

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
December 16, 2019  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: November 18, 2019 & December 6, 2019.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. Acceptance of Reports: November 2019: Clerk's Office & Tax Collection, Justice, Building, Planning Board & ZBA.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. Authorization to Pay all Approved and Audited Claims #\_\_\_\_\_ – \_\_\_\_\_ in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

5. Police Report

### **Announcement**

1. 2020 Village of Warwick Calendar of holidays and meeting dates for the Village Board, Planning Board, Zoning Board of Appeals, and Architectural and Historic Review Board.
2. Santa's Toy Box Annual Toy Drive for the children of Orange County, November 25 through December 23, 2019.
3. Village of Warwick Apple Eve 2020 – Tuesday, December 31, 2019, Railroad Green.
4. Village-wide pickup of storm-damaged tree limbs begins Monday, December 16, 2019.

### **Correspondence**

1. Letter from NYS DEC – Village of Warwick Reservoir Dam Inspection. The full report is on file in the Clerk's office.
2. Report from Village Engineer, David Getz, regarding the proposed zone change at the Warwick Feed and Grain property located at 15 Elm Street.
3. Report from Village Attorney, Stephen Gaba regarding the proposed zone change at the Warwick Feed and Grain property located at 15 Elm Street.
4. Notice of Public Scoping Session for Pulpit Rock Inn, West Street Extension, SBL 43-1-48.
5. Draft Scoping Document for Pulpit Rock Inn - Draft Environmental Impact Statement.
6. Letter of resignation – Joe Schweizer.
7. Community Development Block Grant – FY 2020 Award Letter for the Village of Warwick ADA Walkway in Stanley Deming Park in the amount of \$50,000.
8. Village of Warwick Water System 2019 Accomplishments and 2020 Plan
9. Warwick Commercial Properties - 4 Overlook Zone Change Short EAF

### **Discussion**

1. Local Residency Card Application and Fee
2. 15 Elm Street, Warwick Feed and Grain property - proposed zone change
3. 4 Overlook – proposed zone change

## **Privilege of the Floor**

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

## **Motions**

### **Trustee Cheney's Motions:**

1. **MOTION** to return the Planning and Zoning Department Board escrow balance of \$557.50 to M & L Equities, LLC in connection with the Warwick Carwash, 18 Elm Street. All invoices have been billed and paid as per Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.
2. **MOTION** to return the Zoning Board of Appeals escrow balance of \$2,125 to George Angelastro for 19 Cropsey Street. All invoices have been billed as per Zoning Board of Appeals Attorney, Robert Fink.
3. **Resolution Approving Stormwater Control Facility Maintenance Agreement For The Forester Avenue Apartments Development Project.**

WHEREAS, Forester Avenue LLC, is in the process of developing certain real property located at 77 Forester Avenue in the Village of Warwick; and

WHEREAS, one of the conditions imposed upon the approval of the project was that the property owner provide the Village with a Stormwater Control Facility Maintenance Agreement under which the property owner and its successors would be obligated to maintain and repair the stormwater control facilities proposed for the said development; and

WHEREAS, the property owner has submitted a proposed Stormwater Control Facility Maintenance Agreement for the project to the Village, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the proposed Stormwater Control Facility Maintenance Agreement on condition that at the end of the first paragraph therein the words

"located at 77 Forester Avenue in the Village of Warwick" are added after the words "below named project"; and

2. That the Village Board hereby authorizes the Mayor to sign the said agreement and any other and further documents necessary to implement the terms thereof.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Eileen Patterson, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

4. **MOTION** to resolve to introduce a local law for enactment of the zoning change requested by Irace Architecture P.C. regarding real property located at 15 Elm Street upon submission by Irace of an application to the Village Planning Board for land use approvals for the subject property along with an Environmental Assessment Form under the State Environmental Quality Review Act.

**Trustee Patterson's Motions:**

**5. RESOLUTION INTRODUCING AND SETTING A PUBLIC HEARING ON  
PROPOSED LOCAL LAW PROVIDING THAT ELECTIONS SHALL BE HELD  
BIENNIALY IN ODD-NUMBERED YEARS**

WHEREAS, the Village Board of the Village of Warwick has a proposed local law before it entitled: "A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years"; and

WHEREAS, in order to enact the proposed local law, it is necessary to introduce it and hold a public hearing upon it,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the movant of this resolution does hereby introduce the above proposed local law, and

2. That a public hearing on the proposed local law be set for January 6, 2019 at 7:30 o'clock p.m. and that due notice of the same is directed to be given by publication and posting.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Eileen Patterson, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

6. **MOTION** to approve the budget modifications as per the Village Treasurer's letter dated December 11, 2019.

**Trustee McManus' Motions:**

7. **MOTION** to close Railroad Avenue for the benefit of the Village of Warwick Apple Eve Event on Tuesday, December 31, 2019 from 9:00 p.m. to Wednesday, January 1, 2020 at 12:30 a.m. Village of Warwick DPW to place 'No Parking' bags on the meters beginning at 7:00 p.m.
8. **MOTION** to grant permission to DPW Laborer, Robert Helt to carry over five and a half (5.5) vacation days.
9. **MOTION** to grant permission to Maureen Evans, Planning Board Secretary to carry over three (3) vacation days.
10. **MOTION** to grant permission to Cathy Schweitzer, DPW Secretary to carry over one and a half (1.5) vacation days.

## **Reports**

**Trustee Cheney's Report:** Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

**Trustee Lindberg's Report:** Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

**Trustee Patterson's Report:** Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony Community Hospital, Bon Secour, and Orange County Department of Health.

**Trustee McManus' Report:** Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), and Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Coalition for Prevention.

**DPW Supervisor, Mike Moser's Report**

**Mayor Newhard's Report**

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

**VILLAGE OF WARWICK  
2020 LIST OF HOLIDAYS**

**Village Hall will be closed on the following days:**

Wednesday, January 1 <sup>st</sup>	New Year's Day
Monday, January 20 <sup>th</sup>	Martin Luther King, Jr.
Monday, February 17 <sup>th</sup>	Presidents' Day
Friday, April 10 <sup>th</sup>	Good Friday
Monday, May 25 <sup>th</sup>	Memorial Day
Friday, July 3 <sup>rd</sup>	Independence Day
Monday, September 7 <sup>th</sup>	Labor Day
Monday, October 12 <sup>th</sup>	Columbus Day
Wednesday, November 11 <sup>th</sup>	Veterans' Day
Thursday, November 26 <sup>th</sup>	Thanksgiving Day
Friday, November 27 <sup>th</sup>	
Friday, December 25 <sup>th</sup>	Christmas Day

**2020 Village of Warwick Board Meetings  
Village Hall – 77 Main Street, Warwick, NY**

January 6<sup>th</sup> - 7:30 p.m.  
January 21<sup>st</sup> (Tuesday) Work Session - 7:00 p.m.  
January 21<sup>st</sup> (Tuesday) - 7:30 p.m.

February 3<sup>rd</sup> - 7:30 p.m.  
February 18<sup>th</sup> (Tuesday) Work Session - 7:00 p.m.  
February 18<sup>th</sup> (Tuesday) - 7:30 p.m.

March 2<sup>nd</sup> - 7:30 p.m.  
March 16<sup>th</sup> Work Session - 7:00 p.m.  
March 16<sup>th</sup> Meeting - 7:30 p.m.

April 6<sup>th</sup> - 7:30 p.m.  
April 20<sup>th</sup> Work Session – 7:00 p.m.  
April 20<sup>th</sup> Meeting – 7:30 p.m.

May 4<sup>th</sup> - 7:30 p.m.  
May 18<sup>th</sup> Work Session – 7:00 p.m.  
May 18<sup>th</sup> Meeting – 7:30 p.m.

June 1<sup>st</sup> - 7:30 p.m.  
June 15<sup>th</sup> Work Session – 7:00 p.m.  
June 15<sup>th</sup> Meeting – 7:30 p.m.

July 6<sup>th</sup> – 7:30 p.m.  
July 20<sup>th</sup> Work Session – 7:00 p.m.  
July 20<sup>th</sup> Meeting – 7:30 p.m.

August 3<sup>rd</sup> – 7:30 p.m.  
August 17<sup>th</sup> Work Session – 7:00 p.m.  
August 17<sup>th</sup> Meeting – 7:30 p.m.

September 8<sup>th</sup> (Tuesday) – 7:30 p.m.  
September 21<sup>st</sup> Work Session – 7:00 p.m.  
September 21<sup>st</sup> Meeting – 7:30 p.m.

October 5<sup>th</sup> – 7:30 p.m.  
October 19<sup>th</sup> Work Session – 7:00 p.m.  
October 19<sup>th</sup> Meeting – 7:30 p.m.

November 2<sup>nd</sup> – 7:30 p.m.  
November 16<sup>th</sup> Work Session – 7:00 p.m.  
November 16<sup>th</sup> Meeting – 7:30 p.m.

December 7<sup>th</sup> – 7:30 p.m.  
December 21<sup>st</sup> Work Session – 7:00 p.m.  
December 21<sup>st</sup> Meeting – 7:30 p.m.

