

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 18, 2022**

9229

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, April 18, 2022, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard, Trustees: Barry Cheney, Corey Bachman, Carly Foster, and Tom McKnight. Also, present was Village Clerk, Raina Abramson, Village Attorney, and Steven Gaba. DPW Supervisor, Mike Moser, was absent. Others present: Village Accountant, Michael Vernieri, Donna Douglas, and Arthur Dennis Williams.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Village Clerk held the roll call.

Mayor Newhard stated that tonight the meeting is beginning with a public hearing and asked the Clerk to read the public notice.

LEGAL NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK for the fiscal year beginning June 1, 2022, will be held on Monday, April 18, 2022 at 7:30 p.m. at Village Hall, 77 Main Street, Warwick, NY at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review on the Village's website, www.villageofwarwick.org beginning April 5, 2022. Hard copies will be made available to the public by mail upon receipt of written request.

The compensation proposed to be paid to each member of the Village Board is as follows:

Mayor	\$ 53,290.02
Deputy Mayor	\$ 9,303.77
Trustees	\$ 8,152.08 (each)

Mayor Newhard: We will open it up to the public if anyone would like to make any comments about budget. There is a slight change that we will be making a determination on once the public hearing is closed, and that is on the Mayor's salary and the Deputy Mayor's salary.

Trustee Bachman: I could have missed it, but I had a question about the bocce ball courts in Memorial Court.

Mayor Newhard: They are in actually this year's budget, we're building them now. Most of the work is done in house, so it's really just materials.

Trustee Bachman: What about the emergency exit in Memorial Park?

Mayor Newhard: That is the same thing, we're doing all that work internally, it's not like we're hiring somebody, so it's very affordable, very inexpensive, we have the machinery. I actually got a note from Don Humphry, and I responded to that. Michael, do you want to say anything about this year's budget?

Mr. Vernieri: Do it now?

Mayor Newhard: Yeah, we can do it now.

Mr. Vernieri: This time of the year Michael goes through all the stuff on the budget. We talk about the land tax and the purpose of it all and where we are with all the funds we have accumulated over the last year. For the new Board Members it might be interesting to go back in the history a little bit. We decided to have a land tax a number of years back so that water and sewer equipment could be bought each and every year that we needed it without having spikes in the budget or spikes in the water rates or sewer rates. Over the years it has been very successful, we were able to build a water plant without any debt because we were able to put money away each year for the water plant a number of years back. And, we have decided again to do that with the waste water facility, as you may or may not know, it's about a twelve million dollar or thirteen million, or I don't know what it's going to be by the time inflation hits, but we thought we would extend the water land tax to an additional four hundred and some odd thousand dollars a year in order to pay for the water waste facility. We started putting money away a number of years back, at the same time because we had successfully used the land tax to buy equipment we needed for water and sewer, we were able to use some of those funds as well to add to our bank account for the waste water, and at the present time with the nine hundred thousand that's going to go into the new budget, we are going to have about 3.6 million dollars towards the water waste facility so if it is twelve million, and we get 3 million from the state, we're down to 9 and 3.6 would bring us down, obviously, to something that we can afford over a short period of time instead of twenty, twenty-five, or thirty years. The idea then is we then have the ability with the other half of the land tax to continue to have pay for the water and sewer equipment that we need as those things break down quite often or they get used up quite often. At the same time, we were able because of this land tax we paid off all our debt, we have no debt going forward, we don't anticipate any debt going forward until obviously we are in debt to this water treatment facility. So, it's been a successful use of the money, it's allowed us not to have any spikes or increases in water and sewer and given us an ability to put money away for the last water facility so that we can hopefully be able to pay it in ten years or less.

Mayor Newhard: That's great.

Mr. Vernieri: I know you're going to be talking about some of that stuff later.

Mayor Newhard: Yeah, I'm going to be talking about some of the highlights for this year's budget, so I will go over that quickly.

Mr. Vernieri: If you have any questions, just give me a yell, I'll go over stuff with you. Basically, it's been actually a more successful program than I think anyone really thought and the past Board, the Mayor, and the present Board Members have been around for a while. They are all for keeping the debt, unlike some other municipalities around that have huge amounts of debt. Basically because of poor planning, it doesn't mean you don't get an emergency here or there, we had hurricane Sandy, but we had the funds to take care of it and when we got our reimbursements from the Federal Government and the State we replenished. Our debt has been minuscule through the years and right now we have none.

Trustee McKnight: Just for my benefit, when you say land tax are you talking about benefit assessments or are you talking about real property tax?

Mr. Vernieri: It's the tax only on the land value not on the value of the house and the land.

Trustee McKnight: So, it's an ad valorem tax?

Trustee McKnight: Yeah, and we've been doing that for, I'd say fifteen years maybe longer.

