

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 15, 2024
MOTIONS**

10,076

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, April 15, 2024, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Village Clerk, Raina Abramson and Village Attorney, Stephen Gaba. Others present, Karen Thomas, Deborah Wittels, Donna Douglas, Michael Helm, and Nina LaVorne.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Village Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster and carried for the Acceptance of Minutes: April 1, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried for the Acceptance of Reports – March 2024: Clerk’s Office, Justice Department, Planning Department, Building Department, and Department of Public Works.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$194,606.04.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

1. Police Report.

No report at this time.

1. **Public Hearing on the Tentative Budget of the Village of Warwick for FY 2024-25.**

The Village Clerk read the hearing notice.

LEGAL NOTICE

PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK for the fiscal year beginning June 1, 2024, will be held on Monday, April 15, 2024, at 7:30 p.m. at Village Hall, 77 Main Street, Warwick, NY at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review on the Village's website, www.villageofwarwick.org beginning April 5, 2024. Hard copies will be made available to the public by mail upon receipt of request.

The compensation proposed to be paid to each member of the Village Board is as follows:

Mayor	\$58,464.48
Deputy Mayor	\$10,405.37
Trustees	\$8,774.90 (each)

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: April 5, 2024

Mayor Newhard gave an overview of the budget for the coming year; the general tax levy amounted to \$3,450,164, an increase from the previous year's \$3,446,000. Additionally, the water land tax was \$476,070, while the sewer land tax remained at zero. However, the sewer land improvement tax stood at \$428,000. Overall, the total levy amounted to \$4,354,234.

The NYS Comptroller set this year's tax cap at 2.00%. As defined in the law, the available levy growth or tax cap is the lesser of either a 2% growth or the inflation factor CPI. The Consumer Price Index for this year is 6.26%.

Mayor Newhard was pleased to report that the Village of Warwick has remained within the 2% cap guideline for the coming fiscal year.

Mayor Newhard stated some highlights from this year's budget:

General Fund Equipment and Projects

Village Hall - Records Management – Building & Planning; 75 Main St Repairs

Central Garage - New Pole Barn; Hot Water Pressure Washer

Streets and Roads - South St. Sidewalk (repair between Third St. and Lawrence Avenue); Skid Steer & Grader Blade purchase; Paving; Road Improvements based on NYS DOT CHIPS total \$213,548.

Parks - Security Cameras; Stair Replacement Carriage Path; Memorial Park Dog Park; Over 35 Field Repairs.

Grant Applications - The grant application process has begun for the following grants: 2024 HUD CDBG - South St. ADA Sidewalks \$112,000; Safe Streets for All \$170,000; LGRIMF Records Management \$40,942; Rte. 94 Multi Use Trail Feasibility Study \$50,000; NYS Justice Court- Courtroom Improvements \$10,000

Water Fund Equipment and Projects

Purification - Well #3 Construction; New Sewer Line for Well #3 and Removal of Sewer Leech Field

Water Pump Stations - Maple Ave. Pump Station Relocation

Transmission/Distribution - Reservoir Land Acquisition (NYS DEC WQIP Grant) Treatment Plant Roof Replacement; Water Tank Replacement Village View; Water Meter Replacements.

Grant Applications - The application process has begun for the following grants: USEPA Lead Service Line Lateral Inventory \$575,770; Federal Grant through the office of Congressman Pat Ryan for Well #3 \$940,131; Senator Skoufis, LoCap/DASNY Maple Ave. Pump Station Relocation \$250,000; NYS DEC WQIP Reservoir Land Acquisition

\$288,150.

Sewer Fund Equipment and Projects

Sewer Pump Station - Replace Secondary Effluent Return Pumps

Sewer Collection System - Sewer Jet Truck purchase; Inflow & Infiltration Study;
Repairs to RBC Units.

Sewer Plant - \$12 Million Dollar upgrades continue.

Grant Applications - The grant application process has begun for the following grants:
NY EFC Clean Water Fund \$ 3,000,000

Water/Sewer Usage Rates - In Village use only, 6% increase on Water Rates and 4% increase on Sewer Rates.

Mayor Newhard expressed gratitude to the Village Accountant, Michael Vernieri, and Village Treasurer, Sadie Becker, for their efforts in compiling the budget. He emphasized the challenges of adhering to the 2% cap amid rising costs driven by inflation and was pleased with the Village's ability to meet this constraint.

