bill	<u>\$1,132.67</u>
Difference to Refund	\$54.91

TOTAL REFUND 2021 - 2022 - 2023	\$166.53
--	-----------------

Collection: Village 2021

Fiscal Year Start: 6/1/2021

Fiscal Year End: 5/31/2022

Warrant Date: 6/1/2021

Total Tax Due (minus penalties & interest) \$0.00

Entered	Posted	Total	Tax Amount	Penalty	Surcharge	Via	Type
6/22/2021	6/22/2021	\$1,136.65	\$1,136.65	\$0.00	\$0.00	Counter	Full Payment

Tax Bill #	SWIS	Tax Map #	Status
000763	335405	210-12-8	Payment Posted
Address		Municipality	School
49 West St		Village of Warwick	Warwick Csd

Owners	Property Information	Assessment Information
O'Neill Barry G	Roll Section: 1	Full Market Value: 209200.00
O'Neill Barbara	Property Class: 1 Family Res	Total Assessed Value: 27200.00
49 West St	Lot Size: 60.00 x 101.00	Uniform %: 13.00
Warwick, NY 10990		

Exemption	Amount
VET WAR CT	2435.00

Description	Tax Levy	Percent Change	Taxable Value	Rate	Tax Amount
General Tax	3164615	2.0000	24765.000	34.87293000	\$863.63
Sewer Improvement	904070	0.0000	7700.000	35.45720200	\$273.02

Total Taxes: \$1,136.65

Mail Payments To:
 Village of Warwick
 Attn: Village Clerk
 77 Main Street/P.O. Box 369 Warwick, NY. 10990

Collection: **Village 2022**

Fiscal Year Start: 6/1/2022

Fiscal Year End: 5/31/2023

Warrant Date: 6/1/2022

Total Tax Due (minus penalties & interest) \$0.00

Entered	Posted	Total	Tax Amount	Penalty	Surcharge	Via	Type
6/6/2022	6/6/2022	\$1,161.16	\$1,161.16	\$0.00	\$0.00	Counter	Full Payment

Tax Bill #	SWIS	Tax Map #	Status
000762	335405	210-12-8	Payment Posted
Address		Municipality	School
49 West St		Village of Warwick	Warwick Csd

Owners	Property Information	Assessment Information
O'Neill Barry G	Roll Section: 1	Full Market Value: 217600.00
O'Neill Barbara	Property Class: 1 Family Res	Total Assessed Value: 27200.00
49 West St	Lot Size: 60.00 x 101.00	Uniform %: 12.50
Warwick, NY 10990		

Exemption	Amount
VET WAR CT	2311.00

Description	Tax Levy	Percent Change	Taxable Value	Rate	Tax Amount
General Tax	3254734	2.8000	24889.000	35.68406800	\$888.14
Sewer Improvement	904070	0.0000	7700.000	35.45775800	\$273.02

Total Taxes: \$1,161.16

Mail Payments To:
 Village of Warwick
 Attn: Village Clerk
 77 Main Street/P.O. Box 369 Warwick, NY. 10990

Collection: Village 2023

Fiscal Year Start: 6/1/2023

Fiscal Year End: 5/31/2024

Warrant Date: 6/1/2023

Total Tax Due (minus penalties & interest) \$0.00

Entered	Posted	Total	Tax Amount	Penalty	Surcharge	Via	Type
6/7/2023	6/7/2023	\$1,187.58	\$1,187.58	\$0.00	\$0.00	Counter	Full Payment

Tax Bill #	SWIS	Tax Map #	Status
000762	335405	210-12-8	Payment Posted
Address		Municipality	School
49 West St		Village of Warwick	Warwick Csd

Owners	Property Information	Assessment Information
O'Neill Barry Gene Trustee	Roll Section: 1	Full Market Value: 250700.00
O'Neill Barbara Ann Trustee	Property Class: 1 Family Res	Total Assessed Value: 27200.00
O'Neill Family Trust	Lot Size: 60.00 x 101.00	Uniform %: 10.85
49 West St		
Warwick, NY 10990		

