

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
APRIL 1, 2024  
REORGANIZATIONAL MEETING**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Swearing in of the newly elected officials for the Office of Trustee with five-year terms:  
Mary Collura & Barry Cheney.
3. Appointments for the Official Year 2024 of the Village of Warwick.
4. **MOTION** to accept the Mayor's recommendations of appointments for the Official Year 2024 of the Village of Warwick.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

5. Acceptance of Minutes: March 18, 2024, Work Session & Village Board Meeting.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

6. Authorization to Pay all Approved and Audited Claims in the amount of  
\$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**Announcement**

1. The Village of Warwick completed enough high-impact actions to qualify for a \$10,000 Grant under NYSERDA’s Clean Energy Communities program.

**Correspondence**

1. Letter from Valerie Lacey regarding Christmas Tree pickup.
2. Letter from residents Meridyth Duke, Hanna Giordano, Theresa Mack and Maggie McNeely requesting the Way2Go Warwick initiative include the neighborhoods of Oakland Court, Welling Avenue, Campbell Road and Orchard Street.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting’s Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

**Motions**

**Trustee Cheney’s Motions**

1. **MOTION** to hire James Quackenbush to the position of Seasonal Department of Public Works laborer for up to 40 hours per week for 16 weeks with a start date of May 6, 2024, per the recommendation of DPW Supervisor, Michael Moser. Salary will be based on the FY23-24 & FY24-25 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

**2. RESOLUTION INTRODUCING A PROPOSED LOCAL LAW TO REVISE VILLAGE CODE CHAPTER 135 "VEHICLES & TRAFFIC"**

WHEREAS, the Village Board of the Village of Warwick has before it a local law entitled: "A local law amending the Village of Warwick Village Code to add a provision to Chapter 135 'Vehicles & Traffic' allowing amendment of Articles II, III, IV, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XVI and XVII by resolution"; and

WHEREAS, in order to enact the said local law it is necessary to formally introduce it and to hold a public hearing on it,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the movant of this resolution does hereby introduce the proposed local law, and
2. That a public hearing on the proposed local law be set for May 6, 2024, at 7:30 o'clock p.m. and that due notice of the same is directed to be given by publication and posting.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
Carly Foster, Trustee, voting	_____
Thomas McKnight, Trustee, voting	_____
Mary Collura, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

### **Trustee Foster's Motions**

3. **MOTION** to grant permission to Warwick Little League to use the Memorial Park Pavilion and the surrounding area from 8:00 a.m. to 6:00 p.m. to hold Picture Day on April 20, 2024, instead of the previously approved date of April 6, 2024, that was

approved by the Village Board on December 4, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

- MOTION** to close South Street to Lawrence Avenue, Railroad Avenue, Second Street, Third Street, High Street, Bank Street, Clinton Avenue, Park Avenue, Park Lane, Park Place and Park Way for the benefit of Applefest 2024 on Sunday, October 6, 2024, in coordination with the Warwick Police Department and the Village of Warwick Department of Public Works. The only transportation allowed through Park Lane and Park Place will be the shuttle bus.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

- MOTION** to grant permission to The Historical Society of the Town of Warwick to use Memorial Park to hold a George Washington Day 5K and Fun Run on Saturday, July 20, 2024, with set up to begin at 7:00 a.m. and breakdown to be completed by 11:00 a.m. The event will begin at 8:30 a.m. departing from Memorial Park to Forester Avenue, High Street, South Street, Park Lane, Park Place, Burt Street, McFarland Drive, Hudson Street, Long House Road, Aske Street, Bridges Street to White Oak, then exits through Memorial Park back to the finish/starting line per their letter received on March 5, 2024. The event is in coordination with other organizations that regularly use the park for practices and games such as Warwick Little League, Warwick Football & Cheer, Warwick Adult Kickball League and Highlander Rugby. The Warwick Police Department, Warwick EMS, Warwick Fire Department, Warwick Grove and Supervisor Dwyer have been notified and approved the event. Completed park permit, proof of insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

- MOTION** to grant permission to Park Avenue Elementary to hold a second-grade class picnic in Stanley-Deming Park on Tuesday, June 11, 2024, between 11:00 a.m. to 2:00 p.m. with a rain date of Thursday, June 13, 2024. Request includes use of restrooms. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

7. **MOTION** to grant permission to Park Avenue Elementary to hold a third-grade class picnic in Stanley-Deming Park on Tuesday, June 11, 2024, between 10:00 a.m. to 2:00 p.m. with a rain date of Monday, June 17, 2024. Request includes use of restrooms. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **Trustee Collura's Motions**

8. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated March 27, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

9. **MOTION** to schedule a public hearing on the Tentative Budget for Fiscal Year 2024-2025 on Monday, April 15, 2024, at 7:30 p.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_ Trustee Foster \_\_\_ Trustee Collura \_\_\_

Trustee McKnight \_\_\_ Mayor Newhard \_\_\_

### **10. RESOLUTION INTRODUCING A PROPOSED LOCAL LAW TO REVISE THE VILLAGE'S CODE OF ETHICS**

WHEREAS, the Village Board of the Village of Warwick has before it a local law entitled: "A local law amending the Village Code of the Village of Warwick by repealing

Chapter 9 ‘Ethics, Code of’, and re-enacting the same with revised provisions’; and

WHEREAS, in order to enact the said local law it is necessary to formally introduce it and to hold a public hearing on it,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the movant of this resolution does hereby introduce the proposed local law, and
2. That a public hearing on the proposed local law be set for May 6, 2024 at 7:30 o'clock p.m. and that due notice of the same is directed to be given by publication and posting.

\_\_\_\_\_ presented the foregoing resolution which was seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
Carly Foster, Trustee, voting	_____
Thomas McKnight, Trustee, voting	_____
Mary Collura, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

### **Trustee McKnight’s Motions**

#### **11. ATTENDANCE AT SCHOOLS AND CONFERENCES**

WHEREAS, there is to be held during the coming official year (a) NYCOM’s Annual Meeting and Training School (b) NYCOM’s Fall Training School (c) NYCOM’s Public Works Training School, (d) NYCOM’s Winter Legislative Meeting, (e) NYCOM’s Regional Training

Events, (f) NYSBOC Building Conferences and Seminars, (g) NY Planning Federation, and (h) Orange County Department of Planning;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the following officers and employees are authorized to attend the following schools:

1. Mayor, Michael J. Newhard, Trustees: Barry Cheney, Mary Collura, Carly Foster, Thomas McKnight:
  - a. NYCOM's Annual Meeting and Training School, Fall Training School, Winter Legislative Meeting, and Regional Training Events
2. Village Clerk Raina Abramson, Deputy Clerk Jennifer Mante, Village Treasurer Sadie Becker, Deputy Treasurer Denise Bulnes:
  - a. NYCOM's Fall Training School and Regional Training Events
3. DPW Supervisor, Mike Moser:
  - a. NYCOM's Public Works Training School
  - b. NYSBOC Building Conference
4. Building Inspector/Code Enforcement Officer, Boris Rudzinski and Assistant Building Inspector/Code Enforcement Officer, Tony Pascullo:
  - a. NYSBOC Building Conference
  - b. NYSBOC Building Seminars
5. Village of Warwick Planning Board & Zoning Board of Appeals:
  - a. NY Planning Federation
  - b. Orange County Department of Planning
  - c. NYCOM's Regional Training Events related to Planning & Zoning

2. That this resolution is effective immediately.

\_\_\_\_\_ presented the foregoing resolution which was  
seconded by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

