

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 5, 2018
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Approval of Minutes of January 2, 2018.
3. Authorization to pay all approved and audited bills in the amount of \$ _____.

Correspondence

1. Letter from Village DPW worker, Dalton Procak regarding his resignation.
2. Letter from Village Historian, Jean Beattie May regarding her resignation.

Discussion

Warwick Lions Club – Drinking Fountain in Stanley Deming Park

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions:

Trustee Cheney's Motions:

1. **MOTION** to grant permission to Warwick Little League to use Memorial Park and Stanley Deming Park east of Mistucky Brook for games and practices from March 1st through November 10th, 2018 during the hours the parks are open. Completed park permit, security deposit and proof of proper insurance have been received.
2. **MOTION** to adopt the following resolution:

**MUNICIPAL RESOLUTION - URBAN COUNTY
VILLAGE OF WARWICK**

RESOLUTION AUTHORIZING THE **VILLAGE OF WARWICK** ENTER INTO AN AMENDMENT TO THE EXISTING COOPERATION AGREEMENT DATED JULY 8, 1993, AS AMENDED, WITH THE COUNTY OF ORANGE FOR THE PURPOSE OF UNDERTAKING COMMUNITY DEVELOPMENT AND HOME PROGRAMS FOR THE PROGRAM YEAR COMMENCING FEDERAL **FISCAL YEARS 2018, 2019, 2020** (AND FOR SUCCESSIVE THREE YEAR QUALIFICATION PERIODS AS PROVIDED FOR IN THE AUTOMATIC RENEWAL PROVISION) PURSUANT TO THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED AND TITLE II OF THE NATIONAL AFFORDABLE HOUSING ACT OF 1990, AS AMENDED.

WHEREAS, the Secretary of the U.S. Department of Housing and Urban Development ("HUD") authorized, under Title 1 of the Housing and Community Development Act of 1974, as amended and Title II of the National Affordable Housing Act of 1990, as amended to make grants to states and other units of general local government to help finance Community Development and Affordable Housing Programs; and

WHEREAS, it is desirable and in the public interest that the **Village of Warwick** participate in aforesaid Community Development and HOME Programs for the program year commencing **Federal Fiscal Years 2018, 2019, 2020**, (and successive three year qualification period); and

WHEREAS, the **Village of Warwick** understands that by executing this Cooperation Agreement it becomes an included unit of general local government in the Urban County CDBG Entitlement Program, HOME Program and ESG Program and that it:

- a) May not apply for grants under the Small Cities for State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the Urban County's CDBG Program; and
- b) May not participate in a HOME Program consortium except through the Urban County, regardless of whether the Urban County receives a HOME formula allocation; and
- c) May not receive a formula allocation under the ESG Program except through the Urban County.

WHEREAS, this **Village Board** deems it to be in the public interest for the **Village of Warwick** to enter into an Amendment to the existing Cooperation Agreement dated July 8, 1993, as amended, with the County of Orange for the aforesaid purpose;

NOW, THEREFORE, BE IT

RESOLVED, that the **Mayor** be and **he** hereby is authorized and directed to execute a Cooperation Agreement Amendment between the **Village of Warwick** and the County of Orange for the purpose of undertaking Community Development and HOME Programs pursuant to the Housing and Community Development Act of 1974, as amended and Title II of the National Affordable Housing Act of 1990, as amended, for the program year commencing **Federal Fiscal Years 2018, 2019, 2020** (and successive three year qualification periods).

3. **MOTION** to grant permission to Antonio Rivera to carry over five (5) vacation days.

Trustee Lindberg's Motions:

4. **MOTION** to grant permission to the Warwick Fire Department to use Veterans Memorial Park for their annual carnival from Sunday, June 16, 2018 through Sunday, June 24, 2018 as per their letter dated January 29, 2018. Completed park permit and proof of proper insurance has been received. Security deposit has been waived.

5. RESOLUTION ACCEPTING OFFER OF DEDICATION

WHEREAS, Warwick Playground Dreams ("WPD"), a not-for-profit corporation from Greenwood Lake, New York, has presented the Village of Warwick with an Irrevocable Offer Of Dedication for replacement of the playground equipment in Stanley-Deming Park; and

WHEREAS, the Village of Warwick Village Board wishes to accept the said Irrevocable Offer Of Dedication subject to the terms and conditions recited therein; and

WHEREAS, the Village Attorney has reviewed the Irrevocable Offer Of Dedication and reported that it is acceptable as to form,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board accepts the Irrevocable Offer of Dedication, a copy of which is attached, and authorizes the Mayor to sign all documents necessary for the effecting the terms and conditions thereof; and
2. That this resolution accepting the Irrevocable Offer of Dedication shall not constitute acceptance of the work or equipment being tendered under the Irrevocable Offer of Dedication but, rather, the Village's acceptance of the work and equipment shall be contingent upon a determination by the Village that said the work has been performed and the equipment has been installed in accordance with the approved plans and specifications.

