

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
April 20, 2020**

8544

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, April 20, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: William Lindberg, George McManus, and Barry Cheney participated via Zoom Videoconference. Trustee Patterson was absent. Also, present was: Village Clerk, Raina Abramson. Village Accountant, Michael Vernieri and DPW Supervisor, Mike Moser. Others present via Zoom Videoconference; Katie Bisaro. In consideration of the current COVID-19 health crises and pursuant to Governor Cuomo's Executive Order 202.1 the public was able view the meeting at the above date and time via Facebook Live on the Village's FB page <https://www.facebook.com/VillageofWarwick> or participate on Zoom using the following information: Join Zoom Meeting <https://zoom.us/join> Meeting ID: 375 556 245 Password: 394642 Teleconference: 1-646-876-9923.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Clerk held the roll call.

Mayor Newhard asked the Clerk to read the Public Hearing Notice

Public Hearing on the Tentative Budget of the Village of Warwick for FY 2020-2021

LEGAL NOTICE

PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK for the fiscal year beginning June 1, 2020 will be held on Monday, April 20, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review on the Village's website, www.villageofwarwick.org, beginning April 8, 2020. Hard copies will be made available to the public by mail upon receipt of written request.

Pursuant to Governor Cuomo's Executive Order 202.1, the public hearing will be conducted in the following manner: Members of the Village Board will attend the meeting at Village Hall, 77 Main Street, Warwick, NY or via Zoom videoconference; the public may view and comment via Zoom video or teleconference by going to <https://zoom.us/join> or by dialing 1-646-876-9923 and entering Meeting ID: 375 556 245 Password: 394642, or submit comments to be received by 4:00 p.m. on April 20, 2020 via mail; Attn: Village Clerk, 77 Main Street, Warwick, NY, 10990 or via email; clerk@villageofwarwick.org. The public hearing may also be viewed live on the Village's Facebook page at <https://www.facebook.com/VillageofWarwick>.

The compensation proposed to be paid to each member of the Village Board is as follows:

Mayor	\$ 48,335.62
Deputy Mayor	\$ 8,363.69

Trustees \$ 7,684.12 (each)

Mayor Newhard made the following statement:

I am pleased to announce that the coming year's Village Budget will remain below the tax cap which, as set by the NYS Comptroller, is 1.78%.

One of the main costs we face is for Sewer Plant Improvements. The mechanism for collecting funds for this \$12 million dollar project is through the Sewer Plant Improvement Tax. The Village received a \$3 million dollar grant from NYS EFC, however the remaining cost to repay the anticipated 15-year loan will be through the Sewer Plant Improvement Tax. To that end, there will be no other land taxes collected for the Water or Sewer Fund for 2020-21. Part of covering these costs will be an 8% increase in Sewer usage rates. Water usage rates will remain the same.

Project Highlights For 2020-21

General Fund:

Central Garage - New generator, new truck lift
Special Items - Planning Consultant for the Village Comprehensive Plan
Parking lots - Upgrade of Spring Street lot, which will begin this year
Streets/Roads - New chipper, curb/sidewalk improvements for Country Lane, \$113,861 of road reclamation and improvements
Parks - New cameras slated for Stanley Deming, a new defibrillator Stanley Deming, repairs Over 35 field, Bocce ball courts in Memorial Park, and re-pavement for Memorial Park Drive.
Storm Sewers - Wheeler Avenue culvert replacement, Maple Ave. trash rack repair

Water Fund:

Well #3 construction, replace T-1 tank and 3 on-line turbidity meters at Water Treatment Plant
Water Pump Stations - 4 portable gensets / storm emergency preparation, watermain and waterline repairs: River St and Robert Drive

Sewer Fund:

Genset installation at Robin Brae pump station
Sewer Plant Phase 1 Installation of UV System, Orchard St. pump station head works repair.

I believe that covers a lot of the highlights, actually there is more in the budget if you have an opportunity to take a look, but this includes all of the services and the things that we do on a yearly basis. I believe that we as a Village Board have defined a budget that includes really significant repairs throughout every part of our municipality for every different department and it includes the ongoing and anticipated services for the community. I want to thank of course, the

department heads for doing such a great job for putting their budgets together. They were very realistic, and we appreciate that, it made our job easier as a Board. I also want to thank Village Treasurer, Cathy Richards, and Village Accountant Michael Vernieri for helping us accomplish our goal, especially at remaining at below the tax cap this year. So, with that, I will give the floor to Michael Vernieri to add to my synopsis.

