

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 29, 2019
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. **Public Hearing on the proposed Local Law No. 1 of the Year 2019 entitled: "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c".**
3. **Public Hearing on the Tentative Budget of the Village of Warwick for the fiscal year beginning June 1, 2019.**
4. Acceptance of Reports – March 2019: Clerk's Office, Justice, Building, Planning Board & ZBA.
5. Authorization to pay all approved and audited bills in the amount of \$_____.
6. Police Report

Correspondence

1. Letter from the Department of Health regarding the operation of the Village of Warwick water supply and inspection.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions:

1. **RESOLUTION ADOPTING VILLAGE OF WARWICK
LOCAL LAW NO. 1 OF 2019**

WHEREAS, the Village Board has before it a proposed local law to override the tax levy limit established in General Municipal Law §3-c for fiscal year 2019 – 2020; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board does hereby adopt the proposed local law to override the tax levy limit established in General Municipal Law §3-c for fiscal year 2019 – 2020;
2. That the said local law shall be effective immediately; and
3. That the Village Clerk is hereby requested and directed to publish, post and file the same in the Office of the Secretary of State in Albany.

_____ presented the foregoing resolution which was
seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
William Lindberg, Trustee, voting	_____
George McManus, Trustee, voting	_____
Eileen Patterson, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

2. **MOTION** to adopt the Budget of the Village of Warwick for the fiscal year beginning June 1, 2019.
3. **MOTION** to relevy on the Village of Warwick 2019-20 tax bills all unpaid water and sewer fees, building inspector/code enforcement department fees, and alarm fines to properties listed on the attached document, including errors and omissions as per the Village Assessor, with a total relevy amount of \$ 9,608.82.

4. **MOTION** to award the bid to Play By Design for Poured-in-Place Rubber Surfacing for the Stanley Deming Playground Project in the amount of \$72,775.00 for a light grey surface per the recommendation of Village Engineer, David Getz.
5. **MOTION** to return the Planning Board escrow balance of \$92.50 to James Tomaselli for the subdivision located at 116 South Street Ext. All invoices have been paid as per the email from Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.
6. **MOTION** to grant permission to Michael Moser, DPW Supervisor, to attend the Automatic Control Valves Operation & Maintenance training sponsored by the NYS American Water Works Association. This training will be held at the Town of Wallkill Community Center on Friday, May 3, 2019. Course length will be 8:00 a.m. until 3:00 p.m. No overtime applies. Supervisor vehicle will be used, no mileage reimbursement necessary.
7. **MOTION** to grant permission to Michael Moser, DPW Supervisor, to attend the NYRWA Annual Training Workshop at a cost of \$300. This training will be held at the Turning Stone Resort, May 20, 2019 through May 22, 2019. Reservations will cost \$447 for the three night stay at the resort; check in May 19, 2019 and check out May 22, 2019. Total cost incurred is \$747. Agenda attached, no overtime applies, supervisor vehicle will be used, no mileage reimbursement necessary.

Trustee Lindberg's Motions:

8. **MOTION** to approve the budget modifications as per the Village Treasurer's letter dated April 29, 2019.
9. **MOTION** to grant permission to Grace Community Church to use Railroad Green on Thursday, May 2, 2019 from 12:00 p.m. to 10:00 p.m. for a National Day of Prayer event. Completed park permit, security deposit and proof of proper insurance have been received.
10. **MOTION** to accept the proposal and authorize the Mayor to sign the agreement from Pillar Design Studios for a proposed new skatepark.

Trustee Patterson's Motions:

11. **MOTION** to approve the Village of Warwick Summer Concert Series Schedule per the attached calendar provided by Summer Concert Coordinator, William Iurato.
12. **MOTION** to close Railroad Avenue and Block off six parking spaces on the north side of Railroad Avenue and five parking spaces on the south side of Railroad Avenue

according to the Village of Warwick 2019 Summer Concert Series calendar dates starting three hours before the start of each concert and remain closed until one hour after the event.

13. **MOTION** to grant permission to the Warwick Merchants Guild to hold their annual Sidewalk Sale on Saturday, July 13, 2019 between the hours of 10:00 a.m. to 5:00 p.m. and Sunday, July 14, 2019 from 10:00 a.m. to 3:00 p.m. Proof of proper insurance has been received.
14. **MOTION** to grant permission to the Warwick Merchants Guild to use five (5) parking spaces from BFree to Yesterdays, five (5) parking spaces from Eddie's Roadhouse to Chase Bank, three (3) parking spaces in front of Newhard's, all parking spaces from G's Restaurant to Millspaugh Furniture and five (5) parking spaces from Bertoni Gallery to Etched in Time on Saturday, July 13, 2019 between the hours of 10:00 a.m. to 5:00 p.m. and Sunday, July 14, 2019 from 10:00 a.m. to 3:00 p.m. as per their letter dated April 2, 2019 for the benefit of the Annual Sidewalk Sale.
15. **MOTION** to close Railroad Avenue on Saturday, July 13, 2019 between the hours of 10:00 a.m. to 5:00 p.m. and Sunday, July 14, 2019 from 10:00 a.m. to 3:00 p.m. for the benefit of the Warwick Merchants Guild Sidewalk Sale.
16. **MOTION** to grant permission to the Warwick Merchants Guild to hold their Annual Ladies Night Out on Thursday, August 22, 2019 from 3:00 p.m. to 10:00 p.m. Proof of proper insurance has been received.
17. **MOTION** to grant permission to the Warwick Merchants Guild to use Railroad Green on Thursday, August 22, 2019 from 3:00 p.m. to 10:00 p.m., including the use of electricity in the park for the Annual Ladies Night Out event. Completed park permit, security deposit and proof of proper insurance have been received.
18. **MOTION** to grant permission to the Warwick Merchants Guild to use all parking spaces from Eddie's Roadhouse to Chase Bank, all parking spaces from G's Restaurant to Millspaugh Furniture, five (5) parking spaces from Bertoni Gallery to Etched in Time, and five (5) parking spaces from BFree to Yesterdays on Thursday, August 22, 2019 from 3:00 p.m. to 10:00 p.m. as per their letter dated April 2, 2019 for the benefit of the Annual Ladies Night Out.
19. **MOTION** to close Railroad Avenue on Thursday, August 22, 2019 from 12:00 p.m. until 10:30 p.m. for the benefit of the Warwick Merchants Guild Annual Ladies Night Out event.

Trustee McManus' Motions:

20. **MOTION** to grant permission to Park Avenue Elementary School to use Stanley Deming Park for a kindergarten picnic on June 6, 2019 with a rain date of June 20, 2019 from 9:00 a.m. to 1:30 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.
21. **MOTION** to close Park Avenue from Galloway Road to Burt Street on June 4, 2019 from 4:00 p.m. to 9:00 p.m. for the Park Avenue Elementary School PTA Family Picnic.
22. **MOTION** to grant permission to the Warwick Valley Prevention Coalition to use Stanley Deming Park on Sunday, July 28, 2019 from 10:00 a.m. to 6:00 p.m. for their Annual Break the Stigma event. Completed park permit, proof of proper insurance and security deposit have been received.
23. **MOTION** to grant permission to the Warwick Valley Prevention Coalition to hold the annual Break the Stigma walk on Sunday, July 28, 2019 beginning at 12:00 p.m. The route is as follows: Stanley Deming Park, South Street, Main Street, Railroad Avenue, South Street, returning to Stanley Deming Park per their attached letter and map dated March 13, 2019. Proof of proper insurance has been received. The parade route has been approved by and will be assisted by the Warwick Police Department.