**DOWNSTAIRS FAX # 986-6884**

**PLANNING BOARD MEETING**

**2020 SCHEDULE**

**2nd TUESDAY OF THE MONTH @ 7:30PM**

**CHAIRMAN: JAMES PATTERSON**

**MEMBERS: BILL OLSEN, JESSE GALLO& KARL SCHEIBLE**

**Alternate: Kerry Boland**

**JANUARY-----14th**

**FEBRUARY-----11th**

**MARCH-----10th**

**APRIL-----14th**

**MAY-----12<sup>th</sup>**

**JUNE-----9<sup>th</sup>**

**JULY-----14<sup>TH</sup>**

**AUGUST-----11<sup>TH</sup>**

**SEPTEMBER-----8<sup>th</sup>**

**OCTOBER-----13<sup>TH</sup>**

**NOVEMBER-----10th**

**DECEMBER-----8<sup>th</sup>**

**ZONING BOARD OF APPEALS**

**2020 SCHEDULE**

**3<sup>RD</sup> TUESDAY OF THE MONTH @ 7:00PM**

**CHAIRMAN: JOHN GRANEY**

**MEMBERS: JOHN PREGO, JONATHAN BURLEY, JOHN MACDONALD**

**JANUARY -----21<sup>st</sup>**

**FEBRUARY-----18<sup>th</sup>**

**MARCH-----17<sup>TH</sup>**

**APRIL-----21<sup>st</sup>**

**MAY-----19<sup>th</sup>**

**JUNE-----16<sup>th</sup>**

**JULY-----21<sup>st</sup>**

**AUGUST-----18<sup>th</sup>**

**SEPTEMBER-----15<sup>th</sup>**

**OCTOBER-----20<sup>th</sup>**

**NOVEMBER-----17<sup>th</sup>**

**DECEMBER-----15<sup>th</sup>**

**ARCHITECTURAL AND HISTORIC REVIEW BOARD**

**2020 CALENDAR**

**1<sup>ST</sup> TUESDAY OF THE MONTH @ 4:30PM**

**CHAIRMAN: MICHAEL BERTOLINI**

**MEMBERS: JANE GLAZMAN, ROBERT SKALLERUP, CHRIS DEHAAN &  
MATTHEW FINN**

**Alternate: Kerri Foley**

**JANUARY -----7<sup>th</sup>**

**FEBRUARY-----4<sup>TH</sup>**

**MARCH-----3<sup>rd</sup>**

**APRIL-----7<sup>th</sup>**

**MAY-----5<sup>th</sup>**

**JUNE-----2<sup>nd</sup>**

**JULY-----7<sup>th</sup>**

**AUGUST-----4<sup>th</sup>**

**SEPTEMBER-----1<sup>st</sup>**

**OCTOBER-----6<sup>th</sup>**

**NOVEMBER-----3<sup>rd</sup>**

**DECEMBER-----1<sup>st</sup>**



# SANTA'S TOY BOX

## ANNUAL TOY DRIVE FOR THE CHILDREN OF ORANGE COUNTY

*November 29 – December 23*



### **-TOY BOX SITES-**

- |  |   |
|--|---|
| * <u>Graham M. Skea Lodge</u> , Thomas Bull Memorial Park, Rt. 416, Montgomery, 615-3831         | * <u>Goshen Public Library</u><br>366 Main Street, Goshen<br>294-6606   |
| * <u>Boces Regional Education Center at Arden Hill</u> , 4 Harriman Dr., Goshen, 291-0200        |   |
| * <u>Boces Special Ed. Center</u> , 53 Gibson Road, Goshen, 291-0200                             |   |
| * <u>Town of Newburgh Recreation Dept.</u> , intersection of Routes 32 & 300, Newburgh, 564-7815 | * <u>Greenwood Lake</u><br>Elementary & Middle<br>School                |
| * <u>Town of Newburgh Town Hall</u> , 1496 Route 300, Newburgh, 564-4554                         |   |
| * <u>City of Middletown Recreation Department</u> , 47 Academy Ave., Middletown, 346-4180        |   |
| * <u>New Windsor Recreation Department</u> , 555 Union Avenue, New Windsor, 565-7750             |   |
| * <u>Chester Town Hall</u> , 1786 Kings Highway, Chester, 469-7000                               | * <u>Desmond Campus</u> , 6 Albany Post Rd.,<br>Balmville, 569-3560     |
| * <u>Blooming Grove Town Hall</u> , 6 Horton Road, Blooming Grove, 496-5223                      |   |
| * <u>Union Avenue Community Fitness Center</u> , 565 Union Avenue, New Windsor, 561-4700         |   |
| * <u>Hamptonburgh Town Hall</u> , 18 Bull Road, Campbell Hall, 427-5012                          |   |
| * <u>Port Jervis Youth Community Center</u> , 134 Pike Street, Port Jervis, 858-4000             |   |
| * <u>Newburgh Free Library</u> , 124 Grand Street, Newburgh, 563-3619                            | * <u>Newburgh Library -Newburgh Mall Branch-</u><br>Route 300, 566-0460 |
| * <u>Warwick Village Hall</u> , 77 Main Street, Warwick, 986-2031                                |   |
| * <u>Gold's Gym (Newburgh)</u> , 15 Raquet Road, Newburgh, 564-7500                              |   |
| * <u>Monroe Town Hall</u> , 1464 Orange Turnpike, 783-1900                                       |   |
| * <u>Albert Wisner Public Library</u> , 1 McFarland Drive, Warwick, 986-1047                     | * <u>Cornwall Town Hall</u><br>183 Main Street, Cornwall 534-3760       |
| * <u>Montgomery Town Hall</u> , 110 Bracken Road, Montgomery, 457-2660                           |   |



### **Donations go to Orange County families**

We are accepting NEW toys only! Please contact sites directly for hours of operation and/or directions.  
For more information, contact OC Dept. of Parks at (845) 615-3831, or, TQuinlisk@orangecountygov.com



*Sponsored by Orange County Department of Parks, Recreation & Conservation*

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-8884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

December 12, 2019

Dear Village Property Owner:

Due to the amount of tree and limb damage throughout the Village from the December 2, 2019 storm, the Department of Public Works will be performing a village-wide pickup of storm-damaged tree limbs.

Please carefully follow these directions:

- Limbs and branches must be no larger than 3" in diameter.
- Limbs and branches must be put curbside by 7:00 a.m., Monday, December 16, 2019.
  - Please do not block sidewalks and do not put branches in the street.
  - If sidewalks or streets are obstructed, a notice of violation will be issued.
- Once a neighborhood has been picked up, we will not return.

The work will be ongoing, and we appreciate your patience.

The Village brush pile will remain open on Saturday and Sunday, December 14, 15, 21, & 22 from 12:00 p.m. to 4:00 p.m.

Very truly yours,

Michael J. Newhard  
Mayor

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Flood Protection and Dam Safety  
625 Broadway, Albany, New York 12233-3504  
P: (518) 402-8185 | F: (518) 402-9029  
www.dec.ny.gov

RECEIVED

NOV 21 2019

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

November 19, 2019 VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Honorable Michael J. Newhard, Mayor  
Village of Warwick  
77 Main Street  
P.O. Box 369  
Warwick, New York 10990

Re: Lower Warwick Reservoir Dam  
DEC Dam ID#: 180-0397 (Class C – High Hazard)  
Condition Rating: Unsound, Fair

Middle Warwick Reservoir Dam  
DEC Dam ID#: 180-0396 (Class A – Low Hazard)  
Condition Rating: Unsound, Fair

Upper Warwick Reservoir Dam  
DEC Dam ID#: 180-0395 (Class A – Low Hazard)  
Condition Rating: Unsound, Fair  
Town of Warwick, Orange County

Dear Mayor Newhard:

I conducted a routine inspection, along with Mr. Berhanu Gonfa, of the three referenced reservoir dams on October 22, 2019 as part of the Department of Environmental Conservation's (Department) ongoing Dam Safety program. I would like to thank Mr. Chris Bennett for meeting with us on-site and discussing the particulars of the dams during the inspections.

I am writing to you because it is my understanding that, as the Village Chief Executive Officer, you represent the owner of these structures. A copy of the visual observations generated from the inspections are enclosed. The left/right nomenclature used in this letter and in the enclosed Visual Observation Reports (VOR) are based on looking downstream from the middle of each dam.

Inspection

The inspections revealed that, in general, the maintenance efforts at each of the dams have improved from the Department's inspections in 2017 and that each of the



Department of  
Environmental  
Conservation

dams appear to be generally well maintained. More detailed observations of each dam are included on the enclosed Visual Observation reports.

## Regulations

### Lower Reservoir

This dam has a hazard classification of "Small, Class C - High Hazard." The dam safety regulations, effective on August 19, 2009, require a dam owner to develop a dam safety program for their dams. The following table summarizes the current status of compliance for these dams for those sections of the regulations that have specific deadlines for compliance.

*Compliance Status Table*

<u>Citation</u>	<u>Requirement</u>	<u>Status</u>
673.6	Develop and implement an Inspection & Maintenance (I&M) Plan by August 19, 2010.	An I&M Plan must be available for review, if requested.
673.7	Develop and submit to the Department an Emergency Action Plan (EAP) no later than August 19, 2010, and review and update annually thereafter.	Our records show that the latest revision of the EAP for this dam is dated 3/5/2019.
673.8	Submit an Annual Certification (AC) to the Department by January 31 <sup>st</sup> of each year (covering the previous calendar year).	An AC for calendar year 2018 was received.
673.13	The first Engineering Assessment (EA) of a Small, Class C dam was due no later than August 19, 2014, and a full Engineering Assessment is due every 10 years thereafter.	The EA, last revised June 2014, has been accepted. The next EA update is due no later than June 2024.

### Upper and Middle Reservoirs

These dams are currently considered to be "Class A - Low Hazard" dams. The owners of Class A - Low Hazard dams are required to:

1. Operate and maintain the dam and all appurtenant structures in a safe condition at all times.
2. Maintain in good order all available records regarding the dam and provide those records to any new owner.
3. Develop and implement an Inspection and Maintenance (I&M) Plan for each structure no later than August 19, 2010.

The full text of the revised 6 NYCRR Part 608 and Part 673, along with technical guidance, templates and forms can be downloaded from the Dam Safety webpage at: <http://www.dec.ny.gov/lands/4991.html>.

### Condition Ratings

On March 12, 2015, you were notified that the Department assigned a Condition Rating of "**Unsound, Fair**" to all three dams as the result of the Reservoir Systems Analysis dated March 2015. The Condition Rating was assigned based on the findings in the report that all three dams have inadequate spillway capacity as defined in the Department's Guidelines for Design of Dams. This Condition Rating means that the deficiencies at these dams are of such a nature that the safety of the dams cannot be assured; however, the dams are expected to perform adequately under normal loading conditions. However, rare or extreme hydrologic loading events may result in unacceptable performance. **This condition rating will remain in effect until such time that the dams have been brought into conformance but may be upgraded if conditions worsen.** The owner of a dam with a condition rating of Unsound is in violation of 6 NYCRR Part 673 and ECL Article 15 Section 0507.

Please keep in mind that any repair or construction related to the dam may require permits from the Department. Well in advance of beginning work at the dam, please check with the Regional Permit Administrator in the Schenectady office (518-357-2398) to see if any permits are needed.

If you have any questions regarding the above or the Dam Safety program in general, please contact me at 518-402-8252 or by e-mail at [Warren.Shaw@dec.ny.gov](mailto:Warren.Shaw@dec.ny.gov).

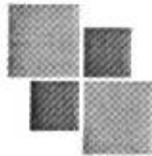
Sincerely,



Warren Shaw, P.E.  
Professional Engineer 1  
Dam Safety Section

ec: Chris Bennett, Water Distribution Supt. [water@villageofwarwick.org](mailto:water@villageofwarwick.org)  
Alon Dominitz, NYSDEC, Dam Safety Section, Chief  
Berhanu Gonfa, NYSDEC, Region 3, Water  
Alan Mack, Orange Co. Dept. Emergency Management, [amack@orangecountygov.com](mailto:amack@orangecountygov.com)  
Dominick Greene, Orange Co. Dept. Emg Management, [dgreen@orangecountygov.com](mailto:dgreen@orangecountygov.com)

bc: Project file  
Daybook



LEHMAN & GETZ  
CONSULTING ENGINEERS

November 21, 2019

Village of Warwick Board of Trustees  
77 Main Street  
Warwick, NY 10990

Re: Warwick Feed & Grain Property  
15 Elm Street  
Section 210, Block 7, Lot 3  
L&G #1803.5

Dear Mayor Newhard and Trustees:

We have reviewed the following documents prepared by Joe Irace, AIA LEED AP, for the proposed zone change at the Warwick Feed & Grain property located at 15 Elm Street. The applicant requests a zone change from Light Industrial (LI) to Central Business (CB). The attached documents were submitted as part of his petition:

- Letter to the Board requesting a zone change, dated 9/26/19
- Copy of a letter to the Board dated 7/28/19
- Copy of the Owner's Authorization 7/28/19
- A schematic drawing of the property boundaries
- A conceptual site plan, dated 7/29/19.

The property includes approximately 1.1 acres. It has public road frontage along Elm Street and also at a driveway connection at West Street. Its location on the Village's zoning map is shown in Figure 1.

Both the LI and CB zoning districts allow many general, business, and service uses, such as educational facilities, libraries, retail uses, professional offices, restaurants, service stations, hotels, and motels. The proposed zone change from LI to CB would allow a wider variety of uses than what LI currently allows, and specifically, residential uses. The lists provided on the following page provide a summary of the change in allowed uses. Several pages from Article III of the zoning code are attached at the end of this report to provide additional detail on uses and bulk requirements.