Trustee Foster thanked the first and second graders from Sanfordville Elementary School who visited Town Hall earlier in the year and interacted with elected officials. The children provided insightful observations and suggestions to enhance the Village's welcoming atmosphere, many of which were already in progress or incorporated into the budget. These included requests for first aid kits, more children at play signs, and additional garbage and recycling bins. Trustee Foster expressed gratitude to the young participants for their thoughtful contributions, emphasizing the importance of diverse perspectives in community decision-making. She encouraged more engagement of this nature in the future.

Trustee McKnight also commended Village Treasurer, Sadie Becker for her outstanding work in managing the budget amidst significant price increases in various areas such as chemicals for water treatment, energy, and insurance. Despite these challenges, the Village was able to keep the budget under the 2% cap, which Trustee McKnight acknowledged as a difficult feat.

Deborah Wittels questioned what was going to be done about the Village roads and their current condition.

Mayor Newhard explained that Route 94 and 17A are state-owned and discussed upcoming road improvements, including reclamation and repayment of Route 94 from

the hospital to County Route 1, as well as improvements at the intersection to include a roundabout. Additionally, there will be repayment along Route 17A from the country club to Bellvale. While these improvements are on the horizon, they do not address the current issue of significant potholes. Mayor Newhard suggested calling the DOT number to report potholes.

Ms. Wittels replied that she called the number earlier in the day but has yet to hear back.

Mayor Newhard recommended contacting representatives like Karl Brabenec and James Skoufis, emphasizing their role as the Village's connection to the DOT.

Ms. Wittels proposed a petition.

Mayor Newhard suggested that while a petition might take time, residents could take immediate action by making phone calls. He urged residents to utilize this quicker method to voice their concerns.

Mayor Newhard explained that the recent opening of macadam plants in the northeast would facilitate the filling of potholes, as hot macadam is required for effective repair. He encouraged residents to call and report potholes, emphasizing persistence in contacting relevant authorities. Additionally, he noted ongoing efforts by local officials, who are trying to have the issues addressed. Mayor Newhard also highlighted the strain on the Department of Transportation (DOT) in the region, underscoring the importance of addressing road conditions given the area's significance to New York State.

Trustee Foster noted that along with road repaving, pedestrian improvements are being considered, particularly regarding sidewalks along 17A and Forester Avenue.

Mayor Newhard gave the number to call, 1-800-POTHOLE (768-4653), which is available 24 hours a day, 7 days a week.

Ms. Wittels stated that you get a recording but that she was able to leave a detailed message.

Mayor Newhard expressed frustration over the Village's inability to address road issues due to state regulations. He recounted a past incident many years ago before he was Mayor where the Village painted crosswalks for safety due to their deterioration, only for the state to sand the paint away and repaint it to their specifications, leaving the road looking terrible. He emphasized the importance of community members advocating for road repairs and urged them to voice their concerns by contacting the relevant authorities.

Trustee Cheney outlined the timeline for the road project, indicating that bidding would

occur in the fall, with work likely commencing in the spring. He noted that major improvements, such as constructing the rotary and addressing intersections, would precede the paving, which might not take place until 2026.

Trustee Foster pointed out that the DOT can fill potholes; the Board agreed.

Close Public Hearing on Tentative Budget for FY2024-25

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to close the hearing on the Tentative Budget of the Village of Warwick for FY 2024-25.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

2. Public Hearing on the Proposed Application for the Orange County Community Development Block Grant Program for FY-2025.

The Village Clerk read the hearing notice.

**NOTICE OF PUBLIC HEARING
ORANGE COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
(CDBG – FY-2025)**

NOTICE IS HEREBY GIVEN THAT the Village Board of the Village of Warwick will hold a Public Hearing on the 15th day of April 2024, at 7:30 o'clock p.m. at Village Hall, 77 Main Street, Warwick, New York 10990 on a proposed Application for FY-2025 Orange County Community Development Block Grant Program.

The Village Board of the Village of Warwick invites public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Block Grant Program.

Under this Program a variety of activities as listed below are eligible for funding:

1. Public works, Public Facilities or Site Improvements
2. Provision of Public Services
3. Code Enforcement

4. Clearance, Demolition and Rehabilitation for Public Use
5. Economic Development
6. Acquisition and disposition of real property for public use
7. Homeownership Assistance
8. Housing Rehabilitation Loan & Grants
9. Special Projects for Elderly and Handicapped
10. Relocation Payments and Assistance

The Village of Warwick will be considering projects to be submitted to the Orange County Community Development Block Grant Program. The deadline for submittal is Friday, June 21, 2024, at 4:00 p.m.