Carly Foster, Trustee, voting \_\_\_\_\_

Thomas McKnight, Trustee, voting \_\_\_\_\_

Mary Collura, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**



## VILLAGE OF WARWICK

INCORPORATED 1867

### **Appointments for the Official Year 2024 of the Village of Warwick**

Attorney to the Village Board – Drake Loeb, PLLC – Stephen J. Gaba, Esq.  
Attorney to the Planning Board – Law Office of Elizabeth Cassidy, PLLC – Elizabeth K. Cassidy, Esq.  
Alternate Attorney to the Planning Board – Naughton & Torre, LLP – Ashley N. Torre, Esq.  
Attorney to the Zoning Board of Appeals – Naughton & Torre, LLP - Ashley N. Torre, Esq.  
Labor Relations – Keane & Beane, P.C. – William Kang  
Bond Counsel – Norton Rose Fulbright US LLP  
Village Engineer – Engineering & Surveying Properties, PC  
Water System and Facilities Engineer – Barton & Loguidice  
Engineer Responsible for Reservoir Resources and Dam Safety – Tectonic Engineering  
Accountant – Michael Vernieri  
Computer Consultant – TCG Solutions, Kevin Brand  
Computer Programmer – Edmunds & Associates, BAS, Municipity  
Web-Site Maintenance – Searchlight Consulting  
Court Prosecutor – Rametta & Rametta, LLC - Robert Rametta, Esq.  
Registrar of Vital Statistics - Eileen Astorino (Term 1/1/22 – 12/31/25 approved 12/20/21)  
Deputy Registrar of Vital Statistics – Carolyn Purta (Term 1/1/22 – 12/31/25 approved 12/20/21)  
Consulting Engineer to the Building Department - Martin Roger’s Consulting Engineers

\*The FY 2024-25 Professional Service Agreements for the period of June 1, 2024 – May 31, 2025, are on file in the Clerk’s Office.

Deputy Mayor – Barry Cheney  
Deputy Village Clerk – Jennifer Mante  
Deputy Village Treasurer – Denise Bulnes  
Public Works Supervisor – Michael Moser  
Working Leader – Jason Makuch  
Recreation Director – Ron Introini  
Assessor – Deborah Eurich  
Official Banks – Webster Bank, Orange Bank and Trust  
Associate Village Justice – Peter Barlet  
Risk Management – Raina Abramson  
Emergency Management – Michael Moser, Michael Newhard  
911 Coordinator – Kristin Bialosky  
Village Newspaper – Warwick Advertiser  
Citizens Awareness Panel/Jones Chemical – Michael Newhard, Barry Cheney, Michael Moser.  
Records Management Officer – Raina Abramson  
Office Personnel Liaison – Raina Abramson

DPW Personnel Liaison – Michael Moser  
Village Health Official – Dr. Anthony Martini  
Safety Officers: Michael Moser, Boris Rudzinski, Thomas McKnight  
Summer Concert Coordinators – John Johansen, Michael Gurvich  
Village Historian – Ivy Jordan Tulin  
Village Poet Laurette – *TBD*  
Village Artists in Residence – *TBD*

### **Planning Board**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – Jesse Gallo (Annual Chair Appointment - Member through April 2025)

**Member** – Scot Brown (Five-Year Appointment - expiring April 2029)

**Alternate Member** – Vanessa Holland (Annual Appointment - expiring April 2025)

### **Zoning Board of Appeals**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – John Graney (Annual Chair Appointment / Member through April 2025)

**Member** – Margaret Politoski (Five-Year Appointment – expiring April 2029)

**Alternate Member** – TBD (Annual Appointment)

### **Architectural and Historic District Review Board**

Members – 5 Year Terms, Chairman & Alternate - Annual

**Chair** – Michael Bertolini (Annual Chair Appointment & Five-Year Appointment – expiring April 2029)

**Alternate Member** – Glenn Rhein (Annual Appointment – expiring April 2025)

### **Shade Tree Commission**

Members – 3 Year Terms, Commissioner - Annual

**Commissioner** – Lynn Cheney (Annual Appointment / Member through April 2026)

**Member** – TBD (Three-Year Appointment – expiring April 2027)

## 2024 Village Board Liaison Roles

<u>Deputy Mayor</u> <u>Barry Cheney</u>	<u>Trustee</u> <u>Mary Collura</u>	<u>Trustee</u> <u>Thomas McKnight</u>	<u>Trustee</u> <u>Carly Foster</u>
Public Works Operations	Office of the Treasurer	Planning & Zoning / AHDRB / OC Planning	Office of the Clerk
Engineering and Infrastructure Projects	Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition	Environmental	Parks & Recreation
Veterans	Public Health	Albert Wisner Library	Economic Development & Tourism
Code Enforcement / Building Department	Historical Society	Town of Warwick Police Department	Warwick Valley Schools
Emergency Services	Public Interface and Outreach	Technology Oversight / Cybersecurity	Government Efficiency / Policy Development
Citizens Awareness Panel/Jones Chemical	Senior Citizens	Shade Tree Commission	Transportation & Mobility
	Ethics	Safety Committee	

<u>Alternate</u>	<u>Alternate</u>	<u>Alternate</u>	<u>Alternate</u>
Economic Development	Parks & Recreation	Public Works Operations	Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition
Planning & Zoning / AHDRB / OC Planning	Environmental	Code Enforcement / Building Department	Engineering and Infrastructure Projects
Transportation & Mobility	Veterans	Emergency Services	
		Government Efficiency / Policy Development	

**Raina Abramson**

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**Subject:** FW: NOTIFICATION: NYSERDA Clean Energy Communities | Village of Warwick

Begin forwarded message:

**From:** "erda.sm.clean.energy.communities" <[cec@nyserda.ny.gov](mailto:cec@nyserda.ny.gov)>  
**Date:** March 26, 2024 at 4:27:23 PM GMT  
**To:** Tom McKnight <[tmcknight@villageofwarwick.org](mailto:tmcknight@villageofwarwick.org)>  
**Cc:** [epeck@hudsonvalleyrc.org](mailto:epeck@hudsonvalleyrc.org)  
**Subject:** NOTIFICATION: NYSERDA Clean Energy Communities | Village of Warwick

**Congratulations!** According to our records, your municipality recently completed enough high-impact actions to qualify for a **\$10,000 Grant** under NYSERDA's Clean Energy Communities program.

You have three months from the date of this email (**DUE DATE: June 26, 2024**) to go online and apply for your grant. Please note that under the recently revised Clean Energy Communities Program solicitation, NYSERDA is no longer providing grant extensions. For more information, please review the program Guidance Document.

NYSERDA will not be issuing a press release regarding your grant. If you would like to issue a release, please send us a version to review and we will work with our communications department to provide you a quote. Please leave ample time for review prior to planned distribution.

If you have any questions regarding your grant, please do not hesitate to contact your local Clean Energy Communities Coordinator (copied) who is working on NYSERDA's behalf to help you navigate the program:

Clean Energy Communities Coordinators are trained to help you develop the best possible grant application. They provide guidance and can help facilitate brainstorming, project selection, and application development. Coordinators are available to assist communities, but they do not make program decisions or participate in evaluating grant applications. Responsibility for the content of the grant application, the decision to submit, and the project outcome rests with the community, not the Coordinator. Please read the Clean Energy Communities Guidance Document prior to completing your application.

Thank you for your interest in NYSERDA's Clean Energy Communities Program.

Again, congratulations!

**Clean Energy Communities Team**

**NYSERDA**

17 Columbia Circle | Albany, NY 12203-6399

[nyserda.ny.gov](http://nyserda.ny.gov)

follow : friend : connect with NYSERDA

## Raina Abramson

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**From:** Michael Newhard  
**Sent:** Monday, March 25, 2024 11:51 AM  
**To:** Raina Abramson  
**Cc:** Mike Moser  
**Subject:** FW: Village of Warwick Christmas Tree Pick-ups  
**Attachments:** Christmas Tree Pick-up Log Sheet.docx

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**From:** valerielacey01@gmail.com <valerielacey01@gmail.com>  
**Sent:** Monday, March 25, 2024 11:49 AM  
**To:** Michael Newhard <mayor@villageofwarwick.org>; Cheney <Cheney@villageofwarwick.org>; Mary Collura <collura@villageofwarwick.org>; Carly Foster <foster@villageofwarwick.org>; Tom McKnight <TMcKnight@villageofwarwick.org>  
**Subject:** Village of Warwick Christmas Tree Pick-ups

Dear Honorable Mayor and Members of the Board of Trustees of the Village of Warwick:

A few months ago, I presented an emailed request to Mayor Newhard and DPW Supervisor Mike Moser to compile a comprehensive tally of the 2023/2024 holiday season's pick-up of Christmas trees by the DPW.

