

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 18, 2022  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. **Public Hearing on the Tentative Budget of the Village of Warwick for FY 2022-23.**
3. Acceptance of Reports – March 2022: Clerk’s Office, Justice Department, Planning and Zoning, Building & Planning Department and DPW.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

4. Authorization to Pay all Approved and Audited Claims in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**Correspondence**

1. Arbor Day Celebration – Friday, April 29, 2022, at 9:45 a.m. at the Roger Metzger Arboretum in Stanley-Deming Park.

**Privilege of the Floor**

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual

Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

**Motions**

**Trustee Cheney’s Motions**

1. **MOTION** to accept the bid from Wechsler Pool & Supply Co. for the delivery of Sodium Hypochlorite (Liquid 12.5%) per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

2. **MOTION** to accept the bid from Slack Chemical for the delivery of PACl, Sodium Hydroxide (Caustic Beads), Sodium Permanganate (Liquid 20%), Citric Acid (Liquid 50%), and Blended Ortho Phosphate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

3. **MOTION** to accept the bid from Amrex Chemical Co., Inc. for the delivery of Sodium Hydroxide (Liquid Caustic 25%), Sodium Bisulfite 38%, and Potassium Permanganate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

4. **MOTION** to accept the bid from Constellation New Energy, Inc. for the Electrical Power Supply in the amount of \$0.10565 per kilowatt hour as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

5. **MOTION** to accept the bid from M&R Energy Resources Corp. for the Natural Gas Supply at the fixed price of \$0.6799 per CCF as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

6. **MOTION** to accept the refuse bid from County Waste in the amount of \$200/haul and \$125/ton per thirty-yard roll-off box for refuse & no charge, no rebate, per thirty-yard roll-off box for metal, and \$25.23 per pickup per 2 cy container, as per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

7. **MOTION** to accept the bid from Joseph Warren Electrical, LLC for On-Call Electrical Services for the period of June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

8. **MOTION** to accept the bid from Westar Tech Service Corporation for On-Call Plumbing/HVAC Services for the period of June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to approve payment #11 in the amount of \$35,957.50 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work involved in the completion of the project with the exception of the punch list items per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

10. **MOTION** to approve and authorize the Mayor to sign Change Order No. 2 for the Vertical Spiral Screen Orchard Street Pump Station Project with Tam Enterprises Inc. for the deletion of item #4, New Generator Pad (\$18,000) and deletion of item #19, Furnish and Install Chain Link Fence (\$7,500) decreasing the Contract Price by \$25,500 with a new Contract Price of \$349,500 as per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee Bachman's Motions**

11. **MOTION** to shred 41 boxes containing files from the Clerk & Treasure's Office which have reached or are beyond their retention date according to the New York State Records Retention and Disposition Schedule LGS-1 on Saturday, April 23, 2022, during the Warwick Lions Club Shredfest Event at a cost of \$7.00 per box.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**Trustee Foster's Motions**

12. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated April 11, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_  
Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**13. RESOLUTION ADOPTING THE 2022-2023 VILLAGE BUDGET**

WHEREAS, a tentative budget (the "Proposed Village Budget") for the Village of Warwick was prepared and introduced for the 2022-2023 fiscal year; and

WHEREAS, a public hearing was held on April 18, 2022, and all interested persons were afforded an opportunity to be heard with respect to the Proposed Village Budget, after which such public hearing was closed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Warwick hereby adopts the proposed Village Budget of the 2022-2023 fiscal year, including any amendments to such budget as approved by the Board of Trustees, which shall, upon adoption, become the final Village Budget for the 2022-2023 fiscal year: and

BE IT FURTHER RESOLVED that the Mayor, the Village Clerk and any officer, employee or consultant, as directed by the Mayor is authorized and directed to take any and all actions that are reasonably necessary, proper, or convenient to carry out the purposes of this Resolution.

\_\_\_\_\_ presented the foregoing resolution which was seconded by

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The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

14. **MOTION** to grant permission to Warwick Youth Football and Cheerleading to use the Veterans Memorial Park football field and the area between the Over 35 field and parking lot for practices and games from May 15, 2022, to November 15, 2022. Request includes use field lights for the season and in the event of rain, use of the Veterans Memorial Park Pavilion for the cheer teams. It is the responsibility of Warwick Youth Football and Cheerleading to enforce that parking is in the designated parking lot and not in the grass on the entrance roads. All events must be in coordination with the other activities taking place in the park such as Warwick Little League, Highlander Rugby, OC Bombers Softball, Warwick Adult Kickball, and the Warwick Wascals. All activities must be in accordance with directives of the Orange County and NYS Departments of Health. Completed facility use permit, proof of proper insurance, security deposit and Memorial Park Football/Over 35 Field Light fee have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

15. **MOTION** to grant permission to the Union A.M.E. Church Missionary Society to use Railroad Green on Saturday, June 11, 2022, from 8:00 a.m. to 3:00 p.m., with a rain date of Saturday, June 18, 2022, for a Community Health Fair. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, application fee, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

16. **MOTION** to close Railroad Avenue on Saturday, June 11, 2022, with a rain date of Saturday, June 18, 2022, from 6:00 a.m. to 3:00 p.m. for the benefit of the Union A.M.E. Church Community Health Fair.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

17. **MOTION** to grant permission to the Warwick Valley Community Center to hold the Day of Acceptance Celebration and Walk on Sunday, June 12, 2022. The parade will promptly step off at 1:30 p.m., with lineup beginning at the Community Center per the letter received on April 12, 2022. The parade route will be as follows: Hamilton Avenue, Orchard Street, Oakland Avenue, Railroad Avenue, South Street, Main Street, Oakland Avenue, Orchard Street, Hamilton Avenue arriving back at the Warwick Valley Community Center at 2:15 p.m. Request includes the use of Railroad Green for approximately fifteen minutes during the walk. Completed park permit, application fee, security deposit and proof of proper insurance have been received. The Town of Warwick Police Department will assist with vehicle and pedestrian traffic control during the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee McKnight's Motions**

18. **MOTION** to return the Planning Board escrow balance of \$170 to St. Anthony Community Hospital for amended site plan approval at 15 Grand Street. All invoices have been paid as per the email from Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Bachman \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

## **Reports**

**Trustee Cheney's Report:** Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Transportation & Mobility, Emergency Services. Alternate liaison to Economic Development.

**Trustee Bachman's Report:** Liaison to Office of the Clerk, Government Efficiency / Policy Development, Safety Committee, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Environmental. Alternate liaison to Parks & Recreation.

**Trustee Foster's Report:** Liaison to Office of the Treasurer, Parks & Recreation, Economic Development & Tourism, Public Health, Warwick Valley Schools, Youth / WYDO / Warwick Valley Community Center, Warwick Valley Prevention Coalition. Alternate liaison to Planning & Zoning / AHDRB / OC Planning, Engineering & Infrastructure Projects, Veterans, Emergency Services.

**Trustee McKnight's Report:** Liaison to Planning & Zoning / AHDRB / OC Planning, Citizens Awareness Panel/Jones Chemical, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Transportation & Mobility, Environmental.

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

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mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## LEGAL NOTICE

**PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK** for the fiscal year beginning June 1, 2022 will be held on Monday, April 18, 2022 at 7:30 p.m. at Village Hall, 77 Main Street, Warwick, NY at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review on the Village's website, [www.villageofwarwick.org](http://www.villageofwarwick.org) beginning April 5, 2022. Hard copies will be made available to the public by mail upon receipt of written request.

The compensation proposed to be paid to each member of the Village Board is as follows:

|              |                    |
|--------------|--------------------|
| Mayor        | \$ 53,290.02       |
| Deputy Mayor | \$ 9,303.77        |
| Trustees     | \$ 8,152.08 (each) |

**BY ORDER OF THE BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
RAINA ABRAMSON, VILLAGE CLERK**

**Dated: April 5, 2022**

# VILLAGE OF WARWICK, NY

## Tentative Budget

Fiscal Year June 1, 2022 - May 31, 2023

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**TAX RATE SUMMARY**

|   | Appropriations    | Revenue          | Appropriated Fund Balance | Tax Levy - Balance of Appropriations Raised by Real Estate Taxes | Prior Year Omitted Taxes | Assessed Taxable Value | Tax Rate  |
|---|-------------------|------------------|---------------------------|--|--------------------------|------------------------|-----------|
| General Fund  | 6,845,783         | 2,749,878        | 841,171                   | 3,254,734  | 2,458                    | 91,123,783             | 35.690748 |
| Water Fund  | 3,723,856         | 3,466,829        | 257,027                   | -  |                          |                        |           |
| Sewer Fund  | 1,358,591         | 1,358,591        |                           | -  |                          |                        |           |
| Water Land Tax  |                   |                  |                           |  |                          | 25,497,100             | 0.000000  |
| Sewer Land Tax  |                   |                  |                           |  |                          | 25,497,100             | 0.000000  |
| Sewer Plant Improvements Land Tax                                       | 904,070           |                  |                           | 904,070  |                          | 25,497,100             | 35.457758 |
| <b>Tax Levy - Balance of Appropriations Raised by Real Estate Taxes</b> | <b>12,832,300</b> | <b>7,575,298</b> | <b>1,098,198</b>          | <b>4,158,804</b>   |                          |                        |           |

**2.00% Tax Cap Compliance per Office of New York State Comptroller (OSC) FYE 5/31/2023**

|   |                  |
|---|------------------|
| Tax Levy FYE 5/31/2022                    | 4,069,060        |
| Tax Base Growth Factor 2022               | 1.0015           |
| PILOTs Receivable FYE 5/31/2022           | 89,275           |
| Allowable Levy Growth Factor 2022         | 1.0200           |
| PILOTs Receivable FYE 5/31/2023           | 89,275           |
| Available Carryover FYE 5/31/2022         | 1,352            |
| <b>2.00% OSC Levy Limit FYE 5/31/2023</b> | <b>4,159,804</b> |

**5/31/2022 Tax Levy Summary**

|  | Amount           |
|--|------------------|
| General Tax                                  | 3,252,276        |
| Water Land Tax                               | 0                |
| Sewer Land Tax                               | 0                |
| Sewer Plant Improvements Land Tax            | 904,070          |
| Prior Year Errors/Omissions                  | 2,458            |
| <b>5/31/2023 Total Levy</b>                  | <b>4,158,804</b> |
| 2.00% OSC Levy Limit FYE 5/31/2023           | 4,159,804        |
| <b>Amount Over (Under) OSC Tax Cap Limit</b> | <b>(1,000)</b>   |

**VILLAGE OF WARWICK**

**Fiscal Year June 1, 2022 - May 31, 2023**

| Account Code                    | Account Description                              | 2023<br>Appropriation | 2022 Modified<br>Appropriation | 2022 Actual as<br>of 3/31/2022 | 2021<br>Actual | 2020<br>Actual | 2019<br>Actual |
|---------------------------------|--|-----------------------|--------------------------------|--------------------------------|----------------|----------------|----------------|
| <b>GENERAL FUND</b>             |  |                       |                                |                                |                |                |                |
| <b>TRUSTEES</b>                 |  |                       |                                |                                |                |                |                |
| A-1010-1                        | Trustees - Personal Services                     | 33,760                | 32,777                         | 25,995                         | 35,315         | 30,501         | 29,903         |
| A-1010-4                        | Trustees - Other                                 | 7,500                 | 5,406                          | 1,367                          | 561            | 59             | 250            |
| <i>Totals</i>                   |  | <b>41,260</b>         | <b>38,183</b>                  | <b>27,361</b>                  | <b>35,875</b>  | <b>30,561</b>  | <b>30,153</b>  |
| <b>JUSTICE COURT</b>            |  |                       |                                |                                |                |                |                |
| A-1110-1                        | Justice - Personal Service                       | 96,133                | 92,275                         | 75,409                         | 80,999         | 85,280         | 71,902         |
| A-1110-4                        | Justice - Contractual Expenditures               | 19,050                | 19,050                         | 5,981                          | 7,188          | 25,948         | 12,486         |
| <i>Totals</i>                   |  | <b>115,183</b>        | <b>111,325</b>                 | <b>81,390</b>                  | <b>88,187</b>  | <b>111,228</b> | <b>84,388</b>  |
| <b>MAYOR</b>                    |  |                       |                                |                                |                |                |                |
| A-1210-1                        | Mayor - Personal Service                         | 56,530                | 53,752                         | 44,450                         | 50,036         | 44,497         | 45,922         |
| A-1210-4                        | Mayor - Contractual Expenditures                 | 4,375                 | 5,438                          | 2,358                          | 1,495          | 1,957          | 3,803          |
| <i>Totals</i>                   |  | <b>60,905</b>         | <b>59,190</b>                  | <b>46,808</b>                  | <b>51,531</b>  | <b>46,454</b>  | <b>49,725</b>  |
| <b>FINANCE</b>                  |  |                       |                                |                                |                |                |                |
| A-1320-4                        | Auditor - Contractual Expenditures               | 23,200                | 23,200                         | 15,145                         | 16,504         | 15,645         | 21,465         |
| A-1325-1                        | Treasurer - Personal Service                     | 95,609                | 92,397                         | 76,689                         | 98,780         | 88,330         | 75,156         |
| A-1325-2                        | Treasurer - Equipment                            | -                     | 3,593                          | 3,593                          | 2,222          | -              | -              |
| A-1325-4                        | Treasurer - Contractual Expenditures             | 9,850                 | 9,427                          | 9,312                          | 8,880          | 9,346          | 8,625          |
| A-1355-1                        | PT Assessor - Personal Services                  | 12,360                | 12,000                         | 10,300                         | 6,500          | -              | -              |
| A-1355-4                        | Assessor - Contractual Expenditures              | -                     | -                              | -                              | 2,866          | 11,462         | 11,462         |
| <i>Totals</i>                   |  | <b>141,019</b>        | <b>140,617</b>                 | <b>115,038</b>                 | <b>135,750</b> | <b>124,783</b> | <b>116,708</b> |
| <b>CLERK/MUNICIPAL SERVICES</b> |  |                       |                                |                                |                |                |                |
| A-1410-1                        | Village Clerk - Personal Services                | 106,822               | 104,119                        | 88,017                         | 92,783         | 83,874         | 77,546         |
| A-1410-2                        | Village Clerk - Equipment                        | -                     | 6,000                          | 5,359                          | 1,691          | 1,930          | 1,826          |
| A-1410-4                        | Village Clerk - Contractual Expenditures         | 27,365                | 28,995                         | 15,208                         | 21,688         | 19,329         | 16,733         |
| A-1420-4                        | Attorney - Contractual Expenditures              | 45,500                | 65,500                         | 32,976                         | 33,253         | 52,931         | 48,738         |
| A-1440-4                        | Engineer - Contractual Expenditures              | 16,000                | 41,000                         | 9,075                          | 1,298          | 6,525          | 5,233          |
| A-1450-4                        | Elections - Contractual Expenditures             | -                     | 3,500                          | 3,253                          | 4,037          | 2,049          | -              |
| <i>Totals</i>                   |  | <b>195,687</b>        | <b>249,114</b>                 | <b>153,888</b>                 | <b>154,749</b> | <b>166,638</b> | <b>150,076</b> |
| <b>VILLAGE HALL</b>             |  |                       |                                |                                |                |                |                |
| A-1620-1                        | Village Hall - Personal Service                  | 6,865                 | 3,410                          | 3,799                          | 4,781          | -              | 1,098          |
| A-1620-4                        | Village Hall - Contractual Expenditures          | 61,000                | 65,025                         | 44,033                         | 45,653         | 26,761         | 35,803         |
| <i>Totals</i>                   |  | <b>67,865</b>         | <b>68,435</b>                  | <b>47,832</b>                  | <b>50,434</b>  | <b>26,761</b>  | <b>36,901</b>  |
| <b>CENTRAL GARAGE</b>           |  |                       |                                |                                |                |                |                |
| A-1640-1                        | Central Garage - Personal Services               | 87,846                | 85,312                         | 75,567                         | 87,028         | 87,541         | 89,747         |
| A-1640-2                        | Central Garage - Equipment                       | 16,500                | 20,000                         | -                              | 28,935         | 12,895         | -              |
| A-1640-4                        | Central Garage - Contractual Expenditures        | 45,100                | 39,800                         | 23,340                         | 28,604         | 27,727         | 48,759         |
| <i>Totals</i>                   |  | <b>149,446</b>        | <b>145,112</b>                 | <b>98,908</b>                  | <b>144,568</b> | <b>128,163</b> | <b>138,506</b> |
| <b>CENTRAL DATA PROCESSING</b>  |  |                       |                                |                                |                |                |                |
| A-1680-2                        | Network/IT - Equipment                           | -                     | 17,785                         | 10,300                         | 665            | 270            | -              |
| A-1680-4                        | Network/IT - Contractual Expenditures            | 18,747                | 17,408                         | 10,558                         | 12,980         | 8,426          | 9,929          |
| <i>Totals</i>                   |  | <b>18,747</b>         | <b>35,193</b>                  | <b>20,858</b>                  | <b>13,645</b>  | <b>8,696</b>   | <b>9,929</b>   |
| <b>SPECIAL ITEMS</b>            |  |                       |                                |                                |                |                |                |
| A-1910-4                        | Village Special Items - Contractual Expenditures | 109,967               | 114,775                        | 112,535                        | 95,481         | 85,709         | 86,152         |
| A-1930-4                        | Judgment & Claims - Contractual Expenditures     | 5,000                 | 5,000                          | -                              | -              | 26,878         | 6,202          |
| A-1989-4                        | General Government - Contractual Expenditures    | 4,200                 | 3,500                          | 2,913                          | 3,600          | 3,564          | 2,633          |
| A-1990-4                        | Contingent - Contractual Expenditures            | 50,000                | 50,000                         | -                              | -              | -              | -              |
| <i>Totals</i>                   |  | <b>169,167</b>        | <b>173,275</b>                 | <b>115,448</b>                 | <b>99,081</b>  | <b>116,151</b> | <b>94,987</b>  |
| <b>POLICE</b>                   |  |                       |                                |                                |                |                |                |
| A-3120-4                        | Police - Contractual Expenditures                | 918,375               | 893,890                        | 735,700                        | 864,809        | 824,122        | 786,938        |
| <i>Totals</i>                   |  | <b>918,375</b>        | <b>893,890</b>                 | <b>735,700</b>                 | <b>864,809</b> | <b>824,122</b> | <b>786,938</b> |
| <b>PARKING DIVISION</b>         |  |                       |                                |                                |                |                |                |

