

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
MARCH 5, 2018
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to pay all approved and audited bills in the amount of \$ _____.

Correspondence

1. Letter from Planning Board Chairman, George Aulen regarding scheduling a Joint Public Hearing for 28 Church Street/Solar application located at 28 Church Street.

Discussion

1. Kennedy Apartments – Site Plan Approval
2. Jane Newman – Pioneer Farm
3. Warwick Playground Dreams

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions:

Trustee Cheney's Motions:

1. **MOTION** to go out to bid for the following: Chemicals for the Water and Sewer Plant to include delivery to Water Plant, Sewer Plant, Well #2, Well #3, and the Micro Filtration Plant. Refuse – pickup and delivery of 30-yard refuse container on an as per need basis. Bids will be for the Fiscal Year June 1, 2018 through May 31, 2019. Bid opening to be held April 17, 2018 at 12 p.m. at Village Hall, as per the recommendation of the DPW Supervisor.
2. **MOTION** to go out to bid for the following On-Call Services: Electrical, Plumbing and HVAC. Bids will be for the Fiscal Year June 1, 2018 through May 31, 2020. Bid opening

to be held April 25, 2018 at 12 p.m. at Village Hall, as per the recommendation of the DPW Supervisor.

Trustee Lindberg's Motions:

3. **MOTION** to grant permission to the Union AME Church/Missionary Society to use Railroad Green on April 21, 2018 from 9 a.m. to 2 p.m. with a rain date of April 28, 2018 for a Health Fair – Screening Mobiles, Physical Therapy, Chiropractors, nutritionists, etc. Completed park permit, security deposit and proof of proper insurance have been received.
4. **MOTION** to grant permission to the Warwick Wascals Senior Softball team to hold games in Memorial Park on the Brown Field or Koch Field from April 8, 2018 through September 16, 2018. Games will be held on Sunday's from 8:30 a.m. to 12 p.m. and Wednesday's from 2 p.m. to 5 p.m. When the Little League season terminates the Wednesday games will be switched from 2 p.m. to 5 p.m. to 5 p.m. to 7:30 p.m. Completed park permit, security deposit and proof of proper insurance have been received.

Trustee Patterson's Motions:

5. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the 30th annual Warwick Applefest on Sunday, October 14, 2018 from 9:00 a.m. to 5:00 p.m. in the area between Lewis Park and Stanley Deming Park, encompassing High Street, South Street, and the parking lots on South Street and Railroad Avenue as per their letter dated February 9, 2018. Proof of proper insurance and detailed map have been received.
6. **MOTION** to grant permission to the Chamber of Commerce to use Railroad Green on Sunday, October 14, 2018 from 9 a.m. to 5 p.m. in connection with Applefest. Completed park permit, proof of proper insurance and \$100 security deposit have been received.
7. **MOTION** to grant permission to the Chamber of Commerce to use Veterans' Memorial Park for parking for Applefest attendees on Sunday, October 14, 2018 from 6:00 a.m. to 6:00 p.m. Completed park permit, proof of proper insurance and \$100 security deposit have been received.
8. **MOTION** to grant permission to the Chamber of Commerce to use Stanley Deming Park on Sunday, October 14, 2018 from 9:00 a.m. to 5:00 p.m. for crafts, non-profit vendors, and kid's activities in connection with Applefest. Completed park permit, proof of proper insurance and \$100 security deposit have been received.
9. **MOTION** to grant permission to the Chamber of Commerce to use the First Street parking lot in connection with Applefest on Sunday, October 14, 2018 from 9:00 a.m. to 5:00 p.m.
10. **MOTION** to grant permission to the Warwick Valley Gardeners to use Railroad Green on June 2, 2018 from 10 a.m. to 2 p.m. to sell 50/50 Raffle Tickets to support local

gardens. Completed park permit, security deposit and proof of proper insurance have been received.

Trustee McManus' Motions:

11. **MOTION** to grant permission Winslow Therapeutic Riding Center to hold their annual Duck Derby on Sunday, May 20, 2018 at 1:30 p.m. in Linear Park by the Wawayanda Creek and South Street parking lot. Completed park permit, proof of proper insurance and \$100 security deposit have been received.

DPW Supervisor's Report:

Final Comments from the Board

Executive Session, if applicable

Adjournment

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

February 23, 2018

To: Mayor Newhard &
Village Board of Trustees

From: Village of Warwick
Planning Board

Re: Joint Public Hearing for 28 Church St./Solar application located at 28 Church St.


Dear Mayor & Board of Trustees:

It has come to the Planning Board's attention that the Village Board may be interested in conducting a joint Public Hearing for the solar site plan/Special Use permit applications before both Boards.

This would combine a public hearing that is required by both Boards and would make it more efficient for the requirements of the Zoning Law.

At this point I believe a public hearing can be scheduled at your Boards earliest convenience.

Please let the Village Planning Board your decision at your earliest convenience.

Sincerely,

George B. Aulen, Chairman
Planning Board

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FEB 26 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

SEQR

Intention to be Lead Agency

This notification is for the purpose of designating a lead agency according to the requirements of Article 8 of New York State Environmental Conservation Law for the following proposed action:

Date: February 20, 2018

To: All Involved Agencies

From: Village of Warwick Planning Board
77 Main Street
Warwick, NY 10990
Orange County, NY
George Aulen, Chairman

Project Title: Kennedy Apartments
Site Plan Approval
Forester Ave
Warwick, NY 10990

Description of Proposed Action: The project is to construct a one, three story, 36 unit apartment building with associated parking on an existing parking lot along with a garage with second story storage.

