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VILLAGE OF WARWICK

INCORPORATED 1867

Village of Warwick Village Board Meeting – February 22, 2022

Pursuant to New York State Chapter 1 of the Laws of 2022 public bodies may conduct meetings and public hearings either remotely pursuant to the requirements of Chapter 1 or in-person following CDC and New York State Department of Health guidance; therefore, the Village of Warwick Village Board meetings will be conducted virtually through Zoom Videoconference until further notice.

To View the Meeting:

YOUTUBE LIVE - The public may view the meeting live on the Village of Warwick, NY YouTube channel: <https://www.youtube.com/channel/UCK7D7KGbZF6nYfbcWGH6-VA>

VILLAGE'S WEBSITE – The public may view the meeting a day or so after its completion by going to the village's website: www.villageofwarwick.org

To Comment - During Privilege of the Floor Only:

VIA EMAIL OR MAIL - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: clerk@villageofwarwick.org or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor. Please limit your comments to **three (3) minutes**.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 22, 2022**

9177

The regular meeting of the Board of Trustees of the Village of Warwick was held on Monday, February 22, 2022, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY via Zoom Videoconference. Present was: Mayor Michael Newhard, Trustees: Barry Cheney, William Lindberg, Corey Bachman and George McManus. Also, present was Village Clerk, Raina Abramson, Village Attorney, Steven Gaba, and DPW Supervisor, Mike Moser. Others present: Joyce Perron.

Pursuant to New York State Chapter 1 of the Laws of 2022 public bodies may conduct meetings and public hearings either remotely pursuant to the requirements of Chapter 1 or in-person following CDC and New York State Department of Health guidance; therefore, the Village of Warwick Village Board meetings will be conducted virtually through Zoom Videoconference until further notice. The public was able to view the meeting live on the Village of Warwick, NY YouTube channel: <https://www.youtube.com/channel/UCK7D7KGbZf6nYfbcWGH6-VA>

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Village Clerk held the roll call.

Acceptance of Reports

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus, and carried for the acceptance of Reports – January 2022: Clerk’s Office, Justice Department, and Building Department.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus, and carried for the authorization to Pay all Approved and Audited Claims in the amount of \$288,609.17.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Presentation

Warwick Valley Rotary Club ‘Celebrating Our Heroes’ banner project.

Joyce Perron, the Community Service Director for Warwick Valley Rotary, presented 'Celebrating Our Heroes' banner project, including splitting the cost of permanent banner brackets with the Village of Warwick to the Village Board. Discussion ensued. Trustee McManus brought up concerns such as the cost of the banner brackets being split between the Rotary Club and the Village, the extra workload of installation and maintenance on the DPW, and the consistency towards various local organizations approval of projects. The Village Boards consensus was that it was a great project that they wanted to move forward with, but some wrinkles needed to be ironed out.

Mayor Newhard brought up the Pump Track project, and how he would like to get details regarding how many trees would need to be taken and the exact location. The DPW Supervisor, Mike Moser, told Mayor Newhard that he will have that information by next week.

Privilege of the Floor

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No comments were made.

TAM Enterprises, Inc. Payment #9 – Orchard Street Pump Station

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to approve payment #9 in the amount of \$49,162.50 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work that includes modifications made to the concrete influent channels, installation of the screen, and related work per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

**RESOLUTION APPROVING CERTAIN INSTALLMENT PAYMENT AGREEMENTS
FOR MUNICIPAL WATER & SEWER SERVICES - WITHDRAWN**

WHEREAS, the deferred payment program for municipal central water and sewer service charges authorized by the State of New York as part of the COVID-19 relief initiatives has expired; and

WHEREAS, following expiration of the said program, the Village of Warwick has received requests from several property owners to enter into installment agreements for payment of delinquent municipal central water and sewer service charges outside of the COVID-19 relief deferred payment program; and

WHEREAS, the Village has prepared forms for Installment Payment Agreements which may be utilized for such purposes, copies of which are annexed hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the Installment Payment Agreement forms for use by the Village in regard to the requests for such agreements received to date; and

2. That the Village Board hereby authorizes the Mayor to execute Installment Payment Agreements on delinquent municipal central water and sewer service for any requests for the same received on or prior to the date of this resolution.