Trustee Foster: So moving forward after we have to get this loan, a portion of that money is going to be going toward this loan, but we will still be able to put a portion away?

Mr. Vernieri: It's really broken down into two parts, off the top of my head, I think it's about 490,000 goes towards the water and sewer equipment or whatever we need there that is like equipment. The remainder is put aside for the waste water, technically when the waste water facility is paid for, that will then cease unless there is another million dollar project that we want to use that for because we need sooner or later to do something about our water tanks. I remember days when it was only going to cost twenty thousand dollars people, but now it could be upwards of several hundred thousand if not more. Some of these things are so expensive that to pay them over twenty or thirty years, by the time you finish paying them you need a new one, whereas if you're up front we're not in that situation we have the ability to do more.

Trustee Foster: I was just checking in on our ability to have reserves, in the way that it's set up is a portion going to go to paying the loan, but we'll still have reserves for equipment, failures, etc.?

Mr. Vernieri: We have an equipment reserve in the general fund and that is for the DPW, mostly for trucks or other major equipment. I think we are using some of it this year for a vehicle that we're getting and we're also putting money back in. We also have an infrastructure reserve,

which can mean almost anything that we need a lot of money for. There is approximately a million five in there. The waste water which will have about 3.6 and then we have a water reserve to fix the reservoir we have money in that, we thought years back that we would have to do something, but it's been delayed but there's money in there so when that happens we're not going to have the spikes, we'll be able to pay for it.

Trustee Foster: I guess when we are done paying off the loan in ten years, we'll continue to put the money that we will be getting through the land tax, that will be going back into a reserve fund for future improvements?

Mr. Vernieri: That is the choice that you will make as a Board. We have three choices; one is to keep that same land tax and put it into a reserve for something which you can decide what to do, we can eliminate it because it was originally designed for only the waste water, or we can reduce it and put into some sort of reserve. Hopefully that will be in ten years or less unless the State or Federal government under the new Federal Infrastructure comes up with more money which would then reduce the number of years, which I hope, because that way when that is paid off we can start focusing on a could other major costs that the Village will have to occur.

Trustee Foster: Thank you.

Mr. Vernieri: Do you need me for the budget at all?

Mayor Newhard: You can stick around for a bit, just in case. I just want to go over some of the highlights that are in this year's budget, something of the things that we are anticipating, and this is the general fund. As far as our physical Village Hall the first and second floor will be recarpeted and painted. Then there will be major repair of the front steps of Village Hall, it has been a long time coming and it desperately needs it. In the central garage, bay doors will be repaired and there will be a generator hooked up to our central garage. Also, in addition a washer and dryer and that is because when our men are up to their elbows in mud, it's a great thing to have back at the garage. Under special items is the completion of the Village of Warwick's Comprehensive Plan, that is something that we've been working on for the past two years and it will finally come to completion during this year. Under streets and roads there is repairs stated for South Street and Park Lane. South Street is a large project it's a community development project and it's between Second and Third Street. Then there is repair and curb sidewalks on Southern Lane and also paving projects, which include Elm Street and Welling. We have actually more projects that we would like to do, but because of the spike in cost in macadam we may be limited to fewer streets to be repaved, but those three streets specifically will be. Welling will include curb work as well. Under road improvements based on 2021-2022 NYS DOT tips reimbursement we have received \$174,321.00 for all those improvements. In parks, the plan is for new replacement cameras in multiple locations in Stanley-Deming park. New Toolcat attachments, backpack blowers, weed whackers, push mowers, etc. In Memorial Park, there is

some buildings that will be repaired and also slated are picnic tables and grills in Memorial Park, which is actually along McFarland Drive, McFarland picnic area, and also the plan is to replace the bleachers at the girls softball field. Under storm sewers, they're slated for this year major repairs for Southern Lane and Country Lane. This years grant applications include the following; 2022 CDBG, which is the South Street ADA sidewalk, which I mentioned before. The 2018 grant from the DEC for two charging stations, which will be completed this year. 2017 Hudson River Valley Greenway Comprehensive Master Plan for \$10,000 as been on hold because they will not give us the funds until we finish our Comprehensive Master Plan, so we've been extending it and so it's not a tremendous amount of money, but every penny helps. There is also a 2021 Justice Court Grant for court room improvements as well. Very recently there's a 2022 – 2023 Community Funding Project from Shawn Patrick Maloney's office to hopefully more the Maple Ave. pump station, which is in the budget but if we can receive some funding to do that that would be excellent. Under water, in this year's budget, under purification, we have the construction of well #3, which is a major infrastructure project. The relocation of salvage and salvage genset from Orchard Street to the water treatment plant. A new standing seam roof at the microfiltration plant in Memorial Park. Under water pump stations, there will be a plan for a new genset at Hilltop Pump Station, gensets are generators, at the Galloway Pump Station. What I mentioned before, the Maple Avenue Pump Station relocation, that plan is in tandem with the NYS DOT and the large paving/repaving project for Route 94. The SCADA system for Southern Lane, Ridgefield Pump Station and Laura Lane Pump Station. Under transmission and distribution....

