

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 20, 2024**

10,004

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, February 20, 2024, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante. Absent were Trustees: Carly Foster and Thomas McKnight, Village Attorney, Stephen Gaba, and DPW Supervisor, Mike Moser. Others present, Gail Hoffer-Loibl.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Deputy Village Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried for the Acceptance of Minutes: February 5, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried for the Acceptance of Reports – January 2024: Clerk’s Office, Justice Department, Planning Department, Building Department, Department of Public Works, and December 2023 Planning Department.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$277,580.84.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

1. Police Report.

No report at this time.

Correspondence

1. Letter of resignation from Shade Tree Commission Member, Frank Desiderio.

Mayor Newhard stated a letter of resignation was received from Shade Tree Commission member Frank Dario. The Mayor expressed gratitude to Mr. Desiderio for his years of service and acknowledged his talent and expertise. He informed the public about the vacant position on the Shade Tree Commission, inviting interested individuals to submit a letter to the Village Clerk.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

No comments.

Vacation Carryover - Christopher Bennett

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to grant permission to Village of Warwick Employee, Christopher Bennett, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Bid Award, DPW Pole Barn – TAM Enterprises, Inc.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to accept the bid from TAM Enterprises, Inc. in the amount of \$242,850.00 for the Pole Barn DPW project as per the recommendation of Village Engineer, David Getz. Funds in the amount of \$140,000 are appropriated in budget code A1640.2350 and \$102,850 is appropriated in Infrastructure Reserves in the FY2023-24 budget for this project.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Surplus Village Owned Equipment Auction

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to auction the following surplus of the Department of Public Works equipment owned by the Village of Warwick on GovDeals.com: 2004 Ford F250, 2003 International, 2008 Ford F250, (2) two 2004 Ford F350s, 2005 Ford F350, and 1989 Case 480 as per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Comment

Trustee Cheney clarified the concerns raised during the previous meeting regarding discrepancies between the inventory list and the items to be auctioned. He explained that two items were not listed in the inventory because they had been fully taken out of service, including removing their plates, leading to their removal from the inventory list.

Acceptance of Proposal - Day Heating and Air Conditioning

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to accept the proposal from Day Heating and Air Conditioning for the retrofit installation of a generator at the Water Treatment Plant, 20 Water Way, in the amount of \$17,500 per the recommendation of DPW Supervisor, Mike Moser. Funds are appropriated in budget code F.8330.2350.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Sale and Removal of Field Bleachers - Spechts Auto Recycling

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to sell the steel girders from the over 35 baseball field bleachers in Memorial Park to Spechts Auto Recycling in the amount of \$0.06/lb. with no charge for the removal or dumpster per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Comment

During a general discussion, the Board estimated that the bleachers slated for recycling might weigh around two to three tons. Considering a rate of six cents per pound, this would equate to approximately \$120 per ton. While not a substantial amount, the Board recognized the need to proceed with the recycling process to align with the Village's goals and move forward with their comprehensive plan.

Acceptance of Proposal – Woglom Construction, Roof Replacement

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to accept the proposal from Woglom Construction to replace the roof of the small storage building behind the DPW garage with an estimated project total of \$20,250 per the recommendation of Water Distribution Supervisor, Christopher Bennett. Funds are appropriated in budget code F.8340.4450.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye
Trustee McKnight Absent Mayor Newhard Aye

Acceptance of Technical Assistance – Drinking Water Source Protection Program (DWSP2)

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to accept the technical assistance being offered by New York State through the NYS Department of Environmental Conservation and NYS Department of Health to aid in the development and implementation of a Drinking Water Source Protection Program (DWSP2) and to acknowledge, accept, and commit to the ‘Roles and Responsibilities of Participating Municipalities, the State, and the Technical Assistance Providers’, and authorize the Mayor to sign the same.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye
Trustee McKnight Absent Mayor Newhard Aye

Comment

Trustee Cheney explained the Drinking Water Source Protection Program (DWSP2). This program, facilitated by the State Department of Environmental Conservation and Health, offers technical assistance to compile relevant information about the Village's drinking water sources, including reservoirs and wells. Through collaborative efforts and data gathering, the program aims to provide recommendations for enhancing the protection of these resources. The Village is already engaged in initiatives like acquiring watershed property and securing conservation easements to safeguard the reservoirs. Trustee Cheney emphasized the program's value as an additional tool to bolster existing efforts in protecting the Village's water resources.

Mayor Newhard expressed support for the DWSP2 program. He commended Trustee Cheney for pursuing the program and expressed appreciation for his efforts.

Advertise for Bid - Refuse

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for refuse pickup and delivery of a 30-yard refuse container on an as per needed basis. Bids will be for FY June 1, 2024, through May 31, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Advertise for Bid – Chemical Delivery

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for chemical delivery for the Village of Warwick Water and Sewer Plant, to include delivery to the Water Plant, Well #2, Well #3, and the Micro Filtration Plant. Bids will be for FY June 1, 2024, through May 31, 2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Comment

Trustee Newhard highlighted the current busy period in the Village, mentioning various ongoing tasks such as budget sessions, bidding processes, contract reviews, and preparations for the upcoming season.

