BOARD OF TRUSTEES VILLAGE OF WARWICK APRIL 17, 2017 AGENDA

Call to Order Pledge of Allegiance Roll Call

- 1. Introduction by Mayor Newhard.
- 2. Public Hearing to discuss projects to be considered for funding under the Orange County Community Development Program.
- 3. Public Hearing to consider a zone change for 4 Overlook Drive to change it from Residential to General Commercial.
- 4. Acceptance of the Minutes of April 3, 2017.
- 5. Acceptance of Reports: Justice
- 6. Authorization to pay all approved and audited bills in the amount of \$\,\text{.}
- 7. Police Report.

Announcement:

Spring Trash Pick Up

Discussion:

- 1. Vehicle Use Policy.
- 2. Notifying residents regarding zone change within 300 feet of property.

Motions:

Trustee Cheney's Motions:

1. Motion that the Village of Warwick is hereby submitting its application for consideration under the FY-18 Orange Urban County Consortium Community Development Program and that the Mayor is hereby authorized to submit this application. We further certify that we have read and understood the Orange Urban County Consortium Community Development Guidelines for the FY-2018 program year, and have met all of its

Board of Trustees Village of Warwick April 17, 2017 Page Two

applicable requirements and that the information contained in the application is accurate and true to the best of our knowledge.

- 2. Motion to adopt a resolution authorizing the issuance of \$110,000 bonds for the Village of Warwick, Orange County, New York to pay the cost for design studies and resulting improvements to the Village's water system. (Please read resolution Roll Call Vote).
- 3. Motion to adopt a resolution authorizing the issuance of \$225,000 bonds for the Village of Warwick, Orange County, New York to pay the cost for design studies and equipment replacement for the Wastewater Treatment Plant. (Please read resolution Roll Call Vote).

Trustee McManus's Motions:

- 4. Motion to grant permission to Park Avenue Elementary to have a Kindergarten Picnic in Stanley Deming Park on Tuesday, June 20th, 2017 with a rain date of Wednesday, June 21st, 2017 from 9 a.m. to 1 p.m. Completed park permit and the proper insurance has been received. The \$100 security deposit has been waived.
- 5. Motion to grant permission to the Warwick Valley Central School District to hang a banner on West Street from May 3rd through May 16th, 2017. Completed Banner Request form, an image of the banner and the proper insurance has been received.

Reports:

Trustee Cheney's Report: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

Trustee Lindberg's Report: Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

Trustee Patterson's Report: Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

Trustee McManus's Report: Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Historical Society.

Board of Trustees Village of Warwick April 17, 2017 Page Three

Mayor Newhard's Report

Final Comments from the Floor

Final Comments from the Board

Executive Session, if Applicable

Adjournment

LEGAL NOTICE

The Board of Trustees of the Village of Warwick invites public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Program. A Public Hearing will be held on Monday, April 17, 2017 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Under this Program a variety of physical improvements as listed below are eligible for funding:

- 1) Acquisition & Disposition of Real Property
- 2) Public Works, Public Facilities or Site Improvements
- 3) Code Enforcement (Housing & Health Codes)
- 4) Clearance, Demolition & Rehabilitation for Public Use or Economic Development
- 5) Housing Rehabilitation Loan and Grants
- 6) Special Projects for Elderly & Handicapped
- 7) Provision of Public Services (Shelters, Clinics, Senior Nutrition, etc.)
- 8) Payment of Non-Federal Shares of Other Grant Programs
- 9) Relocation Payments and Assistance

The Village of Warwick will be considering projects to be submitted to the Orange County Community Development Program. The deadline for which is Friday, April 28, 2017.