Trustee McKnight: Mayor, under the pump stations, the gensets, the generators are because in case there is a power outage the water would not be able to be pumped through those different zones. There were the recommendations from the recent engineering report?

Mayor Newhard: I believe so, yes.

Trustee Cheney: It's part of a long-term plan we've been doing them trying to do one a year.

Trustee McKnight: How are those fed, natural gas?

Trustee Cheney: I believe all of them are natural gas.

Trustee McKnight: So that includes the hook-ups as well?

Trustee Cheney: Yes, it includes the generator, the transfer switch, the connections. The one at Galloway, the Galloway Pump Station, that's going to be hooked to the generator at the new firehouse. We worked that out so that there doesn't have to be two generators and there doesn't have to be a generator sitting on that corner because the pump station is underground on the corner of South Street Extension and Galloway Heights.

Trustee McKnight: The SCADA system is for remote lead monitoring these other pump stations?

Trustee Cheney: That's correct.

Trustee McKnight: Would that save on the human hours that go into physically going out there to each one and monitoring?

Trustee Cheney: It's more an emergency situation so that if anything goes wrong, they have the capability....

Trustee McKnight: So, there's no operational.....?

Trustee Cheney: They can tweak it operationally, but generally the pump stations pretty much run independently. If there were a power blip or something, it would also indicate if the pumps were working too long, which means that we're losing water somewhere. It's an opportunity to monitor.

Mayor Newhard: Those are good questions I think it's good for the public to hear. Also under transmission distribution, we are working on a program of reservoir land acquisition and that's through a grant program. The purpose of a correlator and the Galloway Heights pressure reduce valve, and the Robert Drive pressure reducing valve vault replacement. Those are all projects and purchases under the water fund.

Trustee McKnight: The land acquisition is quite specific, 385, is that based on knowledge of the actual property?

Mayor Newhard: That is based on...

Trustee Cheney: The application that was made was based on an estimate of what the properties would sell for based on their true value at the time. Which was probably three years ago.

Trustee McKnight: Is that in the Village or Town?

Trustee Cheney: It's in the Town, it would be in the Town in the water shed of the reservoirs.

Trustee McKnight: OK.

Mayor Newhard: Which you will be visiting soon.

Trustee McKnight: Yes.

Mayor Newhard: Bring your bathing suit.

Trustee McKnight: Right.

Mayor Newhard: Then under the sewer fund equipment and projects, the sewer pump station, the SCADA system in Robin Brae and Warwick Grove. Also, chemical handling equipment electric motor replacement for the pump stations. Under sewer collection systems, the purchase of a sewer jet truck, inflow and infiltration studies, and roof replacement at the storage barn at the waste water treatment plant. Of course, the sewer plant itself which is a twelve million dollar upgrade and that is continuing. To date it's still at the design phase and it should be done relatively soon and the UV system has been..it's not complete, but it's...

Trustee Cheney: Very close.

Mayor Newhard: It's very close. Under water and sewer usage rates, there is no increase in water rates this year, but there is a 6% increase in sewer rates. Just a summery, the tax cap this year was at 2%, so the way it goes, it could be actually less than 2% based on the....what is it?

Trustee Cheney: Calculation of consumer price index and...

Mayor Newhard: Right.

Mr. Vernieri: As for the 2%, for a number of years it's been...

Trustee Cheney: Lower.

Mr. Vernieri: 1.7, 1.8, but this is the first year it's been 2% in a while.

Mayor Newhard: Right. I'm very glad to say that we have achieved a budget that remains at 2% , at the tax cap level. The sewer plant improvements, the sewer land tax continues to save the funds needed for the upcoming major sewer plant upgrades. The estimated cost is approximately twelve million dollars, this is what Michael was speaking of earlier. The Village received a three million dollar grant from NYS Environmental Facilities Corporation. The sewer land tax collected over the years will be used to repay the anticipated fifteen-year long term bond borrowed from the EFC.

Mr. Vernieri: Or less.

Mayor Newhard: Or less. The water land tax there, will be no land taxes will be collected for the water fund for this year. All land taxes collected will go toward the sewer plant improvements. That, I think gives you the big picture of what we accomplished as a budget for this year. Are

there any other questions you guys have? Now that you've heard all of this any questions that you may have?

Ms. Douglas: The 6% increase in sewer rates, is that per household?

Mayor Newhard: Yes, but then there is no increase in water rates, so that's...we tried to balance is out. The reason for the increases are because of the debt that we have.