Reports

Trustee Cheney's Report: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

Trustee Lindberg's Report: Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

Trustee Patterson's Report: Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony Community Hospital, Bon Secour, and Orange County Department of Health.

Trustee McManus' Report: Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), and Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Coalition for Prevention.

Mayor Newhard's Report

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 29th day of April, 2019, at 7:30 o'clock p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 1 of the Year 2019 entitled: "A Local Law to Override the Tax Levy Limit Established in General Municipal Law §3-c".

The local law proposes to override the limit on the amount of real property taxes that may be levied by the Village and to allow the Village Board to adopt a budget for the 2019-2020 fiscal year that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c

A copy of the proposed local law is on file in the office of the Village Clerk and available for inspection by interested persons during Village Clerk's business hours.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF WARWICK
RAINA ABRAMSON
VILLAGE CLERK

Dated: April 12, 2019

VILLAGE OF WARWICK
LOCAL LAW NO. 1 OF THE YEAR 2019

A local law to override the tax levy limit established in General Municipal Law §3-c.

Section 1. Purpose:

The purpose of this Local Law is to override the limit on the amount of real property taxes that may be levied by the Village of Warwick pursuant to General Municipal Law §3-c, and to allow the Village Board to adopt a budget for the 2019-2020 fiscal year that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law §3-c.

Section 2. Authority:

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes the Village Board to override the tax levy limit by the adoption of a local law approved by vote of at least sixty (60%) percent of the Village Board.

Section 3. Tax Levy Limit Override

The Village Board of the Village of Warwick, County of Orange, is hereby authorized to adopt a budget for the 2019-2020 fiscal year that requires a real property tax levy in excess of the amount otherwise prescribed in General municipal Law §3-c.

Section 4. Severability:

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Village Board of the Village of Warwick hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

Section 5. Effective Date:

This local law shall be deemed effective upon the date of enactment, regardless of when publication, posting and filing in the office of the Secretary of State in Albany occurs.

77 Main Street
Post Office Box 369
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www.villageofwarwick.org



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VILLAGE OF WARWICK

INCORPORATED 1867

LEGAL NOTICE

PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK for the fiscal year beginning June 1, 2019 will be held on Monday, April 29, 2019 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY or as soon thereafter as the matter may be heard, at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review at the Village Clerk's Office and on the Village's website, www.villageofwarwick.org beginning April 22, 2019.

The compensation proposed to be paid to each member of the Village Board is as follows:

Mayor	\$ 46,033.92
Deputy Mayor	\$ 8,120.09
Trustees	\$ 7,460.31 (each)

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: April 18, 2019



Steven M. Neuhaus
County Executive

DEPARTMENT OF HEALTH

Dr. Irina Gelman, DPM, MPH, PhDc
Commissioner of Health

124 Main Street
Goshen, New York 10924

Environmental Health

Phone: (845) 291-2331

Fax: (845) 291-4078

www.orangecountygov.com

March 26, 2019

Mayor & Village Board
Village of Warwick
POB 369
Warwick, NY 10990

Re:
Village of Warwick
CWS – ID#3503561

Dear Mayor & Village Board:

On 12/18/208, the undersigned, a representative of this Department, met with the following individuals to discuss the operation of the water supply and inspect the facilities: Mayor Michael Newhard; Mr. Barry Cheney, Village Trustee; Mr. Chris Bennet, Distribution System Operator; and Mr. Keith Herbert, Water Treatment Operator (JCO, Inc.).

Based on the inspection and a review of our files, the following comments are made:

1. During the meeting Trustee Cheney distributed a report titled "Village of Warwick Water System 2018 Accomplishments and 2019 Plan". We do not reproduce the item here but refer the reader to the report. It makes clear that the Village continues to invest in the water supply. Some highlights include necessary maintenance, treatment design for Well # 3, and actions planned & taken for watershed and reservoir protection.
2. The conventional (reservoir) filtration plant appeared to be operating normally. A primary regulatory measurement of filter plant performance is turbidity. Turbidity is recorded continuously and reported for every 4-hour period. Turbidity must be at or below 1 NTU at all times, and at or below 0.3 NTU 95% of the time as recorded every four hours. Turbidity was reported to be below 0.2 NTU 100% of the time for the 12-months ending December 2018. Another regulatory measure of filtration process performance for a conventional filter plant is the Running Annual Average (RAA) of the Total Organic Carbon (TOC) removal ratio which must be determined once during each month of operation. In 2018 the RAA of the removal ratio ranged from 1.02 to 1.29 which compares favorably with the requirement of at least 1.0 in the RAA.

RECEIVED

APR 01 2019

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

3. The membrane filter plant adjacent to Well # 2 also appeared to be operating normally during our visit. In the 12 months ending December 2018 the plant achieved an effluent turbidity of 0.3 NTU or below 100% of the time; and in fact was even below 0.03 NTU 100% of the time, too. The membrane plant is not subject to the TOC removal requirements.
4. We visited the reservoirs, water storage tanks and pump stations as well, and found the following items of note:
 - a. Water levels were much recovered from our last inspection.
 - b. The bird and insect screen for the vent atop the Reservoir tank appeared to be out of place in 2017. The top of the tank and the vent can be seen from the ground when standing upslope. We asked for an up-close inspection at that time. Village personnel re-inspected from the ground and saw nothing amiss. A compromised tank vent screen is considered a sanitary defect. We re-iterated our request for an up-close inspection.
5. Mr. Cheney supplied figures for billed consumption which we have compared to production figures recorded on monthly operations reports for calendar 2018; Average Production was 608,500 GPD and Average Consumption was 425,200 GPD. Thirty percent (30%) of the water produced was not recorded on customer meters. The difference can be attributed to many things including leaks, authorized unmetered usage (i.e. fire dept), unauthorized usage, etc. In a five-year period for which we have compiled records (2010-2014) average production ranged from a low of 500,000 GPD in 2013 to a high of 816,000 GPD in 2010. We expect that metered consumption remains relatively stable in a service area such as Warwick's. For comparison, consumption was reported as 435,000 GPD in 2015, the last year for which we have figures. There are many frameworks available to perform detailed water audits. You may contact our office for more information.

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6. A SDWIS/State Water Sample Schedule Report is included to assist you in determining monitoring requirements for the year 2018 and beyond.

Thank you for your excellent work and continued compliance!

Please call the undersigned with any questions that you may have at 845-291-2331.