BY ORDER OF THE BOARD OF TRUSTEES VILLAGE OF WARWICK JO-ANN ROME VILLAGE CLERK

Dated: April 5, 2017

WARWICK COMMUNITY BANDWAGON, INC. 11 Hamilton Avenue WARWICK, NEW YORK 10990 845-986-6422 ex 4

3/27/17

The Village of Warwick 77 Main Street Warwick, NY 10990

RE: 2018 HUD FUNDING REQUEST

To: The Honorable Mayor Michael Newhard and the Board of Trustees/Village of Warwick

The Warwick Valley Community Center is requesting 2018 HUD/OCCD funding to continue renovating and upgrading our 11 Hamilton Avenue facility. In priority order the desired project includes:

FLOOR REPAIRS: \$73,000

We want to continue the work regarding the ongoing flooring repairs that began with the 2016 HUD/OCCD funding. In addition to the obvious aesthetic issues, the floors need repair because they are damaged and subject to trip and fall accidents. This includes: CVT floors with missing and cracked tiles as a result of damaged sub-floors, main office, and 100 year old T & G wooden floors with areas swollen by moisture and epoxy floors with major divots.

ELECTRICAL UPGRADE AND REPAIRS: \$25,000.

Technological advances require that additional outlets be installed in every room. This is particularly evident in the administrative offices that are currently services by single duplex outlets. Also, there are damaged conduit and outlets that need to be repaired.

IN SUMMARY:

FLOOR REPAIRS:

\$73,000.

ELECTRICAL UPGRADE:

25,000.

TOTAL REQUEST:

\$98,000.

We appreciate all of the support you have extended to the center all of these years. Completing the flooring project will be a monumental change for the building aesthetic. Again, please accept our thanks.

Ed Maddalena

Board Member

Karen Thomas

Executive Director

LEGAL NOTICE

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Warwick will hold a Public Hearing on Monday, April 17, 2017 at 7:30 p.m., in Village Hall, 77 Main Street, Warwick, NY to consider a zone change for 4 Overlook Drive to change it to General Commercial.

All persons interested in the above subject matter will be given an opportunity to be heard at the above time and place. Persons may appear in person or by agent. All written communications addressed to the Board in connection with the above subject matter must be received by the Board prior to the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES VILLAGE OF WARWICK JO-ANN ROME VILLAGE CLERK

Dated: March 29, 2017

Office of the Mayor

Board of Trustees Village Clerk

Treasurer

Telephone Fax:

845-986-2031 845-986-6884

Public Works Supervisor

Telephone: Fax.

845-986-2031 845-987-1215



OFFICE OF THE CORPORATION MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

Village of Warwick

77 MAIN STREET P.O. BOX 369 **ORANGE COUNTY**

Warwick, NY 10990

Village Justice

Telephone

845-986-2031

845-986-2870 Fax:

Building, Planning, Zoning and Historical District

Review Board Telephone:

845-986-2031

Fax:

845-987-1215

RECEIVED

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March 16, 201 LLAGE OF WARWICK

Mayor Michael Newhard & Village Board of Trustees

Re: 4 Overlook Dr. Petition

At the request of Mayor Newhard, the Planning Board has further reviewed the Petition for a zone change request at 4 Overlook Dr. Although the Petition seeks a zone change from Residential to General Commercial the Planning Board would like to make an additional recommendation as discussed for an Office Overlay Zone which the Planning Board believes would have the least impact and would not be as an intrusive of a zone change to an existing Residential zone.

Therefore we recommend changing the zone requested by Mayor Newhard.

Sincerely,

George B. Aulen, Chairman

Village of Warwick Planning Board

Village of Warwick, Spring Trash Pick-Up

The Village of Warwick will begin a Spring pick-up of household items. These items include such things as: furniture, mattresses, rugs, etc. The Village is asking residents to place metal items separately for recycling purposes.

We <u>WILL NOT</u> pick up: garbage, leaves, brush, tires, barrels, paint, drain oil, appliances such as refrigerators, washers, dryers, stoves, etc.