I appreciate their ongoing helpfulness in this endeavor, which resulted in the attached compilation, provided as is by Mike Moser.

You will note that, based on this summary, we are spending close to a work week's worth of hours (not including fuel, maintenance, and other costs), and diverting employees from their regular winter workload, in order to provide a special service to fewer than 8% of the Village households.

Per Michael Newhard, the average hourly rate for a DPW worker is \$30.07.

It is clear that this special service isn't a prudent expense, fiscally or in the utilization of workforce resources. In that this expense is borne by all but serves so few, I recommend that it be discontinued.

If it aids the Board, there are plenty of options to suggest to those who discard real Christmas trees, including dropping off at the local dump, or County dump; or donating to the numerous Warwick goat farmers who appeal for them annually in local groups on social media, to pick up themselves as food for their voracious animals. The latter suggestion is certainly a cooperative win/win/win in a farming community, and the most logical—one I can envision as a positive community offering/effort.

I'll look forward to the follow-up and am happy to discuss.

Sincerely,  
Valerie Lacey  
23 Welling Avenue  
Village of Warwick  
201-655-0018

**VILLAGE OF WARWICK  
DEPARTMENT OF PUBLIC WORKS**

**CHRISTMAS TREE PICK-UP**

<b>DATE</b>	<b>MANPOWER USED</b>	<b>NUMBER OF TREES PICKED-UP</b>	<b>HOURS TODAY</b>	<b>TOTAL TIME</b>
1/5/24	Art Wendel/Matt Hann Tim Palmer/Mike Faulls	38 18	4 4	8hrs
1/10/24	Mike Faulls/Matt Hann Mike Finelli/Andrew	77 14	8 2	18 hrs
1/11/24	Andrew D'A/Matt Hann	19	4	22 hrs
1/12/24	Jason Makuch/Tony Rivera Mike Finelli/Matt Hann	19 14	2 2	26 hrs
1/15/24	Mike Finelli/John Santiago	12	2	28 hrs
1/18/24	Andrew D'A/Matt Hann	37	3	31 hrs

RECEIVED

MAR 18 2024

VILLAGE OF WARWICK  
CLERK'S OFFICE

March 18, 2024

Mayor Michael Newhard  
Village Board of Trustees  
77 Main Street  
Warwick, NY 10990

Dear Mayor Newhard and Village Board of Trustees,

Thank you, Mayor Newhard, for meeting with us in such a timely manner, on March 11, to discuss our concerns about traffic in our neighborhood.

We are pleased that the Way2Go Warwick initiative is in process and ask that the neighborhood that includes Oakland Ct, Welling Ave, Campbell Rd. and Orchard St. be named and formally included in the plan and its upcoming implementations.

In recent years, our neighborhood streets have become major secondary arteries in the Village because of several nearby businesses. Yet they are still used for many non-vehicular activities: walking, jogging, dog-walking, strolling babies, playing, bike riding. The condition of the sidewalks and curbing often requires having to walk in a roadway.

The Way2Go initiative seems to offer a new, needed level of safety and traffic calming for Warwick residents, especially young families and elders. We hope you will grant our request to be included in this traffic safety plan, and look forward to the many adaptations and options for enhanced safety for our neighborhood.

We look forward to continued communication with you during this process.

Sincerely,



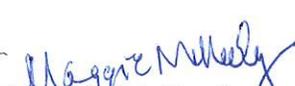
Meridyth Duke,



Hanna Giordano,



Theresa Mack,



Maggie McNeely

Representing our Neighbors

**MEMO**

**Date:** March 31, 2024

**To:** Mayor Newhard & The Village Board

**From:** Michael Moser, DPW Supervisor

**Re:** Seasonal Hire

Motion to hire James Quackenbush to the position of Seasonal Department of Public Works Laborer for up to 40 hours per week for 16 weeks at a pay rate of \$18.00 per hour. Start date of May 06, 2024, per the recommendation of DPW Supervisor, Michael Moser.

VILLAGE OF WARWICK  
LOCAL LAW NO. \_\_\_ OF THE YEAR 2024

A local law amending the Village of Warwick Village Code to add a provision to Chapter 135 "Vehicles & Traffic" allowing amendment of Articles II, III, IV, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XVI and XVII by resolution.

SECTION 1. PURPOSE

The purpose of this Local Law is to promote the public health, safety and welfare by amending the Village Code to add a provision to Chapter 135 "Vehicles & Traffic" allowing amendment of Articles II, III, IV, V, VI, VII, VIII, IX, XI, XII, XIII, XV, XVI and XVII by resolution.

SECTION 2. MUNICIPAL HOME RULE LAW:

This law is adopted pursuant to the provisions of the Municipal Home Rule Law § 10(1)(ii)(a)(1) which grants local governments the authority to enact local laws regarding the public health, safety and welfare. To the extent the provisions of this Local Law are in conflict with State law, the Village Board hereby asserts its intention to supersede same pursuant to the Municipal Home Rule.

SECTION 3. AMENDMENT OF VILLAGE CODE:

Chapter 135 of the Village Code of the Village of Warwick, "Vehicles & Traffic" is hereby amended to add a new section 135-47 which shall read as follows:

"§ 135-47 Amendment of Chapter.

The following provisions of this Chapter may be revised, amended, supplemented, or repealed by the Village Board of the Village of Warwick by resolution:

- (A.) Article II (Traffic and Pedestrian Control Signals);
- (B.) Article III (One-Way Roadways);
- (C.) Article IV (Pedestrian Crossings);
- (D.) Article V (Turning Movements);
- (E.) Article VI (Stop and Yield Intersections);
- (F.) Article VII (Speed Regulations);
- (G.) Article VIII (Parking, Standing and Stopping);
- (H.) §135-22 of Article IX (Parking Meter Zones Established);
- (I.) §135-31 of Article XI (All Trucks Excluded From Certain Streets);
- (J.) Article XII (Truck Route and Commercial Bus Route Systems);
- (K.) §135-35 of Article XIII (Parking of certain large vehicles prohibited in certain locations);

- (L.) Article XV (Safety Zones);
- (M.) Article XVI (Center Lane Allocations); and
- (N.) Article XVII §135-40 (Lane Designations For All Vehicles), §135-41 (Lane Designation For Trucks), and §135-42 (Bus Lanes Designated)."

#### SECTION 4. SEVERABILITY

If any clause, sentence, paragraph, word, section or part of this local law shall be judged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof directly involved in the controversy in which judgment shall have been rendered.

#### SECTION 5. EFFECTIVE DATE

This local law will take effect immediately upon filing in the Office of the Secretary of State in Albany.

**WARWICK LITTLE LEAGUE**  
**PO Box 153**  
**Warwick, NY 10990**

March 27, 2024

Raina Abramson  
Village Clerk  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: Picture Day- Request to Change Date

Dear Ms. Abramson:

The Warwick Little League would like to request a change to the existing Facility Use Permit covering use of the Pavilion for Picture Day from April 6, 2024 to April 20, 2024. There will be no change in the time for Picture Day activities from the initial request to use the Memorial Park Pavilion and the surrounding area between 8 AM and 6 PM.

If you need anything further or would like to discuss any aspect of this request, please contact me.

Sincerely,



Barry Cheney  
Director  
barrycheney@gmail.com

Cc: Rich DiCostanzo, President, Warwick Little League

**RECEIVED**

**MAR 27 2024**

**VILLAGE OF WARWICK  
CLERK'S OFFICE**

**Deputy Clerk**

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**From:** Warwick Applefest <warwickapplefest@gmail.com>  
**Sent:** Friday, March 15, 2024 4:25 PM  
**To:** Deputy Clerk  
**Subject:** Re: Facility Use - Applefest 2024

Apologies for my delay as I was waiting to hear back from Chief Rader.