## ZONE CHANGE FROM LIGHT INDUSTRY (LI) TO CENTRAL BUSINESS (CB)

### USES THAT WOULD NOW BE ALLOWED:

#### Residential Uses

- all residential uses

#### Mixed Uses

- home occupations
- residences on 2<sup>nd</sup> and 3<sup>rd</sup> floors of existing buildings

#### General Uses

- churches / places of worship
  - annual membership clubs / outdoor recreation
  - fraternal organizations
  - cemeteries
  - volunteer ambulance service facilities
  - hospitals / nursing homes
  - fire stations.
- 

### USES THAT WOULD NOW BE EXCLUDED:

#### General Uses

- public utility facilities
- health clubs, spas, fitness centers, gymnasiums
- medical offices / medical facilities

#### Business & Service Uses

- agriculture
  - manufacturing / assembly / finishing
  - research and design facilities
  - contractor's storage yards
  - indoor recreation
  - warehouses.
- 

We provide the following comments on the proposed zone change:

1. The CB zone could expand to include Lot 210-7-3 without being considered "spot zoning", since properties in CB zone are located immediately adjacent to the property.
2. Because both the LI and CB zones allow a wide range of uses, the impacts of the zone change on the local infrastructure, traffic volumes, economics, environment, and other resources cannot be clearly defined. Any proposed development of the property would be subject to SEQR review by the Village on a case-by-case basis. Because the previous uses of the property included several large buildings and paved areas, it is unlikely that any new development would increase the development coverage above previous levels.

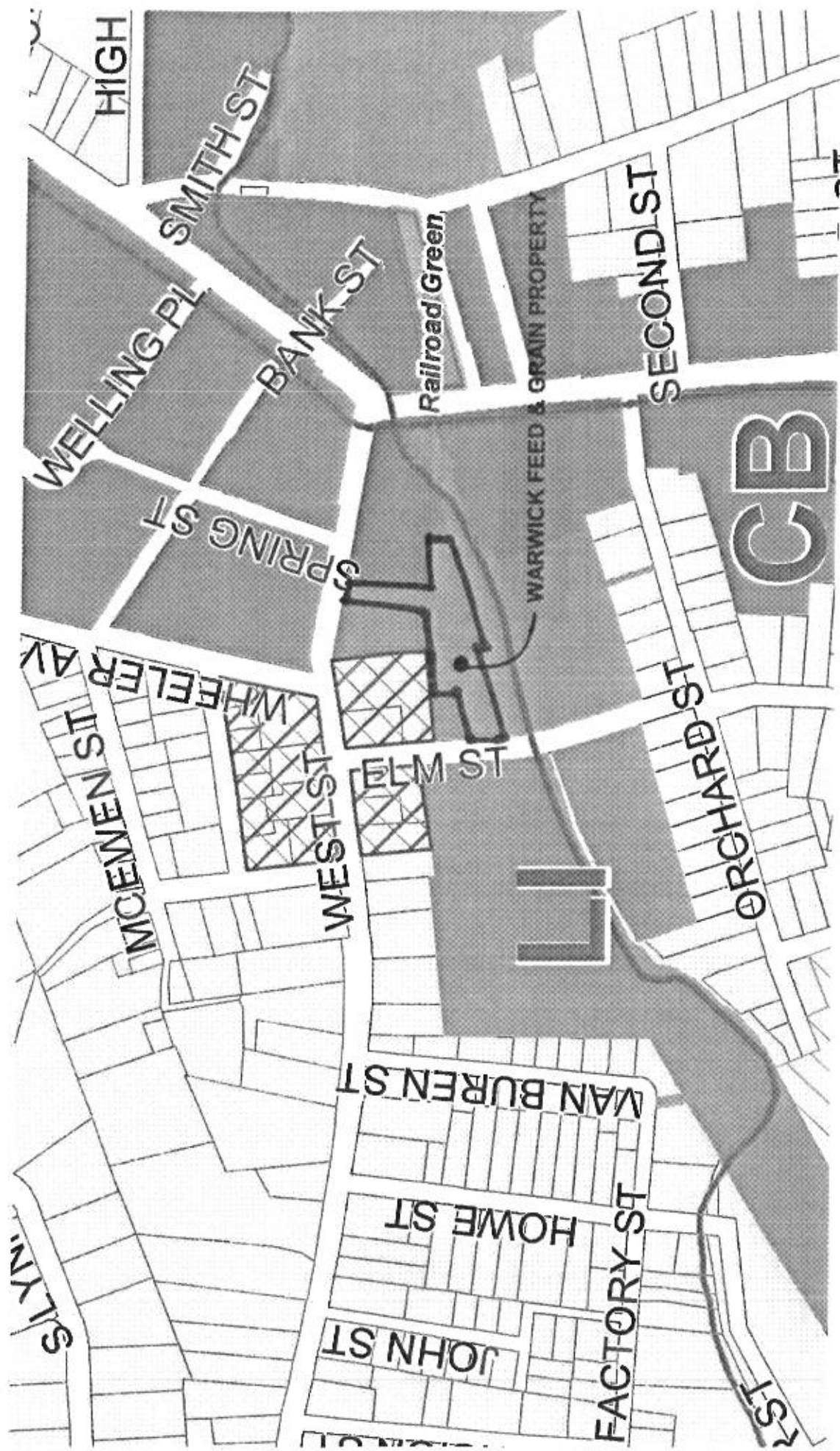
3. Much of the property is located within the flood plain. All development must meet FEMA and Village flood plain regulations.
4. It appears that many aspects of the zone change would be consistent with recommendations made in the Village's Comprehensive Plan and Countryside Exchange Report (2000):
  - a. Providing affordable housing for singles and single parents at or below the median income of the region.
  - b. Providing a mix of housing sizes and values to encourage diversity and provide affordable housing.
  - c. Encouraging infill projects where existing but underutilized sites are developed at a scale and mix of land uses complementary to immediate neighboring property.
5. Residents of the site would live within easy walking distance of downtown restaurants, shops, bus stop, etc.

We provide the following comments on the applicant's conceptual site plan:

1. The plan includes a multi-family residence with 12 one-bedroom apartments. In addition, the existing tower would be converted to office space and a possible apartment. All of these uses are allowed in the CB zone. If the zone change is approved and the project moves forward, the applicant will be expected to comply with the code for multi-family residences, and the Village's Design Standards for architectural design, signage, lighting and landscaping.
2. Multiple residences are allowed in the CB zone, but it appears that the current design would require several area variances in addition to the zone change. It appears that variances would be needed for side and rear yards and setbacks, for the number of dwelling units per building, for building length, and for lot coverage.
3. Section 145-127 of the code includes various conditions that would be discussed during the site plan review process. These include providing a suitably fenced children's play area not less than 100 sf of ground area for each dwelling unit. The proposed plan appears to meet the Village's parking requirements for one-bedroom apartments (1.5 spaces/dwelling unit), although setback distances and screening requirements would need to be addressed. Due to the proposed density of development, stormwater management through the use of green infrastructure should be considered to offset impacts from the lot coverage issue.
4. The plan includes the placement of many feet of fill material so that the new buildings would be constructed in accordance with flood plain regulations.

Sincerely,

  
David A. Getz, P.E.  
Lehman & Getz, P.C., Village Engineers



**FIGURE 1**

## **ARTICLE III Use Regulations**

### **145-30 General Requirements**

The general requirements affecting the use of buildings, structures and land for each of the districts established by Article II are hereby established and set forth in this Article.

### **145-31 Use Table**

The accompanying table entitled "Table of General Use Requirements" shall be deemed part of this chapter and is referred to herein as the "Use Table".

### **145-32 Utilization of Use Table**

- A. The Use Table, included herein, is divided into columns with each column headed by a capital letter(s) represent the respective Zoning Districts for reference. Vertical lines divide the requirements for one (1) district from those of another.

## Village of Warwick Zoning Law

- B. In the Use Table, all uses are indicated as follows:
- P Uses permitted by right and subject to the bulk and supplemental requirements as applicable.
  - C Uses permitted only upon approval of the Planning Board and are conditional thereon pursuant to Article XI and Article XII of this Zoning Law.
  - S Special uses permitted on approval of the Village Board in accordance with Article XVI.
  - \* All uses denoted by an asterisk (\*), including all special permit uses and conditional uses, also require Site Plan approval by the Planning Board in accordance with Article IX.
- C. The uses identified in Structure/Land Use column have a corresponding letter designating a Use Group for reference to the Table of Bulk Requirements. Certain uses do not have respective Bulk Requirements and are designated with "n/a" in the Use Group column. For uses where there is no respective Use Group identified, applicants are encouraged to provide the Planning Board with a proposal for a Use Group related to a similar structure or use as the one being proposed.
- D. Any use not identified in the Use Table shall be deemed prohibited. Any use indicated as conditional shall be deemed prohibited unless approved in a manner specified by this chapter. Where conditional uses are identified by generic word or description, the Planning Board shall determine whether a specific use shall be construed to be part of such generic class. In making such determination, the Planning Board shall consider to what extent the proposed use is alike, in land use impacts, the class of use indicated in the Use Table.

### 145-33 Prohibited Uses

The uses which are listed in this section are prohibited in the Village, subject to the qualifications set forth in § 145-23D.

- A. Manufacturing uses involving primary production of the following products from raw materials:
1. Asphalt, cement, charcoal and fuel briquettes.
  2. Chemicals: aniline dyes, ammonia, carbide, caustic soda, cellulose, chlorine, carbon black and bone black, creosote, hydrogen and oxygen, industrial alcohol, nitrates (manufactured and natural) of an explosive nature, potash, plastic materials and synthetic resins, pyroxilin, rayon yarn and hydrochloric, nitric, phosphoric, picric and sulfuric acids.
  3. Coal, coke and tar products, including gas manufacturing; explosives; fertilizers; gelatin, glue and size.
  4. Linoleum and oilcloth; matches; paint; varnish and turpentine.
  5. Rubber (natural and synthetic); soaps, including fat-rendering; starch.

Table of Use Requirements												
Land Use District	A	LO	MR-SC	CCRC	CB	GC	LI	TND <sup>1</sup>	PAC <sup>2</sup>	AD <sup>3</sup>	Use Group <sup>4</sup> (see Note Table)	Special Conditions <sup>5</sup>
Residential Uses												
One family residence	P*	P*			P*						b	
One-family residence semi-attached/lot	C*	C*			C*						h	\$145-128
Two-family detached residence <sup>3</sup>	P*	P*			P*						g	
Community residence facilities <sup>6</sup>	P*	P*			P*						c	
Multiple Residence	S*	S*			S*							
Senior Citizen Housing Development	C*	C*	C*		C*						g	\$145-127
Accessory Apartment (one)	C*	C*			C*						i	\$145-124
Guesthouse/Servant Caretaker Dwelling	C*	C*			C*						b	\$145-120.4
Apartment	S*	S*			S*						n/a	\$145-120
Family/Group Care Facilities	C*	C*			C*						g	\$145-120
											c	\$145-120
Mixed Uses												
Residential Professional Office	C*	C*									p	\$145-120
Bed & Breakfast Establishments	C*	C*									n/a	\$145-120.2
Home Occupation	C*	C*			C*	C*					b	\$145-120.3
Residences on 2nd & 3rd Floor of existing bldg.					C*	C*					j	\$145-120
General Uses												
Public utility facilities <sup>7</sup>	P*	P*			C*	C*	P*				n/a	\$145-120
Public utility buildings	C*	C*			C*	C*	P*				n/a	\$145-110.1
Wireless telecommunication facilities					S*	S*	S*				n/a	\$145-110.1
Village of Warwick uses and buildings	P	P			P	P	P				n/a	\$145-110.1
Churches/Places of worship	C*	C*			C*	C*					d	\$145-120