All items are to be at the curbside on the Monday of the week your area is scheduled for pick-up by 7:00AM- Once the area has been picked up there will be **No Return Trips.** The village will be divided into two (2) areas to be picked up:

Week of May 15, 2017

High St, Church St, Forester Ave. north of the Railroad Tracks, Colonial Ave. north side of Grand St. to the Corporation line of Locust St, Maple Ave. and all streets within the area. South Side of West St. to the Corporation line and Division St., Howe St. and all streets within this area to the west side of Oakland Ave. and including Campbell Rd. Pond Hill and areas North of West St. Village Cove residents should contact the homeowners association as to where to place items.

Week of May 22, 2017

East side of Oakland Ave. to Forester Ave. at the Railroad Tracks to Galloway Rd. on the north side. South side of Galloway Rd., Homestead Village area, Warwick Grove, Hawthorne Ave., Overlook Drive, South Str. Ext., and Southern Lane to the corporation line Brady Rd. Gordon Terrace and Ridgefield Rd. Resident of Warwick Grove and Homestead Village should contact their homeowners association as to where to place items.

If you have any questions please call our office at 845-986-2031 Ext 6 between 8:30 AM and 4:00PM.

Mike Moser DPW Supervisor Village of Warwick

Instee Cheney

VILLAGE OF WARWICK VEHICLE USE POLICY

SECTION I - Purpose:

It shall be the policy of the Village of Warwick to provide daily transportation for certain employees in the form of various types of motor vehicles commensurate with the job functions performed. In certain instances, mileage reimbursement or a vehicle allowance may be paid to the employee in lieu of the provision of a village-owned vehicle in accordance with IRS regulations.

SECTION II - Usage:

Village vehicles are for official business use unless otherwise authorized by the Mayor. Vehicles shall be assigned for functional operating purposes based on the need as established and documented by the Mayor.

SECTION III - Need:

Each fiscal year, as part of the budgetary process, the Mayor, in conjunction with individual Department Heads, shall develop and/or upgrade, a strategic plan which inventories all assigned vehicles and the anticipated replacement/additional vehicles required to perform the Village's mission each year for the upcoming year and four (4) successive years as part of the Capital Plan.

SECTION IV - Vehicle Assignments:

Vehicles shall be assigned by Managers/ Supervisors to work crews or individuals on a daily basis as the need dictates. Vehicles assigned are for the purpose of conducting Village business and the vehicle operator has the sole responsibility for assuming that said vehicle is properly maintained and operated in accordance with the laws of the State of New York.

General Principles of Use

- All drivers must have a valid and current operators license and consent to
 periodic checks of their driving record. Drivers are prohibited from driving in
 connection with Village business if their license is revoked, suspended, or
 expired or their driving privileges are otherwise restricted. Employees who drive
 in connection with village business are required to report to change in driver's
 license status immediately to their supervisor.
- The vehicle operator is responsible for reporting all damage to and problems with said vehicle to their Supervisor.
- The vehicle operator is responsible to inspect the vehicle daily, keep the interior clean, report problems, and keep the gas tank full.
- There is ample research and evidence to indicate that cell phone use while driving, even when hands are not used, is a distraction and a frequent cause of

accidents. Some states prohibit or restrict their use while driving. The use of cell phones while driving a Village vehicle must be in compliance with applicable state laws and regulations. It is recommended that the employee driver safely stop and park the vehicle to use a cell phone.

- No person shall smoke within any vehicle owned by the Village of Warwick
- All employees assigned a vehicle are prohibited from allowing any nonemployees to drive said vehicle.
- When assigned a vehicle for 24-hour availability, the employee is responsible for overnight parking, security of the vehicle, and any violation they receive. The employee is required to maintain a weekly mileage log to document commuting mileage. Each month the employee must sign and forward the mileage log form to the Mayor for approval.
- Employees assigned vehicles may allow other Village employees to drive the vehicle in connection with Village business. Non-employee passengers may be transported only when their presence is necessary to the primary purpose of the trip.
- With prior written approval of the Mayor, employees temporarily assigned to perform the duties of a Department Head while the Department Head is on vacation or absent may have the use of a Village vehicle, provided the Department Head they substitute for is assigned a vehicle.
- Village vehicles are not allowed to be used in connection with any outside employment.