This notification is being sent to involved agencies with the request that you consent to our agency serving as Lead Agency. If, however, you do not agree, you may follow the procedures outlined in 6NYCRR 617.6(b) (5).\

Attachments to This Notice:

- 1) Environmental Assessment Form (Part 1)
- 2) Sketch Plan

A copy of this Notice is being sent to the following Involved Agencies:

Village of Warwick ZBA
77 Main St.
Warwick, NY 10990

Village of Warwick
Village Board
77 Main Street
Warwick, NY 10990

Town of Warwick &
Town Planning Board
32 Kings Hwy
Warwick, NY 10990

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**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

Short Environmental Assessment Form

Part 1 - Project Information


Instructions for Completing

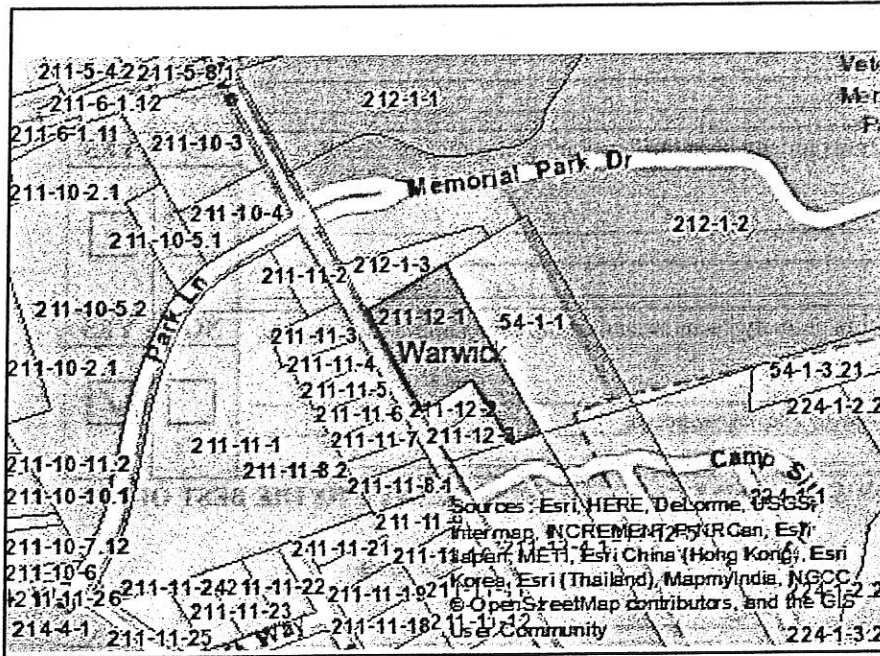
Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

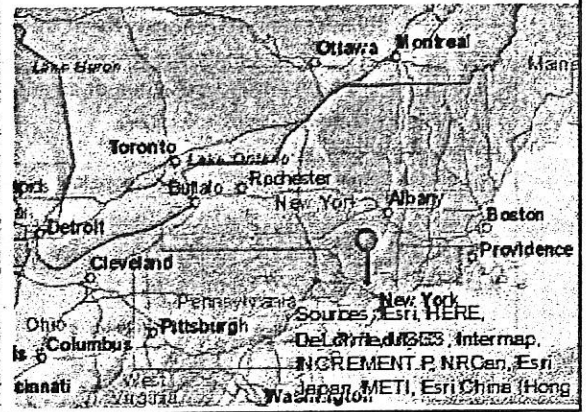
Part 1 - Project and Sponsor Information							
Name of Action or Project: Forester Avenue Apartments							
Project Location (describe, and attach a location map): Forester Avenue, Village of Warwick							
Brief Description of Proposed Action: The proposed action is to construct one, three story, 36-unit apartment building with associated parking on an existing parking lot.							
Name of Applicant or Sponsor: Kennedy Companies Inc.		Telephone: (845) 986-4111 E-Mail: rmk@kennedycoinc.com					
Address: PO Box 600							
City/PO: Warwick		State: New York	Zip Code: 10990				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
3.a. Total acreage of the site of the proposed action?		2.24 acres					
b. Total acreage to be physically disturbed?		0.90 acres					
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		2.24 acres					
4. Check all land uses that occur on, adjoining and near the proposed action. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input checked="" type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input checked="" type="checkbox"/> Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____			
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:			
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional			
<input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES	
If Yes,	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES			
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?			
If Yes, briefly describe: <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES			
Public drainage system on Forester Avenue			

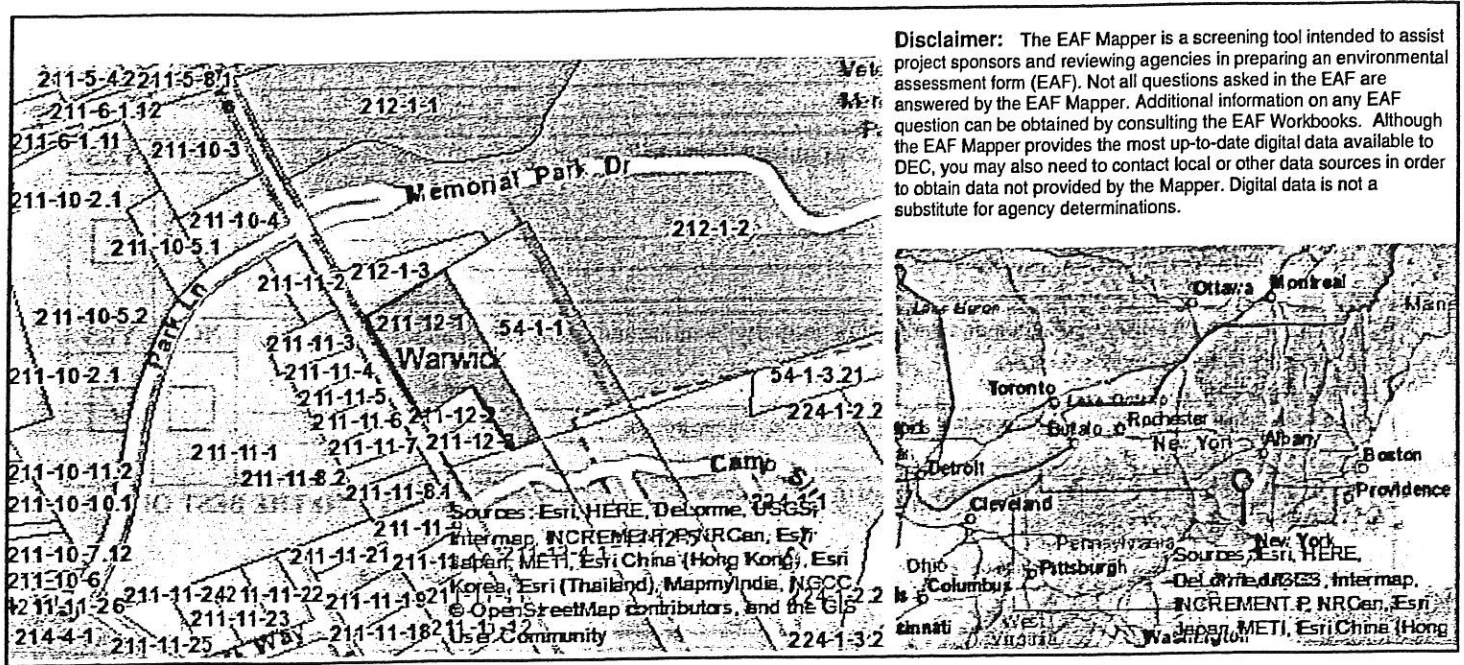
18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ <u>Ink Sludge from the Georgia Pacific Corporation - Determined to be not hazardous,</u> _____	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Engineer Applicant/sponsor name: <u>Ross Wingolnitz, P.E.</u> Date: <u>01/03/18</u> Signature: 		



Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National Register of Historic Places]	No
Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes



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Part 1 / Question 12b [Archeological Sites]	Yes
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	Yes
Part 1 / Question 16 [100 Year Flood Plain]	No
Part 1 / Question 20 [Remediation Site]	Yes

From: "Jane Newman" <janenewm@gmail.com>
To: "Michael Newhard" <mayor@villageofwarwick.org>
Subject: Pioneer Farm -- a request for use of village services -- water and sewage

February 22, 2018

Pioneer Farm
65 State Route 94 South
Warwick, NY 10990
Tel: 917-687-0249
Email: janenewm@gmail.com

To the Mayor and Members of the Board of the Village of Warwick,

As you probably know, in 2016 we received PDR funds for Pioneer Farm. We did this to preserve the farm as a farm and help create a green belt around the village. In 2017 our partners wanted to be bought out and we now have a very large mortgage. This mortgage is not sustainable.

On the following maps you will see that there is a three acre parcel at the end of Carroll Drive off Southern Lane that was not put into PDR. This plot is close to existing housing and in this respect it conforms to the Community Development plan. However, it is in a four acre zone and in order to subdivide and build we will need a zoning variance from the town. We will see the town planning committee in the next few weeks. I attach a map that shows the land that has been put into PDR and I show a section of the survey map with the plot at the end of Carroll Drive. I will drop off a copy of the large scale map for the whole farm today.

We had talked some time ago about whether a house built on this plot would be able to access village municipal services -- water and sewage. I understand that if this happens the user will have to pay for this at a rate higher than village residents will. (We ourselves access village water at the farm and we pay for this at a higher rate than people in the village.) Whatever house is built will have its own private drive.

Although the farm is in the town we feel we are very much a part of the village. It is our intention to protect and maintain Pioneer Farm as one of the last remaining gateway farms in the village. Its history, architecture, wetlands and open fields are part of the character of the village.

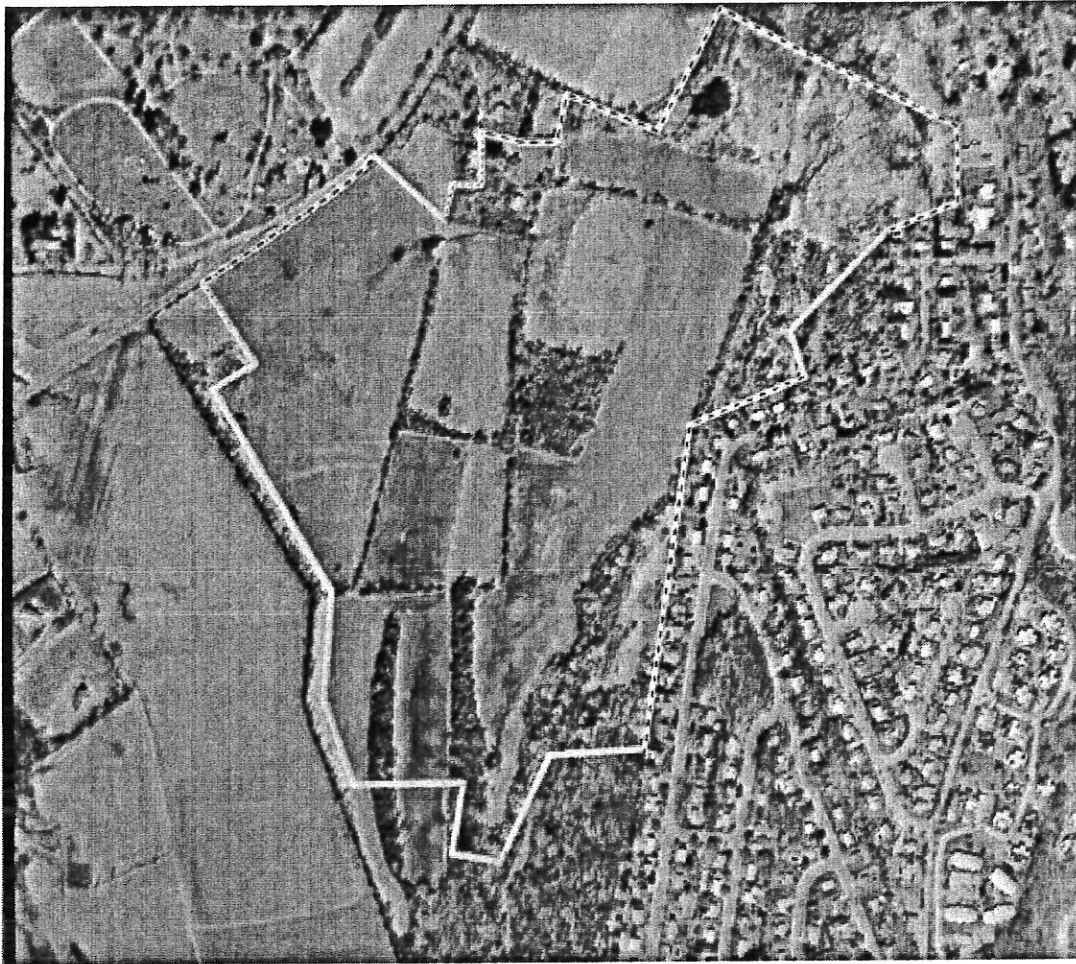
With this letter, I respectfully request that we be able to access village amenities for this 3 acre plot at the end of Carroll Drive. Please let me know if you need any other information to help with your decision.