Very truly yours;



Keith Miller, P.E.
Sr. Public Health Engineer

KM/ajc

cc: Chris Bennett - Operator
Keith Herbert, JCO - Operator ✓
File

Attachments

SDWIS/State Water Sample Schedule Report

WARWICK VILLAGE PWS ID: NY3503561

Due 2019	Contaminant (Group)/ Sample Location/Frequency	Last Compliance Results	Sample Requirements
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Coliform, Total (TCR)

- | | | |
|-------------------------------------|---|--|
| <input checked="" type="checkbox"/> | Location: Distribution System
Frequency: 8 Samples Monthly

A positive total coliform (TC+) sample requires notifying the health department and collecting repeat distribution system samples within 24 hours. | 8 Samples must be collected every month. |
|-------------------------------------|---|--|

Nitrate

- | | | | |
|-------------------------------------|--|--------------------------------------|--|
| <input checked="" type="checkbox"/> | Location: RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Yearly
Sample Point:
Sample Point No.: 001
Sample Point Type: EP-Entry Point

Collect sample between April 1 and Sept. 30. | Samples last collected:
4/11/2018 | Sample must be collected by 12/31/2019 |
| <input checked="" type="checkbox"/> | Location: MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Yearly
Sample Point:
Sample Point No.: 003
Sample Point Type: EP-Entry Point

Collect sample between April 1 and Sept. 30. | Samples last collected:
4/11/2018 | Sample must be collected by 12/31/2019 |

Part 5-1.52 Table 8B - Primary Inorganic Chemicals

- | | | | |
|-------------------------------------|---|--------------------------------------|--|
| <input checked="" type="checkbox"/> | Location: RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Yearly | Samples last collected:
1/10/2018 | Sample must be collected by 12/31/2019 |
| <input checked="" type="checkbox"/> | Location: MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Yearly | Samples last collected:
1/17/2018 | Sample must be collected by 12/31/2019 |

Part 5-1.52 Table 8D - Secondary Inorganic Chemicals

- | | | | |
|-------------------------------------|--|--------------------------------------|--|
| <input checked="" type="checkbox"/> | Location: MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Yearly

ALSO TEST FOR LEAD (Pb). | Samples last collected:
1/17/2018 | Sample must be collected by 12/31/2019 |
|-------------------------------------|--|--------------------------------------|--|

Part 5-1.52 Table 9A - Disinfection Byproducts/Stage 2

- | | | | |
|-------------------------------------|---|---|---|
| <input checked="" type="checkbox"/> | Location: DISTRIBUTION SYSTEM ID: DS0001
Frequency: 2 Samples Quarterly
Sample Point: HILLTOP
Sample Point No.: LRAA1
Sample Point Type: MR-Maximum Residence Time

Sample Point: BURGER KING
Sample Point No.: LRAA2
Sample Point Type: MD-Midpoint in the distribution system | 2 Samples Collected
on or Before: 2/6/2019 | 2 Samples must be collected each calendar
quarter. |
|-------------------------------------|---|---|---|

Part 5-1.52 Table 9C - Synthetic Organic Chemicals

- | | | | |
|-------------------------------------|--|--------------------------------------|--|
| <input checked="" type="checkbox"/> | Location: RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Every 18 Months

Omit Dioxin, Diquat, Endothall and Glyphosate. | Samples last collected:
5/23/2018 | Sample must be collected by 12/31/2019 |
| <input checked="" type="checkbox"/> | Location: MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Every 18 Months

Omit Dioxin, Diquat, Endothall & Glyphosate. | Samples last collected:
5/23/2018 | Sample must be collected by 12/31/2019 |

Combined Radium (-226 & -228)

- | | | | |
|--------------------------|--|--|--|
| <input type="checkbox"/> | Location: RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Every 9 years | Last Sample Collected
on or Before: 1/23/2019 | Next sample must be collected between
1/1/2021 and 12/31/2029 |
|--------------------------|--|--|--|

SDWIS/State Water Sample Schedule Report

WARWICK VILLAGE PWS ID: NY3503561

Due Contaminant (Group)/

2019 Sample Location/Frequency

Last Compliance Results

Sample Requirements

<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Every 6 years	Last Sample Collected on or Before: 1/23/2019	Next sample must be collected between 1/1/2020 and 12/31/2025
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Combined Uranium

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Every 9 years	Samples last collected: 10/19/2011	Next sample must be collected by 12/31/2020
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Every 9 years	Samples last collected: 1/22/2014	Next sample must be collected by 12/31/2023

Gross Alpha, Incl. Radon & U

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Every 9 years	Samples last collected: 10/19/2011	Next sample must be collected by 12/31/2020
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Every 9 years	Samples last collected: 1/22/2014	Next sample must be collected by 12/31/2023

Part 5-1.42 and 5-1.47 - Lead and Copper

<input type="checkbox"/>	Location: DISTRIBUTION SYSTEM ID: DS0001 Frequency: 20 Samples Every 3 years Collect First Draw samples.	20 Samples Collected on or Before: 6/16/2017	Next 20 samples must be collected between 6/1 and 9/30 within a single year by 9/30/2020
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Part 5-1.52 Table 9B - Principal Organic Chemicals

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 2/27/2019	Next sample must be collected between 1/1/2020 and 12/31/2020
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 2/27/2019	Next sample must be collected between 1/1/2020 and 12/31/2020

Due Contaminant (Group)/
Sample Location/Frequency

Total Organic Carbon (TOC)

- ☒ Location: Reservoir Filter Plant Raw Water
Frequency: 1 sample monthly

Comments: Turn off the Permanganate feed 30 minutes before taking sample.
Take TOC sample and sample raw water alkalinity at the same time.
Turn back on the Permanganate feed.

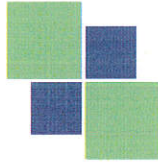
Total Organic Carbon (TOC)

- ☒ Location: Reservoir Filter Plant Filtered Water
Frequency: 1 sample monthly

Comments: Sample at same time as Raw Water due to Permanganate feed issues.

Lead (Pb)

- ☒ Location: Membrane Filter Plant, Finished Water
Frequency: 1 sample yearly



LEHMAN & GETZ
CONSULTING ENGINEERS

April 18, 2019

Village of Warwick Board of Trustees
77 Main Street
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Poured-in-Place Rubber Surface for Stanley Deming Playground Project
L&G #1803.2

Dear Mayor Newhard and Trustees:

On April 1, 2019 the Village of Warwick issued an advertisement for bids for the Poured-in-Place Surface for the Stanley Deming Playground. The advertisement was published twice in the Warwick Valley Dispatch and the Times Herald Record.

Bids were opened at Village Hall on April 17, 2019. One contractor submitted a bid:

Play By Design \$72,775.00 for a light grey surface

We have reviewed the bid documents submitted by Play By Design of Ithaca, NY, and found them to be complete. We have also discussed a previous project that they completed with the City of Clifton Park, and they were given a favorable reference by the City. We therefore recommend that they be hired to complete the Poured-in-Place Surface for Stanley Deming Park Project.

Sincerely,

Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

BUDGET MODIFICATIONS

For Approval at Board Meeting 4/29/2019

The following budget modifications are requested for approval:

PERSONAL SERVICES - Miscellaneous budget transfers per actual payroll accounts charged.