Table of Use Requirements

Land Use District	R	LO	MR-SC	CCRC	CB	GC	LI	TND <sup>1</sup>	PAC <sup>2</sup>	AD <sup>3</sup>	Use Group <sup>4</sup> (see Table)	Special Conditions <sup>5</sup>
Educational Facilities	S*	S*			S*	S*	S*				d	\$145-120
Annual membership clubs/Outdoor recreation	C*	C*			C*	C*					d	\$145-120
Fraternal Organization	C*	C*			C*	C*					k	\$145-120
Cemeteries	S*	S*	S*		S*	S*					e	\$145-120
Volunteer ambulance service facilities	S*	S*	S*		S*	S*					b	\$145-120
Hospitals/Nursing homes	S*	S*	S*		S*	S*					e	\$145-120
Ambulatory Care Center	S*	S*	S*	S*	S*	S*					e	\$145-120
Fire stations	S*	S*		S*							c	\$145-120
*Health club, spa, fitness center, gymnasium (*adopted 10/7/13)					S*	S*					n/a	\$145-120
Medical offices/medical facilities				S*		P*	P*				n	
Skilled Nursing/Rehabilitation Facility				S*			S*				c	\$145-120
Adult home/Assisted living facilities				S*							e	\$145-120
Congregate housing	S*			S*							c	\$145-120
Adult day care				S*							c	\$145-120
Libraries/Museum/Art galleries	S*			S*	P*	P*	P*				c	\$145-120
<b>Business &amp; Service Uses</b>											k	\$145-120
Agriculture	P*	P*									a	
Nursery school	C*	C*	S*	S*	C*	C*	P*				b	\$145-120
Day care	C*	C*	S*	S*	C*	C*					b	\$145-120
Buildings or stands for agricultural product sales <sup>6</sup>	P*	P*			P*	P*					n/a	
Business/Professional/Government offices		P*			P*	P*	P*				j	
Funeral homes/Mortuaries		P*			P*	P*	P*				j	
Banks		P*			P*	P*	P*				j	
Retail stores					P*	P*	P*				k	

Village of Warwick Zoning Law

Table of Use Requirements

Land Use District	R	IO	MR-SC	CCRC	CB	GC	LI	TND <sup>1</sup>	PAC <sup>2</sup>	AD <sup>3</sup>	Use Group <sup>4</sup> (See Bulk Table)	Special Conditions <sup>5</sup>
Personal service stores					P*	P*	P*				k	
Eating/Drinking establishments					P*	P*	P*				k	
Service establishment other than of a personal nature					P*	P*	P*				k	
Theatres/Cinemas					P*	P*	P*				k	
Outlets for laundries/cleaning					P*	P*	P*				k	
Newspaper printing					P*	P*	P*				k	
Manufacturing for sale on premises					P*	P*	P*				k	
Hotels/Motels					C*	C*	C*				k	\$145-120
Gasoline service station					C*	C*	C*				m	\$145-121
Automobile sales and service, including repairs					C*	C*	C*				o	\$145-122
Car washes					C*	C*	C*				o	\$145-122
Manufacturing/assembly/finishing						C*	C*				o	\$145-123
Research and design facilities							P*				m	
Contractor's storage yard							P*				m	
Indoor Recreation (e.g. batting cages, tennis courts)							C*				m	\$145-126
Warehouse							P*				m	
							S*				m	\$145-120

1. For allowable uses in the TND District, please see \$145-28.
2. For allowable uses in the PAC District, please see \$145-26.
3. For allowable uses in the AD District, please see \$145-27.
4. For uses which contain "n/a" in this column, applicants should provide the Planning Board or Village Board with a proposal for a Use Group related to a similar structure or land use.
5. Not more than one principal residential building per lot.
6. Subject to Village Board approval as to site selection pursuant to \$41.34 of NYS Mental Hygiene Law.

TABLE OF BULK REQUIREMENTS

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	15A	16	17	18	19	20
Use Group	Minimum Lot Area (sq. ft.) (See also Note 4)	Lot Width (ft.)	Front Setback (ft.)	Front Yard (ft.)	Side Setback (ft.)	Total Side Setback (ft.)	Side Yard (ft.)	Side Setback (ft.)	Rear Setback (ft.)	Rear Yard (ft.)	Rear Setback (ft.)	Street Frontage (ft.)	Max Height (ft.)	Development Coverage (%) (See also Note 4)	Building Coverage (%) (See also Note 4)	Floor Area Ratio (F.A.R.)	Lot Depth (ft.)	Liveable Floor Area (sq. ft.)	Lot Area (sq. ft.)	Bedroom Area (sq. ft.)
a	200,000	400	100	100	100	200	75	100	100	75	100	300	35	25	n/a	0.20	500	n/a	n/a	n/a
b	20,000	100	35	35	20	50	10	n/a	35	10	n/a	80	35	35	n/a	0.25	125	1,250	n/a	n/a
c	40,000	150	50	50	30	60	20	20	30	30	30	100	35	20	n/a	0.20	200	600	4,000	12
d	40,000	100	100	20	20	50	20	40	45	20	35	100	40	n/a	25	0.20	200	n/a	n/a	n/a
e	80,000	200	50	20	20	40	10	10	20	10	10	200	35	n/a	n/a	n/a	200	n/a	n/a	n/a
f	17,500	100	35	35	20	50	10	n/a	35	10	n/a	75	35	35	n/a	0.25	125	1,200	n/a	n/a
g	22,500	125	40	40	25	60	15	n/a	35	10	n/a	90	35	35	n/a	0.25	125	900	n/a	n/a
h	40,000	20	20	20	Note 5	Note 5	Note 5	n/a	35	35	n/a	20	35	20	n/a	0.20	100	600	4,000	12
i	40,000	150	50	25	30	60	20	20	30	30	30	100	35	40	n/a	n/a	200	600	2,000	24
j	5,000	50	Note 1	n/a	10	10	10	15	10	10	20	50	40	80	40	0.40	50	600	n/a	n/a
k (see 6)	5,000	50	Note 1	n/a	10	10	10	n/a	10	10	n/a	50	40	100	n/a	n/a	50	n/a	n/a	n/a
l	5,000	50	Note 1	n/a	10	10	10	20	10	10	20	50	40	n/a	40	n/a	100	n/a	n/a	n/a
m	40,000	100	40	15	20	n/a	20	40	40	20	35	100	40	n/a	40	n/a	150	n/a	n/a	n/a
n	20,000	100	40	15	20	50	10	20	40	10	20	100	35	n/a	60	0.20	200	n/a	n/a	n/a
o	10,000	100	Note 1	n/a	10	10	10	20	10	10	20	100	40	80	n/a	n/a	100	n/a	n/a	n/a
p	20,000	100	35	35	20	50	10	n/a	35	10	n/a	80	35	70	n/a	0.25	200	700	n/a	n/a
q	400,000	800	100	50	75	150	50	50	75	50	50	800	Note 2	40	20	0.45	400	Note 3	2,000	24

Note 1 - The required front setback need not be greater than the average setback of the two nearest neighboring structures located on the same side of the street within 150 feet of the proposed building.

Note 2 - The maximum building height shall not exceed thirty-five (35) feet, except that new construction may include one building which shall not exceed forty (40) feet in height. Hotels/motels shall not exceed thirty (30) feet in height.

Note 3 - Efficiency - 400 sq ft. One bedroom - 550 sq ft. Two bedroom - 750 sq ft

Note 4 - Lot area shall be defined in § 145-181 for columns 2, 15, 15A, 19 and 20 per Local Law #1 of 2001.

Note 5 - See § 145-128.

Note 6 - 100% development coverage permitted only when project incorporates a "green roof".

February 17, 2009

James R. Loeb  
Richard J. Drake, *retired*  
Glen L. Heller\*  
Marianna R. Kennedy  
Gary J. Gogerty  
Stephen J. Gaba  
Adam L. Rodd  
Dominic Cordisco  
Timothy P. McElduff, Jr.  
Ralph L. Pugliese, Jr.  
Nicholas A. Pascale

Alana R. Bartley  
Aaron C. Fitch  
Emily R. Worden  
Judith A. Wayne

Jennifer L. Schneider  
Managing Attorney

\*LL.M. in Taxation

December 11, 2019

RECEIVED

DEC 12 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

ATTN: MAYOR MICHAEL NEWARD  
Village Board  
Village of Warwick  
77 Main Street – P.O. Box 369  
Warwick, New York 10990

Re: Warwick Feed and Grain - Petition for Zone Change  
15 Elm Street  
Our Matter ID: 14562-69600.04

Dear Mayor Newhard and Trustees:

The Village Board has referred to us for review and comment the letter/petition for a zoning change submitted by Irace Architecture in regard to the property located at 15 Elm Street, Warwick, New York. Particularly, Irace is seeking to change the applicable zoning from "Light Industrial" to "Central Business" in order to develop a 12,000 s.f. building containing 12 one-bedroom apartments.

From a legal perspective, the chief concerns with a proposed zoning amendment are consistency with the Village's Comprehensive Plan and avoiding spot zoning or conflicts with other provisions of the Village's Zoning Code.

In regard to consistency with the Village's Comprehensive Plan, the report letter from Lehman & Getz states that "many aspects of the zone change would be consistent with recommendations made in the Village's Comprehensive Plan". We concur in this assessment.

Further, we do not view the proposed zoning change as potentially constituting "spot zoning". While Irace's property is largely surrounded by lands zoned "LI", it borders lands that are zoned "CB" in the north across West Street. Thus, to some extent at least, the petition is requesting an extension of the "CB" District to contiguous property, rather than creating an isolated lot of land zoned "CB".

We are not aware of any conflicts with other provisions of the Village Zoning Code which might be created by enacting the proposed zoning change. The uses allowed on the subject property if the zoning were changed to "CB" would be reasonably compatible with the nearby uses permitted in the "LI" District or, at least, would not be antithetical to them.

The next step to be taken in this matter is for the Village Board to consider whether or not it is willing to introduce a local law by which the proposed zoning change may be enacted. Importantly, this is not to say that the Village Board will – at this time – introduce the proposed local law; only that the Village Board will decide if it is willing to introduce it and hold a public hearing on it.

If the Village Board is not willing entertain a local law for a zoning change, it should inform the applicant either informally or by resolution, and the matter will be at an end. On the other hand, if the Village Board is willing to consider enacting the proposed local law for the requested zoning change, then a Trustee should make a motion as follow:

**"MOTION to resolve to introduce a local law for enactment of the zoning change requested by Irace Architecture P.C. regarding real property located at 15 Elm Street upon submission by Irace of an application to the Village Planning Board for land use approvals for the subject property along with an Environmental Assessment Form under the State Environmental Quality Review Act".**

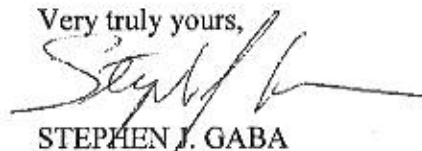
Upon a second, the motion may be adopted upon a simple voice vote by the Village Board.

If the said motion is made and adopted by the Village Board, then Irace would submit an application to the Planning Board for site plan approval along with a completed SEQRA EAF on the project, including both the land development project and the zoning change. The Planning Board would then act as lead agency in SEQRA review on the project and the zoning change.

Once Irace's application has been submitted to the Planning Board, my office will provide the Village Board with a draft local law for the proposed zoning change as well as a resolution introducing it and scheduling a public hearing on it. The Village Board may hold and close the public hearing, but it cannot vote upon the proposed local law until SEQRA review has been completed.

If you have any questions or comments regarding this matter just let me know.