3. That no installment payment plan be approved for more than one year.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows: **WITHDRAWN**

Barry Cheney, Trustee, voting _____

William Lindberg, Trustee, voting _____

George McManus, Trustee, voting _____

Corey Bachman, Trustee, voting _____

Michael Newhard, Mayor, voting _____

Discussion

Mayor Newhard explained that the Resolution had been withdrawn due to information coming to light from the State that needed clarification by the Village Attorney, Steven Gaba.

Facility Use – Veterans Memorial Park & Stanley Deming Park, Warwick Little League

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Bachman, and carried to grant permission to the Warwick Little League to use Veterans Memorial Park and Stanley Deming ballfields for the 2022 Little League season which will extend from March 1, 2022, through November 15, 2022, and to use the Veterans Memorial Park pavilion and the surrounding area to hold Picture Day on Saturday, April 23, 2022, from 8:00 a.m. to 6:00 p.m. as per their letter dated February 16, 2022. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Parade – Warwick Little League

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Bachman, and carried to grant permission to the Warwick Little League to hold their Opening Day Parade on Saturday, April 23, 2022. The parade will step off promptly at 10 a.m. with lineup beginning at 9:30 a.m. on High Street. The parade route will be Main Street, Railroad Avenue, South Street, Parkway, Park Lane, and then crossing Forester Avenue into Memorial Park. Town of Warwick Police Department approval completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Road Closure – High Street & Parking Space Closure – Main Street

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Bachman, and carried to close High Street on Saturday, April 23, 2022, starting at 9:00 a.m. for the benefit of the Little League parade. Barriers to be provided by the Department of Public Works. The parking spaces on the east side of Main Street between High and Church Streets to be designated as "No Parking" so they can be used for drop-off of participants.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Parade – St. Patrick’s Day, Warwick Division 3 Ancient Order of Hibernians

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to hold a St. Patrick’s Day Parade on Thursday, March 17, 2022, with lineup at 3:00 p.m. and step off at 3:30 p.m. The parade will lineup in the St. Anthony Community Hospital parking lot, proceed east bound on Grand Street, south down Main Street/Oakland Avenue, turn east, and end mid-block on Railroad Green. All activities must be in accordance with NYS and Orange County Departments of Health. Town of Warwick Police Department approval, St. Anthony Community Hospital approval, and completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Facility Use – Railroad Green, Warwick Division 3 Ancient Order of Hibernians

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to use Railroad Green on Thursday, March 17, 2022, for a St. Patrick’s Day celebration between the hours of 3:00 p.m. and 5:00 p.m. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Road Closure – Railroad Avenue, Warwick Division 3 Ancient Order of Hibernians

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to close Railroad Avenue for the benefit of the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, St. Patrick’s Day celebration on Thursday, March 17, 2022, between the hours of 1:00 p.m. and 5:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee McManus wanted to know who was going to notify the bus companies of the road closures. Mayor Newhard responded by saying that the DPW Clerk, Cathy Schweizer, is the person who will communicate the closures.

Utility Pole Banner Approval – Warwick Valley Rotary Club

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to grant permission to the Warwick Valley Rotary Club to hang a maximum of (88) eighty-eight ‘Celebrating Our Heroes’ utility pole banners along Oakland Avenue, Main Street, and Maple Avenue within the Village of Warwick to honor local heroes / Veterans from May 23, 2022, through July 11, 2022, and authorize the Mayor to sign the Orange and Rockland Utilities, Inc. Temporary Attachment Permit Agreement. Village of Warwick DPW to install the hardware and banners. Orange and Rockland Utilities permission, example image of the banners, and proper insurance has been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Nay Mayor Newhard Aye

Discussion

Mayor Newhard said that the shared cost of the banner brackets were not part of this motion tonight, and that that is a separate issue and can be its own motion at a later date.

