

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
DECEMBER 5, 2022
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: November 21, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____
Trustee McKnight ____ Mayor Newhard ____

3. Authorization to Pay all Approved and Audited Claims in the amount of
\$ _____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____
Trustee McKnight ____ Mayor Newhard ____

Announcements

1. 2023 Village of Warwick calendar of holidays and meeting dates for the Village Board, Planning Board, Zoning Board of Appeals, and Architectural and Historic District Review Board.

Correspondence

1. Letter from Hannelore Vogel regarding Main Street parking.

Privilege of the Floor

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the

Motions

Trustee Cheney's Motions

1. **MOTION** to authorize the Mayor to sign the Grantee Certification for DASNY Local Community Assistance Program (LoCAP) Grant Project ID: 25336 'Relocation of the Maple Avenue Water Booster Station' in the amount of \$250,000 with a total estimated project cost of \$1,064,000.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

2. **MOTION** to grant permission to Building Inspector, Boris Rudzinski, to attend the New York State Building Officials Conference, NYSBOC Rockland Seminar 2023, Tuesday, May 2 – Thursday, May 4, 2023, at the Town of Ramapo Recreation Center, Hillburn, NY with a registration cost of \$300.00. Classes will take place from 8 a.m. to 5 p.m. Travel time and overtime will be required. Supervisor vehicle will be used. Mileage reimbursement does not apply.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

3. **MOTION** to approve the FY 2022-23 budget modification and transfer request as per the Village Treasurer's letter dated November 29, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Lindberg ____

Trustee McKnight ____ Mayor Newhard ____

Final Comments from the Board

Executive Session, if applicable

Adjournment

**VILLAGE OF WARWICK
2023 LIST OF HOLIDAYS**

Holiday	Date of Holiday	Date Holiday is Observed by Village Hall
New Year's Day	Sunday, January 1 st	* Monday, January 2 nd
Martin Luther King, Jr.	Monday, January 16 th	Monday, January 16 th
Presidents' Day	Monday, February 20 th	Monday, February 20 th
Good Friday	Friday, April 7 th	Friday, April 7 th
Memorial Day	Monday, May 29 th	Monday, May 29 th
Juneteenth	Monday, June 19 th	**Monday, June 19 th
Independence Day	Tuesday, July 4 th	Tuesday, July 4 th
Labor Day	Monday, September 4 th	Monday, September 4 th
Columbus Day	Monday, October 9 th	Monday, October 9 th
Veterans' Day	Saturday, November 11 th	Friday, November 10 th
Thanksgiving Day	Thursday, November 23 rd	Thursday, November 23 rd
Day after Thanksgiving	Friday, November 24 th	Friday, November 24 th
Christmas Day	Monday, December 25 th	* Monday, December 25 th

* In the event a designated holiday occurs on a Saturday, the holiday shall be observed on the preceding Friday. In the event a designated holiday occurs on a Sunday, the holiday will be observed on the following Monday.

**Village Hall is open. Board meetings to be rescheduled.

**2023 Village of Warwick Board Meetings
Village Hall – 77 Main Street, Warwick, NY**

January 3rd (Tuesday) - 7:30 p.m.
January 17th (Tuesday) - 7:30 p.m.

February 6th - 7:30 p.m.
February 21st (Tuesday) - 7:30 p.m.

March 6th - 7:30 p.m.
March 20th - 7:30 p.m.

April 3rd - 7:30 p.m.
April 17th - 7:30 p.m.

May 1st - 7:30 p.m.
May 15th - 7:30 p.m.

June 5th - 7:30 p.m.
June 20th (Tuesday) - 7:30 p.m.

July 3rd - 7:30 p.m.
July 17th - 7:30 p.m.

August 7th - 7:30 p.m.
August 21st 7:30 p.m.

September 5th (Tuesday) - 7:30 p.m.
September 18th - 7:30 p.m.

October 2nd - 7:30 p.m.
October 16th - 7:30 p.m.

November 6th - 7:30 p.m.
November 20th - 7:30 p.m.

December 4th - 7:30 p.m.
December 18th - 7:30 p.m.