**VILLAGE OF WARWICK**

**Fiscal Year June 1, 2022 - May 31, 2023**

| Account Code                               | Account Description                               | 2023<br>Appropriation | 2022 Modified<br>Appropriation | 2022 Actual as<br>of 3/31/2022 | 2021<br>Actual   | 2020<br>Actual   | 2019<br>Actual   |
|--|---|-----------------------|--------------------------------|--------------------------------|------------------|------------------|------------------|
| A-3320-1                                   | Parking Division - Personal Services              | 23,856                | 23,101                         | 13,884                         | 15,156           | 17,235           | 15,434           |
| A-3320-2                                   | Parking Division - Equipment                      | 5,000                 | 5,000                          | -                              | 360              | 12,440           | 3,176            |
| A-3320-4                                   | Parking Division - Contractual Expenditures       | 16,020                | 20,466                         | 6,386                          | 77,778           | 6,899            | 11,150           |
| <b>Totals</b>                              |   | <b>44,876</b>         | <b>48,567</b>                  | <b>20,271</b>                  | <b>93,294</b>    | <b>36,574</b>    | <b>29,760</b>    |
| <b>CODE ENFORCEMENT/BUILDING INSPECTOR</b> |   |                       |                                |                                |                  |                  |                  |
| A-3620-1                                   | Building Inspector - Personal Services            | 92,321                | 68,727                         | 57,630                         | 67,196           | 63,335           | 62,223           |
| A-3620-2                                   | Building Inspector - Equipment                    | 1,000                 | -                              | -                              | 460              | 1,350            | -                |
| A-3620-4                                   | Building Inspector - Contractual Expenditures     | 9,600                 | 10,570                         | 4,382                          | 3,764            | 9,019            | 13,217           |
| <b>Totals</b>                              |   | <b>102,921</b>        | <b>79,297</b>                  | <b>62,012</b>                  | <b>71,420</b>    | <b>73,704</b>    | <b>75,440</b>    |
| <b>PUBLIC HEALTH</b>                       |   |                       |                                |                                |                  |                  |                  |
| A-4010-4                                   | Public Health - Contractual Expenditures          | 2,200                 | 2,200                          | 1,381                          | 1,233            | 2,556            | 712              |
| A-4020-4                                   | Registrar Fees - Contractual Expenditures         | 17,000                | 17,000                         | 11,230                         | 16,010           | 17,610           | 14,190           |
| <b>Totals</b>                              |   | <b>19,200</b>         | <b>19,200</b>                  | <b>12,611</b>                  | <b>17,243</b>    | <b>20,166</b>    | <b>14,902</b>    |
| <b>STREET ADMINISTRATION</b>               |   |                       |                                |                                |                  |                  |                  |
| A-5010-1                                   | Street Admin - Personal Service                   | 96,138                | 100,263                        | 86,982                         | 89,289           | 84,316           | 77,017           |
| A-5010-2                                   | Street Admin - Equipment                          | 3,000                 | 1,000                          | 897                            | 1,520            | 1,237            | 750              |
| A-5010-4                                   | Street Admin - Contractual Expenditures           | 40,500                | 40,400                         | 29,947                         | 30,208           | 36,466           | 36,931           |
| <b>Totals</b>                              |   | <b>139,638</b>        | <b>141,663</b>                 | <b>117,826</b>                 | <b>121,016</b>   | <b>122,019</b>   | <b>114,699</b>   |
| <b>STREETS/ROADS</b>                       |   |                       |                                |                                |                  |                  |                  |
| A-5110-1                                   | Streets - Personal Service                        | 640,619               | 620,512                        | 425,087                        | 535,649          | 590,189          | 552,868          |
| A-5110-2                                   | Streets - Equipment                               | 15,000                | 84,105                         | 18,311                         | 96,535           | 373,457          | 475,623          |
| A-5110-4                                   | Streets - Contractual Expenditures                | 297,000               | 262,000                        | 147,972                        | 174,538          | 139,830          | 149,311          |
| A-5112-4                                   | Permanent Improvements - Contractual Expenditures | 174,321               | 203,986                        | 203,865                        | 123,161          | 136,335          | 123,261          |
| A-5142-1                                   | Snow Removal - Personal Service                   | 106,910               | 100,288                        | 52,006                         | 91,056           | 33,687           | 71,187           |
| A-5142-4                                   | Snow Removal - Contractual Expenditures           | 135,000               | 135,000                        | 87,084                         | 109,380          | 64,896           | 193,707          |
| A-5182-2                                   | Street Lighting-Equipment/Capital                 | 500,000               | -                              | -                              | -                | -                | -                |
| A-5182-4                                   | Street Lighting - Contractual Expenditures        | 95,000                | 105,000                        | 67,094                         | 82,874           | 95,054           | 105,348          |
| <b>Totals</b>                              |   | <b>1,963,850</b>      | <b>1,510,891</b>               | <b>1,001,419</b>               | <b>1,213,191</b> | <b>1,433,448</b> | <b>1,671,305</b> |
| <b>PARKS</b>                               |   |                       |                                |                                |                  |                  |                  |
| A-7140-1                                   | Parks - Personal Service                          | 57,205                | 50,529                         | 48,037                         | 69,824           | 23,461           | 39,604           |
| A-7140-2                                   | Parks - Equipment                                 | 20,000                | 45,000                         | 6,520                          | 10,780           | 3,820            | 1,100            |
| A-7140-4                                   | Parks - Contractual Expenditures                  | 94,445                | 137,000                        | 84,490                         | 80,964           | 134,242          | 173,801          |
| <b>Totals</b>                              |   | <b>171,650</b>        | <b>232,529</b>                 | <b>139,047</b>                 | <b>161,568</b>   | <b>161,523</b>   | <b>214,505</b>   |
| <b>YOUTH RECREATION PROGRAM</b>            |   |                       |                                |                                |                  |                  |                  |
| A-7310-1                                   | Rec Programs - Personal Service                   | 82,726                | 95,209                         | 71,966                         | 16,708           | 67,734           | 64,505           |
| A-7310-4                                   | Rec Programs - Contractual Expenditures           | 12,695                | 12,775                         | 11,595                         | 8,183            | 17,702           | 13,584           |
| <b>Totals</b>                              |   | <b>95,421</b>         | <b>107,984</b>                 | <b>83,561</b>                  | <b>24,891</b>    | <b>85,436</b>    | <b>78,089</b>    |
| <b>HISTORIAN</b>                           |   |                       |                                |                                |                  |                  |                  |
| A-7510-4                                   | Village Historian - Contractual Expenditures      | 500                   | 500                            | -                              | 70               | 175              | 106              |
| <b>Totals</b>                              |   | <b>500</b>            | <b>500</b>                     | <b>-</b>                       | <b>70</b>        | <b>175</b>       | <b>106</b>       |
| <b>CELEBRATIONS</b>                        |   |                       |                                |                                |                  |                  |                  |
| A-7550-4                                   | Celebrations - Contractual Expenditures           | 61,090                | 67,527                         | 64,139                         | 36,173           | 50,145           | 39,154           |
| <b>Totals</b>                              |   | <b>61,090</b>         | <b>67,527</b>                  | <b>64,139</b>                  | <b>36,173</b>    | <b>50,145</b>    | <b>39,154</b>    |
| <b>ZONING &amp; PLANNING</b>               |   |                       |                                |                                |                  |                  |                  |
| A-8010-4                                   | Zoning - Contractual Expenditures                 | 1,800                 | 2,200                          | 487                            | 893              | 997              | 878              |
| A-8020-1                                   | Planning - Personal Services                      | 53,917                | 52,347                         | 44,112                         | 51,122           | 49,443           | 49,217           |
| A-8020-2                                   | Planning - Equipment                              | -                     | 500                            | -                              | -                | 2,182            | -                |
| A-8020-4                                   | Planning - Contractual Expenditures               | 9,750                 | 12,450                         | 6,722                          | 7,496            | 3,937            | 11,988           |
| <b>Totals</b>                              |   | <b>65,467</b>         | <b>67,497</b>                  | <b>51,322</b>                  | <b>59,511</b>    | <b>56,559</b>    | <b>62,082</b>    |

**VILLAGE OF WARWICK**

**Fiscal Year June 1, 2022 - May 31, 2023**

| Account Code                           | Account Description                              | 2023<br>Appropriation | 2022 Modified<br>Appropriation | 2022 Actual as<br>of 3/31/2022 | 2021<br>Actual   | 2020<br>Actual   | 2019<br>Actual   |
|--|--|-----------------------|--------------------------------|--------------------------------|------------------|------------------|------------------|
| <b>SANITATION</b>                      |  |                       |                                |                                |                  |                  |                  |
| A-8140-1                               | Storm Sewer/Drainage - Personal Service          | 6,865                 | 6,604                          | 4,444                          | 1,764            | 6,056            | 6,506            |
| A-8140-4                               | Storm Sewer/Drainage - Contractual Expenditures  | 57,000                | 19,000                         | 7,659                          | 4,874            | 6,054            | 1,980            |
| A-8160-2                               | Refuse - Equipment                               | 15,000                | 15,000                         | 5,500                          | 9,650            | 9,000            | 4,500            |
| A-8160-4                               | Refuse - Contractual Expenditures                | 50,000                | 50,000                         | 30,480                         | 42,449           | 40,233           | 39,129           |
| <i>Totals</i>                          |  | <b>128,865</b>        | <b>90,604</b>                  | <b>48,084</b>                  | <b>58,737</b>    | <b>61,343</b>    | <b>52,116</b>    |
| <b>COMMUNITY ENVIRONMENT</b>           |  |                       |                                |                                |                  |                  |                  |
| A-8560-4                               | Shade Trees - Contractual Expenditures           | 38,750                | 43,250                         | 9,811                          | 25,078           | 36,746           | 22,314           |
| <i>Totals</i>                          |  | <b>38,750</b>         | <b>43,250</b>                  | <b>9,811</b>                   | <b>25,078</b>    | <b>36,746</b>    | <b>22,314</b>    |
| <b>EMPLOYEE BENEFITS</b>               |  |                       |                                |                                |                  |                  |                  |
| A-9010-8                               | State Retirement - Employee Benefits             | 165,961               | 217,624                        | 212,696                        | 181,327          | 173,804          | 172,075          |
| A-9030-8                               | Social Security - Employee Benefits              | 103,000               | 98,579                         | 74,619                         | 87,569           | 85,253           | 84,006           |
| A-9035-8                               | Medicare - Employee Benefits                     | 24,089                | 23,055                         | 17,451                         | 20,480           | 19,938           | 19,646           |
| A-9040-8                               | Workers Compensation - Employee Benefits         | 100,223               | 103,441                        | 94,953                         | 103,269          | 107,624          | 111,763          |
| A-9045-8                               | Disability Insurance - Employee Benefits         | 1,000                 | 1,000                          | 58                             | 70               | 88               | 266              |
| A-9050-8                               | Unemployment Insurance - Employee Benefits       | 1,000                 | 1,000                          | -                              | 1,127            | 2,000            | -                |
| A-9060-8                               | Hospital & Medical Insurance - Employee Benefits | 890,628               | 816,783                        | 624,089                        | 740,856          | 685,774          | 708,605          |
| <i>Totals</i>                          |  | <b>1,285,901</b>      | <b>1,261,482</b>               | <b>1,023,866</b>               | <b>1,134,698</b> | <b>1,074,481</b> | <b>1,096,361</b> |
| <b>DEBT SERVICE</b>                    |  |                       |                                |                                |                  |                  |                  |
| A-9730-6                               | BAN - Principal                                  | -                     | -                              | -                              | -                | -                | -                |
| A-9730-7                               | BAN - Interest                                   | -                     | -                              | -                              | -                | -                | -                |
| <i>Totals</i>                          |  | <b>-</b>              | <b>-</b>                       | <b>-</b>                       | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>INTERFUND TRANSFERS</b>             |  |                       |                                |                                |                  |                  |                  |
| A-9901-9                               | Interfund Transfer - Interfund Transfers         | 850,000               | 250,000                        | 250,000                        | 250,000          | 250,000          | -                |
| <b>GENERAL FUND TOTAL EXPENDITURES</b> |  | <b>6,845,783</b>      | <b>5,835,325</b>               | <b>4,327,197</b>               | <b>4,905,519</b> | <b>5,045,876</b> | <b>4,969,145</b> |

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

| Account Code                           | Account Description                                    | 2023<br>Appropriation | 2022 Modified<br>Appropriation | 2022 Actual as<br>of 3/31/2022 | 2021<br>Actual   | 2020<br>Actual   | 2019<br>Actual   |
|--|--|-----------------------|--------------------------------|--------------------------------|------------------|------------------|------------------|
| <b>WATER FUND</b>                      |  |                       |                                |                                |                  |                  |                  |
| <b>WATER PROFESSIONAL SERVICES</b>     |  |                       |                                |                                |                  |                  |                  |
| F-1440-4                               | Water Engineer - Contractual Expenditures              | 218,600               | 156,400                        | 72,289                         | 39,173           | 130,322          | 30,772           |
|  | <i>Totals</i>  | <b>218,600</b>        | <b>156,400</b>                 | <b>72,289</b>                  | <b>39,173</b>    | <b>130,322</b>   | <b>30,772</b>    |
| <b>WATER SPECIAL ITEMS</b>             |  |                       |                                |                                |                  |                  |                  |
| F-1680-4                               | Water Network/IT - Contractual Expenditures            | 4,518                 | 5,068                          | 2,743                          | 6,671            | 3,995            | 2,340            |
| F-1910-4                               | Water Liability Insurance - Contractual Expenditures   | 46,305                | 43,867                         | 43,867                         | 40,293           | 38,536           | 37,288           |
| F-1989-4                               | Water General Government - Contractual Expenditures    | 680                   | 650                            | 496                            | 613              | 607              | 449              |
|  | <i>Totals</i>  | <b>51,503</b>         | <b>49,585</b>                  | <b>47,106</b>                  | <b>47,578</b>    | <b>43,138</b>    | <b>40,057</b>    |
| <b>WATER ADMINISTRATION</b>            |  |                       |                                |                                |                  |                  |                  |
| F-8310-1                               | Water Admin - Personal Service                         | 44,829                | 56,269                         | 45,808                         | 54,676           | 51,563           | 47,582           |
| F-8310-2                               | Water Admin - Equipment                                | -                     | 190                            | -                              | -                | 800              | 1,595            |
| F-8310-4                               | Water Admin - Contractual Expenditures                 | 150,925               | 149,237                        | 123,830                        | 145,699          | 146,374          | 143,717          |
|  | <i>Totals</i>  | <b>195,754</b>        | <b>205,696</b>                 | <b>169,638</b>                 | <b>200,374</b>   | <b>198,737</b>   | <b>192,894</b>   |
| <b>WATER PUMP STATIONS</b>             |  |                       |                                |                                |                  |                  |                  |
| F-8320-2                               | Pump Station - Equipment                               | 604,000               | 96,000                         | 16,942                         | 42,695           | -                | 14,444           |
| F-8320-4                               | Pump Station - Contractual Expenditures                | 92,100                | 92,100                         | 60,555                         | 73,417           | 57,082           | 60,878           |
|  | <i>Totals</i>  | <b>696,100</b>        | <b>188,100</b>                 | <b>77,497</b>                  | <b>116,112</b>   | <b>57,082</b>    | <b>75,322</b>    |
| <b>WATER PURIFICATION</b>              |  |                       |                                |                                |                  |                  |                  |
| F-8330-2                               | Purification - Equipment                               | 1,109,500             | 711,000                        | 7,985                          | 13,478           | 15,202           | 1,910            |
| F-8330-4                               | Purification - Contractual Expenditures                | 204,030               | 172,935                        | 126,774                        | 162,545          | 140,892          | 126,059          |
|  | <i>Totals</i>  | <b>1,313,530</b>      | <b>883,935</b>                 | <b>134,759</b>                 | <b>176,023</b>   | <b>156,095</b>   | <b>127,969</b>   |
| <b>WATER TRANSMISSION/DISTRIBUTION</b> |  |                       |                                |                                |                  |                  |                  |
| F-8340-1                               | Trans/Dist - Personal Services                         | 215,587               | 189,450                        | 188,321                        | 182,691          | 163,647          | 156,756          |
| F-8340-2                               | Trans/Dist - Equipment                                 | 45,000                | 70,000                         | 60,370                         | 47,804           | -                | -                |
| F-8340-4                               | Trans/Dist - Contractual Expenditures                  | 715,500               | 748,500                        | 148,398                        | 223,853          | 185,602          | 252,121          |
|  | <i>Totals</i>  | <b>976,087</b>        | <b>1,007,950</b>               | <b>397,089</b>                 | <b>454,348</b>   | <b>349,249</b>   | <b>408,877</b>   |
| <b>WATER EMPLOYEE BENEFITS</b>         |  |                       |                                |                                |                  |                  |                  |
| F-9010-8                               | Water State Retirement - Employee Benefits             | 28,685                | 37,614                         | 36,762                         | 31,340           | 30,040           | 29,741           |
| F-9030-8                               | Water Social Security - Employee Benefits              | 16,212                | 15,235                         | 14,514                         | 14,812           | 13,454           | 12,673           |
| F-9035-8                               | Water Medicare - Employee Benefits                     | 3,792                 | 3,563                          | 3,395                          | 3,380            | 3,011            | 2,964            |
| F-9040-8                               | Water Workers Compensation - Employee Benefits         | 15,085                | 15,658                         | 15,085                         | 16,358           | 17,195           | 17,751           |
| F-9045-8                               | Water Disability - Employee Benefits                   | 25                    | 25                             | 4                              | 5                | 6                | 18               |
| F-9060-8                               | Water Hospital & Medical Insurance - Employee Benefits | 90,083                | 78,374                         | 53,068                         | 55,161           | 56,367           | 57,633           |
|  | <i>Totals</i>  | <b>153,882</b>        | <b>150,469</b>                 | <b>122,828</b>                 | <b>121,057</b>   | <b>120,073</b>   | <b>120,780</b>   |
| <b>WATER DEBT SERVICES</b>             |  |                       |                                |                                |                  |                  |                  |
| F-9710-6                               | Water BAN - Principal                                  | -                     | -                              | -                              | -                | 113,600          | 189,600          |
| F-9710-7                               | Water BAN - Interest                                   | -                     | -                              | -                              | -                | 1,988            | 4,093            |
|  | <i>Totals</i>  | <b>-</b>              | <b>-</b>                       | <b>-</b>                       | <b>-</b>         | <b>115,588</b>   | <b>193,693</b>   |
| <b>INTERFUND TRANSFER</b>              |  |                       |                                |                                |                  |                  |                  |
| F-9901-9                               | Interfund Transfer - Interfund Transfers               | 118,400               | 118,400                        | -                              | -                | -                | -                |
| <b>WATER FUND TOTAL EXPENDITURES</b>   |  | <b>3,723,856</b>      | <b>2,760,535</b>               | <b>1,021,207</b>               | <b>1,154,664</b> | <b>1,170,283</b> | <b>1,190,365</b> |