Advertise for Bid – On-Call Electrical Contractor

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for On-Call Electrical Contractors. Bids will be for the period of June 1, 2024 – May 31, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Advertise for Bid – On-Call HVAC/Plumbing Contractor

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for an On-Call HVAC/Plumbing Contractor. Bids will be for the period of June 1, 2024 – May 31, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Advertise for Bid – Electrical Power Supply

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for Electrical Power Supply for the Village of Warwick for the period of June 1, 2024, through May 31, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Advertise for Bid – Natural Gas Supply

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for Natural Gas Supply for the Village of Warwick for the period of June 1, 2024, through May 31, 2026.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Advertise for Bid – Generator Maintenance Service

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to advertise and receive bids for Generator Maintenance Service for all Village owned generators. Bids will be for the period of June 1, 2024, through May 31, 2027.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Acknowledge Receipt of Liquor License – 16 Elm Street, Yesterdays Inc.

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for Yesterdays Inc. located at 16 Elm Street, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application, including the approval to waive the thirty (30) day notice requirement of the filing of a New York State Liquor License Application.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Facility Use Request - Veteran’s Memorial Park Pavilion, Warwick Art League

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to grant permission to the Warwick Art League to use the Veteran’s Memorial Park pavilion on Wednesdays from 10:30 a.m. to 1:00 p.m. from May 1, 2024, through September 25, 2024, to hold their Art in the Park painting and drawing sessions. The request includes the use of bathrooms as well as eight Village-owned picnic tables. Completed park permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Parade – St. Patrick’s Day, Warwick Division 3 Ancient Order of Hibernians

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to hold a St. Patrick’s Day Parade on Sunday, March 17, 2024, with lineup at 10:30 a.m. and step off at 11:00 a.m. The parade will lineup in the St. Anthony Community Hospital parking lot, proceed east bound on Grand Street, south down Main Street/Oakland Avenue, right on Orchard Street, right on Elm Street, with the parade ending at 16 Elm Street. Town of Warwick Police Department approval, completed park permit, and security deposit have been received. Approval is pending proper insurance and approval from St. Anthony Community Hospital and Yesterday’s 16 Elm Street.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Facility Use Request – Veteran’s Memorial Park, National Night Out 2024

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to grant permission to the Town of Warwick Police Department to use Veterans Memorial Park for National Night Out 2024 on Tuesday, August 6, 2024, from 2:00 p.m. to 11:00 p.m. Request includes use of the Veterans Memorial Park Pavilion, including pavilion lights, use of electricity, restrooms, sound system, and the presence of food trucks. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Budget Modification

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney, and carried to approve the budget modification request as per the Village Treasurer's memo dated February 6, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Reports

Trustee Cheney's Report:

Trustee Cheney announced that the Orange County DMV mobile office will be stationed in Warwick at the CVS parking lot entrance on Tuesday, March 26, from 10:00 a.m. to 3:30 p.m., with a lunch break from noon to 1:00 p.m. This date serves as a replacement for the previously scheduled date in February, which was canceled due to snow.

Trustee Foster's Report:

No report at this time.

Trustee Collura's Report:

Trustee Collura announced an upcoming event hosted by the Warwick Historical Society. The event, titled "Warwick Railroad History," will be presented by local historian Alan Held. Attendees will embark on a journey through Warwick's rich railroad history, exploring the 28 miles of railroads that once served the Town, its villages, and hamlets. The presentation will feature comparisons between past and present, maps, and rare images showcasing the significance of railroads in the region's industrial development. Attendees will learn about existing tracks, abandoned branches, stations, locomotives, and the stories of the railroads that contributed to building the community. The event will take place on Friday, March 8, at 7:00 pm at the AW Buckbee Center, located at 2 Colonial Avenue in Warwick. Admission is free, and doors open at 6:30 pm with light refreshments provided before the program. For more information, interested individuals can contact the Warwick Historical Society at 845-986-3236.

Trustee McKnight's Report:

No report at this time.

Mayor Newhard's Report:

Mayor Newhard announced an event to celebrate Black History Month, inviting the community to join the UAME Church on Sunday, February 25, 2024, from 2:00 p.m. to 4:00 p.m. The event will take place at the Union African Methodist Episcopal Church located at 98 McEwen Street.

Sponsored by the church, Warwick Cares, We the People of Warwick, Teamed Up for Hope, and the Prevention Coalition, the event will feature speakers, refreshments, the history of Warwick's UAME Church, and community resources. Mayor Newhard emphasized the warm and embracing atmosphere of events at UAME Church, encouraging participation for a wonderful Sunday afternoon.

Public Comment – *Non-Agenda Items*

No comments.

Adjournment

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to adjourn the regular meeting at approximately 8:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Absent Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

Deputy Village Clerk, Jennifer Mante