Exemption	Amount
VET WAR CT	2246.00

Description	Tax Levy	Percent Change	Taxable Value	Rate	Tax Amount
General Tax	3349432	2.9000	24954.000	36.65486100	\$914.69
Sewer Improvement	428000	-52.7000	7700.000	16.77766800	\$129.19
Warwick Water	476070	100.0000	7700.000	18.66202000	\$143.70

Total Taxes: \$1,187.58

Mail Payments To:
 Village of Warwick
 Attn: Village Clerk
 77 Main Street/P.O. Box 369 Warwick, NY. 10990



Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners O'Neill Family Trust (Barry G & Barbara O'Neill)					
Mailing address of owners (number and street or PO box) 49 West St			Location of property (street address) 49 West St		
City, village, or post office Warwick		State NY	ZIP code 10990	City, town, or village Warwick	
Daytime contact number 845-986-0480		Evening contact number		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 210-12-8	
Account number (as appears on tax bill)		Amount of taxes paid or payable \$1136.65		Date of payment 6/22/2021	
Reasons for requesting a refund or credit: Application for Alt Vet exemption filed March 1985 approved for War Vet exemption only. Applicant indicated no combat, but DD-214 submitted shows abbr for Armed Forces Expeditionary Medal, which qualifies for Combat. Property should receive refund for difference for 2021-2023 rolls. Requested refund amount for 2021 is \$56.64.					

I hereby request a refund or credit of real property taxes levied by Village of Warwick for the year(s) 2021.
(County, city, village, etc.)

Signature of applicant 	Date Jan 25, 2024
----------------------------	----------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received March 1985±	Date warrant annexed 06-01-2021
Last day for collection of taxes without interest 06-30-2021	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official 	Date 01-24-2024

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____: (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason):

Signature of chief executive officer or official designated by resolution	Date
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Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners O'Neill Family Trust(Barry G & Barbara O'Neill)					
Mailing address of owners (number and street or PO box) 49 West St			Location of property (street address) 49 West St		
City, village, or post office Warwick		State NY	ZIP code 10990	City, town, or village Warwick	
Daytime contact number 845-986-0480		Evening contact number		Tax map number of section/block/lot: Property identification (see tax bill or assessment roll) 210-12-8	
Account number (as appears on tax bill)		Amount of taxes paid or payable \$1161.16		Date of payment 6/6/2022	
Reasons for requesting a refund or credit: Application for Alt Vet exemption filed March 1985 approved for War Vet exemption only. Applicant indicated no combat, but DD-214 submitted shows abbr for Armed Forces Expeditionary Medal, which qualifies for Combat. Property should receive refund for difference for 2021-2023 rolls. Requested refund amount for 2022 is \$54.98					

I hereby request a refund or credit of real property taxes levied by Village of Warwick for the year(s) 2022.
(County, city, village, etc.)

Signature of applicant <i>Barry G. O'Neill</i>	Date <i>Jan 25, 2024</i>
---	-----------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <i>March 1985±</i>	Date warrant annexed 06-01-2022
Last day for collection of taxes without interest 06-30-2022	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <i>[Signature]</i>	Date 01-24-2024

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____ : (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):

Clerical error Error in essential fact Unlawful Entry

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason): _____ _____
--

Signature of chief executive officer or official designated by resolution	Date
---	------



Application for Refund or Credit of Real Property Taxes

Part 1 – General information: To be completed in duplicate by the applicant.

Names of owners O'Neill Family Trust(Barry G & Barbara O'Neill)					
Mailing address of owners (number and street or PO box) 49 West St			Location of property (street address) 49 West St		
City, village, or post office Warwick		State NY	ZIP code 10990	City, town, or village Warwick	
Daytime contact number 845-986-0480		Evening contact number		Tax map number of section/block/lot: Property Identification (see tax bill or assessment roll) 210-12-8	
Account number (as appears on tax bill)		Amount of taxes paid or payable \$ 1187.58		Date of payment 6/7/2023	
Reasons for requesting a refund or credit: Application for Alt Vet exemption filed March 1985 approved for War Vet exemption only. Applicant indicated no combat, but DD-214 submitted shows abbr for Armed Forces Expeditionary Medal, which qualifies for Combat. Property should receive refund for difference for 2021-2023 rolls. Requested refund amount for 2023 is \$54.91					

I hereby request a refund or credit of real property taxes levied by Village of Warwick for the year(s) 2023.
(County, city, village, etc.)