**ARCHITECTURAL AND HISTORIC REVIEW BOARD
2023 CALENDAR**

1ST TUESDAY OF THE MONTH @ 4:30PM

CHAIRMAN: MICHAEL BERTOLINI

**MEMBERS: JANE GLAZMAN, ROBERT SKALLERUP, CHRIS DEHAAN &
MATTHEW FINN**

ALTERNATE: VACANT

JANUARY -----3rd

FEBRUARY-----7th

MARCH-----7th

APRIL-----4th

MAY-----2nd

JUNE-----6th

JULY-----5th (Wed)

AUGUST-----1st

SEPTEMBER-----5th

OCTOBER-----3rd

NOVEMBER-----7th

DECEMBER-----5th

**PLANNING BOARD MEETING
2023 SCHEDULE**

2nd TUESDAY OF THE MONTH @ 7:30PM

CHAIRMAN: JESSE GALLO

MEMBERS: BILL OLSEN, KERRY BOLAND, BRYAN BARBER & T. SCOT BROWN

ALTERNATE: VANESSA HOLLAND

JANUARY-----10th

FEBRUARY-----14th

MARCH-----14th

APRIL-----11th

MAY-----9th

JUNE-----13th

JULY-----11th

AUGUST-----8th

SEPTEMBER-----12th

OCTOBER-----10th

NOVEMBER-----14th

DECEMBER-----12th

**ZONING BOARD OF APPEALS
2023 SCHEDULE**

3RD TUESDAY OF THE MONTH @ 7:00PM

CHAIRMAN: JOHN GRANEY

**MEMBERS: JOHN PREGO, JONATHAN BURLEY, T., MARGARET POLITOSKI, &
WAYNE GREENBLATT**

ALTERNATE: VACANT

JANUARY -----17th

FEBRUARY-----21st

MARCH-----21st

APRIL-----18th

MAY-----16th

JUNE-----20th

JULY-----18th

AUGUST-----15th

SEPTEMBER-----19th

OCTOBER-----17th

NOVEMBER-----21st

DECEMBER-----19th

Warwick, Nov. 22, 22,

Consider traffic calming,

Crossing guards would just be a bandaid to the traffic problems. Why is nobody addressing the most obvious solution? Create a carfree zone on Main St, get rid of the parked cars, find alternative parking spaces, have a walkable Village. -- I could hear a collective storm of protests from all the merchants -- but it might work, it could work.

Take a look & study the places in Europe, store-owners don't go out of business. People are strolling shopping, relaxing in outdoor areas, create a peaceful, stressfree zone. There would be a 1000 excuses why it can't be done, -- but it could. Give it a thought, give it a try. Imagine a carfree Main St? It would be restful, relaxing.

Hannelore Vogler

986-8336

RECEIVED

NOV 28 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



DASNY

KATHY HOCHUL
Governor

ALFONSO L. CARNEY, JR.
Chair

REUBEN R. MCDANIEL, III
President & CEO

October 19, 2022

VIA EMAIL

Michael Newhard
Mayor of the Village of Warwick
77 Main Street
Warwick, New York 10990

Re: *Local Community Assistance Program ("LoCAP")*
Relocation of the Maple Avenue Water Booster Station
Project ID: 25336

Dear Michael Newhard:

As you know, the State has awarded the Village of Warwick ("Grantee") a Local Community Assistance Program ("LoCAP") grant for the above-referenced project in the amount of \$250,000.00 (the "Grant").

This letter outlines the documentation you will need to complete and return to DASNY in order to start the Grant Administration process.

- ***Please return the completed documentation electronically, as described below within thirty (30) days. If you are not able to meet this timeframe, please send an email to callcenter@dasny.org with your requested timeline for submission.***
- *If the information is not returned in a timely manner, or documentation is incomplete, your Grant will be delayed as DASNY generally reserves the right to request updated documentation throughout the administrative process to ensure the required reviews are based on accurate information.*
- *If there are any changes to the contact information for the primary contact for your organization, the authorized officer contact information, or change in your organizational address – please email (grants@dasny.org).*

Please also read the attached Frequently Asked Questions (FAQs) as it relates to the following requested documents and other questions that you may have regarding the Grant Process.