Mr. Vernieri: We also have an increase in the cost of the chemicals and those type of things are going up that we didn't even budget for. We're OK so far with the water, but there is going to be a study for the water rates and the sewer rates and the use of water by the sewer. To make more within a realistic idea of what it's costing both water and the sewer, but right now, and always kind of been water and sewer together. But we might get a little bit more specific with water being paying for itself and sewer paying for itself, even though we're using the sewer and the water between water and sewer.

Trustee Foster: Do you see any end in sight in terms of chemical cost increase do we have any insight into what's driving those cost increases?

Trustee Cheney: Last year anything that had to do with chlorine there was a problem because there was a fire in a plant in Louisiana and when that plant went down, it had a significant impact on the production of sodium hypochlorite as well as chlorine. We pretty much use sodium hypochlorite exclusively, but we ended up having our provider of that material come to us and basically say here's the cost increase and we said well, we've got a contract, there's no provision for cost increase, well I'm going to stop delivering. We ended up having to accept that and then we went out to bid again in December in order to get new prices, those prices have held so far. This year we got new prices that are going to be become effective June 1st. It's quite possible, and things have been compounded, the lack of transportation and the additional cost of diesel fuel and gasoline to move the product to us. There are a lot of factors that weigh in on this. Is there an end in sight? I hope, but I don't know that it's going to be any time during this coming fiscal year.

Mayor Newhard: Yeah, the shipping surcharges are extraordinary.

Trustee Cheney: Yeah, we're starting to get hit with those.

Trustee McKnight: Doesn't Jone's Chemical produce that type of...

Mayor Newhard: They do, and they were asked to bid and....

Trustee Cheney: Yeah, usually they don't because of the size of, I think, our, you know, coming direct to us, they can't do it as inexpensively.

Trustee McKnight: They make it right there though.

Trustee Cheney: They don't make it.

Mayor Newhard: They repackage it.

Trustee Cheney: Yeah.

Mayor Newhard: If there are no more questions could I have a motion to close the public hearing?

Close Public Hearing on the Tentative Budget of the Village of Warwick for FY 2022-23

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to close the Public Hearing on the Tentative Budget of the Village of Warwick for FY 2022-23.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Revision to the Tentative Budget

A **MOTION** was made by Trustee Foster, seconded by Trustee Bachman and carried to revise the tentative budget to increase the compensation proposed to be paid to the Mayor from \$53,290.02 to \$53,797.55 and to increase the compensation proposed to be paid to the Deputy Mayor from \$9,303.77 to \$9,574.76.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Abstain

RESOLUTION ADOPTING THE 2022-2023 VILLAGE BUDGET

WHEREAS, a tentative budget (the "Proposed Village Budget") for the Village of Warwick was prepared and introduced for the 2022-2023 fiscal year; and

WHEREAS, a public hearing was held on April 18, 2022, and all interested persons were afforded an opportunity to be heard with respect to the Proposed Village Budget, after which such public hearing was closed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Warwick hereby adopts the proposed Village Budget of the 2022-2023 fiscal year, including any amendments to such budget as approved by the Board of Trustees, which shall, upon adoption, become the final Village Budget for the 2022-2023 fiscal year: and

BE IT FURTHER RESOLVED that the Mayor, the Village Clerk and any officer, employee or consultant, as directed by the Mayor is authorized and directed to take any and all actions that are reasonably necessary, proper, or convenient to carry out the purposes of this Resolution.

Trustee Foster presented the foregoing resolution which was seconded by Trustee Cheney,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Corey Bachman, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Acceptance of Reports

A **MOTION** was made by Trustee Foster, seconded by Trustee Bachman and carried for the Acceptance of Reports – March 2022: Clerk’s Office, Justice Department, Planning and Zoning, Building & Planning Department and DPW.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Foster, seconded by Trustee Bachman and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$186,296.05.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Correspondence

1. Arbor Day Celebration – Friday, April 29, 2022, at 9:45 a.m. at the Roger Metzger Arboretum in Stanley-Deming Park.

Mayor Newhard said that two trees would be planted for two former Trustees: George McManus and Bill Lindberg. Mayor Newhard explained that it was going to be a great celebration and how it involved school kids from Park Avenue and the Warwick Valley Garden Club. Mayor Newhard said the public and Trustees are invited.

Privilege of the Floor

VIA EMAIL OR MAIL - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: clerk@villageofwarwick.org or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor. Please limit your comments to **three (3) minutes**.

Donna Douglas:

Ms. Douglas asked what the titles were for Michael Vernieri, Trustee Cheney, and Steven Gaba. Mayor Newhard and Trustee Cheney answered accordingly.

There were no further comments.