The Village of Warwick Village Board will, at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Village Board must be received by the Village Board at or prior to the public hearing. Written comments may also be submitted to email address: clerk@villageofwarwick.org through April 15, 2024, until the public hearing is closed.

The location of the hearing is accessible to persons with disabilities. If special accommodations are needed for person with disabilities, those with hearing impairments, or those in need of translation from English, those individuals should contact Raina Abramson, Village Clerk, at (845) 986-2031 or clerk@villageofwarwick.org at least one week in advance of the hearing date to allow for necessary arrangements.

BY ORDER OF THE VILLAGE BOARD
VILLAGE OF WARWICK

RAINA ABRAMSON
VILLAGE CLERK
DATED: March 6, 2024

Mayor Newhard highlighted ongoing projects related to ADA compliance, particularly sidewalk improvements. He cited the completed work on South Street, with the remaining section between Third Street and Lawrence Avenue slated for completion this year. Upon its completion, the entirety of South Street, from the Village center to Galloway, will be ADA compliant, enhancing public safety.

Looking ahead, Mayor Newhard proposed focusing on Wheeler Street from the corner of Main Street to Cherry Street or Spring Street in the upcoming year. He noted that while the sidewalks beyond that point were in good condition, those sections were in dire need of repair. Additionally, he suggested the possibility of combining this sidewalk improvement project with a pending grant application for the replacement of a culvert under Wheeler Street.

Trustee Cheney suggested a strategic approach to sidewalk improvements, emphasizing the importance of aligning the sidewalk work with the culvert replacement project. He proposed focusing on sidewalks up to the culvert, ensuring that when the culvert work is completed, the sidewalk extension would seamlessly integrate with it.

There was a discussion as to where the culvert was located on Wheeler Ave.

Trustee McKnight was unsure about the likelihood of receiving the Community Development Block Grant (CDBG), noting previous unsuccessful attempts at securing the grant.

Mayor Newhard suggested applying for the grant despite previous unsuccessful attempts, indicating that sometimes there are gaps in the grant cycle and expressing the belief that it's worth the effort to have the application ready in case funding becomes available.

Trustee McKnight raised concerns about the sidewalks on Wheeler Street but also noted that there are stretches on West Street that are in dire need of attention.

Trustee Foster highlighted the responsibility placed on property owners for sidewalk maintenance as per the Village code. She emphasized the importance of ensuring that residents are aware of this responsibility.

Mayor Newhard said code enforcement could happen at any time, especially once the Village receives a complaint.

Trustee Foster expressed concern about the condition of sidewalks, particularly noting their lack of compliance. She highlighted the restoration of sidewalks on South Street as a response to concerns regarding ADA compliance.

Trustee Cheney noted that the reason the sidewalks were restored along South Street was due primarily to the proximity to the parks and highlighted the importance of accessibility.

Trustee Foster suggested revisiting the enforcement of sidewalk maintenance. She emphasized the need to explore alternative revenue sources or code approaches to address sidewalk maintenance and suggested that the Safe Streets for All planning process could offer an opportunity to revisit this issue. Trustee Foster expressed concern that ongoing improvements might fuel the perception that sidewalk maintenance is solely the Village's responsibility, contrary to the code and budget allocations.

Mayor Newhard highlighted the importance of exploring models that could provide homeowners with relief if they choose to repair their sidewalks. He suggested investigating potential avenues that could offer assistance in sidewalk maintenance efforts.

Trustee Foster suggested exploring opportunities within the Safe Streets for All program, noting that while implementation funding might be challenging to obtain, there's an abundance of planning resources available. She proposed leveraging these resources for policy development, data collection, and related initiatives to support sidewalk maintenance efforts.