ALBANY (HEADQUARTERS): 515 Broadway, Albany, NY 12207 | 518-257-3000
BUFFALO: 539 Franklin Street, Buffalo, NY 14202 | 716-884-9780
NEW YORK CITY: 28 Liberty Street, Fl 55, New York, NY 10005 | 212-273-5000
ROCHESTER: 3495 Winton Place, Building C, Suite 1, Rochester, NY 14623 | 585-450-8400

DORMITORY AUTHORITY STATE OF NEW YORK
WE FINANCE, DESIGN & BUILD
NEW YORK'S FUTURE.
www.dasny.org



DASNY

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The following documents must be completed and returned to DASNY so the required reviews can be conducted and State approvals obtained:

- ☐ Completed Grantee Certification signed by two (2) authorized officers;
- ☐ Completed Project Certification signed by an authorized officer;
- ☐ Completed and signed W-9;
- ☐ The Grantee Questionnaire (GQ) requested by DASNY expires after one (1) year;
 - The GQ on file has expired or is about to expire. Please provide the names, titles and email addresses of two authorized officers so that a GQ may be sent out by the Processor that will be assigned to review your paperwork:

Authorized Officer #1: Name: _____ Title: _____
Email: _____ Phone: _____ Ext: _____
Authorized Officer #2: Name: _____ Title: _____
Email: _____ Phone: _____ Ext: _____
- ☐ Evidence of Site Control;
 - Certificate of Municipal Site Control
- ☐ Financial documentation.

If your organization is a non-for-profit please also see the 'Prior to Final Approval' section in attached FAQs for information regarding the prequalification requirement through NY State Grants Gateway.

Grantees are also advised that grant-funded projects are subject to the State Environmental Quality Review Act (SEQRA) and State Historic Preservation Act (SHPA). Information regarding the SEQRA and SHPA process is included in the FAQs.

Should you have any questions concerning the enclosed documentation please either call (518) 257-3177 or email callcenter@dasny.org.

Sincerely,

Sarah D. Antonacci
Assistant Director, Grants Administration

GRANTEE CERTIFICATION
Village of Warwick
Relocation of the Maple Avenue Water Booster Station
Project ID: 25336

WE HEREBY WARRANT, REPRESENT AND CERTIFY TO DASNY that:

- The Village of Warwick (the "Grantee") has applied for a ("LoCAP") Grant in the amount of \$250,000.00 (the "Grant"). This Grant will be used for the Relocation of the Maple Avenue Water Booster Station (the "Project"). We understand that the Grant funds may be used only for certain community improvement purposes as set forth in the enabling legislation and that the Grant Disbursement Agreement (GDA) to be executed in connection with this Grant contains a provision that states that Grant funds may not be used to finance a program or project that will in any way promote or facilitate religious worship, instruction or proselytizing. We have been informed that this provision exists to ensure compliance with Federal and State law. Therefore, as Authorized Officers of the Grantee, we hereby certify the following in connection with the project to be financed by the Grant:
 - no religious purpose shall be advanced or promoted by the project or program funded by the Grant;
 - the project or program will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of services or the use of facilities or furnishings assisted in any way by public funds;
 - the project or program shall be open to all without regard to religion; and
 - the Grantee shall take affirmative steps to ensure that information is widely disseminated with respect to the following aspects of the project or program:
 - the project or program is publicly funded;
 - the project or program is open to all, regardless of religious affiliation; and
 - the project or program beneficiaries are not limited to any particular sect or group.
 - the Grantee shall exercise care to make sure the facilities and/or services to be supported in whole or in part by grant proceeds are available and accessible to all members of the public by ensuring project location(s) and/or service areas are in proximity to public transportation; sufficient parking; and by choosing project location(s) and/or service areas that do not restrict use to a certain subset of the population defined by religion;
- We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above information in making the determination whether to award the Grant to the Grantee.
- By signing this document, we certify that we are authorized officers for the Grantee and have the authority to submit this Certification.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) above as indicated. Please return these documents to callcenter@dasny.org from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

Authorized Officer (sign or type)

Printed Name (print or type)

Title (print or type)

Dated

Authorized Officer (sign or type)

Printed Name (print or type)

Title (print or type)

Dated

PROJECT CERTIFICATE OF THE
Village of Warwick
Local Community Assistance Program (the "LoCAP")
For the Relocation of the Maple Avenue Water Booster Station
(Project ID: 25336)

I, the undersigned, an Authorized Officer of Village of Warwick (the "Grantee"), DO HEREBY CERTIFY that:

- All contractors and vendors retained to perform services in connection with the Relocation of the Maple Avenue Water Booster Station (the "Project") shall be authorized to do business in the State of New York and shall possess and maintain all professional licenses and/or certifications required to perform the tasks undertaken in connection with the Project.
- To the extent that LoCAP Grant proceeds are used to reimburse the Grantee for the cost of any portion of the Project noted above, the Grantee certifies that no other external funding source, including but not limited to, State or Federal restructuring loans, State or Federal grants, or grants, loans, or other funding from any other public or private source (currently or within the last six (6) years), will be used for substantially the same project costs at the same location as described in the Application or Project Information Sheet provided to DASNY.
- If the Project includes vehicle purchase(s), removable equipment, or furnishings including but not limited to, computer hardware and software, air conditioning units, lab equipment, security cameras, office furniture and telephone systems, the Grantee has or will develop, implement, and maintain an inventory system for tracking such items, and items will be installed, stored, or secured on property owned by and/or under the control of the Grantee; the Grantee has or will develop, implement, and maintain a usage policy for items in compliance with all State and Federal regulations or privacy laws, including use, retention, storage, or deletion of any data, images, or videos stemming from grant funded purchase of such items if applicable.
- The Grantee has informed DASNY via the Project Application, Project Information Sheet, or other correspondence if Grantee is a state related entity, or if the project location is owned by a state related entity. Furthermore, if the status of the Grantee or project location changes, the Grantee will inform DASNY of any changes that would impact the tax-exempt status of the Grant.
- The Grantee acknowledges that Grant proceeds cannot be utilized to pay for:
 - Deposits advance payments, or progress payments until work is completed, or goods received by Grantee;
 - to pay down long term debt;
 - internal labor costs;
 - rental or leased equipment, or equipment with an anticipated useful life of less than three (3) years;
 - stockpiled materials;
 - recurring software costs, including licensing or maintenance fees;
 - materials and/or services provided by another entity other than a licensed contractor or vendor.
- The Grantee will maintain accurate books and records through project completion/payout of the Grant as well as for six (6) years from the date the Project is completed and will make those books and records available to DASNY, its agents, officers and employees during the Grantee's business hours upon reasonable request.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____.

By signing these documents, I certify that I am an authorized officer for the Grantee.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) above as indicated. Please return these documents to callcenter@dasny.org from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

By (sign or type): _____

Name (print or type): _____

Title (print or type) _____

CERTIFICATE OF MUNICIPAL SITE CONTROL

We, the undersigned, an Authorized Officer of the Village of Warwick and the Municipal Attorney for Village of Warwick under the penalties of perjury, hereby certify, warrant, represent and confirm to the DORMITORY AUTHORITY OF THE STATE OF NEW YORK ("DASNY"), the following:

- 1) The Village of Warwick is a municipal corporation constituting a county, town, city or village within the meaning of §2 of Article 1 of the General Municipal Law.
- 2) The Village of Warwick has applied for a Grant and acknowledges that Grant funds may be used only for certain purposes as set forth in the Grant's enabling legislation.
- 3) The Grant Disbursement Agreement (GDA) to be entered into by and between the Village of Warwick and DASNY shall require the Grantee to certify that Village of Warwick has the requisite control over the Project Site.
- 4) The Grant project will be located at the following **Project Site**:

Name: *Maple Ave Water Booster Station*
Street Address: *20 Grand St*
Town / Village *Warwick*
County: *Orange County*

- 5) The fee title of the Project Site is owned by the Grantee (**choose one**):

- ☐ Pursuant to deed identifying the Grantee as the fee owner, which deed was recorded in the Office of the Clerk of the County of _____.
- ☐ Pursuant to Executive or Legislative action granting title. **Provide citation:** _____
- ☐ As referenced by a copy of the most recent tax bill provided by the tax assessor's office which indicates ownership of the Project Site is vested in the Grantee, **attached hereto**.
- ☐ The Project Site will be located within a right of way or easement under the jurisdiction of the Grantee.

- 6) The Grant project to be constructed, built, reconstructed and/or operated and located on the Project Site is permitted by, does not and will not conflict with, or result in a breach of any of the terms or provisions of, or constitute a default under any deed restriction, encumbrance, restrictive covenant, agreement, easement and/or other lien. The Grant project shall comply in all respects with any and all applicable governmental laws, rules, regulations and ordinances.

