

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
AUGUST 6, 2018
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Approval of Minutes: June 18, July 2, July 16 and July 24, 2018.
3. Authorization to pay all approved and audited bills in the amount of \$_____.

Correspondence

1. Letter from Dr. AnnMarie Graziadio of Apple Valley Pharmacy requesting a handicapped parking space be designated in front of 8 West Street.
2. Letter from Village Engineer, David Getz regarding his latest review of Kennedy Apartments on Forester Avenue, Section, Block, and Lot 211-12-1.
3. Letter from Village Engineer, David Getz regarding the survey for the Homestead Village generator project.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions:

1. **MOTION** to hire Peter Fairweather as a consultant to the Village of Warwick to prepare an analysis of the \$50,000 fee currently assessed on lots that may be added to the "as of right" number of lots for a subdivision under the Village's cluster provisions. Fees for the analysis will be billed at a rate of \$150 per hour, with the total cost not to exceed \$2,500 unless authorized by the Board. The report will be ready for the Village Board no later than August 17, 2018.

Trustee Lindberg's Motions:

2. **MOTION** to report 24.87 days per month to New York State Retirement for retirement reporting purposes for Mayor Michael J. Newhard. Mayor Newhard's new term of office is April 1, 2018 to April 1, 2022.

Trustee Patterson's Motions:

3. **MOTION** to grant permission to John O'Connell to use the area in front of the Blarney Station, 10 Railroad Avenue and 16 feet out from the curb on August 23, 2018 for Ladies Night Out. The area is to be roped off, tables and chairs will be rented, and no alcohol will be served without food being ordered with waitress service. Security will be provided to ensure no alcohol leaves the designated area as per his letter dated July 15, 2018. The proper insurance has been received.

Trustee McManus' Motions:

4. **MOTION** to report 5.67 days per month to New York State Retirement for retirement reporting purposes for Trustee William Lindberg. Trustee Lindberg's new term of office is April 1, 2018 to April 1, 2022.

DPW Supervisor's Report

**Final Comments from the Board
Executive Session, if applicable
Adjournment**

Dr. AnnMarie Graziadio
Apple Valley Pharmacy
8 West Street
Warwick, NY 10990
845-988-5805

July 30, 2018

Mayor Newhard and the Village Board
77 Main Street
Warwick, NY 10990
845-986-2031

Dear Mayor Newhard and the Village Board,

I am writing this letter to request a handicapped parking spot be designated in front of 8 West Street in the Village of Warwick. As the road was just freshly paved this would be the perfect time to address the need for a handicapped spot on West Street. Currently there are no designated handicapped spots on West Street. I sincerely hope that you give this request consideration so that all people have the same access to the shops and restaurants in our wonderful Village.

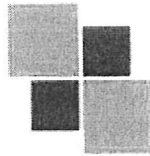
Sincerely,

Dr. AnnMarie Graziadio

RECEIVED

JUL 30 2018

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



LEHMAN & GETZ
CONSULTING ENGINEERS

June 11, 2018

Village of Warwick Board of Trustees and Planning Board
77 Main Street
Warwick, NY 10990

Re: Kennedy Apartments
Section 211, Block 12, Lot 1
Forester Avenue
L&G #1802.44

Dear Trustees and Planning Board Members:

We have revised the following information, prepared by Engineering & Surveying Properties, submitted for the Kennedy Apartments project:

- Sketch Plan prepared by Engineering & Surveying Properties, dated 6/7/18
- Building Height Cross Sections, dated 6/7/18.

Review comments:

1. A previous sketch plan was reviewed by the Planning Board in January 2018. That plan showed a rectangular residential building and a separate garage building for parking and storage. The new plan shows a single U-shaped building. The following table provides a comparison of the plans.

	<u>Previous plan</u>	<u>Current Plan</u>
Number of apartments	36	40
Number of stories	3	3
Length of bldg. (along Forester Ave.)	216 feet +/-	172 feet +/-
Setback from existing sidewalk	10 feet +/-	16 feet +/-
North side building setback	34 feet +/-	50 feet +/-
South side building setback	64 feet +/-	64 feet +/-
Required parking spaces	68	83
Proposed parking spaces	80	97

2. The applicant should provide an update on discussions with the Architectural Review Board.
3. The use group (g) should be added to the bulk table information, as well as the proposed development coverage and floor area ratio. It appears that variances will be required for development coverage, floor area ratio, front yard, front setback, and building height.

We have several comments which are repeated from our review letter dated January 10, 2018:

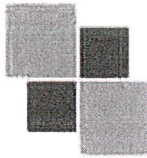
4. Construction of the project will eliminate parking areas that have been available for the American Legion building.
5. The driveway to the proposed apartments will be shared by Mechanical Rubber site. Easement agreements must be developed for access, maintenance, utilities, etc. A small portion of the existing Mechanical Rubber building extends onto the project site, and this encroachment will need to be addressed.
6. As the project proceeds, additional information will be needed on the building's design and appearance and on grading, utilities, landscaping, lighting, etc.

Sincerely,

A handwritten signature in dark ink, appearing to read "David A. Getz", is written over the typed name.

Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

cc: Robert J. Dickover



LEHMAN & GETZ
CONSULTING ENGINEERS

July 31, 2018

Mayor Michael Newhard
77 Main Street
Warwick, NY 10990

Re: Survey for Homestead Village Generator Project
L&G #1800.82

Dear Mayor Newhard:

On July 10, 2018, our office issued a Request for Proposal for an existing conditions survey of the existing wastewater pump station on Village Green Court. Four local surveying firms were invited to submit a bid on the project.