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
A.1325.1000	Treasurer	7,700.00	1) New OT policy 2) Retired deputy budget 50% treas/clerk. DB @100%.	A.7310.1000	Recreation	7,700.00
A.1410.1000	Clerk	900.00	New OT policy	A.7310.1000	Recreation	900.00
A.1640.1000	Central Garage	12,000.00	Actual payroll accounts charged	A.5110.1000	Streets	12,000.00
A.8140.1000	Storm Sewer	200.00	Actual payroll accounts charged	A.5110.1000	Streets	200.00
TOTAL		20,800.00		TOTAL		20,800.00

GENERAL FUND

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
A.1210.4550	Mayor Office Supplies	100.00	Per actual	A.1440.4000	Engineer Contracted	100.00
A.1210.4950	Mayor Other	500.00	Conference attendance	A.1440.4000	Engineer Contracted	500.00
A.1410.2000	Clerk Equipment	750.00	Deputy Clerk new computer	A.1410.4550	Clerk Supplies	750.00
A.1989.4950	MTA Tax	233.00	Per actual	A.1440.4000	Engineer Contracted	233.00
A.1910.4985	Special Items Fixed Assets	380.00	Per actual	A.1440.4000	Engineer Contracted	380.00
A.5142.4650	Snow Removal Salt	93,706.62	Per actual	A.5110.2350	Per DPW Supervisor	93,706.62
A.7310.4650	Recreation Supplies	2,395.90	Per actual. Director thought was allowed to offset from rec salary line w/out approval	A.7310.1000	Recreation Personal Serv	2,395.90
TOTAL		98,065.52		TOTAL		98,065.52

WATER & SEWER FUND

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
F.8310.2350	Water Admin Equipment	130.00	New UPS backup replacement	F.1680.4900	Water Network/IT	130.00
F.8310.4550	Water Supplies/Maint.	1,200.00	Transfer to cover new printer	F.1910.4980	Water Liability Insurance	1,200.00
TOTAL		1,330.00		TOTAL		1,330.00

Respectfully submitted,

Cathy M. Richards
Village Treasurer

Wednesday, March 20, 2019

Dear Warwick Village Board of Trustees,

For the past several weeks, I have been communicating with many of our Warwick pastors to gauge their willingness to join together in an observance of the National Day of Prayer. I am happy to report that several of our churches are excited about this possibility, and are planning to join together for an observance.

This year, the National Day of Prayer falls on Thursday, May 2, and to this end, we wish to observe a time of praying for our government (yup - you!), churches, military, media, businesses, schools, and families, both on the local and national levels. While each church may hold their own event throughout the day at their respective locations, we would like to come together on that Thursday evening to pray corporately at Railroad Green.

The evening will include some singing, and, of course, lots of prayer, including a walk through Warwick to pray for the areas listed above. For example, it only seems appropriate that as we pray for the churches of Warwick, one obvious location to pray is in front of the Baptist Meeting House across from Village Hall. Small groups of no more than 10 will be walking at a time, meaning there is no large movement of people at one specific time.

I am happy to discuss this part of the evening further if there are concerns. However, until that time, I would like to officially request the use of Railroad Green from noon until 10pm on Thursday, May 2, 2019. Set up will start around 2pm, and we expect the event to conclude around 9, with the Green being cleared by 10pm.

If you have questions, please do not hesitate to contact me at (845) 781-8707 or jason.ham@graceoc.com.

Thanks for your consideration of this request!



Jason Ham
Lead Pastor, Warwick Campus
Grace Community Church

RECEIVED

APR 01 2019

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 3/19/2019

Date(s) Requested: 5/2/2019

Time of Event: 7pm; Use of grounds - Noon - 10pm

Village Park/Facility Requested: Railroad Green

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Grace Community Church

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: Jason Ham

Mailing Address: Grace Comm Church, 199 Kings Highway, Warwick, NY 10990

Telephone: (Day) (Evening) (Cell) 845-781-8707

Information about intended use of Village Facilities:

Purpose of Use: Observance of the National Day of Prayer

Total Participants Expected: 200 Adults 25 Children

How will the event be advertised? Through area churches, Warwick Advertiser, posters

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: lighting for the green after sunset (7:52pm)

Village of Warwick Participants: unknown Non-Resident Participants:

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for:

Will food be served? water only Will food be sold? no

Please give details:

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Grace Community Church (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Grace Community Church (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 10 River St, #1, Warwick Telephone: 845-781-8707

\$100 sec. dep

+

insurance rec.

(RA)

APR 01 2019

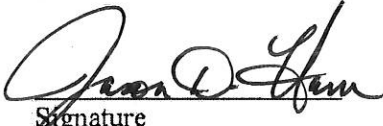
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Section Two – Liability: \$100,000 limit of liability. Policy shall not exclude the off-premises activities of the insured.

21. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc.
22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements


Signature

4/1/2019
Date

PROPOSED SCOPE OF WORK FOR SKATE PARK DESIGN SERVICES

Pillar Design Studios, L.L.C., 1960 W. Hawk Ct., Chandler, AZ 85286, ("Pillar") has prepared this proposal for Skate Park design services to set forth the process and project responsibilities regarding the proposed Skate Park project being undertaken by the Village of Warwick, Village Hall, 77 Main Street PO Box 369 Warwick, NY 10990 (the "Client"). Pillar will serve as the Skate Park Designer and Specialist.

Scope of work includes:

- Professional Design Services for a custom Skate Park
- Fundraising Assistance and In-Kind Donation Allocation

PHASE I - Skate Park Planning and Project Management

The Objectives of Phase I are as follows:

- Define scope of work, budget, schedule and overall project coordination.
- Review any existing studies, design concepts, existing data sources and any other applicable work done to date in regards to this project.
- Establish a working relationship with all team members.

I.a – Project Management

- Pillar will perform an analysis of the identified site. Pillar will evaluate the Skate Park location and condition, as well as identify and evaluate existing design issues, program elements and create a design program for the overall phase that meets the intent of the project goals and objectives.

I.b - Define Scope, Budget and Collection of Materials

- Pillar will provide the Client with a project design program to help compile all necessary information pertinent to this project. This form will assist the design team with Skate Park Evaluation and Conceptual Design elements.
- The Client shall provide Pillar with a list of approved, required and/or prohibited construction products, materials, finishes and colors for this project.
- The Client shall provide Pillar with all available existing and proposed project information as it relates to the master plan improvements in CAD format, this shall include but not be limited to the following items:
 - a. Property lines and project boundaries
 - b. Survey benchmark and basis of bearing
 - c. Easements
 - d. Topography
 - e. Site improvements
 - f. Utility locations
 - g. Vegetation

- The Client shall provide Pillar with a geo-technical containing the locations of all borings, an executive summary, detailed description of the findings and recommendations and a detailed report of the laboratory tests performed. The design team will assist the Client with determining appropriate timing for any needed site survey and geo-technical information, and will assist the Client with securing said services (if applicable) from an appropriate sub-consultant. Pillar will be responsible for evaluating associated data and incorporating the data into the final site analysis and Skate Park design. The cost of the Geo-Technical Report is the responsibility of the Client.
- The Client shall provide Pillar with the proposed construction budget (if applicable) as well as any known in-kind or local costs for materials to be included in the estimate of probable construction costs. This task is not meant for securing in-kind donations, that comes at a later date but rather to have a detailed list of in-kind that has already been pledged.
- The Client shall provide Pillar with a list of all agencies required to review and approve the construction document package.
- The Client shall provide Pillar with any specific details, title blocks, specifications and/or document formatting requirements.
- If any of the above information has not been obtained or is unknown by the client, Pillar will work with the Client in securing the necessary information needed. Please note any sub-consultants needed will be paid by the Client.

I.c – Project Kick Off Meeting (Phone Conference or Go-to-Meeting)

- The Kick Off Meeting is where all team members are able to set the tone for the project, discuss goals, expectations, scheduling, budgeting.
- Establish the project working relationship with all members of the project design team.
- Review applicable studies, concepts, existing data sources, and any other work done to date in the interest of this project.
- Pillar will provide the Client with a Flyer for promotional purposes no later than two weeks prior to the set public input meeting (if applicable).
- Skate Park project. Pillar post preliminary concepts for feedback, flyers for upcoming meetings and events throughout the life of the project.