_____ presented the foregoing resolution
which was seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
William Lindberg, Trustee, voting	_____
George McManus, Trustee, voting	_____
Eileen Patterson, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

Trustee Patterson's Motions:

6. **MOTION** to grant permission to the Warwick Merchants' Guild to have to have Sean Geary of Dun Dreamin Farm back for a Valentine's Day Horse and Buggy Rides on Wednesday, February 14, 2018 from 4 p.m. to 9 p.m. using a smaller carriage holding up to four people. The route will be the same as during the holiday season, starting on Railroad Avenue and continuing to Main Street, then onto South Street, ending back at Railroad Avenue. Proof of proper insurance has been received.
7. **MOTION** to grant permission to Community 2000 to use the basketball court and surrounding area in Stanley Deming Park from 1 p.m. Friday, April 20, 2018 through 11 a.m. Monday, April 23, 2018 for the Too Good To Toss Event. Completed park permit, security deposit and proof of proper insurance have been received.
8. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 5, 2018 from 10 a.m. to 5 p.m. with a rain date of Sunday, May 6, 2018. Completed park permit, security deposit and proof of proper insurance have been received.
9. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to close the parking spaces along both sides of Main Street from Riehle Opticians through Railroad Avenue from 8 a.m. to 5 p.m. for the Warwick Community Showcase.
10. **MOTION** to close Railroad Avenue for the benefit of the Warwick Community Showcase from 8 a.m. to 5 p.m. to accommodate the setting up of vendor tents.

DPW Supervisor's Report:

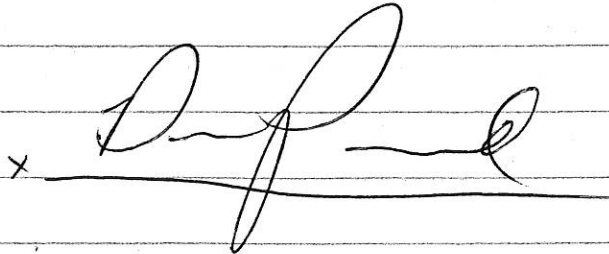
Final Comments from the Board

Executive Session, if applicable

Adjournment

January 9th, 2018

I, Dalton Procah Do hereby
Resign from my position of laborer
with the Village of Warwick DPW
Effective 1/11/2018

x 

RECEIVED

JAN 16 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

122 Palmer's Hill Road, Apt. 2204
Stamford, Connecticut 06902

January 10, 2018

Mayor Michael Newhard
Village Hall
77 Main Street
Warwick, New York 10990

Dear Michael,

It is with great regret that I submit my resignation as Warwick Village Historian. I was very much honored to have been asked to fill the position and have enjoyed the experience more than I ever can say. With our move to Stamford and a few health issues, it seems the right time to make this decision.

Warwick is indeed fortunate to have your leadership as Mayor - ever thoughtful and caring of everyone, creative and artistic in all that you touch, from the new bridges in the Village to the charming new bandstand and related buildings on South Street, to the articles you write each week often including comments on the loss or news of a special citizen. It has been a joy and an inspiration to work with you and I have very much appreciated the opportunity to promote Warwick's rich and colorful history.

Thank you for the honor of serving as Village Historian and being asked to speak at the Founder's Day ceremony. The entire Sesquicentennial year has certainly been one of remarkable and exceptional happenings, accomplishments and fun. Congratulations to you and your Committee and Staff for all that you have done.

With my great admiration and gratitude,



Jean Beattie May

RECEIVED

JAN 12 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



Warwick Lions Labor Day 5K
PO Box 667
Warwick, NY 10990
Tel: 845-986-3054
email: mcmanus@warwick.net

Mayor Michael Newhard & members of the board
77 Main Street
Warwick, NY. 10990

January 26, 2018

In celebration of Lions Club Internationals 100th Anniversary along with the Warwick Lions Club 70th Anniversary we would like to install a Lions drinking fountain in Stanley Deming Park.

All clubs have been encouraged to do a Centennial Project in order to meet the timeframe set by International we would need to have it installed by June 30, 2018 to accomplish that it would need to be ordered early February.

We would ask that the Villages DPW do the concrete pad it sits on and to provide the water hookup.

Since it does not sit in the existing footprint of the Playground we feel it would not interfere in any way with proposed playground upgrades but would be an improvement to the area.

I anticipate your speedy approval so the unit can be ordered in a timely manner to complete installation by end of June.

Sincerely


George McManus
Project Chairperson





Home

LION PARK BENCH

Lion Head Sculpture

Products & Services

About Us

Contact Us

Download Brochure

(Click on any of the pictures and a larger image will open.)