Michael Vernieri stated that he wanted to add what the Village has been talking about for the last few years and that is the use of the land tax that the Village has been using for the last ten years or so in order to take care of some of the Village's major projects. Since the Village has allowed to put money away with that land tax, as well as spending on some improvements, the Village was able in the new budget and the old budget, to pay off the Village's BAN's for the water department and reduce the BAN's for the sewer department. The whole idea, being to look forward to the sewer plant. The Village now wants to make sure that it has enough funds put aside so that the Village can maintain the fifteen-year requirement for which was approved last year in order to pay for the sewer plant. So, this particular year, because the Village did not have the need to put any of the sewer land tax into water, the Village decided it was going to put it all into the sewer plant which will now give the Village roughly a \$1.4 million dollars towards that sewer plant for which the Village is going to need a significant amount more. Mr. Vernieri expressed that he is hoping that the Village can continue this process with the sewer land tax and the regular land tax in order to get to the goal of fifteen-years or less to pay off the sewer plant. Mr. Vernieri reminded everybody that the Village has used this process before. The water plant has now been paid in full upon its completion because the Village followed through on this and the Village is continuing this process with the sewer plant at the same time being able to fund the rest of the Village's needs in both water and sewer. The 8% increase in the sewer rates specifically is designed so that the Village knows when the sewer plant comes online there will be additional expenses – we are preparing for that rather than getting a huge increase the year that plant is opened, so the Village is preparing for that as well. In summary, as the Mayor has indicated, not only has the Village balanced the budget without using any of the reserved funds, the Village has also planned for the future and is looking long term as well as short term and are hoping that this is a formula that is going to work with the Village even in these times.

Mayor Newhard opened the floor to the public.
No comments were made.

Close Public Hearing - Tentative Budget of the Village of Warwick for FY 2020-2021

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to close the public hearing on the Tentative Budget of the Village of Warwick for FY 2020-2021.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Minutes

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg, and carried to accept the minutes of April 6, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus, and carried to accept the reports of March 2020: Clerk's Office, Building, Planning Board & ZBA. Due COVID-19, the NYS Court Comptroller Reporting is suspended from electronic filing.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg, and carried for the authorization to pay all approved and audited claims #20001747 – 20001811 in the amount of \$93,786.13.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Police Report - Suspended to Streamline Meeting due to COVID-19

Correspondence

1. Letter from Village Engineer, Lehman & Getz regarding the flow monitoring study of the Village's sanitary sewer system.

Trustee Cheney stated that the letter explained that this is something the DEC has been pushing the Village to install these flow meters in select manholes throughout the collection system to find areas of infiltration and inflow so that those can be corrected. A year ago, the Village submitted for a \$100,000 grant and was not successful. The Village intends to apply again this year with data and possible specific corrective actions, we hope will be more successful this year. We will also seek a debriefing of the Village's application last year to see how the Village might be able to strengthen it in order to be successful. The firm is planning to be in the Village tomorrow and Wednesday installing those meters and they will begin collecting data immediately, so we are hoping for rain. The more rain we get, the more effective the information is that we receive.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

No comments were made.

Motions

Wastewater Treatment Plant Ultraviolet Disinfection Improvement Project

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus, and carried to accept the proposal dated April 3, 2020 from Barton & Loguidice for Construction Administration and Construction Observation services for the Wastewater Treatment Plant Ultraviolet Disinfection Improvement Project at a cost not to exceed \$89,900 and authorize the Mayor to amend the existing contract.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Electrical Power Supply – Constellation New Energy, Inc.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Constellation New Energy, Inc. for the Electrical Power Supply in the amount of \$0.05295 per kilowatt hour as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2020 to May 31, 2022.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Natural Gas Supply – Direct Energy Business

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Direct Energy Business for the Natural Gas Supply at the fixed price of \$0.3568 per CCF as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2020 to May 31, 2022.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Adoption of Budget FY 2020-2021

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus, and carried to adopt the Budget of the Village of Warwick for the fiscal year beginning June 1, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Relevies for Village of Warwick 2020-21 Tax Bills

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to relevy on the Village of Warwick 2020-21 tax bills unpaid water and sewer fees and building inspector /

code enforcement fees to properties listed on the attached report, including errors and omissions as per the Village Assessor, with a total relevy amount of \$ 2,121.88.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Reports - Suspended to Streamline Meeting due to COVID-19

Final Comments from the Floor – No comments were made.

Final Comments from the Board

Mayor Newhard wanted to remind everyone that the Village’s Facebook project for thanking all of the essential services is still an ongoing project and if anybody is creative or you don’t have to be too creative, if you just want to send the Village a thank you we will post it. The Village has been posting them on a weekly basis and have received some pretty unusual and unique ones from families and the Village appreciates you sending us them so we can send them out to the broader audience and especially to the medical community and the essential services and restaurant community, all the folks on the frontlines. Mayor Newhard, just wanted to say thank you and also thank you to the community as a whole for the great job they are doing. Mayor Newhard stated that he was visiting his friend Tim Mullay today who had to make a very difficult decision in his business where he had to close his second store which is called Blue. He doesn’t own the building, but luckily he owns the building that his other business is in so he is able to combine the two businesses, so that’s a good thing, but it was a very difficult decision that he had to make. Tim Mullay gave Mayor Newhard a shirt that said, ‘Warwick Strong’. Mayor Newhard thanked everyone for what they are doing, every organization is doing something unique and good. The spiritual community has been outstanding, helping everybody get through this. The food pantry is reopened so if anybody needs that service, please go there – it is curbside now so call in advance.

Adjournment

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to adjourn the regular meeting at approximately 8:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Absent

Trustee McManus Aye Mayor Newhard Aye

Raina M. Abramson
Village Clerk