PHASE II – Schematic Design and Preliminary Estimate

The Objectives of Phase II Are:

- Offer three design concepts similar in size and budget to assist during the design process.
- Conduct design review meetings
- Provide final master plan concept
- Provide preliminary estimate of probable construction cost
- Provide Final Skate Park design graphics in 3D format
- Provide 3D fly through video of the final concept
- Establish In-Kind donation allocation and funding assistance

II.a – Skate Park Conceptual Designs

- Pillar will provide three (3) conceptual designs similar in size and budget to assist during the design process. These designs are intended to aid the design process and cultivate ideas, and establish likes, dislikes and wants.

II.b – Design Review Meeting

- Pillar and the Client will discuss limitations, exceptions and advantages of the site prior to the design review meeting.
- Design Review Meeting: The Client and the design team, as well as anyone else the Client deems necessary, will meet to discuss the Skate Park conceptual designs.

II.c – Skate Park Conceptual Designs

- Based on the information obtained from the Kick Off Meeting, design review meeting and social media. Pillar will prepare a maximum of three conceptual Skate Park designs illustrating the overall layout and fit within the proposed site and budget. Pillar will:
 - Develop a maximum of three (3) conceptual Skate Park designs.
 - Incorporation of amenities (if applicable)
 - Prepare preliminary cost estimates
- The conceptual designs will be provided in both plan and 3 dimensional views.

II.d –Design Review Meeting (Phone Conference, Go-To-Meeting)

- Pillar will discuss the conceptual designs with the Client and anyone else the Client deems necessary, as well as provide the online - social media feedback that has been received. (If applicable)
- Once a direction has been established and agreed upon, Pillar will incorporate the social media comments and begin to shape designs.
- The conceptual designs will show the final Skate Park design and its relationships to the existing sites in general detail.
- Conceptual designs will be uploaded to social media channels to allow for users and community members to provide feedback.
- Possible Additional Services – Public Input Meeting
- A separate design meeting with local skaters can be conducted via Go-To-Meeting at no extra cost.

II.e – Final Skate Park Master Plan

- Pillar will prepare one final conceptual design based on the comments from the Client Review Meeting and users input.
- The conceptual design shall show the final Skate Park design, proposed master plan improvements and their relationships to the existing site in general detail.
- Preliminary and Final Concepts will be provided in plan and 3d perspective views.

II.f – Skate Park Fly-Through Video

- Once the final design has been approved, Pillar will provide a 3D fly through video of the overall Skate Park design and its surroundings.

II.g - Preliminary Estimate of Probable Construction Cost

- Using general square footage prices (based on national average) not specific to the proposed project location (unless the Client has provided information on in-kind and/or local unit prices), Pillar shall provide the Client with an estimate of probable construction cost for the proposed Skate Park and master plan improvements.

II.h - In-Kind Donation Allocation

- Pillar is the leading name when it comes to incorporating in-kind donations. We will provide a detailed material list with specific quantities, labor, volunteers and donations that will aid in-kind donation solicitation.
- The Project Manager will also be available to speak with any potential donors and clarify needs in terms of quantities, labor, materials, etc.

II.i –Fundraising Assistance and Tools

- Pillar will provide forms, templates and information to help move the Client's fundraising efforts forward.
- Pillar will use our social media channels to engage the community and spread the word.
- Pillar staff will be available, at no extra cost to the Client, to answer questions and offer tips and advice when it comes to securing Grant funding/submissions.
- Pillar staff will be available to the Client until the monetary goal has been reached.

ADDITIONAL SERVICES

Public Input Meeting and Site Visit

- The design trip will include two separate meetings plus a site visit.
- Site Visit: The Client and Pillar Representative will visit the project site and discuss the master plan and any impacts on the existing site.
- This meeting will serve as an introduction of sorts, it gives the community and users alike a chance to meet Pillar's design team, ask questions about Pillar's experience and discuss the Skate Park project in-depth. The meeting will be structured to cover two main points: Intro and Design Input.
- Design Team Intro and User Request
 - a. Design team introduction; It gives the community and users alike to meet Pillar's design team, ask questions about Pillar's experience and discuss their Skate Park project in-depth.
 - b. Pillar will discuss the users needs/wants.
 - c. Surveys will be distributed that will provide feedback needed for Pillar's analysis.

- This section of the meeting is meant to cultivate and grow the users' ideas, get them on paper and provide a starting point for Pillar's Design team.
 - a. Pillar will provide three concept designs, that are similar in size and budget to begin discussions and aid in the flow of conversation. Please note these designs will not be site specific but merely a depiction of what can be done.
 - b. The lead design and project manager will walk the skaters/user groups through the designs discussing the reasoning behind the flow, style, etc.
 - c. Pillar will employ an open format that allows attendees to engage directly with its design staff. Using visual aids, small group sketch sessions and video tools to engage the local users.
 - d. Social media links as well as hashtags will be given out to provide an outlet for further discussion regarding design intent.
- A typical design input workshop takes 2 to 3 hours.
- Please note the site visit and public input meeting are completed on the same day.

Project Assumptions

The following assumptions shall apply to the proposed scope of work and submitted fees:

- All written documents will be generated using Microsoft Word, Version 2016.
- All spreadsheet documents will be generated using Microsoft Excel, 2016
- All CAD files will be generated with AutoCAD 2008.
- Pillar has not retained a Surveyor, Geo-technical Engineer, Landscape Architect or Professional Engineer for this Phase.
- The Client shall provide Division 1 Specifications, Bidding and Agreement Forms/Bonds, Conditions of the Contract, and any other non-technical specification.
- Additional meetings, if required and approved by the Client, will be billed at our normal hourly rates per the attached Pillar 2019 Action Sports Rate Sheet.
- Additional plan sets, if required and approved, will be billed at our normal in-house, or out-of-house duplication rates per the attached Pillar 2019 Action Sports Rate Sheet.

Project Fees

Fees for the Services detailed in this proposal for Skate Park Design Services are outlined below. The fees, though based on man hours per task, are presented as lump sum not to exceed amounts. In the event that the scope of work changes,

Pillar reserves the right to re-negotiate the fees as listed herein. Reimbursable expenses are included in the fee below.

The fees listed below include preparation of plans one time only. Changes to the plans and/or design made by the Client and/or reviewing agencies, which could not reasonably be anticipated by Pillar Design Studios, will be completed upon Client approval on a time and materials basis.