New Lion Fountains

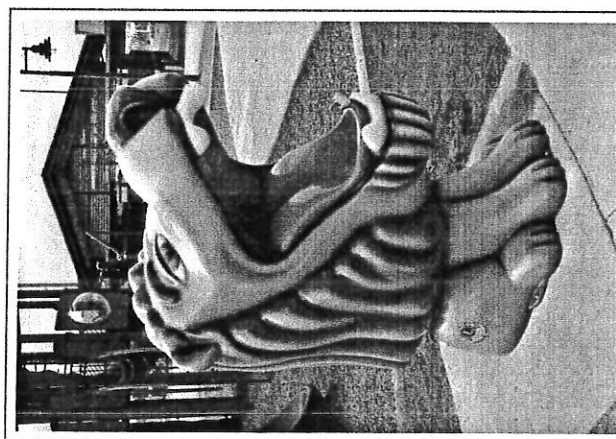
These new lion fountains are larger than the original ones created in the 60's. They are 5' tall and proportionally bigger all around.

These new fountains are also A.D.A compliant which is a big improvement over the original design.

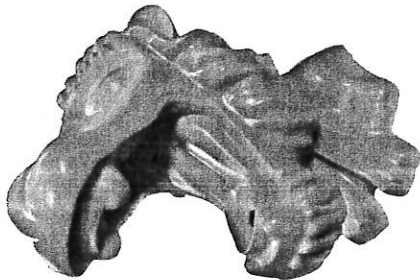
These fountains are built to last. They are created with fiberglass and will easily withstand normal wear and tear as well as the occasional climber.

The fountains come with a high quality UPC certified SS Haws #1152 drinking fountain installed and ready for connection. The Lions are top coated with an industrial grade paint and clear-coat to ensure the finish will last for years to come.

All you need is a concrete pad or sidewalk



with waterline and drain and you are ready to go!



Plan Ahead

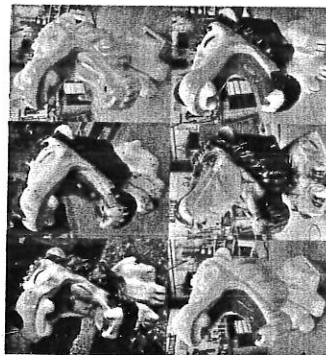
You will need to plan ahead to have your Lion Fountain ready your event. Each fountain takes between 4-6 weeks for production and delivery.

If we have a backlog of ongoing orders it may take 2 or more months to get your fountain. Call us to confirm when the next fountain will be available.

Refurbish an Existing Lion Fountain

If you already own a Lion Fountain and it needs some serious TLC to get back into roaring shape, we can handle it! We will strip the fountain down to the original paint, repair any damaged areas, replace the plumbing fixtures and repaint it to match the original finish or the finish of your choosing.

Your fountain will look brand new and be ready for another generation of children to enjoy.

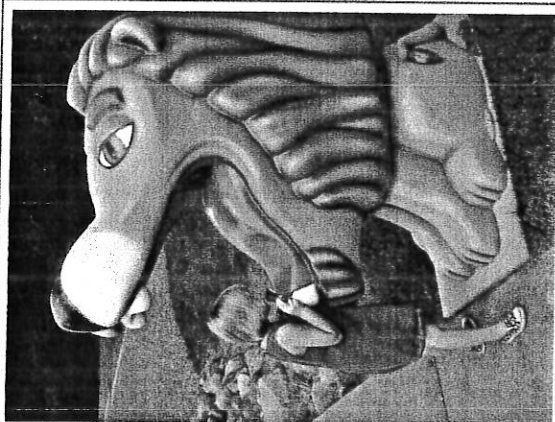


Other Services

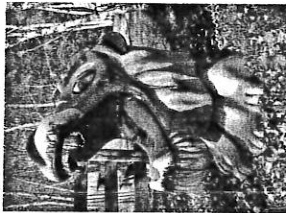
Avalon Studios is a creative studio. We offer several services and products beyond lion drinking fountains.

We can build you a custom statue, or create the ultimate parade float that will get you the attention you want.