Very truly yours,



STEPHEN J. GABA

SJG/cv/804009  
cc: Lehman & Getz

State Environmental Quality Review Act (SEQR)  
**Notice of Public Scoping Session**

RECEIVED

NOV 25 2019

**Pulpit Rock Inn  
West Street Extension (SBL 43-1-48)  
Town of Warwick Planning Board, Orange County, NY**

VILLAGE OF WARWICK  
CLERKS OFFICE

The Town of Warwick Planning Board, as Lead Agency, is reviewing an application from NADA LLC for a proposed Inn on West Street Extension near the Village of Warwick. The Pulpit Rock Inn proposal includes the following site development activities: a 7,853 square foot hotel with 62 rooms, six cottages consisting of 2,236 square feet and eight units in each structure for an additional 48 overnight units and an additional 13,416 square feet, an outdoor pool, parking for an initial 94 cars and potentially 120 spaces in total, served by a sewage treatment facility, an individual well, and stormwater management facilities. The site consists of former farmland and contains freshwater wetlands, forested areas, and the Wawayanda Creek, a class "C (T)" State protected stream. The site is within the Town of Warwick's Suburban Residential Low Density (SL) Zoning District as well as the Town's Aquifer Protection (AQ-O) and Biodiversity Conservation Overlay (BC-O) districts. The site is also within the Town's Traditional Neighborhood Overlay (TN-O) Zoning District but the provisions of this Zoning District do not apply to the action.

The Planning Board has required the applicant to prepare a Draft Environmental Impact Statement (DEIS) to address potential environmental impacts of the project. Involved and Interested Agencies, residents and other members of the public are invited to participate in defining the scope (or contents) of the DEIS reflecting their concerns and information needs.

On December 18, 2019 at 7:30 PM, the Planning Board will hold a public scoping session at the Town of Warwick Town Hall, 132 Kings Highway, Town of Warwick. The applicant has prepared a Draft Scoping Document that outlines the areas they have proposed for study in the DEIS. This document is available in the Planning Department at Town Hall for review or reproduction at 25¢ per page. The document is also available at the Wisner Library for viewing. An electronic version of the Draft Scoping Document is available on the Internet for viewing, downloading, or printing at <http://www.townofwarwick.org>. Written comments on the Draft Scoping Document are welcomed. Persons attending the public scoping session will have an opportunity to speak to make their scoping suggestions known. The period for submitting written comments on the scope of the DEIS will close on January 2, 2020. Comments should be submitted by that date to Connie Sardo, Town of Warwick Planning Board, 132 Kings Highway, Warwick, NY 10990. Afterwards, the Planning Board will issue a Final Scoping Document.

## **This Notice and the Draft Scoping Document Sent to:**

NADA LLC, applicant

Lehman & Getz Engineering, PC

Engineering & Surveying Properties, PC

Supervisor Michael Sweeton

Town Board of the Town of Warwick

Town of Warwick Planning Board

Town of Warwick Conservation Advisory Board

Town of Warwick Architectural Review Board

Village of Warwick Board of Trustees

Orange County Department of Health

Orange County Department of Planning

New York State Department of Environmental Conservation

United States Army Corps of Engineers

Wisner Library

Environmental Notice Bulletin

[enb@gw.dec.state.ny.us](mailto:enb@gw.dec.state.ny.us)

# SCOPING DOCUMENT

FOR

## PULPIT ROCK INN

### DRAFT ENVIRONMENTAL IMPACT STATEMENT (DEIS)

#### WEST STREET TOWN OF WARWICK, ORANGE COUNTY, NEW YORK

RECEIVED

NOV 25 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Lead Agency and Contact Person:

Town of Warwick Planning Board  
132 Kings Highway  
Warwick, NY 10990  
Attn: Benjamin Astorino -Planning Board Chairman  
(845) 986-1127 ext. 261

Preparer and Contact Person:

Engineering & Surveying Properties, P.C.  
71 Clinton Street  
Montgomery, New York 12549  
Attn: Jane Samuelson, P.E.  
(845) 457-7727

Date of Acceptance: \_\_\_\_\_

## GENERAL GUIDELINES

- a. The Draft Environmental Impact Statement ("DEIS") shall address all items and conform to the format outlined in this Scoping Document.
- b. The document should be written in the third person. The terms "we" and "our" should not be used. The Applicant's conclusions and opinions should be identified as those of the "Project Sponsor," "Applicant" or "the Developer."
- c. Narrative discussions should be accompanied by appropriate charts, graphs, maps and diagrams whenever possible. If a particular subject matter can most effectively be described in graphic format, the narrative discussion should merely summarize and highlight the information presented graphically.
- d. The entire document should be checked carefully to ensure consistency with respect to the information presented in the various sections.
- e. Environmental impacts should be described in terms that the layperson can readily understand.
- f. All discussions of mitigation measures should consider at least those measures mentioned in the Scoping Document. Where reasonable and necessary, mitigation measures should be incorporated into the Proposed Action if they are not already included.
- g. The DEIS may incorporate in the text or as appendices all or portions of other documents including other EISs that contain information relevant to the Project Site.
- h. The DEIS will discuss, where appropriate, all related short-term and long-term impacts, cumulative impacts and associated environmental impacts.
- i. Full-scale Site Plans are to be submitted with the DEIS as a separate appendix. All plans and maps showing the Site will include adjacent homes, other neighboring uses and structures, roads, and water bodies within 100 feet of the property boundaries, a legend and north arrow.

The DEIS is intended to convey general and technical information regarding the potential environmental impacts of the Proposed Project to the Town of Warwick Planning Board (as Lead Agency), as well as several other agencies involved in the review of the Proposed Project. The DEIS is also intended to convey the same information to the interested public. The Preparer of the DEIS is encouraged to keep this audience in mind as it prepares the document. Enough detail should be provided in each subject area to ensure that most readers of the document will understand, and be able to make decisions based upon, the information provided.

As the DEIS will become, upon acceptance by the Lead Agency, a document that may, if appropriate, support objective findings on approvals requested under the application, the Preparer is requested to avoid subjective statements regarding potential impacts. The DEIS should contain objective statements and conclusions of facts based upon technical analyses. Subjective evaluations of impacts where evidence is inconclusive or subject to opinion should be prefaced by statements indicating that "It is the Applicant's opinion that...". The Town of Warwick Planning Board reserves the right, during review of the document, to require that subjective statements be removed from the document or otherwise modified to indicate that such subjective statements are not necessarily representative of the findings of the Lead Agency.

## **DESCRIPTION OF THE PROPOSED ACTION**

The Proposed Action consists of the development of a 62-room hotel and six cottages with eight-unit each, for a total of 110 units on a +/-9.0-acre parcel located on the south side of West Street. The Applicant is seeking Site Plan and Special Use Permit approval for the Project from the Town of Warwick Planning Board. The Proposed Project is classified as an Unlisted Action under SEQRA per 6 N.Y.C.R.R. § 617.

The property is known as Section 43, Block 1, Lot 48 on the Town of Warwick tax maps. Access to the site will be from a new driveways entrance located on West Street. The project proposes 94 parking spaces and 26 land banked spaces to be built as needed in the future. Water supply will be provided by a proposed private on-site well. Sewer service will be provided by a proposed on-site subsurface sewage disposal system. The Applicant's purpose for the Project is to provide hospitality and overnight accommodations proximate to the Village and Town of Warwick.

## **INVOLVED AGENCIES**

NYS Department of Environmental Conservation  
Orange County Department of Health  
Town of Warwick Planning Board

## **INTERESTED AGENCIES**

Town of Warwick Highway Department  
Village of Warwick Board of Trustees  
NYS OPRHP

## COVER SHEET

- A. Identification as Draft Environmental Impact Statement.
- B. Title/name of the Project.
- C. Location (County and Town) of the Project.
- D. Name and address of the lead agency; name and telephone number of the person to contact at the lead agency for information and SEQRA status.
- E. Name and address of Project Sponsor, name, address and telephone number of the person representing the applicant.
- F. Name, address and email address of the primary preparer(s) of the DEIS.
- G. Date of submittal and all DEIS revision dates.
- H. Date of acceptance of the DEIS as complete (to be inserted at later date).
- I. Date of Public Hearing and subsequent adjournments (to be inserted at later date).
- J. The deadline date by which comments are due (to be inserted at later date).

## TABLE OF CONTENTS

The DEIS shall include listings of major sections and subsections, tables, figures, maps, charts, appendices & any items that may be submitted under a separate cover (and identified as such).

### I. EXECUTIVE SUMMARY

The Executive Summary shall consist of a brief but precise summary of the DEIS that adequately and accurately summarizes the description of the Proposed Action and identifies any significant adverse impacts, the proposed mitigation measures, and the alternatives analyzed in the body of the document. It will also include a list of all required reviews and approvals from Town, County, State and Federal agencies

### II. DESCRIPTION OF THE PROPOSED ACTION

The Description of the Proposed Action shall be a detailed presentation of the proposal with supporting graphic materials

#### 1. INTRODUCTION

1. History of the Proposed Action application to the Planning Board
2. History of SEQRA process (i.e., relevant dates establishing Lead Agency, the date of adoption of the Positive Declaration)
3. Establish the purpose of Draft Environmental Impact Statement

#### 2. SITE LOCATION & DESCRIPTION

1. Establish geographic boundaries and conditions of the Site, tax map designation and abutting roads
2. Site acreage, easements affecting the Site, and existing access
3. Discuss land uses in the immediate area (1/2 mile) and relationship of Project to those uses
4. Site description (existing zoning and any need for variances or waivers, Site character, vegetation conditions, wetlands, wildlife and habitat, etc.)

### 3. SITE DESIGN & LAYOUT

1. Site Areas
  - a. Area of Site disturbance
  - b. Proposed impervious surface area (roofs, driveways, roads, etc.)
  - c. Description of natural areas and areas of the Site to remain undisturbed
2. Structures
  - a. Description of proposed structures
  - b. Building dimensions and sizes
  - c. Location of buildings and structures
3. Site access, vehicular and pedestrian circulation, and parking
  - a. Location of roadways, sidewalks and parking
  - b. Number of parking spaces and layout
  - c. Description of access to nearby sidewalks
  - d. Proposed public rights of way improvements, if any
4. Utilities
  - a. Sewer
  - b. Water
  - c. Stormwater facilities & drainage

### 4. OPERATION AND MAINTENANCE OF THE PROJECT

1. Ownership and management of Project
2. Hours of operation
3. Maintenance of on-site improvements (sewer, water, stormwater)

### 5. PERMITS AND APPROVALS REQUIRED

List approvals needed

1. Local
  - a. Site Plan Approval - Town of Warwick Planning Board
  - b. Special Use Permit - Town of Warwick Planning Board
  - c. Highway Work Permit for improvements on West Street - Town of Warwick DPW
  - d. MS4 SWPPP Acceptance - Town of Warwick Town Board
2. County
  - a. Water Supply Application - Orange County Health Department
3. State
  - a. SPDES permit (Stormwater) - New York State Department of Environmental Conservation
  - b. SPDES permit (Wastewater) - New York State Department of Environmental Conservation

### **III. ENVIRONMENTAL SETTING, POTENTIAL IMPACTS AND PROPOSED MITIGATION MEASURES**

This Section of the DEIS shall describe the existing environmental conditions on the Site and off-site areas where there may be significant adverse impacts caused by the Proposed Action. The extent of off-site areas studied for the existing conditions shall be defined for each issue. Sufficient detail will be provided so that reviewers are able to gain an understanding of current conditions and the context of which potential impacts will be assessed.

For each of the following topics, existing site conditions are to be defined, proposed site conditions shall be described along with potential impacts resulting from the Proposed Action, and mitigation measures designed to avoid, minimize or offset potential impacts are to be proposed. The methodology and standards used to quantify projected impacts are to be described.