Bid Award for Chemical Delivery - Wechsler Pool & Supply Co.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to accept the bid from Wechsler Pool & Supply Co. for the delivery of Sodium Hypochlorite (Liquid 12.5%) per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Cheney explained that at the beginning of last year it was \$2.139 per gallon and this year it had come in at \$2.19, and how it had gotten back to where it was. Trustee McKnight had questions regarding the bidding information and process. A discussion ensued.

Bid Award for Chemical Delivery – Slack Chemical

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to accept the bid from Slack Chemical for the delivery of PACl, Sodium Hydroxide (Caustic Beads), Sodium Permanganate (Liquid 20%), Citric Acid (Liquid 50%), and Blended Ortho Phosphate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Cheney gave last year's prices for reference and how most of them had seen significant increases. Trustee McKnight suggested for the future there be clearer information regarding the amount of units, as the price per unit didn't mean much if you had no reference for how many units were used by the Village. A discussion ensued.

Bid Award for Chemical Delivery – Amrex Chemical Co.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to accept the bid from Amrex Chemical Co., Inc. for the delivery of Sodium Hydroxide (Liquid Caustic 25%), Sodium Bisulfite 38%, and Potassium Permanganate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight sought additional clarification about the bidding process. A discussion ensued.

Bid Award for Electrical Power – Constellation New Energy, Inc.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to accept the bid from Constellation New Energy, Inc. for the Electrical Power Supply in the amount of \$0.10565 per kilowatt hour as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye
Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Bachman questioned the dates of the contract. Trustee Cheney answered that it was a two-year contract, and that the year was correct.

Bid Award for Natural Gas – M&R Energy Resources

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to accept the bid from M&R Energy Resources Corp. for the Natural Gas Supply at the fixed price of \$0.6799 per CCF as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye
Trustee McKnight Aye Mayor Newhard Aye

Bid Award for Refuse – County Waste

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to accept the refuse bid from County Waste in the amount of \$200/haul and \$125/ton per thirty-yard roll-off box for refuse & no charge, no rebate, per thirty-yard roll-off box for metal, and \$25.23 per pickup per 2 cy container, as per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye
Trustee McKnight Aye Mayor Newhard Aye

Bid Award for On-Call Electrical – Joseph Warren Electrical, LLC

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to accept the bid from Joseph Warren Electrical, LLC for On-Call Electrical Services for the period of

June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight asked for clarification as to which areas the on-call electrician services. Trustee Cheney and Mayor Newhard answered that they service anywhere and everywhere: Village Hall, the wastewater treatment plant, the parks, etc. Trustee McKnight asked for details about the two bidders. A discussion ensued.

Bid Award for On-Call Plumbing/HVAC Services – Westar Tech Service Corporation

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to accept the bid from Westar Tech Service Corporation for On-Call Plumbing/HVAC Services for the period of June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight wanted confirmation that there was only one bidder. Trustee Cheney confirmed, and that multiple people were notified, but additional bids were not received. Mayor Newhard explained that prevailing wage stops a lot of people from participating. Trustee McKnight said he understood and asked if this bidder was the current contractor. Trustee Cheney confirmed that it was.

Payment #11 to Tam Enterprises – Orchard Street Pump Station

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to approve payment #11 in the amount of \$35,957.50 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work involved in the completion of the

project with the exception of the punch list items per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Change Order No. 2 – Vertical Spiral Screen for the Orchard Street Pump Station Project

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to approve and authorize the Mayor to sign Change Order No. 2 for the Vertical Spiral Screen Orchard Street Pump Station Project with Tam Enterprises Inc. for the deletion of item #4, New Generator Pad (\$18,000) and deletion of item #19, Furnish and Install Chain Link Fence (\$7,500) decreasing the Contract Price by \$25,500 with a new Contract Price of \$349,500 as per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Record Retention – 2022 Shred Approval

A **MOTION** was made by Trustee Bachman, seconded by Trustee Cheney and carried to shred 41 boxes containing files from the Clerk & Treasure’s Office which have reached or are beyond their retention date according to the New York State Records Retention and Disposition Schedule LGS-1 on Saturday, April 23, 2022, during the Warwick Lions Club Shredfest Event at a cost of \$7.00 per box.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight asked if this was a yearly event. Village Clerk Raina Abramson answered that it was not done last year due to COVID. Trustee McKnight asked for clarification as to the qualifications for shredding records. Mayor Newhard confirmed that it was the retention requirement and said that participation in the event was due to cost savings. Trustee Foster asked how much shredding typically cost. Ms. Abramson answered that the service had been used for the entirety that she had been the Village Clerk, but she heard in the past that a shred truck would come specifically for the Village, and how Village Hall would close for the day and hold a shred event. Ms. Abramson said the Shredfest works for the needs of the office and that there is an off-site vault where boxes are kept and are recorded as to their retention schedule. Ms. Abramson briefly explained LGS-1 retention.