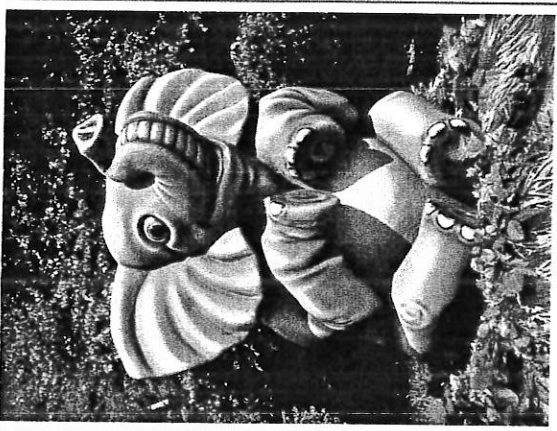
If you frequently participate in Trade



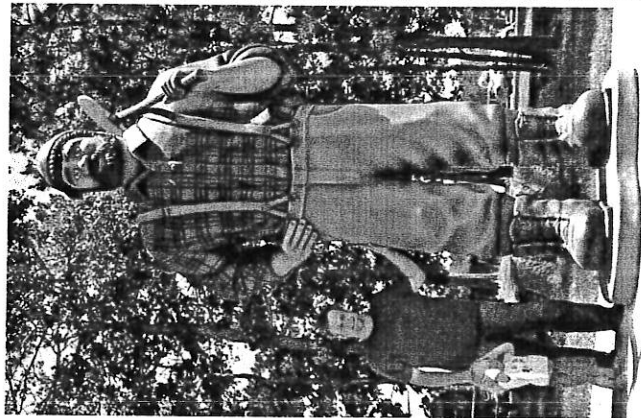
Here is a before and after shot of a lion fountain we refurbished.



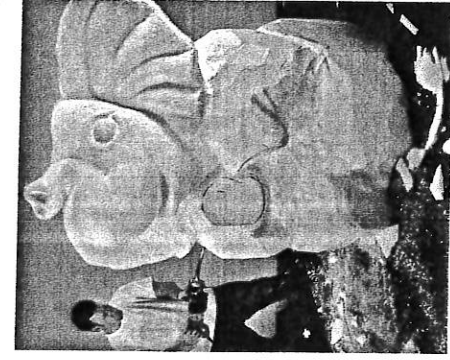
6' Elephant statue created for promotional purposes.



12' Paul Bunyan statue created for local restaurant.



17' x 27' Babe the Blue Ox statue that we refurbished



Shows and would like a booth that goes beyond a banner and table you have come to the right place.

We are the creative force you have been looking for to set your business or club apart from the rest.

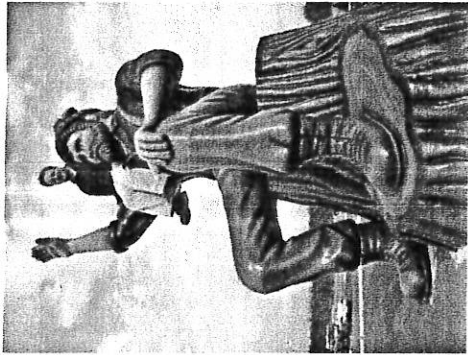
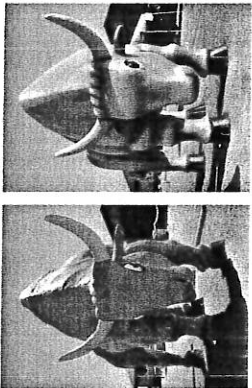
Check out our website for more examples of what we can do for you.

www.avalonsculpture.com

You can also check out more of our work on **Flickr**



Babe gets a makeover by Avalon Studios



Contact us today about ordering your very own Lion Fountain! 218-851-7965

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VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 1-16-18

Date(s) Requested: MARCH 1 - NOV 10

Time of Event: WHEN PARK IS OPEN

Village Park/Facility Requested: MEMORIAL PARK AND STANLEY DEMING PARK EAST OF NISUCKY BROOK
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: WARWICK LITTLE LEAGUE

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: BARRY CHENEY

Mailing Address: 5 PARKWAY, WARWICK NY 10990

Telephone: (Day) 986-7306 (Evening) 986-7306 (Cell) 201-317-6484

Information about intended use of Village Facilities:

Purpose of Use: LITTLE LEAGUE BASEBALL AND SOFTBALL GAMES AND PRACTICES

Total Participants Expected: 200 Adults 200 Children MAX AT FULL USE OF FIELDS

How will the event be advertised? SCHEDULES POSTED ON WEBSITE AND DISTRIBUTED BY TEAMS

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: MOVING FIELDS AS NEEDED

Village of Warwick Participants: 1600 Non-Resident Participants: 240

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? YES Will food be sold? YES

Please give details: CONCESSION STAND SELLS FOOD AND DRINK DURING GAMES

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of WARWICK LITTLE LEAGUE (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK LITTLE LEAGUE (name organization).