He has confirmed that both Park Lane and Park Place will be closed as it has been years prior. The only transportation that will be allowed through will be the shuttle bus.

On Thu, Mar 14, 2024 at 9:11 AM Deputy Clerk <[deputyclerk@villageofwarwick.org](mailto:deputyclerk@villageofwarwick.org)> wrote:

Good morning, Ms. Hohmann.

Any updates on the road closure request?

Best regards,

Jenn

*Jennifer Mante*

*Deputy Village Clerk*

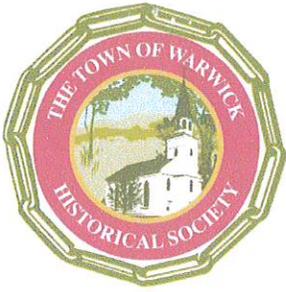
*77 Main Street/P.O. Box 369*

*Warwick, NY 10990*

*Phone: (845) 986-2031 x115*

*Fax: (845) 986-6884*

*[deputyclerk@villageofwarwick.org](mailto:deputyclerk@villageofwarwick.org)*



## The Historical Society of the Town of Warwick

2 Colonial Ave., PO Box 353, Warwick, NY 10990  
845-986-3236~admin@whsny.org~www.whsny.org

February 2024

Mayor Michael Newhard and Village of Warwick Trustees  
Village of Warwick  
77 Main Street  
P.O. Box 369  
Warwick, NY 10990

RE: George Washington Day 5K

Dear Mayor Newhard and Village Trustees,

The Warwick Historical Society is excited to present the annual George Washington Day 5K and Fun Run, scheduled for Saturday, July 20 from set-up at 7:00 to finish at 11:00 a.m.

This event is becoming more popular every year, and our recent designation as a certified 5K by the USA Track and Field Association in 2023 elevates our event to a new level of professionalism.

With your consent, the WHS would like to follow the same course as previous years through the Village, beginning and ending in Veterans Memorial Park. The course departs the park, follows Forester Avenue to High Street over to South Street. Next, the course follows South to Park Lane then Park Place, over Burt and down McFarland Drive into Warwick Grove. The course continues, following Hudson Street around Long House Rd., Aske and Bridge to White Oak, and exits through Memorial Park back to the finish/start line. This is the same course as the previous years. The course map is enclosed with the application.

Our hopes are to use the park for the 5K, including the restroom facilities, parking lot, and the grandstand area. We have contacted the many local organizations that regularly use the park, and received consent from everyone to use Memorial Park for our event. The list of organizations contacted and dates we received their permission is attached to the application. We anticipate all participants to complete the course in just over 2 hours, so the streets will be clear by 10:30 a.m., and our event will be cleaned up and out by 11:00.

Warwick Grove was contacted and informed of the event. We have contacted and secured approval from the Town of Warwick Police Department and Warwick EMS, as well as approval from Town Supervisor Dwyer.

Thank you for your consideration.

Sincerely,

*Diva Deligan, Office Manager*  
Warwick Historical Society  
GW Day 5K Volunteer

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK INCORPORATED 1867

### FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

**RECEIVED**  
MAR 05 2024  
VILLAGE OF WARWICK  
CLERK'S OFFICE

Date Request Submitted: \_\_\_\_\_

Title of Event: George Washington Day 5K

Purpose of Event: Fundraiser for the Warwick Historical Society

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: July 20, 2024      Rain Date(s) Requested: \_\_\_\_\_

Arrival Time: 7:00 AM      Departure Time: 11:00 AM

Event Start Time: 8:30 AM      Event End Time: 10:30 AM

#### SECTION 3: APPLICANT INFORMATION

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Corinne Iurato

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 79 Laudaten Way

Residential Address of Responsible Party: 79 Laudaten Way

Email Address: admin@whsny.org Cell Phone: 845-239-0142

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Historical Society of the Town of Warwick

Organization's Phone: 845-986-3236 Email Address: admin@whsny.org

Name of Organization's Director(s)/Officer(s): Jennifer O'Connor, President

Mailing Address of Organization: Po Box 353, Warwick, NY 10990

Physical Address of Organization: 80 Main St. Warwick, NY 10990

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 350

# of Adults: 320 # of Under 18 Yrs. Old: 30

Expected Number of Vehicles Intended at the Event: 175

Please explain the parking plan for the event: people will self park in the designated areas

**WILL YOUR EVENT INCLUDE: CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <u>We will be playing live drum music.</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>near bandstand</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Tent(s)</b> <u>EZ-up Canopy</u> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> <u>7/20/24 @ 7:00 AM</u> <i>Date &amp; time tent will be removed:</i> <u>7/20/24 @ 11:00 AM</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes <input checked="" type="checkbox"/> No ___
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> <u>Bottled water + fresh fruit will be given to the participants - OC Health says we don't need permit.</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes <input checked="" type="checkbox"/> No ___
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes ___ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Village owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes <input checked="" type="checkbox"/> No ___
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes ___ No <input checked="" type="checkbox"/>



attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

Corrine Turato

Printed Name of Applicant/Responsible Party

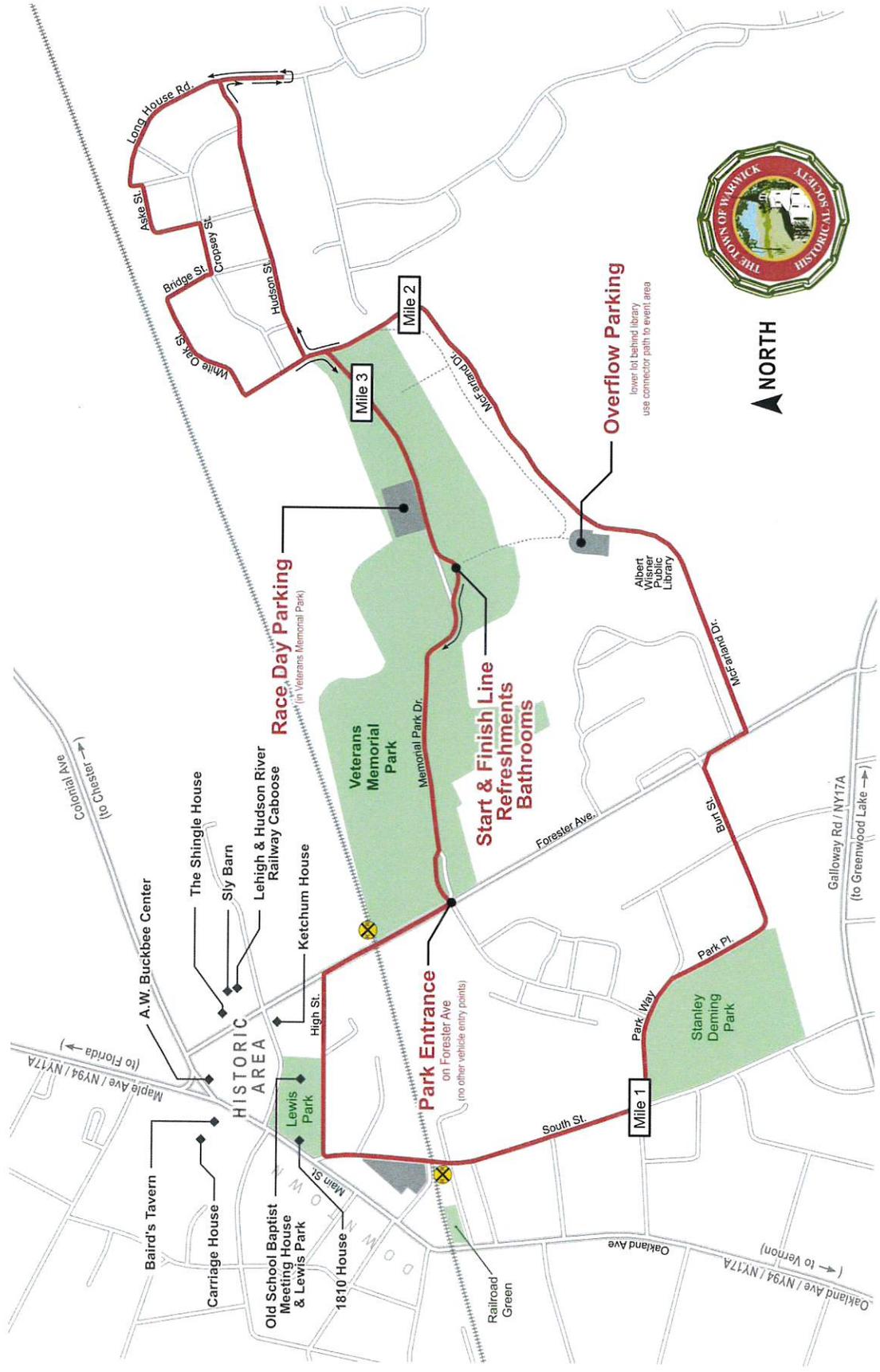
Corinne Turato

Signature of Applicant/Responsible Party

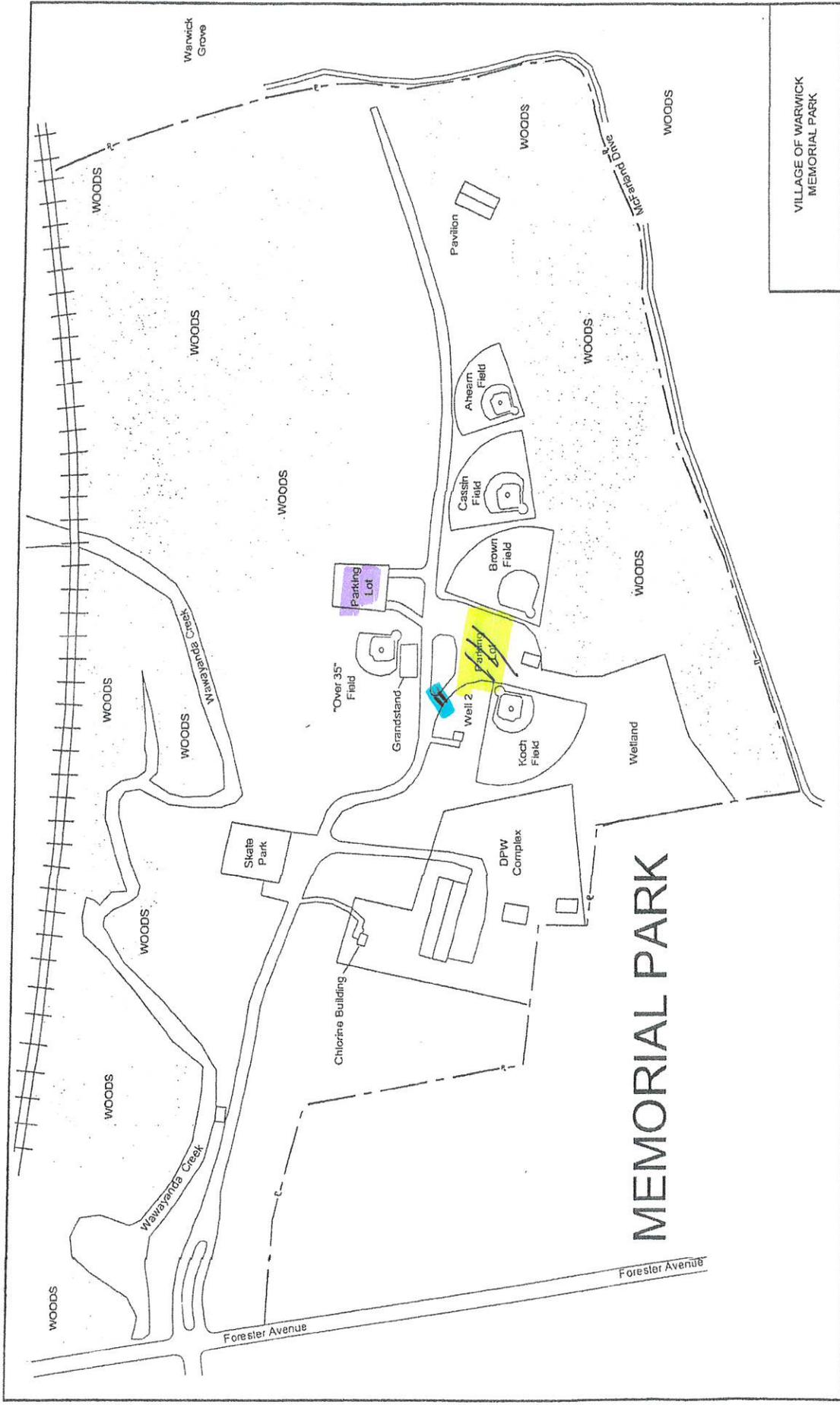
2/29/24

Date

<b>Organization</b>	<b>Contact</b>	<b>Consent Received</b>
Warwick Little League	Barry Cheney	January 12, 2024
Warwick Wascals	Charlie Marron	January 12, 2024
Warwick Football & Cheer	Brian Perez	January 12, 2024
Warwick Adult Kickball League	Carl Short	January 16, 2024
Highlander Rugby	Brad Davidson	January 22, 2024
Warwick Wildcats Baseball	Chris Daly	January 22, 2024
Warwick Town Supervisor Jesse Dwyer		Consented January 18, 2024
Warwick Police Department		Consented January 19, 2024.
Warwick Volunteer Ambulance		Consented February 20, 2024



-  Start/Finish Line
-  Parking for 5K
-  Canopies / Registration Table

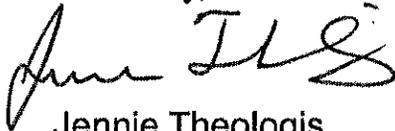


To: The Village of Warwick

March 18, 2024

The Second Grade classes at Park Avenue Elementary are very excited to be planning our picnic at Stanley Deming again! We kindly ask, as it was in previous years, that the security deposit fee is waived since we are a local school. We have been enjoying this year end event for over 20 years and are very appreciative of all the Village does to make this event fun for students year after year.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennie Theologis". The signature is fluid and cursive, with the first name "Jennie" written in a larger, more prominent script than the last name "Theologis".

Jennie Theologis  
Second Grade Teacher  
(845)494-6504  
jtheologis@wvcsd.org

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

VILLAGE OF WARWICK  
INCORPORATED 1867

**Facility Use Request Form**  
**For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 3/18/24  
Title of Event: Park Avenue School 2nd Grade Picnic  
Purpose of Event: Class Picnic

**SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

Railroad Green       Stanley-Deming Park       Lewis Woodlands

Veterans Memorial Park       Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot     1<sup>st</sup> Street Lot     Chase Lot (non-permit only)  
 Spring Street Lot     Wheeler & Spring St. Lot     Upper CVS Lot     Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

**SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: June 11<sup>th</sup> 2024    Rain Date Requested: June 13<sup>th</sup> 2024

Arrival Time: 11:00      Departure Time: 2:00

Event Start Time: 11:00    Event End Time: 2:00

**SECTION 3: APPLICANT INFORMATION**

Check one:  Non-Profit Organization     Commercial/Business Organization     Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Park Avenue Elementary School / Jennie Theologis  
*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 12 Galloway Heights Warwick, NY 10990

Email Address: jtheologis@wvcsd.org Cell Phone: (845) 987-3170

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Park Avenue Elem. School 2nd Grade

Name of Organization's Director(s)/Officer(s): Vesilios Biniaris

Organization's Phone: (845) 987-3170 Email Address: vbiniaris@wvcsd.org

Mailing Address of Organization: 10 Park Avenue Warwick, NY 10990

Physical Address of Organization: same

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 135

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 25 # of People Under 18: 110

Expected Number of Vehicles Intended at the Event: 20

Please explain the parking plan for the event: Parent chaperones (20) will park in available spaces

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes ___ No <u>X</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <i>Location of Music/Loud Speakers/ Sounds System:</i>	Yes ___ No <u>X</u>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes ___ No <u>X</u>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> <i>Date &amp; time tent will be removed:</i>	Yes ___ No <u>X</u>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms Memorial Park and <u>Stanley Deming Park only.</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other Please explain: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$200 Security Deposit - (Must be a Separate Payment)
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave. Elem. School (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by \_\_\_\_\_ (Name Organization).