SECTION V - Overnight Usage:

Vehicles may be made available to personnel on an overnight basis when their job function or position dictates a 24-hour responsibility to be available for work related situations. The personnel listed below are authorized to utilize a Village-owned vehicle on a full time basis for Village-related business, and some designated employees permitted to limited personal use:

Public Works Supervisor

Any other employee deemed necessary by the Mayor, in writing. The Mayor will include whether limited personal use is permitted.

** Denotes permitted limited personal use. Limited personal use shall be defined as travel within thirty (30) miles of the Village of Warwick, unless stated by separate agreement or authorized in advance in writing by the Village Board. The vehicle shall not be utilized as the primary car for the employee's family.

Department Heads, with the written approval of the Mayor, may allow for temporary overnight usage of vehicles for specific supervisory personnel based on a demonstrated need. All general principles of use articulated herein Section IV of this policy apply to the above-mentioned employees.

SECTION VI - IRS Rules and Regulations:

All assigned vehicles are subject to IRS rules and regulations as they apply, and as they amend from time to time, if the vehicles are used for commuting purposes to and from home.

SECTION VII - Meetings and Conferences:

Employees who use vehicles for Village-related and approved meetings must have prior approval from the Mayor before attendance. In the case of an employee using a vehicle for overnight conference attendance, this must be included and clearly indicated on the purchase order authorizing conference attendance.

SECTION VIII - Accident Protocol

In the event of an accident:

- Employees shall not admit negligence or liability.
- Employees shall not attempt settlement, regardless how minor.
- Employees shall obtain the name, address and phone number of injured person and witness if possible.
- Employees shall obtain the vehicle operator name, address and phone number of all vehicles involved in the accident.
- Employees shall obtain license plate number (and state, if not NY) and insurance information for all vehicles involved in the accident.
- Regardless of whether there is injury, the employee shall call immediate supervisor or other Village official to the scene.
- Employee will complete the accident report in the vehicle.

SECTION IX - Violations of the Policy

Employees assigned a Village-owned vehicle are expected to abide by all provisions of this policy and the law. If any employee of the Village violates any section of this policy, they may be subject to an appropriate disciplinary action as determined by the Board of Trustees.



VILLAGE OF WARWICK VEHICLE USE POLICY

SECTION I - Purpose:

It shall be the policy of the Village of Warwick to provide daily transportation for certain employees in the form of various types of motor vehicles commensurate with the job functions performed. *In certain instances, mileage reimbursement or a vehicle allowance may be paid to the employee in lieu of the provision of a village-owned vehicle in accordance with IRS regulations.

Suggested change: *For Village-related business travel where a Village vehicle is not available, mileage reimbursement or a vehicle allowance may be paid to the employee in lieu of the provision of a village-owned vehicle in accordance with IRS regulations

SECTION II - Usage:

Village vehicles are for official business use unless otherwise authorized by the Mayor. Vehicles shall be assigned for functional operating purposes based on the need as established and documented by the Mayor.

Since the Mayor may use the vehicle, maybe it should be authorized by the Board (reactively depending on the situation)

SECTION III - Need:

Each fiscal year, as part of the budgetary process, the Mayor, in conjunction with individual Department Heads, shall develop and/ or upgrade, a strategic plan which inventories all assigned vehicles and the anticipated replacement/ additional vehicles required to perform the Village's mission each year for the upcoming year and four (4) successive years as part of the Capital Plan.

SECTION IV - Vehicle Assignments:

Vehicles shall be assigned by Managers/ Supervisors to work crews or individuals on a daily basis as the need dictates. Vehicles assigned are for the purpose of conducting Village business and the vehicle operator has the sole responsibility for assuming that said vehicle is properly maintained and operated in accordance with the laws of the State of New York.