Barry Cheney
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 5 PARKWAY Telephone: 201-317-6484

RECEIVED

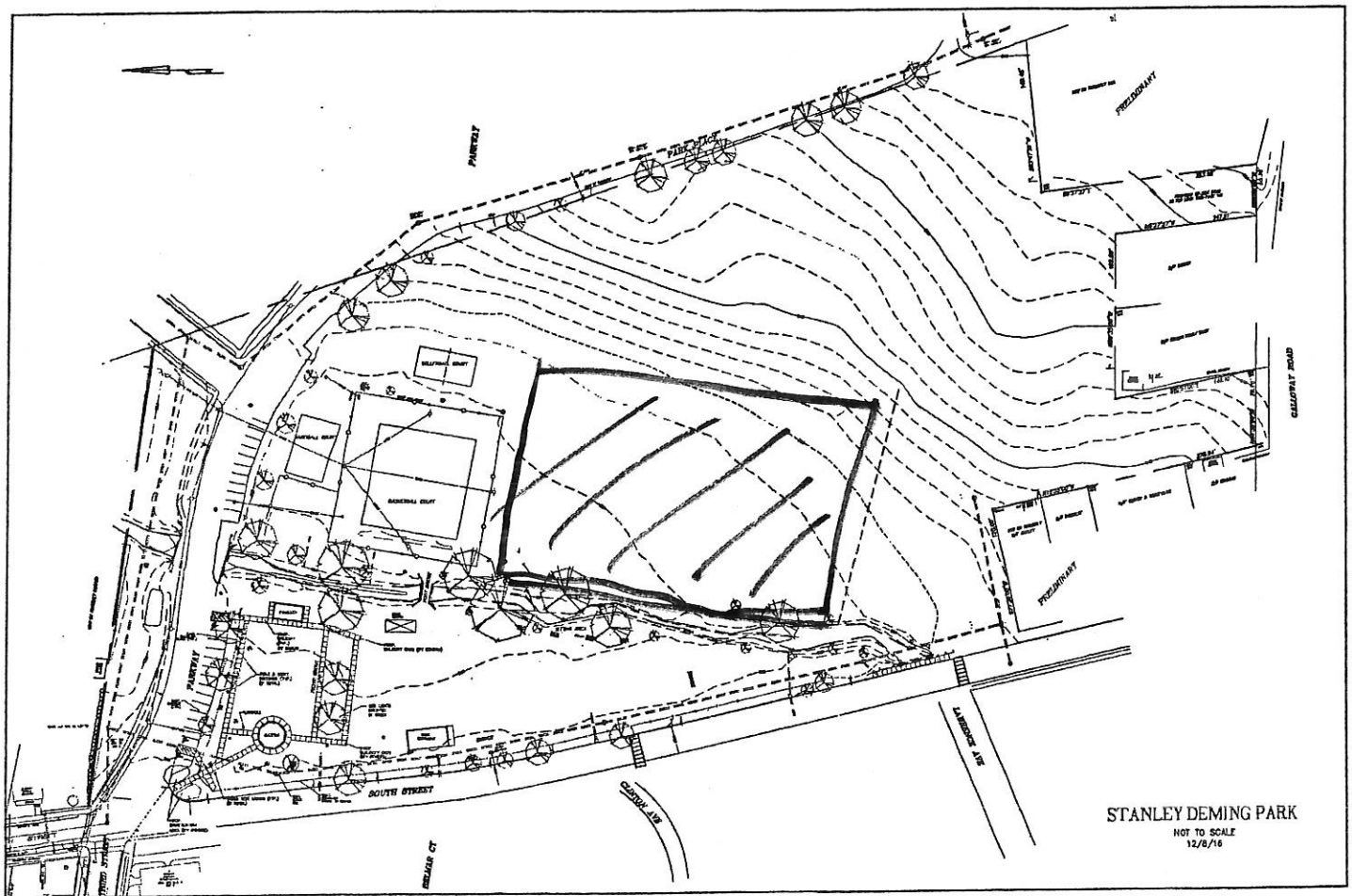
JAN 16 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

[illegible]

VILLAGE OF WARWICK
MEMORIAL PARK

WARWICK LITTLE LEAGUE



Office of the Mayor
Board of Trustees
Village Clerk
Treasurer
Telephone: 845-986-2031
Fax: 845-986-6884

Public Works Supervisor
Telephone: 845-986-2081
Fax: 845-987-1215



OFFICE OF THE CORPORATION
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

Village of Warwick

77 MAIN STREET
P.O. BOX 369
ORANGE COUNTY

Warwick, NY 10990

Village Justice
Telephone: 845-986-7044
Fax: 845-986-2870

Building, Planning, Zoning
and Historical District
Review Board
Telephone: 845-986-9888
Fax: 845-987-1215

VACATION CARRY OVER

I Antonio Rivera request to carry-over 5 vacation days.
(Name of employee) (Amount)

The reason time accrued or vacation was not used: Child Care
School Functions

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Anton Rivera
(Signature of employee)

1-24-18
(Date)

M. M. Mer
(Signature of Department Head)

1/24/18
(Date)

VILLAGE USE ONLY

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JAN 23 2018

☐ Approved by Village Board
☐ Denied by Village Board

20 days
(Time Accrued)

15 days
(Time Used)

3/10/03 VILLAGE OF WARWICK
(Anniversary Date) VILLAGE CLERKS OFFICE

Comments: _____

(Board Signature)