SKATE PARK DESIGN, PLANNING AND CONSTRUCTION SERVICES

PHASE I	Planning and Project Management	\$1,500.00
PHASE II	Schematic Design	\$5,000.00

Add Service – Site Visit – Public Input Meeting \$3,500.00

The Project will be invoiced as follows:

One Invoice upon signature	\$1,500.00
One Invoice upon completion	\$5,000.00

Contract Provisions

1. The compensation due Pillar Design Studios, LLC. for the work to be performed hereunder shall be set forth in Project Fees above. The parties understand and agree that all work not specifically delineated within the scope of work described herein shall be billed on a time and materials basis, and shall be in addition to any budget, bid, or maximum price agreement for the above described scope of work. Wherever practical, changes, additions, or modifications to the scope of work shall be authorized by written change request; however, the absence of such a written change order shall not act as a bar to payment of fees due Pillar Design Studios, LLC. hereunder, provided the change was in fact approved and ordered by the Client. Client accepts that signing this form shall be construed as authorization by the Client for Pillar Design Studios, LLC. to proceed with the work.
2. All fees, commissions, product charges and expenses billed shall be due within fifteen (15) days of receipt of such billing by the Client. Interest on unpaid or late bills shall accrue at 1 3/4 percent interest per month (21.0% A.P.R.). Likewise, in the event that any remission of funds received by Pillar under this agreement is required, payment of the same shall be due fifteen (15) days after a written demand for repayment is received by Pillar and interest thereafter on any unpaid sums due and owing shall accrue at 1 3/4 percent interest per monthly (21.0% A.P.R.)
3. Any cost estimates provided by Pillar Design Studios, LLC. will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures Pillar Design Studios, LLC. cannot warrant that bids or ultimate construction costs will not vary from these cost estimates.
4. Should the project be published in a book, magazine, newspaper, or publication for public circulation, or if a job sign is erected, Pillar Design

- Studios, LLC. should be listed as the Skate Park Designer and/or Landscape Architect (as applicable). Provided, however that the Client shall not be subject to any claim, liability or monetary damages for failure to list Pillar in publications. In addition, this contract represents non-exclusive approval by the Client for publication of the project by Pillar Design Studios, LLC.
5. The Client shall be permitted to retain physical copies of drawings and specifications for information and reference in connection with the Client's use and occupancy of the project. The Client shall be permitted to retain electronic copies of drawings and specification in the event the project must be completed by others as Pillar Design Studios, LLC is in default under this agreement. The drawings and specifications shall not be used by the Client on another project.
 6. Notwithstanding any provision herein to the contrary which requires safekeeping of documents or obligates Pillar Design Studios, LLC. to safe keep or provide documents to Client, Pillar Design Studios, LLC. shall not be responsible or liable for any direct, actual or consequential damages which occur as the result of its inability to produce such documents by reason of the casualty, destruction or loss of documents held by Pillar Design Studios, LLC. unless such casualty, destruction or loss shall be the result of the intentional and wrongful act or the gross negligence of Pillar Design Studios, LLC..
 7. If the project is suspended or abandoned, in whole or in part, for a period of sixty (60) consecutive days or more, or upon instruction by Client to Pillar Design Studios, LLC. to suspend activity on the project, Pillar Design Studios, LLC. shall be compensated for all services performed together with all reimbursable expenses due and the contract shall be deemed terminated. If the project is resumed after such suspension the Agreement between Client and Pillar Design Studios, LLC. shall be re-negotiated prior to resumption of work by Pillar Design Studios, LLC. For purposes of this Agreement, the term "suspension" or "abandonment" shall mean substantial discontinuance of labor, work, services, and furnishings for a sixty- (60) day period or written instruction by Client to suspend substantially all project activities.
 8. If any provision of this Agreement is for any reason held invalid or unenforceable, such provision shall be deemed separate and shall not affect the validity of the remaining portions thereof.
 9. In the event of a default of any provision of this Agreement, after ten (10) days notice to cure is delivered, via certified mail return receipt requested to the addresses listed above, this Contract shall be deemed terminated by the non-defaulting party by reason of default. For purpose hereof, any failure to pay sums due under Paragraph 2, above, for a period of ninety- (90) days shall be deemed justifiable grounds for declaration of default. Moreover, Pillar Design Studios, LLC's failure to substantially perform under this Agreement shall be deemed justifiable grounds for declaration of default. In addition, either party may terminate this agreement with or without cause upon thirty- (30) days written notice by either party.
 10. Laws of New York shall control any proceedings arising in the transaction described herein.
 11. Pillar Design Studios, LLC. shall carry a minimum errors an omissions liability insurance of \$1,000,000.00

12. Pillar Design Studios, LLC. liability to the Client for any cause or combination of causes is in the aggregate, limited to an amount no greater than the amount of its liability insurance coverage under this agreement.
13. This agreement shall be binding upon and inure to the benefit of the parties and their assigns and successors in interest.
14. This agreement supersedes all prior agreements of the parties and shall not be amended except by written agreement signed by each party.

Acceptance

If this proposal meets with your approval, please sign and return to our office. If you have any questions regarding our scope and or fee please contact Brad Siedlecki at 480.285.6787 or brad@pillardesignstudios.com

When accepted, this proposal will serve as a mutual commitment between Pillar Design Studios, LLC. and the Client for the above outlined services and fees. Work will be scheduled upon receipt of signed agreement.

By signing below, you are accepting the terms and condition listed above.

Pillar Design Studios, L.L.C.



Date: 03/18/2019

By: _____
Brad Siedlecki, Principal
Pillar Design Studios, L.L.C.

Client Name

Date: _____

By: _____
Authorized Representative



2019 Action Sports Rate Sheet

Hourly Rates

Principal/Project Manager	\$165/hour
Professional Engineer	\$135/hour
Senior Landscape Architect	\$125/hour
CAD/Production Manager	\$90/hour
Administration	\$65/hour

Outside Consultants

All outside consultants required in the scope of work that are Coordinated through Pillar Design Studios, L.L.C. will incur a 15% coordination administration fee.

Sales Tax

Fees associated with this project do not include sales tax in Those states where sales tax applies to professional services or gross receipts. The amount of applicable sales tax, if any, is additive to gross charges.

Reimbursables

- Flight (based on coach fare rates)
- Car Rental (based on Economy car rate, or best comparable)
- Accommodations (not to exceed \$250/night)
- Mileage (paid at \$.48/mile)
- Meals (\$80.00/per diem, per person)
- Parking Fees (airport, garage, &/or metered)
- Toll Road Fees
- Printing/Duplication/Plotting/Blueprinting
- Phone/Fax
- Messenger
- Postal/Federal Express
- Graphics
- Photographs
- Models/3d Graphics

In-House Printing/Duplication/Plotting

Black/White Plotting

• 24"x36" bond	\$6.00/ea
• 24"x36" vellum	\$7.50/ea
• 24"x36" mylar	\$10.50/ea
• 30"x42" bond	\$7.00/ea
• 30"x42" vellum	\$10.00/ea
• 30"x42" mylar	\$13.50/ea

Color Plotting

• Color Plots on Bond	\$10.00/sf
• Color Plots on Coated Paper	\$14.00/sf
• Color Plots on Photo Paper	\$16.00/sf

Xerographic Services

• 8.5"x11" Single Sided B/W	\$1.45/ea
• 8.5"x11" Single Sided Color	\$3.25/ea
• 11"x17" Single Sided B/W	\$2.00/ea
• 11"x17" Single Sided Color	\$4.50/ea

Virtual File Room Pricing

• CD-Rom Burning	\$14.00/ea
• Zip Disk Creation	\$26.00/ea
• Bindery Services	\$50.00/hr

* All out of house printing and duplicating expenses done in the interest of a project will be billed to the client as outlined in the project agreement.*