General Principles of Use

 All drivers must have a valid and current operators license and consent to periodic checks of their driving record. Drivers are prohibited from driving in connection with Village business if their license is revoked, suspended, or expired or their driving privileges are otherwise restricted. Employees who drive in connection with village business are required to report to change in driver's license status immediately to their supervisor.

- The vehicle operator is responsible for reporting all damage to and problems with said vehicle to their Supervisor.
- The vehicle operator is responsible to inspect the vehicle daily, keep the interior clean, report problems, and keep the gas tank full.
- There is ample research and evidence to indicate that cell phone use while
 driving, even when hands are not used, is a distraction and a frequent cause of
 accidents. Some states prohibit or restrict their use while driving. The use of cell
 phones while driving a Village vehicle must be in compliance with applicable
 state laws and regulations. It is recommended that the employee driver safely
 stop and park the vehicle to use a cell phone.
- No person shall smoke within any vehicle owned by the Village of Warwick
- All employees assigned a vehicle are prohibited from allowing any nonemployees to drive said vehicle.
- When assigned a vehicle for 24-hour availability, the employee is responsible for overnight parking, security of the vehicle, and any violation they receive. The employee is required to maintain a weekly mileage log to document commuting mileage. Each month the employee must sign and forward the mileage log form to the Mayor for approval.
- Employees assigned vehicles may allow other Village employees to drive the vehicle in connection with Village business. Non-employee passengers may be transported only when their presence is necessary to the primary purpose of the trip.
- With prior written approval of the Mayor, employees temporarily assigned to perform the duties of a Department Head while the Department Head is on vacation or absent may have the use of a Village vehicle, provided the Department Head they substitute for is assigned a vehicle.

I don't think this should be permitted for overnight usage.

• Village vehicles are not allowed to be used in connection with any outside employment.

SECTION V - Overnight Usage:

Vehicles may be made available to personnel on an overnight basis when their job function or position dictates a 24-hour responsibility to be available for work related situations. The personnel listed below are authorized to utilize a Village-owned vehicle on a full time basis for Village-related business, and some designated employees permitted to limited personal use:

Public Works Supervisor

Any other employee deemed necessary by the Mayor, in writing. The Mayor will include whether limited personal use is permitted.

(personal use should never be permitted) (same question about board approval if the mayor is using the vehicle)

** Denotes permitted limited personal use. Limited personal use shall be defined as travel within thirty (30) miles of the Village of Warwick, unless stated by separate agreement or authorized in advance in writing by the Village Board. The vehicle shall not be utilized as the primary car for the employee's family.

(personal use should never be permitted)

Department Heads, with the written approval of the Mayor, may allow for temporary overnight usage of vehicles for specific supervisory personnel based on a demonstrated need. All general principles of use articulated herein Section IV of this policy apply to the above-mentioned employees.

(not sure this is necessary – except in the case of the mayor – same question about board approval – after the fact is fine)

SECTION VI - IRS Rules and Regulations:

All assigned vehicles are subject to IRS rules and regulations as they apply, and as they amend from time to time, if the vehicles are used for commuting purposes to and from home.

SECTION VII - Meetings and Conferences:

Employees who use vehicles for Village-related and approved meetings must have prior approval from the Mayor before attendance. In the case of an employee using a vehicle for overnight conference attendance, this must be included and clearly indicated on the purchase order authorizing conference attendance.

SECTION VIII - Accident Protocol

In the event of an accident:

- Employees shall not admit negligence or liability.
- Employees shall not attempt settlement, regardless how minor.
- Employees shall obtain the name, address and phone number of injured person and witness if possible.
- Employees shall obtain the vehicle operator name, address and phone number of all vehicles involved in the accident.
- Employees shall obtain license plate number (and state, if not NY) and insurance information for all vehicles involved in the accident.
- Regardless of whether there is injury, the employee shall call immediate supervisor or other Village official to the scene.
- Employee will complete the accident report in the vehicle.