Jane Newman

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FEB 22 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



Agriculture and
Preservation

PROPERTY NAME
Pioneer Farm

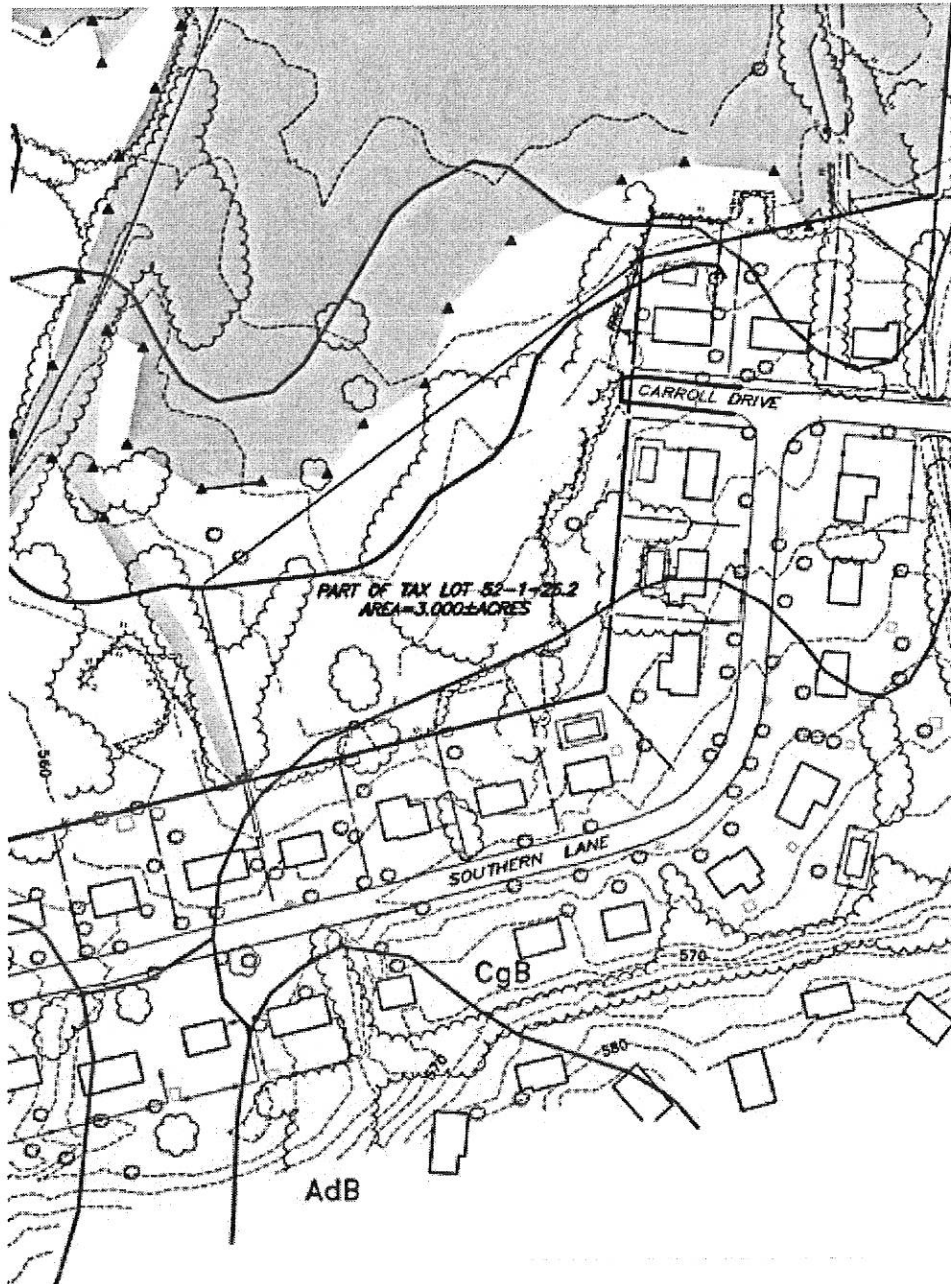
LOCATION
Town of Warwick, RI
Frontage on NY Sta

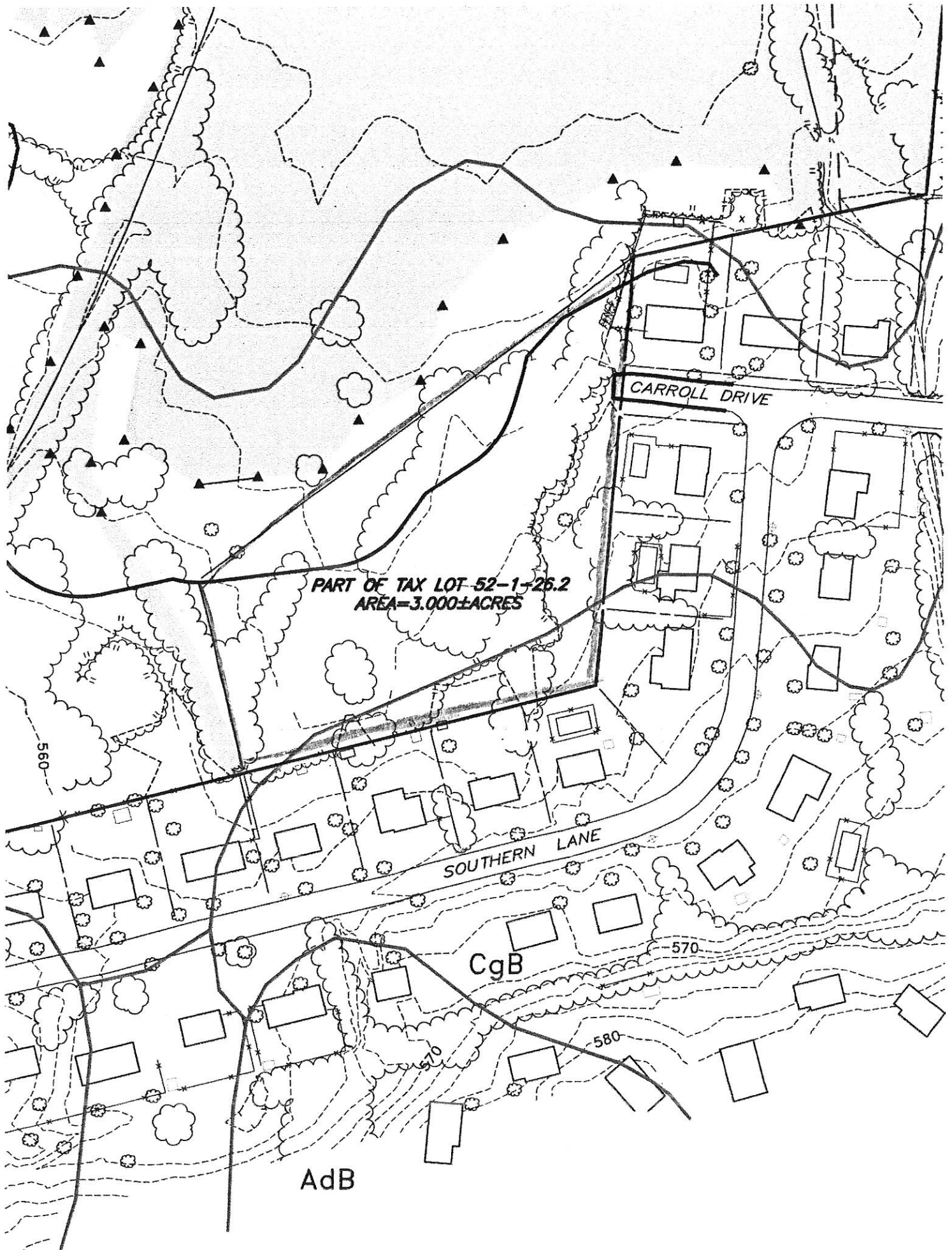
MAP PURPOSE
Easement Property
with Farmstead
and surrounding
Shown on Digital
Orthophotography