**Village of Warwick
2019
Summer Concert Series**

Time	Date / Concert
7:30 p.m.	Saturday, May 25th - Dead on the Tracks
7:30 p.m.	Saturday June 1st - Dark Horses
7:30 p.m.	Wednesday June 4th - Raindate for Dark Horses
7:00 p.m.	Friday June 7th - New York Wind Symphony
7:30 p.m.	Saturday June 8th - Raindate for NYWS
7:30 p.m.	Saturday June 15th - Uncle Shuehorn
7:30 p.m.	Saturday June 22nd - OC5
7:30 p.m.	Wednesday July 3rd - Free Shrimp Band
7:30 p.m.	Saturday July 6th - Blue Sky
7:30 p.m.	Friday July 12th - Tangent
7:30 p.m.	Wednesday July 17th - New York Swing Exchange
7:30 p.m.	Saturday July 20th - Elissa Jones
7:30 p.m.	Wednesday July 24th - Raindate for Elissa Jones
7:30 p.m.	Saturday August 3rd - Emish
7:30 p.m.	Wednesday August 7th - Raindate for Emish
7:00 p.m.	Thursday August 8th - HV Jazz Ensemble (not paid by the village, paid by the HV Jazz Festival)
7:00 p.m.	Saturday August 10th - Big Funk
7:30 p.m.	Saturday August 17th - 50th Anniversary Woodstock Festival
7:30 p.m.	Wednesday August 28th - Petty Young Dylans
7:30 p.m.	Saturday August 31st - Some Guys and A Broad
7:30 p.m.	Wednesday September 4th - Hot Jazz Guitar Trio
7:30 p.m.	Wednesday September 11th - Raindate for Hot Jazz Guitar Trio
7:30 p.m.	Saturday September 7th - The Jennys
7:30 p.m.	Saturday September 14th - Latin Night - Band TBA

WARWICK MERCHANTS GUILD
P.O. BOX 1197
WARWICK, NEW YORK 10990

April 2, 2019

Mayor Michael Newhard and
Village Board Trustees
77 Main Street
Warwick, New York 10990

Re: Sidewalk Sale

Dear Mayor Newhard and Village Trustees:

The Warwick Merchants Guild is holding their annual Sidewalk Sale on Saturday, July 13th between the hours of 10:00am to 5:00pm and Sunday, July 14th from 10:00am to 3:00pm.

The Guild would like to request the Boards permission for the following use:

- 1) The use of the following parking spaces on Main Street for Saturday, July 13th 10:00am to 5:00pm and Sunday, July 14th from 10:00am to 3:00 pm:
 - 5 parking spaces from BFree to Yesterdays
 - 5 parking spaces from Eddie's to Chase Bank
 - 3 parking spaces in front of Newhard's
 - All Parking spaces from G's Restaurant to Millspaugh Furniture store
 - 5 parking spaces from Bertoni Gallery to Etched in Time
- 2) Closing of Railroad Ave. on Saturday, July 13th from 10:00am to 5:00pm and Sunday, July 14th from 10:00am to 3:00pm.

Thank you for your time and consideration in this matter,



Corrine Iurato
President/Event Coordinator
Warwick Merchants Guild

WARWICK MERCHANTS GUILD
P.O. BOX 1197
WARWICK, NEW YORK 10990

April 2, 2019

Mayor Michael Newhard and
Village Board Trustees
77 Main Street
Warwick, New York 10990

Re: Ladies Night Out

Dear Mayor Newhard and Village Trustees:

The Warwick Merchants Guild is preparing for its Annual Ladies Night Out scheduled for Thursday, August 22nd, 2019. The event will run from 3:00pm until 10:00pm.

We are requesting permission to use the following parking spaces on Main Street:

All spaces from Eddie's Roadhouse to Chase Bank

All parking spaces from G's Restaurant to Millspaugh Furniture Store

5 parking spaces from Bertoni Gallery to Etched in Time

5 parking spaces from BFree to Yesterday's.

We are expecting to schedule live music and the Crowning of the Queen on the Railroad Green and respectfully request the use of electricity in the park and the closing of Railroad Avenue from 12:00pm until 10:30pm.

We appreciate your time and consideration in this matter and I look forward to hearing from you.

Thank you,

A handwritten signature in black ink, appearing to read "Corrine Iurato", with a stylized flourish at the end.

Corrine Iurato
President/Event Coordinator
Warwick Merchants Guild

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 4/3/19 Date(s) Requested: 8/22/19

Time of Event: 3pm - 10pm

Village Park/Facility Requested: Railroad Green
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick merchants guild - Ladies Night Out

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: Cornie Turato

Mailing Address: 79 Laudaten Way

Telephone: (Day) 986-9463 (Evening) _____ (Cell) 239-0142

Information about intended use of Village Facilities:

Purpose of Use: music by dj - crowning of queen

Total Participants Expected: ☒ Adults ☐ Children

How will the event be advertised? ☒ Yes - newspaper, banners

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: electricity for dj / music

Village of Warwick Participants: ☒ Non-Resident Participants: ☒

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? no Will food be sold? no, only in restaurants
Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Merchants Guild (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services

by Warwick merchants guild (name organization)

Cornie Turato
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 79 Laudaten way Telephone: 986 9463

\$100 sec. deposit
+

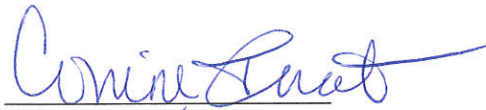
insurance rec. (RA)

RECEIVED
APR 23 2019
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements


Signature

4/3/19
Date

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 3/29/19

Date(s) Requested: June 7/6
Rain date June 20

Time of Event: 9:00am - 1:30pm

Village Park/Facility Requested: Stanley Deming

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Park Ave. Elementary School Kindergarten Teacher

Check One: ☒ Non-Profit 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: Cathy Hobart

Mailing Address: 15 Conklin Rd. Warwick, NY

Telephone: (Day) 987-3170 (Evening) 987-8581 (Cell) 239-6649

Information about intended use of Village Facilities:

Purpose of Use: Picnic + play for students and their families

Total Participants Expected: 50 Adults 100 Children

How will the event be advertised? no

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: 300 Non-Resident Participants: _____

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

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Will food be served? bag lunches Will food be sold? no

Please give details: _____

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of

WVCSD (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley School District (name organization)

Cathy Hobart
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 15 Conklin Rd Warwick, NY Telephone: 987-3170

Park Ave. Elementary, 10 Park Ave. Warwick, NY

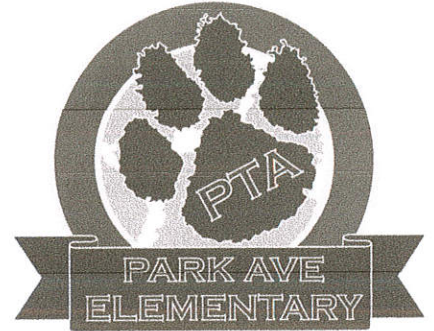
insurance on file

sec + dep waived

(RA) (MUB)

PARK AVENUE ELEMENTARY SCHOOL

Park Ave Elementary PTA Family Picnic 2019



April 5th, 2019

To Whom it May Concern,
Attn: Village Mayor and Village Board

My name is Michelle Baker and I work with the Park Avenue PTA. We are currently planning our annual Park Ave PTA Family Picnic. We are requesting for a street closure for June 4th, from 4:00-9:00. We are looking to have the road in front of the school, Park Avenue, to be closed for the safety of the patrons to be able to freely access Park Ave school and the playground across the street.

If you have any questions, please contact us at parkavepta@gmail.com. Thank you.