SECTION IX - Violations of the Policy

Employees assigned a Village-owned vehicle are expected to abide by all provisions of this policy and the law. If any employee of the Village violates any section of this policy, they may be subject to an appropriate disciplinary action as determined by the Board of Trustees.

Enployee Handbook

required documentation and corresponding receipts, including any reimbursement forms developed by the Village, must be submitted to the Village Treasurer's Office for reimbursement.

Education and Training – Upon proper, pre-approved authorization by the Village Board of Trustees, an employee may be reimbursed for training courses that are directly related to, and/or required by, the employee's current position. All required documentation and corresponding receipts, including any reimbursement forms developed by the Village, must be submitted to the Village Treasurer's Office for reimbursement.

Required Membership Fees – Upon proper, pre-approved authorization by the Board of Trustees, an employee who is required to hold membership in a professional organization as part of the employee's job may be reimbursed for any required dues and/or fees. All required documentation and corresponding receipts, including any reimbursement forms developed by the Village, must be submitted to the Village Treasurer's office for reimbursement.

4.5 Vehicle Usage Policy

Purpose – All vehicles and related equipment of the Village of Warwick are owned and maintained for the purpose of conducting official business of the Village. Said vehicles and equipment may not be used for any unauthorized personal use or for the private gain of any official or employee, or for any other purpose which is not in the general public interest.

Standards – For the purpose of compliance with this policy, the following standards must be met at all times with regard to use of Village vehicles:

- a) A Village vehicle assigned to an employee must be used for specific purposes and tasks and may not be used for any unauthorized purpose. If an employee is scheduled to be absent from work for a period of five (5) days or more he/she shall make plans to leave the vehicle at the Village DPW or another pre-specified location;
- b) A Village vehicle may not be used to transport persons who are not officials or employees of the Village of Warwick, nor material not related to the conduct of official Village business, without direct authorizations by the employee's Department Head;
- c) A Village vehicle must be operated in a safe and responsible manner and in compliance with all applicable traffic laws in effect. In the event of an accident, regardless of severity or fault, the employee must report the incident to the Mayor within twenty-four (24) hours;
- d) Each Village vehicle must be maintained in a safe and secure condition when not in use, including locked doors and/or under observation;
- e) No advertisement, signs, bumper stickers or other markings of a political or commercial nature may be displayed on Village vehicles at any time.

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BOND RESOLUTION DATED APRIL 17, 2017.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$110,000 BONDS OF THE VILLAGE OF WARWICK, ORANGE COUNTY, NEW YORK, TO PAY THE COST OF THE DESIGN STUDIES AND RESULTING IMPROVEMENTS TO THE VILLAGE WATER SYSTEM, IN AND FOR SAID VILLAGE.

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed;

WHEREAS, it is now desired to authorize the financing of such capital purposes; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Trustees of the Village of Warwick, Orange County, New York, as follows:

Section 1. For the class of objects or purposes of paying the cost of the design studies and resulting improvements to the Village Water System, there are hereby authorized to be issued \$110,000 bonds of said Village pursuant to the provisions of the Local Finance Law.

Section 2. The estimated maximum cost of the aforesaid class of objects or purposes is hereby determined to be \$110,000, and the plan for the financing thereof is by the issuance of \$110,000 bonds of said Village authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is forty years, pursuant to subdivision one of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. The Treasurer shall obtain the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for this purpose for each issuance of

bond anticipation notes or renewals thereof, which may be evidenced as provided in Section 6 hereof. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Village of Warwick, Orange County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said Village a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 6. Such bonds shall be in fully registered form. All obligations issued hereunder shall be signed in the name of the Village of Warwick, Orange County, New York, by the manual or facsimile signature of the Village Treasurer and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Village Clerk. The Mayor or a delegate of the Mayor may execute said obligations. Such execution by the Mayor or a delegate of the Mayor shall constitute conclusive evidence of the consents referred to in Sections 4, 7 and 8 hereof. If the Mayor is absent or unable to act, the Deputy Mayor may execute said obligations with the same effect as if executed by the Mayor. The Mayor, in lieu of execution of such obligations, may evidence consent to the issuance thereof by a separate writing dated as of the date of delivery thereof.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of said Village; including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation, provided, however, that in the exercise

