

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
AUGUST 20, 2018
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. **Public Hearing for a special use permit application for the proposed construction of one, forty (40) unit apartment building with associated parking located on Forester Avenue, Warwick, NY, section, block and lot 211-12-1.**
2. Introduction by Mayor Newhard.
3. Acceptance of Reports: July 2018 Justice; March, April, May, June and July 2018 Building.
4. Approval of Minutes: August 6, 2018.
5. Authorization to pay all approved and audited bills in the amount of \$_____.

Presentation

1. Barton & Loguidice – Waste Water Treatment Plant

Correspondence

1. Letter from Village Engineer, David Getz, regarding the bid for the New Water Main Valve Project.
2. Memo from Village DPW Clerk, Cathy Schweizer, regarding current office policy for receiving payments for water meters and Tap In fees.
3. Summary from Village Recreation Director, Ron Introini re-capping the 2018 Village Recreation Program.
4. Letter from Village Building Inspector, Boris Rudzinski regarding an update on the project at 2 Overlook Drive.
5. Letter from Altice regarding renewal of the cable television franchise in the Village of Warwick.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before

Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions:

Trustee Cheney's Motions:

1. **MOTION** to accept the bid from Fred Devens Construction of Ringwood, NJ in the amount of \$112,460 for the New Water Main Valve Project as per the recommendation of the Village Engineer.
2. **MOTION** to accept the bid from Slack Chemical for the following: Sodium Hypochlorite \$1.99 Gallon (50-500 Gallons); PACL \$2.85 Gallon (400-1000 Gallons) as per the recommendation of the DPW Supervisor and Keith Herbert, Chief Operator JCO. Surpass Chemical Company, Inc. was unable to comply with delivery requirements.

Trustee McManus' Motions:

3. **MOTION** to authorize Court Clerk, Karen Vermillion to submit an application for the Justice Court Assistance Program (JCAP) Grant for 2018-2019. The grant would give the court the opportunity to update the esthetics of the court room, as well as enhance productivity and safety for the justice staff.

Reports:

Trustee Cheney's Report: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

Trustee Lindberg's Report: Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

Trustee Patterson's Report: Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony Community Hospital, Bon Secour, and Orange County Department of Health.

Trustee McManus' Report: Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), and Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Coalition for Prevention.

Mayor Newhard's Report

Final Comments from the Floor
Final Comments from the Board
Executive Session, if applicable
Adjournment

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

LEGAL NOTICE

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Warwick will hold a Public Hearing on Monday, August 20, 2018 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY for a special use permit application for the proposed construction of one, forty (40) unit apartment building with associated parking located on Forester Avenue, Warwick, NY, section, block and lot 211-12-1.

All persons interested in the above subject matter will be given an opportunity to be heard at the above time and place. Persons may appear in person or by agent. All written communications addressed to the Board in connection with the above subject matter must be received by the Board prior to the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES
RAINA ABRAMSON
VILLAGE CLERK

Dated: July 20, 2018

Memo

Date: August 13, 2018
To: Mayor Newhard & The Village Board
From: Cathy Schweizer, DPW Clerk
RE: Water Meter, Water/Sewer Tap Fees

Current office policy for water meter payment; new installations and additional meters on current properties; the DPW Clerk receives payment transfers it down to the Treasurer and notifies the Water Billing Clerk of the need to schedule an installation and new account setup. The Water Billing Clerk is currently in charge of all water accounts and scheduling of all appointments for the Water Supervisor therefore I believe it would be much more efficient if the Water Billing Clerk Received new water meter payments directly with no interference from another dept. With new properties and developments being scheduled for construction this will allow the Water Billing Clerk to regulate installation and new account setup much more effectively.

Current Water Tap and Sewer Tap Payments; DPW Clerk receives payment for the tap and transfers it to the Treasurer. Water and Sewer Taps are installed during the Building Process therefore I feel it is much more efficient for the Building Dept. to accept and record these fees.