LEGEND
Background Image
April 2010 (Natural)
Parent Tax Parcel
Conservation
Designated F.
Complexes
boundaries apply

0
map scale 1" = 100'

Map Prepared April 2010
Town of Warwick Agriculture
Open Space Preservation





PROPERTY NAME
Pioneer Farr

LOCATION
Town of Warwick, O
Frontage on NY Sta

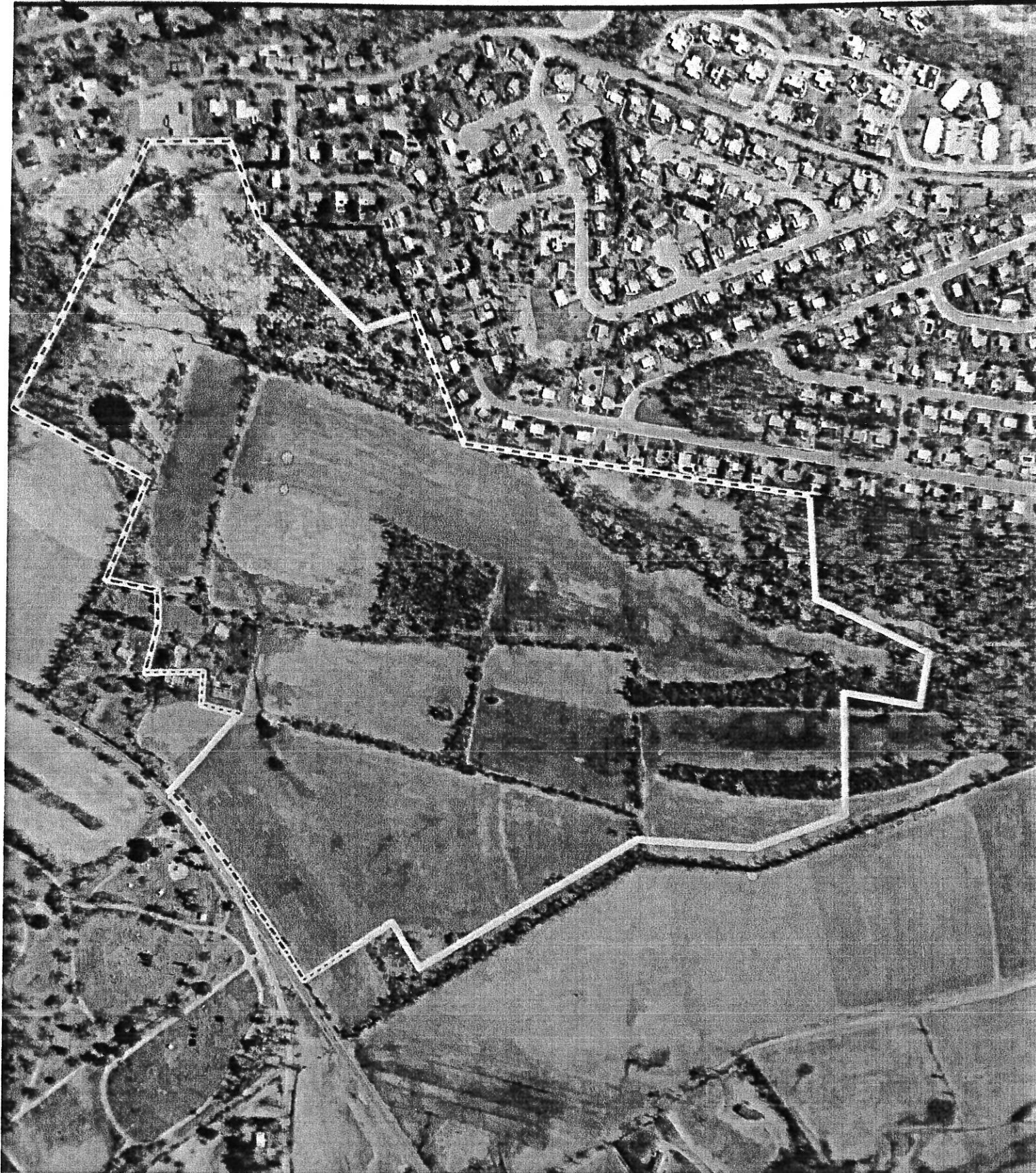
MAP PURPOSE
Easement Property
with Farmstead
and parent/origi
Shown on Digital
Orthophotography

LEGEND:
Background Image
April 2010 (Natur

--- Parent Tax Pa
Conservation
Designated Fi
Complexes
(boundaries appro

0
map scale 1:6

Map Prepared April 20
Town of Warwick Agri
Open Space Preserve



Raina Abramson

From: Hannelore Chambers <hannelore.h.chambers@gmail.com>
Sent: Sunday, February 25, 2018 5:06 PM
To: Raina Abramson
Subject: March 5 agenda

Good morning, Raina!