- 7) Grantee further warrants and represents:
- There are no actions pending or threatened which may affect title to the Project Site or which may affect Grantee's ability to complete the Grant project;
 - There are no judgments filed against the Grantee or any liens filed against the Project Site or any portion thereto; and
 - There are no facts or circumstances which could affect title to the Project Site that have not been set forth herein.
- 8) We understand and agree that it is the Grantee's responsibility to comply with all deed restrictions, restrictive covenants, encumbrances, easements and other liens and any applicable laws, rules, regulations or ordinances concerning the Project Site.
- 9) We understand that the State of New York, DASNY and other entities that may be involved in the Grant process are relying on the above representations in making the determination whether to award a Grant to the Grantee and as an inducement to enter into the Grant Disbursement Agreement (GDA).
- 10) We have the authority to submit this certification on behalf of the Grantee.

Please sign and return this document to DASNY by either signing pen to paper and sending the pdf OR by typing your full name into signature line(s) above as indicated. Please return these documents to callcenter@dasny.org from the Grantee's organizational email address and retain the original copies for production to DASNY if requested. By providing electronic signature(s), the Grantee's designee will be providing validly binding legal documents, just the same as a pen-and-paper signature.

Grantee: Village of Warwick

By:
Name (sign or type): _____

Name (print or type): _____

Title: Authorized Officer

Dated: _____

By:
Name (sign or type): _____

Name (print or type): _____

Title: Municipal Attorney

Dated: _____



Village of Warwick
The Relocation of the Maple Avenue Water Booster Station

1334.019.001
RMDS/JAB
11/7/2022

Item	Description	Quantity	Unit	Unit Cost	Estimated Cost
1	Mobilization	1	LS	\$ 74,000	\$ 74,000
2	Demolition of Existing Pump Station	1	LS	\$ 12,000	\$ 12,000
3	Pressure Reducing Valve	1	LS	\$ 30,000	\$ 30,000
4	Furnish Package Pump Station	1	LS	\$ 397,000	\$ 397,000
5	Install Package Pump Station (with Generator)	1	LS	\$ 156,000	\$ 156,000
6	Site Work	1	LS	\$ 75,000	\$ 75,000
7	Yard Piping	1	LS	\$ 70,000	\$ 70,000
<i>Subtotal</i>					\$ 740,000
<i>Contingency</i>					20% \$ 148,000
<i>Contractor General Conditions</i>					5% \$ 37,000
<i>Subtotal</i>					\$ 925,000
<i>Estimated Engineering, Legal, Administration</i>					15% \$ 139,000
Total Estimated Project Capital Cost¹					\$ 1,064,000

¹ Note: Cost increase from the September 2022 estimate is the inclusion of a generator in the pump station.

PROJECT BUDGET TEMPLATE

Project Costs / Tasks		DASNY Funding Sources		Other Non-DASNY Funding Sources		Totals by Project Tasks
		Grant Project No.	Amount	Type	Amount	
1						\$ -
2						\$ -
3						\$ -
4						\$ -
5						\$ -
6						\$ -
7						\$ -
8						\$ -
9						\$ -
10						\$ -
Totals by Funding Source			\$ -		\$ -	\$ -

Notes

1) For each task you must provide documentation (i.e. cost estimate, quote, appraisal, invoice etc.) to support project costs. Documentation must be provided by a qualified vendor, contactor, engineer/architect, etc. and must be recent (i.e. within 1 year if cost estimate, if invoice – please note project can not be completed prior to grant award date). **See Budget Justification Template** for guidance.

2) If Project is not fully funded by grant, and grantee will fund gap with other funding sources, documentation must be provided to prove project is fully funded. **See Project Funding Sources Tab** for guidance

3) Green cell should equal the total grant award and is automatically calculated.

4) Orange cell should equal the total of other types of funding needed to complete project and is automatically calculated.

5) Yellow cell should equal total project costs and is automatically calculated.

BUDGET JUSTIFICATION TEMPLATE

Project Costs <u>Not</u> Incurred to Date						
	Project Costs / Tasks	Documentation Type (Quote, Appraisal, Est.)	Expert / Vendor / Contractor	Date of Est.	Cost Est.	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Project Costs Incurred to Date						
	Project Costs / Tasks	Documentation Type (Invoice, AHC/Check #)	Expert / Vendor / Contractor	Date of Cost Incurred	Amount Paid	
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
Total					\$	-
Notes						
Yellow cell on Budget Justification Template should = Yellow cell on Project Budget Template (i.e. the total project cost)						
If project has not started, all costs should be listed under project costs <u>not</u> incurred to date						
If the project is complete, all costs should be listed under project costs incurred to date						
If project has started but is not complete, costs will be listed under both						

Financial Review Checklist

As part of DASNY's review of your Grant, we must undertake a financial review of the project to be funded by Grant proceeds. The financial review ensures that State funding will be utilized on its own, or in conjunction with other funding sources to finance a fully functional capital project. The outline below will help you in gathering the appropriate documentation that DASNY will need to see before completing the financial review.