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

| Account Code                         | Account Description                                    | 2023<br>Appropriation | 2022 Modified<br>Appropriation | 2022 Actual as<br>of 3/31/2022 | 2021<br>Actual   | 2020<br>Actual   | 2019<br>Actual |
|--------------------------------------|--|-----------------------|--------------------------------|--------------------------------|------------------|------------------|----------------|
| <b>SEWER FUND</b>                    |  |                       |                                |                                |                  |                  |                |
| <b>SEWER PROFESSIONAL SERVICES</b>   |  |                       |                                |                                |                  |                  |                |
| G-1440-4                             | Sewer Legal/Engineer - Contractual Expenditures        | 55,800                | 476,800                        | 69,754                         | 502,353          | 148,635          | 68,355         |
| <i>Totals</i>                        |  | 55,800                | 476,800                        | 69,754                         | 502,353          | 148,635          | 68,355         |
| <b>SEWER SPECIAL ITEMS</b>           |  |                       |                                |                                |                  |                  |                |
| G-1680-4                             | Sewer Network/IT - Contractual Expenditures            | 3,924                 | 3,000                          | 2,477                          | 1,788            | 1,163            | 1,678          |
| G-1910-4                             | Sewer - Liability Insurance                            | 21,630                | 20,471                         | 20,471                         | 18,804           | 17,983           | 17,392         |
| G-1989-4                             | Sewer General Gov't Support - Contractual Expenditures | 250                   | 250                            | 152                            | 187              | 186              | 137            |
| <i>Totals</i>                        |  | 25,804                | 23,721                         | 23,100                         | 20,779           | 19,331           | 19,207         |
| <b>SEWER ADMINISTRATION</b>          |  |                       |                                |                                |                  |                  |                |
| G-8110-1                             | Sewer Admin - Personal Service                         | 44,684                | 56,269                         | 45,808                         | 54,626           | 50,964           | 46,759         |
| G-8110-2                             | Sewer Admin - Equipment                                | -                     | 190                            | -                              | -                | -                | -              |
| G-8110-4                             | Sewer Admin - Contractual Expenditures                 | 169,708               | 167,535                        | 139,572                        | 161,787          | 159,152          | 156,229        |
| <i>Totals</i>                        |  | 214,392               | 223,994                        | 185,379                        | 216,413          | 210,116          | 202,988        |
| <b>SEWER OPERATIONS</b>              |  |                       |                                |                                |                  |                  |                |
| G-8120-1                             | Sewer Collection- Personal Services                    | 11,241                | 10,813                         | 4,439                          | 13,997           | 8,672            | 5,653          |
| G-8120-2                             | Sewer Collection - Equipment                           | 39,500                | 29,500                         | 17,557                         | -                | 47,006           | 18,571         |
| G-8120-4                             | Sewer Collection- Contractual Expenditures             | 919,760               | 643,076                        | 433,730                        | 819,519          | 541,870          | 381,184        |
| <i>Totals</i>                        |  | 970,501               | 683,389                        | 455,726                        | 833,516          | 597,548          | 405,408        |
| <b>SEWER EMPLOYEE BENEFITS</b>       |  |                       |                                |                                |                  |                  |                |
| G-9010-8                             | Sewer State Retirement - Employee Benefits             | 10,245                | 13,434                         | 13,129                         | 11,193           | 10,728           | 10,622         |
| G-9030-8                             | Sewer Social Security - Employee Benefits              | 3,476                 | 4,159                          | 3,135                          | 4,267            | 3,723            | 3,267          |
| G-9035-8                             | Sewer Medicare - Employee Benefits                     | 813                   | 973                            | 709                            | 981              | 839              | 748            |
| G-9040-8                             | Sewer Workers Compensation - Employee Benefits         | 5,388                 | 5,592                          | 5,387                          | 5,842            | 6,141            | 6,340          |
| G-9060-8                             | Sewer Hospital & Medical Insurance - Employee Benefits | 32,172                | 27,828                         | 18,953                         | 19,701           | 20,131           | 20,583         |
| <i>Totals</i>                        |  | 52,094                | 51,986                         | 41,313                         | 41,983           | 41,562           | 41,560         |
| <b>SEWER DEBT SERVICE</b>            |  |                       |                                |                                |                  |                  |                |
| G-9730-6                             | Sewer BAN - Principal                                  | -                     | 2,000,000                      | -                              | 170,000          | 85,000           | 116,000        |
| G-9730-7                             | Sewer BAN - Interest                                   | -                     | 40,000                         | -                              | 2,038            | 4,463            | 5,009          |
| <i>Totals</i>                        |  | -                     | 2,040,000                      | -                              | 172,038          | 89,463           | 121,009        |
| <b>INTERFUND TRANSFER</b>            |  |                       |                                |                                |                  |                  |                |
| G-9901-9                             | Interfund Transfer - Interfund Transfers               | 40,000                | 35,000                         | 33,814                         | 38,262           | 31,128           | 3,533          |
| <b>SEWER FUND TOTAL EXPENDITURES</b> |  | <b>1,358,591</b>      | <b>3,534,890</b>               | <b>809,086</b>                 | <b>1,825,344</b> | <b>1,137,783</b> | <b>862,060</b> |

| BOND ANTICIPATION NOTES |             |                  |                |             |               |              |                   |
|-------------------------|-------------|------------------|----------------|-------------|---------------|--------------|-------------------|
| Purpose                 | Year Issued | Outstanding Note | Payment Status | Mature Date | Principal Due | Interest Due | Principal Balance |
| <b>GENERAL A.9730</b>   |             |                  |                |             |               |              |                   |
| N/A                     |             | -                |                |             |               |              | -                 |
| <b>WATER F.9710</b>     |             |                  |                |             |               |              |                   |
| N/A                     |             | -                |                |             |               |              | -                 |
| <b>SEWER F.9730</b>     |             |                  |                |             |               |              |                   |
| N/A                     |             | -                |                |             |               |              | -                 |
| <b>Grand Totals</b>     |             | -                |                |             | -             | -            | -                 |

| GENERAL FUND REVENUE              |   |                  |
|-----------------------------------|---|------------------|
| Revenue Code                      | ** Revenue Other Than Real Estate Taxes **                            |                  |
| A 1081                            | Payments in Lieu of Taxes   | 89,275           |
| A 1090                            | Interest & Penalties (Real Estate Tax)                                | 9,000            |
| A 1120                            | Sales Tax   | 1,250,000        |
| A 1130                            | Utilities Tax   | 81,000           |
| A 1170                            | Franchise Fees  | 106,000          |
| A 1255                            | Clerk Fees  | 1,200            |
| A 1289                            | Grant - NYS DEC (2) Charging Stations (A.3320.2300)                   | 16,000           |
| A 1289                            | Grant - Hudson River Valley Greenway/Comprehensive Plan (A.1910.4950) | 10,000           |
| A 1289                            | Grant - Justice Court Assistance Program (A.1110.4950)                | 10,000           |
| A 1289                            | Grant - HUD/CDBG 2022 - South Street ADA Sidewalks (A.5110.4400)      | 108,570          |
| A.1560                            | Safety Inspection Fees  | 500              |
| A 1603                            | Registrar Fees  | 17,000           |
| A 1689                            | Health Insurance Reimbursement  | 4,700            |
| A 1750                            | Bus Operations  | 7,000            |
| A 1789                            | Other Transportation Departmental Income                              | 1,500            |
| A 2025                            | Utility Charges Reimbursement   | 2,000            |
| A 2110                            | Zoning Board Fees   | 1,500            |
| A 2115                            | Planning Board Fees   | 2,000            |
| A 2350                            | Youth Recreation Service - Town & Program Fees                        | 62,000           |
| A 2401                            | Bank Interest & Earnings  | 9,000            |
| A 2501                            | Business & Occupational Licenses (Peddlers Permits)                   | 3,000            |
| A 2555                            | Building Permits  | 35,000           |
| A 2590                            | C/O Fees  | 15,000           |
| A 2610                            | Fines & Forfeited Bail  | 100,000          |
| A 2655                            | Alarm Fines   | 2,000            |
| A 2750                            | AIM-Related Payments (Office of State Comptroller)                    | 28,312           |
| A 3005                            | Mortgage Tax  | 100,000          |
| A 3591                            | NYS DOT Highway Capital Projects CHIPS                                | 174,321          |
| A 3820                            | Youth Programs - State Aid  | 4,000            |
| A 2770                            | BAN - Street Light Project  | 500,000          |
| <b>TOTAL GENERAL FUND REVENUE</b> |   | <b>2,749,878</b> |

| WATER FUND REVENUE              |  |                  |
|---------------------------------|--|------------------|
| Revenue Code                    | ** REVENUE OTHER THAN REAL ESTATE TAXES **   |                  |
| F 2140                          | Metered Sales  | 1,368,529        |
| F 2142                          | Hydrant Rental   | 4,000            |
| F 2144                          | Water Taps & Sprinkler Fees  | 4,000            |
| F 2148                          | Water Sales Penalties  | 22,000           |
| F 2401                          | Bank Interest & Earnings   | 3,500            |
|                                 |  | 1,402,029        |
| F.1289                          | NYS DEC Grant WQIP - Reservoir Land Acquisition (F.8340.4600)                          | 288,150          |
|                                 |  | 288,150          |
| F 2801                          | Transfer from Dam Repair Reserve - Reservoir Land Acquisition (F.8340.4600)            | 96,050           |
| F 2801                          | Transfer from Dam Repair Reserve - Tectonic Dam Engineering (F.1440.4950)              | 45,600           |
| F 2801                          | Transfer from Infrastructure Reserve - Engineer for Well #3 construction (F.1440.4950) | 60,000           |
| F 2801                          | Transfer from Infrastructure Reserve - Maple Ave Pump Station Relocation               | 575,000          |
| F 2801                          | Transfer from Infrastructure Reserve - Well #3 construction (F.8330.2350)              | 308,000          |
| F 4089                          | Transfer from ARPA - Well #3 construction (F.8330.2350)                                | 692,000          |
|                                 |  | 1,776,650        |
| <b>TOTAL WATER FUND REVENUE</b> |  | <b>3,466,829</b> |

| SEWER FUND REVENUE              |  |                  |
|---------------------------------|--|------------------|
| Revenue Code                    | <i>** Revenue Other Than Real Estate Taxes **</i>    |                  |
| G 1091                          | Sewer Plant Tax Penalties                            | 2,000            |
| G 2120                          | Sewer Rents  | 857,191          |
| G 2122                          | Sewer Tap Fees                                       | 3,000            |
| G 2128                          | Sewer Rent Penalties                                 | 13,000           |
| G 2401                          | Bank Interest & Earnings                             | 5,000            |
|                                 |  | 880,191          |
| G 1289                          | Inflow & Infiltration Grant (G8120.4950)             | 80,000           |
|                                 |  | 80,000           |
| G 2801                          | Interfund transfer from Water Fund                   | 118,400          |
|                                 |  | 118,400          |
| G 2801                          | Interfund transfer Equipment Reserve-Sewer Jet Truck | 280,000          |
|                                 |  | 280,000          |
| <b>TOTAL SEWER FUND REVENUE</b> |  | <b>1,358,591</b> |

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

| BUDGET CODE  | GENERAL FUND - PROJECT HIGHLIGHTS   | ESTIMATED COST   |
|--------------|---|------------------|
|              | <b><u>VILLAGE HALL</u></b>  |                  |
| A.1210.4     | Desk-Mayors office  | 1,500            |
| A.1620.4     | 1st and 2nd floor carpet and paint  | 17,000           |
| A.1620.4     | Front Steps   | 10,000           |
|              |   | 28,500           |
|              | <b><u>ENGINEERING</u></b>   |                  |
| A.1440.4     | South St sidewalk replacement CDBG  | 10,000           |
| A.1440.4     | ADA improvements to sidewalks and ramps   | 5,000            |
| A.1440.4     | Maple Ave trash rack  | 1,000            |
|              |   | 16,000           |
|              | <b><u>CENTRAL GARAGE</u></b>  |                  |
| A.1640.2     | Washer & Dryer  | 1,500            |
| A.1640.2     | Generator Hookup  | 15,000           |
| A.1640.4     | Bay Door Repair   | 10,000           |
| A.1640.4     | Shower Stall  | 3,000            |
|              |   | 29,500           |
|              | <b><u>SPECIAL ITEMS</u></b>   |                  |
| A.1910.4     | Village Comprehensive Plan - Fairweather Consulting contract Hudson River Valley Greenway | 5,000            |
|              |   | 5,000            |
|              | <b><u>PARKING DIVISION</u></b>  |                  |
| A.3320.2     | Replacement meters  | 5,000            |
|              |   | 5,000            |
|              | <b><u>BUILDING INSPECTOR</u></b>  |                  |
| A.3320.2     | PT Building Inspector Computer  | 1,000            |
|              |   | 1,000            |
|              | <b><u>STREETS</u></b>   |                  |
| A.5010.2     | Desk for DPW Clerk  | 1,500            |
| A.5010.2     | Laptop for DPW Intern   | 1,500            |
| A.5110.2     | Light Tower   | 15,000           |
| A.5110.4     | Southern Lane, Root Grinding, Slab Replacements   | 15,000           |
| A.5110.4     | South Street/Park Lane Sidewalk Repair  | 120,000          |
| A.5110.4     | Country Lane Curb/Sidewalk Repair   | 10,000           |
| A.5112.4     | Road improvements reimbursed by NYS DOT CHIPS CHIPS/PAVE/EWR                              | 174,321          |
|              |   | 339,321          |
|              | <b><u>STREET LIGHTING</u></b>   |                  |
| A.5182.2     | Street Light Conversion BAN   | 500,000          |
|              |   | 500,000          |
|              | <b><u>PARKS</u></b>   |                  |
| A.7140.2     | Mowers, weedwackers, saws, ice ink parts, cameras, light poles at Deming Park             | 20,000           |
| A.7140.4     | Memorial Park building repairs, fence repairs   | 15,000           |
| A.7140.4     | Electric for blue code unit   | 3,000            |
| A.7140.4     | Playground parts, picnic tables, grills for memorial park                                 | 15,000           |
| A.7140.4     | McFarland picnic area, replace bleachers  | 25,000           |
|              |   | 78,000           |
|              | <b><u>STORM SEWERS/DRAINAGE</u></b>   |                  |
| A.8140.4     | Southern Lane   | 25,000           |
| A.8140.4     | Country Lane  | 25,000           |
|              |   | 50,000           |
| <b>TOTAL</b> |   | <b>1,052,321</b> |

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

| BUDGET CODE  | WATER FUND - PROJECT HIGHLIGHTS                                      | ESTIMATED COST        |
|--------------|--|-----------------------|
|              | <b><u>ENGINEERING</u></b>  |                       |
| F.1440.4     | Oakland Dr Water Main Extension                                      | 5,000                 |
| F.1440.4     | Campbell Rd Water Main Extension                                     | 2,500                 |
| F.1440.4     | Galloway Heights Valve Repair  | 5,000                 |
| F.1440.4     | Robert Dr Vault Replacement  | 2,000                 |
| F.1440.4     | Oakland, Orchard, Elm valve investigation                            | 2,500                 |
| F.1440.4     | B&L-Safe Yield Analysis  | 15,000                |
| F.1440.4     | Tectonic-Dam   | Dam Reserve 45,600    |
| F.1440.4     | Pitingaro Doetsch-Well #3 CA/CO                                      | 60,000                |
| F.1440.4     | B&L-Maple Ave Water Booster Station Relocation                       | Interfund 75,000      |
| F.1440.4     | B&L Retainer   | 5,000                 |
|              |  | 217,600               |
|              | <b><u>WATER PUMP STATIONS</u></b>                                    |                       |
| F.8320.2     | Genset Hilltop PS  | 50,000                |
| F.8320.2     | Genset Galloway PS   | 30,000                |
| F.8320.2     | RAFA Scada system for Southern Lane PS, Ridgefield PS, Laura Lane PS | 24,000                |
| F.8320.2     | Maple Ave PS relocation  | Interfund 500,000     |
|              |  | 604,000               |
|              | <b><u>PURIFICATION</u></b>   |                       |
| F.8330.2     | Well #3 construction   | ARPA 1,000,000        |
| F.8330.2     | New standing seam roof MWTP  | 55,000                |
| F.8330.2     | Chemical handling equipment  | 7,500                 |
| F.8330.2     | 2 Dehumidifiers  | 5,000                 |
| F.8330.2     | Relocate salvage genset from Orchard St PS to RWTP                   | 40,000                |
| F.8330.2     | Mowing Equipment   | 2,000                 |
|              |  | 1,109,500             |
|              | <b><u>TRANSMISSION/DISTRIBUTION</u></b>                              |                       |
| F.8340.2     | Correlator   | 29,000                |
| F.8340.2     | Leak Detector  | 5,000                 |
| F.8340.2     | Tablet for meter information   | 1,000                 |
| F.8340.4     | Heat-Water Barn  | 12,000                |
| F.8340.4     | Galloway Heights PRV   | 36,000                |
| F.8340.4     | Robert Dr prv vault replacement                                      | 20,000                |
| F.8340.4     | Reservoir land acquisition (NYS DEC Grant WQIP)                      | NYS DEC Grant 385,000 |
|              |  | 405,000               |
| <b>TOTAL</b> |  | <b>2,336,100</b>      |

| BUDGET CODE  | SEWER FUND - PROJECT HIGHLIGHTS               | ESTIMATED COST                         |
|--------------|---|--|
|              | <b><u>ENGINEERING</u></b>                     |  |
| G.1440.4     | Flow monitoring/collection systems (E & S)    | 30,000                                 |
|              |   | 30,000                                 |
|              | <b><u>PUMP STATIONS</u></b>                   |  |
| G.8120.2     | Chemical handling equipment                   | 6,000                                  |
| G.8120.2     | Replace electric motors on RBC/Blowers/Drives | 5,000                                  |
| G.8120.2     | RAFA SCADA system-Robin Brae, Warwick Grove 1 | 16,000                                 |
| G.8120.2     | Sump pump/Lighting repairs                    | 2,500                                  |
|              |   | 29,500                                 |
|              | <b><u>SEWER COLLECTION SYSTEM</u></b>         |  |
| G.8120.4     | Cameras                                       | 15,000                                 |
| G.8120.4     | Sewer Jet Truck                               | Interfund-Equipment Reserve<br>280,000 |
| G.8120.4     | Sewer Plant Roof                              | 50,000                                 |
|              |   | 330,000                                |
|              | <b><u>SEWER PLANT</u></b>                     |  |
| G.8120.4     | Paint Orchard St PS                           | 5,000                                  |
| G.8120.4     | Inflow & Infiltration                         | Grant<br>100,000                       |
|              |   | 100,000                                |
| <b>TOTAL</b> |   | <b>489,500</b>                         |

| BUDGET CODE  | CAPITAL FUND - PROJECT HIGHLIGHTS | ESTIMATED COST   |
|--------------|-----------------------------------|------------------|
|              | <b><u>ENGINEERING</u></b>         |                  |
| H.1440.4     | B&L - Design & Bidding            | 386,000          |
| H.1440.4     | B&L - CA/CO (contract TBD)        | 240,000          |
|              |                                   | 386,000          |
|              | <b><u>CAPITAL</u></b>             |                  |
| H.8120.2     | Construction WWTP                 | 1,986,600        |
|              |                                   | 1,986,600        |
| <b>TOTAL</b> |                                   | <b>2,372,600</b> |