The deadline to submit the bids was today at noon. Only one firm, Lanc & Tully Engineering and Surveying, P.C., submitted a bid. Their proposed fee is \$2,500 (two thousand five hundred dollars). They propose to conduct their field work and prepare the required mapping by August 31, 2018.

We feel that the proposed fee is reasonable. We have worked with Lanc & Tully on many projects in the past, and are very comfortable working with them. Therefore, we have given them the authorization to proceed with the work.

Sincerely,

Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

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AUG 01 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

FAIRWEATHER CONSULTING

124 MAIN STREET, SUITE 2
NEW PALTZ, NY 12561
PHONE: 845-255-0611
FAIRWEATHERCONSULTING.COM

STRATEGIC SOLUTIONS FOR:
LOCAL ECONOMIES
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July 27, 2018

Honorable Michael J. Newhard, Mayor
Village of Warwick
Village Hall
77 Main Street, PO Box 369
Warwick, NY 10990

Dear Mayor Newhard:

I am writing with a proposal to prepare an analysis of the \$50,000 fee currently assessed on lots that may be added to the "as of right" number of lots for a subdivision under the Village's clustering provisions. The proposed work will clarify implications that increasing density in subdivisions above current "as of right" levels is likely to have for the Village budget and how those expected Village-wide increases in service costs could be accommodated through the administration of this fee.

The Village's clustering provisions have recognized the benefits that increased density can have for the Village, providing the Village is prepared to provide the enhanced levels of service and infrastructure required to successfully integrate any new density that is currently unanticipated in the Villages "as of right" zoning.

The analysis will provide a description of the effect such new density can have on the services and infrastructure that would have to be provided throughout the Village to accommodate it and give illustrative examples of the costs associated with the requisite improvements entailed. The final analysis will provide explicit criteria that the Village may use to determine if the current \$50,000 fee is adequate to address the changes in Village-wide operations and costs associated with the additional density created when such a fee is paid.

The report will be ready for the Village Board no later than August 17, 2018. My work for this analysis will be billed to the Village at a rate of \$150 per hour, with the total cost of the work not to exceed \$2,500 unless authorized by the Board.

Please let me know if you have any questions about this proposal. I look forward to the opportunity to contribute to Village government's efforts to maintain the quality of life in the Queen Village.

Regards,



Peter Fairweather

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK INCORPORATED 1867

Memorandum to: Mayor Newhard and the Board of Trustees

From: Raina Abramson, Village Clerk

Re: Michael J. Newhard - Mayor

Date: July 30, 2018

Per New York State Retirement all Elected Officials and appointed members of the various Village Boards are required to keep a record of activities for a three month period to determine the hours that the employee works. These hours are then divided by the standard work day established by the Village Board and that will determine the number of days reported to New York State Retirement.

New York State Retirement requests that the governing Board review the record of activities and new regulations require a resolution to be passed specifying the days that will be reported to New York State Retirement as well as the term expiration of the employee.

Attached is the three-month log for Mayor, Michael J. Newhard

Record of Activities:

1. $485 \text{ reported hours} \div 3 \text{ months} = 161.67$ (average number of hours per month)
2. $161.67 \div 6.5\text{-hour Standard Work Day} = 24.87$ days per month
3. 24.87 days per month = Record of Activity Result to be listed on resolution

Days to be Reported to NYS Retirement:

1. $24.87 \text{ days worked per month} \times 12 \text{ months} = \text{days per year}$
2. $68.04 \text{ days per year} \div 12 \text{ monthly payrolls per year} = 24.87 \text{ days}$
3. 24.87 days to be reported each pay period on the monthly report

Per New York State Retirement this record of activities is good for eight years. At the end of an eight-year period a new record of activities must be kept.



Blarney Station
10 Railroad Ave.
Warwick, NY 10990

7/15/18

To Whom it May Concern

I John O'Connell owner of the Blarney Station is applying for a waiver from the town in regards to the open container law for alcohol. This will be for the upcoming event of Ladies Night Out. The area is to be in front of the building and 16 feet out from the curb. The area will be roped off, table and chairs will be rented and no alcohol will be served without food being ordered with waitress service. Security will be provided to ensure no alcohol will leave the designated area.

Thanking you in Advance

John O'Connell

RECEIVED

JUL 16 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



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VILLAGE OF WARWICK INCORPORATED 1867

Memorandum to: Mayor Newhard and the Board of Trustees

From: Raina Abramson, Village Clerk

Re: William Lindberg - Trustee

Date: July 27, 2018

Per New York State Retirement all Elected Officials and appointed members of the various Village Boards are required to keep a record of activities for a three month period to determine the hours that the employee works. These hours are then divided by the standard work day established by the Village Board and that will determine the number of days reported to New York State Retirement.

New York State Retirement requests that the governing Board review the record of activities and new regulations require a resolution to be passed specifying the days that will be reported to New York State Retirement as well as the term expiration of the employee.

Attached is the three-month log for Village Trustee, William Lindberg.

Record of Activities:

1. $68 \text{ reported hours} \div 3 \text{ months} = 22.67$ (average number of hours per month)
2. $22.67 \div 6\text{-hour Standard Work Day} = 5.67$ days per month
3. $5.67 \text{ days per month} = \text{Record of Activity Result to be listed on resolution}$

Days to be Reported to NYS Retirement:

1. $5.67 \text{ days worked per month} \times 12 \text{ months} = 68.04 \text{ days per year}$
2. $68.04 \text{ days per year} \div 4 \text{ quarterly payrolls per year} = 17.01 \text{ days}$
3. $17.01 \text{ days to be reported each pay period on the quarterly report}$

Per New York State Retirement this record of activities is good for eight years. At the end of an eight-year period a new record of activities must be kept.