(Date)

WARWICK FIRE DEPARTMENT

CHIEF – PHIL CIALELLA
pcialella@gmail.com

1ST ASSIST. CHIEF – DANIEL SCHWEIKART
engine3dan@yahoo.com

2ND ASSIST. CHIEF – MICHAEL CONTAXIS
wfd634c@yahoo.com

SAFETY OFFICER – CHRIS DIMARCO
biggums151@yahoo.com



PRESIDENT – MELISSA STEVENS
meliss_stevens@yahoo.com

VICE PRESIDENT - ROBIN KITTNER
granada99@gmail.com

SECRETARY – DEB SCHWEIKART
debs@warwick.net

TREASURER – BILL LINDBERG
lindberg652@gmail.com

January 29, 2018

Board of Trustees Village of Warwick
P.O. Box 369
Warwick, New York 10990

Reference: 2018 Warwick Fire Department Carnival

Dear Board Members

Please be advised that the Warwick Fire Department will be holding its annual carnival once again this year in Veterans Memorial Park. The carnival will run from Wednesday June 20, to Saturday June 23, 2018. Set up for the event will begin on Sunday June 16th, and breakdown and clean up will be completed by June 24th. The carnival will be open from 6:00 P.M. to 10:00 P.M. Wednesday through Friday and 6:00 P.M. to 11:00 A.M. on Saturday. Our fireworks display will begin at 10:00 P.M. Saturday night. An application for the use of the park is enclosed with this letter along with maps of the park indicating the areas that will be used for set up and operation of the carnival. The required insurance certificates will be forthcoming upon approval of the permit. Please feel free to contact me with any questions.

Thank you.

Melissa Stevens
Carnival Secretary
Ph: 845-742-0886
Email: grover80@warwick.net

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date: 1/26/18

Date(s) Requested: 6/16 - 6/24/2018

Time of Event: 6pm

Village Park/Facility Requested: Memorial Park

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Fire Department

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: Melissa Stevens, President

Mailing Address: 25 Church St. PO Box 31, Warwick, NY 10990

Telephone: (Day) 986-1124 ext 244 (Evening) _____ (Cell) 742-0886

Information about intended use of Village Facilities:

Purpose of Use: Annual Carnival

Total Participants Expected: 500 Adults 500 Children

How will the event be advertised? Posters, TV, Radio

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: ☒ Non-Resident Participants: ☒

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

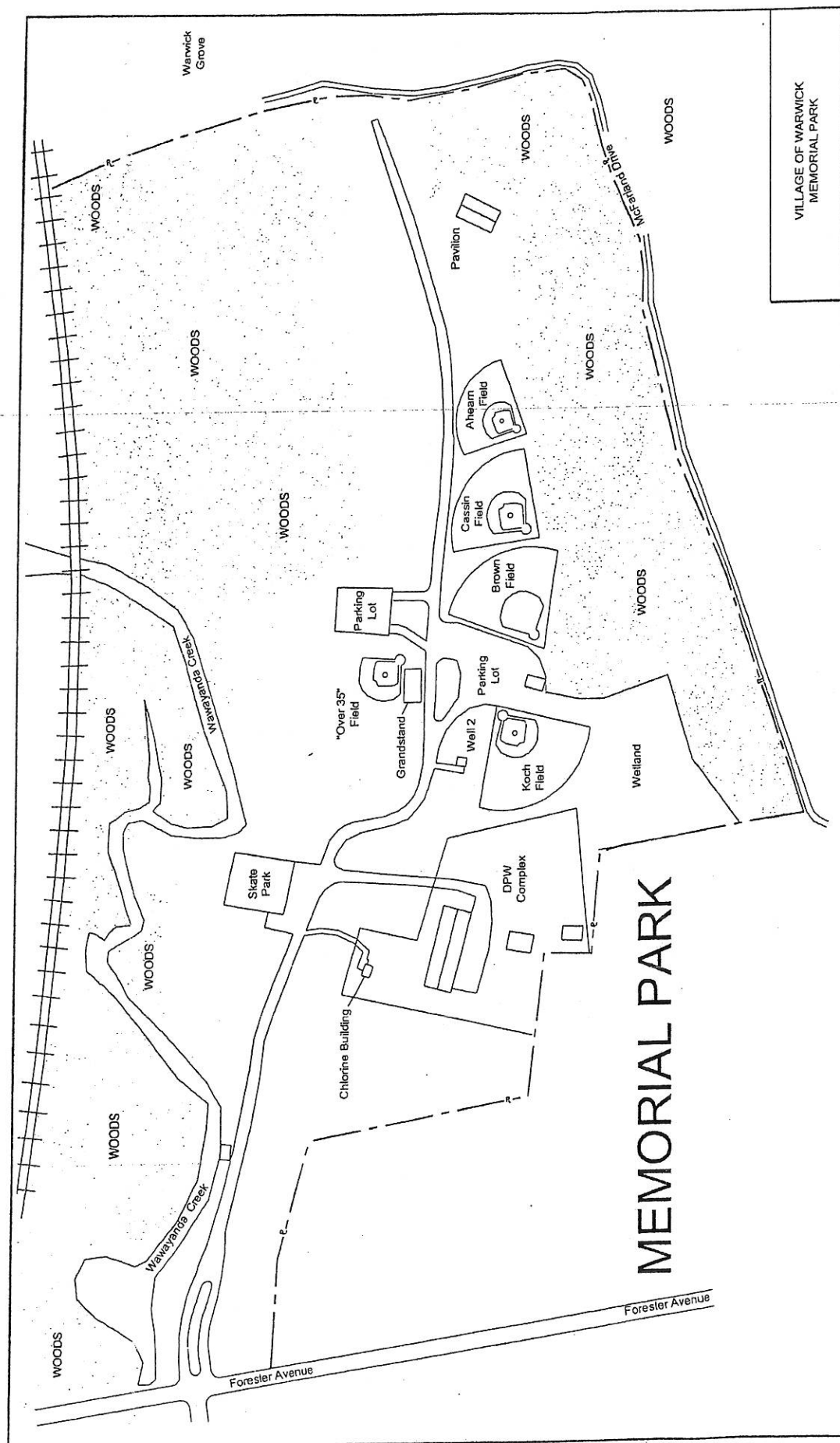
Will food be served? Yes Will food be sold? Yes