#### **A. LAND**

##### Existing Conditions

- a. Identify soil types found on the Site as presented in the Orange County Soil Survey
- b. Identify the depth to bedrock and seasonal high ground water table for each soil type
- c. Identify the slopes ranges found on the Site (0-10%, 10-15%, 15+)

##### Potential Impacts

- a. Quantify the total area of disturbance
- b. Quantify the disturbance by slope range
- c. Discuss impacts that may occur resulting from depth to bedrock or water table
- d. Discuss soil erosion and sediment control measures designed in accordance with the NYS Department of Environmental Conservation's "New York Standards and Specifications for Erosion and Sedimentation Control" (current version)

##### Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified

#### **B. SURFACE WATER RESOURCES**

##### Existing Conditions

- a. Location and description of on-site and off-site surface waterbodies, including NYSDEC and ACOE designated wetlands and buffer areas
- b. Classification of waterbodies according to NYSDEC and/or ACOE
- c. Description of existing drainage areas

##### Potential Impacts

- a. Discuss potential impacts associated with any wetland or wetland buffer disturbance
- b. Discuss any encroachments into surface water resources including whether encroachments are temporary or permanent.
- c. Discuss potential impacts from future drainage patterns, stormwater peak discharges, stormwater quantity reduction and stormwater quality
- d. Discuss potential for diminished water quality of surface waters by erosion due to construction
- e. Discuss Stormwater Pollution Prevention Plan (SWPPP in accordance with the NYS Dept. of Environmental Conservation's "Stormwater Management Design Manual" (Current version)

#### Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified

### **C. GROUND WATER RESOURCES**

#### Existing Conditions

- a. Provide the location and description of any existing on-site wells
- b. Identify whether the Site is located over a designated aquifer
- c. Discuss whether the Site is located within the Town's Aquifer Protection Overlay District (AQ-O)

#### Potential Impacts

- a. Describe the proposed well location
- b. Calculate the anticipated amount of water usage for the Proposed Action
- c. Discuss the source of contaminants (i.e. pesticides, herbicides, deicing agents, subsurface sewage disposal systems) from the Site and adjacent properties and their potential impacts to the proposed well and identified resources

#### Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified

### **D. PLANTS AND ANIMALS**

#### Existing Conditions

- a. Vegetative/ecological communities within the limits of the Site will be identified and described
- b. The New York State Natural Heritage Program, New York State Department of Environmental Conservation, and the US Fish & Wildlife Service will be contacted to determine the recorded presence of threatened, endangered, or unique and rare plant and animal species on the site.
- c. On-site investigations will be made by a qualified biologist to generally identify resident and transient species on the Site.

- d. Discuss whether the Site is located within the Town's Biodiversity Conservation Overlay District (BC-O)

Potential Impacts

- a. Describe the potential impacts to plant and animal communities on, or in the vicinity of the Site, due to construction of the Proposed Action

Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified

**E. AGRICULTURAL RESOURCES**

Existing Conditions

- a. Discuss whether the Site is located within an agricultural district and what portions of the Site are considered agricultural  
b. Describe agricultural soil groups found on the Site  
c. Describe the timeframe for when the Site was last used for agricultural purposes

Potential Impacts

- a. Discuss if a portion or all of the agricultural soil will be permanently transformed by the Project  
b. Describe the loss of agricultural productive soils and how this would affect the agricultural district

Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified

**F. AESTHETIC RESOURCES**

1. Visual

Existing Conditions

- a. Provide narrative and graphic representation describing the existing scenic resources and visual character of the surrounding neighborhood  
b. Aesthetic and historic resources important to the community in the vicinity of the site shall be identified  
c. Identify whether the site is visible from any public parks or trails

Potential Impacts

- a. Describe the proposed visual conditions of the Site  
b. Discuss the potential diminished public enjoyment of the Site  
c. Discussion of proposed signage (location, proposed colors, and size of signage).

Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified.

## G. HISTORIC AND ARCHAEOLOGICAL RESOURCES

### Existing Conditions

- a. Identification of sites having potential significant historical or archaeological value on or adjacent to the site

### Potential Impacts

- a. Discuss results of Cultural Resources Survey and Investigation including any interaction with State Office of Parks, Recreation and Historic Preservation ("OPRHP" or "SHPO").
- b. Describe the potential for construction of the Proposed Project to affect any cultural resources that may be present on the Project Site.

### Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified.

## H. TRAFFIC/TRANSPORTATION

### Existing Conditions

- a. Provide a description of size, capacity and physical condition of the following roadways:
  - West Street
  - County Route 1A
- b. Provide the current levels of service for Weekday P.M. and Saturday peak hour traffic flow for the following intersections
  - West Street and County Route 1A
  - West Street and Eagle's Watch (Pelton Crossing Subdivision)

### Potential Impacts

- a. Describe proposed on-site traffic improvements and traffic circulation
- b. Grow the existing traffic volumes at the identified intersections to determine the 2024 "No-Build" traffic volumes
- c. Using accepted sources, such as the Institute of Transportation Engineers' publication, *Trip Generation, 10<sup>th</sup> Edition*, determine how much traffic will be generated by the proposed Project
- d. Establish trip distribution patterns for the generated trips
- e. Add the Project generated trips to the "No-Build" traffic volumes to yield the "Build" traffic volumes at the identified intersections
- f. Compare intersection levels of service for the "Build" and "No-Build" peak-hour traffic volumes to identify potential project impacts

### Mitigation Measures

- a. Mitigation will be proposed for identified adverse environmental impacts as necessary. Unavoidable adverse impacts will be identified.

#### **IV. ALTERNATIVES**

This section contains alternatives to the proposed Project that may minimize or avoid adverse environmental impacts. Discussion of each alternative will be at a level of detail sufficient to permit a comparative assessment of costs, benefits and environmental risks of each alternative.

##### **A. No Action**

1. Describe the "No Build" alternative.

##### **B. Alternative Plans/Uses**

1. Discuss the potential for alternative uses of the Site.

#### **V. ADVERSE ENVIRONMENTAL IMPACTS WHICH CANNOT BE AVOIDED IF THE PROJECT IS IMPLEMENTED**

Identify those adverse environmental effects in Section III that can be expected to occur regardless of the mitigation measures considered. Provide a summary of proposed impacts in terms of loss of environmental resources.

#### **VI. IRREVERSIBLE AND IRRETRIEVABLE COMMITMENT OF RESOURCES**

This section will summarize the Proposed Project and its impacts in terms of the loss of environmental resources, both in the immediate future and in the long term.

#### **VII. GROWTH-INDUCING IMPACTS**

This section will discuss whether there is a growth inducing impact as a consequence of the approval and construction of the Proposed Project, as well as the potential extension of water and/or sewer services to the Project Site, including in terms of residential and commercial growth.

#### **VIII. SUMMARY OF MITIGATION MEASURES**

#### **IX. APPENDICES**

- a. Application and SEQRA Documentation
- b. Correspondence from federal, state, regional or local agencies, organizations or consultants contacted during the preparation of the DEIS.
- c. Relevant studies and reports
- d. Site Plan (Full scale)

November 26, 2019

To: Mayor Newhard & the Village Board,

I have accepted a position with The Town of Goshen DPW. My last working day will be November 27, 2019. I have recently acquired my time so I will be taking vacation the week of December 2 therefore my resignation will be effective December 9, 2019.

I have enjoyed working with the Village of Warwick and am grateful for all the knowledge I have acquired. The Offer I have received cannot be ignored, considering the financial benefits and future potential.

Sincerely,

  
Joe Schweizer

RECEIVED

NOV 26 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE



STEVEN M. NEUHAUS

COUNTY EXECUTIVE

November 29, 2019

Michael J. Newhard  
Village of Warwick Mayor  
77 Main Street, P.O. Box 369  
Warwick, NY 10990

**RE:** Community Development Block Grant - FY 2020 Award Letter  
Project: V/Warwick - ADA Walkway in Stanley-Deming Park  
Grant Amount: \$50,000.00

Dear Mayor Newhard:

I am pleased to inform you that the project referenced above has been included in our 2020 Action Plan application to the U.S. Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) funds. Please be advised that this is a funding reservation, subject to receipt of an anticipated CDBG appropriation from HUD and a 24 CFR Part 58 Environmental Review.

This year the Office of Community Development received Community Development Block Grant (CDBG) applications requesting more than \$3.2 million in funding, but only had \$1 million to allocate for the 2020 Program Year. Our formal application containing all municipal projects selected for funding will be submitted to HUD in accordance with recently issued CDBG guidance.

In an effort to make these limited dollars go further, the use of CDBG funds for engineering and administrative costs will continue to be prohibited. In addition, if you included funding from "other sources" in the Project Budget Summary of your application, this amount will be included in your municipal grant agreement. Evidence of expenditure of these funds will be required prior to final payment of the grant. We anticipate receiving our final 2020 funding allocation amount from HUD in May 2020 with funds becoming available for use by December 2020 pending HUD approval.

Please do not commence any activities or choice limiting actions associated with the above referenced project until you receive a fully executed written municipal grant agreement with the County and notice of a completed 24 CFR Part 58 Environmental Review Record. Any funds spent on the activity listed above prior to these being completed cannot be reimbursed. If you applied for funding on behalf of a Subrecipient, please inform them of the grant conditions and timeline.

Please review the attached Environmental Review Summary for Municipalities and Engineers and proceed with consultation with the State Historic Preservation Office (SHPO.) Provide their response to the OCOCD CDBG Project Manager once received.

I wish you success with your 2020 Community Development project.

**Attachments:**  
Environmental Review Summary  
for Municipalities and Engineers

Sincerely,

RECEIVED

DEC 11 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Steven M. Neuhaus  
County Executive

# **VILLAGE OF WARWICK WATER SYSTEM 2019 ACCOMPLISHMENTS AND 2020 PLAN**

## **2019 Major Events**

As a result of above average precipitation the Village's reservoirs are overflowing all the three dams and Well #2 is at normal levels..

## **2019 Accomplishments (as of November 22, 2019)**

1. Distributed Annual Water Quality Report by posting on the Village website and including notice to customers on quarterly bills.
2. Submitted updated Emergency Response Plan and Vulnerability Assessment to OC Health Department. NYSDOH advised that the plans should have a section dealing with cyber security. Section completed and document resubmitted 2/27/2019.
3. Updated the GIS-based system for inventory, management and maintenance of water infrastructure.
4. All RPZ valves at water and wastewater facilities certified 10/2019
5. An engineering evaluation of treatment options for Well #3 was performed and presented to the Village Board. The Village issued a Request for Proposal for design of a treatment plant and is reviewing the proposals.
6. Reservoirs
  - a. Conducted annual watershed inspection.
  - b. Conducted biennial dam safety inspections.
  - c. Completed the Reservoir Emergency Action Plan and received approval from NYSDEC. Presented Plan to involved agencies.
  - d. Continuing the Safe Yield Analysis project. Barton & Loguidice contracted to perform. Village DPW installed Lower Reservoir staff gauges. Awaiting install of transducer.
  - e. Lower Reservoir Outlet Channel- Removed debris and cut brush
  - f. Filled animal burrows on dam faces
7. Pump Stations
  - a. Galloway Pump Station- Replaced pump and check valves
8. Storage Tanks
  - a. Reservoir Storage Tank Replacement Feasibility Evaluation completed and design in early stages
9. Distribution System
  - a. Campbell Road Water Main Connection to Oakland Ave- design complete; approved by OCHD
  - b. Installed RPZ valves for three athletic fields in Memorial Park.
  - c. River St Water Main Replacement- design in progress
  - d. Performed system-wide flushing in April and September.
  - e. Installed 3 new hydrants to replace existing.
  - f. Repaired 8 hydrants that had failed.
  - g. Repaired 4 water main breaks.

- h. Installed 2 new services.
- i. Repaired 10 service lines.
- j. Replaced 150 meters and 146 MXU's.
- k. Valves- Checked 30; located 54 curb stops and mapped; raised approx. 5
- l. Altitude valves and PRV's were inspected for proper operation and adjusted as required.
- m. Painted all hydrants

#### 10. Microfiltration Plant

- a. Replaced multiple UPS units.