Park Avenue Elem. School  
Printed Name of Applicant/Responsible Party

[Signature] as teacher representative  
Signature of Applicant/Responsible Party

3/18/24  
Date

Clerk Use Only: Security Deposit Check # NA Certificate of Insurance  Host Liquor Liability NA  
Fees Received NA Park Map(s) \_\_\_\_\_ Police Dept. Approval (if applicable) \_\_\_\_\_  
Facility Use Calendar \_\_\_\_\_ Parade Calendar (if applicable) \_\_\_\_\_

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Park Avenue Elen. School  
Printed Name of Applicant/Responsible Party

Jenni Thibault as teacher  
Signature of Applicant/Responsible Party representative

Date 3/18/24



Mailing Address of Responsible Party: 8 Black Walnut Dr Warwick

Email Address: dakipp1258@gmail.com Cell Phone: 845-642-7259 10990

Proof of Town of Warwick Residency of Responsible Party:  Driver's License  Utility Bill

Name of Organization (if Applicable): Park Ave School 3rd grade

Name of Organization's Director(s)/Officer(s): Vasillious Binarivs

Organization's Phone: 987-3000 Email Address: \_\_\_\_\_

Mailing Address of Organization: 10 Park Ave Warwick NY

Physical Address of Organization: 10 Park Ave " " 10988

**SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 140

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 40 # of People Under 18: 100

Expected Number of Vehicles Intended at the Event: —

Please explain the parking plan for the event: parents will park at Park Ave school

**WILL YOUR EVENT INCLUDE:**

**CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes ___ No <u>✓</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes ___ No <u>✓</u>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes ___ No <u>✓</u>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> _____ <i>Date &amp; time tent will be removed:</i> _____	Yes ___ No <u>✓</u>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> <u>students bring lunches</u>	Yes <input checked="" type="checkbox"/> No ___
<i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain: _____</i> <i>Additional contract(s) and/or insurance is required.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain: _____</i>	Yes ___ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**

**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s): _____</i> <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable: _____</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes ___ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes ___ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Other</b> Please explain: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- \$200 Security Deposit - (*Must be a Separate Payment*)
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

**SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Park Ave (Name Organization).

Denise Kipp  
 Printed Name of Applicant/Responsible Party

Denise Kipp  
 Signature of Applicant/Responsible Party

3/17/24  
 Date

**Clerk Use Only:** Security Deposit Check # NA Certificate of Insurance  Host Liquor Liability NA  
 Fees Received NA Park Map(s) \_\_\_\_\_ Police Dept. Approval (if applicable) \_\_\_\_\_  
 Facility Use Calendar \_\_\_\_\_ Parade Calendar (if applicable) \_\_\_\_\_

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

**INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Denise Kiop

Printed Name of Applicant/Responsible Party

Denise Kiop

Signature of Applicant/Responsible Party

Date 9/17/24

77 Main Street  
 Post Office Box 369  
 Warwick, NY 10990  
 www.villageofwarwick.org



(845) 986-2031  
 FAX (845) 986-8884  
 mayor@villageofwarwick.org  
 clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
 INCORPORATED 1887

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 4/1/24**

For approval to transfer available appropriations for the following Fiscal Year 2023-2024 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A.1410.4550	Village Clerk - Office Supplies	1,166.76	153.32	To cover early mail ballots and oath envelopes	A.1450.4950	Elections - Other	1,855.00	153.32
A.5142.4650	Snow Removal - Salt/Supplies	24,046.12	11,694.51	To purchase Bobcat Salt Sander Spreader	A.5110.2350	Streets - Equipment	0.00	11,694.51
A.5142.4650	Snow Removal - Salt/Supplies	24,046.12	12,351.61	VH main st HVAC	A1620.4400	Village Hall - Repairs/Building	4,264.31	12,351.61
A.7140.4900	Parks - Special Projects	21,355.19	2,359.16	To cover purchase Bobcat Zero Turn Riding Mower	A.7140.2200	Parks - Equipment	10,000.00	2,359.16
A.5110.1000	Streets - Personal Service	229,144.55	11,485.97	Actual vs budget payroll	A.1620.1000	Village Hall - Personal Service	(9,953.26)	9,953.26
					A.8140.1000	Storm Sewer/Drainage - Personal Service	(1,532.71)	1,532.71
A.1640.4350	Central Garage - Utilities	7,974.65	1,267.10	Actual vs Budget utilities	A.1620.4350	Village Hall - Utilities	(1,267.10)	1,267.10
A.1325.4550	Treasurer - Office Supplies	1,482.63	975.00	Server battery backup	A.1680.4900	Network/IT - Professional Services	(975.00)	975.00
<b>TOTAL</b>			<b>40,286.67</b>		<b>TOTAL</b>			<b>40,286.67</b>

**WATER FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F.8340.4550	Trans/Dist - Water Line Repairs	56,020.49	164.88	To cover the cost of metal detector	F.8340.2350	Trans/Dist - Equipment	3,234.12	164.88
<b>TOTAL</b>			<b>164.88</b>		<b>TOTAL</b>			<b>164.88</b>

Respectfully submitted,

Sadie Becker  
 Village Treasurer

Backup Documentation: Negative balance listing report, email requests

Report Date: 3/27/24

Range of Accounts: First to z-zzzz-zzzz  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1440-4000	Engineer - Contracted Services	29,500.00	0.00	54,989.35	10,000.00	0.00	0.00	15,489.35-	139.21
A-1450-4950	Elections - Other	2,800.00	0.00	2,953.32	0.00	0.00	0.00	153.32-	105.48
A-1620-1000	Village Hall - Personal Service	7,153.00	0.00	20,267.73	3,161.47	0.00	0.00	9,953.26-	196.50
A-1620-4350	Village Hall - Utilities	12,000.00	0.00	13,267.10	0.00	0.00	0.00	1,267.10-	110.56
A-1680-4900	Network/IT - Professional Services	22,000.00	138.83	22,836.17	0.00	0.00	0.00	975.00-	104.43
A-1910-4950	other	10,150.00	0.00	20,219.73	483.32-	0.00	0.00	10,553.05-	209.17
A-1910-4980	Village Liability Insurance	93,982.00	0.00	94,900.05	483.32	155.12	0.00	279.61-	100.30
A-1997-2000	General Govt Equipment & Capital Outlay	0.00	0.00	471,633.55	0.00	0.00	0.00	471,633.55-	0.00
A-5110-4400	Streets - Curb/Sidewalk Repairs	160,000.00	0.00	196,487.57	10,000.00	0.00	0.00	26,487.57-	115.58
A-8140-1000	Storm Sewer/Drainage - Personal Service	7,153.00	0.00	14,282.91	5,597.20	0.00	0.00	1,532.71-	112.02
<b>Fund Total</b>		<b>344,738.00</b>	<b>138.83</b>	<b>911,837.48</b>	<b>28,758.67</b>	<b>155.12</b>	<b>0.00</b>	<b>538,324.52-</b>	<b>244.13</b>
<b>Year Total</b>		<b>344,738.00</b>	<b>138.83</b>	<b>911,837.48</b>	<b>28,758.67</b>	<b>155.12</b>	<b>0.00</b>	<b>538,324.52-</b>	<b>244.13</b>