Facility Use – Veterans Memorial Park – Warwick Youth Football & Cheerleading

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to grant permission to Warwick Youth Football and Cheerleading to use the Veterans Memorial Park football field and the area between the Over 35 field and parking lot for practices and games from May 15, 2022, to November 15, 2022. Request includes use field lights for the season and in the event of rain, use of the Veterans Memorial Park Pavilion for the cheer teams. It is the responsibility of Warwick Youth Football and Cheerleading to enforce that parking is in the designated parking lot and not in the grass on the entrance roads. All events must be in coordination with the other activities taking place in the park such as Warwick Little League, Highlander Rugby, OC Bombers Softball, Warwick Adult Kickball, and the Warwick Wascals. All activities must be in accordance with directives of the Orange County and NYS Departments of Health. Completed facility use permit, proof of proper insurance, security deposit and Memorial Park Football/Over 35 Field Light fee have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Budget Modification

A **MOTION** was made by Trustee Foster, seconded by Trustee Bachman and carried to approve the budget modification request as per the Village Treasurer's memo dated April 11, 2022.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use – Railroad Green – Union A.M.E. Health Fair

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to grant permission to the Union A.M.E. Church Missionary Society to use Railroad Green on Saturday, June 11, 2022, from 8:00 a.m. to 3:00 p.m., with a rain date of Saturday, June 18, 2022, for a Community Health Fair. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, application fee, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Road Closure – Railroad Avenue – Union A.M.E. Health Fair

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to close Railroad Avenue on Saturday, June 11, 2022, with a rain date of Saturday, June 18, 2022, from 6:00 a.m. to 3:00 p.m. for the benefit of the Union A.M.E. Church Community Health Fair.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Parade – Warwick Valley Community Center Day of Acceptance

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to the Warwick Valley Community Center to hold the Day of Acceptance Celebration and Walk on Sunday, June 12, 2022. The parade will promptly step off at 1:30 p.m., with lineup beginning at the Community Center per the letter received on April 12, 2022. The parade route will be as follows: Hamilton Avenue, Orchard Street, Oakland Avenue, Railroad Avenue, South Street, Main Street, Oakland Avenue, Orchard Street, Hamilton Avenue arriving

back at the Warwick Valley Community Center at 2:15 p.m. Request includes the use of Railroad Green for approximately fifteen minutes during the walk. Completed park permit, application fee, security deposit and proof of proper insurance have been received. The Town of Warwick Police Department will assist with vehicle and pedestrian traffic control during the event.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Return of Planning Board Escrow – St. Anthony Community Hospital

A **MOTION** was made by Trustee McKnight, seconded b Trustee Bachman and carried to return the Planning Board escrow balance of \$170 to St. Anthony Community Hospital for amended site plan approval at 15 Grand Street. All invoices have been paid as per the email from Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Proposal from Karen Arent – Landscape Master Plan for Veteran’s Memorial Park

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney to accept the proposal for landscape architectural services from Karen Arent for the preparation of a Landscape Master Plan for Veteran’s Memorial Park and authorize the mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Foster ___ Trustee Bachman ___

Trustee McKnight ___ Mayor Newhard ___

Discussion

Trustee Foster explained how this motion concerned the master plan for Memorial Park, and how she would like to amend it and asked the Board their thoughts. Trustee Foster said that Karen Arent worked with the Village previously and the rates looked

reasonable, and how Ms. Arent will visit the site at various times to familiarize herself with the park. Trustee Foster explained how Ms. Arent would produce a base map for the park while considering the existing proposed park amenities from a master plan that was created in 2007. Trustee Foster continued by saying that the scope also included meetings with a park committee and assembling a conceptual master plan that would be rendered for presentation for the public, if appropriate. Trustee Foster said that there were also optional services provided by Ms. Arent such as; changes to the schematic master plan, site, landscape planning, and three dimensional illustrations. Trustee Foster clarified the fees of service which were \$95/hour for Ms. Arent, a registered and licensed landscape architect, and \$65/hour for a junior landscape architect and office assistant. Trustee Foster suggested at least two meetings with Ms. Arent and with the park committee, and how one could focus on Ms. Arent's initial findings and the park committee's feedback. Trustee Foster continued by saying that the second meeting could be a presentation of the preliminary results, which would then further public engagement, and then there could be a final. Trustee Foster emphasized the importance of public feedback. Trustee Foster said that it would be important not to exceed the budgeted amount. Mayor Newhard said \$5,000 had been budgeted. Trustee Cheney explained that if the project expanded by virtue of the activities, then they must come back before the Board to go above that \$5,000.