of these delegated powers, he or she shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds, and provided further, however, that the Treasurer shall obtain the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for this purpose, when exercising the powers delegated to the Village Treasurer in this paragraph, which may be evidenced as provided in Section 6 hereof. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds. appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Village by the facsimile signature of the Village Treasurer, providing for the manual countersignature of a fiscal agent or of a designated official of the Village), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Village Treasurer, with the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for these purposes which may be evidenced as provided in Section 6 hereof. It is hereby determined that it is to the financial advantage of the Village not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

- Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.
- Section 10. The validity of such bonds and bond anticipation notes may be contested only if:
 - (1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
 - (3) Such obligations are authorized in violation of the provisions of the Constitution.
- Section 11. Upon this resolution taking effect, the same shall be published in summary in the Warwick Valley Dispatch, the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.
- Section 12. This resolution is adopted subject to permissive referendum in accordance with Section 36.00 of the Local Finance Law and Article 9 of the Village Law.

BOND RESOLUTION DATED APRIL 17, 2017.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$225,000 BONDS OF THE VILLAGE OF WARWICK, ORANGE COUNTY, NEW YORK, TO PAY THE COST OF THE DESIGN STUDIES AND RESULTING EQUIPMENT REPLACEMENT FOR THE VILLAGE WASTEWATER TREATMENT PLANT, IN AND FOR SAID VILLAGE.

WHEREAS, all conditions precedent to the financing of the capital purposes hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act to the extent required, have been performed;

WHEREAS, it is now desired to authorize the financing of such capital purposes; NOW, THEREFORE, BE IT

RESOLVED, by the Board of Trustees of the Village of Warwick, Orange County, New York, as follows:

Section 1. For the class of objects or purposes of paying the cost of the design studies and resulting equipment replacement for the Village Wastewater Treatment Plant, there are hereby authorized to be issued \$225,000 bonds of said Village pursuant to the provisions of the Local Finance Law.

Section 2. The estimated maximum cost of the aforesaid class of objects or purposes is hereby determined to be \$225,000, and the plan for the financing thereof is by the issuance of \$225,000 bonds of said Village authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is thirty years, pursuant to subdivision four of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Village

Treasurer, the chief fiscal officer. The Treasurer shall obtain the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for this purpose for each issuance of bond anticipation notes or renewals thereof, which may be evidenced as provided in Section 6 hereof. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Village of Warwick, Orange County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said Village a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 6. Such bonds shall be in fully registered form. All obligations issued hereunder shall be signed in the name of the Village of Warwick, Orange County, New York, by the manual or facsimile signature of the Village Treasurer and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Village Clerk. The Mayor or a delegate of the Mayor may execute said obligations. Such execution by the Mayor or a delegate of the Mayor shall constitute conclusive evidence of the consents referred to in Sections 4, 7 and 8 hereof. If the Mayor is absent or unable to act, the Deputy Mayor may execute said obligations with the same effect as if executed by the Mayor. The Mayor, in lieu of execution of such obligations, may evidence consent to the issuance thereof by a separate writing dated as of the date of delivery thereof.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall

deem best for the interests of said Village; including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation, provided, however, that in the exercise of these delegated powers, he or she shall comply fully with the provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds, and provided further, however, that the Treasurer shall obtain the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for this purpose, when exercising the powers delegated to the Village Treasurer in this paragraph, which may be evidenced as provided in Section 6 hereof. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

All other matters, except as provided herein relating to such bonds, Section 8. including determining whether to issue such bonds having substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Village by the facsimile signature of the Village Treasurer, providing for the manual countersignature of a fiscal agent or of a designated official of the Village), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Village Treasurer, with the consent of the Village Mayor, or a delegate of the Village Mayor selected by the Village Mayor for these purposes which may be evidenced as provided in Section 6 hereof. It is hereby determined that it is to the financial advantage of the Village not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to

those required by Section 52.00 of the Local Finance Law, as the Village Treasurer shall determine.