Signature of applicant <i>Barry G. O'Neill</i>	Date <i>Jan 25, 2024</i>
---	-----------------------------

Part 2 – To be completed by the County Director or Village Assessor. Attach a written report including documentation and recommendation. Specify the type of error and paragraph of subdivision 2, 3, or 7 of Section 550 under which the error falls.

Date application received <i>March 1985±</i>	Date warrant annexed 06-01-2023
Last day for collection of taxes without interest 06-30-2023	Recommendation Approve application* <input checked="" type="checkbox"/> Deny application <input type="checkbox"/>
Signature of official <i>[Signature]</i>	Date 01-24-2024

* If this application is approved, and the same error appears on a current assessment roll, send a copy of this form, including all attachments, to the assessor and board of assessment review. They must treat this application as a petition for the correction of that current roll (Form RP-553).

Part 3 – For use by the tax levying body or official designated by resolution _____: (insert number or date, if applicable)

Application approved (Mark an X in the applicable box):
Clerical error Error in essential fact Unlawful Entry

Amount of taxes paid	Amount of taxes due	Amount of refund or credit
----------------------	---------------------	----------------------------

Application denied (reason):

Signature of chief executive officer or official designated by resolution	Date
---	------



RECEIVED

JAN 12 2024

VILLAGE OF WARWICK
CLERK'S OFFICE

January 11, 2024

Via Hand Delivery

Ms. Raina Abramson, Village Clerk
77 Main Street
Warwick, NY 10990

Re: Notice of Application for New York State Liquor License

Dear Ms. Abramson:

I represent the Rusty Goat Grill, LLC in connection with an application for a temporary, and then a permanent, liquor license for this existing business in the Village of Warwick. I enclose the standardized Notice Form for Providing 30-Day Advanced Notice to a Local Municipality or Community Board pursuant to § 110-b of the NY Alcoholic Beverage Control Law. The individual behind this new entity is Mr. Jeffrey Struck, the same person who has been the managing member of this restaurant since it opened.

I respectfully request that this matter be presented to the Village Board to consider a waiver of the 30-day notice requirement so that Mr. Struck can obtain a liquor license as expeditiously as possible.

Please stamp a copy of this letter to indicate receipt by your office. Thank you for your kind attention to this matter.

Sincerely,

Deborah A. Young, Esq.

c: Rusty Goat Grill, LLC



OFFICE USE ONLY

Original Amended Date _____

RECEIVED

JAN 12 2024

**VILLAGE OF WARWICK
CLERK'S OFFICE**

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
For premises outside the City of New York:

New Application Removal Class Change

For premises in the City of New York:

New Application New Application and Temporary Retail Permit Temporary Retail Permit Removal
 Class Change Method of Operation Corporate Change Renewal Alteration

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date
For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board:

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: , NY Zip Code:

9. Business Telephone Number of applicant/ Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold: Beer & cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full Food menu; full kitchen run by a chef/cook Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke

14. Method of Operation: (check all that apply) Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment

Video/Arcade Games Third Party Promoters Security Personnel

Other (specify):

15. Licensed Outdoor Area: None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure
(check all that apply) Sidewalk Cafe Other (specify): _____

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:
17. List the room number(s) the establishment is located in within the building, if appropriate:
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
- | | |
|------|---------------|
| | |
| Name | Serial Number |
21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:
23. Building Owner's Street Address:
24. City, Town or Village: State: Zip Code:
25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:
27. Representative/Attorney's Street Address:
28. City, Town or Village: State: Zip Code:
29. Business Telephone Number of Representative/Attorney:
30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature: _____