Sincerely,

Amy Buliung
Park Ave PTA Co-President

Theresa Maybeck
Park Ave PTA Co-President

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VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



March 13, 2019

To the Village of Warwick Board of Trustees:

The Warwick Valley Prevention Coalition is planning our second annual Walk to "Break the Stigma" associated with addiction recovery on Sunday, July 28th. The Walk will take place rain or shine. We will walk from Stanley Deming Park following the attached route leaving at 12:00 pm and assembling back at Stanley Deming at 12:30 to hear speakers, music and celebrate recovery. The event will end at approximately 5pm. We will also be barbecuing food for the participants. While at the park we will have a stage set up for the speakers and tables for organizations who support recovery. We are requesting use of Stanley Deming from 10 am to 6 pm July 28, 2019 to allow time to set up, have the assembly, music and food and clean up.

We anticipate that we will have about 300 people participating in the Walk. Almost everyone's lives have been affected by addiction in some way. Whether it is you, a family member, significant other, friend, son or daughter, almost everyone's lives have been impacted in some way. The mission of "Break the Stigma" is to raise awareness by promoting transparency among individuals impacted by substance use disorder. Beginning right here within our own community and through the sharing of our own experiences, we hope to offer strength, wisdom, encouragement, support, guidance and resources to lay the foundation in promoting healthy coping strategies for all individuals, no matter how affected. "Break the Stigma" is a sub-committee of the Warwick Valley Prevention Coalition that works specifically to change the stigma of addiction recovery. This platform also is a great opportunity to talk about the importance of the Prevention work that goes into our community through our coalition and its sectors.

Insurance for the event will be provided by the Warwick Community Bandwagon, Inc., the fiscal agent for the Warwick Valley Prevention Coalition. Please let me know if there is anything else you need to review our request.

Thank You for Your Support,

Ryan Caldwell
Coordinator
Warwick Valley Prevention Coalition
Ryan.wvpc@gmail.com
845-986-6422 office
845-772-3254

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 3/18/19

Date(s) Requested: 7/28/19

Time of Event: 10am - 6pm

Village Park/Facility Requested: Stanley Demming Park
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Valley Prevention Coalition

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: Yes Designated Contact: Ryan Caldwell

Mailing Address: 11 Hamilton Ave Warwick, NY 10990

Telephone: (Day) 986-6422 (Evening) 986-6422 (Cell) 772-3254

ryan.wvpc@gmail.com

Information about intended use of Village Facilities:

Purpose of Use: A walk to "Break the Stigma" associated with addiction recovery, followed by a family fun event at the park.

Total Participants Expected: 300 Adults 50 Children

How will the event be advertised? Newspaper, radio, social media

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: Small stage for band equipment.

Village of Warwick Participants: Yes Non-Resident Participants: Yes

Is an admission fee charged? ☒ Yes ☐ No

If so, what will proceeds be used for: All proceeds are donated to the Warwick Valley Prevention Coalition to further our efforts to reduce substance use in youth.

Will food be served? Yes Will food be sold? No

Please give details: Food will be barbequed and served for free.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Coalition (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Prevention Coalition (name organization).

Ryan Caldwell
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 33 Cherry St Apt 12C
Warwick, NY 10990

Telephone: 845-772-3254

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\$100.00 Sec. deposit 4/10/2019 APR 10 2019

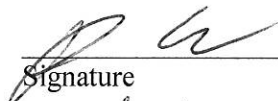
+
Ins. received

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

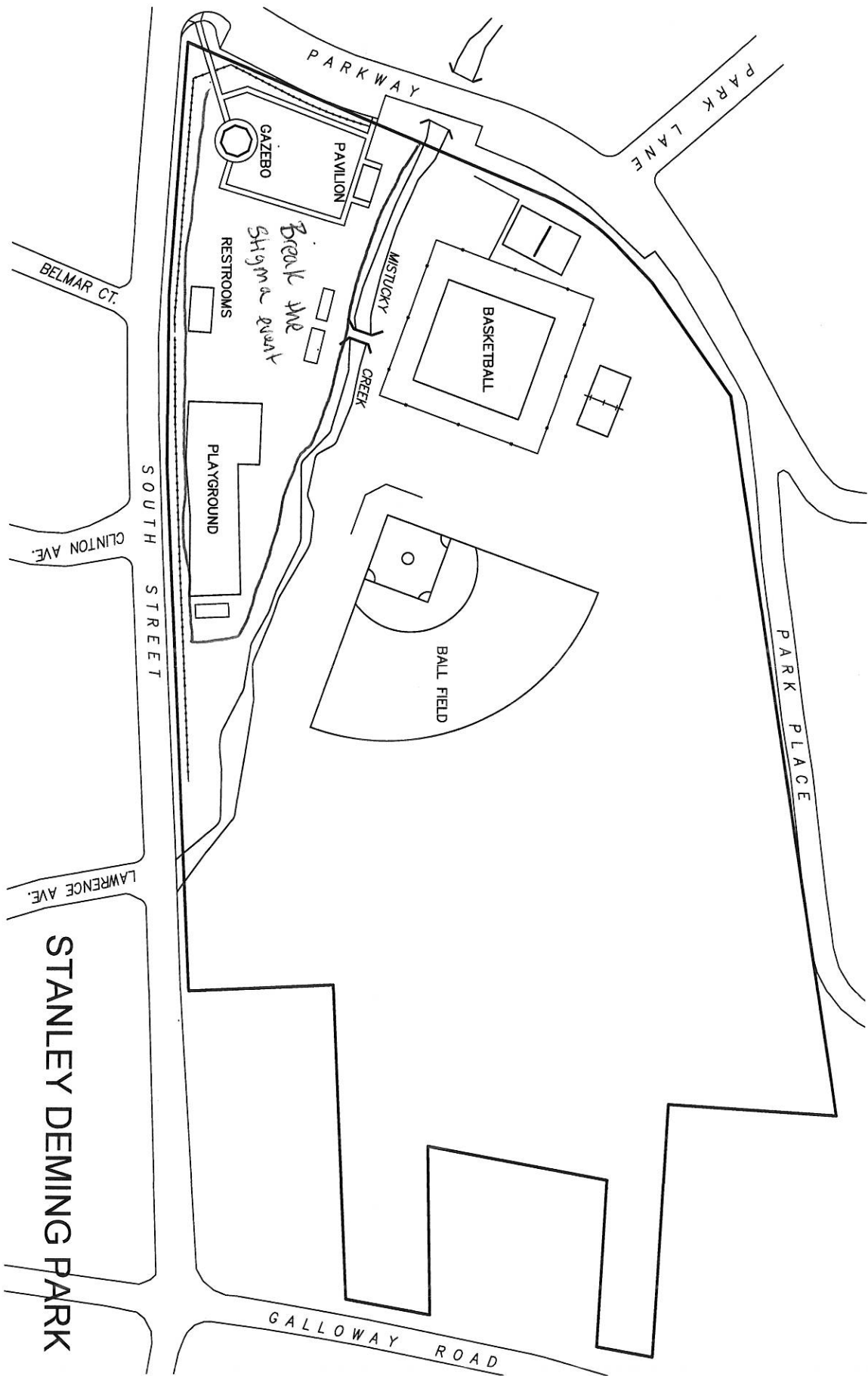
I have read the Facilities Use Requirements



Signature



Date



STANLEY DEMING PARK