Section 9. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150 - 2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 10. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
 - (3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 11. Upon this resolution taking effect, the same shall be published in summary in the Warwick Valley Dispatch, the official newspaper, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 12. This resolution is adopted subject to permissive referendum in accordance with Section 36.00 of the Local Finance Law and Article 9 of the Village Law.

RECEIVED

APR 07 2017

VILLAGE OF WARWICK

VILLAGE OF WARWICK FACILITY USE REQUEST VILLAGE CLERKS OFFICE

Today's Date 4/7/17	Date(s) Requested: June 20, 261
Time of Event: 9:00 am - 1:00pm	(June 21, 2017 Mindute
Village Park/Facility Requested: 5+anley 1 ****Please use attached map to/indic)emin0
Information about Group/Organization: Name of Organization or individual: Park	ve Elementary
Check One: Non-Profit501(c)3	For ProfitPrivate Event
Proof of Residency: Designated Co	
Mailing Address: 15 Con Klinkd. Telephone: (Day) 987-8581 (Evening) 99	Warwick
Telephone: (Day) 987-8581 (Evening) 9	87-3170 (Cell) (845) 239-664 C
Information about intended use of Village Facilities: Purpose of Use: Kindergarten Picnic	
Total Participants Expected: 20+Adults 100 Child How will the event be advertised? Yes No If needed, state type and for what purpose:	
Village of Warwick Participants: Non-Re Is an admission fee charged? Yes No If so, what will proceeds be used for:	sident Participants:
Will food be served? picnic lunches Will food Please give details:	d be sold?n
The undersigned is over 21 years of age and has read this form and attached ragrees to be responsible to the Village for the use and care of the facilities. Horganization) does hereby covenant and agree to defend, indemnify and hold liability, loss, damages, claims, or actions (including costs and attorneys' fees permissible by law, arising out of or in connection with the actual or proposed (name organization). Signature of Organization's Representative (must be a Village of Warwick Ro	le/she, on behalf of Park Hyp Flen (name harmless the Village from and against any and all s) for bodily injury and/or property damage, to the extent d use of Village's property, facilities and/or services zation).
Address: 15 Conklinkd Warwick	Telephone: (845) 239-6649

for school Budget vote

Village of Warwick
Banner Request Form
Today's Date 4-12-17 Dates Requested May & - Ko
Location Requested:
Location Requested: West Street Utility Poles May 17th
First Street
Information about Group/Organization: Name of Organization: WARWIE K Valley CSD
Mailing Address: PO Box 595 WARWICK NY 10990
Telephone: (day) (evening) (cell)
Dimensions:
Banners over West Street must be 20 feet wide and 3 feet high. Banners must also be designed for wind loads.
Banners by the First Street Parking Lot must be 6 feet wide and 3 feet high.
Banners on utility poles must be 2 feet wide by 5 feet high.
Banners may be hung for a maximum of two weeks only. Banners that do not meet the above specifications will not be hung; no exceptions.
Diagram and/or picture of banner showing content must accompany this permit.
Permit must be submitted with required certificate of liability insurance to be presented to the Board of Trustees for approval. Board meetings are the 1 st and 3 rd Mondays of every month and permit must be received by close of business the Wednesday before the Board meeting. Permit must be signed by a Village resident.
The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of the organization does hereby covenant and agree to defend, indemnity and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual
Sharon Wash WVCSd
Address: PD Box 595 Worwick NY 10990
Telephone: 845-987-3030

Proof

Warwick Valley CSD 16 School Budget Vote Tuesday May 17