#### 11. Reservoir Filtration Plant

- a. Lagoon cleaned.
- b. Drained and washed both bulk PACL tanks.
- c. Installed 2 new Lovibond Turbidity metering systems on filter trains.
- d. Replaced 1 Filter Effluent Valve actuator.
- e. Added a third chlorine solution crock (to ensure sufficient volume during summer usages).
- f. Upgraded Ortho-Phosphate crock and chem. feed pump.
- g. Repositioned NaMnO<sub>4</sub> storage and feed area, also installed new chem feed pumps and injection lines.
- h. Replaced failed chlorine analyzer with spare (on shelf and ordered a replacement spare).
- i. Replaced multiple UPS units.

### 2020 Plan (All proposed projects pending availability of funding)

1. Replace Ridgefield Pump Station emergency generator, which is currently out of service.\*
2. Replace pressure reducing valve on Barbara Drive\*
3. Design and construct treatment system for Well #3.\*
4. Design and perform repair of PRV's at Kenilworth Lane, Sheffield Drive and Robert Drive.\*
5. Campbell Road Water Main Connection to Oakland Ave- construction
6. Reservoir Storage Tank Replacement Design.\*
7. Water Storage Tank Inspections will be performed.\*
8. Assess the function of the existing valve at the north end of the water line from the reservoir where it meets the distribution system near Oakland and Galloway
9. Safe Yield Study- install transducer; collect data; compile data and analyze
10. Meter Maintenance- install new meters as required.\*
11. Prepare engineering design for River St water main extension\*
12. Repair Lower Reservoir tower and dock anchorage damaged.
13. Investigating small pre-packaged SCADA systems for integrating pumping stations into existing WTP SCADA.
14. Reservoir Plant Camera Security install
15. Upper Reservoir- Continue monitoring and remediation of animal burrows and wall damage along upstream embankment
16. Upper Reservoir- inspect low level outlet structure\*
17. Prepare survey, engineering design and permitting for multi-year improvement projects to increase spillway capacity

18. Upper Reservoir- Evaluate options to expand spillway capacity
19. Backflow Prevention- completing install on Village properties and commencing notification of commercial customers
20. Continue development and begin implementation of Forest Management Plan for Watershed
21. Continue populating the GIS-based system for inventory, management and maintenance of water infrastructure by locating additional features and entering attributes.

\*- Project included in 2019-20 Budget

# Short Environmental Assessment Form

## Part 1 - Project Information

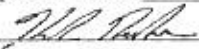
### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Name of Action or Project: Warwick Commercial Properties			
Project Location (describe, and attach a location map): 4 Overlook Drive, Warwick, NY 10990. Tax ID 214-10-4 1			
Brief Description of Proposed Action: Request for Zoning amendment to place parcel within the Village of Warwick Limited Office Overlay District			
Name of Applicant or Sponsor: Warwick Commercial Properties, LLC		Telephone: 914-443-3367	
		E-Mail:	
Address: 1512 State Route 17A			
City/PO: Warwick		State: NY	Zip Code: 10990
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action.	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES	
If Yes.	<input type="checkbox"/>	<input type="checkbox"/>	
a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? <input type="checkbox"/> NO <input type="checkbox"/> YES			
If Yes, briefly describe: _____			

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b> Applicant/sponsor name: <u>Warwick Commercial Properties, LLC c/o Kirk Rother, PE</u> Date: <u>November 27, 2019</u> Signature: <u></u>		



## VILLAGE OF WARWICK

INCORPORATED 1867

### Local Residency Card Application

#### CARD APPLICATION TYPE & FEE: (Check One)

☐ New Applicant (ADULT) – \$    ☐ New Applicant (SENIOR 62+) – \$    ☐ New Applicant (CHILD 14-17) – \$

#### APPLICATION INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_ Apt: \_\_\_\_\_

Village: Warwick    State: NY    Zip Code: 10990

As a Village of Warwick Local Residency Card Identification cardholder, I understand that:

- The Village of Warwick does not act as a guarantor or warrantor of the identity of the cardholder.
- The Village of Warwick shall make available to any resident of the Village of Warwick fourteen (14) years of age or more a Local Residency Card displaying the cardholder's photograph, name, date of birth and residence address.
- Local Residency Card shall expire four (4) years after the date of issuance and upon expiration, it shall be necessary for the card holder to apply for a new card.
- It shall be necessary to re-apply for a Local Residency Card in the event of a change of address or in the event of a lost, stolen or damaged card.
- In the event that the Village Clerk denies an application for a Local Residency Card, the applicant may appeal to the Village Board of Trustees within (30) days of written denial.

#### CERTIFICATION

I affirm that I live in the Village of Warwick, NY; I am at least 14 years of age and all documents submitted and statements made on this application are true to the best of my knowledge. I certify that by signing this application I understand that it shall be a violation of Chapter 85 of the Village Code of the Village of Warwick for any person or entity to undertake any of the following acts: Knowingly presenting false information upon an application for a Local Residency Card; Altering, copying or replicating a Local Residency Card issued by the Village of Warwick without the permission of the Village; Using a Local Residency Card issued by the Village of Warwick to falsely claim to be the cardholder; Using a Local Residency Card issued by the Village of Warwick to falsely claim residency in the Village; Each violation of this Chapter shall be punishable by a fine of up to \$250.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE (MM/DD/YYYY)

\_\_\_\_\_  
GUARDIAN (if applicable)

The Village Clerk's Office has reviewed the documents submitted by the applicant. The Village of Warwick shall comply with all applicable laws regarding municipal record retention by maintaining, for each Local Residency Card issued, the completed application only. The Village Clerk shall not retain originals or copies of any documents provided by applicants to verify residency in the Village of Warwick

☐ Approved    ☐ Denied Reason: \_\_\_\_\_

Clerk Initials: \_\_\_\_\_ Date of Approval or Denial: \_\_\_\_\_

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



**VILLAGE OF WARWICK**  
INCORPORATED 1867

(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**Local Residency Card Application**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Applications for Local Residency Cards must be submitted with proof of residency in the Village of Warwick. Such proof may consist of any of the documents below bearing the applicant's name and residence address provided, however, that addresses listing only a P.O. Box *shall not* constitute proof of residency:

- ☐ Any government issued ID card listing and address (e.g. passport, a driver's license or vehicle registration, a US permanent resident card or "green card").
- ☐ A deed or lease to residential property in the applicant's name.
- ☐ A notarized letter from a property owner or lessee representing that the applicant currently resides upon or in his or her property.
- ☐ A local property tax bill, utility bill or insurance bill (homeowner, renter, health, life or automobile insurance) dated not less than six (6) months prior to the date of the application for the Local Residency Card.
- ☐ A voter registration card or a jury summons with identity and address dated not less than six (6) months prior to the date of the application for the Local Residency Card.
- ☐ A bank account statement or employment pay stub dated not less than six (6) months prior to the date of the application for the Local Residency Card.
- ☐ For persons under age 18 residency may be established by submission of a school record or report card listing a residence address.

Village Clerk's Office Use Only

- ☐ The Village Clerk's Office has reviewed the proof of residency submitted by the applicant and found it acceptable.

77 Main Street  
Post Office Box 369  
Warwick, New York 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



**VILLAGE OF WARWICK**  
INCORPORATED 1867

(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

Planning and Zoning Department

**Escrow Release Request for Balance of Funds**

October 29, 2019

Requested Payee – **M & L Equities, LLC**

Total Balance - \$557.50

Amount Requested - **\$557.50**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

77 Main Street  
Post Office Box 369  
Warwick, New York 10990  
www.villageofwarwick.org



**VILLAGE OF WARWICK**  
INCORPORATED 1867

(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

Planning and Zoning Department

**Escrow Release Request for Balance of Funds**

November 26, 2019

Requested Payee – **George Angelastro**  
**ZBA Interpretation of Building Violation**  
**for 19 Cropsey St.**

Total Balance - \$2,125.00

Amount Requested - **\$2,125.00**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

**RECEIVED**

**DEC 04 2019**

**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

## **STORMWATER CONTROL FACILITY MAINTENANCE AGREEMENT**

Whereas, the Village of Warwick ("Municipality") and Forester Avenue, LLC ("Facility Owner") want to enter into an agreement to provide for the long-term maintenance and continuation of stormwater control measures approved by the Municipality for the below named project, and

Whereas, the Municipality and the Facility Owner desire that the stormwater control measures be built in accordance with the approved project plans and thereafter be maintained, cleaned, repaired, replaced and continued in perpetuity in order to ensure optimum performance of the components. Therefore, the Municipality and the Facility Owner agree as follows:

1. This agreement binds the Municipality and the Facility Owner, its successors and assigns, to the maintenance provisions depicted in the approved project plans which are on file in the Building Department of the Village of Warwick.
2. The Facility Owner shall maintain, clean, repair, replace and continue the stormwater control measures depicted in the approved project plans as necessary to ensure optimum performance of the measures to design specifications. The stormwater control measures are set forth in Schedule A to this agreement and shall include, but shall not be limited to, the following: drainage ditches, swales, dry wells, infiltrators, drop inlets, pipes, culverts, soil absorption devices and retention ponds.
3. The Facility Owner shall be responsible for all expenses related to the maintenance of the stormwater control measures and shall establish a means for the collection and distribution of expenses among parties for any commonly owned facilities.
4. The Facility Owner shall provide for the periodic inspection of the stormwater control measures in accordance with the schedule as set forth in the annexed Schedule A but in no event not less than once in every five-year period, to determine the condition and integrity of the measures. Such inspection shall be performed by a Professional Engineer licensed by the State of New York. The inspecting engineer shall prepare and submit to the Municipality within 30 days of the inspection, a written report of the findings including recommendations for those actions necessary for the continuation of the stormwater control measures.
5. The Facility Owner shall not authorize, undertake or permit alteration, abandonment, modification or discontinuation of the stormwater control measures except in accordance with written approval of the Municipality.
6. The Facility Owner shall undertake necessary repairs and replacement of the stormwater control measures pursuant to the annexed Schedule A and/or at the direction of the Municipality and/or in accordance with the recommendations of the inspecting engineer.
7. The Facility Owner shall provide to the Municipality within 30 days of the date of this agreement, a security for the maintenance and continuation of the stormwater control measures

in the form of (a Bond, letter of credit or escrow account as determined by the Village Board).

8. This agreement shall be recorded in the Office of the County Clerk, County of Orange.

9. If ever the Municipality determines that the Facility Owner has failed to construct or maintain the stormwater control measures in accordance with the project plan or has failed to undertake corrective action specified by the Municipality or by the inspecting engineer, the Municipality is authorized to undertake such steps as reasonably necessary for the preservation, continuation or maintenance of the stormwater control measures and to affix the expenses thereof as a lien against the property.

10. This agreement is effective November \_\_\_\_, 2019.

VILLAGE OF WARWICK

By: \_\_\_\_\_  
Michael Newhard, Mayor

FORESTER AVENUE, LLC

By: \_\_\_\_\_  
Robert M. Kennedy, III, Member

STATE OF NEW YORK     )  
  )ss.:  
COUNTY OF ORANGE     )

On the \_\_\_\_ day of November, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Michael Newhard, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK     )  
  )ss.:  
COUNTY OF ORANGE     )

On the \_\_\_\_ day of November, 2019, before me, the undersigned, a Notary Public in and for said State, personally appeared Robert M. Kennedy, III, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

\_\_\_\_\_  
Notary Public

## **Post-Construction Inspections and Maintenance**

### **1 Site Cover, Structures, and Embankments**

#### **1.1 Inspections**

Site cover, structures (i.e., catch basins, manholes, etc.), and embankments should be inspected periodically for the first few months following construction then on an annual basis. Items to check for include (but are not limited to):

1. Differential settlement of embankments, cracking or erosion.
2. Lack of vigor and density of grass turf.
3. Accumulation of sediments or litter on lawn areas, paved areas, or within catch basin sumps.
4. Accumulation of pollutants, including oils or grease in catch basin sumps.
5. Damage or fatigue of storm sewer structures or associated components.
6. Animal burrows.