Could you please add Warwick Playground Dreams to the agenda for March 5 Village Board meeting? Mayor Newhard and Trustee Lindberg asked me to share an update with the other Trustees re: the conference call we had with Play By Design.

Kind regards,

Hanne

Memo

To: Mayor Nehard & The Village Board
From: Mike Moser, DPW Supervisor
Date: March 1, 2018
Re: Chemical/Refuse Bids

Request a motion to go out to bid for the following:

Chemicals for the Water and Sewer Plant to include delivery to Water Plant, Sewer Plant, Well #2, Well #3, and the Micro Filtration Plant.

Refuse: Pickup and delivery of 30yd refuse container on an as per need basis.

Bids will be for the Fiscal Year June 1, 2018 thru May 31, 2019. Bid opening to be held April 17, 2018 12:00pm at Village Hall.

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FEB 26 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Memo

To: Mayor Nehard & The Village Board

From: Mike Moser, DPW Supervisor

Date: March 1, 2018

Re: Electrical/Plumbing Bids

Request a motion to go out to bid for the following On-Call Services:

Electrical

Plumbing/HVAC

Bids will be for the Fiscal Year June 1, 2018 thru May 31, 2020. Bid opening to be held April 25, 12:00pm at Village Hall.

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FEB 26 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 2/14/18

Date(s) Requested: 4/21/18
Run date 4/28/18

Time of Event: 9-2

Village Park/Facility Requested: Railroad Green
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Union A.M.E. Church/Missionary Society

Check One: ☒ Non-Profit 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: Denise Smith

Mailing Address: 12 Panorama Drive

Telephone: (Day) 845-986-1618 (Evening) 845-742-0424 (Cell) _____

Information about intended use of Village Facilities:

Purpose of Use: Health Fair - Screening Mobiles,
Physical Therapy, Chiropractors, Nutritionists, Etc.

Total Participants Expected: 200 Adults 100 Children

How will the event be advertised? Newspapers Social Media, Radio, Flyers, Posters

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: N/A

Village of Warwick Participants: 800 Non-Resident Participants: 100

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? N/A Will food be sold? N/A

Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of _____ (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Union A.M.E. Church/Missionary Society (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)
Calvin H. Smith

Address: 20 John Street, Warwick, RI Telephone: 845-699-8178

\$100 security
deposit + insurance
received (RA)

RECEIVED

FEB 27 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

February 26, 2018

Village of Warwick
Board of Trustees
77 Main Street
Warwick, N.Y. 10990

Dear Village Board:

This is to request the granting of a permit for the Warwick Wascals Senior Softball team to hold games in Memorial Park on the Brown Field or Koch Field from April 8, 2018 through September 16, 2018. Games will be held on Sunday's from 8:30 a.m. to 12 p.m. and Wednesday's from 2 p.m. to 5 pm.

Once again, we request that when the Little League season terminates ,the Warwick Wascals's games on Wednesday's be switched from the 2 p.m. to 5 p.m. time frame to 5 p.m. -7:30 p.m. I estimate that this change should occur in the middle of July but we will work around the Little League schedule if this should not be the case .

Sincerely,

A handwritten signature in black ink, appearing to read 'Charlie Marron', with a stylized flourish at the end.

Charlie Marron

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FEB 26 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 2/26/18

Date(s) Requested: see attached

Time of Event: _____

Village Park/Facility Requested: Memorial Park / Brown-Koch Field

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Wescats Softball

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ?? Designated Contact: Charlie Marron

Mailing Address: 4 Mistucky Circle, Warwick NY 10990

Telephone: (Day) 845 238-2160 (Evening) same (Cell) 917 843 2147

Information about intended use of Village Facilities:

Purpose of Use: Softball

Total Participants Expected: 40 Adults ☐ Children ☐

How will the event be advertised? _____

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: 35 Non-Resident Participants: 5

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? No Will food be sold? No

Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Wescats (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Wescats (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)
Charlie Marron

Address: see above Telephone: 845 238-2160

\$100 security
deposit +
insurance
received
(RA)

RECEIVED

FEB 26 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Warwick Applefest • P.O. Box 22 • Warwick, New York 10990

February 9, 2018

Mayor Michael Newhard
Office of the Mayor
Warwick Village Hall
P.O. Box 369
Warwick, NY 10990

Dear Mayor Newhard,

On behalf of the Warwick Valley Chamber of Commerce the Applefest Committee requests approval to hold the 30th annual **Warwick Applefest** on Sunday, October 14, 2018.

The proposed schedule of events, Village Facility Use Requests forms, and security deposit checks are enclosed.

Upon approval from your office, all required permits and certificates of insurance will be promptly filed, and arrangements will be made with the Police Department, Ambulance Corps, Fire Department, Department of Public Works, etc. for proper coverage of the event.

Should you have any questions relating to this request, please feel free to contact me.

Thank you for your continued support.

Sincerely,

Cristina Hohmann

Cristina Hohmann
Warwick Applefest 2018 Coordinator
generalinfo@warwickapplefest.com
Cell: 845-988-7818

cc: Mr. M. Sweeton, Warwick Town Supervisor.

RECEIVED

FEB 09 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Warwick Applefest • P.O. Box 22 • Warwick, New York 10990

Proposed Schedule of Events for Applefest Weekend 2018

Sunday, October 14 / 9 am - 5 pm

- We wish to hold the festival in the area between Lewis Park and Stanley-Deming Park, encompassing High Street, South Street, and the parking lots on South Street and Railroad Avenue/Village Green.
- Additionally, we would like to once again use Memorial Park and the parking lot at Oakland Ave. & First Street for parking.