Trustee Bachman asked who the members of the park committee would be. Mayor Newhard answered that it was not made up yet, but it would include stakeholders, many of the Veterans, a representative from Warwick Grove, Little League, Football, the Skatepark, and the Pump Track. Mayor Newhard explained that it was not the full list, but it would consist of people who had an active interest in what happened there. Trustee Foster said that it would be important to schedule a listening session before establishing a committee, and how it should represent a cross-section of the community, the diversity of the community, and be an inclusive engagement process. Trustee Foster emphasized how important feedback from the public should be in the process.

Trustee McKnight said that he saw this as a service done once it had already been established as to what to put in the parks, that it was more about providing the best layout, and how he believed it was too early. Trustee McKnight spoke of the protected greenspace owned by the Village and how it was one of the most precious resources. Trustee McKnight emphasized how a lot of thought and care needed to go into this project as how to best serve everyone in the Village. Trustee McKnight stated how important public engagement was going to be in gathering feedback.

Mayor Newhard said he believed that was what Trustee Foster was talking about. Mayor Newhard stated that a lot of listening and outreach had been done when working on the comprehensive master plan and how that is what would be needed before making a

committee. Mayor Newhard continued by saying that once a committee was created that would be part of their charge. Mayor Newhard said that he believed that the point when sitting down with Ms. Arent was to give her some of the findings that were discovered, then move forward.

Trustee McKnight asked for a timeline and if there was flexibility to go back afterwards with additional input. Mayor Newhard believed there was. Trustee McKnight asked how far \$5,000 could be stretched. Trustee Foster answered that it was around 50 hours and that was part of what she was talking about. Trustee Foster thought it was important to have a professional on hand when doing public engagement so that promises are not inadvertently made that cannot be kept from a technical perspective. Trustee Foster emphasized the need to internalize the people who would be using the facility when providing ideas. Trustee Foster agreed with the Mayor in regards to having Ms. Arent on board now, and also that the public engagement process needed to happen in lock step with the development of Ms. Arent's conceptual design.

Mayor Newhard addressed the proposed pump track and how there was a group that was very eager. Mayor Newhard explained how he didn't want them to have to wait a year or longer with uncertainty, but how they were waiting because the Board wanted to look at it more holistically and see where it might fit in.

Trustee Bachman brought up the committee and asked how long the Mayor thought it would take to assemble members from each of these groups. Mayor Newhard said he didn't think that would be difficult and that it would just be a matter of reaching out. Mayor Newhard thought that people would be interested in participating.

Trustee Foster told Trustee Bachman how it that was partly their responsibility as the primary and secondary parks and rec liaisons. Trustee Bachman asked if the committee would then be selected by the two of them. Trustee Foster believed that was an open question, as that was part of what she was hoping she would do at the listening sessions. Trustee Foster proposed a listening session at Memorial Park to talk about the history of the park, get feedback from people, talk about who uses the park, what people love about the park/what they don't, and long term wants for the park. Trustee Foster suggested the need to map stakeholders and to keep in mind who it could affect or be affected by the process and the outcomes. Trustee Foster said the Board could design the kind of representation they feel is appropriate and then get feedback, but on how selections would be made was something that should be discussed. Trustee Foster asked for clarification on how the park committee members would be chosen and who would choose them. Mayor Newhard said that he would go to Little League and ask if there was a member of the committee that has the time and would like to participate in it, and that he would do the same with the Veterans, with Warwick Grove, and with the Lions.

Mayor Newhard said that the desire to volunteer could be figured out by having a listening meeting at the park under the pavilion, doing a walk-about, and getting feedback from residents who may not be part of a committee, but we may find committee members through that process.

Trustee McKnight inquired on how to proceed with the current motion.

Steven Gaba explained that what was before the Board was a proposal from a landscape architect to perform services, and if the Board wanted a different agreement to be approved then they would need to go back to Ms. Arent and have the terms put into the agreement. Mr. Gaba suggest to make a motion to table until it can be discussed with Ms. Arent, she can resubmit and the Board can approve it at the next meeting.

Mayor Newhard agreed.

Trustee Foster summarized the goals: the requirement that public feedback is integrated into the process, that there are some meetings with the park committee, and done all within that \$5,000 cap. Trustee Foster also added that a draft concept should be presented to the public and to have it posted in the park and downtown.

Proposal from Karen Arent – Landscape Master Plan for Veteran’s Memorial Park - TABLED

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney and carried to table the motion to accept the proposal for landscape architectural services from Karen Arent for the preparation of a Landscape Master Plan for Veteran’s Memorial Park and authorize the mayor to sign the same.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Advertise – Engineer Intern

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to advertise for the position of Village of Warwick Engineer Intern at a pay rate of \$16.00 per hour at 32.5 hours per week for twelve weeks.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Reports

Trustee Cheney's Report:

Trustee Cheney wanted it known that a company out of Newburgh, Hudson Valley Environmental Solutions, had a peddlers permit to hand out water testing kits to Village residents. Trustee Cheney clarified that the company had no affiliation with the Village, but that they're purpose was to attempt to sell you water treatment systems. Trustee Cheney assured residents that the Village's water is tested regularly and thoroughly, and how all tests have been passed. Trustee Cheney said that annual water reports were issued and one should be coming out, most likely, by the end of May, and how past reports could be accessed for those who would like to read about the Village's water system.