Trustee Cheney wanted clarification from DPW Supervisor, Mike Moser, for how much time it would take for DPW to attach the brackets and install the banners. Mr. Moser answered by saying the first year would take the most time due to the initial installation of the brackets, but it was not a complicated process. Mr. Moser continued by saying it would take two to three days to put up eighty-eight brackets/banners with two guys and the bucket truck. Trustee Cheney asked Mr. Moser how much time it would take to uninstall the banners. Mr. Moser answered by saying it would take about eight hours, maybe less, to take the banners down. Trustee Cheney asked Mr. Moser how long it would take to install the banners the following year with the brackets already in place. Mr. Moser answered by saying one day or possibly one day and a half.

Trustee McManus said that by saying yes to this motion, the Rotary Club will assume that the Village is willing to split the cost. Mayor Newhard rebutted by saying that he had already pointed out that this was a separate motion, and the cost splitting was something that could be determined at the next meeting.

Warwick Valley Community Showcase – Warwick Valley Chamber of Commerce

A **MOTION** was made by Trustee Bachman, seconded by Trustee Lindberg, and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, on both sides of Main Street from Riehle Opticians through Railroad Avenue, including the use of Railroad Green. The event will take place from 10:00 a.m. to 4:00 p.m., with setup to begin at 8:00 a.m. and breakdown to be completed by 5:00 p.m. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Road Closure - Warwick Valley Community Showcase

A **MOTION** was made by Trustee Bachman, seconded by Trustee Lindberg, and carried to close Railroad Avenue on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, from 8:00

a.m. to 5:00 p.m. for the benefit of the Warwick Valley Chamber of Commerce's Warwick Community Showcase.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

No Parking Meter Covers – Main Street & Railroad Ave.

A **MOTION** was made by Trustee Bachman, seconded by Trustee Lindberg, and carried to place 'no parking' meter covers on all parking meters along both sides of Main Street from Riehle Opticians to Railroad Avenue and on both sides of Railroad Avenue beginning at 6:00 a.m. on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, for the benefit of the Warwick Valley Chamber of Commerce's Warwick Community Showcase as per their letter dated January 28, 2022.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

NYCOM Training – Election Inspectors

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney, and carried to grant permission to Election Inspectors, Victoria Hague, Margaret Bezares-Lopata, Virginia Kimbrick, and Donald Grenier and Alternate Election Inspectors, Thomas King and Geoffrey Howard to participate in NYCOM's 1.5-hour virtual Election Training entitled 'To the Polls! Guidance for Village Election Day and Election Inspectors' in preparation for the March 15, 2022 Village Election at a registration cost of \$25 per inspector. Election Inspectors and Alternate Election Inspectors to be paid at a rate of \$13.00 per hour for participation in the training.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Bid Advertisement – Robert Drive Valve Project

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to advertise and receive bids for the Robert Drive Valve project.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee Cheney explained that bid documents were recently completed by the Village Engineer, who suggested to go out to bid as soon as possible as the project was in this year's budget, and there is a six-to-eight-week lead time on the valve to be purchased and installed. Trustee Cheney continued by stressing the need to advertise as soon as possible, so that it will get into the newspapers a week from this Wednesday, which will give about sixteen days between when it appeared and when we receive bids.

Reports

Trustee Cheney's Report:

Trustee Cheney wanted to remind people that there were still COVID-19 test kits available at Village Hall in the front lobby and to please take no more than two. Trustee Cheney emphasized that the kits were primarily for people who had been exposed or for those who were experiencing symptoms. Trustee Cheney asked for people who were experiencing symptoms to please not come into the building themselves, but to send someone else to collect the kits.

Trustee Lindberg's Report: No report at this time.

Trustee Bachman's Report: No report at this time.

Trustee McManus' Report: No report at this time.

Executive Session

A **MOTION** was made by Trustee McManus, seconded by Trustee Bachman, and carried to go into Executive Session to seek confidential advice of counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Adjournment

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried close the executive session, resume the regular meeting, and adjourn the regular meeting at approximately 8:45 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Bachman Aye

Trustee McManus Aye Mayor Newhard Aye

Raina Abramson, Village Clerk