Village of Warwick, NY - Facility Use Request Additional Notes

Applefest 2018- Stanley-Deming Park

- We will be sending you a security deposit check in the amount of \$100 for the use of Stanley-Deming Park. If you do not have possession of this check by March 1st please let me know.
- Certificate of Insurance attached.
- Before and after "walk-through" of the Stanley-Deming Park area will be made with the Village Supervisor of Public Works and one or more Applefest Committee members.

Applefest 2018 - Memorial Park

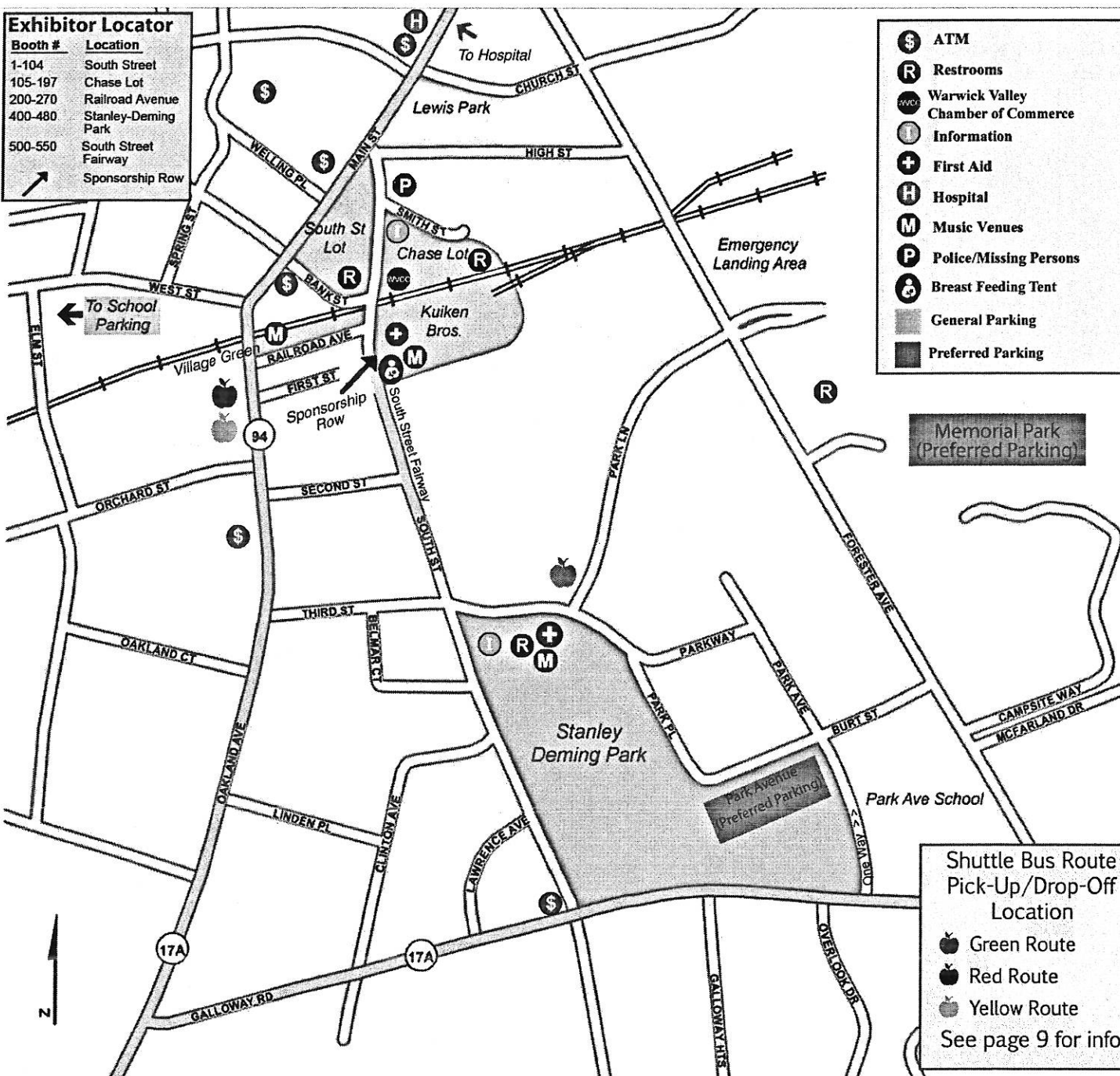
- We will be sending you a security deposit check in the amount of \$100 for the use of Memorial Park. If you do not have possession of this check by March 1st please let me know.
- Certificate of Insurance attached.
- Before and after "walk-through" of the Memorial Park area will be made the Village Supervisor of Public Works and one or more Applefest Committee members.

Applefest Festival Area Map

Exhibitor Locator

Booth #	Location
1-104	South Street
105-197	Chase Lot
200-270	Railroad Avenue
400-480	Stanley-Deming Park
500-550	South Street Fairway
	Sponsorship Row

- ATM
- Restrooms
- Warwick Valley Chamber of Commerce
- Information
- First Aid
- Hospital
- Music Venues
- Police/Missing Persons
- Breast Feeding Tent
- General Parking
- Preferred Parking



Shuttle Bus Route Pick-Up/Drop-Off Location

- Green Route
- Red Route
- Yellow Route

See page 9 for info

**VILLAGE OF WARWICK
FACILITY USE REQUEST**

Today's Date

Date(s) Requested: October 14, 2018

Time of Event: 9 AM - 5 PM

Village Park/Facility Requested: Rail Road Green

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Applefest

Check One: ☒ Non-Profit 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ **Designated Contact:** Cristina Hohmann

Mailing Address: PO Box 22, Warwick, NY 10990

Telephone: (Day) _____ **(Evening)** _____ **(Cell)** 845-988-7818

Information about intended use of Village Facilities:

Purpose of Use: Rail Road Green will be used to hold music for the festival as well as table and chairs for people to sit, eat and enjoy the music.

Total Participants Expected: The total is approx. 30,000 (mix of adult and children)

How will the event be advertised? Social Media, Newspapers, Radio, Etc.

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: ☒ **Non-Resident Participants:** ☒

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? ☐ No **Will food be sold?** ☒ Yes

Please give details: Yes, food will be served. All vendors will have a certificate by the board of health.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of **Applefest** does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by **Applefest**.