1. PROJECT BUDGET

- ☐ Please provide an established Project budget with attachments justifying how budget was developed. The budget should be substantiated by including a **recent** estimate, quotation or statement of probable cost from a qualified professional. For equipment purchases, we would expect to see **recent** quotations from vendors.
- ☐ If the project has commenced, you may provide awarded bids or contracts, AIA documents, or other pertinent documentation that establishes the budget. Please provide a summary document outlining the components of the budget.

Please consider:

- If Grant funds will be utilized for a phase of an overall project – the phase must be a standalone project with a recognized capital asset upon completion. For example, design phase → completed plans.
- Grant funds cannot be utilized to pay for internal labor, stockpiled materials, rental equipment or use of equipment owned by the Grantee.

2. PROJECT FUNDING SOURCES

If other sources of funding will be utilized to fully fund the project, we must see evidence that all funding sources have been secured, committed and available to complete the project.

If the project will be funded by the following, we would expect to see:

- ☐ **Grantee Equity**– We would expect to see a letter from the Grantee's Financial Officer committing the funds necessary to complete the project. The letter should be accompanied by a bank statement or recently audited financial statements specifically lining out the accounts that will fund the project.
- ☐ **Adopted Budget**– If any portion of the Project will be funded by a line item from an adopted budget, a letter from the Grantee's Financial Officer along with an adopted board resolution must be provided. The resolution should commit the funds necessary to complete the project and identify the source of such funds.

- ☐ **Bonds** – Grant funds may not be used to reimburse Project costs initially paid from bond proceeds. Therefore, the amount of bonds issued for this project cannot equal the total project budget. There must be a gap of non-bonded project funding at least equal to the Grant. We would expect to see a letter from the Grantee's Financial Officer confirming that Grant proceeds will not be used to reimburse any costs financed by bonds. The allocation of bond proceeds applicable to the Project should also be included (i.e. sources and uses from Official Statement, or account balances).
- ☐ **Bond Anticipation Notes** – Grant funds may be used to reimburse project costs paid from bond anticipation notes *before* issuance of long term debt. We would expect to see written confirmation that the Grant funds will be used in this capacity.
- ☐ **Capital Campaign / Fundraising / Donations** – Please show the amount that has been committed to date and the amount that has been received in the Grantee's accounts. You may only show the amount received to date as committed to the Project and you must demonstrate how the gap will be bridged until such time all monies are received.
- ☐ **Other Grants** – If the project will be funded by other Grants, we would like to see the executed agreement or contract. If the agreement or contract has not yet been executed, please provide an explanation regarding timing of execution and submit any award letters or indicia of Grant awards.
- ☐ **Loans / Line of Credit** – Short term loans (1 year or less) or lines of credit may be paid off with Grant proceeds. Please provide the executed loan documents if available. If the loan has not closed yet, please provide the executed commitment letter along with an estimated timeline for satisfying any conditions to closing.

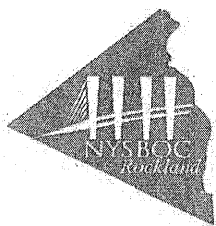
3. COMPLETED PROJECT

- ☐ If the Project has been completed, you must provide an accounting of sources and uses for the Project. Please be aware that the project must not have been completed prior to the award of the Grant.

4. PROJECT NOT YET FINALIZED

- ☐ If the project budget and/or sources of funding have not yet been realized, please refrain from submitting any financial documents until such time that a complete package may be returned to DASNY. In the interim, please provide a letter summarizing the current status of the project and expected timeline for submission. We will place the letter in your file and await receipt of the proper information for the financial review.