Close Public Hearing on Proposed Application for OC CDBG Program for FY-2025

A **MOTION** was made by Trustee Collura, seconded by Trustee Cheney and carried to close the public hearing on the proposed application for the Orange County Community Development Block Grant Program for FY-2025.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Presentation

1. Warwick Valley Community Center Youth Programming Update.

Karen Thomas, Director of the Warwick Valley Community Center, introduced the Board to Nina LaVorne, a long-time member of the Community Center. Ms. LaVorne has been an active participant in various programs offered by the center since she was three years old. From preschool to leadership academies, mentoring programs, employment initiatives, and advocacy roles, Ms. LaVorne has immersed herself in numerous activities and initiatives. She has served as a mentor, liaison, organizer, and advocate, demonstrating remarkable leadership skills and dedication to her community. Ms. LaVorne's artistic talent, natural leadership abilities, and unwavering kindness have made her a role model for her peers. Her achievements, including winning the Positive Change Leading to Success award from the Orange County Youth Bureau, highlight her exceptional contributions to the community center and the broader community.

Nina LaVorne expressed her gratitude for the various programs and opportunities provided by the Warwick Valley Community Center, which have played a significant role in her life since she was young. She highlighted the active participation and dedication of community members, including those on the Village Board, in working towards the betterment of the community. Ms. LaVorne acknowledged the challenges of engaging with youth but commended individuals like Barry Cheney for their exceptional ability to connect with and inspire young people. She recognized Trustee Cheney's long-standing commitment to serving the community through involvement in numerous programs, including the Community Center's Leadership Academy, advisory board, task force, and coalition, as well as his contributions to organizations like the

Lions Club and Warwick Little League. In appreciation of Country Legislator, Village Trustee and Deputy Mayor, Barry Cheney, Ms. LaVorne presented him with the Betty Jane Polanis Asset Builder and Adult Volunteer Award from the Orange County Youth Bureau.

Trustee Cheney thanked Ms. LaVorne.

Mayor Newhard expressed his admiration for the Warwick Valley Community Center and its impactful programming, which has positively influenced the youth and the broader community. He credited Karen Thomas and her colleagues for their vision and dedication, noting how the center has evolved and expanded over time. Mayor Newhard emphasized the center's role in nurturing the growth and development of young individuals, helping them flourish and prepare for their future endeavors. He underscored the invaluable resource the community center represents for the community, highlighting its significance in shaping the lives of its members.

Karen Thomas expressed gratitude to all the Board Members for their unwavering support of the Community Center's programs. She acknowledged that their support extended beyond financial assistance to advocacy and active participation in youth programming. Ms. Thomas specifically praised Trustee Cheney for his attentive listening, support, and willingness to help, highlighting his years of commitment to the community. She concluded by expressing her pleasure in working with the Board Members.

Trustee Cheney expressed enjoyment in supporting the youth of the community, emphasizing the importance of guiding them toward a fulfilling and successful life. He emphasized the significance of providing youth with opportunities to achieve their goals and lead lives they can be proud of.

Ms. Thomas also thanked Trustee Cheney on behalf of the Coalition and all the other programs in which he participates.

Trustee Foster asked for details how the youth can get involved in the various programs.

Nina LaVorne discussed the Summer Youth Leadership Academy (SYLA), noting her participation since the summer after eighth grade. SYLO is open to students from sixth to eighth grade. After graduating from SYLO, students can join the Youth Advisory Board.

Providing insights into SYLA, Ms. LaVorne mentioned that membership included an interview process for around 14 or 15 kids. The program runs throughout July and includes guest speakers and field trips, often involving collaborations with organizations like the Historical Society. She highlighted the importance of integrating into the community and understanding the impact individuals can have. She emphasized the value of experiences such as visiting the Bellvale community, where participants engage with peers leading different lives.

Karen Thomas added that a standout moment for the children in the program is having lunch with Mayor Newhard.

Announcement

1. The Village of Warwick Celebrates Arbor Day 2024 on Friday, April 26, 2024, at 9:00 a.m. at the Roger Metzger Arboretum at Staley-Deming Park.

Mayor Newhard announced that the public is invited to join the Arbor Day celebrations where a large group of first graders will be participating. Following that, the Warwick Valley Gardeners will hold their own Arbor Day celebration at the Albert Wisner Public Library. Additionally, the Town will host an Arbor Day event at Mountain Lake Park the next day. All three celebrations are open to the public, and numerous tree plantings are scheduled in the coming weeks.

Trustee McKnight highlighted the significance of Arbor Day celebrations, emphasizing that they are more than just a simple event. He noted the value of hearing volunteers and students discuss the importance of trees, emphasizing that it serves as a reminder of the crucial role trees play in our environment. Trustee McKnight encouraged anyone listening to attend one of the Arbor Day celebrations, as he personally finds them to be worthwhile experiences every year.