#### **1.2 Mowing & Sweeping**

Vegetated areas and landscaping should be maintained to promote vigorous and dense growth. Lawn areas should be mowed at least three times a year (more frequent mowing may be desired for aesthetic reasons). Resultant yard waste shall be collected and disposed of (preferably used as compost).

Paved areas should be swept at least twice a year. Additional sweeping may be appropriate in the early spring for removal of deicing materials.

#### **1.3 Debris and Litter Removal**

Accumulated litter and debris should be removed during each mowing or sweep operation.

#### **1.4 Sediment & Silt Removal**

The frequency for cleanout of catch basin sumps will depend on the efficiency of mowing, sweeping and debris and litter removal. Sumps should be cleaned when accumulation of sediments are within six inches of the catch basin outlet pipe.

Catch basin and manhole cleaning to be performed in a manner that keeps removed sediment and water from being discharged back into the storm system.

#### **1.5 Pollutant Removal**

Periodically inspect the catch basin and surrounding areas for pollutants such as leaks from dumpsters, minor spills, and oil dumping. Repair and /or remove pollutant source.

#### **1.6 Structural Maintenance, Repair, and Replacement**

Components of the system which require repair or replacement should be addressed immediately following identification.

## **1.7 Winter Maintenance**

To prevent impacts to storm water management facilities, the following winter maintenance limitations, restriction or requirements are recommended:

1. Remove snow and ice from inlet structures, basin inlet and outlet structures and away from culvert end sections.
2. Snow removed from paved areas should not be piled at inlets/outlets of the storm management basin.
3. Use of deicing materials should be limited to sand and "environmentally friendly" chemical products. Use of salt mixtures should be kept to a minimum.
4. Sand used for deicing should be clean, coarse material free of fines, silt and or clay.
5. Materials used for deicing should be removed during the early spring by sweeping.

# **2 First Defense Vortex Separator**

## **2.1 Inspections**

Structure should be inspected once every six months following initial installation / construction, then on an annual basis. Items to check for include (but are not limited to):

1. Damage to the manhole grate or lid.
2. Irregularities or blockages of the internal components.
3. Accumulation of floatable debris and litter.
4. Accumulation of sediments in sump.
5. Damage or fatigue of structure, external and internal.

## **3.2 Debris and Litter Removal**

Floatables clean out is typically performed in conjunction with the sediment removal. Floatable and loose debris can also be netted with a skimmer and pole. The access port located at the top of the manhole provides unobstructed access for a skimmer pole to be lowered to the sump.

## **3.3 Sediment and Silt Removal**

A commercially or municipally owned sump vacuum truck is used to remove captured sediment and floatables. The vacuum truck shall utilize the access port of the manhole to access the lower sump elevation of the structure to remove the accumulated sediment and silt.

# **3 StormTech Chambers**

## **3.1 Isolator Row Inspection**

The isolator row shall be inspected once every six months immediately following the initial construction, then performed annually. The frequency for cleaning out the isolator row will depend on the efficiency of sediment and debris/litter removal from catch basins and the vortex separator. Maintenance of the isolator row is recommended if sediment has been collected to an average depth of 3" internally.

### **3.2 Isolator Row Maintenance**

The sediment and silt removal from the isolator row shall be accomplished using a JetVac process. The JetVac process utilizes a high-pressure water nozzle to propel itself down the isolator row while scouring and suspending sediments. As the nozzle is retrieved, a wave of suspended sediments is flushed back into the manhole for vacuuming.

### **3.3 Chambers**

StormTech Chambers shall be inspected in conjunction with the Isolator Row, annually. The recharge chambers are to be inspected for sediment intrusion via the inspection ports. Subsequent inspections should be adjusted based on the previously observed sediment deposition.

## **4 Bioretention**

### **5.1 Debris and Litter Removal**

Trash and debris shall be removed monthly from the bioretention areas and the areas that flow to them.

### **5.2 Vegetation and Mulch**

Vegetation in the bioretention areas shall be checked monthly to remove weeds and other undesirable vegetation, and to prune, thin, and re-plant vegetation to match the planting plan. Check that plants in the filter bed are at least as high as the design water depth. Whenever mulch on the filter bed is less than 1 inch thick or is decomposed, remove any decomposed mulch and add new mulch to a depth of 2 to 3 inches. Grass in grassed areas shall be mowed as needed to not exceed 6 inches tall.

### **5.3 Sediment and Silt Removal**

Sediment in the pretreatment basin and filter bed shall be inspected annually. Sediment shall be removed from the pretreatment basin when it reaches a depth of six inches, and from the filter bed when it reaches a depth of one inch.

### **5.4 Structural Maintenance, Repair, and Replacement**

Outlet structures and inflow pipes shall be inspected annually and after major storms for debris, blockages, and structural damage. Areas of erosion and slope failure shall be repaired and reseeded as soon as possible. Components of the system which require repair or replacement should be addressed immediately following identification. Inflow pipes shall be cleaned as necessary. Outflow pipes shall be cleaned or repaired when drawdown times exceed 36 hours. Areas immediately downstream of these pipes shall be inspected for erosion, and if found, stone shall be added to reduce this erosion.

### **5.5 Ponding of Water**

Filter bed shall be inspected regularly after large storms to check for standing water that lasts more than 48 hours after a rainstorm, and to check if water ponds more in certain areas due to an unlevel surface. Filter bed shall be re-leveled as needed. If standing water remains for more than 48 hours after rainfall stops, the top few inches of filter material shall be removed and replaced with fresh material.

VILLAGE OF WARWICK  
LOCAL LAW NO. 1 OF THE YEAR 2020

A local law altering the terms of office of the Mayor and Village Trustees so that elections may be held biennially in odd-numbered years.

Section 1. Purpose:

The purpose of this local law is to alter the terms of office for the Mayor and Village Trustees so that elections for the office of the Mayor and Village Trustees shall be held biennially, in odd-numbered years, in order to synchronize the election of two of the Village Trustees with the election of the Village Justice.

Section 2. Authority.

This Local Law is enacted pursuant to the authority granted by the New York State Municipal Home Rule Law, Section 10, and Village Law, Section 3-302(5).

Section 3. Alteration of terms of office to provide for elections to be held biennially in odd-numbered years

The terms of office of the Mayor and Village Trustees in the Village of Warwick are hereby altered and prescribed as follows:

(A.) Term of Office of the Mayor:

For the 2022 election, the term of office for the candidate elected as Mayor of the Village of Warwick shall be five (5) years. For the election in 2027 and in elections thereafter, the term of office for the candidate elected as Mayor shall be four (4) years.

(B.) Term of Office of Village Trustees:

(i.) For the 2022 election, the term of office of the two candidates elected as Village Trustees of the Village of Warwick shall be five (5) years. For the election in 2027 and in elections thereafter, the term of office for the offices of the aforesaid two Village Trustees shall be four (4) years.

(ii.) For the 2024 election, the term of office of the two candidates elected as Village Trustees of the Village of Warwick shall be five (5) years. For the election in 2029 and in elections thereafter, the term of office for the offices of the aforesaid two Village Trustees shall be four (4) years.

Section 4. Effective Date:

This Local Law shall become effective upon filing with the Secretary of State of the State of New York, subject to permissive referendum.

Section 5. Permissive Referendum.

The adoption of this local law is subject to a permissive referendum as provided by New York State Village Law Section 3-302(5).

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**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustee Approval - Meeting December 16, 2019**

For approval to transfer available appropriations for the following budget account lines:

**GENERAL FUND**

To Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	From Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A.1410.2000	Clerk Equipment	1,000.00	500.00	Purchase printer for Municipal ID program and staff ID's	A.1410.4550	Clerk Office Supplies	3,600.88	500.00
A.7310.4570	Create New Acct Youth Rec Program Maint. Contract	0.00	6,600.00	For purchase of Park & Rec Edmunds software module	A.7310.1000	Youth Rec Program Personal Service	17,483.29	6,600.00
TOTAL			7,100.00		TOTAL			7,100.00

Respectfully submitted,

Cathy M. Richards  
Village Treasurer

Backup Documentation: Motion approved 11/18/19 to purchase software module  
Memo from Village Clerk  
General Fund expenditure printout

**RECEIVED**

**DEC 11 2019**

**VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE**

Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
Telephone: 845-986-2031  
Fax: 845-986-6884

Public Works Supervisor  
Telephone: 845-986-2081  
Fax: 845-987-1215



OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

## Village of Warwick

77 MAIN STREET  
P.O. BOX 369  
ORANGE COUNTY

Warwick, NY 10990

Village Justice  
Telephone: 845-986-7044  
Fax: 845-986-2870

Building, Planning, Zoning  
and Historical District  
Review Board  
Telephone: 845-986-9888  
Fax: 845-987-1215

RECEIVED

DEC 06 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

### VACATION CARRY OVER

I Robert Hill request to carry-over 5.5 vacation days.  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: WEATHER CONDITIONS +

EXPEDITED KNEE SURGERY

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Robert Hill  
(Signature of employee)

12-6-19  
(Date)

M. Moran  
(Signature of Department Head)

12/11/19  
(Date)

### VILLAGE USE ONLY

\_\_\_\_ Approved by Village Board  
\_\_\_\_ Denied by Village Board

\_\_\_\_  
(Time Accrued)

\_\_\_\_  
(Time Used)

\_\_\_\_  
(Anniversary Date)

Comments: \_\_\_\_\_

\_\_\_\_\_  
(Board Signature)

\_\_\_\_\_  
(Date)

Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
Telephone: 845-986-2031  
Fax: 845-986-6884

Public Works Supervisor  
Telephone: 845-986-2081  
Fax: 845-987-1215



OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

## Village of Warwick

77 MAIN STREET  
P.O. BOX 369  
ORANGE COUNTY

Warwick, NY 10990

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Telephone: 845-986-7044  
Fax: 845-986-2670

Building, Planning, Zoning  
and Historical District  
Review Board  
Telephone: 845-986-9888  
Fax: 845-987-1215

RECEIVED

DEC 11 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

### VACATION CARRY OVER

I MAUREEN EVANS request to carry-over 3 vacation days.  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: SCHEDULE DID NOT  
PROVIDE TIME OFF

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

[Signature]  
(Signature of employee)

12/11/19  
(Date)

[Signature]  
(Signature of Department Head)

12.11.19  
(Date)

### VILLAGE USE ONLY

☐ Approved by Village Board  
☐ Denied by Village Board

(Time Accrued) (Time Used) (Anniversary Date)

Comments: \_\_\_\_\_

(Board Signature)

(Date)

Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
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Fax: 845-986-6884

Public Works Supervisor  
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Fax: 845-987-1215



OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

## Village of Warwick

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Fax: 845-986-2870

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Fax: 845-987-1215

**RECEIVED**

DEC 11 2019

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

### VACATION CARRY OVER

I Cathy Schweizer request to carry-over 9.75 hours vacation days.  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: \_\_\_\_\_

Family priorities over Vacation Schedule

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Cathy Schweizer  
(Signature of employee)

12/11/19  
(Date)

M. Mazer  
(Signature of Department Head)

12/11/19  
(Date)

### VILLAGE USE ONLY

\_\_\_\_ Approved by Village Board

\_\_\_\_ Denied by Village Board

\_\_\_\_  
(Time Accrued)

\_\_\_\_  
(Time Used)

\_\_\_\_  
(Anniversary Date)

Comments: \_\_\_\_\_

\_\_\_\_\_  
(Board Signature)

\_\_\_\_\_  
(Date)