Please give details: Vendors from Community and Carnival

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick FD (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Fire Department (name organization).

Melissa Stevens, President
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: P.O. Box 31, Warwick, NY Telephone: 742-0886



Mayor Michael Newhard
Village of Warwick Trustees
Village Hall Warwick, NY 10990


January 17, 2018

Dear Mayor Newhard and Trustees:

The Warwick Merchant's Guild would like to request permission to have the fully insured, Sean Geary of Dun Dreamin Farm, back for a Valentine's Day Horse and Buggy Rides on Wednesday February, 14th, 2018 from 4pm – 9pm.

The carriage used will be smaller and will only hold up to 4 people. He will be picking up at the same spot on Railroad Avenue that he uses during the holiday season for Home for the Holidays. He will then go to participating restaurants to either drop off or pick up, or he will take them up Main Street and back to Railroad Avenue.

Thank you for your cooperation,



Corrine Iurato
Warwick Merchant's Guild Event Coordinator

RECEIVED

JAN 17 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 1/11/18

Date(s) Requested: 4/20-4/23

Time of Event: 1pm 4/20-11am 4/23/2018

1pm - 11am

Village Park/Facility Requested: Basketball Court @ Stanley Deming
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Community 2000

Check One: Non-Profit ☒ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: Eikel Patterson

Mailing Address: 7 S. Lynn St, Warwick

Telephone: (Day) 544-1810 (Evening) _____ (Cell) 988-8858

Information about intended use of Village Facilities:

Purpose of Use: Too Good to Toss event collect gently used, vetted items to be given to the community.

Total Participants Expected: 500 Adults 100 Children

How will the event be advertised? Yes; newspapers, facebook, social media.

Is Village equipment required? Yes ☒ No ☐

If needed, state type and for what purpose: assistance from DPU to dispose of left overs on Mon. 4/23.

Village of Warwick Participants: 250 Non-Resident Participants: 250

Is an admission fee charged? Yes ☒ No ☐

If so, what will proceeds be used for: _____

Will food be served? No Will food be sold? No

Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Community 2000 (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Community 2000 (name organization).

Eikel Patterson
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 7 S. Lynn St Telephone: 988-8858

to build community & keep useful goods out of the landfill. A perfect way to spend Earth Day weekend!

RECEIVED

JAN 16 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

\$100 sec. deposit
+ ins. rec. RA



Mayor Michael Newhard

Village of Warwick

77 Main Street

Warwick, New York 10990

Dear Mayor Newhard,

As we begin to plan the second-annual "Too Good to Toss" event to be held on Earth Day weekend, it has come to our attention that we need to provide more details and specifics about the support that we need from the Village and the Town.

The mission of the non-profit Repair Café (free to all; staffed by volunteers), which we also instigated and manage, is to transform our throw-away economy, one beloved item at a time, and reduce the amount of stuff that gets dumped into the waste stream. However, this popular community event, held at the Senior Center behind Town Hall, does not meet in April.

What better way to celebrate Earth Day Weekend 2018 than to build community by collecting items, that don't need to be repaired, and are "Too Good to Toss!" Donations will be dropped off at the basketball court at the Village's Stanley Deming Park, on Saturday, April 21 and organized by volunteers into categories. On Sunday, April 22, folks who can use those items may take them, at no charge, thus reducing the amount of stuff thrown out during Spring cleaning.