Mayor Newhard shared that the Village is celebrating its 40th year as a Tree City, making it one of the oldest in New York State. He mentioned that part of being a Tree City involves achieving growth awards, and the Village holds the record for the longest consecutive recipient of these awards in the state, spanning either 23 or 28 years. Despite being slightly shorter in tenure than Poughkeepsie, the Village has been dedicated to planting trees consistently over the years.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be

submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Deborah Wittels asked if the state had plans to place migrants into the newly vacant Mt. Alverno.

Mayor Newhard responded that he hadn't received any information regarding migrant workers being placed there. He mentioned being in communication with Westchester Medical, the owners of the facility, who expressed their intention to utilize it as part of their medical campus. Specifically, they may relocate a sleep deprivation facility previously located on Main Street in Florida to Mt. Alverno. However, their primary focus is on enhancing their medical offerings.

Ms. Wittels stated that there was a significant amount of work required for the facility.

Mayor Newhard explained that the reason they exited the long-term care business was their inability to compete with newer, more luxurious facilities.

Executive Session

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to enter into Executive Session to seek the confidential advice of counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

In Executive Session: Michael Newhard, Mayor, Trustees Barry Cheney, Mary Collura, Carly Foster and Tom McKnight and Village Attorney, Stephen Gaba.

Exit Executive Session

A **MOTION** was made by Trustee Collora, seconded by Trustee McKnight and carried to exit Executive Session and resume the regular meeting.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Seasonal Laborer – Matthew Hyland

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to hire Matthew Hyland to the position of Seasonal Department of Public Works Laborer at 40 hours per week for 16 weeks. Start date to be determined by DPW Supervisor, Michael Moser. Salary will be based on the FY23-24 & FY24-25 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Seasonal Laborers – Advertise

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to advertise for two (2) Seasonal DPW Laborers at 40 hours per week for 16 weeks. Start date to be determined by DPW Supervisor, Michael Moser. Salary will be based on the FY24-25 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Engineer Intern - Advertise

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to advertise for the position of Village of Warwick Engineer Intern at a pay rate of \$16.50 per hour at 32.5 hours per week for approximately twelve (12) weeks.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Excavator Pipeline Safety Program

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried granting permission to DPW Supervisor, Michael Moser, and DPW Employees, Jason Makuch, Tony Rivera, Andrew D’Alessandro and Mike Finelli to attend the Excavator Pipeline Safety Program on May 15, 2024 from 7:00 a.m. – 9:00 a.m. at the American Legion, 185 Wawayanda Ave., Middletown, NY. There will be no cost to the Village. The Village vehicle will be used for transportation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Village of Warwick FY 2024-25 Tax Relevies & Errors and Omissions

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to relevy on the Village of Warwick 2024-25 tax bills unpaid water and sewer fees, alarm fines, and building department fees to properties listed on the attached document, including Errors and Omissions – RPTL 520 Prorated Taxes, as per the Village Assessor, with a total relevy amount of \$ 2,694.91.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

2024 Summer Village of Warwick Summer Concert Series

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to approve the 2024 Village of Warwick Summer Concert Series Schedule per the attached calendar provided by the Village of Warwick Summer Concert Coordinators.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Nay

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight thanked Trustee Foster for handling the meetings and inquired about the outcome of the discussions regarding the summer concert series schedule.

Mayor Newhard highlighted some positive outcomes, including relocating four concerts to Stanley Deming Park and adjusting the dates.

Trustee Collura expressed concerns about the concentration of concerts on consecutive Saturdays, noting the potential strain on local restaurants and the overlap with the Greenwood Lake concert series. Despite her appreciation for the organizers' efforts, she highlighted the tight schedule with seven concerts in less than a week in July. She mentioned that the contracts had already been signed, leaving no room for adjustments.

Trustee Foster expressed disappointment that the agreed-upon process wasn't followed regarding the finalization of the concert schedule. She expected an opportunity to review the schedule before its finalization, which did not occur as planned.

Trustee Collura noted that the lack of an established process led to the current situation with the concert schedule and suggested implementing an exit survey at the concerts to gather valuable feedback on attendees' experiences, such as parking issues and dining habits. Additionally, she emphasized the importance of starting the planning process earlier to allow for ample time to review and approve the schedule and sign contracts.

Mayor Newhard concurred that there hasn't been a formal procedure in place for scheduling the concerts, leading to the current challenges. He emphasized the necessity for increased dialogue and a structured process in future planning to prevent rushed decisions.