**UTILITY BILLING RATES**

**Water Rates**

*Water Rates for period 6/1/2022 - 5/31/2023*

| <u>Metered usage per Thousand Gallons</u> | <u>Within Village</u> | <u>Outside Village</u> |
|---|-----------------------|------------------------|
| Service Charge/Flat Rate                  | 12.25                 | 15.00                  |
| 1,000 - 25,000                            | 5.97                  | 16.26                  |
| 26,000 - 75,000                           | 7.48                  | 18.03                  |
| Over 76,000                               | 10.29                 | 20.80                  |
| Industrial - All Usage                    | 10.29                 | 20.80                  |

**Sewer Rates**

*Sewer Rates for period 6/1/2022 - 5/31/2023*

| <u>Metered usage per Thousand Gallons</u> | <u>Within Village</u> | <u>Outside Village</u> |
|---|-----------------------|------------------------|
| Service Charge/Flat Rate                  | 12.25                 | 15.00                  |
| First 100,000 gallons of water            | 5.40                  | 9.97                   |
| Over 100,000 gallons of water             | 9.11                  | 17.78                  |

**Penalty Assessment/Shut Off Notices/Other Fees**

**ALL UTILITY PAYMENTS ARE BILLED QUARTERLY AND MUST BE PAID WITHIN 30 DAYS OF BILL DATE TO AVOID PENALTIES**

**Penalties will be assessed for non-payment as follows:**

|                                |                           |
|--------------------------------|---------------------------|
| 30 days past initial bill date | 5% of total unpaid bill   |
| 60 days past initial bill date | Additional 3%             |
| 85 days past initial bill date | Subject to water shut off |

**Final Shut Off Notices**

Village of Warwick Code states water will be shut off if bill is not paid in 85 days from the date of bill.

Door knockers will be delivered as a final payment notice before water is shut off (fee will apply to shut off/reconnect).

**Other Fees**

|                        |        |
|------------------------|--------|
| Shut off/Reconnect Fee | 100.00 |
| Initial Bill Fee       | 24.50  |
| Final Read Fee         | 50.00  |
| Check Return Fee       | 20.00  |

**Credit Card, Debit Card, E-Check Payment Convenience Fees**

|   |  |
|---|--|
| Payments can be made using your Visa, MasterCard, Discover, American Express or Visa Debit Card | 2.95% convenience fee of total payment |
| E-check   | \$1.05 flat fee                        |

*Note: convenience/flat fees are collected by the web service provider, not the Village of Warwick and are subject to change without notice.*

Equalized Total Assessed Value 940,962,200

| Exemption Code | Exemption Name                 | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|----------------|--------------------------------|---------------------|----------------------|-------------------------------------|---------------------------|
| 12100          | NYS - GENERALLY                | RPTL 404(1)         | 1                    | 510,400                             | 0.05                      |
| 13650          | VG - GENERALLY                 | RPTL 406(1)         | 38                   | 17,364,800                          | 1.85                      |
| 13800          | SCHOOL DISTRICT                | RPTL 408            | 4                    | 13,518,400                          | 1.44                      |
| 21600          | RES OF CLERGY - RELIG CORP OWN | RPTL 462            | 5                    | 1,701,600                           | 0.18                      |
| 25110          | NONPROF CORP - RELIG(CONST PRO | RPTL 420-a          | 8                    | 9,667,200                           | 1.03                      |
| 25130          | NONPROF CORP - CHAR (CONST PRO | RPTL 420-a          | 2                    | 2,948,000                           | 0.31                      |
| 25210          | NONPROF CORP - HOSPITAL        | RPTL 420-a          | 3                    | 62,613,600                          | 6.65                      |
| 25230          | NONPROF CORP - MORAL/MENTAL IM | RPTL 420-a          | 1                    | 112,000                             | 0.01                      |
| 26100          | VETERANS ORGANIZATION          | RPTL 452            | 1                    | 423,200                             | 0.04                      |
| 26250          | HISTORICAL SOCIETY             | RPTL 444            | 12                   | 3,134,400                           | 0.33                      |
| 26400          | INC VOLUNTEER FIRE CO OR DEPT  | RPTL 464(2)         | 2                    | 1,984,000                           | 0.21                      |
| 27350          | PRIVATELY OWNED CEMETERY LAND  | RPTL 446            | 4                    | 296,800                             | 0.03                      |
| 28520          | NOT-FOR-PROFIT NURSING HOME CO | RPTL 422            | 2                    | 65,388,000                          | 6.95                      |
| 28540          | NOT-FOR-PROFIT HOUS CO - HOSTE | RPTL 422            | 1                    | 322,400                             | 0.03                      |
| 29350          | TRUSTEES - HOSP, LIB, PLAYGROU | RPTL 438            | 1                    | 3,600,000                           | 0.38                      |
| 41101          | VETS EX BASED ON ELIGIBLE FUND | RPTL 458(1)         | 1                    | 11,200                              | 0.00                      |
| 41121          | ALT VET EX-WAR PERIOD-NON-COMB | RPTL 458-a          | 113                  | 2,070,256                           | 0.22                      |
| 41131          | ALT VET EX-WAR PERIOD-COMBAT   | RPTL 458-a          | 59                   | 1,799,848                           | 0.19                      |
| 41141          | ALT VET EX-WAR PERIOD-DISABIL  | RPTL 458-a          | 26                   | 1,187,048                           | 0.13                      |
| 41720          | AGRICULTURAL DISTRICT          | AG-MKTS L 305       | 3                    | 587,120                             | 0.06                      |
| 41800          | PERSONS AGE 65 OR OVER         | RPTL 467            | 24                   | 1,674,864                           | 0.18                      |

Equalized Total Assessed Value 940,962,200

| Exemption Code                                   | Exemption Name         | Statutory Authority | Number of Exemptions | Total Equalized Value of Exemptions | Percent of Value Exempted |
|--|------------------------|---------------------|----------------------|-------------------------------------|---------------------------|
| 48600  | HOUSING DEVELOPMENT CO | P H F I L 577(1)    | 4                    | 21,056,800                          | 2.24                      |
| Total Exemptions Exclusive of System Exemptions: |                        |                     | 315                  | 211,971,936                         | 22.53                     |
| Total System Exemptions:                         |                        |                     | 0                    | 0                                   | 0.00                      |
| Totals:  |                        |                     | 315                  | 211,971,936                         | 22.53                     |

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: \_\_\_\_\_

# Arbor Day

*The Warwick Valley Gardeners &  
the Village of Warwick*

*request your presence at our*

*Arbor Day Celebration.*

*Two trees will be planted to honor*

*George McManus & William Lindberg's*

*Thirty one years of combined service to the*

*Village of Warwick*

*at*

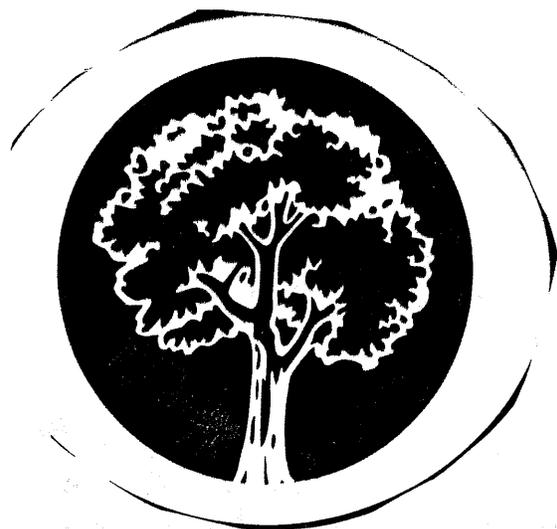
*The Roger Metzger Arboretum*

*in Stanley Deming Park*

*9:45am*

*Friday April 29<sup>th</sup>, 2022*

*RSVP: Pat Reinhardt WVG 845-987-8508*



**VILLAGE OF WARWICK CHEMICAL BIDS & RECOMMENDATIONS**

PLEASE ACCEPT THIS SPREADSHEET AS MY FORMAL RECOMMENDATIONS FOR THE FISCAL YEAR: 22/23  
 KEITH J. HERBERT (DATED & SUBMITTED 4/5/2022)

**REJECTIONS ARE IN RED**

**NO BIDS (N/B) ARE IN GRAY**

**RECOMMENDATIONS ARE IN BLUE**

| FACILITY    | CHEMICAL                                     | WECHSLER | SLACK | AMREX | COYNE   |
|-------------|--|----------|-------|-------|---------|
| RWTP        | PACI   | N/B      | 5.08  | N/B   | N/B     |
| RWTP        | SODIUM HYPOCHLORITE (LIQUID 12.5%) GALLON    | 2.19     | 2.879 | 2.85  | N/B     |
| RWTP / WWTP | SODIUM HYDROXIDE (CAUSTIC BEADS) POUNDS      | N/B      | 1.098 | 1.1   | 1.2371  |
| MWTP        | SODIUM HYDROXIDE (LIQUID CAUSTIC 25%) GALLON | N/B      | 2.594 | 2.3   | N/B     |
| WWTP        | SODIUM BISULFITE 38% GALLON                  | N/B      | 2.989 | 2.65  | N/B     |
| RWTP        | SODIUM PERMANGANATE (LIQUID 20%) GALLON      | N/B      | 11.15 | 11.25 | 17.46   |
| MWTP        | CITRIC ACID (LIQUID 50%) GALLON              | N/B      | 14.34 | 17.2  | N/B     |
| RWTP / MWTP | BLENDED ORTHO PHOSPHATE GALLON               | N/B      | 14.39 | N/B   | 14.9832 |
| WWTP        | POTASSIUM PERMANGANATE POUNDS                | N/B      | N/B   | 1.8   | 2.8464  |





**Energy Resources Corporation**  
Partners in energy solutions.

## Village of Warwick

### Electric Supplier Pricing Response

Date:

4/6/2022

Jun-22

Annual Volume in kWh

1,689,689

| Supplier        | Billing                  | 24 month   |
|-----------------|--------------------------|------------|
| Engle Energy    | Utility Combined Billing | \$ 0.10941 |
| Smartest Energy | Utility Combined Billing | \$ 0.10825 |
| Constellation   | Utility Combined Billing | \$ 0.10565 |
| Direct Energy   | Utility Combined Billing | \$ 0.10614 |

This Supplier Bid summary is confidential and solely for the use of reviewing electric pricing from qualified electric suppliers for:

Village of Warwick

Village of Warwick  
77 Main Street/PO Box 369  
Warwick NY 10990  
Villageofwarwick.org

## Price Proposal Form for Natural Gas Supply

June 1, 2022 through May 31, 2024 - Fixed Price per CCF:

Fixed Price per CCF: \$.6799 Fixed Price per CCF

Signature of Authorized Representative: 

Date of Signature: April 6, 2022

Please Print Representative's Name: Michele Ries - Account Representative

Please indicate number of years as an established company: 20 years

Name of Company: M&R Energy Resources Corp.

Address: 259 Main Street, Cornwall, NY 12518

Mailing address: \_\_\_\_\_

P.O. Box 4091, New Windsor, NY 12553

Email Address: mries@mandrenergy.com

Phone Number: 845-534-5462

Natural gas contract prices subject to change on the date of contracting. Energy market volatility is at an all time high, therefore pricing cannot be held longer than 4 p.m. on the day of pricing.

## MEMO

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**Date:** April 8, 2022

**To:** Mayor Newhard & The Village Board,

**From:** Mike Moser, DPW Supervisor

**Re:** Refuse Bid

Motion to accept the refuse bid from **County Waste** for the contract period of **June 1, 2022 to May 31, 2023**. Bid Opening was held April 05, 2022 two bids were received; please see attached.

**Price Per 30 Yard Roll-Off Box for Refuse**

\$200.00/Haul & \$125.00/Ton

**Price per 30 Yard Roll-Off Box for Metal**

No Charge, No Rebate

**Price per 2 cy Container**

\$25.23 Per pickup

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse 200.<sup>00</sup> per pull

Tipping Fee 125.<sup>00</sup> per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal Ø per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container 25.23 per pickup

 Mark Ceresa  
Signature Print Name

County Waste - Ulster LLC 518-877-2353 Mark.Ceresa@wasteconnect,  
Company Telephone Email  
1927 Route 9, Po Box 431  
Clifton Park, NY 12065 4/4/22  
Address Date

SALES REPRESENTATIVE

Doane Hromada 518-877-2335  
Print Name Telephone

BIDDERS MUST ECNLOSE COMPLETED STATEMENT OF NON-COLLUSION BY BIDDER & HOLD HARMLESS AGREEMENT. BIDDERS MUST BE ABLE TO PROVIDE ALL REQUIRED INSURANCE DOCUMENTS AS SPECIFIED IN THE GENERAL INSTUCTIONS FOR PROPOSALS.

**Village of Warwick Refuse Proposal Form**

**Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.**

30 cy Container Refuse     \$295     per pull

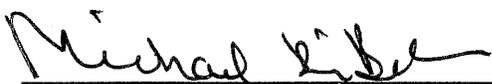
Tipping Fee     \$121.25     per ton

**Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.**

30 cy Container Metal     \$295     per pull

**Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.**

2 cy Container     \$40     per pickup



Michael DiBella

Signature

Print Name

Interstate Waste Services, Inc.

973-286-7036

nthompson@interstatewaste.com

Company

Telephone

Email

300 Frank W. Burr Blvd., Suite 39, Teaneck, NJ 07666 (corporate office) April 4, 2022

Address

Date

**SALES REPRESENTATIVE**

Marisa Kellerhouse

845-572-3316

Print Name

Telephone

BIDDERS MUST ECNLOSE COMPLETED STATEMENT OF NON-COLLUSION BY BIDDER & HOLD HARMLESS AGREEMENT. BIDDERS MUST BE ABLE TO PROVIDE ALL REQUIRED INSURANCE DOCUMENTS AS SPECIFIED IN THE GENERAL INSTUCTIONS FOR PROPOSALS.

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**MEMO**

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**TO:** MAYOR NEWHARD & THE VILLAGE BOARD

**FROM:** MIKE MOSER, DPW SUPERVISOR

**SUBJECT:** ON-CALL ELECTRICAL BID

**DATE:** APRIL 8, 2022

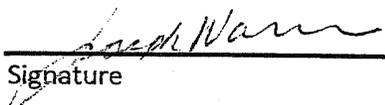
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Motion to accept the Bid from **Joseph Warren Electrical, LLC** for On-Call Electrical Services for the Village of Warwick as per DPW Supervisors Recommendation. Contract period will be June 1, 2022 to May 31, 2024. Bid Opening was held April 6, 2022 at 12:00pm. Two Bids were received: **Joseph Warren Electrical LLC and JM Electric & Son.**

Proposal Form

|  |               |
|--|---------------|
| Electrician Hourly Rate, Routine         | <u>105.00</u> |
| Electrician Hourly Rate, Emergency       | <u>105.00</u> |
| Service Call Charge                      | <u>149.00</u> |
| Mileage or Vehicle Charge                | <u>N/A</u>    |
| Helper/Apprentice Hourly Rate, Routine   | <u>N/A</u>    |
| Helper/Apprentice Hourly Rate, Emergency | <u>N/A</u>    |
| Laborer Hourly Rate, Routine             | <u>70</u>     |
| Laborer Hourly Rate, Emergency           | <u>70</u>     |

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

|  |                      |       |
|--|----------------------|-------|
| <u></u> | <u>Joseph Warren</u> |       |
| Signature  | Print Name           |       |
| <u>Joseph Warren Electrical, LLC</u>   | <u>845-651-1844</u>  |       |
| Company  | Telephone            | Email |
| <u>14 W. Lake Rd Warwick</u>   | <u>4/5/22</u>        |       |
| Address  | Date                 |       |

Proposal Form

|  |               |
|--|---------------|
| Electrician Hourly Rate, Routine         | <u>150.00</u> |
| Electrician Hourly Rate, Emergency       | <u>150.00</u> |
| Service Call Charge                      | <u>150.00</u> |
| Mileage or Vehicle Charge                | <u>N/A</u>    |
| Helper/Apprentice Hourly Rate, Routine   | <u>N/A</u>    |
| Helper/Apprentice Hourly Rate, Emergency | <u>N/A</u>    |
| Laborer Hourly Rate, Routine             | <u>150.00</u> |
| Laborer Hourly Rate, Emergency           | <u>150.00</u> |

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

|  |                   |
|--|-------------------|
| <u></u> | <u>John Mabee</u> |
| Signature  | Print Name        |

|                      |                 |                               |
|----------------------|-----------------|-------------------------------|
| <u>J.M. Electric</u> | <u>986-2565</u> | <u>jmelectric@warwick.net</u> |
| Company              | Telephone       | Email                         |

|  |                |
|--|----------------|
| <u>870 Pulaski Hwy Goshen NY 10924</u> | <u>3/24/22</u> |
| Address                                | Date           |

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**MEMO**

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**TO:** MAYOR NEWHARD & THE VILLAGE BOARD

**FROM:** MIKE MOSER, DPW SUPERVISOR

**SUBJECT:** PLUMBING/HVAC ON-CALL SERVICES

**DATE:** APRIL 8, 2022

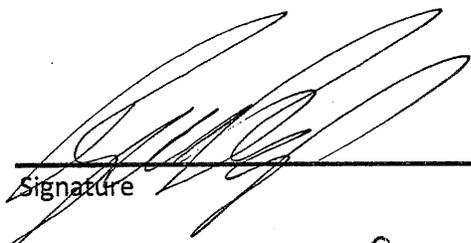
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Motion to accept the Bid from **Westar Tech Service Corporation** for On-Call Plumbing/HVAC services for the Village of Warwick per the DPW Supervisor. Contract period will be June 1, 2022 to May 31, 2024. Bid Opening was Held April 6, 2022 at 12:00pm. **Westar Tech Service Corporation** was the only Bid received.

Proposal Form

|  |                    |
|--|--------------------|
| Plumber Hourly Rate, Routine             | <u>149.75</u>      |
| Plumber Hourly Rate, Emergency           | <u>199.75</u>      |
| Service Call Charge                      | <u>350.00</u>      |
| Mileage or Vehicle Charge                | <u>20 per Call</u> |
| Helper/Apprentice Hourly Rate, Routine   | <u>149.75</u>      |
| Helper/Apprentice Hourly Rate, Emergency | <u>199.75</u>      |
| Laborer Hourly Rate, Routine             | <u>149.75</u>      |
| Laborer Hourly Rate, Emergency           | <u>199.75</u>      |

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

  
 Signature

Roger W. Reagan Jr  
 Print Name

WestarTechServicesCorp 342-1118  
 Company Telephone

Katerina@westarhvac.com  
 Email

PO Box 988, Middletown, NY 10940  
 Address

March 22, 2022  
 Date



Montgomery Office:  
71 Clinton Street  
Montgomery, NY 12549  
phone: (845) 457-7727  
fax: (845) 457-1899

Warwick Office:  
17 River Street  
Warwick, NY 10990  
phone: (845) 986-7737  
fax: (845) 986-0245

[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)

March 31, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES  
77 MAIN STREET  
WARWICK, NY 10990**

**ATT: MAYOR MICHAEL NEWHARD**

Re: Vertical Spiral Screen for the Orchard Street Pump Station  
Application for Payment #11  
W.O. #1800.61

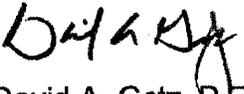
Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #11, dated 3/31/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested payment of \$35,957.50. The work involved the completion of the project with the exception of final punch list items.

We will be processing a change order with TAM to delete two work items from their original contract. These items are the generator pad and chain link fence work, which the Village DPW crew is accomplishing. With that change order, the balance amount to finish the project, including retainage, will be \$19,588.75.

We have enclosed a signed copy of the payment application form.

Sincerely,  
Engineering & Surveying Properties, P.C.

  
David A. Getz, P.E.

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO.: 11

FROM Contractor:

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, NY 10924

PERIOD ENDING:

3/31/2022

CONTRACT FOR:

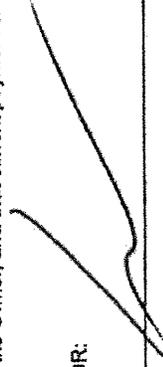
**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

|   |              |
|---|--------------|
| 1. ORIGINAL CONTRACT SUM                  | \$375,000.00 |
| 2. Net change by Change Orders            | \$0.00       |
| 3. CONTRACT SUM TO-DATE                   | \$375,000.00 |
| 4. TOTAL COMPLETED & STORED TO DATE       | \$347,275.00 |
| 5. RETAINAGE                              |              |
| a. 5 % of Completed Work                  | \$17,363.75  |
| b. 0 % of Stored Materials                | \$0.00       |
| TOTAL RETAINAGE (Lines 5a and 5b)         | \$17,363.75  |
| TOTAL EARNED LESS RETAINAGE               | \$329,911.25 |
| 6. LESS PREVIOUS CERTIFICATES FOR PAYMENT | \$293,953.75 |
| 7. CURRENT PAYMENT DUE                    | \$35,957.50  |
| 8. BALANCE TO FINISH, INCLUDING RETAINAGE | \$45,086.75  |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:



By:

Date:

3/31/22

State of: New York County of: Orange  
 Subscribed and sworn before me this 31 day of March, 2022  
 Notary Public: Brian W. Cutler  
 My Commission Expires: \_\_\_\_\_  
 No. 01CU6307111

Notary Public-STATE OF NEW YORK

No. 01CU6307111

68-30-22

Qualified in Orange County

**ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$ 35,957.50

By:

Date:

3/31/22



This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

| CHANGE ORDER SUMMARY                               | ADDITIONS | DELETIONS |
|--|-----------|-----------|
| Total Changes Approved In Previous Months by Owner |           |           |
| TOTALS   |           |           |
| NET CHANGES by Change Order                        |           |           |

**CONTINUATION SHEET**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S signed Certification is attached.

PROJECT NO.:  
PROJECT:

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

| ITEM NO. | DESCRIPTION OF WORK<br>B                       | SCHEDULED VALUE<br>C | WORK COMPLETED             |                       | STORED MATERIALS<br>F | TOTAL COMPLETED AND STORED TO DATE<br>G(D+E+F) | %      | BALANCE TO FINISH<br>H(C-G) | RETAINAGE<br>I     |
|----------|--|----------------------|----------------------------|-----------------------|-----------------------|--|--------|-----------------------------|--------------------|
|          |  |                      | Previous Applications<br>D | This Application<br>E |                       |  |        |                             |                    |
| A        | Bonds and Insurance                            | \$9,500.00           | \$9,500.00                 | \$0.00                | \$0.00                | \$9,500.00                                     | 100.0% | \$0.00                      | \$475.00           |
| 1        | Mobilization                                   | \$18,275.00          | \$18,275.00                | \$0.00                | \$0.00                | \$18,275.00                                    | 100.0% | \$0.00                      | \$913.75           |
| 2        | Demolition and prep.                           | \$28,000.00          | \$22,400.00                | \$5,600.00            | \$0.00                | \$28,000.00                                    | 100.0% | \$0.00                      | \$1,400.00         |
| 3        | New Generator Pad                              | \$18,000.00          | \$0.00                     | \$0.00                | \$0.00                | \$0.00   | 0.0%   | \$18,000.00                 | \$0.00             |
| 4        | Concrete Channel modifications                 | \$12,000.00          | \$12,000.00                | \$0.00                | \$0.00                | \$12,000.00                                    | 100.0% | \$0.00                      | \$600.00           |
| 5        | Steel Beams, hatches and FRP grating -material | \$13,000.00          | \$13,000.00                | \$0.00                | \$0.00                | \$13,000.00                                    | 100.0% | \$0.00                      | \$650.00           |
| 6        | Steel beam, Hatches and FRP grating - Labor    | \$33,000.00          | \$33,000.00                | \$0.00                | \$0.00                | \$33,000.00                                    | 100.0% | \$0.00                      | \$1,650.00         |
| 7        | Flood Door - Material                          | \$20,000.00          | \$20,000.00                | \$0.00                | \$0.00                | \$20,000.00                                    | 100.0% | \$0.00                      | \$1,000.00         |
| 8        | Flood door - Labor                             | \$3,500.00           | \$3,500.00                 | \$0.00                | \$0.00                | \$3,500.00                                     | 100.0% | \$0.00                      | \$175.00           |
| 9        | Vertical screen - Material                     | \$77,000.00          | \$77,000.00                | \$0.00                | \$0.00                | \$77,000.00                                    | 100.0% | \$0.00                      | \$3,850.00         |
| 10       | Vertical Screen - Labor                        | \$18,000.00          | \$18,000.00                | \$0.00                | \$0.00                | \$18,000.00                                    | 100.0% | \$0.00                      | \$900.00           |
| 11       | New Generator - Material                       | \$35,000.00          | \$35,000.00                | \$0.00                | \$0.00                | \$35,000.00                                    | 100.0% | \$0.00                      | \$1,750.00         |
| 12       | New Generator - Labor                          | \$8,500.00           | \$8,500.00                 | \$0.00                | \$0.00                | \$8,500.00                                     | 100.0% | \$0.00                      | \$425.00           |
| 13       | Furnish and install Roofing                    | \$17,500.00          | \$15,750.00                | \$1,750.00            | \$0.00                | \$17,500.00                                    | 100.0% | \$0.00                      | \$875.00           |
| 14       | Masonry Modifications                          | \$10,000.00          | \$1,000.00                 | \$9,000.00            | \$0.00                | \$10,000.00                                    | 100.0% | \$0.00                      | \$500.00           |
| 15       | New door - Materials                           | \$11,500.00          | \$0.00                     | \$11,500.00           | \$0.00                | \$11,500.00                                    | 100.0% | \$0.00                      | \$575.00           |
| 16       | New door - Labor                               | \$10,000.00          | \$0.00                     | \$10,000.00           | \$0.00                | \$10,000.00                                    | 100.0% | \$0.00                      | \$500.00           |
| 17       | Electrical Modifications                       | \$20,000.00          | \$20,000.00                | \$0.00                | \$0.00                | \$20,000.00                                    | 100.0% | \$0.00                      | \$1,000.00         |
| 18       | Furnish and install Chain Link Fence           | \$7,500.00           | \$0.00                     | \$0.00                | \$0.00                | \$0.00   | 0.0%   | \$7,500.00                  | \$0.00             |
| 19       | Gas line modifications                         | \$2,500.00           | \$2,500.00                 | \$0.00                | \$0.00                | \$2,500.00                                     | 100.0% | \$0.00                      | \$125.00           |
| 20       | Punch list - Close out                         | \$2,225.00           | \$0.00                     | \$0.00                | \$0.00                | \$0.00   | 0.0%   | \$2,225.00                  | \$0.00             |
| 21       | <b>SUBTOTAL OR TOTAL</b>                       | <b>\$375,000.00</b>  | <b>\$309,425.00</b>        | <b>\$37,850.00</b>    | <b>\$0.00</b>         | <b>\$347,275.00</b>                            |        | <b>\$27,725.00</b>          | <b>\$17,363.75</b> |

VIII-01

**CHANGE ORDER**

Order No. 2

Date: 4/4/22

Agreement Date: 5/12/20

Name of Project: Vertical Spiral Screen for the Orchard Street Pump Station Project

Owner: Village of Warwick

Contractor: TAM Enterprises Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

JUSTIFICATION: Deletion of Item #4, New Generator Pad (\$18,000)  
Deletion of Item #19, Furnish and Install Chain Link Fence (\$7,500)

CHANGE TO CONTRACT PRICE:

Original Contract Price **\$375,000.00**

Current Contract Price adjusted by previous Change Order **\$375,000.00**

The Contract Price due to this Change Order will be decreased by **\$25,500.00**

The new Contract Price due to this Change Order will be **\$349,500.00**

CHANGE TO CONTRACT TIME:

The Contract Time will be (increased) (decreased) by 0 calendar days.

The date for completion of all work will be N/A.

APPROVALS REQUIRED:

To be effective this Order must be approved by the Municipality.

Requested by: The Village of Warwick

Recommended by: *Dan G. [Signature]* 4/4/22  
PROJECT ENGINEER/MUNICIPALITY DATE

Approved by: \_\_\_\_\_  
OWNER DATE

Accepted by: *Chad Young* 4.4.2022  
CONTRACTOR DATE

**Village of Warwick Record Retention  
in Accordance with the  
New York State Archives Local Government Schedule LGS-1**

**Record Retention Shred Date: April 23, 2022**

| <u>DATE RETENTION REACHED</u> | <u>DEPARTMENT</u> | <u>RECORDS</u>   |
|-------------------------------|-------------------|--|
| 2022                          | Treasurer         | FYE 2015/2016 Bank Reconciliations<br>Small Account<br>June 2015 - May 2016<br>6 Year Retention<br>LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217  |
| 2022                          | Clerk             | Recorded Deeds<br>Duplicate Copies (Original held @ Orange County)<br>2019 - 2020<br>6 Year Retention<br>LG1: 1054 CO2 665, MU1 602  |
| 2021/2022                     | Clerk             | Bank Records<br>Operating General Hudson<br>June 2015 - December 2015<br>6 Year Retention<br>LG1: 874, ED1:167   |
| 2021/2022                     | Clerk             | Unused/Unopened Ballots<br>March 16, 2021 Election<br>6 Months Retention<br>LG1:363, MU1: 176, ED1: 70, MI1: 140   |
| 2021/2022                     | Treasurer         | Payroll Accounts<br>Bank Reconciliations<br>Vouchers<br>January - December 2015<br>6 Year Retention<br>LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291<br>LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217<br>LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498  |
| 2021/2022                     | Treasurer         | FY 2013 - 2014<br>Check Stubs/Cash Receipts<br>Accounts Payable<br>6 Year Retention<br>LG1: 492, CO2: 50, MU1: 56, ED1: 60, MI1: 51  |
| Immediately                   | Clerk             | VOW Meeting Packets<br>January 2018 - December 2019<br>6 Year Retention<br>LG1: 648 CO2 401, MU1 374, ED1 209, MI1 320   |
| Immediately                   | Court/Clerk       | Duplicate Just. Repts 2016 - 2019<br>Duplicate Tax Griev. 2011 - 2014<br>Duplicate Bld. Reports 2016- 2019<br>Duplicate TOW. Mins 2017 - 2019<br>6 Year Retention<br>Foil Reports 2011- 2019<br>6 Months Retention<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 706, CO2: 440, MU1: 409, ED1: 234, MI1: 352 |
| 2022                          | Treasurer         | 2016 Payroll Accounts<br>Bank Reconciliations<br>Vouchers<br>Jan - Dec 2016<br>6 Year Retention<br>LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291<br>LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217<br>LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498  |
| Immediately                   | Clerk             | Garage Sale Permit Stubs<br>2010 - 2019<br>3 Year Retention<br>LG1: 606, CO2: 365, MU1: 315  |
| 2021/2022                     | Treasurer         | Operating Bank Records<br>G. Hudson 2014 - 2015<br>6 Year Retention<br>LG1: 874, ED1:167   |
| 2021/2022                     | Treasurer         | General Receipts<br>Books 29051 - 30450<br>12/26/13 - 7/16/15<br>6 Year Retention<br>LG1: 502, CO2: 277, MU1: 245, ED1: 95, MI1: 199   |
| Immediately                   | Clerk             | Insurance Claims<br>1980s - 1990s<br>Closed Legal Claims<br>1970s - 1990s<br>6 Year Retention<br>LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246<br>LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246  |

**Village of Warwick Record Retention  
in Accordance with the  
New York State Archives Local Government Schedule LGS-1**

**Record Retention Shred Date: April 23, 2022**

| <u>DATE RETENTION REACHED</u> | <u>DEPARTMENT</u> | <u>RECORDS</u>  |
|-------------------------------|-------------------|---|
| 2021/2022                     | Treasurer         | Employee Payroll Records 1957 - 1965<br>55 Year Retention<br>Employee Time Records 2007 - 2013<br>6 Year Retention<br>LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291<br>LG1: 528, CO2: 376, MU1: 349, ED1: 183, MI1: 295  |
| Immediately                   | Clerk/Water       | Insurance Claims 1980s - 1990s<br>6 Year Retention<br>VOW Insurance Policies 1991 - 1992<br>6 Year Retention<br>VOW Claims 1982 - 1993<br>18 Year Retention<br>Sewer Reports w/routine Info. 1980 - 1989<br>6 Year Retention<br>Orange & Rockland Blackout Reports 1986 - 1990<br>25 Year Retention<br>LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246<br>LG1: 579, CO2: 328, MU1: 299, ED1: 153, MI1: 249<br>LG1: 580, CO2: 330, MU1: 300, ED1: 154, MI1: 250<br>LG1: 448, CO2: 829, MU1: 875, MI1: 702<br>LG1: 378, MU1: 189, MI1: 153   |
| Immediately                   | Clerk             | Insurance Claims 1980s - 1990s<br>6 Year Retention<br>Old VOW Insurance Policies 1992 - 1994<br>6 Year Retention<br>LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246<br>LG1: 579, CO2: 328, MU1: 299, ED1: 153, MI1: 249  |
| Immediately                   | Clerk             | Closed Insurance Claims 2006 - 2013<br>6 Year Retention<br>LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246   |
| Immediately                   | Clerk             | Village Election March 20, 2018<br>Voted Ballots & Unopened Ballot Pack<br>1 Year Retention<br>LG1: 363, MU1: 176, ED1: 70, MI1: 140  |
| 2021/2022                     | Treasurer         | Timesheets July - December 2015<br>6 Year Retention<br>LG1: 638 CO2: 393, MU1: 366, ED1: 201, MI1: 312  |
| 2021/2022                     | Treasurer         | Timesheets January - June 2015<br>6 Year Retention<br>LG1: 638 CO2: 393, MU1: 366, ED1: 201, MI1: 312   |
| Immediately                   | Treasurer         | Budget Prep 2013- 2014<br>6 Year Retention<br>OSC AUD (extra copies) 2007 - 2008<br>0 after no longer needed<br>Budget (extra copies) 2003 - 2004<br>0 after no longer needed<br>Preliminary Budget Prep 1999 - 2000<br>6 Year Retention<br>Key Bank Acct Analysis Statements 2011, 2012, 2013<br>6 Year Retention<br>3rd Party M.T. Collateral Rpts for Key Bank<br>5/01/01 - 6/30/2010<br>6 Year Retention<br>LG1: 489, CO2: 45, MU1: 51, ED1: 55, MI1: 46<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19<br>LG1: 489, CO2: 45, MU1: 51, ED1: 55, MI1: 46<br>LG1: 874, ED1: 167<br>LG1: 475 CO2: 296, MU1: 263, ED1: 109, MI1: 217 |
| 2021/2022                     | Water/Sewer       | Posted Water/Sewer Pay. 1/1/2015 - 6/30/2015<br>6 Year Retention<br>LG1: 514, CO2: 288, MU1: 256, ED1: 105, MI1: 210  |

**Village of Warwick Record Retention  
in Accordance with the  
New York State Archives Local Government Schedule LGS-1**

**Record Retention Shred Date: April 23, 2022**

| <u>DATE RETENTION REACHED</u> | <u>DEPARTMENT</u> | <u>RECORDS</u>   |
|-------------------------------|-------------------|--|
| 2021                          | Treasurer         | Small Accounts<br>Bank Recs 2013, 2014, 2015 LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217<br>6 Year Retention  |
| 2021                          | Treasurer         | Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>J - O<br>6 Year Retention   |
| 2021                          | Treasurer         | Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>P - Z<br>6 Year Retention   |
| 2021                          | Treasurer         | Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>A - Dic.<br>6 Year Retention  |
| 2021                          | Treasurer         | Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>Direct Energy - I<br>6 Year Retention   |
| 2022                          | Treasurer         | Operating Bank Rec LG1: 874, ED1:167<br>January - December 2016<br>6 Year Retention  |
| 2022                          | Clerk             | Meeting Packets LG1: 648 CO2 401, MU1 374, ED1 209, MI1 320<br>2014, 2015, 2016<br>6 Year Retention  |
| 2022                          | Building          | Unsuccessful Bids LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498/<br>2011, 2014, 2015, 2016 LG1:546, CO2: 598, MU1: 559, ED1: 257, MI1: 496<br>6 Year Retention  |
| 2022                          | Building          | Unsuccessful Bids LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498/<br>2009, 2012, 2014, LG1:546, CO2: 598, MU1: 559, ED1: 257, MI1: 496<br>2015, 2016<br>6 Year Retention   |
| 2022                          | Treasurer         | Vouchers 2015 - 2016 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>L - Z<br>6 Year Retention<br><b>LARGE BOX = 2</b>   |
| 2022                          | Treasurer         | Vouchers 2015 - 2016 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498<br>A - K<br>6 Year Retention<br><b>LARGE BOX =2</b>  |
| 2022                          | Clerk             | Chase Lot Park. Permits 2015 - 2016 LG1: 1088, CO2: 695, MU1: 633, MI1: 561<br>Alarm Fines 6/1/2015 - 5/31/2016 LG1: 1188, CO2: 927, MU1: 793, MI1: 801<br>Tax Searches 2016 LG1: 1057, CO2: 668, MU1: 605, ED1: 292, MI1: 534<br>6 Year Retention |
| 2022                          | Clerk             | Tax Records 2015 - 2016 LG1516 CO2 290, MU1 258, ED1 107, MI1 212<br>6 Year Retention  |
| 2022                          | Clerk             | Tax Bill Bank Requests LG1: 1047, CO2: 658, MU1: 595, ED1: 287, MI1: 529<br>Bills 2015 - 2016<br>6 Year Retention  |
| After<br>Jan. 15, 2021        | Clerk             | Sept. 15, 2020<br>Village Election<br>Unused/Unopened Ballots LG1: 363, MU1: 176, ED1: 70, MI1: 140<br>4 Months Retention  |
| 2022                          | Treasurer         | Time Cards 2016 LG1: 638 CO2 393, MU1 366, ED1 201, MI1 312<br>6 Year Retention  |

**Village of Warwick Record Retention  
in Accordance with the  
New York State Archives Local Government Schedule LGS-1**

Record Retention Shred Date: April 23, 2022

| <u>DATE RETENTION REACHED</u> | <u>DEPARTMENT</u> | <u>RECORDS</u>  |
|-------------------------------|-------------------|---|
| 2022                          | Clerk             | 2015 - 2016 Tax Bill      LG1: 1047, CO2: 658, MU1: 595, ED1: 287, MI1: 529<br>6 Year Retention |

**TOTAL BOXES TO SHRED = 41**

77 Main Street  
 Post Office Box 369  
 Warwick, NY 10990  
 www.villageofwarwick.org



(845) 986-2031  
 FAX (845) 986-6884  
 mayor@villageofwarwick.org  
 clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
 INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 4/18/22**

For approval to transfer available appropriations for the following Fiscal Year 2021-2022 budget account lines:

**GENERAL FUND**

| FROM Account Code | Account Description          | Budget Approp. Balance | Transfer Request | Reason                                       | TO Account Code | Account Description             | Budget Approp. Balance | Transfer Amount |
|-------------------|------------------------------|------------------------|------------------|--|-----------------|---------------------------------|------------------------|-----------------|
| A5110.1000        | Streets - Personal Service   | 185,525.07             | 3,123.65         | Variance for Actual Payroll Distribution DPW | A1620.1000      | Village Hall - Personal Service | (388.34)               | 388.34          |
|                   |                              |                        |                  | Variance for Actual Payroll Distribution DPW | A5010.1200      | DPW - WORKERS COMP SALARY       | (745.99)               | 2,735.31        |
| A9060.8000        | Hospital & Medical Insurance | 37,901.85              | 2,759.21         | Variance for Actual Payroll MTA tax          | A1989.4950      | General Government - MTA Tax    | (636.27)               | 636.27          |
|                   |                              |                        |                  | To cover the cost of Comprehensive Plan      | A1910.4950      | Other                           | (2,090.00)             | 2,090.00        |
|                   |                              |                        |                  | To cost the increased cost of supplies       | A1325.4550      | Treasurer - Office Supplies     | (32.94)                | 32.94           |
| <b>TOTAL</b>      |                              |                        | <b>5,882.86</b>  |  | <b>TOTAL</b>    |                                 |                        | <b>5,882.86</b> |

**WATER FUND**

| FROM Account Code | Account Description                | Budget Approp. Balance | Transfer Request | Reason                                   | TO Account Code | Account Description                | Budget Approp. Balance | Transfer Amount |
|-------------------|------------------------------------|------------------------|------------------|--|-----------------|------------------------------------|------------------------|-----------------|
| F9060.8000        | Water Hospital & Medical Insurance | 8,596.55               | 6,054.89         | Variance for Actual Payroll MTA tax      | F1989.4950      | Water General Government - MTA Tax | (54.89)                | 54.89           |
|                   |                                    |                        |                  | Variance for Actual Payroll Distribution | F8340.1000      | Trans/Dist - Personal Services     | (4,162.98)             | 6,000.00        |
| <b>TOTAL</b>      |                                    |                        | <b>6,054.89</b>  |  | <b>TOTAL</b>    |                                    |                        | <b>6,054.89</b> |

**SEWER FUND**

| FROM Account Code | Account Description                   | Budget Approp. Balance | Transfer Request | Reason  | TO Account Code | Account Description     | Budget Approp. Balance | Transfer Amount  |
|-------------------|---------------------------------------|------------------------|------------------|---|-----------------|-------------------------|------------------------|------------------|
| G1440.4950        | Sewer Engineers - Other Prof Services | 362,245.75             | 35,957.50        | To cover the cost for Orchard St Pump Station-Vertical Screen | G8120.4950      | Sewers - Major Projects | 0.00                   | 35,957.50        |
| <b>TOTAL</b>      |                                       |                        | <b>35,957.50</b> |   | <b>TOTAL</b>    |                         |                        | <b>35,957.50</b> |

Respectfully submitted,

*Sadie Becker*  
 Sadie Becker  
 Village Treasurer

Backup Documentation: Negative Balance Listing report

Report Date: 4/11/22

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

| Account No        | Description                        | Budgeted   | Encumbered | Expended   | Transfers | Reimbursed | Canceled | Balance   | %Used  |
|-------------------|------------------------------------|------------|------------|------------|-----------|------------|----------|-----------|--------|
| A-1325-4550       | Treasurer - Office Supplies        | 2,500.00   | 0.00       | 2,475.27   | 57.67-    | 0.00       | 0.00     | 32.94-    | 101.35 |
| A-1620-1000       | Village Hall - Personal Service    | 1,651.00   | 0.00       | 3,798.81   | 1,759.47  | 0.00       | 0.00     | 388.34-   | 111.39 |
| A-1910-4950       | Other                              | 27,100.00  | 0.00       | 29,190.00  | 0.00      | 0.00       | 0.00     | 2,090.00- | 107.71 |
| A-1989-4950       | General Government - MTA Tax       | 3,500.00   | 0.00       | 4,136.27   | 0.00      | 0.00       | 0.00     | 636.27-   | 118.18 |
| A-5010-1200       | DPW - WORKERS COMP SALARY          | 0.00       | 0.00       | 8,515.87   | 7,769.88  | 0.00       | 0.00     | 745.99-   | 109.60 |
| <b>Fund Total</b> |                                    |            |            |            |           |            |          |           |        |
|                   |                                    | 34,751.00  | 0.00       | 48,116.22  | 9,471.68  | 0.00       | 0.00     | 3,893.54- | 108.80 |
| F-1989-4950       | Water General Government - MTA Tax | 650.00     | 0.00       | 704.89     | 0.00      | 0.00       | 0.00     | 54.89-    | 108.44 |
| F-8340-1000       | Trans/Dist - Personal Services     | 189,450.00 | 0.00       | 193,612.98 | 0.00      | 0.00       | 0.00     | 4,162.98- | 102.20 |
| <b>Fund Total</b> |                                    |            |            |            |           |            |          |           |        |
|                   |                                    | 190,100.00 | 0.00       | 194,317.87 | 0.00      | 0.00       | 0.00     | 4,217.87- | 102.22 |
| <b>Year Total</b> |                                    |            |            |            |           |            |          |           |        |
|                   |                                    | 224,851.00 | 0.00       | 242,434.09 | 9,471.68  | 0.00       | 0.00     | 8,111.41- | 103.46 |

77 Main Street  
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www.villageofwarwick.org



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FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 3/25/22

Title of Event: Warwick Youth Football + Cheer

Purpose of Event: Youth Sports for K-12<sup>th</sup> grade children

### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park

Veterans Memorial Park Pavilion - *only if rain for cheer teams*

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: May 15, 22 - Nov 15, 22 Rain Date Requested: Team practices vary each day of the week

Arrival Time: Varies      Departure Time: \_\_\_\_\_

Event Start Time: Varies      Event End Time: by 9:00pm every night in use

### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Brian Perer President

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 19 Ridgely Road Warwick, NY 10990

Email Address: brian.perez@westpointsi.com Cell Phone: 845-987-4898

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Warwick Youth Football + Cheer

Name of Organization's Director(s)/Officer(s): Brian Perez, Greg Vlosky, Lauren Praino

Organization's Phone: 845-987-4898 Email Address: brian.perez@westpointsi.com

Mailing Address of Organization: 19 Ridgely Road

Physical Address of Organization: Veterans Memorial Park for Practices + Games

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: Varies - Practices = 10-100 Games = 40-150

\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.

# of Adults: 2-50 # of People Under 18: 10-100

Expected Number of Vehicles Intended at the Event: 10-50

Please explain the parking plan for the event: Will direct vehicles to main lot in Memorial Park

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

|   |                     |
|---|---------------------|
| <b>Greater than 200 people at any given time</b><br><i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>                    | Yes ___ No <u>X</u> |
| <b>Music / Loudspeakers / Sound System</b><br><i>If yes, explain:</i> <u>At times for games - we own them</u><br><i>Location of Music/Loud Speakers/ Sounds System:</i> <u>up on concession</u>               | Yes <u>X</u> No ___ |
| <b>Parade, walk, road race, etc.</b><br><i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i> | Yes ___ No <u>X</u> |
| <b>Tent(s)</b><br><i>Include a map detailing the placement of the tent(s).</i><br>Date & time tent will be set up: _____<br>Date & time tent will be removed: _____   | Yes ___ No <u>X</u> |

|   |  |
|---|--|
| <b>RVs, Campers, Food Trucks, etc.</b><br><i>If yes, explain:</i> _____   | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Admission Fee to Be Charged</b><br><i>If yes, please list the admission fee:</i> _____   | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Alcohol</b><br><i>Host Liquor Liability Insurance is required.</i>   | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Food will be served or sold</b><br><i>If yes, explain the method of food distribution and disposal of trash:</i><br><u>Concession stand with permits is bldg / shed by bleachers</u>   | Yes <input checked="" type="checkbox"/> No ___ |
| <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.<br/>         *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small> |  |
| <b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b><br><i>If yes, explain:</i> _____<br><i>Additional contract(s) and/or insurance is required.</i>   | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Portable Toilets</b><br><i>Placement of portable toilets must be detailed on the map that is required with the application.</i>  | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Other</b><br><i>Please explain:</i> _____  | Yes ___ No <input checked="" type="checkbox"/> |

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

|   |  |
|---|--|
| <b>Road Closure</b><br><i>List road(s):</i> _____<br><i>Closed between the hours of _____ and _____</i><br><i>Number of 'No Parking' meter bags requested, if applicable:</i> _____ | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Use of Village-owned tables and chairs</b><br><i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>   | Yes ___ No <input checked="" type="checkbox"/> |
| <b>Use of Electricity</b> <u>will pay Village Bill as per normal</u>  | Yes <input checked="" type="checkbox"/> No ___ |
| <b>Use of Memorial Park Football/Over 35 Field Lights</b> ↑<br><i>Additional fee required for use of field lights.</i>  | Yes <input checked="" type="checkbox"/> No ___ |
| <b>Use of Memorial Park Pavilion Lights</b> <u>at times if rain</u>   | Yes <input checked="" type="checkbox"/> No ___ |

for cheer teams

|  |                       |
|--|-----------------------|
| <b>Use of Village of Warwick Restrooms</b><br><i>Memorial Park and Stanley Deming Park only.</i> | Yes _____ No <u>X</u> |
| <b>Other</b><br>Please explain: _____  | Yes _____ No <u>X</u> |

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

\$200 Security Deposit - (*Must be a Separate Payment*)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ 300 (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Youth Football + Cheer (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Youth Football + Cheer (Name Organization).

Brian Perez  
 Printed Name of Applicant/Responsible Party

B-T-Perez  
 Signature of Applicant/Responsible Party

3/25/22  
 Date

**Clerk Use Only:** Security Deposit Check # 615 Certificate of Insurance  Host Liquor Liability N/A  
 Fees Received  Park Map(s)  Police Dept. Approval (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

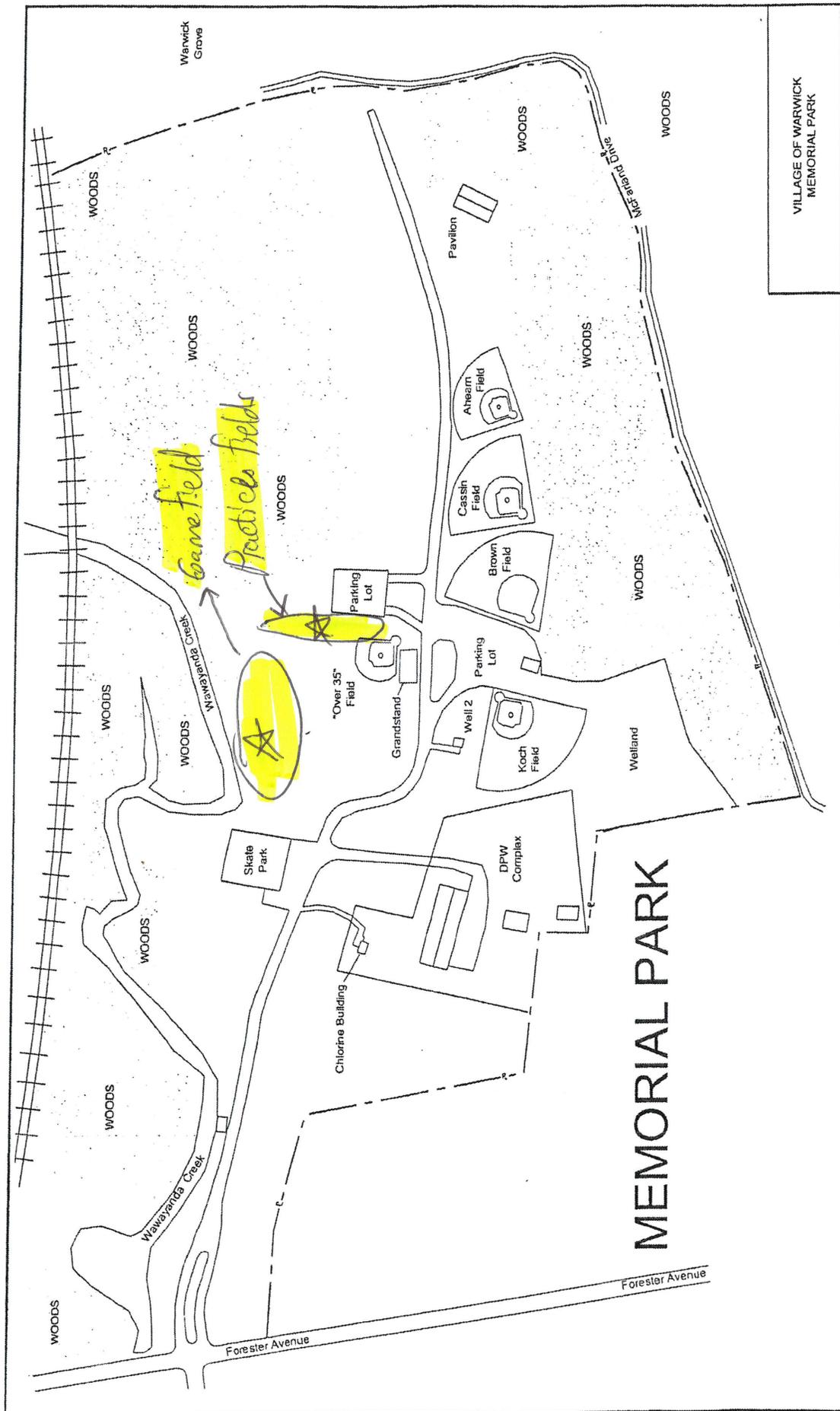
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Brian Peres  
Printed Name of Applicant/Responsible Party

Brian Peres  
Signature of Applicant/Responsible Party

Date 3/25/22



# MEMORIAL PARK

VILLAGE OF WARWICK  
MEMORIAL PARK

RECEIVED

APR 12 2022

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Warwick Village Hall  
77 Main Street  
Warwick, NY 10990

Dear Village Board of Trustees:

The Ida Bartow Hicks Missionary Society of the Union African Methodist Episcopal Church of Warwick, New York would like to request permission to use Railroad Green for a Community Health Fair to be held on June 11, 2022 with a rain date of June 18, 2022.

The Health Fair will consist of free health screenings and health information. Our participants of the health fair will be volunteering their services to provide the community with free eye screenings, a hospital mobile which will check for blood pressures, diabetes, nutritionists who will give out information on healthy eating tips, etc. We will also have physical therapists, information on mental health and drug addiction, as well as other aspects of health. Our participants will be from facilities in the community such as St. Anthony Hospital, Garnet Health, Crystal Run and other health facilities that the community may not be aware of. The purpose of the health fair is to familiarize the community of the many health facilities that we have right here in our "own back yard", as opposed to traveling all the way to the City for good health care.

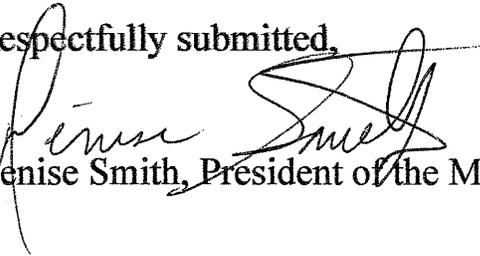
This will be our third year hosting this health fair and each year it becomes better and better.

What better time then now to host an event like this after coming out of a two-year pandemic. In the past years we have had the

support of the Warwick police department, the EMS and the Warwick Fire Department, which was a wonderful addition for the children and the adults. The children had so much fun being allowed to go on the fire trucks and the adults learned how to put out a fire, correctly. The police brought out a police dog and EMS

demonstrated life saving techniques. Everything is free, and the only food that we will provide is a continental breakfast consisting of bagels, coffee, fresh fruit, and this will only be provided for the participants. Thank you in advance.

Respectfully submitted,



Denise Smith, President of the Missionary Society

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



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FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK INCORPORATED 1867

### FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/2/22

Title of Event: 3rd Community Health Fair

Purpose of Event: To provide the community with various Free Health Screenings.

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: Railroad Avenue

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 6/11/22      Rain Date(s) Requested: 6/18/22

Arrival Time: 8:00      Departure Time: 3:00

Event Start Time: 9:00      Event End Time: 2:00

#### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Dennis Smith

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 12 Panorama Drive

Residential Address of Responsible Party: SAME AS ABOVE

Email Address: denpoppy@aol.com Cell Phone: 845-742-0427

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Union A.M.E Church

Organization's Phone: 845-986-1618 Email Address: denpoppy@aol.com

Name of Organization's Director(s)/Officer(s): Reverend Dr. Ann Marie Bents Addison Posey

Mailing Address of Organization: 98 McEwen Street, Warwick, NY 10990

Physical Address of Organization: SAME AS ABOVE

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 200-250

# of Adults: ? # of Under 18 Yrs. Old: \_\_\_\_\_

Expected Number of Vehicles Intended at the Event: 1 Mobile

Please explain the parking plan for the event: Vendors to park in Public lots and parking spaces

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

|   |   |
|---|---|
| <p><b>Greater than 200 people at any given time</b><br/> <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i></p>                   | <p>Yes _____ No <input checked="" type="checkbox"/></p> |
| <p><b>Music / Loudspeakers / Sound System</b><br/> <i>If yes, explain:</i> _____<br/> <i>Location of Music/Loud Speakers/ Sounds System:</i> _____</p>  | <p>Yes _____ No <input checked="" type="checkbox"/></p> |
| <p><b>Parade, walk, road race, etc.</b><br/> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i></p> | <p>Yes _____ No <input checked="" type="checkbox"/></p> |
| <p><b>Tent(s)</b><br/> <i>Include a map detailing the placement of the tent(s).</i><br/> <i>Date &amp; time tent will be set up:</i> _____<br/> <i>Date &amp; time tent will be removed:</i> _____</p>                | <p>Yes <input checked="" type="checkbox"/> No _____</p> |

|  |   |
|--|---|
| <b>RVs, Campers, Food Trucks, etc.</b><br>If yes, explain: <u>Medical Mobile Unit</u>  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Admission Fee to Be Charged</b><br>If yes, please list the admission fee: _____   | Yes _____ No <input checked="" type="checkbox"/>                    |
| <b>Alcohol</b><br>Host Liquor Liability Insurance is required.   | Yes _____ No <input checked="" type="checkbox"/>                    |
| <b>Food will be served or sold</b><br>If yes, explain the method of food distribution and disposal of trash:<br><u>Continental Breakfast for Participants</u><br><u>Bagels, coffee, tea, juice, fruit</u><br><small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.<br/>         *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small> | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b><br>If yes, explain: _____<br>Additional contract(s) and/or insurance is required.  | Yes _____ No <input checked="" type="checkbox"/>                    |
| <b>Portable Toilets</b><br>Placement of portable toilets must be detailed on the map that is required with the application.  | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Other</b><br>Please explain: _____  | Yes _____ No <input checked="" type="checkbox"/>                    |

**SPECIAL REQUESTS:**

**CHECK YES OR NO**

|   |   |
|---|---|
| <b>Road Closure</b><br>List road(s): <u>Railroad Avenue</u><br>Closed between the hours of <u>6 a.m.</u> and <u>3 p.m.</u><br>Number of 'No Parking' meter bags requested, if applicable: _____ | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Use of Village owned tables and chairs</b><br>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____  | Yes _____ No <input checked="" type="checkbox"/>                    |
| <b>Use of Electricity</b>   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Use of Memorial Park Football/Over 35 Field Lights</b><br>Additional fee required for use of field lights.   | Yes _____ No <input checked="" type="checkbox"/>                    |
| <b>Use of Memorial Park Pavilion Lights</b>   | Yes _____ No <input checked="" type="checkbox"/>                    |

|  |  |
|--|--|
| <b>Use of Village of Warwick Restrooms</b><br><i>Memorial Park and Stanley Deming Park only.</i> | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Other</b><br><i>Please explain:</i> _____   | Yes _____ No <input checked="" type="checkbox"/> |

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

\$250 Application Fee

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

\$500 Security Deposit (*Must be a Separate Payment*)

**TOTAL FEE:** \$ ~~500.00~~ <sup>\$</sup> 250 (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Union A.M.E Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Union A.M.E. Church (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Denise Smith Printed Name of Applicant/Responsible Party      Denise Smith Signature of Applicant/Responsible Party      4/12/22 Date

**Clerk Use Only:** Security Deposit Check # 3907  Certificate of Insurance  Host Liquor Liability N/A  
 Fees Received  Park Map(s)  Police Dept. Approval (if applicable) \_\_\_\_\_  
 \*Certificates of Insurance Reviewed by NYMIR/Broker

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

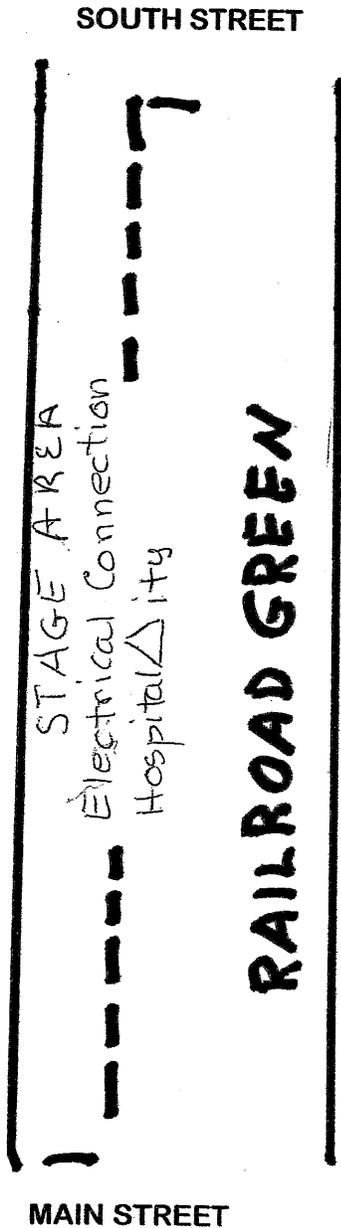
Denise Smith  
Printed Name of Applicant/Responsible Party

Denise Smith  
Signature of Applicant/Responsible Party

4/12/22  
Date

UNION AME CHURCH  
IDA BARTOW HICKS MISSIONARY SOCIETY

HEALTH FAIR  
*June 11, 2022*  
~~APRIL 21, 2018~~



15 PARTICIPATING AGENCIES OR INDIVIDUALS

UNION WELCOME AND REGISTRATION TABLE/RAFFLES

SOME PARTICIPANTS WILL BRING THEIR OWN EQUIPMENT FOR SETUP

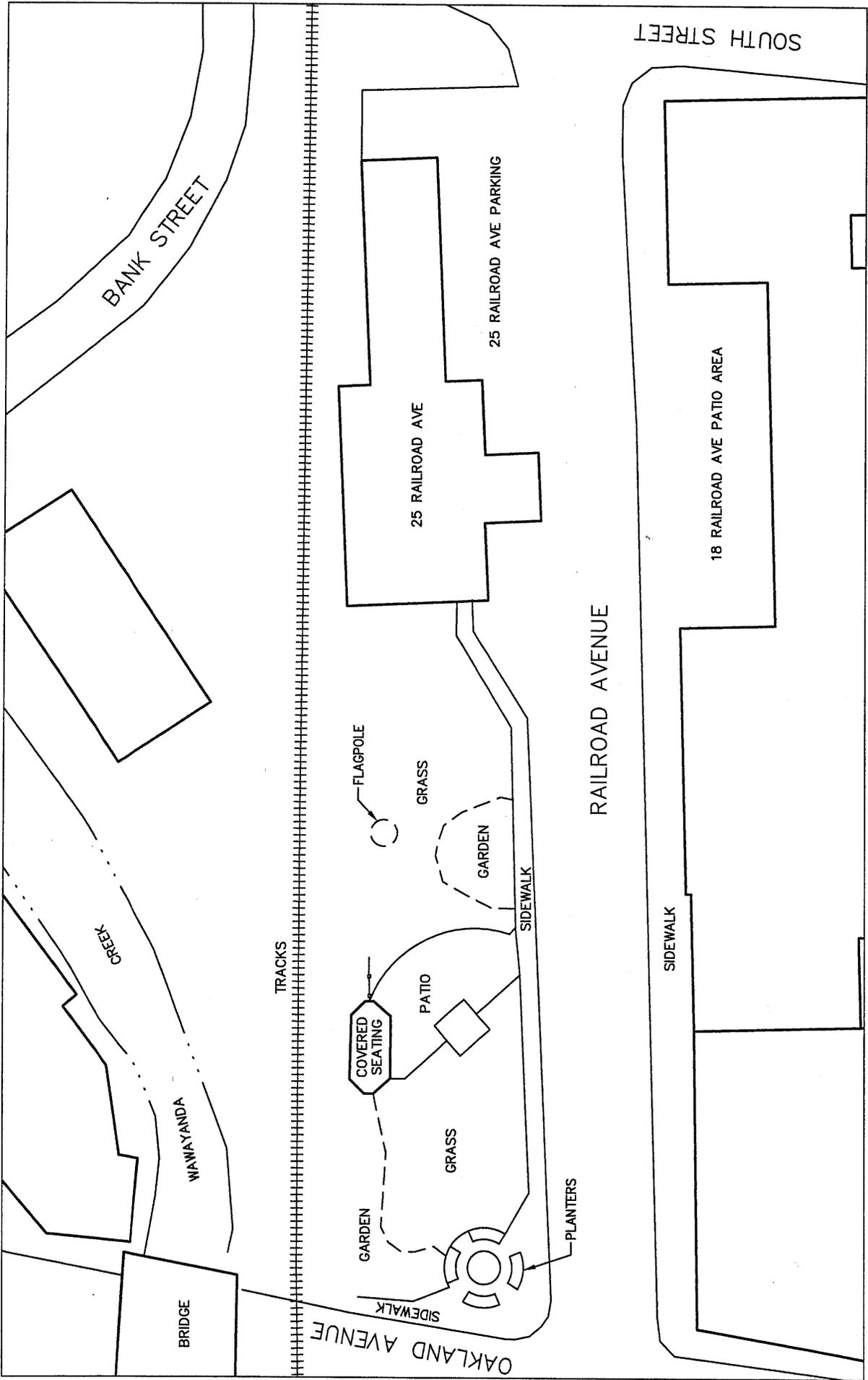
1. OPTIMUM P.T.
2. GLORIA'S BEAUTY SALON
3. MID HUDSON VALLEY PLANNED PARENTHOOD
4. ST. ANTHONY'S MENTAL HEALTH

HUDSON RIVER HEALTH CARE HOSPITAL NEEDS PARKING FOR MOBILE VEHICLE

HOSPITALITY TABLE NEAR STAGE

GARBAGE CANS

PLACEMENT OF PORTA POTTY



Warwick Community Bandwagon Inc.  
D.B.A. Warwick Valley Community Center  
11 Hamilton Ave  
Warwick NY 10990  
845-986-6422

RECEIVED

APR 12 2022

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE



Warwick Valley  
Community Center

TO: Honorable Mayor Michael Newhard and Village Board:

Warwick Valley Community Center "Day of Acceptance Celebration and Walk" 2022  
**Sunday, June 12, 11 am-4 pm**

The **Day of Acceptance** is a safe, supportive environment for LGBTQ+ GSA, teens, families, adults, and allies to come together, find resources, and join in the fun. This colorful Celebration begins at 11 am at Warwick Valley Community Center 11 Hamilton Ave (WVCC) with a FREE Rainbow Bagel Brunch and Music provided by *DJ Skyhook*. Participants are invited to make art, get dressed up for the walk/parade, visit the Community Closet, decorate floats, and sign up for *First Time in Heels* Amateur Drag Show (3.30 PM). We'll have support tables, including lists of local helpful resources, vendors, and plenty of processional art to share. The Celebration/Walk lines up at 1:00 and steps off from the WVCC at 1:30 pm, heading down Orchard to Main, then visiting Railroad Green where we will stop for approximately 15 minutes to share a song and have a few speakers. Then we will proceed up South Street back to Main, down Main to Orchard, and return to the WVCC for the Show at 2:45 pm. We have received approval for the walk/parade and street closure from the WV Police Dept. and LT John Rader. We will be joined by *MC Eve Starr*, and performers *Miss Evita Loca*, Acting Out Playhouse, and the *First Time in Heels* Show. The evening will conclude with Open Mic, music, and dancing.

EVERYONE is invited to join us in this wonderful Celebration of our community!

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/5/2022  
Title of Event: "Walk of Acceptance Parade" Celebration  
Purpose of Event: Celebration of LBGTQ Walk of Acceptance

### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: Hamilton, Orchard, Oakland/Main, Railroad, South, Main

### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: June 12, 2022      Rain Date(s) Requested: NONE

Arrival Time: 1:45<sup>Parade Step off</sup> Railroad      Departure Time: 2pm Railroad Green (Approx)

11am WVCC → Event Start Time: 1:30 parade      Event End Time: 2:15 RETURNS to WVCC for Continuation of Event until 4:30 pm

### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Kerry Malone-Semetroules

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 9 Campbell Rd Warwick Ny 10990

Residential Address of Responsible Party: Same

Email Address: kernywvpc@gmail.com Cell Phone: 845.800.4417

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Warwick Valley Community Center / Warwick Community Bandwagon

Organization's Phone: 845 986-6422 Email Address: Warwicknycommunitycenter@gmail.com

Name of Organization's Director(s)/Officer(s): Karen Thomas Ex Director

Mailing Address of Organization: 11 Hamilton Ave, Warwick NY 10990

Physical Address of Organization: Same

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 250

# of Adults: 100 # of Under 18 Yrs. Old: 150

Expected Number of Vehicles Intended at the Event: 0

Please explain the parking plan for the event: Parking is at the WVCC and Hamilton Ave.

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

|  |   |
|--|---|
| <b>Greater than 200 people at any given time</b><br><i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>                   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Music / Loudspeakers / Sound System</b><br><i>If yes, explain:</i> <u>WE will have portable Sound System</u><br><i>Location of Music/Loud Speakers/ Sounds System:</i> <u>ON wagons</u>                   | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Parade, walk, road race, etc.</b><br><i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i> | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| <b>Tent(s)</b><br><i>Include a map detailing the placement of the tent(s).</i><br><i>Date &amp; time tent will be set up:</i> _____<br><i>Date &amp; time tent will be removed:</i> _____                    | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

|   |  |
|---|--|
| <b>RVs, Campers, Food Trucks, etc.</b><br><i>If yes, explain:</i> _____   | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Admission Fee to Be Charged</b><br><i>If yes, please list the admission fee:</i> _____   | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Alcohol</b><br><i>Host Liquor Liability Insurance is required.</i>   | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Food will be served or sold</b><br><i>If yes, explain the method of food distribution and disposal of trash:</i><br>_____<br>_____<br><i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i><br><i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i> | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b><br><i>If yes, explain:</i> _____<br><i>Additional contract(s) and/or insurance is required.</i>   | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Portable Toilets</b><br><i>Placement of portable toilets must be detailed on the map that is required with the application.</i>  | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Other</b><br><i>Please explain:</i> _____  | Yes _____ No <input checked="" type="checkbox"/> |

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

|   |  |
|---|--|
| <b>Road Closure</b><br><i>List road(s):</i> <u>Hamilton Orchard, Main RR, South St</u><br><i>Closed between the hours of</i> <u>130</u> <i>and</i> <u>215</u><br><i>Number of 'No Parking' meter bags requested, if applicable:</i> _____ | Yes <input checked="" type="checkbox"/> No _____ |
| <b>Use of Village owned tables and chairs</b><br><i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____  | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Use of Electricity</b>   | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Use of Memorial Park Football/Over 35 Field Lights</b><br><i>Additional fee required for use of field lights.</i>  | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Use of Memorial Park Pavilion Lights</b>   | Yes _____ No <input checked="" type="checkbox"/> |

|  |  |
|--|--|
| <b>Use of Village of Warwick Restrooms</b><br><i>Memorial Park and Stanley Deming Park only.</i> | Yes _____ No <input checked="" type="checkbox"/> |
| <b>Other</b><br>Please explain: _____  | Yes _____ No <input checked="" type="checkbox"/> |

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$250 Application Fee
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season
- \$500 Security Deposit (*Must be a Separate Payment*)

**TOTAL FEE:** \$ 250- (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WVCC Warwick Community Bandwagon Inc. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Bandwagon Inc (Name Organization).

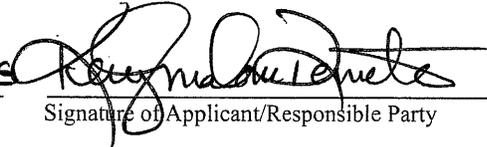
Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

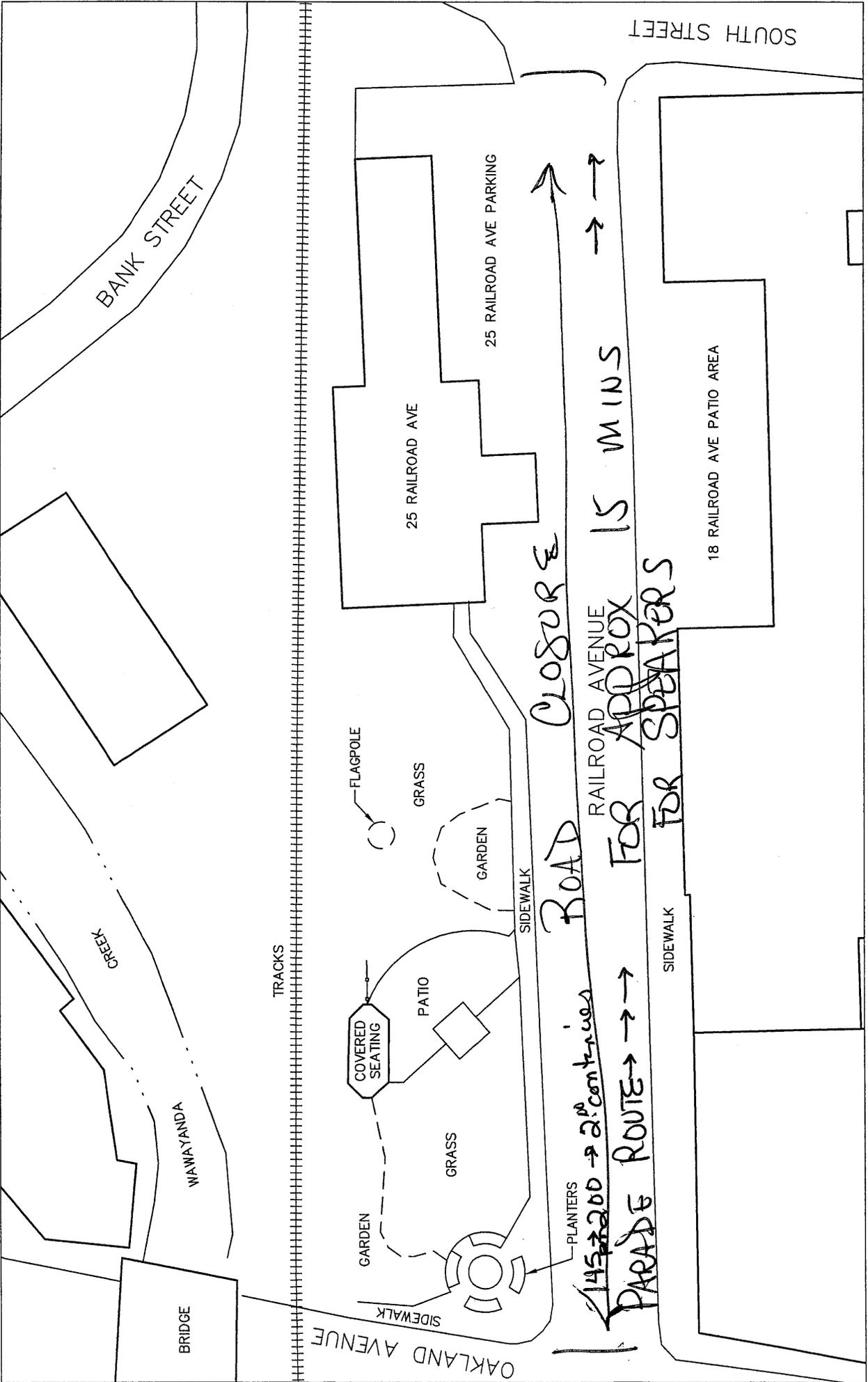
Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

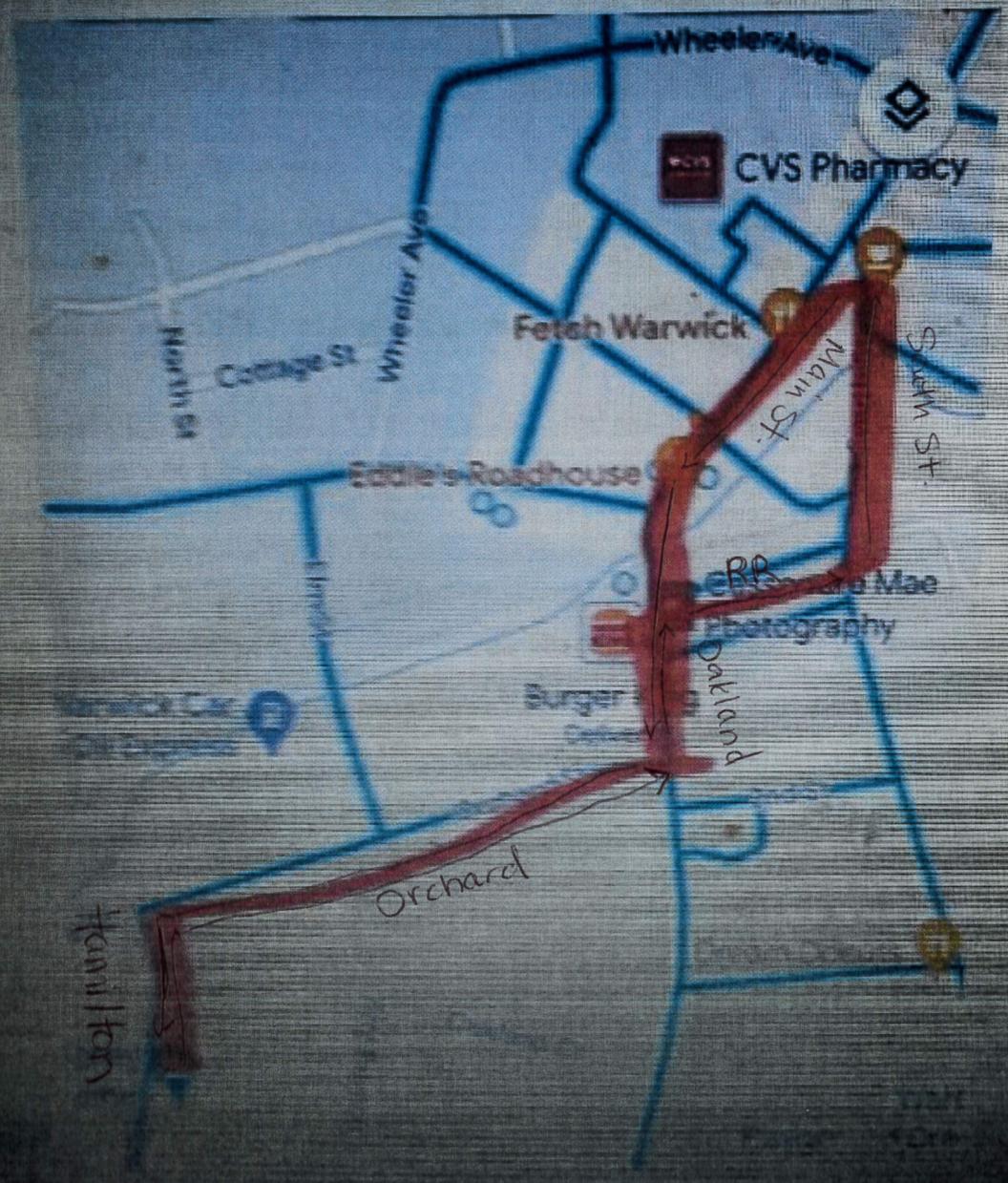
Kerry Malone Demetroules      [Signature]      11/5/2022  
 Printed Name of Applicant/Responsible Party      Signature of Applicant/Responsible Party      Date

**Clerk Use Only:** Security Deposit Check # 5071 Certificate of Insurance  Host Liquor Liability NA  
 Fees Received 5070 Park Map(s)  Police Dept. Approval (if applicable)   
 \*Certificates of Insurance Reviewed by NYMIR/Broker [Signature]

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

Kerry Malone Demetroux            4/5/2022  
Printed Name of Applicant/Responsible Party      Signature of Applicant/Responsible Party      Date





**DAY OF ACCEPTANCE 2022**

On Wed, Mar 9, 2022 at 2:09 PM John Rader <jrader@townofwarwickpd.org> wrote:

Raina

Please accept this email as the Police Department's approval for the proposed Day of Acceptance/Pride Parade route. We will assist with vehicle and pedestrian traffic control during the event.

If you need anything else please contact me.

Lieutenant John Rader

Town of Warwick Police Department

132 Kings Highway

Warwick, New York 10990

(845) 986-5000- office

(845) 986-5985- fax

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

Building and Planning Department

**Escrow Release Request for Balance of Funds**

April 6, 2022

Requested Payee – St. Anthony’s Hospital  
15 Grand St.  
Escrow Acct.

Re: Amended Site Plan

Total Balance **-\$170.00**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant’s account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant’s initial payment toward post-approval inspection requirements (if required).

Respectfully;

Maureen J. Evans,  
Planning Board secretary

## MaureenE

---

**From:** Robert J. Dickover <Robert.Dickover@DDDLLPLaw.Com>  
**Sent:** Wednesday, April 6, 2022 11:12 AM  
**To:** MaureenE  
**Subject:** RE: St. Anthony

I don't have any  
Rob

---

**From:** MaureenE <Planning@VillageofWarwick.org>  
**Sent:** Wednesday, April 6, 2022 11:05 AM  
**To:** Robert J. Dickover <Robert.Dickover@DDDLLPLaw.Com>; 'David Getz' <Dave@ep-pc.com>  
**Subject:** St. Anthony

Please confirm that there are no outstanding or anticipated billing for St. Anthony's. I would like to return their escrow.

Thanks,  
Maureen

## MaureenE

---

**From:** Jessica Hoye <Jess@ep-pc.com>  
**Sent:** Wednesday, April 6, 2022 1:12 PM  
**To:** MaureenE  
**Subject:** FW: St. Anthony

Jessica Hoye  
Engineering & Surveying Properties, PC  
[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)  
[Jess@ep-pc.com](mailto:Jess@ep-pc.com)

Please note that my email address has changed as **Lehman & Getz** is now part of **Engineering & Surveying Properties, PC**.  
[Click here for more information](#)

---

**From:** Jessica Hoye  
**Sent:** Wednesday, April 6, 2022 12:48 PM  
**To:** MaryCatherine Welch <mc@ep-pc.com>  
**Subject:** FW: St. Anthony

We do not have or anticipate and billing for St. Anthony's.

Jessica Hoye  
Engineering & Surveying Properties, PC  
[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)  
[Jess@ep-pc.com](mailto:Jess@ep-pc.com)

Please note that my email address has changed as **Lehman & Getz** is now part of **Engineering & Surveying Properties, PC**.  
[Click here for more information](#)

---

**From:** David Getz <[Dave@ep-pc.com](mailto:Dave@ep-pc.com)>  
**Sent:** Wednesday, April 6, 2022 11:17 AM  
**To:** Jessica Hoye <[Jess@ep-pc.com](mailto:Jess@ep-pc.com)>  
**Subject:** FW: St. Anthony

David A. Getz, P.E.  
Engineering & Surveying Properties, PC  
[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)  
[Dave@ep-pc.com](mailto:Dave@ep-pc.com)

---

**From:** MaureenE <[Planning@VillageofWarwick.org](mailto:Planning@VillageofWarwick.org)>  
**Sent:** Wednesday, April 6, 2022 11:05 AM  
**To:** Robert J. Dickover ([Robert.Dickover@DDDLLPLaw.Com](mailto:Robert.Dickover@DDDLLPLaw.Com)) <[Robert.Dickover@DDDLLPLaw.Com](mailto:Robert.Dickover@DDDLLPLaw.Com)>; David Getz <[Dave@ep-pc.com](mailto:Dave@ep-pc.com)>  
**Subject:** St. Anthony

Please confirm that there are no outstanding or anticipated billing for St. Anthony's. I would like to return their escrow.



**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 18, 2022  
ADDENDUM**

19. **MOTION** to accept the proposal for landscape architectural services from Karen Arent for the preparation of a Landscape Master Plan for Veteran’s Memorial Park and authorize the mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_



April 13, 2022

Mayor Michael Newhard and the Trustees for the Village of Warwick  
Village of Warwick Hall  
Post Office Box 3069  
Warwick, New York 10990

Re: Landscape Architectural Services for Veteran's Memorial Park

Dear Mayor Newhard and Village of Warwick Trustees:

This letter shall serve as a proposal, letter of interest, and project approach for preparing a Landscape Master Plan for Veteran's Memorial Park in the Village of Warwick. Karen Arent Landscape Architect proposes to provide the following services:

## **I. SCOPE OF SERVICES**

### **BASIC SERVICES**

The scope of the project is the entire 54 acre Veteran's Memorial Park. Karen Arent, Landscape Architect and/or a Junior Landscape Architect will visit the site at various times, photograph, and become familiar with the park. Special features will be noted and photographed such as rock outcrops, vegetation zones, specimen trees, views, etc. Users of the park will also be observed.

A base map for the park will be prepared from documents provided by the Village Engineer and formatted our graphic standards.

### **PROPOSED PARK AMENITIES**

Potential locations for a future pump track will be assessed. The location will be outside of the open space required for the fireman's carnival, far enough from residential neighbors to mitigate noise, visually screened from neighbors, and away from the informally designated reverential front section of the park. Karen will lay in the proposed pump track if and where feasible, show conceptual grading to fit the track in vegetative screening, and connection to parking and other areas of the park.



karenarentdesign

12 Old Minisink Trail Goshen, NY 10924  
845-294-9958 Phone KarenArentDesign@frontier.com

www.KarenArentDesigns.com



A new location for the proposed concrete skate park will be also assessed. The location shown on the engineer's plan will be reviewed and assessed for suitability. Other potential locations will be reviewed and proposed if feasible. Pickleball courts will be shown on the old skateboard park that will be abandoned.

The Landscape Master Plan prepared in 2007 will be reviewed and ideas that seem feasible will be noted. Karen will also review plans and existing site amenities to note amenities that need improvement, relocation, etc. She will also note potential new ideas for recreational opportunities and landscape features, if any. Park amenities and site features will be organized on the land in an environmentally sensitive and economically efficient manner. Spaces will be located so they flow from one to the next in harmony with the environment and nearby neighborhoods.

#### MEETING WITH PARK COMMITTEE

Karen Arent Landscape Architect will meet with the park liaison, Michael Newhard and others to discuss the proposed amenities. Changes and additional information requested will be noted. Additional park amenities might be discussed and a "wish list" for park amenities will be started.

#### CONCEPTUAL PARK MASTER PLAN

A Conceptual Park Master Plan will be prepared and includes proposed park amenities as agreed upon. The objective of the Conceptual Park Master Plan will be to provide recreational opportunities while preserving and enhancing the existing beauty of the park and special places unique to different groups of Warwick citizens.

The plan will be rendered for presentation to the public if appropriate.

#### ADDITIONAL SERVICES

Karen Arent, Landscape Architect, will perform and invoice for additional services as requested. Additional Services are not specifically mentioned in the Basic Services.

When requested, these services include, but are not limited to, the following:

- Changes to the Schematic Landscape Master Plan
- Detailed Site and Landscape Plans including grading, planting, etc.
- Three dimensional illustrations of proposed amenities
- Preparation of a formal Landscape Master Plan for the Park
- Meetings in addition to those outlined above
- Detailed drawings in addition to drawings listed above

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karenarentdesign

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### **III. TERMS OF AGREEMENT**

#### **BASIC SERVICES**

Karen Arent, Landscape Architect, shall execute services as described in Basic Services on an hourly basis of \$95 per hour for Karen, a registered and licensed landscape architect, and \$65 per hour for a junior landscape architect and office assistant.

Invoices shall be prepared monthly based upon the above menu of services. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

#### **ADDITIONAL SERVICES**

Additional services shall be performed when requested and will be billed for on an hourly basis of \$95 per hour for the Landscape Architect, \$65 per hour for CAD operator, and \$65 per hour for a junior landscape architect and clerical staff/field assistants.

Invoices will be prepared monthly and payment is due within thirty days from receipt of invoice. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

#### **REIMBURSABLE EXPENSES**

Karen Arent, Landscape Architect, will invoice for reimbursable expenses (as requested) incurred as a result of this project. Reimbursable expenses include but are not limited to reproduction, postage and handling of documents, authorized travel, etc.

### **IV. OWNERSHIP OF DOCUMENTS**

Landscape Architect retains all rights, including the copyright in its documents. Landscape Architect reserves the right to include representations of the Project in its promotional and professional materials.

### **V. EXPIRATION OF PROPOSAL**

If this proposal is not accepted within 60 days, the offer to perform the described services is withdrawn and shall be null and void.

### **AGREEMENT**

If you concur with this agreement, please sign both copies and forward one to me for my records. I look forward to working with you to create a schematic landscape master plan for Veteran's Memorial Park that is affordable to implement, provides amenities and spaces for the public to enjoy and a landscape that matures with wondrous beauty.

-Page 3 of 4-



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Kind regards,



Karen Arent, RLA, NY Certificate # 001237

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

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**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 18, 2022  
ADDENDUM NO. 2**

20. **MOTION** to revise the tentative budget to increase the compensation proposed to be paid to the Mayor from \$ 53,290.02 to \$53,797.55 and to increase the compensation proposed to be paid to the Deputy Mayor from \$9,303.77 to \$9,574.76.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_