OFFICE USE ONLY

Original Amended Date _____

RECEIVED

JAN 29 2024

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

OFFICE OF WARWICK
CLERK'S OFFICE

1. Date Notice Sent: 1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:

For premises outside the City of New York:

New Application Removal Class Change

For premises in the City of New York:

New Application New Application and Temporary Retail Permit Renewal Alteration Removal
 Class Change Method of Operation Corporate Change

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date

For **Renewal** applicants, answer all questions

For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)

For **Corporate Change** applicants, attach a list of the current and proposed corporate principals

For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation

For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type

For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board:

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): Expiration Date (if applicable):

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village: , NY Zip Code:

9. Business Telephone Number of applicant/ Licensee:

10. Business E-mail of Applicant/Licensee:

11. Type(s) of alcohol sold or to be sold: Beer & cider Wine, Beer & Cider Liquor, Wine, Beer & Cider

12. Extent of Food Service: Full Food menu; full kitchen run by a chef/cook Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment:

Seasonal Establishment Juke Box Disc Jockey Recorded Music Karaoke

14. Method of Operation: (check all that apply)
 Live Music (give details i.e., rock bands, acoustic, jazz, etc.):

Patron Dancing Employee Dancing Exotic Dancing Topless Entertainment

Video/Arcade Games Third Party Promoters Security Personnel

Other (specify):

15. Licensed Outdoor Area: None Patio or Deck Rooftop Garden/Grounds Freestanding Covered Structure

(check all that apply) Sidewalk Cafe Other (specify):

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on:

17. List the room number(s) the establishment is located in within the building, if appropriate:

18. Is the premises located within 500 feet of three or more on-premises liquor establishments? Yes No

19. Will the license holder or a manager be physically present within the establishment during all hours of operation? Yes No

20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:

<input style="width: 95%;" type="text" value="N/A"/>	<input style="width: 95%;" type="text" value="N/A"/>
Name	Serial Number

21. Does the applicant or licensee own the building in which the establishment is located? Yes (if YES, SKIP 23-26) No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name:

23. Building Owner's Street Address:

24. City, Town or Village: State: Zip Code:

25. Business Telephone Number of Building Owner:

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name:

27. Representative/Attorney's Street Address:

28. City, Town or Village: State: Zip Code:

29. Business Telephone Number of Representative/Attorney:

30. Business E-mail Address of Representative/Attorney:

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: Title:

Principal Signature:

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Building and Planning Department

Escrow Release Request for Balance of Funds

December 28, 2023

Requested Payee- Douglas and Vicki Berry
4 Woodside Drive
Warwick, NY 10990

Re: Variance Approval- Approved

Total Balance: **\$515.19**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

Best regards,

Kristin Bialosky
Planning Board Secretary

Village Treasurer Approval: _____

To: Village of Warwick Board

From: Ron Introini - Recreation Director

Re: Proposal for employment age change

Date: January 5, 2024

I would like to propose a change in the age to be eligible for employment for the Village of Warwick Summer Recreation Programs. Currently, the minimum age is 16. I would like to propose a change to make 15 year olds eligible. Over the past few years our recreation department is having an increasingly difficult time hiring staff for our summer recreation programs. Changing the age to 15 would allow better opportunities to hire more staff. The starting rate of pay is below minimum wage. As such it would be more beneficial in hiring 15 year olds for their first job. Kids can get working papers at 14 years of age so hiring at 15 would help solve our hiring dilemma. We are quickly approaching the threshold where some popular programs may be impacted due to lack of returning employees.

This summer we plan on implementing a change to the registration procedures for the park program by signing up weekly that will increase efficiency and hopeful participation. This addendum would be to insure we have enough staff hired for the park program per the Department of Health counselor/camper ratio for years to come. We advertise employment for our recreation programs on our website mid January so now would be an optimal time for the change to ensure the highest level of service be provided to our patrons. Thank you for your consideration.

RECEIVED

JAN 05 2024

**VILLAGE OF WARWICK
CLERK'S OFFICE**