Trustee Collura also mentioned the importance of the Board taking into account concurrent events happening in the Village on the same days as the concerts.

Trustee Foster emphasized that the agreed-upon process involved the Village Board approving the schedule before any contracts were signed. However, this procedure was not followed, as the Board did not have the chance to review the schedule before all contracts were finalized, which was contrary to the established boundary from the previous year.

Village of Warwick Office Intern – Advertise

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to advertise for the position of Village of Warwick Office Intern at a pay rate of \$16.50 per hour at 20 hours per week for approximately twelve (12) weeks.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use Request – Stanley-Deming Park, Park Ave. Elementary 3rd Grade Class Picnic

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to amend the motion approved on April 1, 2024, granting permission to Park Avenue Elementary to hold a third-grade class picnic in Stanley-Deming Park on Tuesday, June 11, 2024, to instead allow the picnic to be held on Friday, June 14, 2024, between 10:00 a.m. to 2:00 p.m. with a rain date of Monday, June 17, 2024. Request includes use of restrooms. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use Request – Stanley-Deming Park, Sanfordville Elementary Kindergarten

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to grant permission to Sanfordville Elementary School to hold a kindergarten class picnic in Stanley-Deming Park on Tuesday, May 7, 2024, and Wednesday, May 8, 2024, between 12:00 p.m. to 2:00 p.m. with a rain date of Friday, May 10, 2024. Request includes use of restrooms. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use Request – Stanley-Deming Park, Sanfordville PIE Potluck

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to Sanfordville Elementary School to hold a PIE student and family potluck in Stanley-Deming Park on Monday, May 20, 2024, between 4:30 p.m. and 8:00 p.m. with a rain date of Tuesday, May 21, 2024. Request includes use of restrooms. Completed park permit and proof of insurance have been received. **Village Board requested a certificate of insurance from the ice cream truck.*

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Cheney suggested obtaining a certificate of insurance for the ice cream truck vendor, similar to the process followed for vendors at events like Applefest.

Facility Use Request – Railroad Green, Warwick Valley Gardeners

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to the Warwick Valley Gardeners to use Railroad Green on Friday, June 28, 2024, from 4:00 p.m. to 5:30 p.m. for a pre-tour ticket sales event and on Saturday, June 29, 2024, between the hours of 8:00 a.m. and 3:00 p.m., with a rain date of June 30, 2024, for the Annual Countryside Garden Tour event. Request includes the setup of popup tents. Completed park permit, security deposit, and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

No Parking Meter Covers – Warwick Valley Gardeners

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to place eight (8) ‘no parking’ meter covers on parking meter numbers 104 – 107 on Railroad Avenue at

the corner of Oakland and meter numbers 108 - 111 on Oakland Avenue, northbound side from 6:00 a.m. to 3:00 p.m. on Saturday, June 29, 2024, with a rain date of Sunday, June 30, 2024, for the benefit of the Warwick Valley Gardeners Garden Tour ticket sale as per their letter dated April 2, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use Permit – Memorial Park Pavilion, Warwick Valley Gardeners

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to the Warwick Valley Gardeners to use the Veterans Memorial Park Pavilion on Thursday, April 25, 2024, as a prep area for the following day's Arbor Day celebration between the hours of 3:00 p.m. and 5:00 p.m. Request includes use of restrooms and three (3) Village-owned tables. Completed park permit, security deposit, and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee McKnight inquired whether the Department of Public Works (DPW) would be responsible for arranging the tables and placing parking meter bags for the Garden Club.

Trustee Cheney clarified that the organization is typically responsible for obtaining parking meter covers, and therefore, there is no need for DPW involvement in this matter.

Trustee McKnight asked for clarification regarding the table setup.

It was stated that DPW typically sets them up the day before.

Mayor Newhard added that the tables are stored in a storage area right next to the pavilion.