**Sadie Becker**

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**From:** CathyS  
**Sent:** Wednesday, March 20, 2024 1:47 PM  
**To:** Sadie Becker  
**Cc:** Mike Moser  
**Subject:** Budget Modification Requests  
**Attachments:** DOC.pdf

Sadie,

I am requesting the following Budget Modification to cover attached purchases: **\$11,694.51 from A5142.4650 Snow Removal Supplies TO A5110.2350 Street Equipment – Bobcat Salt Sander Spreader**  
**\$2,359.16 from A7140.4900 Parks Special Project TO A7140.2000 Parks Equipment – Bobcat Zero Turn Riding Mower (balance)**

Respectfully,

*Cathy Schweizer*  
DPW Clerk  
Village of Warwick  
[dpw@villageofwarwick.org](mailto:dpw@villageofwarwick.org)  
845-986-2031 Ext 6

**Sadie Becker**

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**From:** CathyS  
**Sent:** Wednesday, March 27, 2024 2:41 PM  
**To:** Sadie Becker  
**Cc:** Mike Moser; Michael Newhard  
**Subject:** Budget Modifiaton

Sadie,

Mike Moser The DPW Supervisor is requesting the following Budget Modification: **\$12351.61 from A5142.4650 Snow Removal To A1620.4950 VH Special Projects.**  
This is necessary for the 75 Main Street Project.

Respectfully,

*Cathy Schweizer*  
DPW Clerk  
Village of Warwick  
[dpw@villageofwarwick.org](mailto:dpw@villageofwarwick.org)  
845-986-2031 Ext 6

**Sadie Becker**

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**From:** Raina Abramson  
**Sent:** Wednesday, March 20, 2024 3:29 PM  
**To:** Sadie Becker  
**Cc:** Deputy Treasurer  
**Subject:** Budget Transfer - Office Supplies to Elections

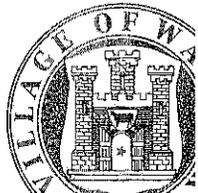
Hi Sadie,

Due to the January 2024 enactment of Early Mail Ballot Voting, I had to buy early mail ballots and oath envelopes for the March 19, 2024, election. Please transfer \$153.32 from Office Supplies A1410-4550 to Elections A1450-4950.

Thank you,  
Raina

*Raina M. Abramson, RMC  
Village Clerk*

*Village of Warwick  
77 Main Street/P.O. Box 369  
Warwick, NY 10990  
Phone: (845) 986-2031 x 102  
Fax: (845) 986-6884  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)  
[www.villageofwarwick.org](http://www.villageofwarwick.org)*



**Sadie Becker**

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**From:** CathyS  
**Sent:** Wednesday, March 27, 2024 11:06 AM  
**To:** Sadie Becker  
**Cc:** ChristopherB  
**Subject:** Budget Modification  
**Attachments:** DOC001.pdf

Sadie,

I am requesting the following Budget Modification: **\$164.88 from F8340.4550 Water Line Repairs To F8340.2350 Equipment.**

This is necessary to cover the negative balance of the attached Invoice for Water Transmission approved Equipment. Current balance **\$5215.12** Invoice amount **\$5380.00.**

Respectfully,

*Cathy Schweizer*  
DPW Clerk  
Village of Warwick  
[dpw@villageofwarwick.org](mailto:dpw@villageofwarwick.org)  
845-986-2031 Ext 6

VILLAGE OF WARWICK  
LOCAL LAW NO. \_\_ OF THE YEAR 2024

A local law amending the Village Code of the Village of Warwick by repealing Chapter 9 “Ethics, Code of”, and re-enacting the same with revised provisions.

SECTION 1. PURPOSE

The purpose of this Local Law is to promote the public health, safety and welfare by amending the Village Code to revise the provisions to the Village Code of Ethics.

SECTION 2. MUNICIPAL HOME RULE LAW:

This law is adopted pursuant to the provisions of the Municipal Home Rule Law § 10(1)(ii)(a)(1) which grants local governments the authority to enact local laws regarding the public health, safety and welfare. To the extent the provisions of this Local Law are in conflict with State law, the Village Board hereby asserts its intention to supersede same pursuant to the Municipal Home Rule.

SECTION 3. AMENDMENT OF VILLAGE CODE:

The Village Code of the Village of Warwick is hereby amended to repeal Chapter 9, “Ethics, Code of”, and to re-enact in its place a new Chapter 9 entitled “Ethics, Code of” which shall read as follows:

**"Ethics, Code of**

**Article I**

**General Provisions**

§ 9-1 Purpose

Standards and rules of ethical conduct for public officers and employees should be clearly set forth to guide public officers and employees in performance of their duties and must be observed if public confidence is to be maintained in local government. It is the purpose of this chapter to promulgate standards and rules of ethical conduct for the officers and employees of the Village of Warwick.

§ 9-2 Applicability

This Code of Ethics applies to the elected officials, candidates for elected Village position, officers and employees of the Village of Warwick and shall supersede any prior municipal Code of Ethics. The provisions of the Code of Ethics shall apply in addition to all applicable state and local laws

relating to conflicts of interest and ethics, including, but not limited to, Article 18 of the General Municipal Law, and all rules, regulations, policies and procedures of the Village of Warwick.

#### § 9-3 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

##### VILLAGE

The Village of Warwick as a municipal corporation.

##### VILLAGE EMPLOYEE

Any Village of Warwick officer, employee, or elected official, and members of the Village Planning Board and Zoning Board of Appeals, whether paid or unpaid, and whether serving in a full-time or a part-time capacity.

##### CANDIDATE FOR ELECTED VILLAGE POSITION

Any person upon filing the Certificate of Acceptance by Candidate for an elected Village position.

##### CHILDREN

As used in this chapter the term Children shall include all biological offspring, adopted persons, and step-children of oneself and one's spouse or partner.

##### CONTRACTS

All contracts, written or oral, including any claim, account or demand against or agreement with the Village, express or implied.

##### CONFIDENTIAL INFORMATION

Any information that is not subject to disclosure under the Freedom of Information Law including, without limitation, any discussions held in executive or closed sessions.

##### PERSONAL INTEREST

For the purpose of this chapter, an officer, elected official, or employee of the Village whether paid or unpaid shall be deemed to have a direct interest in the affairs of:

- a. His or her spouse, children and dependents; or
- b. A corporation, business, or association in which the officer, elected official, or employee has an ownership interest of five percent (5%) or more;
- c. A partnership in which the officer, elected official, or employee is a partner; or
- d. A limited liability entity (such as an LLC) in which the officer, elected official, or employee is a member; of
- e. Any business entity, whether for profit or non-profit, of which the officer, elected official, or employee is a board member, officer or director.

#### FAMILY RELATIONSHIP

As used in this chapter the term Family Relationship means a spouse, parent, step-parent, sibling, step sibling, sibling's spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a Village employee, and individuals having any of these relationships to the spouse of a Village employee.

### **Article II** Code of Ethics

#### § 9-4 Standards of conduct.

Every Village employee of the Village of Warwick shall be subject to and abide by the following standards of conduct:

- A. All elected officials of the Village of Warwick, are required to annually file a disclosure statement, in writing, with the Village Clerk, disclosing their business positions, investments, real estate holdings and interests in contracts potentially involving the Village. Such disclosure shall be limited to interests which could present potential conflicts of interests in execution of the elected official's duties, as provided upon the standard disclosure form approved by the Village Board. Candidates for Elected Village Positions are required to file the standard disclosure form with the Village Clerk as noted above on the same day they file their Certificate of Acceptance by Candidate with the Village Clerk.
- B. Employment. No Village employee shall accept other employment which will impair his/her independence of judgement in the exercise of his official duties.
- C. Conflict of interest. No Village employee, whether paid or unpaid, shall engage in any business or transaction or shall have a financial or other

personal interest, direct or indirect, which is incompatible with the proper discharge of his official duties or which would impair his/her independence of judgment or action in the performance of official duties. Personal, as distinguished from financial, interest includes an interest arising from family relationships or close business or political association. No Village employee shall invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction which creates a conflict with his official duties

D. Representing private interests before Village agencies or courts. Except for self-representation, no Village employee whose salary is paid in whole or in part by the Village shall appear before any agency of the Village. He/she shall not represent private interests in any action or proceeding against the Village in any litigation to which the Village is a party, nor shall he receive any compensation or retainer that may be contingent upon a specific action by a Village agency.