Trustee Cheney went into detail about the progress of the Bank Street Bridge. Trustee Cheney explained how the municipal lot area would be occupied by the Orange County Department of Public Works on Monday, April 25th at 2 p.m. for the purpose of bringing in a large crane and lifting the new pieces of the Bank Street bridge into place, and how the process should be completed by Tuesday, April 26th at 3 p.m. Trustee Cheney explained that vehicles could still park in the spaces along Wawayanda Creek, in the vicinity of the Carriage Path Bridge and in the municipal lot across South Street, but that no pedestrian or vehicular traffic would be permitted in the delineated area during construction operations. Trustee Cheney warned that vehicles remaining in the area were subject to be towed on the morning of April 26th at 6 a.m., and that any changes to the above listed restrictions and times would be announced on the Village of Warwick website and on Facebook. Trustee Cheney recognized that the project, while essential, would be a disruption for many residents and businesses, and appreciated public cooperation so that the Orange County Department of Public Works could complete the project within the anticipated period.

Mayor Newhard said that the bridge is prefabricated and that it had to be put in place with an enormous crane, so the area needed to be clear. Trustee Cheney said it was probably three pieces, the deck and then the two side pieces. Trustee Cheney explained that an extra-large crane was being brought in so that the lines didn't have to be taken down, as that would increase the amount of time it would take.

Trustee McKnight asked if there would be access to Peck's and the lawyer's office?

Trustee Cheney answered that Peck's would likely be closed during the lift. Trustee Cheney said

that Peck's didn't open until 10 a.m., and that the process was going to start early in the morning of the 26th, barring any unforeseen weather-related circumstances, and that Peck's would likely be closed until 2 o'clock until final placement was done. Trustee Cheney did not believe the attorney's office would be affected by the lift.

Mayor Newhard said he believed they scheduled off-site work for that day.

Trustee Foster's Report:

Trustee Foster said that there was a lot going on the next couple of weeks: The Little League Parade this weekend, a comprehensive plan meeting next Monday evening, an Arbor Day celebration next Friday, and Earth Fest was next Saturday.

Trustee Foster said it had been three years since build week at Stanley-Deming. Trustee Cheney said that last week, with school being off, the playground had a lot of happy, noisy kids and it was great to hear.

Trustee Foster said she had the honor of being sworn in just two weeks ago and was becoming more oriented with her role as the primary liaison for the office of the treasurer, parks and recreation youth, economic development and tourism, and public health. Trustee Foster wanted to share some things that she had been working on such as codes, policies, and procedures that directly affected her liaison roles and how it was her responsibility to know them. Trustee Foster explained how she will be working with the Treasure on the Cash Management Policy, and how she and Trustee Bachman would be working on the film code. Trustee Foster said that she and Trustee Bachman were spearheading several reviews and had agreed to establish an updated schedule to look at some of the highest priorities in a timely fashion. Trustee Foster wanted to schedule listening sessions for parks and recreation so that she could understand what people are looking for from her and from the Village. Trustee Foster explained the idea behind *Hello Warwick Valley* and how it was a coordination with the three Villages, the Town, and the four Chambers of Commerce and how *HelloWarwickValley.com* was a place where all events were posted, including all the playgrounds/parks and bark parks. Trustee Foster invited people to look and see if any events were missing.

Trustee Bachman's Report:

Trustee Bachman said that this Wednesday at 7 p.m. at the Buckbee Center was the second installment of the Hands-On History workshop and explained how it was a partnership with the Village of Warwick. Trustee Bachman continued by saying that the topic for the workshop was homesteading and permaculture. Trustee Bachman wanted it known that from April through October there would be cemetery cleanups, and that the first one started this Saturday at 9 a.m. Trustee Bachman said that everyone was welcome and that there was more information on the

Facebook page and on the Warwick Historical Society Website. Trustee Bachman encouraged people to bring a rake, a shovel, a weedwhacker, and that it was a lot of fun.

Trustee McKnight's Report: No report at this time.

Executive Session

A **MOTION** was made by Trustee Cheney, seconded by Trustee Bachman and carried to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and to seek the confidential advice of counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Adjournment of Executive Session

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to exit Executive Session and resume the regular meeting.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye

Adjournment of the Regular Meeting

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to adjourn the regular meeting at approximately 9:45 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Bachman Aye

Trustee McKnight Aye Mayor Newhard Aye