Facility Use Permit – Railroad Ave., Railroad Green, Main Street

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to the Warwick Merchants Guild to hold their annual Summer Sidewalk Sale and Street Fair on Main Street, Railroad Avenue and Railroad Green on Saturday, July 13, 2024, from 10:00 a.m. to 5:00 p.m., with setup to begin at 8:00 a.m. and breakdown complete by 6:00 p.m. and on Sunday, July 14, 2024, from 10:00 a.m. to 3:00 p.m., with setup to begin at 8:00 a.m. and breakdown to be complete by 4:00 p.m. Completed facility use permit, proof of insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

No Parking Meter Covers – Warwick Merchants Guild

MOTION to grant permission to the Warwick Merchants Guild to place ‘No Parking’ meter bags on the meters on Saturday, July 13, 2024, from 7:00 a.m. to 6:00 p.m. and on Sunday, July 14, 2024, from 7:00 a.m. to 4:00 p.m. along Main Street as follows: Eddies Roadhouse to Bank Street, G’s Restaurant to Fetch Bar and Grill, Bertoni Gallery to Etched in Time, B Free to Café Dolce, Akins Pharmacy to WVT for the benefit of the annual Summer Sidewalk Sale and Street Fair. Pickup and return of ‘No Parking’ meter bags to be coordinated with the Village of Warwick, DPW Clerk.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

No Parking Meter Covers – Warwick Merchants Guild

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to place ‘No Parking’ meter bags on the meters along Railroad Avenue on Saturday, July 13, 2024, from 7:00 a.m. to 6:00 p.m. and Sunday, July 14, 2024, from 7:00 a.m. to 4:00 p.m. for the benefit of the Warwick Merchants Guild Summer Sidewalk Sale and Street Fair. Pickup and return of ‘No Parking’ meter bags to be coordinated with the Village of Warwick, DPW Clerk.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Road Closure – Railroad Avenue, Warwick Merchants Guild

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to close Railroad Avenue on Saturday, July 13, 2024, from 8:00 a.m. to 6:00 p.m. and Sunday, July 14, 2024, from 8:00 a.m. to 4:00 p.m. for the benefit of the Warwick Merchants Guild Summer Sidewalk Sale and Street Fair.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Facility Use Permit – Railroad Green, East Coast Elite Basketball

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to East Coast Elite Basketball to hold a fundraiser on Railroad Green on May 18, 2024, between the hours of 9:00 a.m. and 3:30 p.m. The fundraiser will include the sale of baked goods and organic dog treats. Request includes the setup of a tent. Completed park permit, security deposit, and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Discussion

Trustee Cheney expressed concern about the possibility of the activity evolving into a larger event, potentially turning Railroad Avenue into a flea market. He emphasized the need for caution and careful consideration regarding granting permission for such activities.

RESOLUTION ADOPTING THE 2024-2025 VILLAGE BUDGET

WHEREAS, a tentative budget (the "Proposed Village Budget") for the Village of Warwick was prepared and introduced for the 2024-2025 fiscal year; and

WHEREAS, a public hearing was held on April 15, 2024, and all interested persons were afforded an opportunity to be heard with respect to the Proposed Village Budget, after which such public hearing was closed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Warwick hereby adopts the proposed Village Budget of the 2024-2025 fiscal year, including any amendments to such budget as approved by the Board of Trustees, which shall, upon adoption, become the final Village Budget for the 2024-2025 fiscal year: and

BE IT FURTHER RESOLVED that the Mayor, the Village Clerk and any officer, employee or consultant, as directed by the Mayor is authorized and directed to take any and all actions that are reasonably necessary, proper, or convenient to carry out the purposes of this Resolution.

Trustee Collura presented the foregoing resolution which was seconded by Trustee Cheney,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

ARBOR DAY PROCLAMATION

Whereas, Arbor Day, a tradition dating back to 1872 when J. Sterling Morton initiated the celebration in Nebraska by planting trees, has since become a globally recognized observance promoting tree planting and environmental conservation; and

Whereas, Arbor Day serves as a poignant reminder of the importance of trees in our ecosystem, providing numerous environmental, social, and economic benefits for current and future generations; and

Whereas, the Village of Warwick recognizes the invaluable role that trees play in mitigating climate change, improving air quality, enhancing property values, and promoting overall health and well-being;

Whereas, the Village of Warwick has been a dedicated member of Tree City USA for 40 years, demonstrating a steadfast commitment to the preservation and growth of our woodlands; and

Whereas, the Village of Warwick has achieved the Growth Award for 24 consecutive years, the longest tenure in New York State, showcasing exemplary efforts in enhancing our community's green infrastructure and fostering environmental stewardship; and

Now, Therefore, Mayor Newhard, along with the Village Board of Trustees, do hereby proclaim April 26, 2024, as Arbor Day in the Village of Warwick, New York and urge all residents to join in commemorating this occasion by planting trees, participating in tree-related activities, and continuing to support initiatives aimed at preserving and expanding our Village forest.