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 19 Cropsey St. - Apt. 2C
Warwick, NY 10990

Telephone: 845-544-1708

RECEIVED

*\$100 security
deposit received*

FEB 27 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

**VILLAGE OF WARWICK
FACILITY USE REQUEST****Today's Date****Date(s) Requested:** October 14, 2018**Time of Event:** 6 AM - 6 PM**Village Park/Facility Requested:** Memorial Park

****Please use attached map to indicated areas to be used****

Information about Group/Organization:**Name of Organization or individual:** Warwick Applefest**Check One:** X **Non-Profit** 501(c)3 **For Profit** Private Event**Proof of Residency:** _____ **Designated Contact:** Cristina Hohmann**Mailing Address:** PO Box 22, Warwick, NY 10990**Telephone: (Day)** _____ **(Evening)** _____ **(Cell)** 845-988-7818**Information about intended use of Village Facilities:****Purpose of Use:** Memorial Park will be used as parking for the festival.**Total Participants Expected:** The total is approx. 30,000 (mix of adult and children)**How will the event be advertised?** Social Media, Newspapers, Radio, Etc.**Is Village equipment required?** Yes X **No****If needed, state type and for what purpose:** _____**Village of Warwick Participants:** X **Non-Resident Participants:** X**Is an admission fee charged?** Yes X **No****If so, what will proceeds be used for:** _____**Will food be served?** No **Will food be sold?** No**Please give details:** _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Applefest does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Applefest.

Michael A. Johnson
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 19 Crissey St., Warwick **Telephone:** 845-544-1778

\$100 sec. deposit
& insurance received

RA

**VILLAGE OF WARWICK
FACILITY USE REQUEST****Today's Date****Date(s) Requested:** October 14, 2018**Time of Event:** 9 AM - 5 PM**Village Park/Facility Requested:** Stanley-Deming Park

****Please use attached map to indicated areas to be used****

Information about Group/Organization:**Name of Organization or individual:** Warwick Applefest**Check One:** X Non-Profit 501(c)3 For Profit Private Event**Proof of Residency:** _____ **Designated Contact:** Cristina Hohmann**Mailing Address:** PO Box 22, Warwick, NY 10990**Telephone: (Day)** _____ **(Evening)** _____ **(Cell)** 845-988-7818**Information about intended use of Village Facilities:****Purpose of Use:** Stanley-Deming Park will be used for both, craft, and non-profit vendors, as well as kids activities.**Total Participants Expected:** The total is approx. 30,000 (mix of adult and children)**How will the event be advertised?** Social Media, Newspapers, Radio, Etc.**Is Village equipment required?** Yes X No**If needed, state type and for what purpose:** _____**Village of Warwick Participants:** X **Non-Resident Participants:** X**Is an admission fee charged?** Yes X No**If so, what will proceeds be used for:** _____**Will food be served?** Yes **Will food be sold?** Yes**Please give details:** Yes, food will be served. All vendors will have a certificate by the board of health.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Applefest does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Applefest.

Michael A. Johnson
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 19 Cropsy St., Warwick **Telephone:** 845-544-1728

\$100 sec. deposit
\$ insurance received
RA

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 2-28-18

Date(s) Requested: ~~5-26-18~~
6-2-18

Time of Event: 10:00a.m - 2p.m

Village Park/Facility Requested: Railroad Green

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Valley Gardeners

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: Linda L. Stambaugh

Mailing Address: 23 Hudson St. Warwick, N.Y.

Telephone: (Day) 845-610-3135 (Evening) * Ursula Brown 845-986-7088 (Cell) _____

Information about intended use of Village Facilities:

Purpose of Use: To sell 50/50 Raffle Tickets for WVG to support Local Gardeners

Total Participants Expected: 4 Adults _____ Children _____

How will the event be advertised? Just banner on table the day of Sale

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: ☒ Non-Resident Participants: _____

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: _____

Will food be served? NO Will food be sold? NO

Please give details: Just sell 1 each tickets or 6 for \$5. Drawing for winner the night of Garden Tour

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of WVG (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Gardeners (name organization).

Linda L. Stambaugh
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 23 Hudson St. Warwick NY Telephone: 845-610-3135

\$100 security deposit
+ insurance received

(RA)

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FEB 28 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Winslow

THERAPEUTIC RIDING CENTER
"Healing with Horses"

February 16, 2018

Mayor Michael Newhard
Village of Warwick
77 Main Street
Warwick, NY 10990

Dear Mayor Newhard:

On behalf of Winslow Therapeutic Riding Center, we would like to request permission to hold the 28TH Annual Duck Derby on Sunday May 20th, 2018. The Duck Derby will take place at 1:30pm.

Attached is a Certificate of Liability Insurance, along with a completed Village of Warwick Facility Use Request. Enclosed please find the \$100 security deposit as required per the facility use document.

Thank you,



Susan Ferro
Executive Director

RECEIVED

FEB 20 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



Donations to Winslow Therapeutic Riding Center are tax-deductible to the fullest extent of the law.
CLC Foundation, Inc. d/b/a/ Winslow Therapeutic Riding Center:
1433 State Route 17A, Warwick, NY 10990 • 845-986-6686 • fax 845-988-5980
Federal ID 13-3676239; NYS Sales Tax Exempt EX-236763
• www.winslow.org

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 2/17/18

Date(s) Requested: May 20, 2018

Time of Event: 10am - 2pm

Village Park/Facility Requested: Linear Park by the Wawayanda Creek and South Street parking lot
****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Winslow Therapeutic Riding Center

Check One: ☐ Non-Profit ☒ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: _____

Mailing Address: 1433 Rt. 17A, Warwick, NY 10990

Telephone: (Day) 986-6686 (Evening) _____ (Cell) _____

Information about intended use of Village Facilities:

Purpose of Use: Fundraiser that supports Winslow and other non profit organizations. (community involvement)

Total Participants Expected: _____ Adults _____ Children

How will the event be advertised? Newspaper + Signs

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: _____

Village of Warwick Participants: _____ Non-Resident Participants: _____

Is an admission fee charged? ☐ Yes ☐ No

If so, what will proceeds be used for: _____

Will food be served? No Will food be sold? _____

Please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of _____ (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Winslow Therapeutic Riding Center (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 1433 Rt. 17A Warwick, NY 10990 Telephone: 845-986-6686

RECEIVED

FEB 20 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

\$100 dep. fee.
Bart