Cc: Raina Abramson, Village Clerk
Cathy Richards, Treasurer
Diane Shorter, Water Billing Clerk
Chris Bennett. Water Supv.
Mike Moser, DPW Supv.
Boris Rudzinski, Building Inspector

RECEIVED

AUG 15 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Village of Warwick Recreation Summary

**To: Michael Newhard
Bill Lindberg
Michael Sweeton**

**From: Ron Introini
Recreation Director**

Mid year program summary-August 2018

The 2018 Village of Warwick Recreation Programs had another successful summer. The recreation website was again up and running to assist people for informational and registration purposes. This was the third year that all programs registered at Warwick High School to make it more convenient for all parents. Enrollment was up in all of the summer programs.

At the Stanley Deming Park Program, theme weeks were scheduled and the children participated in various activities. Themes included: Sports Week, Olympics, Field Day, Water Day and Halloween in July. A giant obstacle course was brought in for a day during Olympic Week. A giant Water Slide was used for Water Day. The kids really enjoyed these pieces of equipment.

A wide variety of arts and crafts were made throughout the summer. Once again Tie Dye Day was a big hit for the kids this summer. Another event which provided a lot of participation was Pizza Wednesdays at the park. Franico's Pizzeria sponsored the event again this summer. The following tournaments took place at Stanley Deming Park this summer: basketball, soccer, dodgeball, quarterback challenge, obstacle course and touch football. The winners of the sports tournaments received recreation "Champions" t-shirts. To close out the program the kids participated in a Talent Show.

All of the sport specific activities (tennis, football, soccer, basketball, lacrosse, track, and cheerleading) were very successful in teaching the children sport skills, rules of the games and game participation. Olympic Week in our track program was a popular event. Many children received medals for participating. The tennis program was back at the MS courts after resurfacing the courts last year. This was beneficial because it allows the instructors to use more courts for the lessons. Due to construction on the HS pool, swimming was cancelled this year.

As the recreation summer programs come to a close the Village of Warwick Recreation Department would like to thank the Village of Warwick and Town of Warwick for their supporting funds for our programs.

Possible upcoming projects:

At Stanley Deming Park: New playground equipment and AED

2018 Village of Warwick Recreation

Summer Participation Numbers

<u>Program</u>	<u>Total</u>	<u>Town</u>	<u>Village</u>
Park Program	185	105	80
Swimming	Closed for summer of 2018		
Football	30	18	12
Basketball	85	51	34
Tennis	82	43	39
Track	129	84	45
Cheerleading	31	21	10
Soccer	77	49	28
Lacrosse	41	28	13
Totals:	660	399 (60.5%)	261 (39.5%)

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Honorable Mayor and Trustees,

8/15/2018

This is a brief update on the progress at Mr. Singer's project at 2 Overlook Dr.

I met with Mr. Singer at 2 Overlook Dr. on Aug. 3rd at 10am.

He explained that he was on vacation the first week of July and fire training when he returned defending the delay in progress of project.

There are 3 areas left to discuss, the sidewalks, the landscaping and the lighting.

The sidewalks-

There is a small stretch of sidewalk at the entrance off Galloway Rd. that needs to be altered that is not complete yet. It is about a 25 foot section, less than 2 feet wide to zero that has to be removed to satisfy DOT. There are 4 sloped sidewalk entrances that will be corrected to meet proper pitch also. That and installing ADA sight-impaired pads to complete sidewalk issue.

Landscaping-

Mr. Singer promised that landscaping is scheduled for the first week of September, work to last about 1 week. This will include all grass, shrubbery/bushes and fencing.

Lighting-

I do not have the Amended Site Plan page that has the lighting on it so I cannot determine if the installed lights on the front of the Galloway Grill are approved, Maureen is away for the week so I don't know if we have the lighting page at all.

Mr. Singer told me that the lighting on the perimeter of the Galloway Grill building has been fitted with lower wattage bulbs and opaque glass to further reduce brightness.

Mr. Singer has provided the electrical inspection sticker for Suite 1(The Computer Guy) and claims that Sullivan Sprinkler has done the inspection for the sprinkler system. I have not received the report to verify.

The project appears to be reaching completion by mid-September.
I will be visiting the property every week now until done.