*Thank you for taking the time to put together a complete package for DASNY's financial review. Please remember that it is your responsibility to provide the information required on the **entire project** in order for DASNY to complete the financial review. We will guide you in submitting the proper documentation, but cannot establish budgets for you or assume that speculative awards will ultimately be realized.*



New York State Building Officials Conference
NYSBOC Rockland County Chapter
PO Box 155
Tallman, NY 10982
Email – Rocklandnysboc@gmail.com



NYSBOC Rockland Seminar 2023

3 Full Days of Classes

Minimum of 21 Hours of NYS In-Service credit hours

The 2022 class offering was 23 hours

Dates: Tuesday, May 2, 2023, - Thursday, May 4, 2023

Pre-registration is required: Class size is limited. To register complete the information below and return it along with payment via US mail as soon as possible. If an email address is provided, you will receive registration confirmation.

Early Registration Is Advised!

The venue will once again be the Town of Ramapo Recreation Center in Torn Valley, Hilburn
Social Distancing will be in effect and seating may be limited.

Safety requirements continue to be fluid and will depend on the conditions at the time. Safety protocols will be established by the NYSBOC Rockland Board of Directors to ensure the maximum possible safety of all attendees and presenters.

Register today to get your seat!

ONLY - Registration and full payment will guarantee you a seat!

✂-----✂-----✂-----✂-----✂-----✂-----✂

Three-Day Seminar Tuesday, May 2, 2023, - Thursday, May 4, 2023

Name	<u>DORIS RUDZINSKI</u>	Title	<u>BUILDING INSPECTOR/CEO</u>
Address	<u>77 MAIN ST</u>	Phone	<u>845 986 2031</u>
	<u>WARREN N.Y. 10990</u>	Member of NYSBOC	<u>YES</u>
		Chapter	<u>ROCKLAND + TRI-STATE</u>
Please provide ID Numbers <u>RR</u>		E-mail	<u>building@villageofwarrenk.org</u>
NYSBOS ID # <u>NY0049250</u>		Jurisdiction	<u>VILLAGE OF WARREN</u>

Early Registration Is Advised
Mail registration form with check to:

NYSBOC-Rockland County Chapter
PO Box 155 - Tallman, NY 10982

NYSBOC Rockland
Seminar Pricing

All 3 Days - \$300. ☒

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 12/5/22

For approval to transfer available appropriations for the following Fiscal Year 2022-2023 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1320.4005	Auditor - Special Audits	7,241.00	50.00	To cover costs for special election	A1450.4950	Elections - Other	0.00	50.00
A5010.1200	DPW - WORKERS COMP SALARY	761.52	761.52	Variance for Actual Payroll Distribution DPW	A5110.1000	Streets - Personal Service	429,096.92	761.52
A1990.4950	Contingent	50,000.00	5,463.33	To cover the costs of the new server project that wasn't finished in 21/22	A1680.2000	Network/IT - Equipment	(525.00)	5,463.33
A1990.4950	Contingent	50,000.00	47.28	To cover the cost of double phone bills	A3620.4200	Code Enf/Bldg Insp- Phone/Internet/Cable	(47.28)	47.28
A1990.4950	Contingent	50,000.00	47.28	To cover the cost of double phone bills	A8020.4200	Planning - Phone/Internet/Cable	(47.28)	47.28
TOTAL			6,369.41		TOTAL			6,369.41

SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G8120.4110	Sewer Lines - Repairs/Maintena	337,949.22	37,246.40	To cover the cost of high water bills	G9901.9000	Sewer Charge for Water Usage	0.00	37,246.40
TOTAL			37,246.40		TOTAL			37,246.40

Respectfully submitted,

Sadie Becker

Sadie Becker

Village Treasurer

Backup Documentation: Negative balance listing report

Report Date: 11/29/22

Range of Accounts: First		to Last							
Report Type: Sub Account				Include Non-Budget Accounts: N					
Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1450-4950	Elections - Other	0.00	0.00	50.00	0.00	0.00	0.00	50.00-	0.00
A-1680-2000	Network/IT - Equipment	0.00	0.00	875.00	350.00	0.00	0.00	525.00-	250.00
A-3620-4200	Code Enf/Bldg Insp- Phone/Internet/Cable	1,500.00	526.28	1,021.00	0.00	0.00	0.00	47.28-	103.15
A-8020-4200	Planning - Phone/Internet/Cable	1,500.00	526.28	1,021.00	0.00	0.00	0.00	47.28-	103.15
Fund Total									
		3,000.00	1,052.56	2,967.00	350.00	0.00	0.00	669.56-	119.99
Year Total									
		3,000.00	1,052.56	2,967.00	350.00	0.00	0.00	669.56-	119.99