Based on feedback during, and following, last year's event, we are very excited to repeat Too Good To Toss and feel certain that this event will inspire many other Hudson Valley locations to host their own Earth Day community swap.

In addition to being highlighted as one of *The Warwick Advertiser's* 2017 top ten stories, Too Good To Toss received great feedback on site. A donor, turned volunteer, said, "This looks like a scene from a movie—a community coming together." Warwick historian, Dick Hull wrote, "...It was one of the most successful community-building exercises I've observed in many years of research and writing about our town. It brought people of all backgrounds together in a common endeavor of giving and taking tangible household objects of real value and mutual

benefit...it is worthy of becoming an annual event of mutuality; deserving strong municipal and foundation support."

The support we seek from the Village of Warwick is to share the cost of the tent rental with the Town of Warwick. The rental fee, including delivery, assembly, take down, and pick up is \$2,345. The Town has already agreed to pay half of that amount. We are asking the Village to pay the other half (\$1,172.50). In addition, we would like to request the assistance of the Village DPW crew to remove any items that might be left over on Monday morning, April 23.

We do not expect to have items left over because, like last year, we will work closely with a local Big Brother Big Sister organization to make sure that all donations accepted by us match their organization's list of acceptable items. As you may recall, a last minute emergency made it impossible for BBBS to collect the leftover items.

Although Too Good To Toss collected more than twelve dumpsters worth of donations, the DPW removed less than one half of one dumpster's worth of goods. We do not expect any issues to arise this year, but want to have the DPW on standby just in case.

We will reach out to the Fire Police to request assistance with vehicular traffic control and will contact the EMS to let them know when the event is scheduled so that they can be prepared in case they are needed. Thank you in advance for your continued support of this popular and successful community event.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Knight Moss".

Elizabeth Knight Moss

17 Deer Pond Drive

Warwick, NY 10990

Tel. 845-544-1056



WARWICK VALLEY CHAMBER OF COMMERCE INC.

POST OFFICE BOX 202 • WARWICK, NEW YORK 10990

PHONE: 845-986-2720 • FAX 845-986-6982

WEB ADDRESS: <http://www.warwickcc.org> • E-mail: info@warwickcc.org

January 10, 2018

The Honorable Michael Newhard
Mayor of the Village of Warwick
Village Board of Trustees
77 Main Street
Warwick, New York 10990

Dear Mayor Newhard and Board of Trustees;

The Warwick Valley Chamber of Commerce would like to formally request permission to hold the Warwick Community Showcase on Saturday May 5th from 10am to 5pm, with a rain date of the 6th. I have requested that Sanford Insurance Company send you the required Certificate of Insurance.

This popular event was moved to the Village location last year and it was met with great success. The Village location provides easier access to participate for village merchants, an increase in pedestrian foot traffic for local retail shops and restaurants, as well as opportunity to showcase the village to visitors and businesses alike.

We are requesting the following:

- The closure of parking spaces along both sides of Main Street from Riehle Opticians through Railroad Avenue.
- The closure of Railroad Avenue to through traffic to accommodate activities and vendors. We will need to close the road at 8:00am to accommodate the setting up of vendor tents.
- The use of Railroad Green to accommodate musicians and activities.
- Permission to hang a banner on First Street Lot for the period of April 23 – May 5, 2018.

We thank you in advance for all your cooperation over the years with the many activities that the Chamber has hosted in the village and we look forward to making the 11th Annual Community Showcase another exceptional event.

Thank you for your attention to this matter.

Very truly yours,

Michael Johndrow, Executive Director
Warwick Valley Chamber of Commerce

RECEIVED

JAN 10 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

VILLAGE OF WARWICK
FACILITY USE REQUEST

Rain Date

Today's Date 1/10/18

Date(s) Requested: 5/5/18 or 5/6/18

Time of Event: 10-5p Setup begins at 8am

Village Park/Facility Requested: Railroad Green
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Valley Chamber of Commerce

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: Utility Bill Designated Contact: Michael John draw

Mailing Address: PO Box 202 Warwick, NY 10990

Telephone: (Day) 986-2720 (Evening) _____ (Cell) 801 6850

Information about intended use of Village Facilities:

Purpose of Use: Community Showcase; a Community to Community and Business to Business Showcase

Total Participants Expected: 500 Adults 500 Children

How will the event be advertised? Radio, Print, Social Media

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: Barriacades, First Street to hang banner, bags to cover meters

Village of Warwick Participants: ☒ Non-Resident Participants: ☒

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? _____ Will food be sold? YES / not definite

Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of WV Chamber (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Chamber (name organization).

Michael A. John draw
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: PO Box 202 Warwick Telephone: 845-986-2720

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JAN 18 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

#100 Security Deposit
& Insurance Rec.

TA