Boris Rudzinski

Village of Warwick Building Inspector/Code Official

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AUG 15 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



August 3, 2018

Via Certified Mail 7017 2400 0000 3469 8326

Hon. Michael J. Newhard, Mayor
Village of Warwick
77 Main Street
Warwick, New York 10990

Re: Franchise Renewal Notification

Dear Mayor Newhard:

Our records indicate that our cable television franchise with the Village of Warwick is due to expire on July 22, 2021.

Federal law governs renewal procedures. The Cable Communications Policy Act of 1984 and the Cable Television Consumer Protection Act of 1992 requires that the Franchisee provide notification to the Village of its intent to seek renewal 30-36 months prior to the expiration of the current franchise. Cablevision of Warwick, LLC, of course, wishes to continue to provide service to the Village of Warwick, and is by this letter and in accordance with federal regulations, informing you of its intention to seek renewal of the franchise.

The Cable Act also allows the parties to reach a mutually beneficial agreement for franchise renewal through formal or informal negotiations. Cablevision of Warwick, LLC undertook the informal process with the Village in our previous renewal. We seek to reach agreement using the informal process again for the upcoming renewal.

We are proud to be able to serve the residents of Warwick and look forward to serving you in the future. If you have any questions concerning this process, please call me at 929-418-4750.

Sincerely,

A handwritten signature in dark ink, appearing to read 'JD', is written over a faint, larger signature.

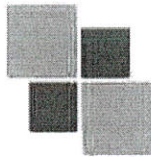
John Dullaghan
Director, Government Affairs

Cc: Robert Hoch, Esq. Counsel, Local Government and Regulatory Affairs

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AUG 08 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



LEHMAN & GETZ
CONSULTING ENGINEERS

August 9, 2018

Village of Warwick Board of Trustees
77 Main Street
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: New Water Main Valve Project
L&G #1800.71

Dear Mayor Newhard and Trustees:

On July 25, 2018 the Village of Warwick issued an advertisement for bids for the New Water Main Valve Project.

Bids were opened at Village Hall on August 8, 2018. Two contractors submitted bids, as summarized below:

TAM Enterprises, Inc. \$121, 500

Fred Devens Construction \$112,460

The lowest bidder for the project was Fred Devens Construction, of Ringwood, NJ, at \$112,460.

We have reviewed the bid documents submitted by Fred Devens Construction and found them to be complete. We have also discussed previous projects that the firm has completed with various references, and were given favorable comments from each reference. We therefore recommend that Fred Devens Construction be hired to complete the New Water Main Valve Project.

Sincerely,

Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

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AUG 09 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**

Date: August 16, 2018
To: Mayor Newhard & The Village Board
From: Mike Moser, DPW Supervisor
Re: Chemical Bid

Request a motion to accept the bid from Slack Chemical for the following:

Sodium Hypochlorite	\$1.99 Gallon (50-500 Gallons)
PACL	\$2.85 Gallon (400 – 1000 Gallons)

Per the recommendation of the DPW Supervisor and Keith Herbert, Chief Operator JCO Surpass Chemical Company, Inc. was unable to comply with delivery requirements.



SURPASS CHEMICAL COMPANY, INC.

INDUSTRIAL CHEMICALS WITH TECHNICAL SUPPORT

1254 BROADWAY, ALBANY, NY 12204-0165 - TEL: 518-434-8101 - FAX: 518-434-2798 - customerservice@surpasschemical.com

Keith Herbert
JCO, Inc.
Village of Warwick
77 Main Street
Warwick, N.Y. 10990

08/14/18

Keith,

We would like to thank you for your time and patience over these last few weeks. We have not been able to complete deliveries to the Village of Warwick utility plants consistently between 7 AM and 2 PM for the Sodium Hypochlorite or Polyaluminum Chloride (PACL 108) in mini-bulk volumes. The short delivery window, truck size constraints, and multi-stop long offload times have contributed to the problem.

We understand there are costs associated with performing chemical off loads after your normal operational hours however; we will not compromise our or anyone's safety to be able to guarantee we can off load the required up to three deliver to locations within the designated window considering our current offload set up. If a time comes where an expanded window of delivery is available we would be happy to bid on supply for these types of products in the future.

Thank you for your professionalism working through these logistical issues. We hope to work out a scenario to offer our Sodium Hypochlorite and Polyaluminum Chloride in these volumes down the road.

Regards,

Tim Clayton
Surpass Chemical Co, Inc.
Technical Sales Manager
Tim.clayton@surpasschemical.com
Direct Line: (518) 888-5341



JCO, INC.

AN ENVIRONMENTAL SERVICES GROUP

P.O. BOX 616 110 SULLIVAN STREET
WURTSBORO, NY 12790
(845) 888-5755

2018/2019 CHEM BIDS UPDATED 8/16/2018

MY RECOMMENDATIONS ARE HIGHLIGHTED IN LIGHT BLUE.

FACILITY	CHEMICAL	COYNE	SURPASS	SLACK CHEM.	MAIN POOL	E.C.E.
RWTP	PACL		2.75	2.85	3.78	
RWTP / MWTP / WWTP	SODIUM HYPOCHLORITE 12.5%		1.46	1.99	2.85	
WWTP / RWTP	SODIUM HYDROXIDE, (CAUSTIC DRY BEADS)	.588		.529	.52	
MWTP	SODIUM HYDROXIDE (LIQUID CAUSTIC 25%)		2.44	1.749	1.70	
WWTP	ENDIMAL	10.1513				
WWTP	TOTALOX			11.85		10.25
WWTP / RWTP	HYDROGEN PEROXIDE 35%		3.67	2.84	2.89	
WWTP	SODIUM BISULFITE 38%			2.149	1.97	
RWTP	SODIUM PERMANGANATE 20%		9.50	8.40	7.67	
MWTP	CITRIC ACID 50%	6.5918	5.48	5.44	5.40	
RWTP / MWTP	BLENDED ORTHO PHOSPHATE			9.65		

	INDICATES RECOMMENDED VENDOR ITEM
	INDICATES NOT RECOMMENDED VENDOR ITEM
	INDICATES VENDOR PRODUCT DOES NOT MEET SPECS, ITEM REJECTED OR COULD NOT FULFILL CONTRACT



JCO, INC.

AN ENVIRONMENTAL SERVICES GROUP

P.O. BOX 616 110 SULLIVAN STREET
WURTSBORO, NY 12790
(845) 888-5755

Dear Mayor and Village of Warwick Board,

Surpass Chemical has decided that they cannot provide us with the chemicals that they won through the bidding process for the 2018 / 2019 fiscal year and will no longer accept our orders. They cite receiving hours as the issue, but it's really the length of time they spend offloading chemicals that is the real issue, on one day they spent 4 hours between our 3 stops before the deliveries were completed. All other vendors spend well under an hour to make the same deliveries. I requested a letter stating that and so here it is attached. I am also attaching a separate letter requesting that the Village of Warwick award these chemicals to the next highest bidder (Slack Chemical) below you can read the texting conversation about this issue between myself and the Surpass Sales rep. Tim Clayton. Surpass - Keith

I honestly wish the competition all the luck in the world here. I won't be able to handle mini bulk with more than a tote offload at a time anywhere down that way for a little bit.

Well i will be happy to defend your pack as the best ive ever had if you need referenced

Referenced

Grrr references

Jose is saying he's not able to return yet. I'll figure out a way to handle the volume before we bid again there.

K

Thanks, I'll keep that in mind. You can mention to slack that you want Stern pac 70. That's very similar to the pac 108. It just costs them a little bit more than what they want to provide you Stern Pac 50

Thanks ill request that

Im preparing my weekly report to the warwick board and was hoping to have a letter from you to give them. Was it sent to me yet?

Not yet. I wrote it and sent it to Tyler and Steve to sign off on.

K

Are you sending it in end of week?

No either this afternoon or tomorrow morning

Our meeting are wednesdays at 10:30 am

It would have been great be able to discuss with them at the meeting

Ok, I'll put some heat down

Our VP is traveling in Florida so I am trying to get him to look this over. It's the first time I've put something like this together so I need the blessings.

I'll send it to you tonight either way. I gave everyone a heads up and you need it by tomorrow.

Ok thanks

Btw slack delivered hypo to my plant where my office is and the driver was done in 7 minutes, he told me earlier in the day he delivered 625 gallons in 23 minutes. They use 25 psi and 2" hoses on reels

From totes? They use a pump or air?

Tanker

Blows it off w air from the truck

Ah well we could match closer to home. So it's i need enough accounts of just hypo first to justify having a tanker down there. Interesting.

Says he does just westchester ulster orange but comes down every day

We let them and Wexler get to engrained in the hypo market.

So yeah i suppose they have a mess of customers

Wow! We've always focused on supplying the Distributors with hypo until I started and going after just about business

You can thank my ambition for the last few months. I just didn't realize how ill-prepared we were until Warwick

No problem i can see you need to upgrade some stuff and then you guys will do fine! Im glad we were able to end this on an upbeat tone

Absolutely

Respectfully Yours;

Keith J. Herbert

A handwritten signature, likely of Keith J. Herbert, consisting of a stylized 'K' and 'H'.

8/16/2018



Justice Court Village of Warwick

77 MAIN STREET P.O. BOX 369
WARWICK, NEW YORK 10990
(845) 986-2031 FAX (845) 986-2870

Village Justice
JEANINE GARRITANO WADESON

Court Clerk
KAREN

August 13, 2018

Dear Mayor Michael Newhard and the Board of Trustees,

I am seeking permission to submit an application for the Justice Court Assistance Program (JCAP) Grant for 2018-2019. The grant would give this court the opportunity to update the esthetics of the court room, as well as enhance productivity and safety for the justice staff. The application and all accompanying paperwork for the JCAP Grant is due Thursday October 11, 2018. Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink that reads "Karen Vermillion".

Karen Vermillion
Clerk of the Court

**Justice Court Assistance Program Grant Application
2018-19
Warwick Village Court, Orange County**

Page 1 of 6

[Next Page](#)
[Save for Later](#)

Welcome

A. APPLICATION INFORMATION - TO BE COMPLETED ONLINE

Court Name and Contact Information

B. CASELOAD - TO BE COMPLETED ONLINE

New Case Filings for 3 Years

C. GRANT ITEMS - TO BE COMPLETED ONLINE (Please note: certain items are not allowed and should not be applied for, such as salaries, telephone bills, internet access or annual renewal fees for software.)

Please choose the item needed, enter the quantity of that item, the cost and the priority level. Priority level is either "1" (High - needed immediately); "2" (Medium - needed in the near future); or "3" (Low). You may request numerous items with the same priority. (While 'priority level' is given consideration, the Chief Administrative Judge is not bound by your priority assignments when deciding awards.)

D. SIGNATURE PAGE & SUPPORTING DOCUMENTATION

Applications are not complete until the Signature Page, a certified Board Resolution from the Town or Village, court budget, one estimate per item, and any other required documentation (construction estimates, drawings, price estimates, photographs and invoices, etc.) is received by the Office of Justice Court Support.

After submitting the application online, please print the Signature Page and mail, fax or scan/email it, along with the required documentation to:

Office of Justice Court Support
Justice Court Assistance Program
187 Wolf Road, Suite 103
Albany, NY 12205
Fax: 518-438-3518
Email: jcap@nycourts.gov

Please note: Only one mailed, faxed or scanned/emailed copy of paperwork is needed.

REQUIRED DOCUMENTS:

SIGNATURE PAGE - At least one Justice, other than an Associate Village Justice, and the Town Supervisor or Village Mayor must sign the Signature Page.

BOARD RESOLUTION - Attach a certified copy of the Town or Village Board Resolution authorizing the court's JCAP application.

ANNUAL BUDGET - Attach a copy of the Court's itemized budget for the most recent municipal fiscal year.

ESTIMATES - Only one estimate per item is required.

If you need to
later and retu
application y
need your ID
and passwor

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Passwo
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