E. Contracts with Village. Except as permitted under New York State General Municipal Law § 801 and 802, Village employees may not enter into contracts with the Village or have an interest in any business entity contracting with the Village.

F. Gifts. No Village officer or employee shall directly or indirectly, solicit any gift, or accept or receive any gift having an aggregate value of seventy-five dollars or more in any twelve month consecutive period from the same individual or entity nor shall he/she accept or solicit any gift or financial benefit under circumstances in which it could reasonably be inferred that the gift was intended to influence such Village officer or employee in the performance of his/her official duties or was intended to be a reward for any official action on his/her part. Provided, however, that this section shall not apply to legally obtained campaign contributions or in-kind services.

G. Confidential information. No Village employee shall disclose confidential information acquired by him/her in the course of his official duties or use such information to further his personal interest. He/she shall not disclose, without proper authorization from the Village Board, any confidential information concerning the affairs of the Village of Warwick. Any inquiring person shall be directed to the public records of the Village. Records of all Village departments not stated to be public records shall be considered confidential.

H. Use of municipal position for personal or private gain. No municipal officer or employee shall use his or her municipal position or official powers and to secure a financial or material benefit for himself or herself, a relative or any private organization in which he or she is deemed to have an interest. No Village employee shall use or attempt to use his/her official position to secure unwarranted privileges or exemptions for himself or others.

I. Improper influence. A Village employee shall not by his/her conduct give reasonable basis for the impression that any person can improperly influence him/her or unduly enjoy his/her favor in the performance of his/her official duties or that he/she is affected by the kinship, rank, position or influence of any party or person.

J. Future employment. A Village employee shall not, after termination of service or employment with the municipality, appear before any board, commission, or agency of the Village in relation to any case, proceeding or application in which he/she personally participated during the period of his/her service or employment, or which was under his/her active consideration in perpetuity.

K. Disclosure of interest in legislation. To the extent that he knows thereof, a member of the Village Board and any Village employee, whether paid or unpaid, who participates in the discussion or gives official opinion to the Village Board on any legislation before the Village Board, shall publicly disclose on the official record the nature and extent of any direct or indirect financial or other private interest he/she has in such legislation.

L. Private employment. No Village employee shall engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his official duties. The following regulations concern the office or department stated:

(1.) Office of Building Inspector. The Building Inspector Board shall not engage within the Village in the real estate, insurance, building contracting or building material business during their employment. This shall not prevent the Building Inspector who has a real estate license or an insurance license in effect at the time he/she acquired his position from continuing such license in effect.

(2.) Office of Assessor. The Assessor, or any employee thereof shall not use the records and information of his/her department for any private use whatever.

M. Seeking appointments. No person shall, either directly or indirectly, pay, render, or give any money, service or other valuable thing to any person for or on account of or in connection with any test, appointment, promotion, reduction or removal in which he is concerned. Seeking an appointment in such a way shall disqualify the individual engaging in such activity from appointment to the position at issue for the current or upcoming term thereof as applicable to the violation.

N. Equal Treatment of the public. An officer, elected official, or employee of the Village of Warwick shall treat all members of the public, whether a person, corporation or other organization, with equal consideration and without special advantage in carrying out his or her official duties.

§ 9-5 Penalties for offenses.

In addition to any penalty contained in any other provision of law, any such Village employee who shall knowingly and intentionally violate any of the provisions of this chapter may be fined, suspended, or removed from office or employment in the manner provided by law.

### Article III **Board of Ethics**

§ 9-6 Establishment.

A. There is hereby established a Board of Ethics consisting of five members to be appointed by the mayor and approved by the Village Board of Trustees, including designation of the Chairman.

B. Members of the Board of Ethics must reside in the Village of Warwick and shall serve without compensation and at the pleasure of the Village Board.

C. Terms of Office.

(1.) Commencing upon the effective date of this Chapter as re-enacted in 2024, the initial appointment of members to the Board of Ethics shall be as follows:

(a.) One Board of Ethics member will serve a one-year term commencing on the date of the Village Board's 2024 reorganization meeting and terminating on the day before the Village Board's 2025 reorganization meeting;

(b.) One Board of Ethics member will serve a two-year term commencing on the date of the Village Board's 2024 reorganization meeting and terminating on the day before the Village Board's 2026 reorganization meeting;

(c.) One Board of Ethics member will serve a three-year term commencing on the date of the Village Board's 2024 reorganization meeting and terminating on the day before the Village Board's 2027 reorganization meeting;

(d.) One Board of Ethics member will serve a four-year term commencing on the date of the Village Board's 2024 reorganization meeting and terminating on the day before the Village Board's 2028 reorganization meeting; and

(e.) One Board of Ethics member will serve a five-year term commencing on the date of the Village Board's 2024 reorganization meeting and terminating on the day before the Village Board's 2029 reorganization meeting.

(2.) At the expiration of the assigned initial term of each Board of Ethics member so appointed, the successor or re-appointed member shall be appointed for a term of five (5) years, and all subsequent terms of members appointed after the initial term of their office have expired shall be for five (5) years.

D. Vacancies shall be filled by appointment by the Mayor and approval by the Village Board of Trustees.

E. The Board of Ethics shall have the following duties:

(1.) To render advisory opinions to the Mayor, the Village Trustees, and Village Department Heads on written request of the same. The opinions of the Board of Ethics shall be advisory and confidential, and in no event shall the identity of the Village employees be disclosed except to authorized persons and agencies. Such opinions shall be on the advice of the Village Attorney.

(2.) Upon written request of the Village Board, to conduct investigations and recommend appropriate sanctions for alleged violations of this Chapter.

(3.) Upon request of the Village Board, to make recommendations to such Village Board as to any amendments of this chapter; and

(4.) To review the annual disclosure statements required by this Chapter and report to the Village Board regarding the submission of such statements.

§ 9-7 Rules and regulations; records of proceedings.

Such Board of Ethics shall promulgate its own rules and regulations as to its form and procedures and shall maintain appropriate records of its opinions and proceedings.

## Article IV **Administration**

§ 9-8 Distribution of copies.

Upon the adoption of this chapter, the Village Mayor shall cause a copy thereof to be distributed to every Village employee. Failure to distribute any such copy or failure of any Village employee to receive such copy shall have no effect on the duty of compliance with this code nor the enforcement of provisions hereof. The Village Mayor shall further cause a copy of this chapter to be kept posted conspicuously in each public building under the jurisdiction of the Village. Failure to so post this chapter shall have no effect on the duty of compliance herewith nor the enforcement of provisions hereof.

§ 9-9 Appropriations.

The Village Board may appropriate moneys from the general Village funds for the maintenance of and for personnel services to the Board of Ethics established hereunder, but such Board of Ethics may not commit the expenditure of Village moneys except within the appropriations provided herein.

9-10. Cooperation with Board of Ethics.

All employees of the Village of Warwick shall furnish to the Board of Ethics such data, information and statements as may in the opinion of the Board be necessary for the proper exercise of its function, powers and duties as set for in the General Municipal Law or in this chapter."

#### SECTION 4. SEVERABILITY

If any clause, sentence, paragraph, word, section or part of this local law shall be judged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, word, section or part thereof directly involved in the controversy in which judgment shall have been rendered.

#### SECTION 5. EFFECTIVE DATE

This local law will take effect immediately upon filing in the Office of the Secretary of State in Albany.