Trustee McKnight presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

Reports

Trustee Cheney's Report:

No report at this time.

Trustee Foster's Report:

Trustee Foster provided updates on two grant applications. Unfortunately, the Village was not successful in obtaining the Thriving Communities grant, which would have provided support for mobility and economic development initiatives. However, there was positive news as they were identified as an awardee for a separate grant which would provide funding for the Safe Streets for All and the Slow Down Warwick campaign. The contract for this grant has been drafted and is awaiting review by the state agency before moving forward.

Trustee Foster added that the recent newsletter featured a survey to gather feedback on Village events; only 15 responses had been received. She proposed prioritizing the survey in the upcoming summer newsletter and sharing it on social media platforms for increased visibility.

Trustee Collura's Report:

Trustee Collura shared news about the Village of Greenwood Lake celebrating its centennial with a parade in August and extended an invitation for the Village of Warwick to participate. She mentioned that participants are encouraged to build floats and the deadline for registration is May 15th. She suggested discussing the Village's participation at the next meeting to allow time for registration.

Mayor Newhard stated that he announced the invitation to the office, and everyone is on board with participating in the parade.

Trustee Collura expressed gratitude for the involvement of neighboring municipalities during Warwick's Sesquicentennial celebration and thought that Greenwood Lake might have been inspired by that. She encouraged the Board to consider participating in the Greenwood Lake centennial parade and suggested discussing it further at a later meeting.

Trustee McKnight's Report:

Trustee McKnight informed the Board about the upcoming Earth Warwick Tree Cycle event scheduled for April 20th from 1:00 p.m. to 6:00 p.m. at Stanley Deming Park. The event is part of Earth to Warwick, a series of green initiatives, aimed at promoting sustainability in the community. Wickham Works is hosting the Tree Cycle event, and the Village of Warwick will have a table to discuss Climate Smart Communities.

Mayor Newhard offered his assistance to Trustee McKnight, stating that he would be present at the event to lend support.

Trustee McKnight extended an invitation to everyone to attend the event, emphasizing that it's a one-day celebration that's free for all. With food, music, craft vendors, art installations, and live performances, it promises to be enjoyable and family friendly. He encouraged participation in discussions about the Village's climate smart initiatives during the event.

Mayor Newhard's Report

No report at this time.

Public Comment – *Non-Agenda Items*

Michael Helm from Sustainable Warwick commended the Village for its support during last year's successful recycling drive and requested assistance for this year's event. He highlighted the importance of collecting refrigerant-containing appliances due to the harmful chemicals they contain. Mr. Helm emphasized the significant impact of properly recycling these appliances, noting that releasing just a pound of refrigerant into the atmosphere could result in over 4,000 pounds of CO2 emissions. Last year's drive collected 130 appliances, preventing the emission equivalent of 10,000 bags of landfill trash. With the help of Hudson Tech offering free refrigerant recovery services, this year's drive will expand to five drop-off events, including an additional one in Chester. There will also be drop-off events in Ulster County in May.

Trustee McKnight pointed out the cost-saving aspect of participating in the recycling drive, highlighting that individuals would typically have to pay to dispose of window AC units at the county dump. In contrast, Sustainable Warwick offers to accept these units at no cost from anyone looking to dispose of them.

Mr. Helm emphasized that the recycling drive is both free and convenient, offering an alternative to transporting items to the county transfer station. Last year's operation was conducted in collaboration with Operation Clean Sweep at the South Street parking lot. However, this year, there will be two drop-off events, one coinciding with the shred fest.

Trustee McKnight expressed gratitude to Mr. Helm for offering assistance with creating an inventory of the Village government's use of refrigerants, which is a key action for the Village's climate smart efforts. They are currently waiting on information from DPW to proceed but appreciate Mr. Helm's willingness to help and his expertise in this area.

Trustee Foster expressed appreciation to Mr. Helm and Sustainable Warwick for their collaboration as co-sponsors of the Earth to Warwick 2024 Green Calendar.

Final Comments from the Board

There was a brief discussion regarding signatures needed for a tourism grant, which would go towards Wickham Works for the Green Calendar.

Orange County Tourism Grant

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to allow the mayor to sign the agreement for the Orange County Tourism Grant pending review by counsel.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

Adjournment

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to adjourn the regular meeting at approximately 9:15 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye